



## **Recruitment and Selection**

The Business Services Division invites qualified applicants for membership on the Citizens' Bond Oversight Committee (CBOC) to submit an application for consideration to fill any open position. Advertisement for these positions is done through the District's website and through the local media.

The application process includes:

1. Complete application
2. Screening for minimum qualifications
3. Recommendation to/appointment by the Governing Board

Applications may be submitted via email to [xmercado@nsd.us](mailto:xmercado@nsd.us), faxed to 619-336-7516, or sent via U.S. mail to the National School District, Attn: Xochitl Mercado, Business Services Division, 1500 "N" Avenue, National City, CA 91950. Inquiries may also be made at 619 336-7710.

Upon receipt of the applications, the Business Services Division will conduct a screening for minimum qualifications. Screening criteria includes:

- Submittal of complete application
- At least 18 yrs. of age
- Not an employee of the district, vendor, contractor, or consultant
- Requirements of the membership designation

Successful candidates are recommended to the Governing Board for appointment. The application outlining the qualifications of the recommended candidate is made available for public review. Personal contact information is redacted.

The member will be asked annually to complete and submit a Form 700 to comply with the statement of conflict of interest requirement.

### **NATIONAL SCHOOL DISTRICT**

1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

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## Measure N/HH Citizens' Bond Oversight Committee Application

### *About Measure N/HH:*

Measure N/HH were passed under the rules of Proposition 39, which requires that the Board of Trustees appoint a Citizens' Bond Oversight Committee (CBOC) to monitor bond expenditures. The CBOC is responsible for reviewing expenditures related to the District's \$26,100,000 and \$30,000,000 general obligation bond, Measure N/HH, approved by the voters on November 4, 2014 and November 8, 2016.

*Please print or type*

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Work phone \_\_\_\_\_

Cell phone \_\_\_\_\_ e-mail \_\_\_\_\_

### *Our current position opened:*

- Business representative** (active in a business organization representing local business)

Organization \_\_\_\_\_

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**Measure N/HH Citizens' Bond Oversight Committee Application**

Are you an employee of the National School District?  Yes  No

Are you a vendor, contractor, or consultant to the National School District?  Yes  No

Do you have schedule conflicts that would preclude you from attending periodic meetings?  Yes  No

Do you know of any reasons, such as a potential conflict of interest, which would adversely affect your ability to serve on the citizens' bond oversight committee?  Yes  No

Do you know of any reasons, such as a potential conflict of interest, which would adversely affect your ability to serve on the citizens' bond oversight committee?  Yes  No

Are you willing to annually file a Form 700 to comply with the statement of conflict of interest requirement?  Yes  No

Why do you want to serve on a citizens' oversight committee?

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Do you have any special area of expertise or experience that you think would be helpful to the committee?

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If you have served on other school district, college, city, or community committees please list and briefly describe your role:

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I, (print name) \_\_\_\_\_, attest that all answers and statements in this document are true and complete to the best of my knowledge.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

Completed applications shall be submitted to Xochitl Mercado, Business Services Division – National School District, 1500 “N” Avenue, National City CA 91950, by mail, by fax at 619-336-7516, or by email to [xmercado@nsd.us](mailto:xmercado@nsd.us). If you have any questions or need additional information, please contact Chris Carson, Assistant Superintendent Business Services at 619-336-7710.

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