



## **Governing Board Agenda**

**February 25, 2009**

### **Welcome**

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

### **Our Governing Board**

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent.

**Rosalie “Rosie” Alvarado, Clerk**

Ms. Alvarado was first elected to the Governing Board in November 1990 and her present term expires December 2010.

**Barbara Avalos, Member**

Ms. Avalos was elected to the Governing Board in November 2008 and her present term expires December 2012.

**Anne Campbell, Member**

Ms. Campbell was first elected to the Governing Board in November 1988, after serving a year’s appointment, and her present term expires December 2010.

**Alma Graham, Member**

Ms. Graham was first elected to the Governing Board in November 1992 and her present term expires December 2010.

**James Grier, Jr., President**

Mr. Grier was re-elected to the Governing Board in November 2008 and his present term expires December 2012.

### **Speaking to the Board**

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room and give it to the Recording Secretary. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

## **This meeting is tape-recorded**

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to schedule an appointment to listen to the audiotape.

## **Compliance with Americans With Disabilities Act**

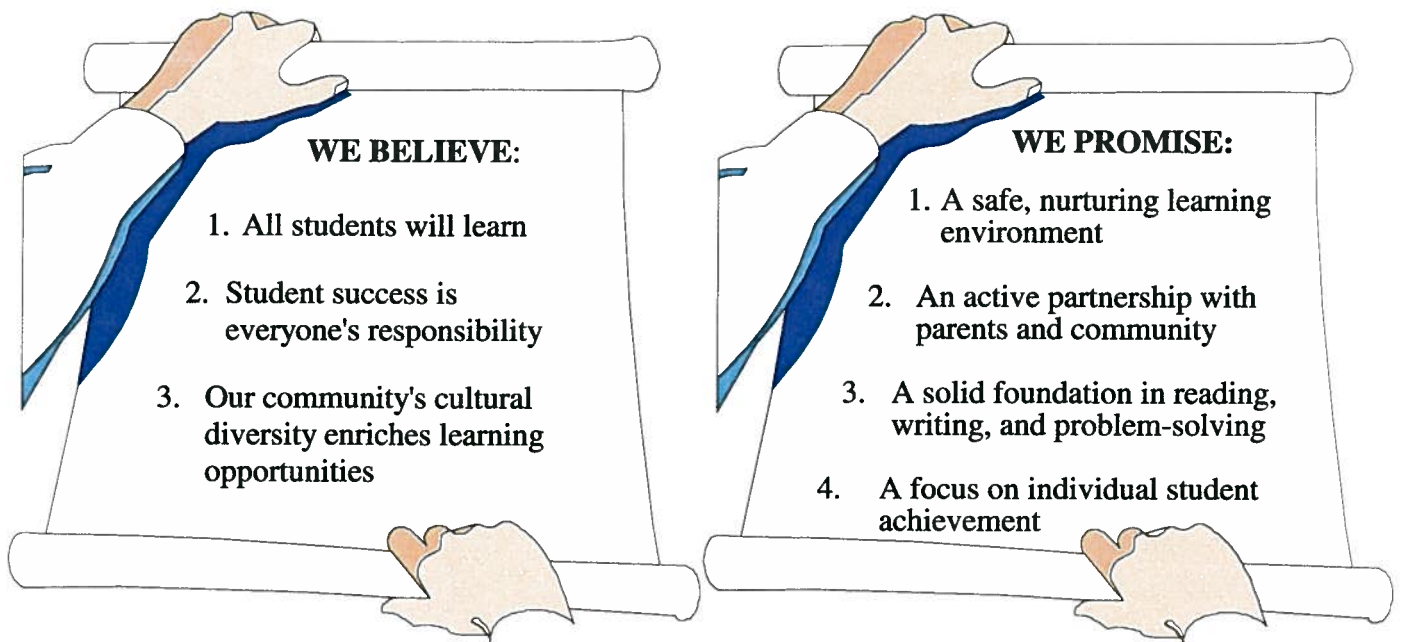
The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

## **Equal Opportunity Employer**

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent—Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.

## **District Vision and Core Values**

### ***Creating Successful Learners...NOW***





## **REGULAR MEETING OF THE GOVERNING BOARD**

Administrative Center  
1500 "N" Avenue  
National City, CA 91950

February 25, 2009 -- 6:30 p.m.

Closed Session from 5:30 - 6:30 p.m.

Closed session in accordance with Government Code Section 54956.9:  
CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
Case #CL06-0880

Closed session in accordance with Government Code Section 54957:  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed session in accordance with Government Code Section 54957.6:  
CONFERENCE WITH LABOR NEGOTIATOR  
Agency negotiator: Cindy Frazee  
Employee organizations: California School Employees Association  
National City Elementary Teachers Association

### **AGENDA**

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room.

**This meeting is tape-recorded.**

**NATIONAL SCHOOL DISTRICT**  
1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

*Creating Successful Learners... Now*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Board:**

Rosalie “Rosie” Alvarado  
Barbara Avalos  
Anne L. Campbell  
Alma Graham  
James Grier, Jr.

**Staff:**

Dennis M. Doyle, Ph.D., District Superintendent  
Chris Oram, Ed.D., Assistant Superintendent- Educational Services  
Michael Castanos, Assistant Superintendent-Business Services  
Cindy Frazee, Assistant Superintendent-Human Resources

**1. PRESENTATION**

- A. Presentation on “Writing research reports about important ideas, issues, or events,” by Olivewood School’s fourth grade students.
- B. Presentation regarding Read Across America celebration by Miriam Escobar, National City Elementary Teachers Association (NCETA). **(Page 1)**
- C. Recognize Frances Hidalgo, from Olivewood School, as the National School District Volunteer of the Month for February 2009. **(Page 3)**
- D. Introduce and welcome the following new employee: **(Page 4)**

<b>Name</b>	<b>Position</b>	<b>Location</b>
Vanessa Tapia	Instructional Assistant Special Education	Rancho de la Nación School

**2. PUBLIC COMMUNICATIONS**

Public communication provides the public with an opportunity to address the Board on non-agenda items. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. Speakers are requested to limit their remarks to three minutes. No Board action can be taken.

### **3. AGENDA**

- A. Approve agenda.

District Superintendent's Recommendation: Approve agenda.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

### **4. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

#### **Minutes**

- A. Approve minutes of the regular meeting held on February 11, 2009. **(Page 5)**
- B. Approve minutes of the special meeting held on February 18, 2009. **(Page 11)**

#### **Human Resources**

- C. Ratify/approve recommended actions in personnel activity list. **(Page 12)**
- D. Approve the appointment of teacher, Mary-Allegra Findlay, as Peer Assistance Review (PAR) Council member for the 2008-2009 school year (PAR Council members receive \$1,500 per year [Peer Assistance and Review Program]). **(Page 15)**

#### **Educational Services**

None

#### **Business Services**

None

District Superintendent's Recommendation: Approve Consent Calendar.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**5. GENERAL FUNCTIONS**

- A. Adopt Resolution #08-09.22, Recognizing the Week of the School Administrator, March 1-7, 2009. **(Page 16)**

District Superintendent’s Recommendation: Adopt Resolution.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- B. Adopt Resolution #08-09.23 regarding absence of Board member Alma Graham due to illness. **(Page 19)**

District Superintendent’s Recommendation: Adopt Resolution.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- C. Cast vote for 2009 CSBA Delegate Assembly Election (no more than seven candidates). **(Page 21)**

_____	_____
_____	_____
_____	_____
_____	_____

District Superintendent’s Recommendation: Cast vote.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**6. POLICIES, REGULATIONS, BYLAWS**

**First Reading - No Action Required**

- A. First reading of Board Policies and Administrative Regulations from California School Boards Association updates of November 2008 as follows: (Exhibit A) **(Page 22)**

- 0000 Philosophy-Goals-Objectives and Comprehensive Plans
- 1000 Community Relations
- 3000 Business and Non-Instructional Operations
- 4000 Personnel
- 5000 Students
- 6000 Instruction
- 9000 Bylaws of the Board

**Second Reading and Adoption**

None

**7. EDUCATIONAL SERVICES**

- A. Conduct Public Hearing to discuss requesting Board approval of the submission of waiver to the California Department of Education State Board of Education for the purpose of delaying the adoption of Mathematics instructional materials to September 2011 and Language Arts instructional materials to September 2012. **(Page 23)**

**8. BUSINESS SERVICES**

- A. Accept the following gifts: **(Page 25)**
  - 1. \$140.00 from Andrew J. Andow to Kimball School to be used for school materials.
  - 2. \$500.00 from Jess E. Van Deventer to Kimball School to be used for the science program.
  - 3. \$24.00 from United Cerebral Palsy Association of San Diego County to Ira Harbison School to be used for student incentives and instructional materials.
  - 4. \$217.00 from Adolfo Gonzales, National City Chief of Police, to Rancho de la Nación School to be used toward sponsoring one student for Sixth Grade Camp.
  - 5. \$20.00 from Alejandra Sotelo Solis to Rancho de la Nación School to be used for Sixth Grade Camp.
  - 6. \$91.06 from Box Tops for Education to Palmer Way School to be used for library books.

District Superintendent's Recommendation: Accept gifts.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**9. HUMAN RESOURCES**

- A. Conduct Public Hearing pursuant to Government Code Section 3547 regarding the proposal from the District to CSEA for an Early Retirement Incentive for classified employees. (Copies are available in the Superintendent's Office).

Information Only - To Hear Comments From The Public On The Initial Proposal. **(Page 27)**

- B. Adopt proposal from the District to CSEA on an early retirement incentive so that negotiations can commence.

Action Item - The Proposed Action Simply Is An Adoption of the District's Initial Proposal For Purposes of Negotiations. **(Page 28)**

District Superintendent's Recommendation: Adopt proposal.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- C. Conduct Public Hearing pursuant to Government Code Section 3547 regarding the proposal from the District to NCETA for an Early Retirement Incentive for certificated employees. (Copies are available in the Superintendent's Office).

Information Only – To Hear Comments From The Public On The Initial Proposal. (Page 29)

- D. Adopt proposal from the District to NCETA on an early retirement incentive so that negotiations can commence.

Action Item – The Proposed Action Simply Is An Adoption of the District's Initial Proposal For Purposes of Negotiations. (Page 30)

District Superintendent's Recommendation: Adopt proposal.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**10. BOARD/CABINET COMMUNICATIONS**

**11. ADJOURNMENT**

Note: The next regularly scheduled Board Meeting is scheduled to begin at 6:30 p.m. on March 11, 2009, at the Administration Center.

## GOVERNING BOARD AGENDA ITEM

Agenda Date: February 25, 2009

Prepared by: Chris Oram

Department: Educational Services

### AGENDA ITEM:

Presentation regarding *Read Across America* celebration by Miriam Escobar, NCETA.

       Action

  x   Information

### BACKGROUND INFORMATION:

National School District and South County Teachers United are joining colleagues nationwide to celebrate reading on March 2, 2009. *Read Across America* is an event sponsored by the National Education Association to renew the nation's commitment to literacy and reestablish the importance and joy of reading. The festivities fall on the 105<sup>h</sup> birthday of the late Ted Geisel, known to the world as Dr. Seuss. This is the twelfth year of celebrating his birthday with a campaign to read to children. It is not a celebration of a trademark, but a promotion of literacy.

### CURRENT INFORMATION:

Locally, National School District and NCETA (National City Elementary Teachers Association) are working collaboratively to schedule reading activities at each school on March 2, 2009. Last year, all ten schools enthusiastically participated and it was very well received. Contact persons from each school have been identified to help coordinate the myriad of activities that lend themselves to this year's celebration. Some activities might include:

- Special Reading (during breakfast) of *Green Eggs and Ham* by Lead Librarian & Principal.
- Rendition of *Cat in the Hat* presented to students. Thespians include teachers, students and district office staff.
- Guest readers in all classrooms.
- Evening Literacy Night at 6:00 p.m. at some schools. The evening will include teacher-planned activities for parents and students that celebrate literacy.
- Sweetwater High School's football players and cheerleaders will be providing an assembly and will read in the classrooms.

As they have in the past, our **Child Nutrition Services** staff will be serving *Green Eggs and Ham* for breakfast on this date. Each school makes every effort to make this special breakfast a fun, festive occasion, and the children thoroughly enjoy it.

As you can imagine, the ideas for celebrating *Read Across America* are virtually endless. Miriam Escobar will provide an overview of this upcoming activity and extend an invitation to the Governing Board and community to participate.

**ADDITIONAL DATA:**

For more information regarding the Read Across America event, you may access the national web site at <http://www.nea.org/grants/886.htm>

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

**GOVERNING BOARD AGENDA ITEM**

Agenda Date: February 25, 2009

Prepared by: Luz Vicario

Department: Olivewood School

**AGENDA ITEM:**

Recognize Frances Hidalgo, from Olivewood School, as the National School District Volunteer of the Month for February 2009.

       Action

  X   Information

**BACKGROUND INFORMATION:**

It has been the practice of the National School District to honor and recognize volunteerism in the District.

**CURRENT INFORMATION:**

Mrs. Frances Hidalgo is dedicated in her support of Olivewood School. She is well known among the children. She is very caring and knows many children by name. She dedicates long hours at Olivewood, through fundraising, school dances, and assisting as a crossing guard. She volunteers many hours, lending a hand wherever needed, whether in the classrooms or throughout the school. Mrs. Hidalgo is our resident expert on our popcorn machine. On student citizenship days, we can always count on her to be there all day popping delicious, fresh popcorn.

Mrs. Hidalgo is very involved here at Olivewood School because of her niece, who is in our GATE 4/5 class.

Mrs. Hidalgo is a busy lady. She tirelessly dedicates much of her time to Olivewood School. Her dedication and commitment to our school is admirable and she is greatly appreciated!

**ADDITIONAL DATA:**

Luz Vicario will introduce the Olivewood Volunteer, Mrs. Frances Hidalgo.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A



**NATIONAL SCHOOL DISTRICT  
Minutes of the Regular Meeting  
GOVERNING BOARD**

Administrative Ctr.  
1500 N Avenue  
National City, CA

February 11, 2009

Closed session was held from 5:30 p.m. to 6:30 p.m. President Grier announced that the Board held closed session in accordance with Government Code Section 54956.9: Conference with Legal Counsel–Existing Litigation, Government Code Section 54957: Public Employee Discipline/Dismissal/Release and Government Code Section 54957.6: Conference with Labor Negotiator, Cindy Frazee, Employee organizations: California School Employees Association, National City Elementary Teachers Association. Dennis Doyle was present from 5:30 p.m. to 6:30 p.m. All Board members were present. Mike Castanos, Cindy Frazee and Chris Oram were present from 5:30 p.m. to 6:30 p.m.

**CLOSED  
SESSION**

The public meeting was called to order by President Grier at 6:37 p.m.

**CALL TO  
ORDER**

President Grier led the Pledge of Allegiance.

**PLEDGE OF  
ALLEGIANCE**

Members Present: James Grier, Jr., Rosie Alvarado, Barbara Avalos, Anne Campbell and Alma Graham

**ROLL CALL**

Members Absent: None

Staff Present: Dennis Doyle, Ph.D., Chris Oram, Ed.D., and Cindy Frazee

Staff Absent: Mike Castanos

**PRESENTATIONS**

**PRESENTATIONS**

Recognized Mr. Jerry Yu and Mrs. Bieshia Yu from Lincoln Acres School as the National School District Volunteers of the Month for January 2009. Principal Angela Franco introduced Mr. and Mrs. Yu and commented on their many fine qualities. On behalf of the Governing Board, Rosie Alvarado presented Mr. and Mrs. Yu with a certificate and a logo clock.

Volunteers of the  
Month of January:

Jerry & Bieshia Yu

Recognized Sharlena Avilez, Teacher, Lincoln Acres, as the National School

Employee of the

District Employee of the Month for February 2009. Angela Franco, Principal of Lincoln Acres School, introduced Ms. Avilez and commented on her many fine qualities.

Month of February:  
Sharlena Avilez

On behalf of the Governing Board, Alma Graham presented Ms. Avilez with a framed certificate, a District logo lapel pin, and a District logo watch.

Cindy Frazee, Assistant Superintendent of Human Resources, introduced and welcomed the following new employee:

Introduced and welcomed new employee

Name	Position	Location
*Vanessa Tapia	Instructional Assistant Special Education	Rancho de la Nación School

\* employee not present

### **PUBLIC COMMUNICATIONS**

### **PUBLIC COMMUNICATIONS**

Luis Natividad and Lena Laffaye from the U.S. Census gave a brief summary of the upcoming census and their partnership with the District.

Luis Natividad & Lena Laffaye

Wes Braddock, Principal of Sweetwater Union High School, spoke regarding the common calendar.

Wes Braddock

Linda Cartwright, NCETA, spoke regarding Budget issues.

Linda Cartwright

Miriam Escobar, NCETA, spoke regarding Educational Services item 4.G.

Miriam Escobar

### **AGENDA**

### **AGENDA**

Alma Graham moved and Rosie Alvarado seconded to approve the agenda. The motion carried 5-0-0.

Approved agenda

### **CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

### **CONSENT CALENDAR**

Rosie Alvarado moved and Alma Graham seconded to approve the consent calendar. The motion carried 5-0-0.

Approved consent calendar

### **Minutes**

### **Minutes**

Approved minutes of the regular meeting held on January 28, 2009.

Approved minutes

**Human Resources**

Ratified/approved recommended actions in personnel activity list.

Approved the appointment of the following teachers as additional Beginning Teacher Support and Assessment (BTSA) Program Support Providers and Peer Assistance Review (PAR) Consulting Teacher for the 2008-2009 school year (BTSA Support Providers will receive \$2,000 per year for assisting one new teacher and \$1,500 for each additional teacher; PAR Council Consulting Teachers receive \$3,000 per year for assisting one experienced teacher [Peer Assistance and Review Program]).

BTSA Support Provider	Diana Whitaker
PAR Council Consulting Teacher	Jelen Rodecker

**Educational Services**

Authorized the Superintendent to submit the Application for Funding Categorical Aid Programs (CCAP), Parts I and II, for 2008-2009.

Approved Consultant Contract #CT2555 with Bessie Reddick-Pierce to provide Parents as Teachers Born to Learn™ Prenatal to Age Three training in National City, California on March 29 – April 3, 2009 at a cost not to exceed \$3,500 (PAT Training Funds).

Approved Consultant Contract #CT2556 with Bessie Reddick-Pierce to provide Parents as Teachers Born to Learn™ Prenatal to Age Three Follow-Up Training in Salinas, California on April 23-24, 2009 at a cost not to exceed \$700 (PAT Training Funds).

Approved Consultant Contract #CT2558 with San Diego Ice Company to provide snow days for all the preschool students in National School District at a cost not to exceed \$5,500 (Preschool For All Grant Funds).

**Business Services**

Ratified/approved purchase orders, contracts, and warrants as summarized below and detailed in Exhibit A.

**Human Resources**

Ratified/approved recommended actions in personnel activity list

Approved appointment of teachers as BTSA support providers & PAR consulting teacher

**Educational Services**

Authorized to submit for funding

Approved #CT2555

Approved #CT2556

Approved #CT2558

**Business Services**

Ratified/approved purchase orders, contracts, and warrants

I. Purchase Orders #F80437- F80502, #P90716- P90753 and #S04406-S04410	\$	149,586.83
II. Child Nutrition Purchase Orders #9330-9337	\$	387,634.63
III. Child Nutrition Checks #10318-10329	\$	547,400.99
IV. Consultant Contracts (not to exceed \$500 each)	\$	0.00
V. Commercial Warrants	\$	496,089.02
VI. Miscellaneous Contracts	\$	0.00
VII. Revolving Cash Fund Business I (month ending January 31, 2009)	\$	3.00
VIII. Revolving Cash Fund Business II (month ending January 31, 2009)	\$	183.00

## GENERAL FUNCTIONS

Rosie Alvarado moved and Alma Graham seconded to adopt resolution #08-09.20 regarding absence of Board member Barbara Avalos due to personal hardship. The motion carried 5-0-0.

Alma Graham moved and Rosie Alvarado seconded to adopt resolution #08-09.21 regarding absence of Board member Anne Campbell due to illness. The motion carried 5-0-0.

## POLICIES, REGULATIONS, BYLAWS

### First Reading – No Action Required

None

### Second Reading and Adoption

None

## GENERAL FUNCTIONS

Adopted Resolution #08-09.20

Adopted Resolution #08-09.21

## POLICIES, REGULATIONS, BYLAWS

### First Reading

None

### Second Reading and Adoption

None

## **EDUCATIONAL SERVICES**

After discussion, Alma Graham moved and Anne Campbell seconded to approve Consultant Contract #CT2557 to Pranatech Design, Inc. for developing software that generates, scans and grades District assessments at a cost not to exceed \$70,000 (School Readiness Carryover Money). The motion carried 5-0-0.

## **EDUCATIONAL SERVICES**

Approved #CT2557

## **BUSINESS SERVICES**

Anne Campbell moved and Alma Graham seconded to accept the following gifts:

1. Reading machine from Mr. Howry to Rancho de la Nación School to be used with students who need large text.
2. \$34.90 from Kym Tobias to Las Palmas 6<sup>th</sup> grade camp to pay off balance due for a student.
3. \$31.00 from Carolyn Schelin to Las Palmas 6<sup>th</sup> grade camp to pay off balance due for a student.
4. \$2,900.00 from Ira Harbison PTSO to Ira Harbison School to be used for instructional materials and supplies.

## **BUSINESS SERVICES**

Accepted gifts from:

Mr. Howry

Kym Tobias

Carolyn Schelin

Ira Harbison PTSO

The motion carried 5-0-0.

## **HUMAN RESOURCES**

President Grier opened the Public Hearing at 7:09 p.m. to discuss the initial proposal from the District to CSEA regarding negotiating the 2009-2010 school calendar. No one appeared to be heard. The public hearing was closed at 7:09 p.m.

Conducted Public Hearing: Initial proposal from the District to CSEA

Rosie Alvarado moved and Alma Graham seconded to adopt initial proposal from the District to CSEA regarding negotiations of the 2009-2010 school calendar. The motion carried 5-0-0.

Adopted initial proposal

President Grier opened the Public Hearing at 7:10 p.m. to discuss the initial proposal from the District to NCETA regarding negotiating the 2009-2010 school calendar. No one appeared to be heard. The public hearing was closed at 7:10 p.m.

Conducted Public Hearing: Initial proposal from the District to NCETA

Rosie Alvarado moved and Anne Campbell seconded to adopt initial proposal from the District to NCETA regarding negotiations of the 2009-2010 school calendar. The motion carried 5-0-0.

Adopted initial proposal

**BOARD/CABINET COMMUNICATIONS**

**BOARD/CABINET COMMUNICATIONS**

Barbara Avalos thanked Mr. and Mrs. Yu for the time they spend volunteering in the classroom. She also thanked Ms. Avilez for her commitment to the students.

Barbara Avalos

Alma Graham thanked Mr. and Mrs. Yu for the time they spend volunteering in the classroom. She also thanked Ms. Avilez for her commitment to the students.

Alma Graham

Alma Graham called for a Moment of Silence in memory of John R. Kirk, husband of former board member, Cecilia Garcia-Kirk, who passed away on February 1, 2009.

**MOMENT OF SILENCE:**

John R. Kirk

Rosie Alvarado thanked and congratulated Mr. and Mrs. Yu for the time they spend volunteering in the classroom. She also congratulated Ms. Avilez.

Rosie Alvarado

Cindy Frazee thanked Mr. and Mrs. Yu for the time they spend volunteering in the classroom. She also thanked Ms. Avilez for her commitment to the students.

Cindy Frazee

Chris Oram thanked Mr. and Mrs. Yu for the time they spend volunteering in the classroom. She also thanked Ms. Avilez for her commitment to the students, as well as the assistance she has provided in training her fellow teachers in the use of technology.

Chris Oram

Dennis Doyle shared what a pleasure it is to visit the classrooms of Ms. Yu and Ms. Avilez. He thanked Mr. and Mrs. Yu for the time they spend volunteering in the classroom. Dr. Doyle commented on what an inspiration it was to see such a large group of attendees at the African-American Parent/Student Conference last week. National School District was well represented.

Dennis Doyle

James Grier, Jr. thanked Mr. and Mrs. Yu for the time they spend volunteering in the classroom. He also thanked Ms. Avilez for her commitment to the students. He thanked everyone for attending the Board meeting.

James Grier, Jr.

**ADJOURNMENT**

**ADJOURNMENT**

The meeting was adjourned at 7:17 p.m.

**NATIONAL SCHOOL DISTRICT  
Minutes of the Special Meeting  
GOVERNING BOARD**

Administrative Ctr.  
1500 N Avenue  
National City, CA

February 18, 2009

The public meeting was called to order by Board President James Grier, Jr. at 10:00 a.m.

**CALL TO ORDER**

Board President Grier led the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

Members Present: James Grier, Jr., Rosie Alvarado, Barbara Avalos and Anne Campbell

**ROLL CALL**

Members Absent: Alma Graham

Staff Present: Dennis M. Doyle, Ph.D., Chris Oram, Ed.D., Mike Castanos, and Cindy Frazee

Staff Absent: None

**PUBLIC COMMUNICATIONS**

**PUBLIC COMMUNICATIONS**

None

None

**CLOSED SESSION**

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 10:02 a.m.

Conference with Labor Negotiator

**BOARD/CABINET COMMUNICATIONS**

**BOARD/CABINET COMMUNICATIONS**

None

None

**ADJOURNMENT**

**ADJOURNMENT**

The meeting was adjourned at 12:00 p.m.

## GOVERNING BOARD AGENDA ITEM

Agenda Date: February 25, 2009

Prepared by: Cindy Frazee  
Department: Human Resources

### AGENDA ITEM:

Ratify/approve recommended actions in personnel activity list.

  X   Action

       Information

### BACKGROUND INFORMATION:

Background information on individuals submitted under separate cover to Board Members.

### CURRENT INFORMATION:

See attached.

### ADDITIONAL DATA:

See attached.

**COST IMPLICATIONS:** See attached.

**FUNDING SOURCE:** See attached.

**CERTIFICATED STAFF RECOMMENDATIONS**

**February 25, 2009**

**Name                      Position                      Effective Date                      Placement                      Funding Source**

**Employment**

1. Evy Roberts	Teacher Lincoln Acres School	February 26, 2009	Class I, Step 1	General Fund
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**Temporary Employment**

None				
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**Contract Extension/Change**

None				
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**Unpaid Leave of Absence**

None				
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**Retirement**

None				
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**Resignation**

None				
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**CLASSIFIED STAFF RECOMMENDATIONS**  
**February 25, 2009**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
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**Employment**

None				
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**Temporary Employment**

None				
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**Contract Extension/Change**

2. Charleen Mancilla	From Office Assistant School to Office Technician School 8 hours per day 210 days per year Lincoln Acres School	February 26, 2009	Range 18, Step 1	General Fund
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**Unpaid Leave of Absence**

3. Sandra Ellis	Human Resources Specialist District Office	February 10, 2009 to April 28, 2009 Half Days	FMLA	
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**Retirement**

None				
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**Resignation**

None				
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## GOVERNING BOARD AGENDA ITEM

Agenda Date: February 25, 2009

Prepared by: Cindy Frazee  
Department: Human Resources

### AGENDA ITEM:

Approve the appointment of teacher, Mary-Allegra Findlay, as Peer Assistance Review (PAR) Council member for the 2008-2009 school year.

  X   Action

       Information

### BACKGROUND INFORMATION:

All teacher support programs come under the direction of the Peer Assistance and Review (PAR) Council, which is comprised of three teachers and two administrators.

### CURRENT INFORMATION:

The following teacher has been selected as PAR Council member to replace Angela Franco for the remainder of the 2008-2009 school year:

Central School

Mary-Allegra Findlay

### ADDITIONAL DATA:

None

**COST IMPLICATIONS:** PAR Council members receive \$1,500 per year

**FUNDING SOURCE:** Peer Assistance and Review Program

## GOVERNING BOARD AGENDA ITEM

Agenda Date: February 25, 2009

Prepared by: Dennis M. Doyle

Department: Administration

### AGENDA ITEM:

Adopt Resolution #08-09.22, Recognizing the Week of the School Administrator, March 1-7, 2009.

  X   Action

       Information

### BACKGROUND INFORMATION:

There is a strong correlation between quality leadership and effective school organizations. In California, there are over 20,000 certificated and classified administrators who work in public schools and dedicate their efforts to the quality of education and the improvement of student learning.

### CURRENT INFORMATION:

In National School District, this group is comprised of 19 individuals who collectively provide support to 353 teachers, 260 classified staff, and 6,240 Preschool – Sixth grade students. It is fitting, therefore, that we recognize their dedicated leadership and proclaim the week of March 1 to March 7, 2009, as Week of the School Administrator.

### ADDITIONAL DATA:

In 1999, Governor Davis signed an ACSA-sponsored bill, AB 1137, declaring the first full week of March of each year as “Week of the School Administrator.”

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

**#08-09.22**

**PROCLAMATION OF MARCH 1-7, 2009  
AS THE WEEK OF THE  
SCHOOL ADMINISTRATOR**

**WHEREAS**, Leadership Matters for California’s public education system and the more than 6 million students it serves;

**WHEREAS**, School administrators are passionate, lifelong learners who believe in the value of quality public education; and

**WHEREAS**, The title “school administrator” is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

**WHEREAS**, providing quality service for student success is paramount for the profession; and

**WHEREAS**, Most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

**WHEREAS**, Public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

**WHEREAS**, School leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources – to promote ongoing student achievement and school success; and

**WHEREAS**, Research shows great schools are led by great principals and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

**WHEREAS**, the State of California has declared the first full week of March as the “Week of the School Administrator” in Education Code 44015.1; and

**Resolution #08-09.22**

**Page 2**

**WHEREAS**, The future of California's public education system depends upon the quality of its leadership.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Board of the National School District hereby recognizes the Week of March 1 through 7, 2009, as the Week of the School Administrator in honor of the many outstanding contributions and services provided by the administrative teams in California's public school districts; and

**BE IT FURTHER RESOLVED**, by the Association of California School Administrators that all school leaders be commended for the contributions they make to successful student achievement.

**PASSED AND ADOPTED** by the Governing Board of the National School District of San Diego County, California, this 25<sup>th</sup> day of February 2009, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)  
SS)  
COUNTY OF SAN DIEGO)

I, Dennis M. Doyle, Ph.D., Secretary to the Governing Board of the National School District of San Diego County, California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a regular meeting thereof, held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of said Board.

---

Secretary to the Governing Board

## GOVERNING BOARD AGENDA ITEM

Agenda Date: February 25, 2009

Prepared by: Dennis Doyle  
Department: Administration

### AGENDA ITEM:

Adopt Resolution #08-09.23 regarding absence of Board Member Alma Graham due to illness.

  X   Action

       Information

### BACKGROUND INFORMATION:

Board Bylaw BB 9250 states that each member of the Governing Board may receive the maximum monthly compensation as provided for by law and that members also may be paid for meetings they missed when the Board, by resolution, finds that they were performing designated services for the District at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board.

### CURRENT INFORMATION:

Alma Graham was absent from the special Board meeting held on February 18, 2009, due to illness.

### ADDITIONAL DATA:

See attached resolution.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

## **Resolution #08-09.23**

### **Absence of Board Member Alma Graham Due to Illness**

**WHEREAS**, Board Policy BB 9250 states that each member of the Governing Board may receive the maximum monthly compensation as provided for by law; and

**WHEREAS**, Board Policy BB 9250 states that during any year, members also may be paid for meetings they missed when the Board, by resolution, finds that they were performing designated services for the District at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board.

**NOW, THEREFORE, BE IT RESOLVED** that the National School District Governing Board hereby recognizes that Board Member Alma Graham was absent from the special Board meeting held on February 18, 2009, due to illness and shall receive the maximum monthly compensation for February 2009.

**PASSED AND ADOPTED** by the Governing Board of the National School District of San Diego County, California, this 25th day of February 2009 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)

SS)

COUNTY OF SAN DIEGO)

I, Dennis M. Doyle, Ph.D., Secretary to the Governing Board of the National School District of San Diego County, California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a regular meeting thereof, held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of said Board.

---

Secretary to the Governing Board

**GOVERNING BOARD AGENDA ITEM**

Agenda Date: February 25, 2009

Prepared by: Dennis Doyle, Ph.D.

Department: Administration

**AGENDA ITEM:**

Cast vote for 2009 CSBA Delegate Assembly Election (no more than seven candidates).

  X   Action

       Information

**BACKGROUND INFORMATION:**

San Diego County is represented by 19 delegates on the California School Boards Association Delegate Assembly. This year, there are nine delegates whose terms expire in 2009. Delegate Assembly members provide a valuable service to the CSBA. The Assembly is the primary policy-making body of the Association. Delegates adopt the Association's legislative platform, take positions on other critical issues that come before it, elect the officers and directors, and adopt bylaw changes. Delegates also serve as a two-way communication link between the board members in the region and the regional director and play an important role in fostering collegiality within their region.

**CURRENT INFORMATION:**

Member school boards are eligible to nominate and elect delegate representatives. Each member board submits one ballot. The Board may vote for up to seven candidates. Biographical sketch forms for all candidates have been forwarded to Board members under separate cover.

**ADDITIONAL DATA:**

Return ballots must be postmarked on or before March 16. The names of newly-elected delegates will be published and disseminated to the membership by March 31.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

## GOVERNING BOARD AGENDA ITEM

Agenda Date: February 25, 2009

Prepared by: Dennis Doyle

Department: Administration

### AGENDA ITEM:

First reading of Board Policies and Administrative Regulations from California School Boards Association updates of November 2008 as follows: (Exhibit A)

- 0000 Philosophy-Goals-Objectives and Comprehensive Plans
- 1000 Community Relations
- 3000 Business and Non-Instructional Operations
- 4000 Personnel
- 5000 Students
- 6000 Instruction
- 9000 Bylaws of the Board

       Action

  X   Information

### BACKGROUND INFORMATION:

On May 11, 1994, the Governing Board approved an agreement with California School Boards Association for the development of a local policy manual. The updates have been reviewed by staff and are now ready for a first reading by the Governing Board.

### CURRENT INFORMATION:

See Exhibit A (copies reproduced for Board members only). A copy of Exhibit A is available in Administration for anyone wishing to review it.

### ADDITIONAL DATA:

These will be submitted for second reading and adoption at the March 11, 2009, Board meeting.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

## GOVERNING BOARD AGENDA ITEM

Agenda Date: February 25, 2009

Prepared by: Chris Oram

Department: Educational Services

### AGENDA ITEM:

Conduct Public Hearing to discuss requesting Board approval of the submission of waiver to the California Department of Education State Board of Education for the purpose of delaying the adoption of Mathematics instructional materials to September 2011 and Language Arts instructional materials to September 2012.

\_\_\_\_\_ Action

  X   Information

### BACKGROUND INFORMATION:

Based on the California Department of Education's curriculum adoption cycle, the District is currently piloting materials for a new math adoption with the purchase scheduled for 2009-10 school year. The next core adoption for English Language Arts begins next school year with the selection of materials to pilot in 2009-10 and Board adoption of selected materials by the fall of 2010.

Education Code Section 60422 (c) states, "The State Board of Education may grant a school district additional time to meet the purchasing requirements of subdivision (a) if the governing board of the school district demonstrates, to the satisfaction of the State board, that all of the following criteria apply to the district:

1. The school district has implemented a well-designed, standards-aligned basic instructional materials program.
2. The school district, at the time of its request for additional time pursuant to this subdivision, has sufficient textbooks or basic instructional materials for use by each pupil.
3. The school district has adopted a plan for the purchase of standards-aligned instructional materials in accordance with subdivision (a) but the plan indicated an alternative date for compliance that is declared in the request for additional time."

National School District would be requesting the additional year to purchase Math and English Language Arts materials for the following reasons:

1. Teachers are currently piloting mathematics materials for a curriculum adoption by fall of 2009. Given the current State budget uncertainties, the District may need maximum fiscal flexibility during the summer of 2009 to meet payroll and other financial obligations.
2. There is considerable uncertainty regarding whether the State will be awarding the Instruction Materials money that is used to purchase textbooks.

3. If the National School District postpones implementation of the mathematics adoption, it will be important that the English Language Arts adoption is also postponed so that two major adoptions do not have to take place at the same time.
4. National School District would be able to accrue interest on funds in the Instructional Materials Restructuring Program account.

This waiver will require:

1. A consultation with the National School District Teacher Association and gaining their opinion of the waiver submission,
2. A public hearing on the submission of the waiver,
3. A narrative describing desired outcomes and a rationale for the extension, how the district will ensure statutory criteria according to Education Code 60422 (c), assessment data illustrating academic performance with the current language arts adoption, and a request for an alternative date of compliance.

### **CURRENT INFORMATION:**

Administration recommends submitting a waiver to the California Department of Education to delay the mathematics adoption until the fall of 2011 and the English Language Arts adoption until the fall of 2012.

### **ADDITIONAL DATA:**

Students in National School District have continued to increase proficiency rates on the California Standards Test in grades 2 – 6 for the past 5 years using the McGraw Hill math and Houghton Mifflin language arts curriculums. The approval of this waiver will support the District's continued focus on improving reading and math instruction. The District will continue to work on identifying the new math adoption this year. This extra time will enable the District math specialists to work on developing a pacing guide and modifying District assessments so that they support the new program. The extension for English Language Arts will enable the District to do a more complete study of the program options that exist for Language Arts so that when the adoption finally takes place, it provides the best support for students in National City.

**COST IMPLICATIONS:** There is no cost associated with submitting a waiver.

**FUNDING SOURCE:** N/A

## GOVERNING BOARD AGENDA ITEM

Agenda Date: February 25, 2009

Prepared by: Michael J. Castanos

Department: Business Services

### AGENDA ITEM:

Accept the following gifts:

1. \$140.00 from Andrew J. Andow to Kimball School to be used for school materials.
2. \$500.00 from Jess E. Van Deventer to Kimball School to be used for the science program.
3. \$24.00 from United Cerebral Palsy Association of San Diego County to Ira Harbison School to be used for student incentives and instructional materials.
4. \$217.00 from Adolfo Gonzales, NC Chief of Police to Rancho de la Nación to be used toward sponsoring one student for Sixth Grade Camp.
5. \$20.00 from Alejandra Sotelo Solis to Rancho de la Nación to be used for Sixth Grade Camp.
6. \$91.06 from Box Tops for Education to Palmer Way School to be used for library books.

  X   Action

       Information

### BACKGROUND INFORMATION:

1. Angrew J. Andow is a community member with an interest in supporting our schools.
2. Jess E. Van Deventer is a community supporter of youth and school programs.
3. United Cerebral Palsy Association of San Diego County is a local association interested in supporting youth.
4. Adolfo Gonzales is the Chief of Police in National City with an interest in supporting youth activities.
5. Alejandra Sotelo Solis is a community member with an interest in supporting youth activities.
6. Box Tops for Education has contributed over \$200 million to participating schools since the launch of the program in 1996.

### CURRENT INFORMATION:

Matching funds will not be made available for the 2008-09 school year due to budget constraints.

**ADDITIONAL INFORMATION:**

National School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts are in keeping with the criteria of Board Policy 3290.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

**GOVERNING BOARD AGENDA ITEM**

Agenda Date: February 25, 2009

Prepared by: Cindy Frazee

Department: Human Resources

**AGENDA ITEM:**

Conduct Public Hearing pursuant to Government Code Section 3547 regarding the proposal from the District to CSEA for an Early Retirement Incentive for classified employees.

     Action

  X   Information

**BACKGROUND INFORMATION:**

Section 3547 of the Educational Employment Relations Act (EERA) requires public school districts in California to give public notice of all bargaining proposals to make these available for public scrutiny. This process, referred to as “sunshining”, gives the public the opportunity to express their views at a board meeting prior to the Board’s adoption of any formal proposal submitted during the negotiation process with recognized employee organizational representatives.

**CURRENT INFORMATION:**

None

**ADDITIONAL DATA:**

Proposal is available in the Superintendent’s office.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

**GOVERNING BOARD AGENDA ITEM**

Agenda Date: February 25, 2009

Prepared by: Cindy Frazee

Department: Human Resources

**AGENDA ITEM:**

Adopt proposal from the District to CSEA on an early retirement incentive so that negotiations can commence.

  X   Action

       Information

**BACKGROUND INFORMATION:**

The state of California is in a fiscal crisis. As a result, the District is facing significant budget reductions for the 2008-2009 and 2009-2010 school years. One potential source of savings is to offer employees an early retirement incentive. This allows senior staff the opportunity to retire and be replaced with less senior staff, with lower salaries. It has been many years since the District has offered an Early Retirement Incentive.

**CURRENT INFORMATION:**

None

**ADDITIONAL DATA:**

Proposal is available in the Superintendent's office.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

## GOVERNING BOARD AGENDA ITEM

Agenda Date: February 25, 2009

Prepared by: Cindy Frazee

Department: Human Resources

### AGENDA ITEM:

Conduct Public Hearing pursuant to Government Code Section 3547 regarding the proposal from the District to NCETA for an Early Retirement Incentive for certificated employees.

       Action

   X    Information

### BACKGROUND INFORMATION:

Section 3547 of the Educational Employment Relations Act (EERA) requires public school districts in California to give public notice of all bargaining proposals to make these available for public scrutiny. This process, referred to as “sunshining”, gives the public the opportunity to express their views at a board meeting prior to the Board’s adoption of any formal proposal submitted during the negotiation process with recognized employee organizational representatives.

### CURRENT INFORMATION:

None

### ADDITIONAL DATA:

Proposal is available in the Superintendent’s office.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

**GOVERNING BOARD AGENDA ITEM**

Agenda Date: February 25, 2009

Prepared by: Cindy Frazee

Department: Human Resources

**AGENDA ITEM:**

Adopt proposal from the District to NCETA on an early retirement incentive so that negotiations can commence.

  X   Action

       Information

**BACKGROUND INFORMATION:**

The state of California is in a fiscal crisis. As a result, the District is facing significant budget reductions for the 2008-2009 and 2009-2010 school years. One potential source of savings is to offer employees an early retirement incentive. This allows senior staff the opportunity to retire and be replaced with less senior staff, with lower salaries. It has been many years since the District has offered an Early Retirement Incentive.

**CURRENT INFORMATION:**

None

**ADDITIONAL DATA:**

None

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A