



# Governing Board Agenda December 9, 2009

## Welcome

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

## Our Governing Board

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent.

### **Rosalie “Rosie” Alvarado, Clerk**

Ms. Alvarado was first elected to the Governing Board in November 1990 and her present term expires December 2010.

### **Barbara Avalos, Member**

Ms. Avalos was elected to the Governing Board in November 2008 and her present term expires December 2012.

### **Anne Campbell, Member**

Ms. Campbell was first elected to the Governing Board in November 1988, after serving a year's appointment, and her present term expires December 2010.

### **Alma Sarmiento, Member**

Ms. Sarmiento was first elected to the Governing Board in November 1992 and her present term expires December 2010.

### **James Grier, Jr., President**

Mr. Grier was re-elected to the Governing Board in November 2008 and his present term expires December 2012.

## **This meeting is tape-recorded**

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to schedule an appointment to listen to the audiotape.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent located at 1500 N Avenue, National City, California, 91950.

## Speaking to the Board

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room and give it to the Recording Secretary. Board policy and state law stipulate that no oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. California law requires that all charges or complaints against employees be addressed in Closed Session unless the employee requests a public hearing. All such charges or complaints therefore must be submitted to the Board under the provision of the District's policy. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

## Compliance with Americans With Disabilities Act

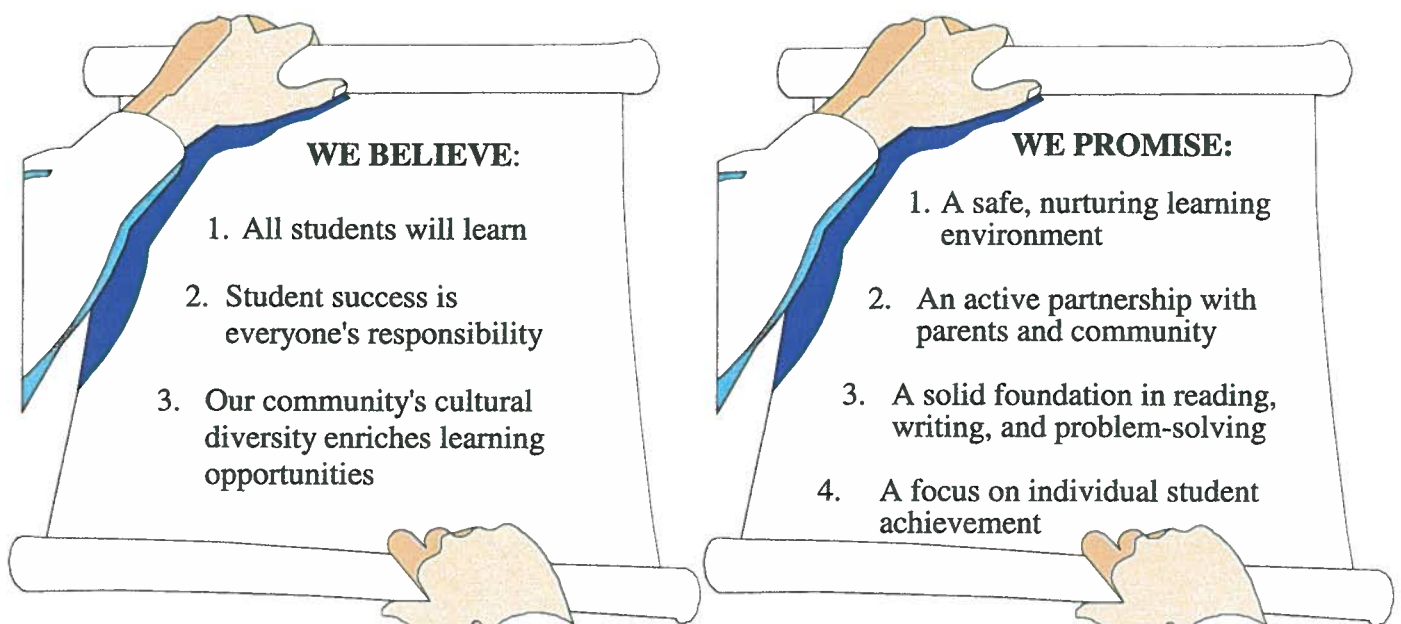
The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

## Equal Opportunity Employer

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent—Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.

## District Vision and Core Values

### ***Creating Successful Learners...NOW***





## **REGULAR MEETING OF THE GOVERNING BOARD**

Administrative Center  
1500 "N" Avenue  
National City, CA 91950

December 9, 2009 -- 6:30 p.m.

Closed Session from 5:30 - 6:30 p.m.

Closed session in accordance with Government Code Section 54957:  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Closed session in accordance with Government Code Section 54957:  
**PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**  
Title: Assistant Superintendent, Educational Services

Closed session in accordance with Government Code Section 54957.6:  
**CONFERENCE WITH LABOR NEGOTIATOR**  
Agency negotiator: Cindy Frazee  
Employee organizations: California School Employees Association  
National City Elementary Teachers Association

### **AGENDA**

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room.

**This meeting is tape-recorded.**

**NATIONAL SCHOOL DISTRICT**  
1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

*Creating Successful Learners... Now*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Board:**

Rosalie “Rosie” Alvarado  
Barbara Avalos  
Anne L. Campbell  
James Grier, Jr.  
Alma Sarmiento

**Staff:**

Chris Oram, Ed.D., Superintendent  
Michael Castanos, Assistant Superintendent-Business  
Services  
Cindy Frazee, Assistant Superintendent-Human  
Resources

**1. PRESENTATION**

- A. Recognize Dr. Adolfo Gonzales, Chief of the National City Police Department, for his contributions to the National School District. **(Page 1)**
- B. Presentation by Lincoln Acres sixth grade students regarding their CoTA project on Egypt.
- C. Recognize Mrs. Maria Ortiz, Lincoln Acres School, as the National School District Volunteer of the Month for December 2009. **(Page 3)**
- D. Recognize Kristin Burer, Second Grade Teacher, Lincoln Acres School, as Employee of the Month for December 2009. **(Page 5)**

**2. PUBLIC COMMUNICATIONS**

Public communication provides the public with an opportunity to address the Board on non-agenda items. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. Speakers are requested to limit their remarks to three minutes. No Board action can be taken.

**3. AGENDA**

- A. Approve agenda.

District Superintendent's Recommendation: Approve agenda.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**4. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

**Minutes**

- A. Approve minutes of the Regular board meeting held on November 18, 2009. **(Page 7)**

**Human Resources**

- B. Ratify/approve recommended actions in personnel activity list. **(Page 14)**
- C. The Governing Board gave pre-approval to hire the following employee. **(Page 17)**

Name	Position	Location	Effective Date
Joanna Bennett	Impact Teacher	Lincoln Acres School	11/24/09

- D. The following employee resignations/retirements were accepted by Cindy Frazee, Assistant Superintendent of Human Resources: **(Page 18)**

Name	Position	Location	Effective Date of Resignation/Retirement
Lillie Anderson	Child Nutrition Services Assistant	Olivewood School	December 18, 2009
Jeana Downey	Instructional Assistant Preschool	Kimball School	November 24, 2009
Douglas Hewett	Special Day Class Teacher	Palmer Way School	January 22, 2010

**Educational Services**

None

**Business Services**

- E. Adopt Resolution #09-10.17 authorizing contracting pursuant to cooperative bid and award document from the San Ysidro School District for the Computers, Laptops & Accessories piggyback contract bid (Bid #07-08/314). **(Page 19)**

F. Ratify/approve purchase orders, contracts, and warrants as summarized below and detailed in Exhibit A. (Page 22)

I. Purchase Orders #A03796-A03798, #C63-C86, #F90283 - F90314, #P441-P511, and #S04519-S04522	\$ 543,393.40
II. Child Nutrition Checks	\$ 0.00
III. Consultant Contracts (not to exceed \$500 each)	\$ 499.00
IV. Commercial Warrants	\$ 608,157.85
V. Miscellaneous Contracts	\$ 0.00
VI. Revolving Cash Fund Business I (month ending November 30, 2009)	\$ 3.00
VII. Revolving Cash Fund Business II (month ending November 30, 2009)	\$ 3.00

District Superintendent’s Recommendation: Approve Consent Calendar.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**5. GENERAL FUNCTIONS**

A. Adopt Resolution #09-10.18 regarding absence of Board Member Barbara Avalos due to illness. (Page 24)

District Superintendent's Recommendation: Adopt Resolution.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

B. Ratify Consultant Contract #CT2632 with RJ Gatti Associates to serve as the facilitators at the Special Board meeting on December 9, 2009 at a cost not to exceed \$2,300 (General Fund). (Page 26)

District Superintendent's Recommendation: Ratify Consultant Contract.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

C. Approve National School District Governing Board meeting schedule for the remainder of the 2009-2010 school year. (Page 27)

District Superintendent's Recommendation: Approve Meeting Schedule.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**6. POLICIES, REGULATIONS, BYLAWS**

**First Reading - No Action Required**

None

**Second Reading and Adoption**

None

**7. EDUCATIONAL SERVICES**

- A. Approve Consultant Contract #CT2618 with Connie Fish who will provide on site work with the staff, parents and community in the development of the school’s application for California Distinguished School due December 15, 2009 at a cost not to exceed \$4,000 (EIA/SCE). **(Page 29)**

District Superintendent's Recommendation: Approve Consultant Contract.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- B. Approve adoption of Pearson Scott-Foresman “*Envision*” as the District’s core mathematics program beginning in the 2010-11 school year at a cost not to exceed \$400,000 (State Textbook Funds). **(Page 30)**

District Superintendent's Recommendation: Approve adoption.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**8. BUSINESS SERVICES**

- A. Conduct a Public Hearing to take testimony from the public, discuss, and approve or disapprove the proposed use of the categorical funding transfer to the unrestricted general fund. **(Page 32)**
- B. Approve the Categorical Funding Transfer to the Unrestricted General Fund in the amount of \$670,107 (see Exhibit B). **(Page 33)**

District Superintendent's Recommendation: Approve the Categorical Funding Transfer.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- C. Approve the Positive Certification and Budget Revisions for the First Period Interim Financial Report as of October 31, 2009 (see Exhibit C). **(Page 34)**

District Superintendent's Recommendation: Approve Positive Certification and Budget Revisions.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- D. Accept gifts: **(Page 36)**

1. \$200.00 from Mrs. Garro, Mrs. Hastings, and Mrs. K. Rodriguez to Kimball School to be used for field trip transportation to SD Zoo.
2. \$120.00 from Wells Fargo Community Support Campaign to Kimball School to be used for school supplies and/or school related needs.
3. \$1,500.00 from Las Palmas PTO to Las Palmas School to be used for bus transportation for field trips.
4. \$500.00 from Las Palmas PTO to Las Palmas School to be used for installation of fans in the Cafeteria.
5. \$795.00 from Las Palmas PTO to Las Palmas School to be used for "Literature Comes to Life" assemblies on March 18, 2010.
6. \$50.00 from Las Palmas PTO to Las Palmas School to be used for DAC Refreshments.
7. Cookies for 100 people from George's Wonderful World of Cakes to National School District for the Superintendent Meet and Greet.
8. Cookies and brownies for 100 people from Buster's Beach House to National School District for the Superintendent Meet and Greet.

District Superintendent's Recommendation: Accept gifts

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**9. HUMAN RESOURCES**

- A. Accept donation of two school buses from the Neighborhood House Association. **(Page 38)**

District Superintendent's Recommendation: Accept donation.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- B. Approve agreement #CT2631 with Frontline Placement Technologies to purchase the Aesop Employee Substitute System at a cost of \$8,084 (General Fund). **(Page 39)**

District Superintendent's Recommendation: Approve agreement.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**10. BOARD/CABINET COMMUNICATIONS**

**11. ANNUAL ORGANIZATIONAL MEETING**  
(Superintendent to conduct this portion of the agenda)

A. Election of Board President: \_\_\_\_\_

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

B. Election of Board Clerk: \_\_\_\_\_

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

C. Appointment of Secretary to the Governing Board: Chris Oram, Ed.D.  
District Superintendent

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

D. Appointment of Governing Board representative to the South Bay Region Boards of  
Education Steering Committee. **(Page 40)**

District Superintendent's Recommendation: Appoint representative.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**12. ADJOURNMENT**

Note: The next regularly scheduled Board Meeting is scheduled to begin at 6:00 p.m. on  
January 13, 2010, at the Administration Center.

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Chris Oram  
Department: Administration

### AGENDA ITEM:

Recognize Dr. Adolfo Gonzales, Chief of the National City Police Department, for his contributions to the National School District.

           Action

      X       Information

### BACKGROUND INFORMATION:

Police Chief Adolfo Gonzales has led the National City Police Department for the last five years. Chief Gonzales has made *Community Policing* a cornerstone of his administration. The success of this concept relies on the police department and community working together in a partnership toward shared goals of having safe and secured neighborhoods and enhancing the quality of life for our residents.

Chief Gonzales has taken Community Policing from concept to reality by enhancing the collaboration between the National School District and the City of National City. This collaboration has included:

- Support and enhancement of our School Resource Officer Program
- Commitment to the implementation of the Safe Routes to School Program by increasing traffic enforcement around each school site.
- Initiation of an adopt-a-school program between Departments in the Police Department and National School District schools
- Development of a National Police Department holiday food and toy drive for NSD students and their families
- Leadership and officer participation in the “Shop with a Cop” program for up to 25 students in our schools
- Increased visibility of NCPD staff at our schools and community events, including very active participation by the Chief himself

### CURRENT INFORMATION:

Chief Gonzales has always been a friend and supporter to the educational community. The National School District appreciates the increased collaboration and support provided by the National City Police Department. We recognize Chief Gonzales for his leadership and commitment to strengthening our partnership with the National City Police Department.

**ADDITIONAL DATA:**

None

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Angela Franco  
Department: Lincoln Acres School

### AGENDA ITEM:

Recognize Mrs. Maria Ortiz, Lincoln Acres School, as the National School District Volunteer of the Month for December 2009.

\_\_\_\_\_ Action

\_\_\_\_\_ **X** \_\_\_\_\_ Information

### BACKGROUND INFORMATION:

It has been the practice of the National School District to honor and recognize volunteerism in the District.

### CURRENT INFORMATION:

Mrs. Ortiz has been volunteering at Lincoln Acres School for several years. She has been active in our PTSO, ELAC and a regular volunteer in her children's classrooms and others.

A few years back, with a little guidance from our Language Arts Specialist and Community Liaison, Mrs. Ortiz adopted our California Reads program for students in grades K-2 as her main project at school. This project encourages students to read for fun. As part of this program, Mrs. Ortiz reads in our bilingual classrooms and encourages many other parents to become readers as well. Thanks to her efforts, every class has readers come in weekly to read. Every Friday morning she works with volunteers collecting reading logs and passing out prizes for students, who reach their independent reading goals. Once a year, she and her California Reads volunteers also come to help with our Read Across America day celebrating Dr. Seuss.

This year knowing her youngest child will be moving onto other projects next year, she is training new parents to carry on the tradition of California Reads. She told me she wanted to spend more time focusing on the fundraising needs of sixth graders, who must now pay the full amount for camp. She has been instrumental in getting sixth grade parents involved in weekly and monthly fundraisers. Most of their sales are based on donations, so everything they sell at school community events is profit. Our sixth graders will be able to enjoy many of the traditional end-of-the-year events and may even have a reduction in the amount they need to pay towards camp.

Mrs. Ortiz is available to step in to help at a moment's notice, which has happened several times this year with cutbacks we have incurred. Her advocacy for children and her kind, gentle manner provide a positive impact on other parents and encourages others to volunteer. She is determined to make

sure students continue to benefit from extra curricular activities and develop a love of reading. She exemplifies volunteerism. Lincoln Acres School staff, students and community wish to extend our gratitude to Mrs. Ortiz for her many hours of hard work. We appreciate her efforts and have been very fortunate to have her volunteering at Lincoln Acres School.

**ADDITIONAL DATA:**

Angela Franco, Principal, Lincoln Acres School will introduce Mrs. Ortiz.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Cindy Frazee

Department: Human Resources

### AGENDA ITEM:

Recognize Kristin Burer, Second Grade Teacher, Lincoln Acres School, as Employee of the Month for December 2009.

\_\_\_\_\_ Action

\_\_\_\_\_ **X** \_\_\_\_\_ Information

### BACKGROUND INFORMATION:

Although Kristin Burer has only been teaching in our District for a few years, she has proven herself to be an individual who goes above and beyond on a regular basis. She represents lifelong learners--always willing to learn and apply something new. As an educator, her dedication can be seen in the work she does with her students and their parents, her grade-level team, the school, and the District.

### CURRENT INFORMATION:

As a lifelong learner, Mrs. Burer is always ready to take advantage of opportunities that come her way. She has her GATE certification that has added to her toolbox of skills for differentiating her instruction for all students--not just the advanced students. She was chosen to participate in the *Picture These* training that will help her bring multimedia to her students, motivating them to look at learning through the camera's lens.

For students and parents, Mrs. Burer represents the teacher each of us would want. She has high expectations in both academic and social growth and performance. She is caring and tough at the same time. Mrs. Burer is a teacher who knows the strengths and weaknesses of each of her students, always searching for ways to challenge or support each child according to their needs. Her students show respect for their teacher by trying to meet her high expectations.

At the school level, Kristin is one of the first to volunteer to help out with both academic and social events. She takes the lead with her grade-level team at their planning meetings and as their representative on the School Leadership Team. In her role as a BTSA Support Provider, she is able to easily relate to the new teachers, providing support in learning the curriculum and navigating their first years as teachers in the District. She is also working with the new math adoption, and will be one of the District's trainer of trainers next year when the District goes to full implementation.

Honoring Kristin Burer as Employee of the Month is honoring the teaching profession which she represents at its best.

**ADDITIONAL DATA:**

Angela Franco, Principal, Lincoln Acres School, will introduce Kristin Burer.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

**NATIONAL SCHOOL DISTRICT  
Minutes of the Regular Meeting  
GOVERNING BOARD**

Administrative Ctr.  
1500 N Avenue  
National City, CA

November 18, 2009

Closed session was held from 5:00 p.m. to 6:30 p.m. President Grier announced that the Board held closed session in accordance with Government Code Section 54957: Public Employee Discipline/Dismissal/Release; and with Government Code Section 54957.6: Conference with Labor Negotiator, Agency negotiator: Cindy Frazee; Employee organizations: California School Employees Association and National City Elementary Teachers Association. All board members were present with the exception of Barbara Avalos and Anne Campbell. Chris Carson was present from 5:00 p.m. to 6:30 p.m. Chris Oram, Mike Castanos and Cindy Frazee were present from 5:00 p.m. to 6:30 p.m.

**CLOSED  
SESSION**

The public meeting was called to order by President James Grier at 6:34 p.m.

**CALL TO  
ORDER**

President Grier led the Pledge of Allegiance.

**PLEDGE OF  
ALLEGIANCE**

Members Present: James Grier, Jr., Rosie Alvarado and Alma Sarmiento

**ROLL CALL**

Members Absent: Barbara Avalos and Anne Campbell

Staff Present: Chris Oram, Ed.D., Mike Castanos and Cindy Frazee

Staff Absent: None

**PRESENTATIONS**

**PRESENTATIONS**

Students from Las Palmas School gave a presentation on "Becoming Powerful Writers." Board members, Rosie Alvarado and James Grier, Jr., presented them with certificates, books and bookmarks.

Las Palmas School  
Presentation

Recognized Mrs. Blanca Ozuna from Las Palmas School as the National School District Volunteer of the Month for November 2009. Principal, Gina Mazeau, introduced Mrs. Ozuna and commented on her many fine qualities.

Volunteer of the  
Month of November:

Blanca Ozuna

On behalf of the Governing Board, Rosie Alvarado presented Mrs. Ozuna with a certificate and a logo clock.

Recognized Larry Cron, Maintenance Worker/Plumber, Maintenance and Operations Department, as the National School District Employee of the Month for November 2009. Bob Harris, Director of Maintenance and Operations, introduced Mr. Cron and commented on his many fine qualities.

Employee of the Month of November:

Larry Cron

On behalf of the Governing Board, Alma Sarmiento presented Mr. Cron with a framed certificate, a District logo lapel pin, and a District logo watch.

Cindy Frazee, Assistant Superintendent of Human Resources, introduced and welcomed the following new employees:

Introduced and welcomed new employees

<b>Name</b>	<b>Position</b>	<b>Location</b>
Lillie Anderson *	Child Nutrition Services Assistant I	Olivewood School
Virginia Fögerson	Assistant Buyer/Storekeeper	District Office
Jon Hansen	Director of Child Nutrition Services	District Office

\*employee not present

**PUBLIC COMMUNICATIONS**

None

**PUBLIC COMMUNICATIONS**

None

**AGENDA**

Alma Sarmiento moved and Rosie Alvarado seconded to approve the agenda. The motion carried 3-0-0.

**AGENDA**

Approved agenda

**CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

Rosie Alvarado moved and Alma Sarmiento seconded to approve the consent calendar with the exception of item 4.B, which was pulled for separate vote. The motion carried 3-0-0.

**CONSENT CALENDAR**

Approved consent calendar

**Minutes**

Approved minutes of the Regular board meeting held on October 28, 2009.

**Minutes**

Approved minutes

**Human Resources**

Ratified/approved recommended actions in personnel activity list.

Rosie Alvarado moved to approve item 4.B on the consent calendar with the addition of authorizing the administration to hire up to 3 additional temporary impact teachers. Alma Sarmiento seconded. The motion carried 3-0-0.

The Governing Board gave pre-approval to hire the following employees:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>
Christina Carson	Impact Teacher	Central School	10/30/09 – 6/17/10
Lisa Stallings	Temporary Teacher	Lincoln Acres School	11/19/09 – 6/17/10
Alison Stokes	Impact Teacher	Las Palmas School	11/3/09 – 6/17/10

The following employee resignations were accepted by Cindy Frazee, Assistant Superintendent of Human Resources:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date of Resignation</b>
Anna Benavidez	Child Nutrition Services Assistant I	Lincoln Acres School	November 4, 2009
Maria Resendez	Child Nutrition Services Assistant I	Las Palmas School	October 23, 2009

Adopted Memorandum of Understanding with NCETA regarding a modification to Article 20, Preschool Peer Assistance and Review (PAR) dated July 28, 2009 (\$3,000 per year for assisting one Experienced Teacher [Preschool Funds]).

**Educational Services**

Approved Consultant Contract #CT2613 with Pat Peterson from the San Diego County Office of Education to provide two follow-up sessions for the GATE Certification Program at a cost not to exceed \$3,500 (GATE Funds).

Approved Consultant Contract #CT2614 with *Literature Comes to Life* to provide two (2) assemblies for students in grades K-6 at Las Palmas School on March 18, 2010 at a cost not to exceed \$795.00 (PTO Funds).

Approve Consultant Contract #CT2616 with San Diego Ice Company to provide snow days for all the preschool students in National School District at a cost not to exceed \$7,000 (Preschool For All Grant Funds).

**Human Resources**

Ratified/approved recommended actions in personnel activity list

Authorized pre-approval to hire

Accepted resignations

Adopted MOU with NCETA

**Educational Services**

Approved #CT2613

Approved #CT2614

Approved #CT2616

Ratified Consultant Contract #CT2617 with Operation Samahan to provide lead testing to Headstart Preschool students at a cost not to exceed \$1,100 (Headstart Funds).

Ratified #CT2617

Accepted the Memorandum of Agreement with the San Diego County Superintendent of Schools for the ASES After School Education and Safety Program grant for \$2,301,738 to operate the District's before and after school programs.

Accepted MOA with San Diego County Superintendent of Schools for ASES

### **Business Services**

### **Business Services**

Ratified/approved purchase orders, contracts, and warrants as summarized below and detailed in Exhibit A.

Ratified/approved purchase orders, contracts, and warrants

I. Purchase Orders #A03790-A03795, #F90222-F90282, #P341-P440, #S04504-#S04518 and #C1-C62	\$	1,501,470.95
II. Child Nutrition Checks	\$	0.00
III. Consultant Contracts (not to exceed \$500 each)	\$	0.00
IV. Commercial Warrants	\$	1,546,854.93
V. Miscellaneous Contracts	\$	0.00
VI. Revolving Cash Fund Business I (month ending October 31, 2009)	\$	3.00
VII Revolving Cash Fund Business II (month ending October 31, 2009)	\$	3.00

Ratified annual Resolutions #09-10.14 through #09-10.16 for the 2009-10 school year authorizing signatures with the State Department of Education and the San Diego County Office of Education, effective October 15, 2009, as follows:

Ratified Resolutions #09-10.14 through #09-10.16

1. Authorize Michael Castanos, Assistant Superintendent, Business Services, as mail addressee and Christopher Oram, Ed.D., District Superintendent; Christopher Carson, Director of Finance; and James P. Hudson, Accounting Technician/Accounts Payable, to pick up warrants (other than mail addressee).
2. Authorizing Michael Castanos, Assistant Superintendent, Business Services, as mail addressee and Christopher Oram, Ed.D., District Superintendent; and Christopher Carson, Director of Finance, to sign the payroll payment order.
3. Authorize Michael Castanos, Assistant Superintendent, Business Services, as mail addressee and Christopher Oram, Ed.D., District Superintendent; and Christopher Carson, Director of Finance, to sign school orders.

## GENERAL FUNCTIONS

Alma Sarmiento moved and Rosie Alvarado, seconded to set December 9, 2009, at 6:30 p.m. at the Administrative Center, 1500 N Avenue, National City for the Governing Board's annual organizational meeting. The motion carried 3-0-0.

Rosie Alvarado moved and Alma Sarmiento seconded to nominate James Grier, Jr., to the California School Boards Association (CSBA) Delegate Assembly from Region 17. The motion carried 3-0-0.

## POLICIES, REGULATIONS, BYLAWS

### First Reading – No Action Required

None

### Second Reading and Adoption

Rosie Alvarado moved and Alma Sarmiento seconded to adopt Board Policies and Administrative Regulations from California School Boards Association updates of July 2009 as follows: (See Exhibit A from the October 28, 2009 agenda.) The motion carried 3-0-0.

- 0000 Philosophy-Goals-Objectives and Comprehensive Plans
- 1000 Community Relations
- 3000 Business and Non-Instructional Operations
- 4000 Personnel
- 5000 Students
- 6000 Instruction
- 9000 Bylaws of the Board

## EDUCATIONAL SERVICES

Report by principals regarding student achievement and next steps for 2009-10.

## GENERAL FUNCTIONS

Set organizational meeting

Nominated candidate as CSBA Delegate Assembly representative

## POLICIES, REGULATIONS, BYLAWS

### First Reading

None

### Second Reading and Adoption

Adopted Board Policies & Administrative Regulations from CSBA updates of: 07/09

## EDUCATIONAL SERVICES

Report on student achievement and next steps for 2009-10

## **BUSINESS SERVICES**

Alma Sarmiento moved and Rosie Alvarado seconded to award Consultant Contract #CT2486 to Logical Choice (designated distributor for PEPPM Bid) for the purchase of thirty-three Promethean ActivBoards for Central, Ira Harbison, Kimball, Las Palmas, Lincoln Acres, Olivewood, John Otis, Palmer Way and Rancho de la Nación Schools at a cost not to exceed \$212,281.70 using school site categorical funds and Special Education IDEA-American Recovery and Reinvestment Act (ARRA). The motion carried 3-0-0.

Alma Sarmiento moved and Rosie Alvarado seconded to approve Consultant Contract #CT2615 with JRM Architecture, Inc. to develop construction drawings and bid specifications for District project at Central School Preschool P1 and P2 Relocatable Classrooms in the amount of \$61,000 (Preschool Fund). The motion carried 3-0-0.

Alma Sarmiento moved and Rosie Alvarado seconded to accept the following gift:

\$16.00 from United Cerebral Palsy Association of San Diego to Ira Harbison School to be used for student incentives and instructional materials.

The motion carried 3-0-0.

## **HUMAN RESOURCES**

Rosie Alvarado moved and Alma Sarmiento seconded to ratify 2009-2010 Early Retirement/Resignation Memorandum of Understanding Between National School District and California School Employees Association (CSEA).

Rosie Alvarado moved and Alma Sarmiento seconded to ratify the 2009-2010 Early Retirement/Resignation Memorandum of Understanding Between National School District and NCETA.

## **BOARD/CABINET COMMUNICATIONS**

Alma Sarmiento thanked the principals for their presentation. She stated that the information is helpful for her to know when parents ask why they should enroll their children in National School District. She congratulated the Employee of the Month.

## **BUSINESS SERVICES**

Awarded #CT2486

Approved #CT2615

Accepted gift from:

United Cerebral Palsy Association of San Diego

## **HUMAN RESOURCES**

Ratified Early Retirement/Resignation MOU with CSEA

Ratified Early Retirement/Resignation MOU with NCETA

## **BOARD/CABINET COMMUNICATIONS**

Alma Sarmiento

Rosie Alvarado thanked the principals for their presentation. She also congratulated the Employee of the Month. Ms. Alvarado commented on what a fantastic job the students did on their presentation. She welcomed the new employees.

Rosie Alvarado

Katie Filzenger shared information regarding the H1N1 vaccination clinics held this week. The District received 1180 doses of vaccines; however, this only allowed us to provide clinics at Central, El Toyon, Integrity Charter, Ira Harbison and Rancho de la Nación Schools. The District is in line to receive more doses and will be notified as soon as they become available. She thanked the schools for the fabulous job they did in supporting the clinics. She thanked the principals for their outstanding report and shared her appreciation for their focus on support of Special Education.

Katie Filzenger

Cindy Frazee thanked the principals for their great report. She also thanked the students for their delightful presentation.

Cindy Frazee

Mike Castanos thanked the principals for their report.

Mike Castanos

Dr. Chris Oram congratulated the principals for their wonderful report. It is the wonderful leaders who have the courage to make the tough decisions during times and encourage teachers and recognize their successes. The transformation that is happening in the writing program was evident in tonight's student presentation. One of the reasons that writing was a focus is that writing is where it all comes together. He shared that every member of the management team will go into a classroom to teach side by side with a teacher. The new math adoption is being piloted by a group of 45 core teachers, who will be trainers for the math program when it is fully implemented in 2010-11. All of this is a major reason why we continue to experience the success we have had in this District.

Chris Oram

James Grier, Jr. thanked the principals for their presentation.

James Grier, Jr.

## **ADJOURNMENT**

## **ADJOURNMENT**

The meeting was adjourned at 7:44 p.m.

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Cindy Frazee  
Department: Human Resources

### AGENDA ITEM:

Ratify/approve recommended actions in personnel activity list.

  X   Action

           Information

### BACKGROUND INFORMATION:

Background information on individuals submitted under separate cover to Board Members.

### CURRENT INFORMATION:

See attached.

### ADDITIONAL DATA:

See attached.

**COST IMPLICATIONS:** See attached.

**FUNDING SOURCE:** See attached.

## CERTIFICATED STAFF RECOMMENDATIONS

December 9, 2009

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
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### Employment

None				
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### Temporary Employment

1. Lucia Nunez	Impact Teacher Lincoln Acres School	January 11, 2010 to June 17, 2010 Not to exceed 134 days	\$110 per day	Categorical Funds
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### Additional Duties

None				
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### Contract Extension/Change

2. Sarah Cancel	From Special Day Class Teacher to Resource Teacher- Preschool	December 10, 2009		
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### Unpaid Leave of Absence

3. Yenni Lamas Elsas	Teacher El Toyon School	December 9, 2009 to June 17, 2010	FMLA	
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**CLASSIFIED STAFF RECOMMENDATIONS**

December 9, 2009

**Name**                      **Position**                      **Effective Date**                      **Placement**                      **Funding Source**

**Employment**

4. Socorro Gutierrez	Child Nutrition Services Assistant I 3 hours per day 204 days per year Las Palmas School	12/10/09	Range 11, Step 1	Child Nutrition Services Fund
5. Esmeralda Solis	Child Nutrition Services Assistant I 3 hours per day 204 days per year Lincoln Acres School	12/10/09	Range 11, Step 1	Child Nutrition Services Fund

**Temporary Employment**

None				
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**Contract Extension/Change**

None				
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**Unpaid Leave of Absence**

None				
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## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Cindy Frazee

Department: Human Resources

### AGENDA ITEM:

The Governing Board gave pre-approval to hire the following employee.

  X   Action

           Information

Name	Position	Location	Effective Date
Joanna Bennett	Impact Teacher	Lincoln Acres School	11/24/09

### BACKGROUND INFORMATION:

At the November 18, 2009 Board meeting, the Governing Board authorized the Assistant Superintendent of Human Resources to offer temporary employment due to the urgency of implementing intervention programs for students.

### CURRENT INFORMATION:

None

### ADDITIONAL DATA:

None

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A



## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Michael J. Castanos

Department: Business Services

### AGENDA ITEM:

Adopt Resolution #09-10.17 authorizing contracting pursuant to cooperative bid and award document from the San Ysidro School District for the Computers, Laptops & Accessories piggyback contract bid (Bid #07-08/314).

  X   Action

       Information

### BACKGROUND INFORMATION:

The San Ysidro School District conducted a cooperative bid process for Computers, Laptops & Accessories. The bid was awarded to Southland Technology, Inc. with an effective date of the bid of May 2008 through May 2009, with a renewal clause for (3) three additional (1) one year periods. The award allows school districts, community college and public agencies an opportunity to purchase Computers, Laptops & Accessories.

### CURRENT INFORMATION:

Allow the Assistant Superintendent-Business Services to utilize the San Ysidro School District Computers, Laptops & Accessories piggyback bid for the needs of National School District.

### ADDITIONAL DATA:

None

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

# National School District

## Resolution

#09-10.17

### AUTHORIZING CONTRACTING PURSUANT TO COOPERATIVE BID AND AWARD DOCUMENTS FROM THE SAN YSIDRO SCHOOL DISTRICT

**WHEREAS**, the San Ysidro School District has conducted a cooperative bid process which named National School District as a district which may purchase or contract under that bid at the same price and upon the same terms and conditions as the San Ysidro School District pursuant to Sections 20118 and 20652 of the Public Contract Code of California, and

**WHEREAS**, on February 12, 2009, the Superintendent to the Governing Board of San Ysidro School District recommended to renew award of Bid #07-08/314 for purchase of Microcomputer, Laptops & Accessories from Southland Technology Inc.. The company's performance has been satisfactory and renewal is in the best interest of the District. Copies of the bid are available in the District's Business Office.

**WHEREAS**, this Board has determined it to be in the best interests of the District to purchase or contract for the above-stated items for the bid awarded by the San Ysidro School District, and

**WHEREAS**, the San Ysidro School District waived its right to require other districts to draw warrants for such purchases or contracts in favor of the San Ysidro School District,

**NOW, THEREFORE IT IS RESOLVED, ORDERED AND DECLARED** that National School District may purchase Microcomputer, Laptops & Accessories. It is hereby authorized and approved and is subject to all terms, conditions and documents as specified in the County Office of Education bid and award documents.

**BE IT FURTHER RESOLVED, ORDERED AND DECLARED** that Michael J. Castanos, Assistant Superintendent--Business Services is hereby authorized to execute the necessary contract documents with Southland Technology Inc. naming the District as the contracting party.

Resolution #09-10.17  
December 9, 2009  
Page 2

**PASSED AND ADOPTED** by the Governing Board of National School District of San Diego County, California, this 9th day of December 2009, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA    )  
  )ss  
COUNTY OF SAN DIEGO   )

I, Chris Oram, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

---

Secretary to the Governing Board

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Michael Castanos

Department: Business Services

### AGENDA ITEM:

Ratify/approve purchase orders, contracts, and warrants as summarized below and detailed in Exhibit A.

  X   Action

\_\_\_\_\_ Information

### BACKGROUND INFORMATION:

I. Purchase Orders #A03796-A03798, #C63-C86, #F90283 - F90314, #P441-P511, and #S04519-S04522	\$	543,393.40
II. Child Nutrition Checks	\$	0.00
III. Consultant Contracts (not to exceed \$500 each)	\$	499.00
IV. Commercial Warrants	\$	608,157.85
V. Miscellaneous Contracts	\$	0.00
VI. Revolving Cash Fund Business I (month ending November 30, 2009)	\$	3.00
VII. Revolving Cash Fund Business II (month ending November 30, 2009)	\$	3.00

### CURRENT INFORMATION:

Account numbers have been listed on purchase orders that will be paid from Comp. Ed. funds. The last page of this exhibit contains information on how to interpret each part of the account number.

### ADDITIONAL DATA:

None

**COST IMPLICATIONS:** See above for summary of expenditures.

**FUNDING SOURCE:** All funds are included in the totals.

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Chris Oram  
Department: Administration

### AGENDA ITEM:

Adopt Resolution #09-10.18 regarding absence of Board Member Barbara Avalos due to illness.

  X   Action

           Information

### BACKGROUND INFORMATION:

Board Bylaw BB 9250 states that each member of the Governing Board may receive the maximum monthly compensation as provided for by law and that members also may be paid for meetings they missed when the Board, by resolution, finds that they were performing designated services for the District at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board.

### CURRENT INFORMATION:

Barbara Avalos was absent from the regular Board meeting held on November 18, 2009, due to illness.

### ADDITIONAL DATA:

See attached resolution.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

# National School District Resolution

#09-10.18

## Absence of Board Member Barbara Avalos Due to Illness

**WHEREAS**, Board Policy BB 9250 states that each member of the Governing Board may receive the maximum monthly compensation as provided for by law; and

**WHEREAS**, Board Policy BB 9250 states that during any year, members also may be paid for meetings they missed when the Board, by resolution, finds that they were performing designated services for the District at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board.

**NOW, THEREFORE, BE IT RESOLVED** that the National School District Governing Board hereby recognizes that Board Member Barbara Avalos was absent from the regular Board meeting held on November 18, 2009, due to illness and shall receive the maximum monthly compensation for November 2009.

**PASSED AND ADOPTED** by the Governing Board of the National School District of San Diego County, California, this 9th day of December 2009 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA    )  
  )ss  
COUNTY OF SAN DIEGO   )

I, Chris Oram, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

---

Secretary to the Governing Board

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Chris Oram

Department: Administration

### AGENDA ITEM:

Ratify Consultant Contract #CT2632 with RJ Gatti Associates to serve as the facilitators at the Special Board meeting on December 9, 2009.

  X   Action

           Information

### BACKGROUND INFORMATION:

Rudy and Janet Gatti are both life-long educators who have had extensive experience working with superintendents and governing boards in developing an effective leadership team. They also serve as consultants in conducting superintendent searches and in assisting governing boards select new superintendents.

### CURRENT INFORMATION:

Rudy and Janet Gatti conducted the superintendent search for the District that was completed this past October.

### ADDITIONAL DATA

None

**COST IMPLICATIONS:** Not to exceed \$2,300

**FUNDING SOURCE:** General Fund

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Chris Oram  
Department: Administration

### AGENDA ITEM:

Approve National School District Governing Board meeting schedule for the remainder of the 2009-2010 school year.

  X   Action

           Information

### BACKGROUND INFORMATION:

The National School District Governing Board has traditionally met on the second and fourth Wednesdays of the month, with the exception of July, August, November, December, and April.

### CURRENT INFORMATION:

This schedule has enabled the District to conduct its business in a timely fashion and meet its monthly obligations.

### ADDITIONAL DATA:

The proposed schedule is attached.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

NATIONAL SCHOOL DISTRICT  
**GOVERNING BOARD MEETING SCHEDULE  
2010**

**DATES**

January 13, 2010

January 27, 2010

February 10, 2010

February 24, 2010

March 10, 2010

March 24, 2010

April 28, 2010

May 12, 2010

May 26, 2010

June 9, 2010 \*  
(Rancho de la Nación School)

**\*All meetings will be held at the Administration Center, with the exception of June 9, 2010. All meetings will begin at 6:00 p.m., with the exception of June 9, 2010, which will begin at 5:00 p.m.**

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Cindy Vasquez

Department: Rancho de la Nación School

### AGENDA ITEM:

Approve Consultant Contract #CT2618 with Connie Fish, who will provide on-site work with the staff, parents and community in the development of the school's application for California Distinguished School due December 15, 2009.

  X   Action

       Information

### BACKGROUND INFORMATION:

Connie Fish worked with Rancho as an external coach, as part of the High Priority Schools Grant program for three years. In addition, she provided on-site coaching to the site principal for two years. Her work with the school assisted in the development of a curriculum map both for mathematics and language arts. She collaborated with teachers and staff members during the survey and implementation phases of the grant. She has a thorough knowledge of the background of Rancho and the changes the school has made to warrant eligibility for Distinguished Schools.

### CURRENT INFORMATION:

Rancho de la Nación received notification that the school meets eligibility requirements for Distinguished School. Because Mrs. Fish has extensive knowledge of Rancho, her assistance will be highly instrumental in the application process. She will assist Rancho in completing the summary write-up portion of the application, which focuses on identifying best practices relative to the P-16 council initiatives and Elementary Makes the Grade recommendations as well.

### ADDITIONAL DATA:

None

**COST IMPLICATIONS:** Not to exceed \$4,000

**FUNDING SOURCE:** EIA/SCE

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Chris Oram

Department: Educational Services

### AGENDA ITEM:

Approve adoption of Pearson Scott-Foresman “*Envision*” as the District’s core mathematics program beginning in the 2010-11 school year.

    X     Action

           Information

### BACKGROUND INFORMATION:

For the past seven years the District’s core mathematics materials have been McGraw-Hill’s, “*Mathematics*”. By direction of the California Department of Education (CDE), all districts in the State are on a seven-year adoption cycle for core materials in each of the major content areas. This year, mathematics is up for adoption in the 2009-10 school year. At the State level, the adoption process includes major publishers submitting materials to the CDE for review. CDE staff teachers and parents make sure the materials match the California Content Standards, Content Framework and related legal issues. Once this review is completed, a list of recommended publishers is submitted to the State Board of Education for approval. Once approved by the State Board, materials are added to the State’s approved list and districts may begin their selection process.

### CURRENT INFORMATION:

During the 2008-2009 school year, a committee of 50 teachers representing all schools, grade levels, English/Spanish component teachers and special education staff met, reviewed and piloted materials from the two major CDE approved publishers Houghton-Mifflin and Pearson Scott Foresman. In addition to piloting the math materials the past school year, the process included the following components:

1. All math materials were available for three months for review in Educational Services.
2. A District Thursday in May was made available on-the-clock for teachers to review the math materials.
3. Math standards and an explanation of the math adoption process were presented to parents at a spring District Advisory Council (DAC) monthly meeting.
4. Committee members reviewed the CDE reports, comments from other school districts, and heard presentations by the publishers.
5. Committee members reviewed the technology component that was available with each program.

Committee members were asked to rank the math materials for selection based on the following criteria:

- a. Instructional materials focus on the grade-level standards
- b. Instructional materials emphasize depth of coverage
- c. Students work on meaningful mathematics connected to the “real” world
- d. Units contain connection to prior and future learnings
- e. Materials contain multiple assessment measures
- f. Materials are teacher friendly and well organized

The committee voted to adopt Pearson Scott Foresman *Envision* in both English and Spanish based on the above criteria.

Pearson Scott Foresman *Envision* Mathematics will provide free California Interactive homework books with the adoption of its program. Additional software is available for purchase and will be previewed by the District Technology Standards and Evaluation Committee.

We will be ordering the materials in early July for delivery prior to the beginning of the 2010-2011 school year.

#### **ADDITIONAL DATA:**

Pearson Scott Foresman *Envision* Mathematics consultants provided grade-level training for a full day on August 10, 2009. In addition, they will be available on an as-needed basis for more in-depth training.

During this past year the District decided to postpone the adoption for one year due to budget constraints. This also allowed the District to gather a group of 45 teachers to pilot the proposed math adoption. This group of core teachers will be trainers for the math program, when it is fully implemented in 2010-11.

**COST IMPLICATIONS:** Not to exceed \$400,000

**FUNDING SOURCE:** State Textbook Funds

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Chris Carson  
Department: Business Services

### AGENDA ITEM:

Conduct a Public Hearing to take testimony from the public, discuss, and approve or disapprove the proposed use of the categorical funding transfer to the unrestricted general fund.

  X   Action

           Information

### BACKGROUND INFORMATION:

The Education Finance trailer bill, SBX3 4 (Chapter 12/2009) provides through Education Code Section 42605(c)(2) that the governing board at a regularly scheduled open public hearing shall take testimony from the public, discuss, and approve or disapprove the proposed use of the categorical funding transfer to the unrestricted general fund.

### CURRENT INFORMATION:

Accordingly, it is respectfully requested that the Governing Board hold a public hearing and seek input and testimony from the public in regard to the proposed transfer and use of funds listed in Exhibit B.

### ADDITIONAL DATA:

The transfer of categorical funding to unrestricted funds to support revenue limit reductions will help to balance the current and future budgets.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

**GOVERNING BOARD AGENDA ITEM**

Agenda Date: December 9, 2009

Prepared by: Chris Carson  
Department: Business Services

**AGENDA ITEM:**

Approve the Categorical Funding Transfer to the Unrestricted General Fund.

  X   Action

       Information

**BACKGROUND INFORMATION:**

In accordance with SBX3 4 (Chapter 12/2009), the Governing Board of the National School District has held a public hearing to seek input and take testimony from the public in regard to the proposed transfer of certain categorical funds as presented in Exhibit B.

**CURRENT INFORMATION:**

In order to help support revenue limit cuts and to help balance the 2009-10 general fund budget, it is respectfully requested that the Governing Board approve the transfers as proposed.

**ADDITIONAL DATA:**

The transfer of categorical funding to unrestricted funds to support revenue limit cuts will help to balance the 2009-10 general fund budget by \$670,107. Additionally, \$732,744 will continue to be spent as required with the original program intent.

**COST IMPLICATIONS:** \$670,107 General Fund Unrestricted

**FUNDING SOURCE:** State Categorical Tier III Programs

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Michael J. Castanos

Department: Business Services

### AGENDA ITEM:

Approve the Positive Certification and Budget Revisions for the First Period Interim Financial Report as of October 31, 2009 (see Exhibit C).

  X   Action

           Information

### BACKGROUND INFORMATION:

School districts are required to conduct a review of their Interim Reports in accordance with state-adopted Criteria and Standards. In addition, AB 12 (Chapter 1213/91), which became effective January 1, 1992, requires each district to determine whether it can meet its financial commitments. The Superintendent certifies that such reviews have been conducted and a copy must accompany the Interim Report when it is submitted to the Governing Board for approval. After the Interim Report is approved, it is submitted to the County Office of Education for review. Interim Financial Reports are required each fiscal year with effective dates of October 31 and January 31. The District is allowed 45 days from the effective date to report to the Board.

### CURRENT INFORMATION:

The Report is designed to inform the Governing Board, public, and other interested parties about the financial condition of the District. The information is used to process budget revisions necessary to reflect current and projected conditions and to provide a certification of the District's ability to meet its financial obligations. Itemized revisions reflect General Fund revenue and expenditure adjustments since the September 9, 2009 Budget Revisions.

(See Exhibit C).

### ADDITIONAL DATA:

#### FUND BALANCE RESERVES

The District meets the 3% minimum reserve required for economic uncertainties.

#### NEGOTIATIONS

Negotiations have not been completed for the FY2009-10 school year.

CASH POSITION

The cash flow analysis indicates positive cash balances projected through June 2010.

MULTIYEAR PROJECTIONS FOR 2009-10, 2010-11, and 2011-12

Projections indicate that the cash and fund balances of the District will be positive for the budget year and two subsequent years.

GENERAL FUND DEFICIT

The General Fund Deficit has increased by \$152,828 due to a number of factors. First, the District has purchased portable air conditioners for all classrooms that do not have air conditioning. Second, the District had to repair a roof at Ira Harbison after a tree fell on a building. Third, the District has had to make purchases of additional custodial supplies as a result of the H1N1 virus.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Michael J. Castanos

Department: Business Services

### AGENDA ITEM:

Accept the following gifts:

1. \$200.00 from Mrs. Garro, Mrs. Hastings, and Mrs. K. Rodriguez to Kimball School to be used for field trip transportation to SD Zoo.
2. \$120.00 from Wells Fargo Community Support Campaign to Kimball School to be used for school supplies and/or school related needs.
3. \$1,500.00 from Las Palmas PTO to Las Palmas School to be used for bus transportation for field trips.
4. \$500.00 from Las Palmas PTO to Las Palmas School to be used for installation of fans in the Cafeteria.
5. \$795.00 from Las Palmas PTO to Las Palmas School to be used for "Literature Comes to Life" assemblies on March 18, 2010.
6. \$50.00 from Las Palmas PTO to Las Palmas School to be used for DAC Refreshments.
7. Cookies for 100 people from George's Wonderful World of Cakes to National School District for the Superintendent Meet and Greet.
8. Cookies and brownies for 100 people from Buster's Beach House to National School District for the Superintendent Meet and Greet.

    X     **Action**

           **Information**

### BACKGROUND INFORMATION:

- Mrs. Garro, Mrs. Hastings, and Mrs. K. Rodriguez are teachers at Kimball School.
- Wells Fargo is proud to support organizations working to strengthen local communities and improving the quality of life for those who live there. Through Wells Fargo charitable contributions and the efforts of our enthusiastic team member volunteers, they share success within local communities by giving back to non-profit organizations that address vital community needs and issues.
- Las Palmas School PTO works throughout the year to support various programs at Las Palmas School.
- George's Wonderful World of Cakes is a local business with an interest in supporting National School District.
- Buster's Beach House is a local business with an interest in supporting National School District.

**CURRENT INFORMATION:**

Matching funds will not be made available for the 2009-10 school year due to budget constraints.

**ADDITIONAL DATA:**

National School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts are in keeping with the criteria of Board Policy 3290.

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Cindy Frazee  
Department: Human Resources

### AGENDA ITEM:

Accept donation of two school buses from the Neighborhood House Association.

  X   Action

       Information

### BACKGROUND INFORMATION:

The Neighborhood House Association has discontinued their transportation program for Head Start preschool children. As a result they have generously offered to donate two buses to our school district. Our current bus fleet is aging and this donation will provide us with an interim solution until we can afford to purchase new buses.

### CURRENT INFORMATION:

Both buses are 72 passenger buses. The buses are 1995 International Amtrans, but have low mileage and are in excellent mechanical and physical condition. The combined wholesale value of the two buses is \$14,840.00.

### ADDITIONAL DATA:

None

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A

**GOVERNING BOARD AGENDA ITEM**

Agenda Date: December 9, 2009

Prepared by: Cindy Frazee  
Department: Human Resources

**AGENDA ITEM:**

Approve agreement #CT2631 with Frontline Placement Technologies to purchase the Aesop employee substitute system.

    X     **Action**

           **Information**

**BACKGROUND INFORMATION:**

The District has a need for a more efficient substitute placement system.

**CURRENT INFORMATION:**

The District has had the same sub finder system for the past ten years and the technology is no longer meeting the needs of filling staff absences in an efficient way. There have been many unfilled absences this year partially due to our archaic system. After extensive research and negotiations, we have identified a new company, Frontline, to provide us with a web-based substitute system called Aesop. The goal is to have the system up and running mid February.

**ADDITIONAL DATA:**

A representative from Frontline Placement Technologies will provide training sessions for NSD staff and substitutes, who will use the system. The fee for these training sessions is included in the final cost.

**COST IMPLICATIONS:** \$8,084

**FUNDING SOURCE:** General Fund

## GOVERNING BOARD AGENDA ITEM

Agenda Date: December 9, 2009

Prepared by: Chris Oram

Department: Administration

### AGENDA ITEM:

Appointment of Governing Board representative to the South County Region Boards of Education Steering Committee.

  X   Action

           Information

### BACKGROUND INFORMATION:

The South County Region Boards of Education formed a Steering Committee comprised of representative board members from each of the participating school districts. The Steering Committee further developed bylaws in February 1995 (amended on October 13, 1997), which serve to guide the Committee's efforts.

### CURRENT INFORMATION:

Article V, Section 1, of these bylaws states that *the Steering Committee shall be composed of two board members from each of the participating, eligible districts. The president of each of the member districts shall comprise one of the two representatives. The second representative shall be chosen by their individual board.*

Therefore, the Board needs to take action to appoint a second representative to the Steering Committee.

### ADDITIONAL DATA:

None

**COST IMPLICATIONS:** N/A

**FUNDING SOURCE:** N/A