NATIONAL SCHOOL DISTRICT

REQUEST TO BRING PERSONAL PROPERTY ON DISTRICT PREMISES

_____
Name of Requester

I request to bring the following personal property to _____School from the period of _____ to _____:

DESCRIPTION	VALUE
TOTAL VALUE	

I hereby certify that the above employee-owned materials and/or equipment is/are applicable to the educational program.

Submitted by: _____
Requester

Approved by: _____
Immediate Supervisor

Approved by: _____
Asst. Supt./Business Services

This is in compliance with Article 15, Section 15.5 of the contract between the Governing Board of National School District and NCETA.

BUS 9/99
White: Business Office
Yellow: Immediate Supervisor
Pink: Originator