



Governing Board Agenda

April 25, 2018

Welcome

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

Our Governance Team

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent. The Superintendent serves as the secretary to the Governing Board.

Barbara Avalos, Member

Ms. Avalos was first elected to the Governing Board in November 2008 and her present term expires December 2020.

Maria Betancourt-Castañeda, President

Ms. Betancourt-Castañeda was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Leighangela Brady, Secretary

Dr. Brady was first appointed as Superintendent in August 2016.

Brian Clapper, Member

Mr. Clapper was first elected to the Governing Board in November 2012 and his present term expires December 2020.

Maria Dalla, Member

Ms. Dalla was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Alma Sarmiento, Clerk

Ms. Sarmiento was first elected to the Governing Board in November 1992 and her present term expires December 2018.

This meeting may be recorded

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to schedule an appointment to listen to the audiotape.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent located at 1500 N Avenue, National City, California, 91950.

Speaking to the Board

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room and give it to the Recording Secretary. Board policy and state law stipulate that no oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. California law requires that all charges or complaints against employees be addressed in Closed Session unless the employee requests a public hearing. All such charges or complaints therefore must be submitted to the Board under the provision of the District's policy. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

Compliance with Americans With Disabilities Act

The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

Translation Services

Members of the public who require translation services in order to participate in the meeting should contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such services.

Equal Opportunity Employer

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Director--Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.





REGULAR MEETING OF THE GOVERNING BOARD

Administrative Center
1500 "N" Avenue
National City, CA 91950

Wednesday, April 25, 2018

Closed Session -- 3:30 p.m.

Open Session -- 6:00 p.m.

AGENDA

If you wish to speak to the Board, please fill out a ***Request to Speak*** card located on the table at the entrance to the Board Room.

NATIONAL SCHOOL DISTRICT
1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now

April 25, 2018

1. CALL TO ORDER

2. PUBLIC COMMUNICATIONS

Maria Betancourt-
Castañeda, Board
President

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 3:30 P.M.

Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Three Cases

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: Assistant Superintendent, Educational Services
Assistant Superintendent, Human Resources

Closed session in accordance with Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATOR
Agency negotiator: Leticia Hernandez
Employee organizations: California School Employees Association
National City Elementary Teachers Association
Agency negotiator: Leighangela Brady
Employee organizations: Contracted Management

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

7. PLEDGE OF ALLEGIANCE

8. ROLL CALL

9. PRESENTATIONS

April 25, 2018

9.A. Presentation by Ira Harbison School students highlighting the Girls on the Run (GOTR) Program.	Isabel Silva, Principal, Ira Harbison School & Maria Dalla, Board Member
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9.B. Recognize Mrs. Marisol Flores, Ira Harbison School, as the National School District Volunteer of the Month for April 2018.	Isabel Silva, Principal, Ira Harbison School & Brian Clapper, Board Member
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10. PUBLIC COMMUNICATIONS

Maria Betancourt-
Castañeda, Board
President

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

11. AGENDA

11.A. Approve agenda.	Leighangela Brady, Superintendent
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12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Maria Betancourt-
Castañeda, Board
President

12.A. Minutes

12.A.I. Approve the minutes of the Special Board Meeting held on April 9, 2018.	Leighangela Brady, Superintendent
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12.A.II. Approve the minutes of the Regular Board Meeting held on April 11, 2018.	Leighangela Brady, Superintendent
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12.A.III. Approve the minutes of the Special Board Meeting held on April 12, 2018.	Leighangela Brady, Superintendent
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12.B. Administration - None	Leighangela Brady, Superintendent
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April 25, 2018

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

Leticia Hernandez,
Director, Human
Resources

12.C.II. Adopt Resolution #17-18.19 in recognition of California Day of the Teacher, Wednesday, May 9, 2018.

Leticia Hernandez,
Director, Human
Resources

12.C.III. Adopt Resolution #17-18.20 in recognition of Classified Employees and designating May 20-26, 2018, as Classified School Employee Week.

Leticia Hernandez,
Director, Human
Resources

12.C.IV. Adopt Resolution #17-18.21, Recognizing the Week of the School Administrator, May 28 - June 1, 2018.

Leticia Hernandez,
Director, Human
Resources

12.D. Educational Services - None

Paula Jameson-
Whitney, Assistant
Superintendent,
Educational Services

12.E. Business Services

Christopher Carson,
Assistant
Superintendent,
Business Services

13. GENERAL FUNCTIONS

13.A. Approve Contract #CT3157 with CSBA to include services for online board policies and online agenda.

Leighangela Brady,
Superintendent

14. EDUCATIONAL SERVICES

14.A. Approve San Diego County Office of Education and National School District plan/actions related to educational services for expelled students.

Paula Jameson-
Whitney, Assistant
Superintendent,
Educational Services

14.B. Presentation and update regarding the Trustey Family STEM Teaching Fellows for Lincoln Acres School.

Luz S. Vicario,
Principal, Lincoln
Acres School

15. HUMAN RESOURCES

15.A. Approve increased rate of pay for substitute teachers.

Leticia Hernandez,
Director of Human
Resources

April 25, 2018

16. BUSINESS SERVICES

16.A. Approve amended Contract #CT3467 for Bid #17-18-174 to Watkins Environmental, for Asbestos Abatement.

Christopher Carson,
Assistant
Superintendent,
Business Services

16.B. Award Contract #CT3489 for Bid #17-18-175 to Leo's A-C Inc., for Portable Classroom Refurbishments.

Christopher Carson,
Assistant
Superintendent,
Business Services

16.C. Approve Change Order #001 submitted by SD Remodeling for the Modular Building Foundation Repairs at Rancho de la Nación School.

Christopher Carson,
Assistant
Superintendent,
Business Services

16.D. Accept gifts

Christopher Carson,
Assistant
Superintendent,
Business Services

17. BOARD WORKSHOP

17.A. Review and discuss suggested revisions and updates to Board Policies and Administrative Regulations.

Maria Betancourt-
Castañeda, Board
President

18. BOARD/CABINET COMMUNICATIONS

19. ADJOURNMENT

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PUBLIC COMMUNICATIONS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **3. ADJOURN TO CLOSED SESSION**

Agenda Item: **4. CLOSED SESSION - 3:30 P.M.**

Quick Summary / Abstract: Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Three Cases

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WITH LABOR NEGOTIATOR
Agency negotiator: Leticia Hernandez
Employee organizations: California School Employees Association
National City Elementary Teachers Association
Agency negotiator: Leighangela Brady
Employee organizations: Contracted Management

Agenda Item: **5. RETURN TO OPEN SESSION**

Agenda Item: **6. CALL TO ORDER**

Agenda Item: **7. PLEDGE OF ALLEGIANCE**

Agenda Item: **8. ROLL CALL**

Quick Summary /
Abstract:

Board:

Ms. Barbara Avalos

Ms. Maria Betancourt-Castañeda

Mr. Brian Clapper

Ms. Maria Dalla

Ms. Alma Sarmiento

Staff:

Dr. Leighangela Brady, Superintendent-Administration

Mr. Chris Carson, Assistant Superintendent-Business Services

Dr. Leticia Hernandez, Director-Human Resources

Ms. Paula Jameson-Whitney, Assistant Superintendent-Educational Services

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.A. Presentation by Ira Harbison School students highlighting the Girls on the Run (GOTR) Program.**

Speaker: Isabel Silva, Principal, Ira Harbison School & Maria Dalla, Board Member

Quick Summary / Abstract: This school year, Ira Harbison has partnered with the Girls-on-the-Run (GOTR) Program to provide young girls with the opportunity to activate their limitless potential and feel empowered to follow their dreams. Through this program, our students are inspired to be joyful, healthy and confident using a fun and exciting curriculum which creatively integrates running. We invited some of our 4th, 5th and 6th grade GOTR participants tonight to share with you the impact this experience has had on their lives and how running has motivated them to maintain a healthy lifestyle and build their self-confidence. We are proud of our girls for their efforts and are delighted that Ira Harbison School is committed to their well-being.

Agenda Item:	9.B. Recognize Mrs. Marisol Flores, Ira Harbison School, as the National School District Volunteer of the Month for April 2018.
Speaker:	Isabel Silva, Principal, Ira Harbison School & Brian Clapper, Board Member
Quick Summary / Abstract:	It has been the practice of the National School District to honor and recognize volunteerism in the District.
Comments:	Ira Harbison School is pleased to recognize Mrs. Marisol Flores as the Volunteer of the Month. For the past several years, Mrs. Flores has been a dependable member of the Ira Harbison school community. She is actively involved in her child's learning and has established meaningful partnerships with all of our staff. Mrs. Flores serves as a model of kindness and integrity, and she is someone who enjoys spending time at our school on a regular basis. She is always willing to support our students, under any capacity, and she frequently lends a helping hand to our teachers, by making copies, laminating projects, or just sharing a warm smile. Not only does she donate countless hours of her time, but Mrs. Flores is also very active as a parent leader at Ira Harbison, participating in PTA, DPAC, and our ELAC groups. We are happy to take this time to recognize Mrs. Flores for her selfless contributions to our school and for making Ira Harbison an exceptional place to learn and grow.

Agenda Item: **10. PUBLIC COMMUNICATIONS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary /
Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **11. AGENDA**

Agenda Item: **11.A. Approve agenda.**

Speaker: Leighangela Brady, Superintendent

Recommended
Motion: Approve agenda

Agenda Item: **12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary /
Abstract: All items listed under the Consent Calendar are considered routine and will be acted upon in one action by the Board. It is understood that the Superintendent has recommended approval for these items. There will be no discussion prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. All items approved by the Board will be deemed as considered in full and adopted as recommended.

Recommended
Motion: Approve Consent Calendar

Agenda Item: **12.A. Minutes**

Agenda Item: **12.A.I. Approve the minutes of the Special Board Meeting held on April 9, 2018.**

Speaker: Leighangela Brady, Superintendent

Attachments:

Special Board Minutes - 04/09/2018

**NATIONAL SCHOOL DISTRICT
Minutes of the Special Meeting
GOVERNING BOARD**

April 09, 2018
4:00 PM
Administrative Center
1500 "N" Avenue
National City, CA 91950

Attendance Taken at 4:00 PM:

Present:

Ms. Barbara Avalos
Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

1. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 4:00 p.m.

2. PLEDGE OF ALLEGIANCE

Board President, Maria Betancourt-Castañeda, led the Pledge of Allegiance.

3. ROLL CALL

Mrs. Yvette Olea took roll call.

4. PUBLIC COMMUNICATIONS

None

5. GENERAL FUNCTIONS

5.1. Board Self-Evaluation Workshop facilitated by Debra Dudley, CSBA.

A Board Self-Evaluation workshop was facilitated by Debra Dudley, CSBA.

No actionable items took place; therefore, no audio recording was taken.

6. ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

DRAFT

Agenda Item: **12.A.II. Approve the minutes of the Regular Board Meeting held on April 11, 2018.**

Speaker: Leighangela Brady, Superintendent

Attachments:
Board Minutes - 04/11/2018

**NATIONAL SCHOOL DISTRICT
Minutes of the Regular Meeting
GOVERNING BOARD**

April 11, 2018
6:00 PM
Administrative Center
1500 "N" Avenue
National City, CA 91950

Attendance Taken at 6:07 PM:

Present:

Ms. Barbara Avalos
Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

1. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 4:04 p.m.

2. PUBLIC COMMUNICATIONS

Ms. Tamlyn McKean, NCETA, spoke regarding negotiations.

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 4:00 P.M.

Closed session was held from 4:08 p.m. to 6:05 p.m.

Prior to adjourning the meeting, Board President, Maria Betancourt-Castañeda, announced that in accordance with Government Code Section 54957.1 (a)(2), which is a provision in the Ralph M. Brown Act, the Governing Board in closed session took action by a 3-2 vote to approve the initiation of a legal action by legal counsel for the District - Currier & Hudson. If the action is formally commenced, the action and defendant will be disclosed. Maria Betancourt-Castañeda, Brian Clapper and Maria Dalla voted yes. Barbara Avalos and Alma Sarmiento voted no.

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 6:07 p.m.

7. PLEDGE OF ALLEGIANCE

Board President, Maria Betancourt-Castañeda, led the Pledge of Allegiance.

8. ROLL CALL

Ms. Jocelyn Sandoval took roll call.

9. PRESENTATIONS

9.A. Recognize Mrs. Maria Terriquez, Olivewood School, as the National School District Volunteer of the Month for February 2018.

Recognized Mrs. Maria Terriquez, Olivewood School, as the National School District Volunteer of the Month for February 2018. Principal, Mrs. Beverly Hayes, introduced Mrs. Terriquez and commented on her many fine qualities.

On behalf of the Governing Board, Ms. Maria Dalla presented Mrs. Terriquez with a certificate and a logo clock.

9.B. Recognize Mrs. Bianca Ramirez, Instructional Assistant-Special Education, Lincoln Acres School, as National School District Employee of the Month for April 2018.

Recognized Mrs. Bianca Ramirez, Instructional Assistant-Special Education, Lincoln Acres School, as the National School District Employee of the Month for April 2018. Lincoln Acres Principal, Ms. Luz Vicario, introduced Mrs. Ramirez and commented on her many fine qualities.

On behalf of the Governing Board, Ms. Alma Sarmiento presented Mrs. Ramirez with a certificate and a District logo watch.

10. PUBLIC COMMUNICATIONS

Ms. Mirsha De La Tore, parent, spoke in support of teachers.

Mr. Brian McKeeney, NCETA spouse, spoke in support of teachers.

Mr. Juan Carrillo, NCETA spouse, spoke in support of teachers.

Mr. Ryan Johnson, NCETA spouse, spoke in support of teachers.

Ms. Christina Benson, NCETA, spoke regarding negotiations.

Ms. Miriam Aguilar Escobar, LULAC, spoke regarding student protection and curriculum.

11. AGENDA

11.A. Approve agenda.

Motion Passed: Approve agenda Passed with a motion by Ms. Alma Sarmiento and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Motion Passed: Approve Consent Calendar Passed with a motion by Ms. Maria Dalla and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

12.A. Minutes

12.A.I. Approve the minutes of the Regular Board Meeting held on March 14, 2018.

12.B. Administration

12.B.I. Approve the National School District Governing Board meeting schedule for the 2018-19 school year.

12.B.II. Approve the Quarterly Report to the San Diego County Office of Education on Williams Complaints.

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

12.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Director, Human Resources.

12.C.III. Adopt 2018-2019 school year work calendar.

12.D. Educational Services

12.D.I. Adopt Resolution #17-18.17, declaring the week of April 16 through April 20, 2018 as the "Week of the Young Child."

12.E. Business Services

12.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in exhibit A.

13. GENERAL FUNCTIONS

13.A. Adopt Resolution #17-18.18 affirming the dedication of the District to provide a safe school environment and positive school climate for all students.

Motion Passed: Adopt Resolution #17-18.18 affirming the dedication of the District to provide a safe school environment and positive school climate for all students Passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

14. EDUCATIONAL SERVICES

14.A. Approve Consultant Contract #CT3485 with Wayne Houchin to provide an anti-bullying assembly for Palmer Way School third through sixth grade students.

Motion Passed: Approve Consultant Contract #CT3485 with Wayne Houchin to provide an anti-bullying assembly for Palmer Way School third through sixth grade students Passed with a motion by Ms. Barbara Avalos and a second by Ms. Maria Dalla.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

14.B. Approve contract #CT3487 with Premier Healthcare Services for a Licensed Vocational Nurse for the remainder of the school year to be assigned to student #3431120668 for the remainder of the 2017-18 school year.

Motion Passed: Approve contract #CT3487 with Premier Healthcare Services for a Licensed Vocational Nurse to be assigned to student #3431120668 for the remainder of the 2017-18 school year Passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

14.C. Presentation from community partner, Olivewood Gardens, on its program and continuing work with National School District.

Corey Madueño, Olivewood Gardens, gave a presentation regarding the Olivewood Gardens program and continuing work with National School District.

14.D. Presentation and progress report on the 2017-2018 National City Collaborative Family Resource Center.

Jose Mireles, Eva Watts, and Angelica Benitez gave a presentation on the progress of the National City Collaborative Family Resource Center.

15. HUMAN RESOURCES

15.A. Conduct Public Hearing pursuant to Government Code Section 3547 regarding the proposal from the National School District to the California School Employees Association (CSEA) and its National Chapter 206 to open negotiations for the 2018-2019 School Year.

The public hearing was opened at 7:43 p.m.

Dr. Leticia Hernandez, Director of Human Resources, spoke regarding the proposal.

The public hearing was closed at 7:44 p.m.

16. BUSINESS SERVICES

16.A. Consideration and appointment of Marisol Flores and Manuela Ramirez to the Measure N and HH Citizens' Bond Oversight Committee.

Motion Passed: Appoint Marisol Flores and Manuela Ramirez to the Measure N and HH Citizens' Bond Oversight Committee Passed with a motion by Mr. Brian Clapper and a second by Ms. Alma Sarmiento.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

16.B. Approve the Joint Powers Agreement (JPA) and Bylaws of the San Diego County Special Education Legal Alliance for the purpose of joining the Alliance.

Motion Passed: Following discussion, Approve the Joint Powers Agreement (JPA) and Bylaws of the San Diego County Special Education Legal Alliance for the purpose of joining the Alliance Passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

16.C. Approve CT3488 with Nyhart Actuary & Employee Benefits to perform the Other Post-Employment Benefits Actuarial Valuation for the National School District.

Motion Passed: Following discussion, Approve CT3488 with Nyhart Actuary & Employee Benefits to perform the Other Post-Employment Benefits Actuarial Valuation for the National School District Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

16.D. Accept gifts.

Motion Passed: Accept gifts Passed with a motion by Mr. Brian Clapper and a second by Ms. Alma Sarmiento.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

17. BOARD WORKSHOP

17.A. Review and discuss suggested revisions and updates to Board Policies and Administrative Regulations.

The Governing Board and staff reviewed and discussed suggested revisions and updates to Board Policies and Administrative Regulations. Policies BP/AR3451.2, AR3543 and AR3550, were pulled for further review and will be brought back with the next round of policies.

18. BOARD/CABINET COMMUNICATIONS

Ms. Dalla thanked everyone for their informative presentations.

Mr. Clapper shared that he attended the theater presentation at Lincoln Acres. He shared that he enjoyed his visits to Central School and Maintenance & Operations. He invited everyone to hear an El Toyon student sing at the National City Public Library on April 23.

Ms. Avalos congratulated the Employee of the Month and the Volunteer of the Month. She gave kudos to the Kitchenistas.

Ms. Sarmiento shared that she attended the Broadway production at Lincoln Acres School.

Dr. Hernandez thanked the principals for their work with the campus student supervisors.

Mr. Carson gave kudos to the staff in Purchasing, CNS and M&O for their hard work during Spring break on the Classroom Redesign Challenge.

Dr. Brady shared that the issue with backpacks and vandalism has been resolved. She shared that there will be a Special Board Meeting to update the Board on the facilities projects as well as a Special Board Meeting to tour of the newly redesigned classrooms. She congratulated Ms. Vicario for all her work with English Learner students. She thanked Executive Cabinet and the Board for their hard work on updating Board policies.

Ms. Betancourt-Castañeda congratulated the Employee of the Month and the Volunteer of the Month. She apologized for missing the theater presentation at Lincoln Acres School.

19. ADJOURNMENT

The meeting was adjourned at 8:54 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

Agenda Item: **12.A.III. Approve the minutes of the Special Board Meeting held on April 12, 2018.**

Speaker: Leighangela Brady, Superintendent

Attachments:

Special Board Minutes - 04/12/2018

**NATIONAL SCHOOL DISTRICT
Minutes of the Special Meeting
GOVERNING BOARD**

April 12, 2018
4:00 PM
Rancho de la Nación School
1830 E. Division Street
National City, CA 91950

Attendance Taken at 4:07 PM:

Present:

Ms. Barbara Avalos
Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla

Absent:

Ms. Alma Sarmiento

Updated Attendance:

Ms. Alma Sarmiento was updated to present at: 5:37 PM

1. CALL TO ORDER

Board President, Maria Betancourt-Castañeda called the public meeting to order at 4:07 p.m.

2. PLEDGE OF ALLEGIANCE

Board President, Maria Betancourt-Castañeda, led the Pledge of Allegiance.

3. ROLL CALL

Ms. Jocelyn Sandoval took roll call.

4. PUBLIC COMMUNICATIONS

Ms. Tamlyn McKean, NCETA, spoke regarding the LCAP.

5. EDUCATIONAL SERVICES

5.1. Presentation and input for National School District's Local Control Accountability Plan.

Paula Jameson-Whitney gave a presentation on the National School District Local Control Accountability Plan (LCAP). Board Members and members of the audience gave input on the LCAP.

6. ADJOURNMENT

The meeting was adjourned at 6:20 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

Agenda Item: **12.B. Administration**

Speaker: Leighangela Brady, Superintendent

Quick Summary / None
Abstract:

Agenda Item: **12.C. Human Resources**

Agenda Item: **12.C.I. Ratify/approve recommended actions in personnel activity list.**

Speaker: Leticia Hernandez, Director, Human Resources

Quick Summary / Background information on individuals submitted under separate cover to Board
Abstract: Members.

Financial Impact: See staff recommendations table.

Attachments:
Staff Recommendations

CERTIFICATED STAFF RECOMMENDATIONS
April 25, 2018

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
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Employment

1. Louisa Triandis	School Social Worker Not to exceed 57 days per year Ira Harbison School	April 26, 2018	Class I, Step 1	General Fund
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Temporary Employment

None				
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Additional Duties

None				
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Contract Extension/Change

None				
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Unpaid Leave of Absence

2. Lia Houck	Teacher Lincoln Acres School	2018-2019 School year	Unpaid Leave of Absence	
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CLASSIFIED STAFF RECOMMENDATIONS
April 25, 2018

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
Employment				
3. Beulah Aceves	Campus Student Supervisor 2 hours per day 210 days per year Central School	April 27, 2018	Range 8, Step 1	Site Fund
4. Alexis Alemendarez-Gilstrap	Campus Student Supervisor 3 hours per day 210 days per year Ira Harbison School	April 27, 2018	Range 8, Step 1	Site Fund
5. Carmen Arroyo	Campus Student Supervisor 3 hours per day 210 days per year Central School	April 27, 2018	Range 8, Step 1	Site Fund
6. Maricela Botello	Instructional Assistant-Health Care 3 hours per day 210 days per year Preschool Center	April 27, 2018	Range 18, Step 1	General Fund
7. Monica Lona	Campus Student Supervisor 3 hours per day 210 days per year Las Palmas School	April 27, 2018	Range 8, Step 1	Site Fund
8. Frank Lopez	Instructional Assistant-Health Care 3 hours per day 210 days per year Site TBD	April 27, 2018	Range 18, Step 1	General Fund
9. Irma Lopez	Campus Student Supervisor 3 hours per day 210 days per year Olivewood School	April 27, 2018	Range 8, Step 1	Site Fund
10. Linda Meraz	Custodian-Night 8 hours per day 12 months per year Lincoln Acres School	April 27, 2018	Range 18, Step 1	General Fund
11. Minerva Padilla Vidrio	Campus Student Supervisor 3 hours per day 210 days per year Las Palmas School	April 27, 2018	Range 8, Step 1	Site Fund

12. Carmen Paz	Campus Student Supervisor 3 hours per day 210 days per year Ira Harbison School	April 27, 2018	Range 8, Step 1	Site Fund
13. Celina Pulido	Campus Student Supervisor 3 hours per day 210 days per year Kimball School	April 27, 2018	Range 8, Step 1	Site Fund
14. Marites Sabio	Campus Student Supervisor 3 hours per day 210 days per year Ira Harbison School	April 27, 2018	Range 8, Step 1	Site Fund
15. Hilda Samaniego	Campus Student Supervisor 3 hours per day 210 days per year Central School	April 27, 2018	Range 8, Step 1	Site Fund
16. Angela Solorio	Campus Student Supervisor 3 hours per day 210 days per year Lincoln Acres School	April 27, 2018	Range 8, Step 1	Site Fund
17. Norma Suarez	Campus Student Supervisor 3 hours per day 210 days per year Las Palmas School	April 27, 2018	Range 8, Step 1	Site Fund
18. Cecilia Zuniga-Espinoza	Campus Student Supervisor 3 hours per day 210 days per year Ira Harbison School	April 27, 2018	Range 8, Step 1	Site Fund

Contract Extension/Change

None				
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Unpaid Leave of Absence

None				
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Temporary Employment

None				
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Agenda Item: **12.C.II. Adopt Resolution #17-18.19 in recognition of California Day of the Teacher, Wednesday, May 9, 2018.**

Speaker: Leticia Hernandez, Director, Human Resources

Quick Summary / Abstract: The California Day of the Teacher was established to honor teachers for their noteworthy efforts on behalf of children. It has been a tradition in the National School District to set aside a day in May to honor our teachers.

Comments: Teachers will be recognized in various ways at the individual sites.

See attached resolution.

Attachments:
Resolution #17-18.19

National School District Resolution

#17-18.19

IN RECOGNITION OF CALIFORNIA DAY OF THE TEACHER MAY 9, 2018

WHEREAS, education is the most vital activity that we, as a society, undertake to ensure the well-being of the nation; and

WHEREAS, education is in large measure the result of the talent and commitment of teachers; and

WHEREAS, teaching is a profession characterized by skill, knowledge, discipline, tenacity, and creativity in the delivery of instruction; and

WHEREAS, teachers are a source of caring, counseling, empathy, warmth, and love; and

WHEREAS, teachers deserve widespread recognition and gratitude for their service; and

WHEREAS, teachers in the National School District work in earnest *to create successful learners* through motivation, will, and compassion; and

WHEREAS, teachers in the National School District have made a significant difference in the lives of students in our community schools;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the National School District and the District Superintendent join with the San Diego County Office of Education in declaring May 9, 2018, as the annual “Day of the Teacher;” and

BE IT FURTHER RESOLVED, that the Governing Board of the National School District and the District Superintendent encourage activities to recognize and honor National School District teachers on this day.

Resolution #17-18.19

April 25, 2018

Page 2

PASSED AND ADOPTED this 25th day of April 2018, at the regular meeting of the National School District Governing Board.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)ss

COUNTY OF SAN DIEGO)

I, Leighangela Brady, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

Secretary to the Governing Board

Agenda Item: **12.C.III. Adopt Resolution #17-18.20 in recognition of Classified Employees and designating May 20-26, 2018, as Classified School Employee Week.**

Speaker: Leticia Hernandez, Director, Human Resources

Quick Summary / Abstract: Each year the National School District recognizes classified employees during one week in May. This is a time to honor classified employees for the contributions they make to the District and to the education of our students.

Comments: Classified employees will be recognized in various ways at the individual sites.

See attached resolution.

Attachments:
Resolution #17-18.20

National School District

Resolution

#17-18.20

IN RECOGNITION OF CLASSIFIED EMPLOYEES AND DESIGNATING MAY 20–26, 2018, AS CLASSIFIED SCHOOL EMPLOYEE WEEK

WHEREAS, classified employees serve the students of National School District through their work at the National School District; and

WHEREAS, classified employees significantly assist the National School District in its commitment *to create successful learners* and provide quality educational programs and services to the children of National School District; and

WHEREAS, classified employees, individually and collectively, set an exemplary standard of performance and commitment; and

WHEREAS, classified employees provide knowledge, skills, and expertise that are relied upon by staff throughout the District.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the National School District and the District Superintendent express their gratitude and commend all classified employees for their service to the National School District and join the San Diego County Office of Education in designating the week of May 20–26, 2018, as “Classified School Employee Week.”

PASSED AND ADOPTED this 25th day of April 2018, at the regular meeting of the National School District Governing Board.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)ss
COUNTY OF SAN DIEGO)

I, Leighangela Brady, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

Secretary to the Governing Board

Agenda Item: **12.C.IV. Adopt Resolution #17-18.21, Recognizing the Week of the School Administrator, May 28 - June 1, 2018.**

Speaker: Leticia Hernandez, Director, Human Resources

Quick Summary / Abstract: There is a strong correlation between quality leadership and effective school organizations. In California, there are over 20,000 certificated and classified administrators who work in public schools and dedicate their efforts to the quality of education and the improvement of student learning.

Comments: In National School District, this group is comprised of 25 individuals who collectively provide support to over 325 teachers, 250 classified staff and 6,000 Preschool through Sixth grade students. It is fitting, therefore, that we recognize their dedicated leadership and proclaim the week of May 28 - June 1, 2018, as Week of the School Administrator.

Attachments:
Resolution #17-18.21

National School District Resolution

#17-18.21

PROCLAMATION OF MAY 28 – June 1, 2018 AS THE WEEK OF THE SCHOOL ADMINISTRATOR

WHEREAS, leadership matters for California’s public education system and the more than six million students it serves;

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education; and

WHEREAS, the title “school administrator” is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders and other school district employees who are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities--fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources--to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

Resolution #17-18.21
April 25, 2018
Page 2

WHEREAS, the future of California's public education system depends upon the quality of its leadership.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the National School District hereby recognizes the Week of May 28 through June 1, 2018, as the Week of the School Administrator in honor of the many outstanding contributions and services provided by the administrative teams in California's public school districts; and

BE IT FURTHER RESOLVED, by the Association of California School Administrators that all school leaders be commended for the contributions they make to successful student achievement.

PASSED AND ADOPTED by the Governing Board of the National School District of San Diego County, California, this 25th day of April 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)ss
COUNTY OF SAN DIEGO)

I, Leighangela Brady, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

Secretary to the Governing Board

Agenda Item: **12.D. Educational Services**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary /
Abstract: None

Agenda Item: **12.E. Business Services**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary /
Abstract: None

Agenda Item:	13. GENERAL FUNCTIONS
Agenda Item:	13.A. Approve Contract #CT3157 with CSBA to include services for online board policies and online agenda.
Speaker:	Leighangela Brady, Superintendent
Quick Summary / Abstract:	<p>Approval of this two-year contract allows the Board and public to access National School District policies and agendas online.</p> <p>The annual cost for GAMUT is \$3,205.</p> <p>The cost for Agenda Online is \$2,750 for the first year of the contract (July 1, 2018 – June 30, 2019) and no cost for the second year of the contract (July 1, 2019 – June 30, 2020). Should the Governing Board choose to renew the contract after the second year, the cost is \$6,000 per year.</p>
Comments:	<p>Gamut is an online policy information service that incorporates the complete CSBA Policy Update Reference Manual, including more than 650 sample policies, regulations and exhibits, that is updated continually throughout the year. Through Gamut, policies can be retrieved by code number or keyword listing and exported to word processing applications for easy customization. Policies in Gamut Online include links to referenced legal sites the allow users to easily navigate between a policy and its legal citations.</p> <p>Agenda Online allows staff to create effective online board meeting agendas through. This Web-based application allows staff to develop and access board meeting information including agendas, supporting documents and minutes, from any computer that has Internet access. Agenda Online will allow the District to save hours of staff time and printing and delivery costs.</p>
Recommended Motion:	Approve Contract #CT3157 with CSBA to include services for online board policies and online agenda.
Financial Impact:	<p>Contract costs: Year 1: GAMUT - \$3,205 & Agenda Online - \$2,750 Year 2: GAMUT - \$3,205 & Agenda Online - \$0</p> <p>Additional staffing costs: \$0 Other costs: \$0 Annual cost General Fund</p>
Attachments:	CT3157

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
AGENDA ONLINE “PREMIUM”
SERVICE AGREEMENT**

This Agreement is entered into by and between the California School Boards Association (“CSBA”) and National SD of National City, California (“Licensee”) for the use of CSBA’s Agenda Online platform in accordance with the terms and conditions contained herein. This Agreement shall be effective on the date executed by Licensee.

1. Term and Renewal. CSBA shall provide the services described in this Agreement for a two (2) year period from July 1, 2018 to June 30, 2020. THIS AGREEMENT MAY BE RENEWED ANNUALLY THEREAFTER BY LICENSEE PAYING TO CSBA THE AMOUNT SET FORTH IN THE RENEWAL NOTICE/INVOICE SENT BY CSBA TO LICENSEE NO LATER THAN 60 DAYS PRIOR TO THE EXPIRATION DATE OF THIS AGREEMENT.

2. Grant of License. CSBA hereby grants Licensee a non-exclusive, non-transferable use license to the Premium version of CSBA’s Agenda Online, a web-based application that enables Licensee to create board meeting agendas, attach or link supporting documents, record minutes and publish these items on the web for public viewing. This license is a non-perpetual license that must be renewed in accordance with the terms of this Agreement. Licensee is authorized to use Agenda Online in executable format for its own use, subject to the terms and conditions of this Agreement. All rights not specifically granted to Licensee by this Agreement are reserved to CSBA.

3. Fees. For the license and the training and support services received pursuant to this Agreement, Licensee agrees to pay an annual fee, which as of the date of this Agreement is \$6,000. Provided however that, for being an Agenda Online client prior to January 1, 2018, Licensee shall receive the license at a promotional rate of \$2750 for the first year (July 1, 2018 – June 30, 2019) and for free for the second year (July 1, 2019 – June 30, 2020). To renew this Agreement thereafter, Licensee shall pay the full annual fee of \$6,000 or other amount then in force.

Licensee shall pay all invoices in full upon receipt. Licensee shall also pay any applicable fees, federal, state, provincial or local taxes that may apply to the use of the Agenda Online platform or application, or any maintenance or support services provided by CSBA pursuant to this Agreement. CSBA reserves the right to withhold or cancel access to Agenda Online if said fees are not paid within 60 days of Licensee’s receipt of an invoice from CSBA.

4. Agenda Online User Accounts. Licensee is authorized to create an unlimited number of user accounts for its employees and officers, not more than two of whom shall be designated “Meeting Managers” to manage the creation, uploading, and publishing of meeting agendas, minutes and related documents on behalf of Licensee’s governing body or any related committee or subcommittee.

Licensee is responsible for creating user accounts, determining access levels for each user, and informing all users of their obligations and responsibilities pursuant to this Agreement, including, but not limited to, maintenance of CSBA’s trade secrets and proprietary rights and obligations. Licensee shall take reasonable measures to prevent unauthorized access to Agenda Online, including protecting its passwords and other log-in information.

CALIFORNIA SCHOOL BOARDS ASSOCIATION
AGENDA ONLINE “PREMIUM”
SERVICE AGREEMENT

5. Training and Technical Support. Upon receipt of this signed Agreement, CSBA will contact Licensee to begin development of Licensee's Agenda Online site and to schedule training. Licensee may access online training webcasts and videos through CSBA's website. CSBA will also provide one (1) day of in-person training at Licensee's facility. CSBA may, upon request, provide additional customized training online at a rate of \$75 per hour, or in-person at a rate of \$500 per day. Additional training will be billed upon completion. CSBA will provide timely support to Licensee for the Agenda Online service. CSBA shall not be responsible for supporting third party software applications installed on Licensee's computers.

6. Proprietary Rights. Licensee acknowledges that the Agenda Online source code is confidential and constitutes a trade secret and proprietary information of CSBA. Licensee has a right to access Licensee's information hosted or stored on Agenda Online, but acknowledges and agrees that it holds no proprietary rights related to the Agenda Online software or application. Agendas and supporting documents created by Licensee on or uploaded to Agenda Online belong to Licensee, and Licensee may use them as it sees fit, subject to applicable state and federal law and local policy. Licensee agrees not to: (a) copy, (b) duplicate, (c) reverse engineer, (d) decompile, (e) decode, (f) decrypt, (g) disassemble, (h) record, (i) alter, (j) merge, (k) adapt, (l) translate, (m) create any derivative works, or (n) otherwise reproduce any part of Agenda Online or authorize or attempt to do any of the foregoing. Licensee agrees not to sell, rent, license, distribute, transfer, directly or indirectly permit the sale, rental, licensing, distribution, use or transfer of the license or any right granted thereby, including permitting the use or dissemination of documentation related to Agenda Online, to any other party, either during the term of this Agreement or at any time thereafter.

7. Data and Records. CSBA has no responsibility or liability for the accuracy of documents, data, or information uploaded to Agenda Online or processed by Agenda Online users. For the duration of this Agreement, CSBA agrees to take reasonable steps to preserve and protect Licensee information uploaded to Agenda Online. For as long as Licensee continues to subscribe to Agenda Online, CSBA agrees to store each of Licensee's uploaded agendas and supporting documents for a period of up to 20 years.

Licensee acknowledges that the cost of storing Licensee's documents, data, and information is beyond CSBA's control. CSBA reserves the right to adjust pricing to reflect Licensee's storage requirements.

CSBA may delete all of Licensee's stored information ninety (90) days after the termination of this Agreement.

Licensee acknowledges that documents, data, and information uploaded to Agenda Online are not the official Licensee record. Licensee also acknowledges its responsibility to create an archive of such materials when Licensee desires them to serve as official Licensee records. Licensee agrees not to hold CSBA liable for any damage to, any deletion of, or any failure to store Licensee's information.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
AGENDA ONLINE “PREMIUM”
SERVICE AGREEMENT**

CSBA is not the custodian of Licensee's records for any purpose, and will direct any third party request for Licensee's information or records to Licensee. In the event Licensee records are requested pursuant to a lawfully issued subpoena or court order, to the extent possible, CSBA agrees to inform Licensee prior to responding.

Notwithstanding the provisions of this Agreement, CSBA may access, compile, record and/or distribute statistical analyses and reports utilizing aggregated data derived from information and data related to Licensee's use of Agenda Online.

8. Warranty. CSBA warrants that Agenda Online will work in substantial accordance with purposes expressed in the Grant of License clause above. CSBA provides no other warranty of any kind, either express or implied, including, but not limited to, the implied warranties of merchantability, satisfactory quality, accuracy, and fitness for a particular purpose. Licensee assumes all responsibility to provide and upgrade any hardware, computer operating system and/or software required to access Agenda Online. CSBA does not warrant that functions contained in Agenda Online will meet Licensee's business requirements or that the operation of the service will be uninterrupted or error free.

9. Limit of Liability. In the event of a breach of this Agreement or the warranty stated above, Licensee's damages shall be limited to the annual fee paid by Licensee. In no event shall CSBA be liable for any consequential damages (including damages for loss of profits and/or savings, business interruption, loss of business information or other pecuniary losses) arising from the use or inability to use the Agenda Online service.

10. Termination. This Agreement may be terminated by either party by giving the other party 60 days written notice. CSBA may also terminate this Agreement if Licensee breaches any provision of this Agreement. If termination results from Licensee's breach or request the annual fee paid by Licensee will not be refunded by CSBA. Termination for Licensee's breach shall not alter or affect CSBA's right to exercise any other remedies available in law or equity for the breach.

11. Compliance with Laws. Licensee is solely responsible for complying with state and federal laws, including the Americans with Disabilities Act of 1990 and those laws pertaining to open meetings and public information, including, but not limited to, the Ralph M. Brown Act and the California Public Records Act.

12. Indemnification and Duty to Defend. Except as otherwise provided in this Agreement, each party shall indemnify, defend, and hold harmless the other party, and its directors, officers, employees, agents and representatives, from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses, (including legal fees and expenses) of any kind whatsoever imposed on, asserted against, incurred or suffered by the other party, or its directors, officers, employees, agents or representatives by reason of damage, loss or injury (including death) to persons or property resulting in any way from (a) any negligent or intentional act by it or any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder; or (b) any neglect, omission or failure to act when under

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
AGENDA ONLINE "PREMIUM"
SERVICE AGREEMENT**

a duty to act on its part or the part of any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder.

It is expressly understood and agreed that in any third party action to obtain Licensee's records from CSBA which is opposed by Licensee, any cost to CSBA in opposing the request, including, but not limited to, attorney's fees and costs, shall be paid by Licensee. It is also expressly understood and agreed that no personal liability whatsoever shall attach to any member of CSBA's Board of Directors, or to any of the officers, employees, agents or representatives thereof, by virtue of this Agreement.

13. Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than CSBA and Licensee.

14. Modification. The scope of work and any other terms of this Agreement may be modified only by a written agreement signed by both parties.

15. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

16. Entire Agreement. This Agreement constitutes the entire agreement and understanding of the parties. There are no oral understandings or other terms or conditions as regards to the subject matter hereof and neither party has relied upon any representation, express or implied, that are not otherwise contained in this Agreement. This Agreement supersedes all prior understandings, whether written or oral, and any such terms or conditions are deemed merged into this Agreement.

IN WITNESS WHEREOF, the parties do hereby certify that they are duly authorized to execute this Agreement.

"CSBA"

"LICENSEE"

**California School Boards Association
(Federal Tax ID: 94-1510492)**

National SD

By: _____
Signature

By: _____
Signature

Robert Tuerck
Assistant Executive Director,
Policy and Governance Technology Services

Name (print)

Title of Official

Agenda Item: **14. EDUCATIONAL SERVICES**

Agenda Item: **14.A. Approve San Diego County Office of Education and National School District plan/actions related to educational services for expelled students.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: Per Education Code 48926, the county wide plan for expelled students must be completed every three years. This plan shall list existing educational alternatives for expelled pupils, identify gaps in educational services to expelled pupils, and indicate strategies for filling those service gaps. The National School District shall develop a plan to be used as a guideline of action in the event of a student expulsion.

Comments: The National School District's plan (pending review by the Board) shall reflect the current common practices for servicing expelled students with the addition of other student support services, utilization of other current programs and practices in alignment with the San Diego County Office of Education to serve expelled students.

Recommended Motion: Approve San Diego County Office of Education and National School District plan/actions related to educational services for expelled students.

Attachments:
Plan for Expelled Students

**SAN DIEGO COUNTY
OFFICE OF EDUCATION
AND
LOCAL SCHOOL DISTRICTS
PLAN
FOR SERVING
EXPELLED STUDENTS**

2018 – 2021

District Name: National School District

Superintendent: Dr. Leigh Angela Brady

District Superintendent's

Signature

Date

School District Overview

Educational programs within San Diego County provide numerous opportunities for students who are in need of traditional and/or alternative education programs. Individual school districts offer a broad spectrum of service, and the County Office of Education offers additional options for students. The combination of these services provides a broad continuum of alternatives for expelled students.

A student whose behavior has resulted in expulsion is provided with a rehabilitation plan that is designed by the district of residence. This plan may involve one or more of the options outlined. A student who is simply in need of an educational alternative may also access these programs through a District and/or County referral process.

Education Code 48926

Each county superintendent of schools in counties that operate community schools pursuant to Section 1980, in conjunction with superintendents of the school districts within the county, shall develop a plan for providing education services to all expelled pupils in that county. The plan shall be adopted by the governing board of each school district within the county and by the county board of education.

The plan shall enumerate existing educational alternatives for expelled pupils, identify gaps in educational services to expelled pupils, and strategies for filling those service gaps. The plan shall also identify alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils, as determined by the governing board.

Each county superintendent of schools, in conjunction with the superintendents of the school districts, shall submit to the Superintendent of Public Instruction the county plan for providing educational services to all expelled pupils in the county no later than June 30, 1997, and shall submit a triennial update to the plan to the Superintendent of Public Instruction, including the outcome data pursuant to Section 48916.1, on June 30th thereafter.

Education Code 48916.1 (a)

At the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided to the pupil who is subject to the expulsion order for the period of the expulsion, but only to the extent funds are appropriated for this purpose in the annual Budget Act or other legislation, or both.

County Office of Education Overview

The San Diego County Office of Education will continue to provide educational options for expelled students. The philosophy of each individual school district affects how the San Diego County Office of Education Community School program will meet the needs of that particular school district. Some school districts use the San Diego programs as an educational option for those students expelled under a district "no-tolerance" policy, while others use this program as a student assistance or placement alternative. The Community School is a permissive educational program that provides the local school districts with another educational option for their expelled youth.

County Existing Educational Alternatives for Expelled Youth

The San Diego County Office of Education Court and Community School/Day Center program offers the following options for expelled youth:

- 1) Daily educational programs that meet for 300-360 minutes per day in community classrooms
- 2) Direct instruction and/or contracted blended learning programs (e.g. face-to-face, independent study and/or online courses). Students are required to complete a minimum of 80 hours of educational product per five-credit course completion
- 3) Trauma informed, restorative practices and mental health support
- 4) Early Childhood Development/Head Start with Teen Parent Specialized Academic Instruction
- 5) Community Schools
- 6) Special Education Services
- 7) Each site provides support to students in meeting the conditions of their rehabilitation plan, as well as wrap-around support to their families
- 8) Multiple career pathways, internship and concurrent college enrollment opportunities
- 9) Breakfast and lunch
- 10) An opportunity to earn a compass card for transportation

National School District Existing Educational Alternatives for Expelled Youth

The National School District offers the following options for expelled youth, depending on the specific offense and Education Code violation:

- 1) suspended expulsion with placement and full continuum of services at the same school including a rehabilitation plan and **Other Means of Correction contract**;
- 2) suspended expulsion with placement and full continuum of services at a different school within the district including a rehabilitation plan and **Other Means of Correction contract**;
- 3) suspended expulsion with placement and full continuum of services in a home instruction program operated by the district including a rehabilitation plan and **Other Means of Correction contract**;
- 4) expulsion with placement and full continuum of services in a home instruction program operated by the district including a rehabilitation plan and **Other Means of Correction contract**;
- 5) expulsion with referral to the San Diego County Office of Education Community Home Education Program a rehabilitation plan and **Other Means of Correction contract**;

Where there are sufficient numbers of expelled K-6 students in an area, a regional county operated Community School may be developed. It would be centrally located, and parents would be required to provide transportation to the program. Actual referral to such placements will be made by the District Governing Board, with recommendations from the District Administrative Hearing Panel, School Attendance Review Board (SARB), or a similar District referral process.

COUNTY AND DISTRICT GAPS AND STRATEGIES IN EDUCATIONAL SERVICES FOR EXPELLED STUDENTS

The County and the National School District recognize there are gaps that exist in the provision of educational services to expelled students. Some of these gaps are outlined below, with the strategies developed by the county and local districts to address each gap.

Gap 1. Students who have failed their placement in district operated programs may be referred to a county operated Community School. If the student fails that program or commits another expulsion type offense, there may not be any viable alternatives remaining.

County/District strategy for addressing this gap

The San Diego County Office of Education will continue to provide educational services to those eligible students placed or referred to programs such as the Monarch School program for elementary aged pupils.

The district will continue to use existing preventative educational strategies and programs to meet the needs of expelled students. The district will not refer students to the county programs unless it has been determined that no local options are appropriate for the student.

Gap 2. Small school districts within San Diego County generally expel very few students during the course of a school year. So few students are expelled, that having a special class or program for such students, located in the district, is not financially or geographically feasible.

County/District strategy for addressing this gap

Expelled students who live in rural areas of the County, and who would not be appropriately served through independent study contracts, do not always have access to traditional, seat time based, and classroom programs.

A. Discussion

a) This Gap impacts a small number of students who live in very rural settings. There have been a few cases involving expelled students who live in areas that do not have internet access, and in some cases live without power or phone service.

B. Strategies for 2015 - 18

1. School districts will use independent study with more onsite meetings when appropriate.

2. JCCS will use schools operated at facilities operating by County probation when they are proximal to students in these circumstances. instruction as a means of reaching student who live in remote areas but have access to internet.

C. Updated Information 2017-18

1. Probation run facilities are not appropriate for community school services.
2. Districts and JCCS will explore creating the capacity to offer synchronous virtual instruction as a means of reaching students who live in remote areas and have access to internet.

Gap 3. Expelled students do not always have assistance in transitioning back to district schools. Personal, social and academic adjustment should be considered and supported to ensure successful re-entry.

A. Discussion

- a) Students returning from expulsion are in transition. When returning to the National School District, expelled students require support to resist the tendency to return to old patterns and relationships. They also need help establishing new relationships and behaviors. Preventative Positive Behavioral Intervention Systems and reinforcement should be present to validate positive choices and behavior.
- b) All too often students who have been expelled encounter school staff that are not receptive to have them returned to their campuses.
- c) Efforts made to connect students to caring adults on campus is the most powerful step a district can take to ensure successful re-entry to the school system.

B. Strategies for 2018-21

1. Administrators and counselors in alternative education settings serving expelled students will host re-entry plan meetings with the school counselors of students ready for return to district schools. Each meeting will involve the counselors, student and the student's parents in developing a plan to support the student's personal, social and academic needs as they re-enter the district.
2. Restorative Practices will be used, when appropriate, to help restore the relationships damaged by the act that lead to the expulsion, and to assist students in reintegration into the school communities from which they were expelled.
4. National School District will train their employees:
 - a. To understand the impact of trauma
 - b. To recognize that negative behavior may be an expression of coping strategies learned in response to past or continuing trauma exposure
 - c. On strategies employees can use to avoid triggering negative coping strategies
 - d. On de-escalation strategies (Crisis Prevention Institute).
5. National School District Student Support Services will provide on-going training for school personnel on Restorative Practices
 - a. To understand the impact of trauma and how to use trauma informed practices targeting students in need
 - b. To recognize that negative behavior may be an expression of coping strategies learned in response to past or continuing trauma exposure
 - c. On strategies employees can use to avoid triggering negative coping strategies

COUNTY AND DISTRICT ALTERNATIVE PLACEMENTS

The National School District, with the San Diego County Office of Education, will take the following steps for those expelled students who have been placed in a Community Day School but who fail to meet the terms or condition of their rehabilitation plan or who pose a danger to other district pupils.

Step I

The National School District will continue to maintain responsibility developing a preventative behavioral approach, with implementation of and development of a rehabilitation plan for the student, referring the student to an appropriate educational setting, and ensuring that an educational program is provided either within or outside the school district.

Step II

Expelled students who fail to meet the terms and conditions of the district rehabilitation plan may be referred to the San Diego County Office of Education Community School.

For expelled students who are referred to a San Diego County Office of Education Community School such as, the Monarch School, an Individual Learning Plan will be developed with the students' parents and COE staff. Part of this plan will include a goal of returning these students to the National School District after the expulsion term. If students fail to meet their goals in the County operated program, they will be referred back to the district for possible review and placement in an alternative program or re-referral to the County for consideration of another available program.

Agenda Item:	14.B. Presentation and update regarding the Trustey Family STEM Teaching Fellows for Lincoln Acres School.
Speaker:	Luz S. Vicario, Principal, Lincoln Acres School
Quick Summary / Abstract:	Ms. Vicario will introduce Jackie Ma, Melissa Lee-Kwan, Cynthia Valle-Lone and Jessica Gastelum who will give a brief update on the integration of STEM at Lincoln Acres School and the impact the Trustey Family STEM Fellowship has had on the school-wide implementation plan.
Comments:	In April 2017, four Lincoln Acres teachers were accepted into the Trustey Family STEM Teaching Fellows Program through Notre Dame University. At that time we entered into a two and a half year memorandum of understanding and we are just now ending year one of this agreement. The goal of the fellowship is to improve STEM teaching and learning throughout the school. This fellowship is intended to be a three summer, two school year commitment that includes two weeks of professional development on campus during the summers, usually the last two weeks of July, and year-round support from the STEM Teaching Fellows team at Notre Dame. Travel, lodging, and meals are covered during the Summer Institutes and RISE Summits. The RISE Summits are four days long and include two weekend days. They are usually held around January. Teachers receive a stipend of \$2500 for the first two years and \$1000 for the third summer.

Agenda Item: **15. HUMAN RESOURCES**

Agenda Item: **15.A. Approve increased rate of pay for substitute teachers.**

Speaker: Leticia Hernandez, Director of Human Resources

Quick Summary / Abstract: In order to retain substitute teachers, National School District wishes to increase the substitute rate of pay from \$125 to \$153 for General Education classes, \$163 for Special Education classes and \$250 for National School District retired teachers who return as substitutes. Compared to other neighboring elementary districts NSD would offer the highest rate. The rates of the neighboring elementary districts include:

Chula Vista Elementary School District:	\$125
Coronado School District:	\$120
Lemon Grove School District:	\$125
South Bay Union School District:	\$125
San Ysidro School District:	\$143

Recommended Motion: Approve increased rate of pay for substitute teachers.

Financial Impact: Increase of \$28 for General education classroom substitutes
Increase of \$38 for Special Education classroom substitutes
Ongoing cost
General Fund

Agenda Item: **16. BUSINESS SERVICES**

Agenda Item: **16.A. Approve amended Contract #CT3467 for Bid #17-18-174 to Watkins Environmental, for Asbestos Abatement.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On February 14, 2018 the Board awarded contract #CT3467 to Watkins Environmental. The contract that was approved included an erroneous dollar amount of \$69,500. This amount represents the Additive Alternate, but omitted the Base Bid dollar amount of \$43,500. By law, if the Additive Alternate is accepted, it is added to the Base Bid.

A Base Bid represents the main project's scope of work that must be performed by the contractor. It is the dollar amount upon which the low bid is based. An Additive Alternate represents additional work related to the project which may or may not be accepted by the District at our discretion. Administration recommended we accept the Additive Alternate for this project.

Comments: On November 8, 2017 the Board authorized the administration to advertise for Asbestos Abatement. The abatement is to take place at the District Office, El Toyon School, Ira Harbison School, John Otis School, and Kimball School. This is part of a general renovation of the modular buildings at those sites. The Base Bid included the removal of all trim on the buildings, and abatement. An Additive Alternate was included that includes removal of outside wall panels.

Bids were publicly opened on January 24, 2018. The District received three (3) bids for this project:

	Base Bid	Additive Alternate
Watkins Environmental	\$43,500.00	\$69,500.00
T3 Contractors, Inc.	\$54,000.00	\$90,000.00
Casper Company	\$60,000.00	\$75,000.00

The District requires a minimum of three references for each bidder. All references for the low bidder were checked.

Recommended Motion: Approve amended Contract #CT3467 for Bid #17-18-174 to Watkins Environmental, for Asbestos Abatement.

Financial Impact: Contract costs: \$113,000 (\$43,500 + \$69,500)
Additional staffing costs: \$0
Other costs: \$0
One time cost
General Fund

Attachments:
CT3467

**CONTRACT AGREEMENT
#CT3467**

THIS AGREEMENT, made this 25th day of April in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and Watkins Environmental, hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK. The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

**ASBESTOS ABATEMENT
BID 17-18-174**

in strict compliance with the contract documents as specified in Article 4 below.

ARTICLE 2 - TIME FOR COMPLETION. (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within One Hundred Forty Seven (147) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

ARTICLE 3 - CONTRACT PRICE. The Additive Alternate is accepted. The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: One Hundred Thirteen Thousand Dollars (\$113,000), the following amounts stipulated in the bid.

ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT. The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

Notice to Contractors Calling for Bids
Information for Bidders
Bid, as accepted
Designation of Subcontractors
List of Subcontractor's DIR Registration Numbers
Noncollusion Affidavit
Agreement
Bid Bond
Performance Bond
Payment Bond for Public Works
Recycled Content Certification
Contractor Fingerprinting Requirements
Asbestos-Free Materials Certification
Drug-Free Workplace Certification
Contractor's Certificate Regarding Workers' Compensation
General Conditions and Special Conditions
Project Manual and Specifications
Drawings
Certification of Contractor and Subcontractor Division of Industrial Relations Registration
Addenda Nos. 1, as issued

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:

DISTRICT:

National School District

License No. _____ DIR # _____

By _____

By _____

Its _____

Its _____

Governing Board Date _____

(Corporate Seal)

Agenda Item: **16.B. Award Contract #CT3489 for Bid #17-18-175 to Leo's A-C Inc., for Portable Classroom Refurbishments.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On November 8, 2017 the Board authorized the administration to advertise for Portable Classroom Refurbishments. The repairs will take place at the District Office, El Toyon School, Ira Harbison School, John Otis School, and Kimball School. This is part of a general renovation of the modular buildings at those sites. The low bid was determined according to the lowest base bid price.

Comments: Bids were publicly opened on March 26, 2018. The District received six (6) bids for this project:

	Base Bid
Leo's A-C Inc.	\$777,000.00
Otero Construction	\$955,000.00
GEM Industrial Electric, Inc.	\$978,800.00
Vasquez Construction Company	\$1,242,000.00
Olympos Painting, Inc.	\$1,391,000.00
MTM Builders, Inc.	\$1,889,270.19

The District requires a minimum of three references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award Contract #CT3489 for Bid #17-18-175 to Leo's A-C Inc., for Portable Classroom Refurbishments.

Financial Impact: Contract costs - \$777,000
Additional staffing costs: \$0
Other costs: \$0
One time cost
Special Reserve for Capital Projects Fund

Attachments:
CT3489

CONTRACT AGREEMENT CT3489

THIS AGREEMENT, made this 25th day of April in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and Leo's A-C, Inc., hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK. The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

PORTABLE CLASSROOM REFURBISHMENTS BID 17-18-175

in strict compliance with the contract documents as specified in Article 4 below.

ARTICLE 2 - TIME FOR COMPLETION. (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Two Hundred Eight (208) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

ARTICLE 3 - CONTRACT PRICE. The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: Seven Hundred Seventy Seven Thousand Dollars (\$777,000), the following amounts stipulated in the bid.

ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT. The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda Nos. 1 as issued

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:

DISTRICT:

National School District

License No. _____ DIR # _____

By _____

By _____

Its _____

Its _____
(Corporate Seal)

Governing Board Date _____

Agenda Item:	16.C. Approve Change Order #001 submitted by SD Remodeling for the Modular Building Foundation Repairs at Rancho de la Nación School.
Speaker:	Christopher Carson, Assistant Superintendent, Business Services
Quick Summary / Abstract:	On February 14, 2018, the Governing Board Awarded Contract #CT3468 to SD Remodeling for the modular building foundation repairs in rooms 5 and 6 at Rancho de la Nación School. The project was scheduled to be completed during the 2018 Spring Break at a cost of \$44,700.00. Approval of change order #001, in the amount of \$4,410.21, will allow the District to close out the project.
Comments:	<p>Change orders occur during a construction or maintenance project as a result of:</p> <ol style="list-style-type: none"> 1. Change in Scope: Generally, a change in scope is made by a district representative when reassessing the functionality and/or aesthetics of the project during construction. For example, increasing the size of an office window to increase lighting in the office. 2. Concealed Field Condition: Concealed or unforeseen field conditions occur when wall coverings (drywall) are removed and conditions are revealed that could not otherwise have been known. For example, rusting water pipe inside a classroom or office wall. 3. New Requirements by Outside Parties: Most construction projects require certification in one form or another by third party agencies such as the Department of State Architect (DSA), County Department of Health Services, etc. It is not unusual for these agencies to add or change requirements during the construction process and/or after the bid has been awarded. <p>This change order is due to Unforeseen Field Conditions. Once the building was leveled out and the foundation repaired, the following additional items needed correcting due to settling of the building:</p> <ol style="list-style-type: none"> 1. Repair to exterior ramp 2. Reinstall 29 feet of exterior transition seal between ramp and classrooms 3. Reinstall cove base inside of room 6 4. Adjust and repair suspended ceiling in hallway and inside room 6 5. Install aluminum transition between tack boards inside room 5 6. Repair casing around window in room 6 7. Repair tack board inside room 6 8. Reinstall carpet inside room 5 9. Adjustment to the interior door inside room 6
Recommended Motion:	Approve Change Order #001 submitted by SD Remodeling for the Modular Building Foundation Repairs at Rancho de la Nación School.
Financial Impact:	<p>Change order costs: \$4,410.21</p> <p>Additional staffing costs: \$0</p> <p>Other costs: \$0</p> <p>One time cost</p> <p>General Fund</p>

Agenda Item:	16.D. Accept gifts
Speaker:	Christopher Carson, Assistant Superintendent, Business Services
Rationale:	<ol style="list-style-type: none"> 1. \$50.00 from Janis Ireland to Ira Harbison School for sixth grade camp. 2. \$400.00 from Ira Harbison PTA to Ira Harbison School TK and KG classroom supplies. 3. \$40.00 from United Cerebral Palsy Association of SDC to Ira Harbison School for school and classroom supplies. 4. \$150.00 from National City Elementary Teachers Association to Ira Harbison School for sixth grade camp. 5. \$718.75 from Las Palmas PTA to Las Palmas School for sixth grade camp. 6. \$2,000.00 from Whole Kids Foundation to Las Palmas School for the school garden. 7. \$40.00 from Change4Schools to Olivewood School for school needs. 8. \$240.00 from Timothy Gonzalez to Kimball School for sixth grade camp. 9. \$100.00 from Sheri Hernandez to Kimball School for sixth grade camp. 10. \$240.00 from YMCA of San Diego County to Kimball School for sixth grade camp.
Quick Summary / Abstract:	<ul style="list-style-type: none"> • Janis Ireland is a district employee and supports the National School District and its students. • Ira Harbison PTA works throughout the year to support various programs at Ira Harbison School and National School District. • United Cerebral Palsy Association of SDC is a nonprofit organization that educates, advocates and provides support services to people with disabilities. • The National City Elementary Teachers Association strives to improve the academic achievement of students in U.S. public schools, engage students in critical thinking, and provide educational experiences for students. • Las Palmas School PTA works throughout the year to support various programs at Las Palmas School. • Whole Kids Foundation is an organization devoted to improving children's nutrition and wellness with the goal of ending the childhood obesity epidemic through educational garden programs in local schools. • Change4Schools, LLC is a local community partner who supports youth. • Timothy Gonzalez is a community member with an interest in supporting local youth. • Sheri Hernandez is a parent of Kimball School with an interest in supporting National School District students. • YMCA of San Diego County is a community partner who supports youth.
Comments:	National School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts are in keeping with the criteria of Board Policy 3290.
Recommended Motion:	Accept gifts

Agenda Item: **17. BOARD WORKSHOP**

Agenda Item: **17.A. Review and discuss suggested revisions and updates to Board Policies and Administrative Regulations.**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: Due to the high quantity of policies to review, a workshop is being held to discuss suggestions in more detail. Policy updates discussed in this workshop will be brought forward at a subsequent Board meeting as consideration for adoption.

Comments: A critical role for Governing Boards is to regularly review and update District policies. National School District contracts with California School Boards Association's online policy information service that is continually updated. All suggested updates are customizable to meet the needs and practices of individual districts.

In 2017-18, National School District began a comprehensive review of all of its policies. Because of the large volume of policies (more than 650), this process was divided into three parts:

Part 1: Administrative Policies and Board Bylaws

Part 2: Students and Instruction

Part 3: Business and Noninstructional Operations, Personnel, and Facilities

Suggested policy revisions and updates for Part 1: Administrative Policies and Board Bylaws were presented to the Governing Board for first reading during a Special Board meeting held on February 8, 2017, and adopted by the Governing Board on February 22, 2017.

Suggested policy revisions and updates for Part 2: Students and Instruction (along with ongoing updates for Administrative Policies and Board Bylaws) were presented to the Governing Board for first reading during a Regular Board meeting held on July 12, 2017 (See Exhibit C), discussed during a Board workshop on September 13, 2017 and adopted by the Governing Board on October 11, 2017.

Suggested policy revisions and updates for Part 3: Business and Noninstructional Operations, Personnel, and Facilities (along with ongoing updates) were brought forward for a first reading at the Regular Board meeting held on February 14, 2018. The Board reviewed policies series 0000 through 3000 at the Board Workshop held on April 11, 2018. The Board will continue to discuss changes on policies series 4000 through 9000 at this Board Workshop.

Attachments:
Exhibit A

Agenda Item: **18. BOARD/CABINET COMMUNICATIONS**

Agenda Item: **19. ADJOURNMENT**