



Governing Board Agenda

May 9, 2018

Welcome

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

Our Governance Team

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent. The Superintendent serves as the secretary to the Governing Board.

Barbara Avalos, Member

Ms. Avalos was first elected to the Governing Board in November 2008 and her present term expires December 2020.

Maria Betancourt-Castañeda, President

Ms. Betancourt-Castañeda was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Leighangela Brady, Secretary

Dr. Brady was first appointed as Superintendent in August 2016.

Brian Clapper, Member

Mr. Clapper was first elected to the Governing Board in November 2012 and his present term expires December 2020.

Maria Dalla, Member

Ms. Dalla was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Alma Sarmiento, Clerk

Ms. Sarmiento was first elected to the Governing Board in November 1992 and her present term expires December 2018.

This meeting may be recorded

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to schedule an appointment to listen to the audiotape.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent located at 1500 N Avenue, National City, California, 91950.

Speaking to the Board

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room and give it to the Recording Secretary. Board policy and state law stipulate that no oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. California law requires that all charges or complaints against employees be addressed in Closed Session unless the employee requests a public hearing. All such charges or complaints therefore must be submitted to the Board under the provision of the District's policy. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

Compliance with Americans With Disabilities Act

The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

Translation Services

Members of the public who require translation services in order to participate in the meeting should contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such services.

Equal Opportunity Employer

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Director--Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.





REGULAR MEETING OF THE GOVERNING BOARD

Rancho de la Nación School
1830 East Division Street
National City, CA 91950

Wednesday, May 9, 2018

Closed Session -- 4:30 p.m.

Open Session -- 6:00 p.m.

AGENDA

If you wish to speak to the Board, please fill out a ***Request to Speak*** card located on the table at the entrance to the Board Room.

NATIONAL SCHOOL DISTRICT

1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now

May 9, 2018

1. CALL TO ORDER

2. PUBLIC COMMUNICATIONS

Maria Betancourt-
Castañeda, Board
President

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 4:30 P.M.

Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Two Cases

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed session in accordance with Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATOR
Agency negotiator: Leticia Hernandez
Employee organizations: California School Employees Association
National City Elementary Teachers Association

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

7. PLEDGE OF ALLEGIANCE

8. ROLL CALL

9. PRESENTATIONS

9.A. Introduce and welcome the new employees.

Leticia Hernandez,
Assistant
Superintendent, Human
Resources

May 9, 2018

- | | |
|--|---|
| 9.B. Recognize Ms. Lissette Blanchet, Resource Specialist Program Teacher, Central School as National School District Employee of the Month for May 2018. | Leticia Hernandez,
Assistant
Superintendent, Human
Resources & Barbara
Avalos, Board Member |
| 9.C. Recognize and honor the recipients of the National School District 20, 25, 30 and 35 Year Service Pin/Award. | Leticia Hernandez,
Assistant
Superintendent, Human
Resources |
| 9.D. Recognize and honor the National School District Classified Employee of the Year 2018, Lino Garcia, District Office, and finalists. | Leticia Hernandez,
Assistant
Superintendent, Human
Resources |
| 9.E. Recognize and honor the National School District Teacher of the Year 2018, Jennifer Jaquish, El Toyon School, and finalists. | Leticia Hernandez,
Assistant
Superintendent, Human
Resources |
| 9.F. Recognize employees retiring at the end of the 2017-18 school year. | Leticia Hernandez,
Assistant
Superintendent, Human
Resources |

10. RECEPTION

Maria Betancourt-
Castañeda, Board
President

11. PUBLIC COMMUNICATIONS

Maria Betancourt-
Castañeda, Board
President

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12. AGENDA

- | | |
|------------------------------|--------------------------------------|
| 12.A. Approve agenda. | Leighangela Brady,
Superintendent |
|------------------------------|--------------------------------------|

May 9, 2018

13. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Maria Betancourt-
Castañeda, Board
President

13.A. Minutes

13.A.I. Approve the minutes of the Regular Board Meeting held on April 25, 2018.

Leighangela Brady,
Superintendent

13.A.II. Approve the minutes of the Special Board Meeting held on April 26, 2018.

Leighangela Brady,
Superintendent

13.B. Administration – None

Leighangela Brady,
Superintendent

13.C. Human Resources

13.C.I. Ratify/approve recommended actions in personnel activity list.

Leticia Hernandez,
Assistant
Superintendent, Human
Resources

13.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.

Leticia Hernandez,
Assistant
Superintendent, Human
Resources

13.D. Educational Services - None

Paula Jameson-
Whitney, Assistant
Superintendent,
Educational Services

13.E. Business Services

13.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in exhibit A.

Christopher Carson,
Assistant
Superintendent,
Business Services

14. GENERAL FUNCTIONS

14.A. Adopt Resolution #17-18.22 regarding absence of Board Member Barbara Avalos due to illness.

Leighangela Brady,
Superintendent

14.B. Approve Employment Agreement with Christopher Carson, Assistant Superintendent of Business Services.

Leighangela Brady,
Superintendent

14.C. Approve new Employment Agreement with Leticia Hernandez, Assistant Superintendent of Human Resources.

Leighangela Brady,
Superintendent

May 9, 2018

14.D. Approve new Employment Agreement with Sharmila Sohl Kraft, Assistant Superintendent of Educational Services.

Leighangela Brady,
Superintendent

15. EDUCATIONAL SERVICES

15.A. Approve out of state travel for Cynthia Valle-Lone, Jacqueline Ma, Melissa Kwan and Jessica Gastelum, Lincoln Acres School Teachers, to attend the Trustey Fellow Summer Institute at Notre Dame on July 18-28, 2018.

Paula Jameson-
Whitney, Assistant
Superintendent,
Educational Services

15.B. Approve Consultant Contract #CT3490 with Carolyn Daly from Tech4Learning to provide professional development for Ira Harbison School first grade teachers.

Paula Jameson-
Whitney, Assistant
Superintendent,
Educational Services

16. HUMAN RESOURCES - None

Leticia Hernandez,
Assistant
Superintendent, Human
Resources

17. BUSINESS SERVICES

17.A. Award Contract #CT3491 for Bid #17-18-177 to Veterans Painting Contractor, Inc., for Painting Project #1 at Ira Harbison School.

Christopher Carson,
Assistant
Superintendent,
Business Services

17.B. Award Contract #CT3492 for Bid #17-18-177 to A.J. Fistes Corporation, for Painting Project #2 at John Otis School.

Christopher Carson,
Assistant
Superintendent,
Business Services

17.C. Award Contract #CT3493 for Bid #17-18-178 to LC Paving, for Asphalt and Paving Projects #1, #2, and #3.

Christopher Carson,
Assistant
Superintendent,
Business Services

17.D. Award Contract #CT3494 for Bid #17-18-179 to A&S Flooring, for Flooring Repair and Replacement.

Christopher Carson,
Assistant
Superintendent,
Business Services

17.E. Approve Contract #CT3495 with the K-12 Public Schools and Community Colleges Facility Authority (FACJPA) for Project Management Services.

Christopher Carson,
Assistant
Superintendent,
Business Services

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18. BOARD WORKSHOP

18.A. Review and discuss suggested revisions and updates to Board Policies and Administrative Regulations.

Maria Betancourt-Castañeda, Board President

19. BOARD/CABINET COMMUNICATIONS

20. ADJOURNMENT

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PUBLIC COMMUNICATIONS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **3. ADJOURN TO CLOSED SESSION**

Agenda Item: **4. CLOSED SESSION - 4:30 P.M.**

Quick Summary / Abstract: Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
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WITH LABOR NEGOTIATOR
Agency negotiator: Leticia Hernandez
Employee organizations: California School Employees Association
National City Elementary Teachers Association

Agenda Item: **5. RETURN TO OPEN SESSION**

Agenda Item: **6. CALL TO ORDER**

Agenda Item: **7. PLEDGE OF ALLEGIANCE**

Agenda Item: **8. ROLL CALL**

Quick Summary /
Abstract:

Board:

Ms. Barbara Avalos

Ms. Maria Betancourt-Castañeda

Mr. Brian Clapper

Ms. Maria Dalla

Ms. Alma Sarmiento

Staff:

Dr. Leighangela Brady, Superintendent-Administration

Mr. Chris Carson, Assistant Superintendent-Business Services

Dr. Leticia Hernandez, Assistant Superintendent-Human Resources

Ms. Paula Jameson-Whitney, Assistant Superintendent-Educational Services

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.A. Introduce and welcome the new employees.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The employees on the attached list were approved at the April 11, 2018 and April 25, 2018 Governing Board Meetings.

Comments: Leticia Hernandez, Assistant Superintendent of Human Resources will introduce and welcome the new employees.

Attachments:
Introduce & Welcome

Introduce & Welcome 5/9/18		
Name	Position	Location
Beulah Aceves	Campus Student Supervisor	Central School
Sonia Ahumada	Campus Student Supervisor	Rancho de la Nación School
Judith Aijara	Campus Student Supervisor	Las Palmas School
Genoveva Alaniz-Almodovar	Campus Student Supervisor	Palmer Way School
Alexis Alemedarez-Gilstrap	Campus Student Supervisor	Ira Harbison School
Maria Altamirano Castañeda	Campus Student Supervisor	John Otis School
Yecenia Alvarado	Campus Student Supervisor	Olivewood School
Jahzeel Anzures	Campus Student Supervisor	Central School
Maria Araiza	Campus Student Supervisor	Kimball School
Carmen Arroyo	Campus Student Supervisor	Central School
Marisa Barocio Ayvar	Teacher of Special Day Class/Mild-Moderate	Lincoln Acres School
Bertha Barraza	Campus Student Supervisor	Lincoln Acres School
Josefina Barraza	Campus Student Supervisor	Lincoln Acres School
Sonia Bojorquez	Campus Student Supervisor	Central School
Maricela Botello	Instructional Assistant – Health Care	Preschool Center
Maria Campana	Campus Student Supervisor	Kimball School
Selina Castelan	Campus Student Supervisor	Las Palmas School
Maria Castle	Campus Student Supervisor	Central School
Socorro Cerda	Campus Student Supervisor	El Toyon School
Aurora Chavez	Campus Student Supervisor	Rancho de la Nación School
Magdalena Cisneros	Campus Student Supervisor	Rancho de la Nación School
Karina Comparan-Nunez	Campus Student Supervisor	Olivewood School
Maria Corona	Campus Student Supervisor	Las Palmas School
Alma Dager	Campus Student Supervisor	El Toyon School
Elsa Davalos	Campus Student Supervisor	Las Palmas School
Janeth Delgadillo	Campus Student Supervisor	John Otis School
Maria Figueroa	Campus Student Supervisor	Central School
Wendy Figueroa	Campus Student Supervisor	El Toyon School
Gabriela Garcia	Campus Student Supervisor	Palmer Way School

Introduce & Welcome 5/9/18		
Name	Position	Location
Lupita Garcia	Campus Student Supervisor	Ira Harbison School
Cinsia Gaytan Gonzalez	Campus Student Supervisor	Rancho de la Nación School
Sonia Gonzalez	Campus Student Supervisor	Olivewood School
Celia Gonzalez de Figueroa	Campus Student Supervisor	Olivewood School
Mayra Graciano	Campus Student Supervisor	Kimball School
Domanic Guido	Child Nutrition Services Assistant	Central School
Araceli Gurrola	Campus Student Supervisor	Kimball School
Maria Gutierrez	Campus Student Supervisor	Ira Harbison School
Veronica Hernandez Andrade	Campus Student Supervisor	Palmer Way School
Silvia Hernandez	Campus Student Supervisor	Lincoln Acres School
Blanca Hernandez Osuna	Campus Student Supervisor	Las Palmas School
Maria Herrera	Campus Student Supervisor	Ira Harbison School
Yvonne Howrey-Colmenero	Instructional Assistant – Health Care	Central School
Irma Ibarra	Campus Student Supervisor	Rancho de la Nación School
Rosa Linares	Campus Student Supervisor	Central School
Monica Lona	Campus Student Supervisor	Las Palmas School
Frank Lopez	Instructional Assistant – Health Care	Kimball School
Irma Lopez	Campus Student Supervisor	Olivewood School
Claudia Lupercio	Campus Student Supervisor	Palmer Way School
Alicia Martinez	Campus Student Supervisor	Olivewood School
Linda Meraz	Custodian-Night	Lincoln Acres School
Veronica Merida Hernandez	Campus Student Supervisor	Central School
Nelida Monroy	Campus Student Supervisor	El Toyon School
Maria Montolla	Campus Student Supervisor	Lincoln Acres School
Elida Mozee	Campus Student Supervisor	Olivewood School
Maria Ortiz	Campus Student Supervisor	Lincoln Acres School
Minerva Padilla Vidrio	Campus Student Supervisor	Las Palmas School
Carmen Paz	Campus Student Supervisor	Ira Harbison School
Angelica Peña	Campus Student Supervisor	Las Palmas School

Introduce & Welcome 5/9/18		
Name	Position	Location
Rosa Perez	Campus Student Supervisor	Palmer Way School
Celina Pulido	Campus Student Supervisor	Kimball School
Maricruz Quiñonez	Campus Student Supervisor	Central School
Maria Reynaga	Campus Student Supervisor	Central School
Joaquina Reynoso de Hernandez	Campus Student Supervisor	John Otis School
Yanira Robles Ruiz	Campus Student Supervisor	Rancho de la Nación School
Marites Sabio	Campus Student Supervisor	Ira Harbison School
Alberto Salas	Campus Student Supervisor	El Toyon School
Hilda Samaniego	Campus Student Supervisor	Central School
Isabel Sanchez	Campus Student Supervisor	John Otis School
Shirley Smith	Campus Student Supervisor	El Toyon School
Angela Solorio	Campus Student Supervisor	Lincoln Acres School
Norma Suarez	Campus Student Supervisor	Las Palmas School
Maria Terriquez	Campus Student Supervisor	Olivewood School
Alma Tirado Murillo	Campus Student Supervisor	Kimball School
Graciela Torres	Campus Student Supervisor	Palmer Way School
Louisa Triandis	School Social Worker	Ira Harbison School
Josefina Valdez	Campus Student Supervisor	El Toyon School
Guadalupe Valdivia	Campus Student Supervisor	Las Palmas School
Maria Vazquez	Campus Student Supervisor	Palmer Way School
Maria Velazquez	Campus Student Supervisor	Ira Harbison School
Adelina Villanueva	Campus Student Supervisor	Rancho de la Nación School
Guadalupe Zavala Lara	Campus Student Supervisor	Rancho de la Nación School
Miriam Zuniga	Campus Student Supervisor	Olivewood School
Cecilia Zuniga-Espinoza	Campus Student Supervisor	Ira Harbison School

Agenda Item:	9.B. Recognize Ms. Lissette Blanchet, Resource Specialist Program Teacher, Central School as National School District Employee of the Month for May 2018.
Speaker:	Leticia Hernandez, Assistant Superintendent, Human Resources & Barbara Avalos, Board Member
Quick Summary / Abstract:	Central School would like to recognize Lissette Blanchet, Resource Specialist Program Teacher as the Employee of the Month.
Comments:	<p>Lissette Blanchet is an exemplar employee at National School District. She has done an amazing job to support not only the students, community and teachers of the National School District but also the Student Support Services Department. Lissette is a calm, giving and very supportive person that always wants to give her all to the projects, tasks and activities that she is invited to participate in. There has never been a time when she has volunteered or asked to do duties above and beyond her regular job description that she has not responded with enthusiasm and in a very positive manner. Not only is she an analytical problem solver, she is detailed in how she plans out her projects and creates training opportunities for peers.</p> <p>Lissette has a very calm and supportive demeanor; she is caring and sought out by both students and parents alike. She always is there to lend a hand and go above and beyond to help, support and provide guidance whenever she is able. It is a great honor to be able to recognize Lissette for all the wonderful contributions she has made to the families, school community and children of the National School District. In closing, Lissette is an awesome educator that embodies, “Children First, Relationships Matter and Whatever it Takes.”</p>

Agenda Item: **9.C. Recognize and honor the recipients of the National School District 20, 25, 30 and 35 Year Service Pin/Award.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: It has been the practice of the National School District to honor employees with 20, 25, 30 and 35 Years of Service to the District annually at our Board meetings.

Comments: Our success in the National School District can be directly attributed to the support and contributions of long-standing team members like these. In recognition of their many years of commitment and dedication to our District, we would like to take this opportunity to express our sincere appreciation for the achievement of these career milestones.

Attachments:
Years of Service Recipients

20-Year Service Pin Recipients	
Lisa Anderson	Language Arts Specialist, El Toyon School
Camillia Arias	Administrative Assistant-School , Lincoln Acres School
Javier Becerra	Custodian-Night, John Otis School
Nathan Bland	District Resource Teacher-Technology, District Office
Patricia Ceseña	Child Nutrition Services Site Manager, Lincoln Acres School
Adela Garaicoa	Teacher, Las Palmas School
Marcela Gonzalez	Instructional Assistant-Special Education, Lincoln Acres School
Bernice Iglesias	Instructional Assistant-Health Care, Central School
Sara Meza	Instructional Assistant-Special Education, Rancho de la Nación School
Monica Pintado-Mendez	Teacher, Lincoln Acres School
Jose F. Vazquez	Custodian-Night, El Toyon School

25-Year Service Pin Recipients	
Nora Alicdan	Instructional Assistant-Health Care, Las Palmas School
Martha Dorado-Barrera	Teacher, John Otis School
Evelyn Gonzales	Office Technician, District Office
Gloria Gonzales	Teacher, Special Day Class, Central School
Jennifer Jaquish	Teacher, El Toyon School
Eulalia Nava	Language Arts Specialist, Olivewood School
Marco Reynoso	Teacher, Las Palmas School
Joemichele Steel	Child Nutrition Services Site Manager, Olivewood

30-Year Service Pin Recipients	
Catherine Hudson	Library Media Specialist, Central School
Hugo Michel	Custodian-Day, Olivewood School
Mary Pineda	Teacher, Las Palmas School
Guadalupe Verdugo	Teacher, John Otis School

35-Year Service Pin Recipients	
Elma Porras	Teacher, John Otis School

Agenda Item: **9.D. Recognize and honor the National School District Classified Employee of the Year 2018, Lino Garcia, District Office, and finalists.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary /
Abstract: Mr. Garcia was hired by the National School District in June 2008.

Comments: The following Classified Employee of the Year finalists will also be honored at the Board meeting:

Camillia Arias - Administrative Assistant-School - Lincoln Acres School
Salvador Gallo - Custodian-Day - John Otis School
Charleen Mancilla - Payroll/Benefits Specialist - District Office

Agenda Item: **9.E. Recognize and honor the National School District Teacher of the Year 2018, Jennifer Jaquish, El Toyon School, and finalists.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The following Teacher of the Year finalists will be honored at the Board meeting:

Martha Dorado-Barrera, Classroom Teacher - John Otis School
Angelica Hernandez, Classroom Teacher - Ira Harbison School
Myrna Kahle, Classroom Teacher - El Toyon School

The Teacher of the Year, Ms. Jennifer Jaquish, El Toyon, will be honored at the Board meeting.

Agenda Item: **9.F. Recognize employees retiring at the end of the 2017-18 school year.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Comments: Following this item the Board will recess for a short reception.

It has been the practice of the Governing Board to honor employees who are retiring at the end of the year. The employees on the attached list will retire at the end of the 2017-2018 school year, with the exception of a few who retired prior to the end of the 2017-2018 school year.

Attachments:
Retirees

Name	Position	Years of Service
Stephanie L. Buttell-Maxin	Classroom Teacher	34
Paula Jameson-Whitney	Assistant Superintendent of Educational	6
Irene M. Jerauld	Library Media Specialist	27

BACKGROUND INFORMATION:

It has been the practice of the Governing Board to honor employees who are retiring at the end of the year. All of the above employees will retire at the end of the 2017-2018 school year, with the exception of the following employees who retired prior to June 2018:

Name	Position	Effective Date	Years of Service
Carmen Alejandro	Classroom Teacher	June 15, 2017	19
Ruben Constantino	Custodian - Day	September 29, 2017	16
Letty C. Gonzales	Instructional Assistant-Preschool	June 15, 2017	22
Hector Maymes	Custodian - Night	March 1, 2018	13
Michael J. Monfort	Classroom Teacher	April 30, 2018	22
Rosa Maria Perez	Classroom Teacher	June 6, 2017	32
Naomi Ries	Child Nutrition Services Site Manager	December 29, 2017	29
Patricia Sainz	Administrative Assistant - School	August 31, 2017	17
Cindy Vasquez	Director of Educational Services	January 31, 2018	18
Karen White	Library Media Specialist	September 15, 2017	17

Agenda Item: **10. RECEPTION**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: The meeting will be adjourned for a brief reception to honor all employees being recognized tonight.

Agenda Item: **11. PUBLIC COMMUNICATIONS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary /
Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **12. AGENDA**

Agenda Item: **12.A. Approve agenda.**

Speaker: Leighangela Brady, Superintendent

Recommended
Motion: Approve agenda

Agenda Item:	13. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Speaker:	Maria Betancourt-Castañeda, Board President
Quick Summary / Abstract:	All items listed under the Consent Calendar are considered routine and will be acted upon in one action by the Board. It is understood that the Superintendent has recommended approval for these items. There will be no discussion prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. All items approved by the Board will be deemed as considered in full and adopted as recommended.
Recommended Motion:	Approve Consent Calendar

Agenda Item: **13.A. Minutes**

Agenda Item: **13.A.I. Approve the minutes of the Regular Board Meeting held on April 25, 2018.**

Speaker: Leighangela Brady, Superintendent

Attachments:

Board Minutes - 04/25/2018

**NATIONAL SCHOOL DISTRICT
Minutes of the Regular Meeting
GOVERNING BOARD**

April 25, 2018
6:00 PM
Administrative Center
1500 "N" Avenue
National City, CA 91950

Attendance Taken at 6:04 PM:

Present:

Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

Absent:

Ms. Barbara Avalos

1. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 3:35 p.m.

2. PUBLIC COMMUNICATIONS

None

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 3:30 P.M.

Closed session was held from 3:35 p.m. to 6:01 p.m.

Board President, Maria Betancourt-Castañeda announced that in closed session, the Governing Board voted unanimously to appoint Dr. Sharmila Sohl Kraft as Assistant Superintendent of Educational Services.

Board President, Maria Betancourt-Castañeda announced that in closed session, the Governing Board voted unanimously to appoint Dr. Leticia Hernandez as Assistant Superintendent of Human Resources.

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 6:04 p.m.

7. PLEDGE OF ALLEGIANCE

Ira Harbison School student, Zuelema Ramirez, led the Pledge of Allegiance.

8. ROLL CALL

Mrs. Yvette Olea took roll call.

9. PRESENTATIONS

9.A. Presentation by Ira Harbison School students highlighting the Girls on the Run (GOTR) Program.

Students from Ira Harbison School gave a presentation highlighting the Girls on the Run Program. Board member, Ms. Maria Dalla, presented each of the students with a certificate, book and bookmark.

9.B. Recognize Mrs. Marisol Flores, Ira Harbison School, as the National School District Volunteer of the Month for April 2018.

Recognized Mrs. Marisol Flores, Ira Harbison School, as the National School District Volunteer of the Month for April 2018. Principal, Mrs. Isabel Silva, introduced Mrs. Flores and commented on her many fine qualities.

On behalf of the Governing Board, Mr. Brian Clapper presented Mrs. Flores with a certificate and a logo clock.

10. PUBLIC COMMUNICATIONS

None

11. AGENDA

11.A. Approve agenda.

Motion Passed: Approve agenda with the exception of item 15.A., which is being amended to be a discussion only item, Passed with a motion by Ms. Alma Sarmiento and a second by Mr. Brian Clapper.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Motion Passed: Approve Consent Calendar Passed with a motion by Ms. Maria Dalla and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

12.A. Minutes

12.A.I. Approve the minutes of the Special Board Meeting held on April 9, 2018.

12.A.II. Approve the minutes of the Regular Board Meeting held on April 11, 2018.

12.A.III. Approve the minutes of the Special Board Meeting held on April 12, 2018.

12.B. Administration

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

12.C.II. Adopt Resolution #17-18.19 in recognition of California Day of the Teacher, Wednesday, May 9, 2018.

12.C.III. Adopt Resolution #17-18.20 in recognition of Classified Employees and designating May 20-26, 2018, as Classified School Employee Week.

12.C.IV. Adopt Resolution #17-18.21, Recognizing the Week of the School Administrator, May 28 - June 1, 2018.

12.D. Educational Services

12.E. Business Services

13. GENERAL FUNCTIONS

13.A. Approve Contract #CT3157 with CSBA to include services for online board policies and online agenda.

Motion Passed: Following discussion, Approve Contract #CT3157 with CSBA to include services for online board policies and online agenda. Passed with a motion by Mr. Brian Clapper and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

14. EDUCATIONAL SERVICES

14.A. Approve San Diego County Office of Education and National School District plan/actions related to educational services for expelled students.

Motion Passed: Following discussion, Approve 2018-2021 San Diego County Office of Education and National School District plan for serving expelled students, Passed with a motion by Mr. Brian Clapper and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

14.B. Presentation and update regarding the Trustey Family STEM Teaching Fellows for Lincoln Acres School.

Mrs. Luz Vicario and members of the Lincoln Acres staff gave a presentation and update regarding the Trustey Family STEM Teaching Fellows for Lincoln Acres School.

15. HUMAN RESOURCES

15.A. Approve increased rate of pay for substitute teachers.

This item was changed to discussion only.

Dr. Leticia Hernandez and Mr. Chris Carson shared information with the Governing Board regarding current rates of pay for substitute teachers.

16. BUSINESS SERVICES

16.A. Approve amended Contract #CT3467 for Bid #17-18-174 to Watkins Environmental, for Asbestos Abatement.

Motion Passed: Following discussion, Approve amended Contract #CT3467 for Bid #17-18-174 to Watkins Environmental, for Asbestos Abatement. Passed with a motion by Ms. Alma Sarmiento and a second by Mr. Brian Clapper.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

16.B. Award Contract #CT3489 for Bid #17-18-175 to Leo's A-C Inc., for Portable Classroom Refurbishments.

Motion Passed: Following discussion, Award Contract #CT3489 for Bid #17-18-175 to Leo's A-C Inc., for Portable Classroom Refurbishments. Passed with a motion by Ms. Alma Sarmiento and a second by Mr. Brian Clapper.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

16.C. Approve Change Order #001 submitted by SD Remodeling for the Modular Building Foundation Repairs at Rancho de la Nación School.

Motion Passed: Following discussion, Approve Change Order #001 submitted by SD Remodeling for the Modular Building Foundation Repairs at Rancho de la Nación School. Passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

16.D. Accept gifts

Motion Passed: Accept gifts Passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

17. BOARD WORKSHOP

17.A. Review and discuss suggested revisions and updates to Board Policies and Administrative Regulations.

The Governing Board and staff reviewed and discussed suggested revisions and updates to Board Policies and Administrative Regulations.

18. BOARD/CABINET COMMUNICATIONS

Ms. Dalla thanked the members of the public for joining the meeting. She thanked the students for their wonderful presentation. She asked for an update on the scanning project.

Mr. Clapper congratulated Dr. Kraft and Dr. Hernandez on their appointment to the Assistant Superintendent positions. He shared that he visited El Toyon and heard wonderful comments regarding Mr. Vine.

Ms. Sarmiento congratulated Dr. Kraft and Dr. Hernandez on their appointment to the Assistant Superintendent positions. She thanked the students for their wonderful presentation. She shared that she is looking forward to the Centurion Awards breakfast tomorrow.

Dr. Hernandez congratulated the Volunteer of the Month.

Mr. Carson shared that he is looking forward to tomorrow's Special Board Meeting. He congratulated Dr. Kraft and Dr. Hernandez on their appointment to the Assistant Superintendent positions.

Ms. Jameson-Whitney congratulated Dr. Kraft and Dr. Hernandez on their appointment to the Assistant Superintendent positions. She congratulated Mrs. Hayes on her recognition.

Dr. Brady congratulated Ms. Dalla, Mr. Carson and Mrs. Hayes on their recognition. She also congratulated Dr. Kraft and Dr. Hernandez on their appointment to the Assistant Superintendent positions. She also congratulated Dr. Deborah Hernandez. She thanked Ms. Vicario for her presentation. She congratulated the Volunteer of the Month. She wished all the administrative assistants a wonderful Administrative Assistants Day.

Ms. Betancourt-Castañeda congratulated Ms. Dalla, Mr. Carson and Mrs. Hayes on their recognition. She also congratulated Dr. Kraft and Dr. Hernandez on their appointment to the Assistant Superintendent positions. She congratulated the Volunteer of the Month. She shared that she will attend the next Girls on the Run event. She thanked Mrs. Vicario for her presentation.

19. ADJOURNMENT

The meeting was adjourned at 8:08 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

DRAFT

Agenda Item: **13.A.II. Approve the minutes of the Special Board Meeting held on April 26, 2018.**

Speaker: Leighangela Brady, Superintendent

Attachments:

Special Board Minutes - 04/26/2018

**NATIONAL SCHOOL DISTRICT
Minutes of the Special Meeting
GOVERNING BOARD**

April 26, 2018

2:15 PM

Administrative Center
1500 "N" Avenue
National City, CA 91950

Las Palmas School
1900 E. 18th Street
National City CA 91950

John A. Otis School
621 E. 18th Street
National City CA 91950

Attendance Taken at 2:50 PM:

Present:

Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla

Absent:

Ms. Barbara Avalos
Ms. Alma Sarmiento

1. CALL TO ORDER

Board President, Maria Betancourt-Castañeda called the meeting to order at 2:50 p.m.

2. PUBLIC COMMUNICATIONS

None

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 2:00 P.M.

Closed Session was held from 2:50 p.m. to 3:04 p.m.

Prior to adjourning the meeting, Board President, Maria Betancourt-Castañeda, announced that in closed session, the Board voted unanimously to appoint Bryan Vine as interim principal at El Toyon School effective April 12, 2018.

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 3:05 p.m.

7. PLEDGE OF ALLEGIANCE

Board President, Maria Betancourt-Castañeda, led the Pledge of Allegiance.

8. ROLL CALL

Mrs. Yvette Olea took roll call.

9. PUBLIC COMMUNICATIONS

None

10. GENERAL FUNCTIONS

10.1. Site visit at Las Palmas School.

Mr. Raul Martinez, Director of Maintenance, Operations and Facilities, gave a brief presentation regarding the site visits.

10.2. Site visit at John A. Otis School.

11. BOARD WORKSHOP

11.1. Identify and approve Board protocols for the 2018-2019 school year.

This item was pulled and will be brought back at a future meeting.

12. ADJOURNMENT

The meeting was adjourned at 4:55 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

Agenda Item: **13.B. Administration**

Speaker: Leighangela Brady, Superintendent

Quick Summary / None
Abstract:

Agenda Item: **13.C. Human Resources**

Agenda Item: **13.C.I. Ratify/approve recommended actions in personnel activity list.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Background information on individuals submitted under separate cover to Board Members.
Abstract:

Financial Impact: See staff recommendations table.

Attachments:
Staff Recommendations

CERTIFICATED STAFF RECOMMENDATIONS
May 9, 2018

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
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Employment

None				
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Temporary Employment

1. Phillip Scott	ELPAC Assessor District Office	May 10, 2018 to June 6, 2018	\$33.00/hour	General Fund
2. Julie Jones	ELPAC Assessor District Office	May 10, 2018 to June 6, 2018	\$33.00/hour	General Fund

Additional Duties

None				
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Contract Extension/Change

None				
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Unpaid Leave of Absence

None				
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CLASSIFIED STAFF RECOMMENDATIONS
May 9, 2018

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
Employment				
3. Maria Barroso	Transportation Student Attendant 3.5 hours per day 210 days per year Transportation Department	May 11, 2018	Range 8, Step 1	Site Fund
4. Carmen Benavidez	Transportation Student Attendant 3.5 hours per day 210 days per year Transportation Department	May 11, 2018	Range 8, Step 1	Site Fund
5. Esther Figueroa	Campus Student Supervisor 3 hours per day 210 days per year Rancho de la Nación School	May 11, 2018	Range 8, Step 1	Site Fund
6. Gloria Figueroa	Campus Student Supervisor 3 hours per day 210 days per year John Otis School	May 11, 2018	Range 8, Step 1	Site Fund
7. Laura Elena Garcia	Campus Student Supervisor 3 hours per day 210 days per year Palmer Way School	May 11, 2018	Range 8, Step 1	Site Fund
8. Juana Gaytan	Transportation Student Attendant 3.5 hours per day 210 days per year Transportation Department	May 11, 2018	Range 8, Step 1	Site Fund
9. Martha Rincon Cisneros	Transportation Student Attendant 3.5 hours per day 210 days per year Transportation Department	May 11, 2018	Range 8, Step 1	Site Fund
10. Maria Lourdes Solis	Transportation Student Attendant 3.5 hours per day 210 days per year Transportation Department	May 11, 2018	Range 8, Step 1	Site Fund

11. Monica Vidrio Padilla	Transportation Student Attendant 3.5 hours per day 210 days per year Transportation Department	May 11, 2018	Range 8, Step 1	Site Fund
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Contract Extension/Change

None				
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Leave of Absence

12. Yvette Olea	Executive Assistant to the Superintendent & Governing Board Administration – District Office	April 16, 2018 To May 25, 2018	Intermittent FMLA	
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Temporary Employment

None				
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Agenda Item: **13.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Attachments:
Resignations/Retirements

Resignations 5/9/18			
Name	Position	Location	Effective Date
Kimberley Abano	Campus Student Supervisor	Ira Harbison School	April 18, 2018
Monica Carbajal	Instructional Assistant – Special Education	El Toyon School	April 16, 2018
Sonia Gonzalez	Campus Student Supervisor	Olivewood School	June 6, 2018
Jenna Natalizio	Speech Language Pathologist	Central School	June 6, 2018

Retirements 5/9/18			
Name	Position	Location	Effective Date
Stephanie L. Buttell-Maxin	Teacher	Kimball School	June 6, 2018
Irene M. Jerauld	Library Media Specialist	John Otis School	June 6, 2018

Agenda Item: **13.D. Educational Services**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary /
Abstract: None

Agenda Item: **13.E. Business Services**

Agenda Item: **13.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in exhibit A.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Financial Impact: See exhibit for summary of expenditures
All funds are included in the totals

Attachments:
Exhibit A

Agenda Item: **14. GENERAL FUNCTIONS**

Agenda Item: **14.A. Adopt Resolution #17-18.22 regarding absence of Board Member Barbara Avalos due to illness.**

Speaker: Leighangela Brady, Superintendent

Quick Summary / Abstract: Barbara Avalos was absent from the Regular Board meeting held on April 25, 2018, due to illness.

Comments: Board Bylaw BB 9250 states that each member of the Governing Board may receive the maximum monthly compensation as provided for by law and that members also may be paid for meetings they missed when the Board, by resolution, finds that they were performing designated services for the District at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board.

See attached resolution.

Recommended Motion: Adopt Resolution #17-18.22 regarding absence of Board Member Barbara Avalos due to illness.

Attachments:
Resolution #17-18.22

National School District

Resolution

#17-18.22

Absence of Board Member Barbara Avalos Due to Illness

WHEREAS, Board Policy BB 9250 states that each member of the Governing Board may receive the maximum monthly compensation as provided for by law; and

WHEREAS, Board Policy BB 9250 states that during any year, members also may be paid for meetings they missed when the Board, by resolution, finds that they were performing designated services for the District at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board.

NOW, THEREFORE, BE IT RESOLVED that the National School District Governing Board hereby recognizes that Board Member Alma Sarmiento was absent from the Regular Board meeting held on April 25, 2018, due to illness and shall receive the maximum monthly compensation for April 2018.

PASSED AND ADOPTED by the Governing Board of the National School District of San Diego County, California, this 9th day of May 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)ss
COUNTY OF SAN DIEGO)

I, Leighangela Brady, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

Secretary to the Governing Board

Agenda Item:	14.B. Approve Employment Agreement with Christopher Carson, Assistant Superintendent of Business Services.
Speaker:	Leighangela Brady, Superintendent
Quick Summary / Abstract:	Christopher Carson is the current Assistant Superintendent of Business Services in the National School District.
Comments:	<p>This item is an approval of Employment Agreement with Christopher Carson, Assistant Superintendent of Business Services, effective July 1, 2018 through June 30, 2021.</p> <p>No salary or language adjustments have been made to this contract renewal.</p> <p>A copy of the agreement is available in the office of the Superintendent.</p>
Recommended Motion:	Approve Employment Agreement with Christopher Carson, Assistant Superintendent of Business Services.
Financial Impact:	<p>Assistant Superintendent Salary- \$157,400</p> <p>Annual Cost</p> <p>Unrestricted General Fund</p>

Agenda Item:	14.C. Approve new Employment Agreement with Leticia Hernandez, Assistant Superintendent of Human Resources.
Speaker:	Leighangela Brady, Superintendent
Quick Summary / Abstract:	On April 25, 2018, the NSD Governing Board voted unanimously to approve Leticia Hernandez as the new Assistant Superintendent of Human Resources in the National School District.
Comments:	<p>This item is an approval of a new Employment Agreement with Leticia Hernandez, Assistant Superintendent of Human Resources, effective June 1, 2018 through June 30, 2021.</p> <p>A copy of the agreement is available in the office of the Superintendent.</p>
Recommended Motion:	Approve new Employment Agreement with Leticia Hernandez, Assistant Superintendent of Human Resources.
Financial Impact:	<p>Assistant Superintendent Salary- \$157,400</p> <p>Annual Cost</p> <p>Unrestricted General Fund</p>

Agenda Item:	14.D. Approve new Employment Agreement with Sharmila Sohl Kraft, Assistant Superintendent of Educational Services.
Speaker:	Leighangela Brady, Superintendent
Quick Summary / Abstract:	On April 25, 2018, the NSD Governing Board voted unanimously to approve Sharmila Sohl Kraft as the new Assistant Superintendent of Educational Services in the National School District.
Comments:	<p>This item is an approval of a new Employment Agreement with Sharmila Sohl Kraft, Assistant Superintendent of Educational Services, effective June 1, 2018 through June 30, 2021.</p> <p>A copy of the agreement is available in the office of the Superintendent.</p>
Recommended Motion:	Approve new Employment Agreement with Sharmila Sohl Kraft, Assistant Superintendent of Educational Services.
Financial Impact:	<p>Assistant Superintendent Salary- \$157,400</p> <p>Annual Cost</p> <p>Unrestricted General Fund</p>

Agenda Item:	15. EDUCATIONAL SERVICES
Agenda Item:	15.A. Approve out of state travel for Cynthia Valle-Lone, Jacqueline Ma, Melissa Kwan and Jessica Gastelum, Lincoln Acres School Teachers, to attend the Trustey Fellow Summer Institute at Notre Dame on July 18-28, 2018.
Speaker:	Paula Jameson-Whitney, Assistant Superintendent, Educational Services
Quick Summary / Abstract:	Approval of this travel will allow teaching fellows to attend professional development afforded through the Trustey Family STEM Teaching Fellows program. While the fellowship covers all travel and lodging costs, the site will need to cover the costs of substitutes for the four teachers participating in the program.
Comments:	<p>Lincoln Acres teachers Cynthia Valle-Lone, Jacqueline Ma, Jessica Gastelum, and Melissa Kwan have been accepted as Trustey Family STEM Teaching Fellows. The Trustey Family STEM Teaching Fellows is sponsored by the University of Notre Dame Center for STEM Education, housed in the Institute for Educational Initiatives in South Bend, Indiana.</p> <p>They were selected to attend this residency in Notre Dame as one of ten schools in the nation. The Trustey Family STEM Teaching Fellows is a competitive fellowship that spans three summers and two school years. The program seeks to improve STEM teaching and learning for all students, especially underserved populations in STEM.</p> <p>Lincoln Acres Trustey Family STEM Teaching Fellows completed their first summer institute during the summer of 2017 and will complete their first academic school year at the conclusion of the 2017-2018 school year in June. Throughout the two-year program, they will receive content specific coaching for their instructional practice and targeted support as they expand access to and opportunities for STEM learning at Lincoln Acres.</p> <p>Teachers' travel, lodging, and meals will be covered during the Summer Institutes and summits. A \$2,500 stipend will be awarded to each teacher the first two years of the fellowship, with a \$1,000 stipend the final year. The stipend is intended to cover the costs of the time teachers will work beyond their contract (i.e. setting up their classroom prior to the start of the year, time spent at Notre Dame, extra hours of planning required to fulfill the Fellowship requirements).</p>
Recommended Motion:	Approve out of state travel for Cynthia Valle-Lone, Jacqueline Ma, Melissa Kwan and Jessica Gastelum, Lincoln Acres School Teachers, to attend the Trustey Fellow Summer Institute at Notre Dame on July 18-28, 2018.
Financial Impact:	<p>Travel cost - \$0</p> <p>Additional staffing costs - \$3,000</p> <p>Other costs - \$0</p> <p>One time cost</p> <p>Site Funds</p>

Agenda Item:	15.B. Approve Consultant Contract #CT3490 with Carolyn Daly from Tech4Learning to provide professional development for Ira Harbison School first grade teachers.
Speaker:	Paula Jameson-Whitney, Assistant Superintendent, Educational Services
Quick Summary / Abstract:	As part of the Individual Technology Growth Plan offered to NSD teachers this year, the first-grade teachers at Ira Harbison School are interested in receiving professional development that is focused on strengthening their technology skills. Tech4Learning will provide teachers a hands-on training on how to use the Wixie software program. Teachers will be able to guide students to successfully create a Wixie presentation by collaborating with each other. These trainings will equip teachers with the skills needed to support student learning, so they become innovative learners.
Comments:	The staff development is to take place on May 15, 2018 and May 17, 2018 from 3:15 to 5:15 p.m.
Recommended Motion:	Approve Consultant Contract #CT3490 with Carolyn Daly from Tech4Learning to provide professional development for Ira Harbison School first grade teachers.
Financial Impact:	Contract Costs - \$500 Additional Staffing Costs - \$240 Other Costs - \$0 One-time cost Individual Technology Growth Plan Funds
Attachments:	CT3490

[01 - 00] [0980 - 260] [1110] [1000] [2800 - 100] [000]
Fund Res Goal Function Object School

Contract No. CT3490

National School District Lecturer/Performer Agreement

This agreement is hereby entered into this 10th day of May, 2018,
by and between the **National School District**, 1500 N Avenue, National City, CA 91950,
hereinafter referred to as "District," and

Carolyn Dalv 10981 San Diego Mission Rd.
Contractor Taxpayer ID Number Mailing Address

San Diego CA 92108, hereinafter referred to as "Contractor."
City State Zip Code

1. Services to be provided by Contractor. Tech4Learning professional
development for first grade teachers at
Ira Harbison School.
Location
2. Term. Contractor shall provide services under this Agreement on
May 15 and 17, 2018.
3. Compensation. District agrees to pay the Contractor for services satisfactorily rendered
pursuant to this Agreement a total fee not to exceed Five hundred & 00/100
Dollars (\$ 500.00). District shall pay Contractor within 15 days of receipt of
invoice by Business Services.
4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred
by Contractor in performing services for District, except as follows:
N/A
5. Materials. Contractor shall furnish, at his/her own expense, all labor, materials, equipment,
supplies and other items necessary to complete the services to be provided pursuant to this
Agreement, except as follows:
N/A

6. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless, and defend the District and its officers, agents and employees from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
7. Insurance. Contractor agrees to carry comprehensive general and automobile liability insurance to protect Contractor and District against liability or claims of liability that may arise out of this Agreement. Contractor shall provide District with certificates of insurance evidencing all coverage and endorsements. Contractor agrees to name District and its officers, agents, and employees as additional insured under said policy.
8. Worker's Compensation Insurance. Contractor agrees to procure and maintain in full force and effect Workers' Compensation Insurance covering its employees and agents while these persons are participating in the activities hereunder. In the event a claim under the provisions of the California Workers' Compensation Act is filed against District by a bona fide employee of Contractor participating under this Agreement, Contractor agrees to defend and hold harmless the District from such claim.
9. Fingerprinting Requirements. Consultant agrees to provide the District with written certification that Consultant has complied with the fingerprinting and criminal background investigation requirements of the California Education Code with respect to all Consultant's employees who may have contact with District students in the course of providing said services, and that the California Department of Justice has determined that none of those employees has been convicted of a felony, as defined in Education Code Section 45122.1 through 45125.5.
10. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
11. If employed by another school district in the State of California, please specify:

District Name	Address	State	Zip	Phone
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NATIONAL SCHOOL DISTRICT

CONTRACTOR

Signature of Authorized Agent

Christopher Carson

Typed or Printed Name

Assistant Superintendent, Business Services

Title

Signature of Authorized Agent

Typed Name

Social Security or Taxpayer I. D. No.

Board Approval Date: May 9, 2018

(Area Code) Telephone Number

Agenda Item: **16. HUMAN RESOURCES**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary /
Abstract: None

Agenda Item: **17. BUSINESS SERVICES**

Agenda Item: **17.A. Award Contract #CT3491 for Bid #17-18-177 to Veterans Painting Contractor, Inc., for Painting Project #1 at Ira Harbison School.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On March 14, 2018 the Board authorized the administration to advertise for various district maintenance projects, including paint projects. Bid 17-18-177 was divided into two projects. Project #1 will provide needed exterior painting for the Ira Harbison school campus.

Comments: Bids were publicly opened on April 20, 2018. The District received six (6) bids for Project #1:

	Project #1
Veterans Painting Contractor, Inc.	\$126,400.00
A.J. Fistes Corporation	\$191,100.00
Color New Co.	\$173,000.00
Pacific Contractors Group, Inc.	\$213,000.00
CAM Painting, Inc.	\$171,480.00
Veras Painting, Inc.	\$207,000.00

Veterans Painting Contractor, Inc. is the lowest responsive bidder on Project #1. The District requires a minimum of three references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award Contract #CT3491 for Bid #17-18-177 to Veterans Painting Contractor, Inc., for Painting Project #1 at Ira Harbison School.

Financial Impact: Contract Costs - \$126,400
Additional Staffing Costs - \$0
Other Costs - \$0
One time cost
General Fund

Attachments:
CT3491

CONTRACT AGREEMENT CT3491

THIS AGREEMENT, made this 9th day of May, 2018, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and Veterans Painting Contractor, Inc., hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK. The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

PAINTING PROJECTS BID 17-18-177 PROJECT #1 IRA HARBISON SCHOOL

in strict compliance with the contract documents as specified in Article 4 below.

ARTICLE 2 - TIME FOR COMPLETION. (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Thirty Eight (38) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

ARTICLE 3 - CONTRACT PRICE. The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: One Hundred Twenty Six Thousand Four Hundred Dollars (\$126,400.00), the following amounts stipulated in the bid.

ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT. The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda No. 1 as issued

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:

DISTRICT:

National School District

License No. _____ DIR # _____

By _____

By _____

Its _____

Its _____

Governing Board Date _____

(Corporate Seal)

Agenda Item: **17.B. Award Contract #CT3492 for Bid #17-18-177 to A.J. Fistes Corporation, for Painting Project #2 at John Otis School.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On March 14, 2018 the Board authorized the administration to advertise for various district maintenance projects, including paint projects. Bid 17-18-177 was divided into two projects. Project #2 will provide needed exterior painting for the John Otis school campus.

Comments: Bids were publicly opened on April 20, 2018. The District received six (6) bids for Project #2:

	Project #2
A.J. Fistes Corporation	\$87,785.00
Veterans Painting Contractor, Inc.	\$104,600.00
Color New Co.	\$99,000.00
Pacific Contractors Group, Inc.	\$164,000.00
CAM Painting, Inc.	\$171,480.00
Veras Painting, Inc.	\$98,250.00

A.J. Fistes Corporation is the lowest responsive bidder on Project #2. The District requires a minimum of three references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award Contract #CT3492 for Bid #17-18-177 to A.J. Fistes Corporation, for Painting Project #2 at John Otis School.

Financial Impact: Contract Costs - \$87,785
Additional Staffing Costs - \$0
Other Costs - \$0
One time cost
General Fund

Attachments:
CT3492

CONTRACT AGREEMENT CT3492

THIS AGREEMENT, made this 9th day of May, 2018, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and A.J. Fistes Corporation, hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK. The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

PAINTING PROJECTS BID 17-18-177 PROJECT #2 JOHN OTIS SCHOOL

in strict compliance with the contract documents as specified in Article 4 below.

ARTICLE 2 - TIME FOR COMPLETION. (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Thirty Eight (38) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

ARTICLE 3 - CONTRACT PRICE. The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: Eighty Seven Thousand Seven Hundred Eighty Five Dollars (\$87,785.00), the following amounts stipulated in the bid.

ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT. The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda No. 1 as issued

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:

DISTRICT:

National School District

License No. _____ DIR # _____

By _____

By _____

Its _____

Its _____

Governing Board Date _____

(Corporate Seal)

Agenda Item: **17.C. Award Contract #CT3493 for Bid #17-18-178 to LC Paving, for Asphalt and Paving Projects #1, #2, and #3.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On March 14, 2018 the Board authorized the administration to advertise for various district maintenance projects, including asphalt and paving projects. Bid #17-18-178 Asphalt and Paving Projects was divided into three projects. Project #1 will provide needed resurfacing at Central School. Project #2 will provide needed resurfacing at El Toyon School. Project #3 will provide needed resurfacing at Lincoln Acres School.

Each Project has an Allowance. Allowances are for work not included in the plans and specifications. In this case, the concern is the removal and disposal of Petromat as needed. Allowances belong solely to the District and shall be expended only upon written direction by the District, to be granted or denied at its sole discretion. Any Allowance amount not fully consumed shall belong solely to the District and shall be refunded to the District by deductive change order. Allowance for Project #1 is \$5000, for Project #2 is \$10,000, and Project #3 is \$5,000.

Comments: Bids were publicly opened on April 20, 2018. The District received three (3) bids for each of the projects. The listed bid amounts and the allowances for each:

	Bid	Allowance	Total
LC Paving	\$34,976.00	\$5,000.00	\$39,976.00
Kirk Paving	\$50,477.00	\$5,000.00	\$55,477.00
Frank and Son Paving, Inc.	\$49,867.00	\$5,000.00	\$54,867.00
Project #2			
LC Paving	\$112,717.12	\$10,000.00	\$122,717.12
Kirk Paving	\$120,057.84	\$10,000.00	\$130,057.84
Frank and Son Paving, Inc.	\$132,466.44	\$10,000.00	\$142,466.44
Project #3			
LC Paving	\$36,620.96	\$5,000.00	\$41,620.96
Kirk Paving	\$52,168.80	\$5,000.00	\$57,168.80
Frank and Son Paving, Inc.	\$50,188.02	\$5,000.00	\$55,188.02

LC Paving was low bidder on Projects #1, #2 and #3. The District requires a minimum of three references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award Contract #CT3493 for Bid #17-18-178 to LC Paving, for Asphalt and Paving Projects #1, #2, and #3.

Financial Impact: Contract Costs - Project #1 not to exceed \$39,976.00
Contract Costs – Project #2 not to exceed \$122,717.12
Contract Costs – Project #3 not to exceed \$41,620.96
Additional Staffing Costs - \$0
Other Costs - \$0
One time cost
General Fund

Attachments:
CT3493

CONTRACT AGREEMENT
CT3493
Page 1 of 2

THIS AGREEMENT, made this 9th day of May, 2018, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and LC Paving, hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK. The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

ASPHALT AND PAVING PROJECTS
BID 17-18-178
PROJECT #1 CENTRAL SCHOOL
PROJECT #2 EL TOYON SCHOOL
PROJECT #3 LINCOLN ACRES SCHOOL

in strict compliance with the contract documents as specified in Article 4 below.

ARTICLE 2 - TIME FOR COMPLETION. (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Thirty Eight (38) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

ARTICLE 3 - CONTRACT PRICE. The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions or allowances as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: Thirty Nine Thousand Nine Hundred Seventy Six Dollars (\$39,976.00) for Project #1; One Hundred Twenty Two Thousand Seven Hundred Seventeen Dollars and Twelve Cents (\$122,717.12) for Project #2; Forty One Thousand Six Hundred Twenty Dollars and Ninety Six Cents (\$41,620.96) for project #3; the following amounts stipulated in the bid.

Allowances are for work not included in the plans and specifications and are included in the above dollar amounts for each Project. Allowances belong solely to the District and shall be expended only upon written direction by the District, to be granted or denied at its sole discretion. Any Allowance amount not fully consumed shall belong solely to the District and shall be refunded to the District by deductive change order. Allowances are as follows: Project #1 is \$5000.00, Project #2 is \$10,000.00, and Project #3 is \$5,000.00.

ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT. The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda No. 1 as issued

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CONTRACT AGREEMENT

CT3493

Page 2 of 2

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:

DISTRICT:

National School District

License No. _____ DIR # _____

By _____

By _____

Its _____

Its _____

Governing Board Date _____

(Corporate Seal)

Agenda Item: **17.D. Award Contract #CT3494 for Bid #17-18-179 to A&S Flooring, for Flooring Repair and Replacement.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On March 14, 2018 the Board authorized the administration to advertise for various district maintenance projects, including flooring repair and replacement projects. This project will provide needed flooring repair and replacement throughout the District.

Comments: Bids were publicly opened on April 20, 2018. The District received one (1) bid for this project:

	Bid
A&S Flooring	\$116,970.00

A&S Flooring is the lowest responsive bidder. The District requires a minimum of three references for each bidder. All references for the low bidder were checked.

Recommended Motion: Award Contract #CT3494 for Bid #17-18-179 to A&S Flooring, for Flooring Repair and Replacement.

Financial Impact: Contract Costs - \$116,970
Additional Staffing Costs - \$0
Other Costs - \$0
One time cost
General Fund

Attachments:
CT3494

CONTRACT AGREEMENT CT3494

THIS AGREEMENT, made this 9th day of May, 2018, in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and A&S Flooring, hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK. The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

FLOORING REPAIR AND REPLACEMENT BID 17-18-179

in strict compliance with the contract documents as specified in Article 4 below.

ARTICLE 2 - TIME FOR COMPLETION. (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed within Three Hundred Fifty Nine (359) days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

ARTICLE 3 - CONTRACT PRICE. The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: One Hundred Sixteen Thousand Nine Hundred Seventy Dollars (\$116,970.00), the following amounts stipulated in the bid.

ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT. The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:

DISTRICT:

National School District

License No. _____ DIR # _____

By _____

By _____

Its _____

Its _____

Governing Board Date _____

(Corporate Seal)

Agenda Item:	17.E. Approve Contract #CT3495 with the K-12 Public Schools and Community Colleges Facility Authority (FACJPA) for Project Management Services.
Speaker:	Christopher Carson, Assistant Superintendent, Business Services
Quick Summary / Abstract:	The California Environmental Quality Act (CEQA) requires an evaluation of construction projects to ensure there are no negative impacts upon the environment in the area of construction. Approval of this contract will allow the District to complete the required California Environmental Quality Act report in order to add parking lot and drop off areas to Palmer Way and Olivewood Schools.
Comments:	The San Diego County Office of Education (SDCOE) has a facilities department that offers services to districts in the county through its Joint Powers Authority (JPA). This contract is with this JPA, in order to provide the services required to complete the CEQA report. Due to the complexity of the project, NSD would have to hire numerous outside consultants to complete this project, using a Request For Qualifications and selection process for these areas of expertise. SDCOE has already undergone these processes to select qualified consultants, and has them under contract to provide services.
Recommended Motion:	Approve Contract #CT3495 with the K-12 Public Schools and Community Colleges Facility Authority (FACJPA) for Project Management Services.
Financial Impact:	Contract costs: \$36,000 Additional staffing costs: \$0 Other costs: Approximately \$1,000 One-Time Cost Measure N Funds
Attachments:	CT3495



**FIFTH PROJECT AGREEMENT BETWEEN
NATIONAL SCHOOL DISTRICT (NSD)
AND THE
K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES
FACILITY AUTHORITY (FACJPA)
FOR PROJECT MANAGEMENT SERVICES**

This FIFTH Project Agreement ("FIFTH Project Agreement") by and between the K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES FACILITY AUTHORITY ("AUTHORITY"), and NATIONAL SCHOOL DISTRICT, a public school district organized and existing under the laws of the State of California ("NSD" or "District") is made as of the final date of signature hereto. AUTHORITY and NSD are sometimes individually referred to as "Party" and collectively as "Parties."

RECITALS

WHEREAS, pursuant to Government Code section 6500, et seq., two or more public agencies, by agreement, may form a joint powers authority; and

WHEREAS, NSD became a member of the K-12 Public Schools and Community Colleges Facility Joint Powers Authority upon approval of the agreement between AUTHORITY and NSD (as one of several other entities) by NSD's governing board ("Board"), ("AUTHORITY Agreement"); and

WHEREAS, the AUTHORITY Agreement provides facilities planning, construction and maintenance services to its members through the AUTHORITY; and

WHEREAS, NSD desires to contract with AUTHORITY for support services to assist with the California Environmental Quality Act (CEQA) compliance for the Parking Lot Projects at 2 Sites – Palmer and Olivewood ("Project"),

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby enter into this FIFTH Project Agreement and agree as follows:

AGREEMENT

A. Purpose

1. The Parties acknowledge that the District hereby exercises its discretion to retain the Authority to assist with the California Environmental Quality Act (CEQA) compliance for the Parking Lot Projects at 2 Sites – Palmer and Olivewood Project.



B. Project Description

1. Support services will consist of; 1) identification of a prequalified professional service firm specializing in CEQA to provide CEQA investigation and documentation for the proposed parking lot expansion and associated improvements at Palmer Way Elementary School and Olivewood Elementary School, 2) provide an Initial Study following professional guidelines and requirements to determine potential impact of the Project, 3) process CEQA based on actions needed according to findings. This Project Agreement is based on a review that findings will result in a Negative Declaration or Categorical Exemption for each facility. Should findings determine that this is not recommended, a written amendment to this Project Agreement will be needed should NSD wish to pursue alternative CEQA compliance with AUTHORITY, 4) facilitate services so that CEQA is performed and processed.
 - a) **Professional Service Procurement Services.** AUTHORITY shall provide contracting for all required professional service providers using existing pre-qualified, publically advertised lists or other legal means as appropriate to each individual scope of work. Services provided shall comply with all applicable laws, including the Education Code and Public Contract Code.
 - b) **Project Management.** AUTHORITY shall provide DISTRICT with project management related to the Project. Project management activities shall include but not be limited to:
 - hire and manage consultants and/or contractors required to deliver the project;
 - attend meeting(s) with consultants and/or contractors;
 - review all Project documents and providing comments to consultant and/or contractors;
 - provide oversight of consultants and/or contractors;
 - keep district informed and involved all along the way.

C. Process and Deliverables

1. Under the terms of this Project Agreement, AUTHORITY shall provide staff and necessary other resources to fulfill above scope of work within the agreed upon time of service. More specifically AUTHORITY shall provide the following services in support of the project:
 - a) **Project Kickoff Meeting:** AUTHORITY shall facilitate a meeting with the Project team(s) to confirm the project description, approach, scope and schedule and identify next steps and areas of concern.
 - b) **Administrative Draft Initial Study/Negative Declaration:** AUTHORITY shall obtain and review the draft document deliverables associated with Project and facilitate the NSD reviews necessary to obtain direction on next steps based on findings.



- c) **Process CEQA documents:** AUTHORITY shall facilitate NSDs payment of any filing fees and coordinate filings necessitated by CEQA findings.
- d) **Meetings and Coordination:** AUTHORITY shall process all contracts and payments to the professional service provider, assist with coordination of meetings, attend meetings and manage service provider to assist with cost mitigation and time management in support of NSD goals and objectives for this Project.

D. Project Schedule

- 1. The Project, for purposes of this Agreement, commences within two weeks after approval by the District, and is expected to complete the presumed limit of scope outlined herein within 6 months of the start. Services shall be deemed complete and billable upon delivery of the finalized Initial Study/Negative Declaration or Categorical Exemption. Should NSD direct to proceed with filings, then completion shall be upon receipt of proof of filing.

E. Pricing and Fees

- 1. NSD shall provide reimbursement of all direct Project costs, at cost, plus a lump sum Project support fee of \$3,000. The total maximum authorized under this Project Agreement 5 is \$36,000.

F. Billing

- 1. AUTHORITY shall bill for completed Work periodically throughout the Project, but no more often than monthly. Payment is due within 30 days of receipt of an acceptable invoice from AUTHORITY, or receipt of acceptable deliverables, whichever is later. Such invoice shall describe in detail the services provided and cost for such services, along with proof of direct Project costs.

G. District Responsibilities

- 1. NSD will provide a consistent point of contact for decision making and direction.
- 2. NSD will provide all relevant and available facilities information.
- 3. NSD will provide access and coordination with sites.
- 4. NSD will ensure sufficient funds are available to pay fee upon completion of Project.

H. Term of Project Agreement

- 1. The term of this Project Agreement shall not exceed three (3) years without written extension.

A handwritten signature in blue ink, appearing to be "NB", is written over the signature lines for the District and SDCSS.



I. Miscellaneous

1. The Parties acknowledge that this FIFTH Project Agreement sets forth the terms of the management and facilitation work to be completed during the term of this Agreement.
2. This FIFTH Project Agreement shall only be effective upon execution by both the AUTHORITY and NSD.
3. This FIFTH Project Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
4. If any provision of this FIFTH Project Agreement is held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this FIFTH Project Agreement unless elimination of such provision materially alters the rights and obligations set forth herein.
5. Each Party declares that prior to the execution of this FIFTH Project Agreement, it has had an opportunity to review and understand the contents, rights and responsibilities herein. The Parties have further had the opportunity to seek independent legal advice regarding this FIFTH Project Agreement.

IN WITNESS WHEREOF, EACH PARTY HAS EXECUTED THIS FIFTH PROJECT AGREEMENT ON THE DATE ADJACENT TO THE SIGNATURE OF ITS REPRESENTATIVE.

<p>NATIONAL SCHOOL DISTRICT</p> <p>_____ Signature</p> <p>_____ Date</p> <p>Print Name: _____</p> <p>Print Title: _____</p> <p>1500 N Avenue National City, CA 91950</p>	<p>AUTHORITY – FACJPA AGENCY</p> <p>_____ Signature</p> <p>_____ Date</p> <p>Michael Simonson Assistant Superintendent of Business Services Division 6401 Linda Vista Rd., Room 506 San Diego, CA 92111</p>
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Agenda Item: **18. BOARD WORKSHOP**

Agenda Item: **18.A. Review and discuss suggested revisions and updates to Board Policies and Administrative Regulations.**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: Due to the high quantity of policies to review, a workshop is being held to discuss suggestions in more detail. Policy updates discussed in this workshop will be brought forward at a subsequent Board meeting as consideration for adoption.

Comments: A critical role for Governing Boards is to regularly review and update District policies. National School District contracts with California School Boards Association's online policy information service that is continually updated. All suggested updates are customizable to meet the needs and practices of individual districts.

In 2017-18, National School District began a comprehensive review of all of its policies. Because of the large volume of policies (more than 650), this process was divided into three parts:

Part 1: Administrative Policies and Board Bylaws

Part 2: Students and Instruction

Part 3: Business and Noninstructional Operations, Personnel, and Facilities

Suggested policy revisions and updates for Part 1: Administrative Policies and Board Bylaws were presented to the Governing Board for first reading during a Special Board meeting held on February 8, 2017, and adopted by the Governing Board on February 22, 2017.

Suggested policy revisions and updates for Part 2: Students and Instruction (along with ongoing updates for Administrative Policies and Board Bylaws) were presented to the Governing Board for first reading during a Regular Board meeting held on July 12, 2017 (See Exhibit C), discussed during a Board workshop on September 13, 2017 and adopted by the Governing Board on October 11, 2017.

Suggested policy revisions and updates for Part 3: Business and Noninstructional Operations, Personnel, and Facilities (along with ongoing updates) were brought forward for a first reading at the Regular Board meeting held on February 14, 2018. The Board reviewed policies series 0000 through 3000 at the Board Workshop held on April 11, 2018. The Board reviewed policies series 4000 through 5000 at the Board Workshop held on April 25, 2018. The Board will continue to discuss changes on policies series 6000 through 9000 at this Board Workshop.

Attachments:
Exhibit B

Agenda Item: **19. BOARD/CABINET COMMUNICATIONS**

Agenda Item: **20. ADJOURNMENT**