



Governing Board Agenda

June 13, 2018

Welcome

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

Our Governance Team

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent. The Superintendent serves as the secretary to the Governing Board.

Barbara Avalos, Member

Ms. Avalos was first elected to the Governing Board in November 2008 and her present term expires December 2020.

Maria Betancourt-Castañeda, President

Ms. Betancourt-Castañeda was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Leighangela Brady, Secretary

Dr. Brady was first appointed as Superintendent in August 2016.

Brian Clapper, Member

Mr. Clapper was first elected to the Governing Board in November 2012 and his present term expires December 2020.

Maria Dalla, Member

Ms. Dalla was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Alma Sarmiento, Clerk

Ms. Sarmiento was first elected to the Governing Board in November 1992 and her present term expires December 2018.

This meeting may be recorded

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to schedule an appointment to listen to the audiotape.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent located at 1500 N Avenue, National City, California, 91950.

Speaking to the Board

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room and give it to the Recording Secretary. Board policy and state law stipulate that no oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. California law requires that all charges or complaints against employees be addressed in Closed Session unless the employee requests a public hearing. All such charges or complaints therefore must be submitted to the Board under the provision of the District's policy. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

Compliance with Americans With Disabilities Act

The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

Translation Services

Members of the public who require translation services in order to participate in the meeting should contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such services.

Equal Opportunity Employer

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent--Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.





REGULAR MEETING OF THE GOVERNING BOARD

Administrative Center
1500 "N" Avenue
National City, CA 91950

Wednesday, June 13, 2018

Closed Session -- 4:00 p.m.

Open Session -- 6:00 p.m.

AGENDA

If you wish to speak to the Board, please fill out a ***Request to Speak*** card located on the table at the entrance to the Board Room.

NATIONAL SCHOOL DISTRICT
1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now

June 13, 2018

1. CALL TO ORDER

2. PUBLIC COMMUNICATIONS

Maria Betancourt-
Castañeda, Board
President

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION

Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
One Case

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed session in accordance with Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Leticia Hernandez

Employee organizations: California School Employees Association

National City Elementary Teachers Association

Agency negotiator: Leighangela Brady

Employee organizations: Non-contracted Management, Supervisory, Confidential

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

7. PLEDGE OF ALLEGIANCE

8. ROLL CALL

9. PRESENTATIONS

9.A. Recognize Jessie Arturo Tolentino, El Toyon Preschool, as the National School District Volunteer of the Month for June 2018.

Charmaine Lawson,
Director, Early
Childhood Programs &
Alma Sarmiento, Board
Member

June 13, 2018

9.B. Introduce and welcome the new employees.

Leticia Hernandez,
Assistant
Superintendent, Human
Resources

10. PUBLIC COMMUNICATIONS

Maria Betancourt-
Castañeda, Board
President

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

11. AGENDA

11.A. Approve agenda.

Leighangela Brady,
Superintendent

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Maria Betancourt-
Castañeda, Board
President

12.A. Minutes

12.A.I. Approve the minutes of the Special Board Meeting held on May 17, 2018. Leighangela Brady,
Superintendent

12.A.II. Approve the minutes of the Regular Board Meeting held on May 23, 2018. Leighangela Brady,
Superintendent

12.A.III. Approve the minutes of the Special Board Meeting held on May 31, 2018. Leighangela Brady,
Superintendent

12.B. Administration – None

Leighangela Brady,
Superintendent

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

Leticia Hernandez,
Assistant
Superintendent, Human
Resources

June 13, 2018

12.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.	Leticia Hernandez, Assistant Superintendent, Human Resources
12.D. Educational Services - None	Paula Jameson- Whitney, Assistant Superintendent, Educational Services
12.E. Business Services	
12.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in exhibit A.	Christopher Carson, Assistant Superintendent, Business Services
13. GENERAL FUNCTIONS	
13.A. Approve Contract #CT3398 with Studio 1 Distinctive Portraiture to provide school photography services to National School District Schools for the 2018-2019 school year.	Leighangela Brady, Superintendent & Maria Betancourt- Castañeda, Board President
13.B. Discuss update on contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger to add call back services to the existing contract.	Leighangela Brady, Superintendent
13.C. Discuss clarifications regarding contract #CT3268 with Scanning Service Corp to provide file scanning services.	Leighangela Brady, Superintendent
14. POLICIES, REGULATIONS, BYLAWS	
14.A. First reading and discussion of National School District Board Policies, Administrative Regulations, and Exhibits.	Leighangela Brady, Superintendent
15. EDUCATIONAL SERVICES	
15.A. Approve Pilot Participation Agreement with San Diego County Child Care and Development Planning Council and Participating San Diego County CDE-EESD Contractors.	Paula Jameson- Whitney, Assistant Superintendent, Educational Services
15.B. Approve Contract #CT3501 with LANSolutions, LLC for network support block hours.	Paula Jameson- Whitney, Assistant Superintendent, Educational Services

June 13, 2018

15.C. Conduct a public hearing for the 2018-2019 Local Control Accountability Plan.

Paula Jameson-Whitney, Assistant Superintendent, Educational Services

16. HUMAN RESOURCES

16.A. Approve job description for School Principal/District Programs Administrator.

Leticia Hernandez, Assistant Superintendent, Human Resources

16.B. Approve job description for Director of Literacies, Educational Technology and Innovation.

Leticia Hernandez, Assistant Superintendent, Human Resources

16.C. Approve job description for Director of Educational Services.

Leticia Hernandez, Assistant Superintendent, Human Resources

17. BUSINESS SERVICES

17.A. Authorize National School District to enroll in the Community Eligibility Program effective July 1, 2018.

Christopher Carson, Assistant Superintendent, Business Services

17.B. Authorize the Assistant Superintendent of Business Services to advertise for work to be done for Request for Proposals (RFP) 17-18-180 Window Coverings at Multiple School Sites.

Christopher Carson, Assistant Superintendent, Business Services

17.C. Approve Agreement #CT3502 among San Diego County School Districts and the National School District for shared student transportation services for the period of July 1, 2018 through June 30, 2020.

Christopher Carson, Assistant Superintendent, Business Services

17.D. Conduct a public hearing for the 2018-2019 Budget.

Christopher Carson, Assistant Superintendent, Business Services

17.E. Accept gifts.

Christopher Carson, Assistant Superintendent, Business Services

June 13, 2018

18. BOARD WORKSHOP – None

19. BOARD/CABINET COMMUNICATIONS

20. ADJOURNMENT

June 13, 2018

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PUBLIC COMMUNICATIONS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **3. ADJOURN TO CLOSED SESSION**

Agenda Item: **4. CLOSED SESSION - 4:00 P.M.**

Quick Summary / Abstract: Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
One Case

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed session in accordance with Government Code Section 54957.6: CONFERENCE
WITH LABOR NEGOTIATOR

Agency negotiator: Leticia Hernandez

Employee organizations: California School Employees Association

National City Elementary Teachers Association

Agency negotiator: Leighangela Brady

Employee organizations: Non-contracted Management, Supervisory, Confidential

Agenda Item: **5. RETURN TO OPEN SESSION**

Agenda Item: **6. CALL TO ORDER**

Agenda Item: **7. PLEDGE OF ALLEGIANCE**

June 13, 2018

Agenda Item: **8. ROLL CALL**

Quick Summary /
Abstract:

Board:

Ms. Barbara Avalos

Ms. Maria Betancourt-Castañeda

Mr. Brian Clapper

Ms. Maria Dalla

Ms. Alma Sarmiento

Staff:

Dr. Leighangela Brady, Superintendent-Administration

Mr. Chris Carson, Assistant Superintendent-Business Services

Dr. Leticia Hernandez, Assistant Superintendent-Human Resources

Ms. Paula Jameson-Whitney, Assistant Superintendent-Educational Services

June 13, 2018

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.A. Recognize Jessie Arturo Tolentino, El Toyon Preschool, as the National School District Volunteer of the Month for June 2018.**

Speaker: Charmaine Lawson, Director, Early Childhood Programs & Alma Sarmiento, Board Member

Quick Summary / Abstract: It has been the practice of the National School District to honor and recognize volunteerism in the District.

Comments: National School District Preschool would like to recognize Mr. Jessie Arturo Tolentino for his dedication and volunteerism to the El Toyon Preschool. Mr. Tolentino is a community member that has been volunteering at El Toyon preschool throughout the 2017-2018 school year. Preschool teacher, Ms. Ofelia Carrillo met Mr. Tolentino at her community garden and asked him if he would be willing to support her and her classroom with their garden and thankfully Jessie agreed!

Together they have worked throughout this year to plant, cultivate, and harvest plants – teaching children to enjoy planting and taste things they grew. With Jessie’s support of our preschool classroom, the garden has flourished and children have learned so much while garnering excitement for gardening.

We feel truly blessed for Jessie to support our preschool classroom and look forward to another season with Jessie!

June 13, 2018

Agenda Item: **9.B. Introduce and welcome the new employees.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The employees on the attached list were approved at the May 23, 2018 Governing Board Meeting.

Comments: Leticia Hernandez, Assistant Superintendent, Human Resources will introduce and welcome the new employees.

Attachments:
Introduce & Welcome

Introduce & Welcome 6/13/18		
Name	Position	Location
Maria Casillas	Transportation Student Attendant	Transportation Department
Maria De La Torre	Campus Student Supervisor	John Otis School
Teresa Flores	Campus Student Supervisor	Palmer Way School
Heidi Gomez	Campus Student Supervisor	John Otis School
Rebecca Ibarra	Campus Student Supervisor	Central School
Cecilia Leon	Campus Student Supervisor	Lincoln Acres School
Maria Imelda Tan	Child Nutrition Services Assistant	Ira Harbison School
Sofia Vasquez	Transportation Student Attendant	Transportation Department

June 13, 2018

Agenda Item: **10. PUBLIC COMMUNICATIONS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary /
Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

June 13, 2018

Agenda Item: **11. AGENDA**

Agenda Item: **11.A. Approve agenda.**

Speaker: Leighangela Brady, Superintendent

Recommended
Motion: Approve agenda

June 13, 2018

Agenda Item: **12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: All items listed under the Consent Calendar are considered routine and will be acted upon in one action by the Board. It is understood that the Superintendent has recommended approval for these items. There will be no discussion prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. All items approved by the Board will be deemed as considered in full and adopted as recommended.

Recommended Motion: Approve Consent Calendar

June 13, 2018

Agenda Item: **12.A. Minutes**

Agenda Item: **12.A.I. Approve the minutes of the Special Board Meeting held on May 17, 2018.**

Speaker: Leighangela Brady, Superintendent

Attachments:
Special Board Minutes - 05/17/2018

**NATIONAL SCHOOL DISTRICT
Minutes of the Special Meeting
GOVERNING BOARD**

May 17, 2018

6:00 PM

Rancho de la Nación School
1830 E. Division Street
National City, CA 91950

Attendance Taken at 6:05 PM:

Present:

Ms. Barbara Avalos
Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

1. CALL TO ORDER

Board President, Maria Betancourt-Castañeda called the meeting to order at 6:05 p.m.

2. PLEDGE OF ALLEGIANCE

Board President, Maria Betancourt-Castañeda, led the Pledge of Allegiance.

3. ROLL CALL

Board President, Maria Betancourt-Castañeda, took roll call.

4. PUBLIC COMMUNICATIONS

None

5. EDUCATIONAL SERVICES

5.1. Town Hall meeting for National School District's Local Control Accountability Plan.

Paula Jameson-Whitney led the town hall meeting for the National School District Local Control Accountability Plan (LCAP). Board Members and members of the audience gave input on the LCAP.

6. ADJOURN TO CLOSED SESSION

7. CLOSED SESSION

Closed session was held from 6:40 p.m. to 8:05 p.m.

Board President, Maria Betancourt-Castañeda, announced that in closed session the Board approved by a majority vote of 3-2 with Maria Dalla and Maria Betancourt-Castañeda voting against, to approve the settlement agreement with employee #134-281 regarding overpaid vacation in the amount of \$15,249.75 in payments of \$300 per month, which represents payment in full.

8. ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

June 13, 2018

Agenda Item: **12.A.II. Approve the minutes of the Regular Board Meeting held on May 23, 2018.**

Speaker: Leighangela Brady, Superintendent

Attachments:

Board Minutes - 05/23/2018

**NATIONAL SCHOOL DISTRICT
Minutes of the Regular Meeting
GOVERNING BOARD**

May 23, 2018
6:00 PM
Rancho de la Nación School
1830 E. Division Street
National City, CA 91950

Attendance Taken at 6:03 PM:

Present:

Ms. Barbara Avalos
Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

1. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 4:00 p.m.

2. PUBLIC COMMUNICATIONS

Ms. Christina Benson, NCETA, spoke regarding negotiations.

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 4:00 P.M.

Closed session was held from 4:05 p.m. to 5:58 p.m.

Board President, Maria Betancourt-Castañeda announced that in closed session, the Governing Board voted unanimously to appoint Mr. Bryan Vine as Principal at El Toyon School.

Board President, Maria Betancourt-Castañeda announced that in closed session, the Governing Board directed staff to contact the mediator to schedule another mediation session.

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 6:03 p.m.

7. PLEDGE OF ALLEGIANCE

Olivewood student, Daniel Castañeda, led the Pledge of Allegiance.

8. ROLL CALL

Mrs. Yvette Olea took roll call.

9. PRESENTATIONS

9.A. Presentation by Rancho de la Nación School students regarding math games.

Students from Rancho de la Nación School gave a presentation regarding math games. Board member, Ms. Alma Sarmiento, presented each of the students with a certificate, book and bookmark.

9.B. Recognize Ms. Jessica Reyna, Rancho de la Nación School, as Volunteer of the Month for May 2018.

Recognized Ms. Jessica Reyna, Rancho de la Nación School, as the National School District Volunteer of the Month for May 2018. Principal, Mrs. Kathy Melanese, introduced Ms. Reyna and commented on her many fine qualities.

On behalf of the Governing Board, Mr. Brian Clapper presented Ms. Reyna with a certificate and a logo clock.

9.C. Introduce and welcome the new employees.

Dr. Leticia Hernandez, Assistant Superintendent of Human Resources, introduced and welcomed the new employees.

Board President, Ms. Maria Betancourt-Castañeda, presented each new employee with a District pin.

9.D. Recognize District student for seven years of perfect attendance.

Recognized District student for seven years of perfect attendance. On behalf of the Governing Board, Board Member, Ms. Betancourt-Castañeda and Superintendent, Leighangela Brady, presented the student with a plaque recognizing this District accomplishment.

9.E. Recognize the District winner and finalists of the second annual sixth grade writing contest.

Recognized the District winner and finalists of the second annual sixth grade writing contest. Board Member, Ms. Betancourt-Castañeda and Superintendent, Leighangela Brady introduced each of the finalists and gave them a certificate and an engraved medal. Superintendent, Leighangela Brady, announced the District winner, Sebastian Lozano of Olivewood School.

9.F. Recognize one sixth-grade student from each school as a Distinguished Scholar for the 2017-2018 school year.

Recognized one sixth-grade student from each school as a Distinguished Scholar for the 2017-2018 school year.

Members of the Governing Board presented the National School District Medal of Distinction to each scholar. As they were introduced, Dr. George Cameron, Mr. Mike Dalla and Mr. Bryan Vine from the Sweetwater Kiwanis Club, presented a \$50 gift card and a certificate to the Distinguished Scholar from each school.

9.G. Presentation on BCK Green Consultants work at Palmer Way School.

Students from Palmer Way School gave a presentation regarding BCK Green Consultants work at Palmer Way School. Board member, Ms. Maria Dalla, presented each of the students with a certificate, pencil box and notebook.

10. RECEPTION

At 7:44 p.m., Board President, Ms. Maria Betancourt-Castañeda called the meeting to a recess.

At 8:01 p.m., Board President, Ms. Maria Betancourt-Castañeda reconvened the public meeting.

11. PUBLIC COMMUNICATIONS

Mr. Jose Guano, former student, spoke in support of teachers.

Ms. Tamlyn McKean, NCETA, spoke regarding negotiations.

Mr. Brian Krepps, NC Firefighters Local 2744, spoke in support of teachers.

Ms. Christina Benson, NCETA, spoke regarding negotiations.

Ms. Diamond Wallace, Office of Assembly member Lorena Gonzalez Fletcher, spoke in support of teachers.

Ms. Jasmin Lopez, student, spoke in support of teachers.

Ms. Jackie Hubbard, parent, spoke in support of teachers.

Mr. Marco Amaral, SEA, spoke in support of teachers.

Ms. Marina Barraza, parent, spoke in support of teachers.

Ms. Herlinda Tafolla, parent, spoke in support of teachers.

Ms. Miria Fernandez, parent, spoke in support of teachers.

12. AGENDA

12.A. Approve agenda.

Motion Passed: Approve agenda, with the exception of item 16.C, which will be brought forward at a future meeting Passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

13. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Motion Passed: Following discussion, Approve Consent Calendar Passed with a motion by Ms. Barbara Avalos and a second by Ms. Maria Dalla.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
No Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

13.A. Minutes

13.A.I. Approve the minutes of the Regular Board Meeting held on May 9, 2018.

13.B. Administration

13.C. Human Resources

13.C.I. Ratify/approve recommended actions in personnel activity list.

Ms. Joni Collins, CSEA, spoke regarding short term employees.

13.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.

13.D. Educational Services

13.D.I. Adopt Resolution #17-18.23, certifying the approval of the National School District Governing Board to cancel the State Preschool El Toyon PM class on April 30, 2018 due to a mandatory evacuation.

13.E. Business Services

13.E.I. Adopt annual Resolutions #17-18.24 through #17-18.27 for the 2018-2019 school year authorizing signatures with the State Department of Education and the San Diego County Office of Education, effective July 1, 2018.

13.E.II. Adopt annual Resolution #17-18.28 for the 2018-2019 school year authorizing the Superintendent or the Assistant Superintendent, Business Services to authorize the issuance of a new warrant in lieu of a voided warrant for age after six months.

14. GENERAL FUNCTIONS

14.A. Discuss update on contract #CT3268 with Scanning Service Corp to provide file scanning services.

Superintendent, Dr. Leighangela Brady, gave an update on contract #CT3268 with Scanning Service Corp.

15. POLICIES, REGULATIONS, BYLAWS

15.A. Adopt Board Policies and Administrative Regulations as listed on attached maintenance service checklist.

Motion Passed: Adopt Board Policies and Administrative Regulations as listed on attached maintenance service checklist. Passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

16. EDUCATIONAL SERVICES

16.A. Approve Consultant Contract #CT3496 with the Regents of the University of California on behalf of the University of California, San Diego, to provide two days of professional development services to Lincoln Acres School teachers.

Motion Passed: Following discussion, Approve Consultant Contract #CT3496 with the Regents of the University of California on behalf of the University of California, San Diego, to provide two days of professional development services to Lincoln Acres School teachers at an amended cost not to exceed \$4,500 Passed with a motion by Ms. Barbara Avalos and a second by Ms. Alma Sarmiento.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

16.B. Approve Consultant Contract #CT3498 with the Regents of the University of California on behalf of the University of California, San Diego, to provide two days of professional development services to Olivewood School teachers.

Motion Passed: Approve Consultant Contract #CT3498 with the Regents of the University of California on behalf of the University of California, San Diego, to provide two days of professional development services to Olivewood School teachers at an amended cost not to exceed \$4,500 Passed with a motion by Ms. Maria Dalla and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

16.C. Approve Consultant Contract #CT3497 with the Regents of the University of California on behalf of the University of California, San Diego to provide professional development services to Rancho de la Naci n School teachers.

This item was pulled from the agenda to be brought forward at a future meeting.

17. HUMAN RESOURCES

17.A. Approve increased rate of pay for substitute teachers.

Motion Passed: Following discussion, Approve increased rate of pay for substitute teachers Passed with a motion by Ms. Alma Sarmiento and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

17.B. Approve Declaration of Need for Fully Qualified Educators for the 2018-2019 school year.

Motion Passed: Approve Declaration of Need for Fully Qualified Educators for the 2018-2019 school year. Passed with a motion by Ms. Maria Dalla and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

18. BUSINESS SERVICES

18.A. Discuss Provision 2 of the National School Lunch Program and the Community Eligibility Provision.

Mr. Jon Hansen, Director of Business Support Services, gave a presentation on Provision 2 of the National School Lunch Program and the Community Eligibility Provision.

18.B. Accept gifts.

Motion Passed: Following discussion, Accept gifts Passed with a motion by Ms. Alma Sarmiento and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

19. BOARD WORKSHOP

20. BOARD/CABINET COMMUNICATIONS

Ms. Dalla congratulated the students and the Volunteer of the Month. She shared that it is an honor to serve on the Board. She shared that she and her husband are celebrating their anniversary.

Mr. Clapper thanked the students for their wonderful presentations. He congratulated the students and the Volunteer of the Month. He shared that it is an honor to serve on the Board.

Ms. Avalos congratulated the students and the Volunteer of the Month. She shared that it is an honor to serve on the Board. She thanked the teachers for their hard work.

Ms. Sarmiento wished Mr. and Mrs. Dalla a happy anniversary. She thanked the students for their wonderful presentations. She congratulated Mr. Vine. She congratulated the students and the Volunteer of the Month. She shared that it is an honor to serve on the Board.

Dr. Hernandez thanked the classified staff for all their hard work.

Mr. Carson thanked the classified staff for all their hard work.

Ms. Jameson-Whitney congratulated the students and the Volunteer of the Month. She shared good news.

Dr. Brady congratulated the students and the Volunteer of the Month. She wished Mr. and Mrs. Dalla a happy anniversary. She congratulated Daniel Castañeda. She shared that she and Ms. Betancourt-Castañeda attended the Peace Run at Rancho de la Nación School today.

Ms. Betancourt-Castañeda wished Mr. and Mrs. Dalla a happy anniversary. She congratulated the students and the Volunteer of the Month. She shared that it is an honor to serve on the Board. She shared how much she appreciates staff for all their hard work.

21. ADJOURNMENT

The meeting was adjourned at 9:36 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

June 13, 2018

Agenda Item: **12.A.III. Approve the minutes of the Special Board Meeting held on May 31, 2018.**

Speaker: Leighangela Brady, Superintendent

Attachments:

Special Board Minutes - 05/31/2018

**NATIONAL SCHOOL DISTRICT
Minutes of the Special Meeting
GOVERNING BOARD**

May 31, 2018
8:00 AM
Administrative Center
1500 "N" Avenue
National City, CA 91950

Attendance Taken at 8:10 AM:

Present:

Ms. Barbara Avalos
Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

1. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 8:10 a.m.

2. PLEDGE OF ALLEGIANCE

Board President, Maria Betancourt-Castañeda, led the Pledge of Allegiance.

3. ROLL CALL

Mrs. Yvette Olea took roll call.

4. PUBLIC COMMUNICATIONS

None

5. EDUCATIONAL SERVICES

5.1. Approve Consultant Contract #CT3499 with Mad Science to present a science assembly to Preschool students at Palmer Way School on June 1, 2018.

Motion Passed: Following discussion, Approve Consultant Contract #CT3499 with Mad Science to present a science assembly to Preschool students at Palmer Way School on June 1, 2018. Passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

5.2. Approve Consultant Contract #CT3500 with Best Bubble Parties to present an assembly to Preschool students at Palmer Way School on June 1, 2018.

Motion Passed: Approve Consultant Contract #CT3500 with Best Bubble Parties to present an assembly to Preschool students at Palmer Way School on June 1, 2018. Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

6. HUMAN RESOURCES

6.1. Ratify/approve recommended actions in personnel activity list.

Board members requested that hourly rates for classified employees be listed on the staff recommendations list. In addition, class and step should be listed for certificated employees on the staff recommendations list. The Board also requested that a report on hours in paid status for non-PERS staff be reviewed monthly by the Business Services Department. The Board requested that the District create a tracking process to ensure Board approved days for temporary employment are not exceeded.

Motion Passed: Following discussion, Ratify/approve recommended actions in personnel activity list Passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

7. ADJOURNMENT

The meeting was adjourned at 8:34 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

DRAFT

June 13, 2018

Agenda Item: **12.B. Administration**

Speaker: Leighangela Brady, Superintendent

Quick Summary / None
Abstract:

June 13, 2018

Agenda Item: **12.C. Human Resources**

Agenda Item: **12.C.I. Ratify/approve recommended actions in personnel activity list.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Background information on individuals submitted under separate cover to Board Members.
Abstract:

Financial Impact: See staff recommendations table.

Attachments:
Staff Recommendations

CERTIFICATED STAFF RECOMMENDATIONS
June 13, 2018

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
-------------	-----------------	-----------------------	------------------	-----------------------

Employment

1. Karla Herrera	School Psychologist 6.58 hours per day 185 days per year Central School	July 18, 2018	Class I, Step 1	General Fund
------------------	--	---------------	-----------------	--------------

Temporary Employment

SPECIAL EDUCATION SUMMER INTERSESSION AT PALMER WAY SCHOOL

2. Elizabeth Austin	Interession SDC Teacher	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds
3. Matthew Bandy	Interession SDC Teacher	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds
4. Marisa Barocio	Interession SDC Teacher	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds
5. Maria Teresa Groff-Carmona	Interession SDC Teacher	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds
6. Sandra Hollis	Interession SDC Teacher	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds
7. Angel Li	Interession Speech Language Pathologist	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds
8. David Mahlow	Interession SDC Teacher	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds
9. Daniel Okada	Interession SDC Teacher	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds
10. Leon Osteyee	Interession Adapted Physical Education Specialist	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds
11. Vanessa Tapia	Interession SDC Teacher	June 11, 2018 to June 29, 2018	90% of daily rate x hours worked divided by 6.58	Categorical Funds

Additional Duties

None				
------	--	--	--	--

Contract Extension/Change

None				
------	--	--	--	--

Unpaid Leave of Absence

12. Evelina Sosa	Teacher Lincoln Acres School	2018-2019 school year	Unpaid Leave of Absence	
13. Cheri Trevino	Teacher Palmer Way School	2018-2019 school year	Unpaid Leave of Absence	
14. Jessica Yoon	Teacher Palmer Way School	2018-2019 school year	Unpaid Leave of Absence	

CLASSIFIED STAFF RECOMMENDATIONS
June 13, 2018

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
-------------	-----------------	-----------------------	------------------	-----------------------

Employment

None				
------	--	--	--	--

Temporary Employment

SPECIAL EDUCATION SUMMER INTERSESSION AT PALMER WAY SCHOOL

15. Luz Allshouse	Interession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
16. Carmen Benavidez	Transportation Student Attendant	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
17. Maribel Burow	Interession Instructional Assistant Special Education	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
18. Martha Cardenas	Interession Instructional Assistant Special Education	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
19. Blanca Carson	Interession Office Technician	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
20. Maria Casillas	Transportation Student Attendant	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
21. Martha Rincon Cisneros	Transportation Student Attendant	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
22. Jorge Clayton	School Bus Driver	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
23. Laura Duran-Mulia	Interession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
24. Hilda Estala	Interession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
25. Maria Garcia	School Bus Driver	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
26. Juana Gaytan	Transportation Student Attendant	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
27. Dora Gomez	Interession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
28. Mayra Gonzalez	Interession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
29. Irma Gutierrez	School Bus Driver	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
30. Patricia Gutierrez	Interession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
31. Rosie Gutierrez	Interession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds

32. Yolanda Gutierrez	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
33. Rosa E. Hernandez	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
34. Rosa M. Hernandez	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
35. Bernice Iglesias	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
36. Ileana Malfavon	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
37. Sara Meza	Intercession Instructional Assistant Special Education	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
38. Lucia Moreno	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
39. Maria Ornelas	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
40. Cynthia Ortiz	Intercession Instructional Assistant Special Education	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
41. Saul Poblano	School Bus Driver	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
42. Claudia Ponce	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
43. Jose Quinones	School Bus Driver	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
44. Valentina Romero	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
45. Keyna Ruan	Intercession Instructional Assistant Special Education	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
46. Maria Lourdes Solis	Transportation Student Attendant	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
47. Sofia Vazquez	Transportation Student Attendant	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
48. Yessenia Villegas	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds
49. Genelli Vital	Intercession Substitute Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Substitute hourly rate of \$17.49	Categorical Funds
50. Janet Zepeda	Intercession Instructional Assistant Health Care	June 11, 2018 to June 29, 2018	Regular hourly rate	Categorical Funds

Contract Extension/Change

None				
------	--	--	--	--

Leave of Absence

None				
------	--	--	--	--

June 13, 2018

Agenda Item: **12.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Attachments:
Resignations/Retirements

Resignations 6/13/18			
Name	Position	Location	Effective Date
Emily Caballero	Teacher	Ira Harbison School	June 6, 2018
Felipe De La Peña	School Principal	John Otis School	June 22, 2018
Esteban Diaz	Maintenance Worker- HVAC	Maintenance and Operations	June 1, 2018
Michael Emerick	Buyer-Storekeeper	Child Nutrition Services	May 30, 2018
Vanessa Lerma	School Principal	Central School	June 22, 2018
Irma Lopez	Campus Student Supervisor	Olivewood School	June 6, 2018
Magda Naranjo	Instructional Assistant- Preschool	Kimball School	June 6, 2018

Retirements 6/13/18			
Name	Position	Location	Effective Date
Catherine E. Hudson	Library Media Specialist	Central School	July 31, 2018
Dolores Mujica	Instructional Assistant- Special Education	Ira Harbison School	September 28, 2018

June 13, 2018

Agenda Item: **12.D. Educational Services**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary /
Abstract: None

June 13, 2018

Agenda Item: **12.E. Business Services**

Agenda Item: **12.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in exhibit A.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Financial Impact: See exhibit for summary of expenditures
All funds are included in the totals

Attachments:
Exhibit A

June 13, 2018

Agenda Item: **13. GENERAL FUNCTIONS**

Agenda Item: **13.A. Approve Contract #CT3398 with Studio 1 Distinctive Portraiture to provide school photography services to National School District Schools for the 2018-2019 school year.**

Speaker: Leighangela Brady, Superintendent & Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: School portraits provide lasting memories for families. Therefore, National School District sought input from various stakeholders for consideration of next year's district-wide contract.

The District formed a committee comprised of Board members, school office staff, site administrators and parent representatives to consider proposals from various school photography companies.

The committee considered several factors when making their selection:

- Pricing
- Quality
- Experience
- Incentives/Add-ons

After reviewing all proposals, the committee selected Studio 1 Distinctive Portraiture as the recommended company for Governing Board consideration.

Studio 1 offers programs for Fall & Spring Portraits, Panoramics and Yearbooks.

Recommended Motion: Approve Contract #CT3398 with Studio 1 Distinctive Portraiture to provide school photography services to National School District Schools for the 2018-2019 school year.

Attachments:
CT3398



National School District 2018-2019 School Portraiture Contract

Agreement made this 22nd day of May 2018, between National School District (1500 N Avenue • National City, CA • 91950) hereinafter referred to as the “Client”, and Studio 1 (9060 Rancho Park Court • Rancho Cucamonga, CA • 91730) with respect to school portraiture and associated services.

Section 1 – School Sites Included

1. This contract will reflect the photography to be completed at each of the following schools in the National School District:

- a. **Central School** - 933 E Avenue, National City, CA 91950
- b. **El Toyon School** - 2000 E. Division Street, National City, CA 91950
- c. **Ira Harbison School** - 3235 E. 8th Street, National City, CA 91950
- d. **John Otis School** - 621 E. 18th Street, National City, CA 91950
- e. **Kimball School** - 302 W. 18th Street, National City, CA 91950
- f. **Las Palmas School** - 1900 E. 18th Street, National City, CA 91950
- g. **Lincoln Acres School** - 2200 Lanoitan Avenue, National City, CA 91950
- h. **Olivewood School** - 2505 F Avenue, National City, CA 91950
- i. **Palmer Way School** - 2900 Palmer Street, National City, CA 91950
- j. **Preschool Center** - 2401 East 24th Street, National City, CA 91950
- k. **Rancho de la Nación School** - 1830 E. Division Street, National City, CA 91950

Section 2 – Services

1. Studio 1 agrees to provide portrait services for each school site which includes all or some of the following:
 - a. Fall pre-pay portraiture including all students and staff regardless if a purchase is completed
 - b. Spring pre-pay portraiture
 - c. Panoramic/Promotion portraiture

Section 3 - Time of Performance

1. Studio 1 agrees that individual portraits will be shipped to the client approximately 2-3 weeks after the date of the event. Shipment will be made via FedEx or at the discretion of Studio 1.

Section 4 - Length of Contract

1. This agreement shall be for a period of 1 year (2018-19 School Year).

Section 5 - Exclusive Rights

1. Studio 1 shall be the exclusive photographer for all fee-based portraiture at the clients' locations.

Section 6 – Supply and Distribution of Sales Materials

1. Client agrees to distribute in a timely manner, all Studio 1 supplied sales material as specified by event.
2. All sales material will be shipped to the client location and will be grouped by teacher.

Section 7 – Use of Images

1. Studio 1 will only use the images captured of each student for producing photo packages and ID cards. Upon the request of the school and/or district, Studio 1 will also provide images for the school's student management system, yearbook, library software, etc.

Section 8 – School Incentives

1. Studio 1 will offer the following incentives for each school site (to be selected by each school). Each school will be able to **choose 1** of these incentives:

- A Free 48 Page Color Yearbook - **Up to 50% of the school**
- A Free Spirit Shirt With School Logo For Each Student
- A Free Student Planner For Each Student

Section 9 – Additional Complimentary Items

1. The client will have the option of receiving the following items complimentary:
 - a. #4 package for each staff member photographed in the fall
 - b. 1 permanent identification card per student and staff member
 - c. Student and staff images on disk per school software specifications
 - d. 3 die cut sticky back prints per student (CUM Stickers)
 - e. Principal album with all class portraits
 - f. Reasonable quantities of award certificates
 - g. Academic desk and planner calendars

Section 10 - Understanding of All Parties

1. This agreement contains the entire understanding of the parties with regard to the subject matter hereof and no warranties, representatives, promises or agreements have been made between the parties other than expressly herein set forth, and neither Studio 1 nor client shall be, nor are they bound by, any warranties, representations, promises or agreements not set forth herein. The agreement supersedes any previous agreement or understanding with respect to the services to be performed and cannot be modified except in writing by all the parties hereto. Upon execution, this agreement shall be absolutely binding and fully enforceable and shall inure to the benefit of the parties hereto, their successor, personal representative, heirs and assigns.

Client Representative Signature

Client Representative Printed Name

Date

Rick Lutz

Studio 1 Representative Signature

Rick Lutz

Studio 1 Representative Printed Name

Date

05/22/2018

June 13, 2018

Agenda Item: **13.B. Discuss update on contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger to add call back services to the existing contract.**

Speaker: Leighangela Brady, Superintendent

Quick Summary / Abstract: On February 8, 2017, the Governing Board approved Contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger, a platform for staff, parent and community engagement through immediate notifications across a variety of devices.

Currently, SchoolMessenger calls the numbers on file for NSD parents and gives the message recorded by staff. If the parent misses the phone call, the system leaves a message. However, if the phone number called does not have the capability of receiving the message, it shows as a missed call from the school/district. During the last district-wide call out, there were over 200 parents who returned missed calls. Due to the number of calls being returned at the same time to the same line, parents had to leave a voicemail, causing them to be concerned about their child. Staff returned each call as soon as possible and alleviated parent concerns. The call back feature would allow parents to call back a specific number, which would have the pre-recorded message for them to hear.

The call back feature would add an additional \$1,575 to the current contract.

Comments: SchoolMessenger combines school notification, mobile apps, and web content management all under one, easy-to-use platform. SchoolMessenger includes a variety of school communication systems which will save time and provide more immediate, thorough engagement with our community and stakeholders.

SchoolMessenger is known for successfully delivering high volumes of messages quickly and efficiently. The platform can accommodate parents' different communication preferences: voice, text, email, social media, web, and push notifications. These include school and district updates, attendance notifications and emergency alerts.

Attachments:
CT3374



CT 3374

Quote

West Interactive Services Corporation
PO Box 561484
Denver CO 80256-1484
Phone: 888-527-5225 | Fax: 800-360-7732

Date 12/1/2016
Quote # 93127
Expires 12/31/2016
Quote Type
Representative Frank Jacobs

Prepared for:

National School District
1500 N Ave
National City CA 91950-4827

Item	Quantity	Description	Rate	Amount
SM-Complete	6,000	SchoolMessenger Complete -- 12-month Unlimited Notification Service; Pricing includes unlimited voice, SMS and email notifications; SchoolMessenger for iPhone support, interactive messaging / surveys, Contact Manager, automation and more; annual license and support, 24x7x365 customer service plus ongoing support for up to 3 users per school site and up to 5 district-level users.	2.50	15,000.00
Discount-Compl	6,000	Discount for SchoolMessenger Complete	-0.70	-4,200.00
SMASP-Clmsg	6,000	Classroom Messaging added to Pack B CommSuite Hosted.	0.00	0.00

Thank you for your order!**Total** \$10,800.00

The terms and conditions available at <https://www.west.com/legal-privacy/webterms/> apply to this Invoice, unless the parties have entered into a separate mutually executed agreement.
Sales tax may be applied on invoice. Tax exemption certificates can be sent to accounting@schoolmessenger.com.



93127

June 13, 2018

Agenda Item: **13.C. Discuss clarifications regarding contract #CT3268 with Scanning Service Corp to provide file scanning services.**

Speaker: Leighangela Brady, Superintendent

Quick Summary / Abstract: This item was first discussed by the Board at its meeting on May 23, 2018. The Board requested an update on scanning progress and expenditures to date. During the discussion, additional questions arose requiring further research and clarification.

Comments: Discussion will provide more clarity on the current state of the scanning project, as well as ongoing scanning procedures and a proposed monitoring system. Contract #CT3268 covers scanning only of backlog documents, which were slated to be broken up over a five-year period. Documents included in the approval of this contract were payroll documentation, personnel files, as well as Governing Board Agendas and Minutes, which are required to be maintained indefinitely.

On January 27, 2016, the Governing Board approved contract #CT3268 with Scanning Service Corp for storing and maintaining permanent records in electronic format using the Questys Management Systems.

Current documents are to be scanned by NSD staff.

June 13, 2018

Agenda Item: **14. POLICIES, REGULATIONS, BYLAWS**

Agenda Item: **14.A. First reading and discussion of National School District Board Policies, Administrative Regulations, and Exhibits.**

Speaker: Leighangela Brady, Superintendent

Quick Summary / Abstract: A critical role for Governing Boards is to regularly review and update District policies. National School District contracts with California School Boards Association's online policy information service that is continually updated. All suggested updates are customizable to meet the needs and practices of individual districts.

Attorney General model language responding to immigration enforcement has been incorporated into the attached policies including the new 5145.13 - Response to Immigration Enforcement.

Comments: AB 699 (O'Donnell and Chiu; 2017-2018 Regular Session) requires school districts, county offices of education, and charter schools to adopt by July 1, 2018 policies responding to immigration enforcement. The bill also required the California Office of the Attorney General to adopt model policy language as a template for local policies.

Attachments:
Exhibit B

June 13, 2018

Agenda Item: **15. EDUCATIONAL SERVICES**

Agenda Item: **15.A. Approve Pilot Participation Agreement with San Diego County Child Care and Development Planning Council and Participating San Diego County CDE-EESD Contractors.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: The San Diego Child Care Subsidy Plan was developed over the course of the year with participation from San Diego county state child care providers. This plan applies to all programs funded and operated through CDE-EESD (State Preschool, Child Care, and Vouchers). The plan is intended to allow flexibility in enrollment procedures and to maximize use of funds to serve more children in our county.

Participation is voluntary for all San Diego County contractors. The plan will go to the Board of Supervisors at a public hearing and for approval on July 24, 2018 as required in AB 377 and then be sent to the California Department of Education for approval.

Comments: The pilot components that would apply to National include:

1. Increase income threshold for initial eligibility for subsidized care for Title 5 contractors to match the 85% State Median Income (SMI) exit threshold provided by the California Department of Finance (DOF).
2. Authorize local flexibility for transfer of funds among contractors to maximize fund use in the county.
3. Authorize income threshold for subsidized care for Title 5 contractors in San Diego County to be determined without the inclusion of military housing allowance in the calculation of a family's income.
4. Authorize part-day California State Preschool Program (CSPP) centers to enroll children for up to two cycles of 180 days within a 24-month period.
5. Restore the age eligibility for CSPP contracts to 2.9 years old as of September 1 of the fiscal year; and allow children to enroll immediately on or after their 3rd birthday if born after December 1.
6. Authorize an exception to the requirement that 50% of the children enrolled at a CSPP center be four-year-old children.
7. Allow San Diego County Title 5 Pilot contract funds that are relinquished or collected by CDE-EESD due to under-earning in San Diego County to be re-allocated within the San Diego County Pilot.

A copy of the plan can be viewed in the office of the Assistant Superintendent of Educational Services.

Recommended Motion: Approve Pilot Participation Agreement with San Diego County Child Care and Development Planning Council and Participating San Diego County CDE-EESD Contractors

Attachments:
San Diego Pilot Participation Form



**PILOT PARTICIPATION AGREEMENT
SAN DIEGO COUNTY CHILD CARE AND DEVELOPMENT PLANNING COUNCIL
AND PARTICIPATING SAN DIEGO COUNTY CDE-EESD CONTRACTOR**

JULY 1, 2018 – JUNE 30, 2023

PARTICIPATING CONTRACTOR: _____

Overview:

Assembly Bill 377 (AB377), signed by the Governor in October 2017, authorizes the San Diego County Child Care Subsidy Pilot Project (San Diego County Pilot), to implement a plan specifically tailored to the needs and goals of the local community. The San Diego County Pilot allows the county to address fundamental concerns, including adjusting the income threshold.

AB377 provides the county only limited flexibility in designing its subsidy rules. There are four fundamental limitations on the pilot:

- No family who would have been eligible under state rules can either become ineligible or be asked to pay higher family fees;
- Provider (contractor) participation is entirely voluntary;
- The number of child days of enrollment across participating providers must increase overall from the base year; and
- There are no additional resources for the pilot – only unearned and unallocated funds from existing contracts and CDE-CDD funding streams.

As required by the legislation, San Diego County will prepare reports, following years 1, 3, and 5 of implementation, on the progress of the San Diego County Pilot for submission to the California Legislature, the Department of Social Services, and the Early Education and Support Division. Among other elements, these reports will track the County's performance on:

1. Number and share of children in subsidized care with family income above the state entry income threshold
2. Time in services and year-to-year retention for children in subsidized care by contract type
3. Number of active direct services child care contractors in the county
4. The aggregate adjusted child days of enrollment among pilot contractors
5. Value and share of unearned direct service contract funds returned to CDE-EESD

Recognizing the needs of the county, the potential benefits for families and providers, and the limitations of the legislation, the San Diego County Pilot seeks to achieve two overarching county goals:

1. To increase access and stability for San Diego's children and families to quality care and early education settings through policies that: [a] support low-income families in achieving self-sufficiency; [b] are responsive to local needs (e.g.: military families); [c] promote continuity of care through stable access to child care; and [d] increase access to quality center-based services to moderate and low-income families.
2. To expand subsidized care by implementing policies for child care contractors that: [a] increase earned child days of enrollment; [b] improve reimbursement rates for contractors; [c] reduce contractor administrative burden; [d] promote contractor retention; [e] create economic stability of programs and early care educators; [f] provide flexibility to reallocate funds across contractors; and [g] maximize use of allocated funds for San Diego County.

As part of the San Diego County Pilot, participating contractors understand that:

1. Any contractor who did not accept participation in the San Diego County Pilot as of close of business July 30, 2018, will be considered a non-participant and will not be included in the San Diego County Pilot. No contractor may enter the San Diego County Pilot after the initial enrollment period. Pilot participants may individually elect to opt out through written communication to the LPC chair prior to the annual deadline of the submission for the continued funding application,
2. Within a given contract year, the San Diego County Child Care and Development Planning Council (LPC) may recommend to CDE approval of the voluntary, temporary transfer of funds between participating contractors, outside the timelines/windows currently in effect through the Voluntary, Temporary Transfer of Funds (VTTF) process. This will result in a temporary reduction in the Maximum Reimbursable Amount (MRA) and contract Child Days of Enrollment (cde's) for one contractor and an equal increase in the MRA and contract cde's for the other. All CDE assurances and processes governing these transfers will be followed.
3. The San Diego County Pilot changes the following aspects of CDE-EESD contracts that will be effective upon approval by CDE-EESD
 - Increase income threshold for initial eligibility for subsidized care for Title 5 contractors to match the 85% State Median Income (SMI) exit threshold provided by the California Department of Finance (DOF).
 - Authorize local flexibility for transfer of funds among contractors to maximize fund use in the county by allowing transfers outside the current Voluntary, Temporary Transfer of Funds (VTTF) transfer opportunity windows.
 - Authorize income thresholds for subsidized care for Title 5 contractors in San Diego County to be determined without the inclusion of military housing allowance in the calculation of a family's income.
 - Authorize part-day California State Preschool Program (CSPP) centers to enroll children for up to two cycles of 180 days within a 24-month period.
 - Restore the age eligibility for CSPP contracts to 2.9 years old as of September 1 of the fiscal year and allow children to enroll immediately on or after their 3rd birthday if born after December 1.
 - Authorize an exception to the requirement that 50% of the children enrolled with a CSPP provider be four-year-old children.
 - Authorize families for 6.5 hours per day of services, if their only need is seeking housing or seeking employment.

- Allow San Diego County Title 5 pilot contract funds that are relinquished or collected by CDE-EESD, due to under-earning in San Diego County, to be re-allocated within the San Diego County Pilot.

San Diego County Local Child Care and Development Planning Council (LPC), as Pilot Administrator, agrees to:

1. Maintain open communication with participating contractors.
2. Ensure that San Diego County fully meets all reporting and other requirements of the Pilot.
3. Transmit all signed participation letters to San Diego County's assigned CDE-EESD field consultant and fiscal analyst on behalf of the participating contractors.
4. Monitor contractors' projections with respect to fully earning all contracts, request data in a timely manner, and compile and analyze data for full utilization and maximization of all CDE-EESD contracted funds.
5. Establish measurable outcomes to evaluate the success of the pilot that addresses already identified barriers, highlight newly identified barriers, and recommend strategies to achieve the County's child care system goals.
6. Work with designated contractors to facilitate the development of, collection, and analysis of surveys, reports and data to inform the annual evaluation report.
7. Work with CDE-EESD and other County contractors to assist participating contractors in obtaining subsidies contemplated herein.
8. Facilitate the process to determine the pilot status and to maximize the County's collective use of all contracted funds.
9. Continue to recommend appropriate regulations and reimbursement rates for contractors that adequately compensate for the cost of care and make recommendations, on behalf of families, for appropriate eligibility regulations and fee requirements.

As part of the Pilot, participating contractors agree to:

1. Provide updated contact information (e-mail address and phone number) as needed for the executive director, program director(s) and fiscal staff responsible for contract management and reporting.
2. Send a representative to San Diego County LPC CDE contractors' Pilot meetings and trainings.
3. Comply with Pilot components directly derived from San Diego County Pilot.
4. Work with the San Diego County LPC and contribute timely data and information for the Pilot evaluation report to the legislature, CDE-EESD, and in conjunction with similar child care pilots being administered in counties across the state.¹
5. Authorize CDE-EESD to release reports needed for data collection purposes (including the 4th quarter 8501/9500 forms) related to the Pilot to the San Diego County LPC or designated contractor.
6. Authorize CDE-EESD to release to the San Diego County LPC or designated contractor, by May 15th, 801A population data of all children enrolled on the 1st business day of April.

¹ Includes San Francisco, San Mateo, Alameda, Santa Clara, Marin, Sonoma, San Diego, Monterey, Santa Cruz, Fresno, and Contra Costa Counties.

This *Pilot Participation Agreement* is valid from the time of signing. Any amendments to the Pilot Plan will be approved by a majority vote of participating contractors prior to submission for approval to CDE.

Place your initial in the box below to indicate agreement:

☐ The agency AGREES TO PARTICIPATE in the San Diego County Pilot as stated in the agreements above.

Place your initial in the box below ONLY if appropriate:

☐ The agency has decided to NOT PARTICIPATE in the San Diego County Pilot and understands this decision is final through the end of the Pilot (June 2023).

(Participating contractor –Agency Name)

(Signatory Name)

(Title)

(Authorized Signature)

Date

Dezerie Martinez
Coordinator

Date

San Diego County Child Care and Development Planning Council

June 13, 2018

Agenda Item: **15.B. Approve Contract #CT3501 with LANSolutions, LLC for network support block hours.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: This contract provides computer network engineering block support hours at a discounted rate. The contract will also provide the district access to an expedited emergency response time in critical situations. If an emergency occurs and the server needs immediate repair, LANSolutions engineers will respond to National School District first, and not put the District in a queue for service.

These hours do not expire and will carry-over to the following year if not used.

Comments: LANSolutions, LLC has provided Novell network engineering support to the district for approximately 14 years. In addition to providing critical emergency engineering support, these hours also cover all aspects of network support and engineering services.

Recommended Motion: Approve Contract #CT3501 with LANSolutions, LLC for network support block hours.

Financial Impact: Contract costs: Not to exceed \$9,000
Additional staffing costs: \$0
Other costs: \$0
Annual cost
General Fund

Attachments:
CT3501

[]-[]-[]-[]-[]-[]
Fund Res Goal Function Object School

Contract No. 3501

National School District Independent Contractor Agreement

This agreement is hereby entered into between the **National School District**, 1500 N Avenue, National City, CA 91950, hereinafter referred to as "District," and

LANsolutions LLC

6359 Nancy Ridge Drive

Contractor

Taxpayer ID Number

Mailing Address

San Diego

CA

92121

City

State

Zip Code

, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, District is in need of such special services and advice, and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Provide computer network engineering block support hours at a discounted rate. These hours do not expire and will carry-over to the following school year if not used. Will also provide National School District access to an expedited emergency response time in critical situations.

(For additional explanation of services, attach Exhibit A, which then will be incorporated here in full by this reference.)

2. Term. Contractor shall commence providing services under this Agreement on July 1, 2018, and will diligently perform as required and complete performance by June 30, 2019.

3. Compensation. District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Nine Thousand Dollars (\$ 9,000.00). District shall pay Contractor according to the following terms and conditions:

Contractor will invoice the district

(For additional explanation of reimbursement terms, attach Exhibit B, which then will be incorporated here in full by this reference.)

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:

N/A

(For additional explanation of expense reimbursement terms, attach Exhibit C, which then will be incorporated here in full by this reference.)

5. Independent Contractor. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that he/she and all of his/her employees shall not be considered officers, employees, or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the service to be provided under this Agreement.
6. Taxes. Contractor acknowledges and agrees that it is the sole responsibility of Contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of Contractor's compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or any other similar state or federal tax obligation.
7. Materials. Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

N/A

Contractor's services will be performed, findings obtained, reports and recommendations prepared in accordance with general and currently accepted principles and practices of his/her profession.

8. Confidentiality and Use of Information.

- (a) Contractor shall advise District of any and all materials used, or recommended for use by Consultant to achieve the project goals, that are subject to any copyright restrictions or requirements. In the event Contractor shall fail to so advise District and as a result of the use of any programs or materials developed by Contractor under this Agreement, District should be found in violation of any copyright restrictions or requirements, or District should be alleged to be in violation of any copyright restrictions or requirements, Contractor agrees to indemnify, defend, and hold harmless, District against any action or claim brought by the copyright holder.

9. Audit and Inspection of Records. At any time during the normal business hours and as often as District may deem necessary, Contractor shall make available to District for examination at District's place of business specified above, all data, records, investigation reports and all other materials respecting matters covered by this Agreement and Contractor will permit the District to audit, and to make audits of all invoices, materials, payrolls, records of personnel and other data related to all matters covered by this Agreement.

10. Works for Hire/Copyright/Trademark/Patent. Contractor understands and agrees that all matters produced under this Agreement shall be works for hire and shall become the sole property and cannot be used without District's express written permission. District shall have all rights, title, and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

11. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or not later than five (5) days after the day of mailing, whichever is sooner.

District may also terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or if Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency, written notice by District of termination for cause shall contain the reasons for such intention to terminate and unless within fifteen (15) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the fifteen (15) days cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District of obtaining the services from another contractor exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

Written notice by District shall be deemed given when received by the other party, or no later than five (5) days after the day of mailing, whichever is sooner.

12. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless, and defend the District and its officers, agents and employees from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:
 - (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor; either directly or by independent contract, upon or in connection with the services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officer, employees or agents.
 - (b) Any injury to or death of any person, including the District or its officers, agents and employees, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor either directly or by independent contract, arising out of, or in any way connected with, the services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.
 - (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.
13. Insurance. Pursuant to Section 10, Contractor agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Contractor and District against liability or claims of liability, which may arise out of this Agreement. In addition, Contractor agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than five days from date of this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. Contractor agrees to name District and its officers, agents, and employees as additional insureds under said policy.
14. Worker's Compensation Insurance. Contractor agrees to procure and maintain in full force and effect Worker's Compensation Insurance covering its employees and agents while these persons are participating in the activities hereunder. In the event a claim under the provisions of the California Workers' Compensation Act is filed against District by a bona fide

employee of Contractor participating under this Agreement, Contractor agrees to defend and hold harmless the District from such claim.

15. Fingerprinting Requirements. Contractor agrees to provide the District with written certification that Consultant has complied with the fingerprinting and criminal background investigation requirements of the California Education Code with respect to all Consultant's employees who may have contact with District students in the course of providing said services, and that the California Department of Justice has determined that none of those employees has been convicted of a felony, as defined in Education Code Section 45122.1 through 45125.5
16. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.
17. Compliance with Applicable Laws. The service completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
18. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
19. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
20. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, any may be amended only by a written amendment executed by both parties to the Agreement.
21. Nondiscrimination in Employment. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
22. Non-waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

23. Administrator of Agreement. This Agreement shall be administered on behalf of, and any notice desired or required to be sent to a party hereunder shall be addressed to:

For District: 1500 N Avenue
National City, CA 91950

For Contractor: LANSolutins LLC, 6359 Nancy Ridge Drive
San Diego, CA 92121

24. Notice. All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally serviced or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are set forth above.
25. Severability. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
26. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in San Diego County, California.
27. Warranty of Authority. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.

This Agreement is entered into this 1st day of July, 2018.

NATIONAL SCHOOL DISTRICT

CONTRACTOR

Signature of Authorized Agent

Christopher Carson

Typed or Printed Name

Asst. Supt., Business Services

Title

Signature of Authorized Agent

Typed Name

Social Security or Taxpayer I. D. No.

Board Approval Date: _____

(858) 587-8000

(Area Code) Telephone Number

June 13, 2018

Agenda Item: **15.C. Conduct a public hearing for the 2018-2019 Local Control Accountability Plan.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: Local Control Accountability Plan (LCAP) regulations require that each district's LCAP public hearing be held in advance and at a separate meeting from its adoption. The intent of the LCAP hearing is to allow for public comment and recommendations regarding the specific actions and expenditures proposed to be included in the LCAP. The regulation requires separate public hearings for the LCAP and the budget. Furthermore, the regulations require that the public hearing for the budget be held at the same meeting as the public hearing for the LCAP.

Comments: The 2018-2019 LCAP draft proposes for the following actions/services:

1. Common Core Support and English Learner Support: Enrichment Wheel and Data Teams, and District Technology Resource Teacher, District English language arts/English Learner Resource Teachers, supplemental English language arts and math materials.
2. Technology Support: ongoing device leases, teacher training, administration of technology department, and technology support personnel.
3. Parent Engagement: district-wide support with parent training on Common Core standards through district resource teacher, school site plan actions, full-time translator, promotora program, and community engagement through the National City Collaborative
4. Augmentation of Site Budgets: increased site funding to support LCAP goals through personnel, materials and teacher training
5. Library Media Technicians: full-time library services at all school sites
6. Class Size Reduction: Transitional Kindergarten 20:1 class size to assist young learners
7. Safety: all third-grade students will receive swim instruction
8. Assistance with Tier II Positive Behavior Plan: hire additional School Social Workers/counselors to work with Social Work interns while supporting teachers, students, and their families.
9. Additional Supplemental Services: maintain current student to teacher levels of staffing, maintaining healthy environment with air conditioning, supplemental funding for aging building maintenance.

To view the LCAP in its entirety, see Exhibit C.

Attachments:
Exhibit C

June 13, 2018

Agenda Item: **16. HUMAN RESOURCES**

Agenda Item: **16.A. Approve job description for School Principal/District Programs Administrator.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: Approval of this job description reflects the differentiated duties between the School Principal/District Programs Administrator and the NSD Principal Position.

In 2014, and each subsequent year thereafter, the Local Control Accountability Plan (LCAP) identified a need for administrative support of the Enrichment Wheel Program. While the positions have been approved through the LCAP process, a job description has not previously been presented for Board approval.

Comments: Effective in the 2014-15 school year, National School District created a principal position to support development and implementation of the Enrichment Wheel Program. This position required existing principals to work a 12-Month calendar (224 days) compared to the traditional principal calendar (208 days). The difference between the annual salaries is \$136,704 at Step 5 for School Principal/District Programs Administrator and \$126,939 at Step 5 the NSD Principal position.

Currently, two principals have been serving in the role of School Principal District Programs Administrator and working a 12-month calendar, thus approval of this job description will not incur additional financial impact other than that approved annually through the LCAP process.

Recommended Motion: Approve job description for School Principal/District Programs Administrator.

Attachments:
Job Description - School Principal/District Programs Administrator

Adopted: _____

NATIONAL SCHOOL DISTRICT JOB DESCRIPTION

JOB TITLE: SCHOOL PRINCIPAL/DISTRICT PROGRAMS ADMINISTRATOR

Job Purpose Statement/s: Serves as the educational leader at the site responsible for creating the conditions and climate that will best enable members of the school staff to develop an efficient program which provides for optimum development of the individual student. Supports the District through supervision of the (District Programs) eg, Enrichment Wheel Program or other new initiatives as they are developed through the Local Control Accountability Plan (LCAP) and stakeholder planning processes.

School Principal Essential Job Functions:

- **Provides** leadership in the development, implementation and evaluation of site educational programs.
- **Conducts** ongoing needs assessment and **provides** leadership for determining short and long-term goals and objectives of the educational programs.
- **Provides** for staff development of school site personnel.
- **Assigns** all students in such a way that will encourage their optimum growth.
- **Supervises** and **evaluates** all assigned site personnel.
- **Carries out** an effective program of community relations as a means of interpreting and promoting the school program.
- **Develops** school plan and organizational procedures for the health, safety and conduct of students.
- **Administers** discretionary and compensatory education budgets according to established school priorities.
- **Identifies** and **reports** conditions that require upkeep of buildings and grounds.
- **Complies** with district policy and state and federal laws.
- **Performs** in such a manner that district goals will be optimally achieved.
- **Coordinates** the development and implementation of federal and state funded programs at his/her site.
- **Performs** duties in accordance with current collective bargaining agreements.

- **Performs** a districtwide responsibility as assigned.
- **Supervises** and **monitors** all student fund-raising activities at his/her site to assure compliance with Governing Board policy and state rules and regulations.
- **Evaluates** all assigned personnel as required in collective bargaining agreement.
- **Provides** leadership for developing an effective home/school partnership.

District Programs Administrator Essential Job Functions

- Develop new Districtwide programs and initiatives, such as Alternative Program for English Learners or Instructional Enrichment Wheel
- Provide program supervision to ensure coherence of curriculum, implementation of standards, and continuous improvement of program.
- Conduct yearly evaluation and report progress of district programs to stakeholder groups
- Coach District Leadership Team to build skills related to supervised programs.
- Attends District Cabinet meetings with the intent of bridging site and district points of view
- Coordinate supervision and support of programs with Educational Services and Human Resources Departments

Other Job Functions:

- **Perform** related duties as assigned.

Job Requirements - Qualifications:

At least 7 years of successful experience as a principal.

Additional certification above administrative credential in areas that will enhance the employees' ability to perform his/her district level functions. (E.g. coaching certification, strategic planning certification, etc.)

Skills, Knowledge and/or Abilities Required:

Skills to manage personnel and programs, communicate effectively, problem solve.

Knowledge of education code, district policies.

Knowledge of system wide change research and best practices

Abilities to sit for prolonged periods, provide direction to others and make independent judgments, keep and maintain accurate records, meet deadlines, communicate with individuals of varied cultural and educational backgrounds, communicate in oral and written form. Significant physical abilities include reaching/handling/fingering, talking/hearing conversations and other sounds, visual acuity/depth perception/visual accommodation.

Licenses, Certifications, Bonding, and/or Testing Required: Appropriate Administrative Credential, Criminal Justice Fingerprint Clearance.

June 13, 2018

Agenda Item: **16.B. Approve job description for Director of Literacies, Educational Technology and Innovation.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: As technologies, learning standards, and assessment processes have changed over the last several years, the need for updated job descriptions has arisen. The title of Director, Assessment and Technology no longer adequately describes the job. Additionally, the descriptions of duties needs updating.

Comments: A new title that better matches the job responsibilities is Director of Literacies, Educational Technology and Innovation. The attached revised job description has been developed for this position and is being presented for approval. Continued funding for the position will come from the LCAP

See attached job description.

Recommended Motion: Approve job description for Director of Literacies, Educational Technology and Innovation.

Financial Impact: \$170, 000 Salary and Benefits
LCAP funding

Attachments:
Job Description- Director of Literacies, Educational Technology, and Innovation

National School District
DIRECTOR OF LITERACIES, EDUCATIONAL TECHNOLOGY & INNOVATION

JOB PURPOSE STATEMENT

Under the general direction of the Assistant Superintendent of Educational Services, the Director of Literacies, Educational Technology and Innovation is responsible for assisting with the development of information literacy, digital resources, outreach, resource development and other duties as assigned.

ESSENTIAL JOB FUNCTIONS

- Directs the continuous improvement and innovation of the educational technology program, department, staff, equipment, and procedures.
- Assists with the organization and development of cloud-based resource warehouse.
- Assists with parent education and engagement programs.
- Establish and maintain working relationships with educational technology hardware and software vendors/publishers.
- Serves as a staff liaison for, or as a member of, appropriate committees within the District.
- Provides support and training for all staff in standards implementation, assessment and curriculum technology integration.
- Provide leadership for innovative educational redesign of classrooms.
- Develop a communications system and regularly communicate innovation developments to internal and external stakeholders using multiple platforms including social media.
- Works in partnership with district stakeholders in creating, implementing, sustaining and expanding the district plan for technology.
- Creates and expands strong community, business, educational and private partnerships, alliances and strategies.
- Plans, organizes, implements, and evaluates technology integration practices and student performance across content areas.
- Implements systems, protocols and policies for social media, Federal and State mandates.
- Plans and conducts training for new staff members using District technology such as orientation for new teachers and staff members.
- Manages district and state assessments systems such as SBAC, California Healthy Kids Survey, Physical Fitness testing, ELPAC, and other district assessments.
- Supervises the district report card and data management systems and professional development related to the implementation of those systems.

OTHER JOB FUNCTIONS

- Performs other duties as assigned.

JOB REQUIREMENTS - QUALIFICATIONS

Experience Required:

- At least 3 years successful experience as a school site or district office administrator. Some site administrative experience preferred
- Five (5) years successful teaching experience and leadership
- Increasing levels of experience and responsibility in the areas of project management, implementation and innovation with complex projects
- Experience and expertise in educational data analysis and data-based decision-making

National School District
DIRECTOR OF LITERACIES, EDUCATIONAL TECHNOLOGY & INNOVATION

- Experience and knowledge in overseeing instructional program integration of technology into academic content and the delivery of instruction
- Supervising and supporting employees
- Presenting workshops and training

Knowledge and/or Abilities Required:

- Information literacy and libraries
- Curriculum and effective teaching practices
- Second language acquisition
- Dual language immersion programs
- Technology devices, software applications, and procedures
- Federal and state program, funding, and assessment information
- Possess the ability to establish and maintain effective working relationships with administrators, teachers, students, parents, and the community
- Knowledge of and experience in implementing current innovative trends in education
- Communicate effectively with staff, parents, school sites, community members, and government agencies in both oral and written form
- Bilingual preferred

Education Required:

- Master's degree

Licenses, Certifications, Bonding and/or Testing Required:

- Valid California Teaching and Administrative Credential
- Valid Driver's License and Proof of Insurance
- Criminal Justice Fingerprint Clearance

June 13, 2018

Agenda Item: **16.C. Approve job description for Director of Educational Services.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: As learning standards and accountability requirements have changed over the last several years, the need for updated job description for Director of Educational Services has arisen. The current description no longer adequately describes the job. Additionally, the descriptions of duties needs updating.

Comments: The attached revised job description has been developed for this position and is being presented for approval. The funding for the position will come from Base funding.

See attached job description.

Recommended Motion: Approve job description for Director of Educational Services.

Financial Impact: \$170,000 Salary and Benefits
Base funding

Attachments:
Job Description- Director of Educational Services

National School District
DIRECTOR OF EDUCATIONAL SERVICES

JOB PURPOSE STATEMENT

Under the direction of the Assistant Superintendent of Educational Services, the Director of Educational Services provides overall leadership in the development, implementation and ongoing technical assistance of curriculum and instruction programs, operation and evaluation of elementary assessment, monitors fiscal accountability for state and federal programs, district professional development, coordinates district programs for MTSS and other auxiliary programs. Provides support to site leadership, teachers and district office departments to ensure coherence in educational services and student achievement. Oversees educational technology and ensures efficient information system services.

ESSENTIAL JOB FUNCTIONS

- Directs the continuous improvement and innovation of curriculum programs and professional development for District departments and sites in all content areas.
- Oversees district programs for core content, English language development, GATE and before and after school.
- Leads ELPAC training and administration, Language Assessment Center, and serves as a liaison with local, State and Federal agencies regarding programs, policies and compliance.
- Participates in classroom walkthroughs and other department activities to support sites.
- Assists principals and school staff in providing instructional leadership, administrative assistance, professional development activities and support services to establish effective programs to increase student achievement.
- Serves as a liaison to the District Advisory Committee (DAC) and the District English Language Advisory Council (DELAC) to help organize and coordinate their activities toward furthering district goals.
- Assists in the collection and evaluation of data to determine programmatic effectiveness, recommend needed program modifications and prepares appropriate reports.
- Facilitates the acquisition of materials to support instructional materials aligned to and effective for performance outcomes of Common Core Standards.
- Works with principals and staff to develop a site plan and timeline for implementation of well-articulated instructional programs.
- Provides support and training for new teachers.
- Directs and coordinates local, State and Federal testing programs; prepares reports and provides inservice education in relation to the interpretation of test results and their curriculum implications, including CAASPP and ELPAC.
- Supervises and directs the Federal program monitoring (FPM) and other accountability mandates.
- Supervises curriculum committees and facilitates the writing of curriculum aligned to standards.
- Collaborates, prepares and manages assigned budgets and ensures adherence to fiscal mandates.
- Implements systems and communication protocols on current research and practices.
- Communicates with parents and community about aspects of the elementary program through multiple means including social media.
- Collaborates on the District Multi-Tiered Systems of Support structure.

OTHER JOB FUNCTIONS

- Other related duties assigned by the Assistant Superintendent of Educational Services.

**National School District
DIRECTOR OF EDUCATIONAL SERVICES**

JOB REQUIREMENTS - QUALIFICATIONS

Experience Required:

- At least 3 years successful experience as a school site or district office administrator. Some site administrative experience preferred
- At least 5 years successful experience as an elementary teacher
- Increasing levels of experience and responsibility in the areas of project management, implementation with complex projects
- Experience and expertise in educational data analysis and data-based decision-making
- Experience and knowledge in overseeing instructional programs and leadership coaching on the delivery of instruction
- Supervising and supporting employees
- Presenting workshops and training

Knowledge and/or Abilities Required:

- Common Core Standards, Next Generation Science Standards, History and Social Science Standards, Health and Visual and Performing Arts Standards
- Coaching and feedback protocols on research based teaching and learning frameworks
- Second language acquisition theory and application
- Dual language immersion programs
- Educational technology and classroom innovation
- Federal and state program, funding, and assessment information
- Establishing collaborative and effective working relationships with administrators, teachers, students, parents, and the community
- Communicate effectively with staff, parents, school sites, community members, and government agencies in oral, written and social media formats
- Multi-Tiered System of Supports framework
- Implementing principles and practices of supervision, training and providing work direction
- State testing procedures, data analysis and the development of plans and goals aimed at continuous improvement
- Bilingual preferred

Education Required:

- Master's degree required.

Licenses, Certifications, Bonding and/or Testing Required:

- Valid California Teaching and Administrative Credential
- Valid Driver's License and Proof of Insurance
- Criminal Justice Fingerprint Clearance

June 13, 2018

Agenda Item: **17. BUSINESS SERVICES**

Agenda Item: **17.A. Authorize National School District to enroll in the Community Eligibility Program effective July 1, 2018.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: The Community Eligibility Provision (CEP) is a non-pricing meal service option for schools and school districts in low-income areas. The CEP allows high-poverty schools to eliminate the administrative burden of school meal applications and still serve breakfast and lunch at no charge to all students.

Comments: On May 23, 2018 the Board heard a presentation regarding the benefits of CEP. The next renewal or extension for CEP will be in the 2022-2023 school year.

Recommended Motion: Authorize National School District to enroll in the Community Eligibility Program effective July 1, 2018.

Financial Impact: Contract costs: \$0
Additional staffing costs: \$0
Other costs: \$0

June 13, 2018

Agenda Item: **17.B. Authorize the Assistant Superintendent of Business Services to advertise for work to be done for Request for Proposals (RFP) 17-18-180 Window Coverings at Multiple School Sites.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: School security is a high priority of the National School District. An important aspect of security in an emergency situation is the ability to quickly and easily close window coverings so that intruders cannot see inside the classroom. There are many types of window coverings and/or treatments in the marketplace. The purpose of this RFP will be to solicit plans from vendors for window coverings and/or treatments in all applicable classrooms throughout the entire District.

Comments: The administration requests authorization to advertise for RFP 17-18-180 Window Coverings at Multiple School Sites.

Recommended Motion: Authorize the Assistant Superintendent of Business Services to advertise for work to be done for Request for Proposals (RFP) 17-18-180 Window Coverings at Multiple School Sites.

Financial Impact: Contract costs: \$500
Additional staffing costs: \$0
Other costs: \$0
One time cost
General Fund

June 13, 2018

Agenda Item: **17.C. Approve Agreement #CT3502 among San Diego County School Districts and the National School District for shared student transportation services for the period of July 1, 2018 through June 30, 2020.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Occasionally, it is necessary for the Transportation Department to utilize the school bus services of other school districts within San Diego County. This two-year agreement provides reciprocal services among districts in order to meet transportation requirements.

Comments: At the request of any of the participating school districts, the districts may transport students between public schools, non-public schools and field trip locations located within County boundaries and locations mutually agreed to by participating districts.

Recommended Motion: Approve Agreement #CT3502 among San Diego County School Districts and the National School District for shared student transportation services for the period of July 1, 2018 through June 30, 2020.

Financial Impact: Varies. As needs Arise.

Attachments:
CT3502

**AGREEMENT FOR STUDENT TRANSPORTATION SERVICES
BETWEEN
SAN DIEGO COUNTY SCHOOL DISTRICTS**

This agreement is entered into between the SAN DIEGO COUNTY SCHOOL DISTRICTS of San Diego, California, as listed below, hereinafter called THE DISTRICTS.

This agreement is between the following school districts:

1. Alpine Union School District
2. Bonsall Unified School District
3. Borrego Springs Unified School District
4. Cajon Valley Union School District
5. Cardiff School District
6. Carlsbad Unified School District
7. Chula Vista Elementary School District
8. Coronado Unified School District
9. Dehesa School District
10. Del Mar Union School District
11. Encinitas Union School District
12. Escondido Union School District
13. Escondido Union High School District
14. Fallbrook Union Elementary School District
15. Fallbrook Union High School District
16. Grossmont Union High School District
17. Jamul-Dulzura Union School District
18. Julian Union High School District
19. Julian Union School District
20. La Mesa/Spring Valley School District
21. Lakeside Union School District
22. Lemon Grove School District
23. Mountain Empire Unified School District
24. National School District
25. Oceanside Unified School District
26. Poway Unified School District
27. Rancho Santa Fe School District
28. Ramona Unified School District
29. San Diego County Office of Education (Foster, Youth, and Homeless Education Program)
30. San Diego Unified School District
31. San Dieguito Union High School District
32. San Marcos Unified School District
33. San Pasqual Union School District
34. San Ysidro School District
35. Santee School District
36. Solana Beach School District
37. South Bay Union School District
38. Spencer Valley Elementary School District

39. Sweetwater Union High School District
40. Vallecitos School District
41. Valley Center-Pauma Unified School District
42. Vista Unified School District
43. Warner Unified School District

WITNESSETH

WHEREAS, THE DISTRICTS are mutually interested in and concerned with provision of adequate student transportation services, and

WHEREAS, THE DISTRICTS have personnel, equipment and other required facilities under its jurisdiction suitable for such student transportation services;

NOW THEREFORE, in order to continue and to improve the cooperative efforts of THE DISTRICTS it is hereby mutually agreed as follows:

TERMS AND CONDITIONS REGARDING STUDENT TRANSPORTATION SERVICES

1. TRANSPORTING STUDENTS

At the request of any of THE DISTRICTS, THE DISTRICTS may transport students between public and non-public schools and field trip locations located within County boundaries and locations mutually agreed to by both DISTRICTS.

Neither DISTRICT shall be compelled by this agreement to create new transportation routes to service the other District's students.

2. STUDENT BEHAVIOR CODE

THE DISTRICTS agree to the behavior codes for transporting Special Education students (Education Code Section 44807 attached as Exhibit A). Before THE DISTRICTS may suspend or terminate riding privileges, THE DISTRICTS must notify the administration or administration's designee. THE DISTRICTS shall provide each other with any information on behavior problems, to ensure the safety of the student(s) and driver(s).

3. MEDICAL RECORDS

THE DISTRICTS shall provide all medical history that is pertinent to the safety of the student(s) and driver(s) as permitted by state and federal law.

4. INSURANCE

THE DISTRICTS shall exchange Certificates of Insurance and shall name each other as additional insured for the term of this agreement, for \$1,000,000 per occurrence. THE DISTRICTS shall exchange copies of the certificates to show compliance.

Each DISTRICT agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of or resulting from negligent acts or omissions of the indemnifying party.

5. INDEMNIFICATION

Each DISTRICT agrees to mutually defend, indemnify, and save free and harmless each other DISTRICT, its officers, agents, and employees against any loss, injuries, claims, actions, causes of action, judgments, or liens arising from, or alleged to have arisen from, the intentional or negligent acts or omissions of the DISTRICT, its officers, agents, or employees.

6. TRANSPORTATION FEE

For the transportation of students with disabilities, THE DISTRICTS mutually agree to the current providing District's daily rate.

Fees will be charged only for those days that a student is in attendance.

For field trip transportation, THE DISTRICTS mutually agree to pay the District's published field trip rate.

7. TIME SCHEDULE

THE DISTRICTS shall mutually agree upon transportation schedules prior to implementation of service for each student.

EXHIBIT A

EDUCATION CODE SECTION 44807 provides:

Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess. A teacher, vice principal, principal, or any other certificated employee of that school district, shall not be subject to criminal prosecution or criminal penalties for the exercise, during the performance of their duties, of the same degree of physical control over a pupil that a parent would be legally privileged to exercise but which in no event shall exceed the amount of physical control reasonably necessary to maintain order, protect property, or protect the health and safety of pupils, or to maintain proper and appropriate conditions conducive to learning.

The term of this agreement shall be from July 1, 2018 to June 30, 2020 providing that any DISTRICT may terminate the same at any time upon ten (10) days notice in writing. Transportation directors of all participating DISTRICTS will be notified when any DISTRICT chooses to terminate their participation.

Alpine Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Borrego Springs Unified School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Cardiff School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Chula Vista Elementary School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Dehesa School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Bonsall Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Cajon Valley Union School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Carlsbad Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Coronado Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Del Mar Union School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Encinitas Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Escondido Union High School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Fallbrook Union High School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Jamul-Dulzura Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Julian Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Lakeside Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Escondido Union School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Fallbrook Union Elementary School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Grossmont Union High School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Julian Union High School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

La Mesa/Spring Valley School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Lemon Grove School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Mountain Empire Unified School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Oceanside Unified School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Rancho Santa Fe School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

San Diego County Office of Education
(Foster, Youth, and Homeless Education Program)

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

San Dieguito Union High School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

San Pasqual Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

National School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Poway Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Ramona Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

San Diego Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

San Marcos Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

San Ysidro School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Santee School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

South Bay Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Sweetwater Union High School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Valley Center-Pauma Unified School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2018.

Warner Unified School District

Name / Title

Approved by _____
On the ____ day of _____ 2018.

Solana Beach School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Spencer Valley Elementary School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Vallecitos School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

Vista Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2018.

June 13, 2018

Agenda Item: **17.D. Conduct a public hearing for the 2018-2019 Budget.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Education Code Section 42103 requires the Governing Board of each school district to hold a public hearing on the final budget. The public has been informed that the final budget was available for review beginning June 9, 2018, in the Business Services Department at the District Office. The notice also informed the public that a hearing would be conducted at the Governing Board meeting of June 13, 2018. At the hearing, any resident in the District may appear and comment on any item in the budget.

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

The Governing Board is scheduled to adopt the budget at the June 27, 2018 Board Meeting.

Comments: To view the budget in its entirety, see Exhibit D.

Attachments:

Balances in Excess of Reserve Requirement

EPA Final Adopted Budget

Exhibit D

District: National School District
CDS #: 37-68221

Adopted Budget
2018-19 Budget Attachment
Balances in Excess of Minimum Reserve Requirements

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned/unappropriated Fund Balances			
Form	Fund	2018-19 Budget	Objects 9780/9789/9790
01	General Fund/County School Service Fund	\$11,839,238	Form 01
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$0.00	Form 17
Total Assigned and Unassigned Ending Fund Balances		\$11,839,238	
District Standard Reserve Level		3%	Form 01CS Line 10B-4
Less District Minimum Reserve for Economic Uncertainties		\$2,069,519	Form 01CS Line 10B-7
Remaining Balance to Substantiate Need		\$9,769,719	

Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties

Form	Fund	2017-18 Budget	Description of Need
01	General Fund/County School Service Fund	\$398,409	Revolving Cash, Stores, Prepaid Expenses
01	General Fund/County School Service Fund	\$2,203,552	Mandated Costs Reserve
01	General Fund/County School Service Fund	\$2,670,776	Instructional Materials Reserve
01	General Fund/County School Service Fund	\$2,680,332	LCAP Carryover Reserve
01	General Fund/County School Service Fund	\$765,953	Department/Site Carryover Reserve
01	General Fund/County School Service Fund	\$1,050,697	Unassigned/Anappropriated
Total of Substantiated Needs		\$9,769,719	

Remaining Unsubstantiated Balance \$0.00 Balance should be Zero

Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide for EC 42127 (a)(2)(B) public review and discussion at its public budget hearing.

Expenditures through: Adopted Budget 2018-19
For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Local Control Funding Formula Sources	8010-8099	6,982,786.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		6,982,786.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	6,982,786.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		6,982,786.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

Notes:

The expenses budgeted in the Education Protection Account by the National School District are for classroom teachers salaries and benefits only.

June 13, 2018

Agenda Item: **17.E. Accept gifts.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Rationale:

1. \$300.00 from John Otis PTA to John Otis School for First in Math field trip.
2. \$42.00 from Change4Schools to Olivewood School for school needs.
3. \$711.00 from 7-Eleven to Las Palmas School for student incentives.
4. \$100.00 from Diana Ortiz to Olivewood School for field trip transportation.

Quick Summary / Abstract:

- John Otis PTA works throughout the year to support various programs at John Otis School and National School District.
- Change4Schools, LLC is a local community partner who supports youth.
- 7-Eleven, Inc. is a local community business with an interest in supporting local youth.
- Diana Ortiz is a teacher at Olivewood School with an interest in supporting school activities.

Comments: National School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts are in keeping with the criteria of Board Policy 3290.

Recommended Motion: Accept gifts.

June 13, 2018

Agenda Item: **18. BOARD WORKSHOP**

Quick Summary / None
Abstract:

June 13, 2018

Agenda Item: **19. BOARD/CABINET COMMUNICATIONS**

June 13, 2018

Agenda Item: **20. ADJOURNMENT**