



Governing Board Agenda

June 27, 2018

Welcome

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

Our Governance Team

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent. The Superintendent serves as the secretary to the Governing Board.

Barbara Avalos, Member

Ms. Avalos was first elected to the Governing Board in November 2008 and her present term expires December 2020.

Maria Betancourt-Castañeda, President

Ms. Betancourt-Castañeda was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Leighangela Brady, Secretary

Dr. Brady was first appointed as Superintendent in August 2016.

Brian Clapper, Member

Mr. Clapper was first elected to the Governing Board in November 2012 and his present term expires December 2020.

Maria Dalla, Member

Ms. Dalla was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Alma Sarmiento, Clerk

Ms. Sarmiento was first elected to the Governing Board in November 1992 and her present term expires December 2018.

This meeting may be recorded

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to schedule an appointment to listen to the audiotape.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent located at 1500 N Avenue, National City, California, 91950.

Speaking to the Board

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room and give it to the Recording Secretary. Board policy and state law stipulate that no oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. California law requires that all charges or complaints against employees be addressed in Closed Session unless the employee requests a public hearing. All such charges or complaints therefore must be submitted to the Board under the provision of the District's policy. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

Compliance with Americans With Disabilities Act

The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

Translation Services

Members of the public who require translation services in order to participate in the meeting should contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such services.

Equal Opportunity Employer

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent--Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.





REGULAR MEETING OF THE GOVERNING BOARD

Rancho de la Nación School
1830 E. Division Street
National City, CA 91950

Wednesday, June 27, 2018

Closed Session -- 3:00 p.m.

Open Session -- 6:00 p.m.

AGENDA

If you wish to speak to the Board, please fill out a ***Request to Speak*** card located on the table at the entrance to the Board Room.

NATIONAL SCHOOL DISTRICT

1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now

June 27, 2018

1. CALL TO ORDER

2. PUBLIC COMMUNICATIONS

Maria Betancourt-
Castañeda, Board
President

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 3:00 P.M.

Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Two Cases

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: Assistant Principal, Principal, Director of Educational Services

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

Closed session in accordance with Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATOR
Agency negotiator: Leticia Hernandez
Employee organizations: California School Employees Association
National City Elementary Teachers Association
Agency negotiator: Leighangela Brady
Employee organizations: Supervisory/Confidential

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

7. PLEDGE OF ALLEGIANCE

8. ROLL CALL

June 27, 2018

9. PRESENTATIONS

- | | |
|--|--|
| 9.A. Recognize Ms. Paula Jameson-Whitney for her dedication and service to the students and families of the National School District. | Maria Betancourt-Castañeda, Board President |
| 9.B. Introduce and welcome the new employees. | Leticia Hernandez, Assistant Superintendent, Human Resources |

10. PUBLIC COMMUNICATIONS

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

11. AGENDA

- | | |
|------------------------------|-----------------------------------|
| 11.A. Approve agenda. | Leighangela Brady, Superintendent |
|------------------------------|-----------------------------------|

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

- | | |
|--|--|
| 12.A. Minutes | |
| 12.A.I. Approve the minutes of the Regular Board Meeting held on June 13, 2018. | Leighangela Brady, Superintendent |
| 12.B. Administration – None | Leighangela Brady, Superintendent |
| 12.C. Human Resources | |
| 12.C.I. Ratify/approve recommended actions in personnel activity list. | Leticia Hernandez, Assistant Superintendent, Human Resources |

June 27, 2018

12.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources. Leticia Hernandez,
Assistant
Superintendent,
Human Resources

12.D. Educational Services

12.D.I. Authorize the Superintendent to submit the Consolidated Application for Funding Categorical Aid Programs 2018-2019. Sharmila Kraft,
Assistant
Superintendent,
Educational Services

12.D.II. Adopt Resolution #17-18.29, certifying the approval of the National School District Governing Board to enter into contract (CSPP-8460) with the California State Department of Education for the purpose of providing early childhood education programs for children three and four years of age during the fiscal year 2018-2019. Sharmila Kraft,
Assistant
Superintendent,
Educational Services

12.E. Business Services - None Christopher Carson,
Assistant
Superintendent,
Business Services

13. GENERAL FUNCTIONS

13.A. Discuss follow-up questions regarding Contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger. Leighangela Brady,
Superintendent

14. POLICIES, REGULATIONS, BYLAWS

14.A. Adopt Board Policies and Administrative Regulations as listed on attached maintenance service checklist. Leighangela Brady,
Superintendent

15. EDUCATIONAL SERVICES

15.A. Approve the 2018-2019 Local Control Accountability Plan. Sharmila Kraft,
Assistant
Superintendent,
Educational Services

16. HUMAN RESOURCES

16.A. Approve On-Loan Agreement #CT3503 between the University of California at San Diego (UCSD) and National School District (NSD) for Sarah Peterson to serve as 100% Director of the California Reading & Literature Project, Regional Office, from July 1, 2018 through June 30, 2019. Leticia Hernandez,
Assistant
Superintendent,
Human Resources

June 27, 2018

16.B. Approve the negotiated agreement for the 2017-2018 school year between the National City Elementary Teachers Association and the Governing Board of National School District.

Leticia Hernandez,
Assistant
Superintendent of
Human Resources

16.C. Approve a two percent (2%) increase on the current salary schedule for confidential, management and supervisory personnel effective January 1, 2018.

Leticia Hernandez,
Assistant
Superintendent,
Human Resources

16.D. Approve job description for Information Compliance Specialist-Business Services.

Leticia Hernandez,
Assistant
Superintendent,
Human Resources

17. BUSINESS SERVICES

17.A. Approve the Estimated Actual Budget for 2017-18, and Adopt the 2018-19 Proposed Budget for all funds.

Christopher Carson,
Assistant
Superintendent,
Business Services

17.B. Adopt Resolution #17-18.30 for the use of Education Protection Account (EPA) funds for the 2018-19 school year.

Christopher Carson,
Assistant
Superintendent,
Business Services

17.C. Approve renewal of annual maintenance agreement and service contracts for 2018-2019.

Christopher Carson,
Assistant
Superintendent,
Business Services

17.D. Discuss and authorize the Assistant Superintendent of Business Services to advertise for Bid #18-19-181 for Tree Trimming and Removal.

Christopher Carson,
Assistant
Superintendent,
Business Services

17.E. Accept gifts.

Christopher Carson,
Assistant
Superintendent,
Business Services

18. BOARD WORKSHOP – None

19. BOARD/CABINET COMMUNICATIONS

20. ADJOURNMENT

June 27, 2018

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PUBLIC COMMUNICATIONS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **3. ADJOURN TO CLOSED SESSION**

Agenda Item: **4. CLOSED SESSION - 3:00 P.M.**

Quick Summary / Abstract: Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Two Cases

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Title: Superintendent

Closed session in accordance with Government Code Section 54957.6: CONFERENCE
WITH LABOR NEGOTIATOR
Agency negotiator: Leticia Hernandez
Employee organizations: California School Employees Association
National City Elementary Teachers Association
Agency negotiator: Leighangela Brady
Employee organizations: Supervisory/Confidential

Agenda Item: **5. RETURN TO OPEN SESSION**

Agenda Item: **6. CALL TO ORDER**

Agenda Item: **7. PLEDGE OF ALLEGIANCE**

June 27, 2018

Agenda Item: **8. ROLL CALL**

Quick Summary /
Abstract:

Board:

Ms. Barbara Avalos

Ms. Maria Betancourt-Castañeda

Mr. Brian Clapper

Ms. Maria Dalla

Ms. Alma Sarmiento

Staff:

Dr. Leighangela Brady, Superintendent-Administration

Mr. Chris Carson, Assistant Superintendent-Business Services

Dr. Leticia Hernandez, Assistant Superintendent-Human Resources

Dr. Sharmila Kraft, Assistant Superintendent-Educational Services

June 27, 2018

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.A. Recognize Ms. Paula Jameson-Whitney for her dedication and service to the students and families of the National School District.**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary / Abstract: The National School District Governing Board would like to recognize Ms. Paula Jameson-Whitney for her dedication and service to the students and families of National School District. Ms. Whitney has served as the Assistant Superintendent of Educational Services for the past six years.

Comments: Ms. Jameson-Whitney has been instrumental in leading the instructional shift to the Common Core State Standards. Additionally, she has led the collaboration among district stakeholders to develop and implement a five-part instructional wheel, which includes establishing a new instructional framework and professional development practices based on current research. With Ms. Jameson-Whitney's leadership, the district is developing students' 21st Century Skills and preparing them for college and careers.

June 27, 2018

Agenda Item: **9.B. Introduce and welcome the new employees.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / The employees on the attached list were approved at the June 13, 2018 Governing Board
Abstract: Meeting.

Comments: Leticia Hernandez, Assistant Superintendent of Human Resources will introduce and
welcome the new employees.

Attachments:
Introduce & Welcome

Introduce & Welcome 6/27/18		
Name	Position	Location
Karla Herrera	School Psychologist	Central School

June 27, 2018

Agenda Item: **10. PUBLIC COMMUNICATIONS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary /
Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

June 27, 2018

Agenda Item: **11. AGENDA**

Agenda Item: **11.A. Approve agenda.**

Speaker: Leighangela Brady, Superintendent

Recommended
Motion: Approve agenda

June 27, 2018

Agenda Item: **12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

Speaker: Maria Betancourt-Castañeda, Board President

Quick Summary /
Abstract: All items listed under the Consent Calendar are considered routine and will be acted upon in one action by the Board. It is understood that the Superintendent has recommended approval for these items. There will be no discussion prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. All items approved by the Board will be deemed as considered in full and adopted as recommended.

Recommended
Motion: Approve Consent Calendar

June 27, 2018

Agenda Item: **12.A. Minutes**

Agenda Item: **12.A.I. Approve the minutes of the Regular Board Meeting held on June 13, 2018.**

Speaker: Leighangela Brady, Superintendent

Attachments:
Board Minutes - 06/13/2018

**NATIONAL SCHOOL DISTRICT
Minutes of the Regular Meeting
GOVERNING BOARD**

June 13, 2018
6:00 PM
Administrative Center
1500 "N" Avenue
National City, CA 91950

Attendance Taken at 6:03 PM:

Present:

Ms. Barbara Avalos
Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

1. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 4:03 p.m.

2. PUBLIC COMMUNICATIONS

None

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 4:00 P.M.

Closed session was held from 4:03 p.m. to 5:53 p.m. No action was taken in closed session.

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

Board President, Maria Betancourt-Castañeda, called the public meeting to order at 6:03 p.m.

7. PLEDGE OF ALLEGIANCE

Board President, Maria Betancourt-Castañeda, led the Pledge of Allegiance.

8. ROLL CALL

Mrs. Yvette Olea took roll call.

9. PRESENTATIONS

9.A. Recognize Jessie Arturo Tolentino, El Toyon Preschool, as the National School District Volunteer of the Month for June 2018.

Recognized Mr. Jessie Arturo Tolentino, El Toyon Preschool, as the National School District Volunteer of the Month for June 2018. Director, Ms. Charmaine Lawson, introduced Mr. Tolentino and commented on his many fine qualities.

On behalf of the Governing Board, Ms. Alma Sarmiento presented Mr. Tolentino with a certificate and a logo clock.

9.B. Introduce and welcome the new employees.

Dr. Leticia Hernandez, Assistant Superintendent of Human Resources, introduced and welcomed the new employees.

Board President, Ms. Maria Betancourt-Castañeda, presented each new employee with a District pin.

10. PUBLIC COMMUNICATIONS

None

11. AGENDA

11.A. Approve agenda.

Motion Passed: Approve agenda Passed with a motion by Ms. Alma Sarmiento and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Motion Passed: Approve Consent Calendar Passed with a motion by Ms. Maria Dalla and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

12.A. Minutes

12.A.I. Approve the minutes of the Special Board Meeting held on May 17, 2018.

12.A.II. Approve the minutes of the Regular Board Meeting held on May 23, 2018.

12.A.III. Approve the minutes of the Special Board Meeting held on May 31, 2018.

12.B. Administration

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

12.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.

12.D. Educational Services

12.E. Business Services

12.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in exhibit A.

13. GENERAL FUNCTIONS

13.A. Approve Contract #CT3398 with Studio 1 Distinctive Portraiture to provide school photography services to National School District Schools for the 2018-2019 school year.

Motion Passed: Following discussion, Approve Contract #CT3398 with Studio 1 Distinctive Portraiture to provide school photography services to National School District Schools for the 2018-2019 school year Passed with a motion by Ms. Barbara Avalos and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

13.B. Discuss update on contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger to add call back services to the existing contract.

Dr. Leighangela Brady gave an update on contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger to add call back services to the existing contract. The Board requested more information to be brought back to a future meeting.

13.C. Discuss clarifications regarding contract #CT3268 with Scanning Service Corp to provide file scanning services.

Dr. Leighangela Brady clarified information regarding contract #CT3268 with Scanning Service Corp to provide file scanning services.

14. POLICIES, REGULATIONS, BYLAWS

14.A. First reading and discussion of National School District Board Policies, Administrative Regulations, and Exhibits.

First reading and discussion of National School District Board Policies, Administrative Regulations, and Exhibits.

15. EDUCATIONAL SERVICES

15.A. Approve Pilot Participation Agreement with San Diego County Child Care and Development Planning Council and Participating San Diego County CDE-EESD Contractors.

Motion Passed: Following discussion, Approve Pilot Participation Agreement with San Diego County Child Care and Development Planning Council and Participating San Diego County CDE-EESD Contractors Passed with a motion by Ms. Maria Dalla and a second by Ms. Alma Sarmiento.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

15.B. Approve Contract #CT3501 with LANSolutions, LLC for network support block hours.

Motion Passed: Following discussion, Approve Contract #CT3501 with LANSolutions, LLC for network support block hours with change in contract language which states "District and contractor agree to four additional one-year renewals until all block hours have been exhausted" Passed with a motion by Mr. Brian Clapper and a second by Ms. Alma Sarmiento.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

15.C. Conduct a public hearing for the 2018-2019 Local Control Accountability Plan.

Ms. Betancourt-Castañeda opened the public hearing at 7:10 p.m.

Ms. Paula Jameson-Whitney shared information regarding the Local Control Accountability Plan.

Ms. Betancourt-Castañeda closed the public hearing at 7:17 p.m.

16. HUMAN RESOURCES

16.A. Approve job description for School Principal/District Programs Administrator.

Motion Passed: Following discussion, Approve job description for School Principal/District Programs Administrator with the addition to the description of placement on the salary schedule Passed with a motion by Mr. Brian Clapper and a second by Ms. Alma Sarmiento.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

16.B. Approve job description for Director of Literacies, Educational Technology and Innovation.

Motion Passed: Following discussion, Approve job description for Director of Literacies, Educational Technology and Innovation with the addition to the description of placement on the salary schedule Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

16.C. Approve job description for Director of Educational Services.

Motion Passed: Following discussion, Approve revised job description for Director of Educational Services with the addition to the description of placement on the salary schedule Passed with a motion by Mr. Brian Clapper and a second by Ms. Alma Sarmiento.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

17. BUSINESS SERVICES

17.A. Authorize National School District to enroll in the Community Eligibility Program effective July 1, 2018.

Motion Passed: Following discussion, Authorize National School District to enroll in the Community Eligibility Program effective July 1, 2018 Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

17.B. Authorize the Assistant Superintendent of Business Services to advertise for work to be done for Request for Proposals (RFP) 17-18-180 Window Coverings at Multiple School Sites.

Motion Passed: Authorize the Assistant Superintendent of Business Services to advertise for work to be done for Request for Proposals (RFP) 17-18-180 Window Coverings at Multiple School Sites Passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

17.C. Approve Agreement #CT3502 among San Diego County School Districts and the National School District for shared student transportation services for the period of July 1, 2018 through June 30, 2020.

Motion Passed: Approve Agreement #CT3502 among San Diego County School Districts and the National School District for shared student transportation services for the period of July 1, 2018 through June 30, 2020 Passed with a motion by Ms. Maria Dalla and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

17.D. Conduct a public hearing for the 2018-2019 Budget.

Ms. Betancourt-Castañeda opened the public hearing at 7:30 p.m.

Mr. Chris Carson shared information regarding the 2018-2019 Budget.

Ms. Betancourt-Castañeda closed the public hearing at 8:12 p.m.

17.E. Accept gifts.

Motion Passed: Following discussion, Accept gifts Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

18. BOARD WORKSHOP

19. BOARD/CABINET COMMUNICATIONS

Ms. Dalla shared that she was able to attend the Las Palmas promotion ceremony. She thanked Mr. Sanchez and the Las Palmas staff for the wonderful job they did. She shared that she was also able to attend the promotion ceremonies at Granger Junior High, National Middle School and Sweetwater High School. She congratulated the Volunteer of the Month. She welcomed the new employees.

Mr. Clapper shared that he was able to attend the Palmer Way promotion ceremony. He thanked Mr. Denegri for the wonderful job he did. He congratulated the Volunteer of the Month. He wished everyone a Happy Father's Day. He wished everyone a happy summer.

Ms. Avalos shared that she was able to attend the Kimball promotion ceremony. She thanked Ms. Ruan for the wonderful job she did. She shared that she was also able to attend the promotion ceremonies at Granger Junior High, National Middle School and Sweetwater High School. She congratulated the Volunteer of the Month. She wished everyone a Happy Father's Day.

Ms. Sarmiento wished everyone a Happy Father's Day. She shared a heartwarming story about a Sweetwater High Alumni.

Dr. Hernandez shared that she was able to attend the John Otis promotion ceremony.

Mr. Carson reminded the Board that the next Governing Board Meeting will be held at Rancho de la Nación School. He thanked Ms. Jameson-Whitney for all she has done for the District.

Ms. Jameson-Whitney congratulated Dr. Deborah Hernandez. She welcomed Dr. Kraft. She thanked the Board for their continued support of arts and music.

Dr. Brady thanked Ms. Jameson-Whitney for all she has done for the District. She shared that District Leadership will be participating in a tactical training tomorrow. She thanked Mr. Carson for the reminder. She asked the Board for input on Golden Bell submissions. At this time, she would like to submit the Music Program, REACH and OneSight for Golden Bell recognition. She wished Ms. Dalla a Happy Birthday.

Ms. Betancourt-Castañeda congratulated the Volunteer of the Month. She welcomed the new employees. She thanked Ms. Jameson-Whitney for all she has done for the District. She wished Ms. Lerma and Mr. De La Peña good luck. She shared that she was honored to attend the Olivewood promotion ceremony where she was able to give her son his promotion certificate. She shared that she was also honored to attend the Sweetwater High School graduation ceremony where she was also able to give her son his diploma.

20. ADJOURNMENT

The meeting was adjourned at 8:32 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

June 27, 2018

Agenda Item: **12.B. Administration**

Speaker: Leighangela Brady, Superintendent

Quick Summary / None
Abstract:

June 27, 2018

Agenda Item: **12.C. Human Resources**

Agenda Item: **12.C.I. Ratify/approve recommended actions in personnel activity list.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Background information on individuals submitted under separate cover to Board Members.
Abstract:

Financial Impact: See staff recommendations table.

Attachments:
Staff Recommendations

CERTIFICATED STAFF RECOMMENDATIONS
June 27, 2018

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
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Employment

1. Ravyn Reid	Speech Language Pathologist 6.58 hours per day 185 days per year Central School	August 1, 2018	Class I, Step 1	General Fund
2. Sheree Rooke	Speech Language Pathologist 6.58 hours per day 185 days per year TBD	July 18, 2018	Class I, Step 1	General Fund

Temporary Employment

None				
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Additional Duties

None				
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Contract Extension/Change

None				
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Unpaid Leave of Absence

None				
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CLASSIFIED STAFF RECOMMENDATIONS**June 27, 2018**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
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Employment

3. Angelica Mendoza	Transportation Student Attendant 3.5 hours per day 210 days per year Transportation Department	July 18, 2018	Range 8, Step 1	Site Fund
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Contract Extension/Change

None				
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Unpaid Leave of Absence

None				
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Temporary Employment

None				
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June 27, 2018

Agenda Item: **12.C.II. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Assistant Superintendent, Human Resources.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Attachments:
Resignations/Retirements

Resignations 6/27/18			
Name	Position	Location	Effective Date
Deborah Hernandez	Director of Educational Services	District Office	July 31, 2018
Zoe Madigan	Special Day Class Teacher – Mild/Moderate	Central School	June 6, 2018
Jaime Penn	Teacher	Central School	June 6, 2018
Maira Sanchez	Special Day Class Teacher – Mild/Moderate	Las Palmas School	June 6, 2018

Retirements 6/27/18			
Name	Position	Location	Effective Date
None			

June 27, 2018

Agenda Item: **12.D. Educational Services**

Agenda Item: **12.D.I. Authorize the Superintendent to submit the Consolidated Application for Funding Categorical Aid Programs 2018-2019.**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services

Quick Summary / Abstract: The District receives funds from various categorical programs, e.g., Title I and Title III. In order to receive these funds, the District must submit a yearly application. The application includes, among other things, legal assurances, a declaration of categorical programs for which the District intends to apply, and the metrics by which the District/Schools qualify for Title I funds.

The 2018-2019 Consolidated Application will be submitted in two parts. The Spring Consolidated Application Reporting System (CARS) Data Collection is preliminary in nature and reflects no actual dollar amounts. This part of the application is due July 1. The Winter Consolidated Application Reporting System Data Collection is based on specific entitlements verified by the California Department of Education and includes individual school site budgets. The Winter Data Collection is normally submitted at the end of February. The Consolidated Application also collects data that is part of the State and Federal accountability programs; including, but not limited to, the number of highly qualified teachers at each school site and the number of expulsions from each school.

Comments: Board approval to submit the Application for Funding is a requirement for receipt of Title I, Title II, Title III and other state and federal programs dollars.

June 27, 2018

Agenda Item: **12.D.II. Adopt Resolution #17-18.29, certifying the approval of the National School District Governing Board to enter into contract (CSPP-8460) with the California State Department of Education for the purpose of providing early childhood education programs for children three and four years of age during the fiscal year 2018-2019.**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services

Quick Summary / Abstract: In order to receive California State Preschool Program (CSPP) funds, the District is required to enter into agreement with the State Department of Education on an annual basis. Adoption of this resolution satisfies this State Department requirement. The monies will be used in 2018-2019 to fund preschool classes at eight District sites.

Comments: Upon receipt of this resolution, the State Department of California will process the District's contracts in the amount of \$1,713,595.

Attachments:
Resolution #17-18.29

National School District Resolution

#17-18.29

This resolution certifies the approval of the National School District Governing Board to enter into the following contract with the California State Department of Education for the purpose of providing early childhood education programs for children three and four years of age during the fiscal year 2018-2019.

BE IT RESOLVED, that the Governing Board of the National School District authorizes entering into local agreements: CSPP-8460 (Preschool) and that the person who is listed below is authorized to sign the transaction for the Governing Board:

Leighangela Brady, Ed.D., Superintendent, National School District

PASSED AND ADOPTED by the Governing Board of National School District of San Diego County, California, this 27th day of June 2018, by the following vote

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)ss
COUNTY OF SAN DIEGO)

I, Leighangela Brady, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

Secretary to the Governing Board

June 27, 2018

Agenda Item: **12.E. Business Services**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / None
Abstract:

June 27, 2018

Agenda Item: **13. GENERAL FUNCTIONS**

Agenda Item: **13.A. Discuss follow-up questions regarding Contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger.**

Speaker: Leighangela Brady, Superintendent

Quick Summary / Abstract: On February 8, 2017, the Governing Board approved Contract #CT3374 with West Interactive Services Corporation, for SchoolMessenger, a platform for staff, parent and community engagement through immediate notifications across a variety of devices.

Currently, SchoolMessenger calls the numbers on file for NSD parents and gives the message recorded by staff. If the parent misses the phone call, the system leaves a message. However, if the phone number called does not have the capability of receiving the message, it shows as a missed call from the school/district. During the last district-wide call out, there were over 200 parents who returned missed calls. Due to the number of calls being returned at the same time to the same line, parents had to leave a voicemail, causing them to be concerned about their child. Staff returned each call as soon as possible and alleviated parent concerns. The call back feature would allow parents to call back a specific number, which would have the pre-recorded message for them to hear.

With the call back feature with SchoolMessenger, the system matches the Caller ID value with any messages that were sent to that phone number. Parents will hear “You have new messages, please remain on the line to listen.” The system will then begin playing messages in the order they were sent.

School Messenger	District
Record message on School Messenger from any phone.	Record message on School Messenger from any phone.
Caller ID will show the District assigned call back number.	Record message on School Messenger from District assigned phone in school office (only one message per phone can be stored).
Parents call the number on their Caller ID and hear pre-recorded message(s).	Caller ID will show the District assigned VOIP phone number from the specific location called from.
	Parents will call the number on their Caller ID and hear the recorded message.
	Delete the message on the dedicated VOIP line the next day to avoid old messages being played back.

Setting up additional VOIP lines will cost less than \$20 per year, however, additional staff costs are unknown at this time.

June 27, 2018

Comments:

SchoolMessenger combines school notification, mobile apps, and web content management all under one, easy-to-use platform. SchoolMessenger includes a variety of school communication systems which will save time and provide more immediate, thorough engagement with our community and stakeholders.

SchoolMessenger is known for successfully delivering high volumes of messages quickly and efficiently. The platform can accommodate parents' different communication preferences: voice, text, email, social media, web, and push notifications. These include school and district updates, attendance notifications and emergency alerts.

Attachments:

CT3374



CT 3374

Quote

West Interactive Services Corporation
PO Box 561484
Denver CO 80256-1484
Phone: 888-527-5225 | Fax: 800-360-7732

Date 12/1/2016
Quote # 93127
Expires 12/31/2016
Quote Type
Representative Frank Jacobs

Prepared for:

National School District
1500 N Ave
National City CA 91950-4827

Item	Quantity	Description	Rate	Amount
SM-Complete	6,000	SchoolMessenger Complete -- 12-month Unlimited Notification Service; Pricing includes unlimited voice, SMS and email notifications; SchoolMessenger for iPhone support, interactive messaging / surveys, Contact Manager, automation and more; annual license and support, 24x7x365 customer service plus ongoing support for up to 3 users per school site and up to 5 district-level users.	2.50	15,000.00
Discount-Compl	6,000	Discount for SchoolMessenger Complete	-0.70	-4,200.00
SMASP-Clmsg	6,000	Classroom Messaging added to Pack B CommSuite Hosted.	0.00	0.00

Thank you for your order!**Total** \$10,800.00

The terms and conditions available at <https://www.west.com/legal-privacy/webterms/> apply to this Invoice, unless the parties have entered into a separate mutually executed agreement.
Sales tax may be applied on invoice. Tax exemption certificates can be sent to accounting@schoolmessenger.com.



93127

June 27, 2018

Agenda Item: **14. POLICIES, REGULATIONS, BYLAWS**

Agenda Item: **14.A. Adopt Board Policies and Administrative Regulations as listed on attached maintenance service checklist.**

Speaker: Leighangela Brady, Superintendent

Quick Summary / Abstract: On May 11, 1994, the Governing Board approved an agreement with California School Boards Association for the development of a local policy manual. The updates have been reviewed by staff, were submitted to the Governing Board for a first reading and are now ready for a second reading and adoption by the Governing Board.

Comments: These Board Policies and Administrative Regulations were submitted for a first reading at the June 13, 2018, Board meeting.

Recommended Motion: Adopt Board Policies and Administrative Regulations as listed on attached maintenance service checklist.

Attachments:
Maintenance Service Checklist

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0410	Nondiscrimination in District Programs and Activities	Fill in Blanks Assistant Superintendent of Educational Services 1500 N Avenue National City, CA 91950 (619) 336-7742 skraft@nsd.us	6/27/18
AR 1312.3	Uniform Complaint Procedures	Fill in Blanks Assistant Superintendent of Educational Services 1500 N Avenue National City, CA 91950 (619) 336-7742 skraft@nsd.us AND OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>	6/27/18
BP 5111.1	District Residency	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>	6/27/18
AR 5111.1	District Residency		6/27/18
BP 5125	Student Records		6/27/18
AR 5125	Student Records		6/27/18
AR 5125.1	Release of Directory Information		6/27/18
E 5125.1	Release of Directory Information		6/27/18
BP 5131.2	Bullying		6/27/18
BP 5145.3	Nondiscrimination/Harassment		6/27/18

AR 5145.3	Nondiscrimination/Harassment	Fill in Blanks Assistant Superintendent of Educational Services 1500 N Avenue National City, CA 91950 (619) 336-7742 skraft@nsd.us	6/27/18
BP 5145.6	Parental Notifications		6/27/18
E 5145.6	Parental Notifications		6/27/18
BP 5145.9	Hate-Motivated Behavior		6/27/18
BP 5145.13	Response to Immigration Enforcement	NEW POLICY	6/27/18
AR 5145.13	Response to Immigration Enforcement	NEW POLICY	6/27/18

June 27, 2018

Agenda Item: **15. EDUCATIONAL SERVICES**

Agenda Item: **15.A. Approve the 2018-2019 Local Control Accountability Plan.**

Speaker: Sharmila Kraft, Assistant Superintendent, Educational Services

Quick Summary / Abstract: The Local Control Accountability Plan (LCAP) is an important component of the Local Control funding Formula (LCFF). Under the LCFF all districts are required to prepare an LCAP, a plan which describes how the District intends to meet the annual goals for all pupils, with specific activities to address state and local priorities. The governing board of each district needs to adopt an LCAP on or before July 1 of each fiscal year. Once the plan has been approved by the Governing Board, it then goes to the San Diego County Office of Education for final approval.

The LCAP must include a description of annual goals to be achieved for each student group for each state priority.

Goals must address each of the state priorities and any additional local priorities; however, one goal may address multiple priorities.

The National School District LCAP has been created through a process of data analysis and stakeholder input. The three-year plan addresses all state priorities, outlines the estimated budget, and aligns NSD Strategic Plan goals to the state priorities.

Comments: The 2018-2019 LCAP draft proposes for the following actions/services:

1. Common Core Support and English Learner Support: Enrichment Wheel and Data Teams, and District Technology Resource Teacher, District English language arts/English Learner Resource Teachers, supplemental English language arts and math materials.
2. Technology Support: ongoing device leases, teacher training, administration of technology department, and technology support personnel.
3. Parent Engagement: district-wide support with parent training on Common Core standards through district resource teacher, school site plan actions, full- time translator, promotora program, and community engagement through the National City Collaborative
4. Augmentation of Site Budgets: increased site funding to support LCAP goals through personnel, materials and teacher training
5. Library Media Technicians: full-time library services at all school sites
6. Class Size Reduction: Transitional Kindergarten 20:1 class size to assist young learners
7. Safety: all third-grade students will receive swim instruction
8. Assistance with Tier II Positive Behavior Plan: hire additional School Social Workers/counselors to work with Social Work interns while supporting teachers, students, and their families.
9. Additional Supplemental Services: maintain current student to teacher levels of staffing, maintaining healthy environment with air conditioning, supplemental funding for aging building maintenance.

To view the LCAP in its entirety, see Exhibit A.

June 27, 2018

Recommended
Motion:

Approve the 2018-2019 Local Control Accountability Plan.

Attachments:
Exhibit A

June 27, 2018

Agenda Item: **16. HUMAN RESOURCES**

Agenda Item: **16.A. Approve On-Loan Agreement #CT3503 between the University of California at San Diego (UCSD) and National School District (NSD) for Sarah Peterson to serve as 100% Director of the California Reading & Literature Project, Regional Office, from July 1, 2018 through June 30, 2019.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: Sarah Peterson directs the California Reading & Literature Project (CRLP) San Diego Regional site, located at UC San Diego. She is responsible for overseeing, developing and administering professional development programs in alignment with the goals and vision of the project. The contract would reflect that the University is in need of the professional services of Sarah Peterson, an employee of the District.

Comments: UCSD agrees to pay the District in consideration of the services performed by Ms. Peterson during the term of this agreement not to exceed Class V, Step 12 of the current teacher salary, plus benefits.

Recommended Motion: Approve On-Loan Agreement #CT3503 between the University of California at San Diego (UCSD) and National School District (NSD) for Sarah Peterson to serve as 100% Director of the California Reading & Literature Project, Regional Office, from July 1, 2018 through June 30, 2019

Financial Impact: Contract costs - \$0
Staffing costs - \$0
Other costs - \$0
Annual cost
General Fund

Attachments:
CT3503

National School District
National City,
California

PERSONNEL AGREEMENT

THIS AGREEMENT is entered into on this 1st day of July 2018 by and between the University of California at San Diego (UCSD), herein called the University, and National School District, National City, California, San Diego County, herein called the District.

WHEREAS, the University is in need of the professional services of an employee of the District to work 100% as the Director of the California Reading & Literature Project, Regional Office.

AND WHEREAS, the University is agreeable to assigning Sarah Peterson, herein referred to as the Employee, to give her professional services to the University in the above assignment,

NOW THEREFORE, the parties to this agreement do mutually agree as follows:

1. The district agrees during the term of this agreement to assign the employee to the University of California at San Diego and to perform those duties assigned by the University and to require Employee in the performance of such services to the University to conform to the rules and regulations applicable to certificated personnel of the University including but not limited to performance of work at the University.
2. University agrees to pay District in consideration of the services performed by Employee as herein specified and District agrees to accept in full payment hereof a sum not to exceed \$ 103,039.82 computed as follows:
 - a. \$ 74,946 Salary payment (100% of full time) [as of 1/1/2018].
 - b. b. \$ 28,093.82 Fringe Benefits costs @ 37.485 % including teachers' retirement, worker's compensation, unemployment insurance, and health and welfare benefits (as of 1/1/2018).
 - c. University agrees to provide reimbursement to the District for salary and benefits of a replacement teacher not to exceed Class V, Step 12 of the salary schedule for the 2018-2019 school year. University agrees to pay any salary adjustment made to the salary schedule during the term of this agreement.
 - d. The agreement provides for 185 days of service by the Employee at a pro rata per diem \$405.11 excluding fringe benefits [as of 1/1/2018.]
 - e. The sum called for herein shall become due and payable to the District within fifteen (15) days after the date of submission of an itemized claim by the District. The district may submit claims on a semi-annual basis.
3. District agrees that the University may pay directly to the Employee, during the term of this agreement, reimbursement for assigned mileage and travel expenses in accordance with and subject to the policies of the University.
4. The workday under this agreement shall be in accordance with the normal workday for employment by the University.

5. This agreement may be amended at the request of either party by mutual consent of both parties by the addition of an addendum to the agreement signed by a representative of the University and the District.
6. University shall be responsible for maintaining sick leave records for the Employee. At the conclusion of the agreement, the University will certify the number of sick leave days used by the Employee and the sick leave days accumulated by Employee during the term of this agreement.
7. The term of this agreement shall commence July 1, 2018 and end on June 30, 2019 inclusive unless terminated sooner by the mutual consent of both parties. This agreement may be extended on a year-to-year basis with the mutual consent of both parties.
8. This agreement contains the entire agreement between the parties and shall not be modified except in writing signed by a representative of the University and/or District.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first written above.

Approved by the Governing Board
National School District

Approved by the Executive Director of
the California Reading & Literature Project
University of California, San Diego

By: _____
Leticia Hernandez
Assistant Superintendent
Human Resources

By: _____
Debbie Costa-Hernandez, Director
California Reading & Literature Project

Date: _____

Date: _____

Approved by the Director of
CREATE, University of California,
San Diego

By: _____
Mica Pollock, Director – CREATE

CONSENT OF EMPLOYEE

The undersigned Employee hereby acknowledges that (s)he has read the foregoing agreement between District and University and consents to serve as described in this agreement.

Employee Signature – Sarah Peterson

Date

June 27, 2018

Agenda Item: **16.B. Approve the negotiated agreement for the 2017-2018 school year between the National City Elementary Teachers Association and the Governing Board of National School District.**

Speaker: Leticia Hernandez, Assistant Superintendent of Human Resources

Quick Summary / Abstract: The District and the National City Elementary Teachers Association (NCETA) have been involved in negotiations for the 2017-18 school year since August, 2017 for the final year of a two-year contract, which expired June 30, 2018. The NCETA declared Impasse. As a result of the Impasse declaration the parties engaged in mediation sessions from December 2017 to May 2018. On May 29, 2018 the parties reached a tentative agreement.

Comments: The tentative agreement includes a 2% salary increase to be retroactive January 1, 2018. In addition, there will be an increase in the maximum annual contribution for Health and Welfare for eligible employees to \$13,000 retroactive to January 1, 2017.

The tentative agreement for the 2017-2018 school year includes salary increases and some language changes.

Agreement was also reached on a Side Letter regarding Curriculum Planning and Preparation for the 2017-18 school year and the 2018-19 school year.

The unit members completed their ratification of this agreement on June 4, 2018.

The Tentative Agreement is attached.

Recommended Motion: Approve the negotiated agreement for the 2017-2018 school year between the National City Elementary Teachers Association and the Governing Board of National School District.

Financial Impact: Agreement costs: \$751,004
Additional staffing costs: \$0
Other costs: \$0
Annual Cost
General Fund

Attachments:
NCETA Agreement

**TENTATIVE AGREEMENT
BETWEEN THE
NATIONAL SCHOOL DISTRICT
AND
THE NATIONAL CITY ELEMENTARY TEACHERS ASSOCIATION
TO FULLY SETTLE LIMITED RE-OPENERS FOR 2017-2018**

May 29, 2018

ARTICLE 4 – ORGANIZATIONAL SECURITY AND ASSOCIATION RIGHTS

8. Consultation and Representation

- A. The Association shall have the right to consult on the definition of educational objectives, the determination of the contents of courses and curriculum, and the selection of textbooks, to the extent such matters are within the discretion of the Board under the law. ~~The Association shall have representation on all policy recommending committees or groups, except Administrative Council.~~ **The parties agree the following procedures shall be followed:**

- 1. A consultation committee shall be established composed of up to eight (8) members: four (4) District members and four (4) Association members. Each party shall select their own committee members.**
- 2. The committee shall meet at least four times per year.**
- 3. The committee shall discuss and make recommendations regarding the definition of educational objectives, the determination of the content of courses and curriculum, and the selection of textbooks. Recommendations of the committee shall be made by consensus. Written notes of the committee's meetings shall be developed and maintained by both parties. The District reserves the right to make final decisions based on stakeholder input and recommendations of the committee.**

- B. The Association shall have representation on all policy recommending committees or groups, except Administrative Council.
1. The Association President or his/her designee shall have the opportunity to address Administrative Council when deemed appropriate by the Superintendent.
 2. The Association shall appoint two (2) unit members to participate in all meetings regarding budgetary matters conducted by the District relative to their role as the exclusive bargaining agent.

3. The Association shall be responsible for coordinating the selection of one (1) teacher representative to district committees, including, but not limited to, the superintendent's roundtable.

4. **A list of District standing and ad hoc committees shall be provided to the Association on an annual basis or as new committees are formed.**

5. **For program changes, the District shall provide the Association upon request a brief description of the change in the instructional program and the teachers involved in the change.**

9. School Site Leadership Team

- A. Each grade level shall select a representative for the **School Site** Leadership Team. In addition, **the NCETA site representative** and at least one support staff member will serve on the team. **It is the responsibility of NCETA to ensure that there is a site representative on the School Site Leadership Team.**
- B. The **School Site** Leadership Team shall meet with that group's immediate supervisor during the regular school year for consultation regarding staff development, the definition of educational objectives, the determination of the content of courses and curriculum, and the selection of textbooks.
- C. **School Site** Leadership Teams are intended to supplement rather than supplant the functions of District-wide curriculum related committees.

10. Association Leave/Substitute Time

- A. Up to ~~eight (8)~~ **ten (10)** days of paid leave per year shall be granted to the Association President for the purpose of meeting with unit members to facilitate communication. The Association shall pay to the District the current short-term salary of a day-to-day substitute plus statutory benefits for each day granted. From day ~~nine (9)~~ **eleven (11)** forward the Association will pay the daily rate (including statutory benefits) at Column 1, Step 1 of the NCETA Teachers Salary Schedule. The Association will make payment to the District within thirty (30) calendar days of the date of the District's billing.
- B. The Association shall have an allocation of up to ~~sixteen (16)~~ **seventeen (17)** days of leave for each school year for Association purposes.

The Association shall pay to the District the current short-term salary of a day-to-day substitute plus statutory benefits for each day of Association leave. From day ~~seventeen (17)~~ **eighteen (18)** forward the Association will pay the daily rate (including statutory benefits) at Column 1, Step 1 of the NCETA Teachers Salary Schedule. The

Association will make payment to the District within thirty (30) calendar days of the date of the District's billing. The Association agrees to give written notice, whenever possible, to the Superintendent or designee at least five (5) working days prior to the use of such leave

ARTICLE 8 – LEAVES

1. Sick Leave

- I.1. The District shall establish a catastrophic illness/injury leave bank to which eligible unit members may voluntarily donate earned sick leave. This donation shall be irrevocable and shall be accomplished by the unit member completing a written form entitled "Catastrophic Leave Bank Donation Form." ~~A donation to the bank shall be a general donation, and shall not be donated to a specific employee.~~ **Leave may be donated either to an individual or to the district-wide leave bank at the option of the donor.**

2. A catastrophic illness/injury is defined to mean an illness/injury that is expected to incapacitate the unit member, **or his or her immediate family member**, for an extended period of time and would require the unit member to take extended time off from work which creates a financial hardship for the unit member in that he or she has exhausted all sick leave and other paid time off.

Members of the immediate family, as used in this section, shall include the following relatives of the unit member or the unit member's spouse or properly registered domestic partner: husband, wife, mother, father, grandmother, grandfather, grandchild, son, son-in-law, daughter, daughter-in-law, step-parent, step-child, brother, sister, current foster son or daughter or any relative living in the immediate household of the unit member.

3. Qualifications to make donations are as follows:

- A. The eligible unit member may donate up to ten percent (10%), but not less than one (1) day, of his/her accrued sick leave to the bank in one (1) school year.
- B. **Donations may be made at any time during the year. The NCETA shall encourage members to donate during the first 20 working days of the school year.**

4. Any permanent unit member ~~suffering from a catastrophic illness/injury~~ is eligible to apply for use of sick leave days from the bank. To be eligible for use of bank days, the unit member must have exhausted all accumulated sick leave and any other forms of paid leave.

5. Donation or utilization of days is based upon full-time employment. Utilization for part-time employees shall be credited or used on a pro-rata basis.
6. The maximum number of days to be utilized **from the District-wide leave bank** by any one eligible unit member for a single catastrophic illness/injury or the maximum amount per school year shall be no more than sixty (60) working days or one-half (1/2) of the amount of available days in the bank. A unit member requesting use of the bank hours must provide the district with written verification of the illness/injury prepared by a licensed physician of the state of California. **Unused days taken from the pool shall revert back to the district-wide leave bank.**
7. Solicitation for the bank shall be administered by NCETA.
8. ~~The Association and the District shall jointly develop all forms which are to be used for this purpose by June 1, 1995. All forms shall be forwarded to the Human Resources Department for processing.~~
9. All requests ~~for use of bank hours~~ shall be presented in writing to the Human Resources Department. Upon receipt, the department shall provide a copy of the provisions of this agreement to the applicant with a copy of this contract provision. It shall be the responsibility of the applicant to satisfy all conditions of eligibility.
10. The Director of Human Resources and the NCETA President or designee shall meet to verify employee eligibility. The NCETA representative shall not be a relative of or work at the same site as the applicant.
11. NCETA shall hold harmless and indemnify the District from any and all claims, attorneys' fees, judgments, costs or settlements arising from the administration of this article.

ARTICLE 14 - Health and Welfare Benefits:

1. **Effective January 1, 2018 the District's annual maximum contribution that the District will pay per eligible full-time employee toward employee selected medical, dental, vision care and life insurance premiums shall be \$13,000.** ~~Effective January 1, 2016 the District's annual maximum contribution per eligible full-time employee to pay insurance premiums for employee selected medical, dental, vision care and life insurance premiums shall be \$12,000. Effective January 1, 2017 the District's annual maximum contribution per eligible full-time employee to pay insurance premiums for employee selected medical, dental, vision care and life insurance premiums shall be \$12,300.~~

ARTICLE 15 – SALARIES.

1. Salaries

Effective January 1, 2018, and to resolve 2017-2018 reopener negotiations, the District shall provide a two percent (2%) on-schedule increase to the Salary Schedule. This salary increase is based on the District's commitment to hire and retain highly qualified teachers to promote student achievement, as set forth in the 2017-2018 LCAP, and which shall also be included in an enhanced provision in the 2018-2019 LCAP.

6. Compensatory Time

- A. Unit members attending the San Diego County Outdoor Education Program shall receive \$100.00 compensation per overnight stay. If service occurs during a school holiday, they will be granted equal compensatory time. The unit member and the site administrator shall mutually agree upon compensatory time usage.
- B. Unit members may be allowed compensatory time, with prior written administrative approval, for time spent on a school holiday, Saturday or Sunday supervising a required school or District sponsored activity.
- C. Leave provided by this Section cannot be accumulated from year to year.
- D. Teachers will be compensated for all work initiated by the District outside of their contracted workday and/or work year (excluding Summer School) at the following hourly rates:

\$34.00/HR: For participation in staff development, committee work, classroom preparation related to a reassignment or transfer or preschool enrollment activities.

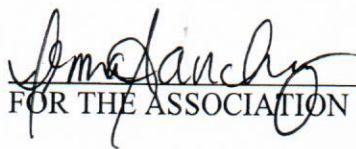
\$34.00/HR: For participation in committee work that produces a product including preparation time.

\$34.00/HR: For preparing and conducting a workshop presentation.

Hourly rate consistent with Step 1/Column 1 on the salary schedule For working in an instructional capacity with students.

Per Diem Rate: For work related to Initial Assessments and Triannual Assessments outside the regular work year including planning, preparation, analysis of scores, reports, meetings and IEP meetings

FOR THE ASSOCIATION



FOR THE ASSOCIATION



FOR THE DISTRICT

DATE

5-27-18

DATE

5-29-18

DATE

Date ratified by the Governing Board:

June 27, 2018

Agenda Item: **16.C. Approve a two percent (2%) increase on the current salary schedule for confidential, management and supervisory personnel effective January 1, 2018.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: The National City Elementary Teachers Association (NCETA) have reached a tentative agreement with the National School District which was ratified on June 4, 2018 by NCETA. Recommendation would be to include confidential, management and supervisory staff in the agreement.

Comments: The District Superintendent is recommending that the Board approve the increase on the salary schedule for the 2017-18 school year for confidential, management and supervisory personnel.

Recommended Motion: Approve a two percent (2%) increase on the current salary schedule for confidential, management and supervisory personnel effective January 1, 2018.

Financial Impact: Agreement costs: \$122,938
Additional staffing costs: \$0
Other costs: \$0
Annual Cost
General Fund

June 27, 2018

Agenda Item: **16.D. Approve job description for Information Compliance Specialist-Business Services.**

Speaker: Leticia Hernandez, Assistant Superintendent, Human Resources

Quick Summary / Abstract: Approval of this job description reflects the need for an Information Compliance Specialist in the Business Services department. The job description reflects new job functions that are needed in the department, such as ADA web compliance, Public Records Act Requests and Bond Oversight Committee work.

Comments: The job description will be a Supervisory position because of the confidential nature of the work. The position will begin on the Supervisory salary schedule, Range 41

Recommended Motion: . Approve job description for Information Compliance Specialist-Business Services.

Attachments:
Job Description: Information Compliance Specialist-Business Services

INFORMATION COMPLIANCE SPECIALIST– BUSINESS SERVICES

*This is a supervisory classified position. Class specifications are intended to present a descriptive list of the range of duties performed by the employee in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

Purpose Statement

Under general direction, performs a variety of sensitive/confidential administrative and secretarial duties in support of the Assistant Superintendent of Business Services. The job duties include administrative tasks in matters concerning confidential documents and records; assisting management in its employee-employer relations with classified and/or certificated employee unions; assists the District in its responses to unfair practices charges filed by employee labor unions and employees, including gathering responsive information; classified and certificated employee discipline matters; unfair practice charges; and information management. The employee will also assist management in coordinating information and ensuring legal requirements related to web accessibility of District web site. In addition, the employee will assist management in processing Public Records Act requests and ensures compliance of the Business Services Department records with legal and administrative requirements. The job duties of the position require a substantial amount of tact, judgment, and initiative.

Essential Functions

- Ensures records are maintained in the Business Services Department in compliance with legal and administrative requirements.
- Monitors confidential scanning projects. Copies or scans records as needed and assists with procedures to safeguard original and confidential documents and records.
- Attends Citizen Bond Oversight Committee (CBOC) meetings and performs various secretarial and administrative assistant duties for the Assistant Superintendent of Business Services (e.g., coordination/preparation of agenda, etc.) for the purpose of recording the minutes in accordance with district policy and maintaining a variety of records related to bond activities.
- Assists with Public Records Act requests including corresponding with all parties, coordinating responsive documents, preparing written cost estimates, redacting confidential information, and ensuring timelines are met.
- Coordinates website content updates with various departments and sites, ensuring web accessibility and ADA compliance.
- Supports Assistant Superintendent of Business Services for the purpose of providing assistance with administrative functions and maintaining confidentiality of issues related to negotiations.

- Assists the District in its preparation for negotiations with employee labor unions, including gathering and reviewing information as requested by the Assistant Superintendent, Business Services.
- Composes correspondence independently; prepares preliminary responses to letters, general correspondence, and inquiries of a sensitive nature, including grievances and complaints, for Administrator approval.
- Assists with processing documentation and information, scheduling, and coordination of employee discipline and other employee-employer relations.
- Prepares a variety of sensitive/confidential materials, correspondence, memoranda, reports, proposals, and other materials; composes and edits correspondence; records and prepares minutes from a variety of meetings; distributes materials as appropriate.
- Participates and assists in the administration of the Business Services Department, relieving the senior level staff of a variety of technical and administrative duties; serves frequently as a liaison between the administrators and the public, students, staff, and other campus/District officials; promotes and maintains positive staff, student, and community relations; exercises judgment, diplomacy, and discretion in handling matters of a difficult and sensitive nature.
- Supervises assigned personnel (e.g., schedules, evaluates, trains, recommends new hires, recruiting, screening, etc.) for the purpose of ensuring department functions are performed efficiently and in conformance with required regulatory standards.

Other Functions

- Assists other personnel for the purpose of supporting them in the completion of their work activities.
- Serves as a Notary Public for the district for the purpose of providing notary services in compliance with state/federal regulations.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple non-technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating standard office equipment including utilizing pertinent software applications; planning and managing projects; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math including calculation of fractions, percents and/or ratios; read a variety of manuals, write documents following prescribed formats and/or present information before groups; and solve practical problems. Specific knowledge required to satisfactorily perform the functions of the job includes: concepts of grammar and punctuation and office application software.

ABILITY is required to schedule a number of activities; often gather, collate, and/or classify data; and use basic job-related equipment. Flexibility is required to work with others under a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using standard

methods of operation. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of different types and/or purposes; and utilize job related equipment. In working with others, problem solving is required to analyze issues, create plans of action and reach solutions. Problem solving with data is moderate and with equipment is limited. Specific abilities required to satisfactorily perform the functions of the job include: communicating with diverse groups; maintaining confidentiality; meeting deadlines and schedules; setting priorities; working as part of a team; and working with detailed information/data.

Responsibility

Responsibilities include: working under limited supervision focusing primarily on results; directing other persons within a small work unit; and operating within a defined budget and/or financial guidelines. Utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to significantly impact the organization's services.

Working Environment

The usual and customary methods of performing the job's functions requires the following physical demands: occasional lifting, carrying, pushing and/or pulling; some climbing and balancing; some stooping, kneeling, crouching and/or crawling; and significant fine finger dexterity. Generally, the job requires 70% sitting, 10% walking and 20% standing. The job is performed under minimal temperature variations, a generally hazard free environment, and in a clean atmosphere.

Experience: Job related experience within specialized field with increasing levels of responsibility is required.

Education: Targeted job–related education that meets organization’s prerequisite requirements.

Required Testing

Pre-Employment Drug Screening
Pre-Employment Proficiency Test
Pre-Placement Physical Exam

Certificates & Licenses

Typing Certificate
Notary Public License

Clearances

Criminal Justice Fingerprint Clearance
Tuberculosis Clearance

Continuing Education/Training

None Specified

FLSA Status

Exempt

Approval Date

Salary Grade

Supervisory 41

June 27, 2018

Agenda Item: **17. BUSINESS SERVICES**

Agenda Item: **17.A. Approve the Estimated Actual Budget for 2017-18, and Adopt the 2018-19 Proposed Budget for all funds.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: The 2017-18 itemized revision reflects General Fund revenue and expenditure adjustments since the Second Interim Report presented to the Board on March 14, 2018. All unrestricted and restricted programs and funds have been reviewed and adjusted to reflect current priorities.

Comments: The 2018-19 General Fund Budget (Unrestricted Funds) is based upon key assumptions for both income and expenditures.

Education Code Section 42127 requires the Governing Board of each school district to adopt a budget on or before July 1 of each year. After adoption, the budget will be filed with the County Superintendent of Schools.

By August 16, the County Superintendent of Schools will approve or disapprove the adopted budget and notify the District accordingly.

The 2017-18 Estimated Actual Budget includes one-time carryover funds from the previous fiscal year. The Adopted 2018-19 Budget does not include any carryover funds.

Estimates for 2018-19 include the May Revise assumptions and the Local Control Accountability Plan recommendations.

Recommended Motion: Approve the Estimated Actual Budget for 2017-18, and Adopt the 2018-19 Proposed Budget for all funds.

Attachments:
Balances in Excess of Reserves
Exhibit B

District: National School District
CDS #: 37-68221

Adopted Budget
2018-19 Budget Attachment
Balances in Excess of Minimum Reserve Requirements

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned/unappropriated Fund Balances			
Form	Fund	2018-19 Budget	Objects 9780/9789/9790
01	General Fund/County School Service Fund	\$11,839,238	Form 01
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$0.00	Form 17
Total Assigned and Unassigned Ending Fund Balances		\$11,839,238	
District Standard Reserve Level		3%	Form 01CS Line 10B-4
Less District Minimum Reserve for Economic Uncertainties		\$2,069,519	Form 01CS Line 10B-7
Remaining Balance to Substantiate Need		\$9,769,719	

Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties

Form	Fund	2017-18 Budget	Description of Need
01	General Fund/County School Service Fund	\$398,409	Revolving Cash, Stores, Prepaid Expenses
01	General Fund/County School Service Fund	\$2,203,552	Mandated Costs Reserve
01	General Fund/County School Service Fund	\$2,670,776	Instructional Materials Reserve
01	General Fund/County School Service Fund	\$2,680,332	LCAP Carryover Reserve
01	General Fund/County School Service Fund	\$765,953	Department/Site Carryover Reserve
01	General Fund/County School Service Fund	\$1,050,697	Unassigned/Anappropriated
Total of Substantiated Needs		\$9,769,719	

Remaining Unsubstantiated Balance \$0.00 Balance should be Zero

Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide for EC 42127 (a)(2)(B) public review and discussion at its public budget hearing.

June 27, 2018

Agenda Item: **17.B. Adopt Resolution #17-18.30 for the use of Education Protection Account (EPA) funds for the 2018-19 school year.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On November 6, 2012, the voters in California voted to pass Proposition 30, The Schools and Local Public Safety Protection Act of 2012. Proposition 30 temporarily increases the states sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education and charter schools receive funds from the EPA based on their proportionate share of the statewide Local Control Funding Formula (LCFF) amount. For LCFF districts, a corresponding reduction is made to the district's state aid equal to the amount of their EPA entitlement, resulting in no increase to total funding.

Comments: Proposition 30 includes reporting requirements for school districts. Each district must report on the district website an accounting of how much money was received from the EPA and how that money was spent. The attached resolution and document show estimated funding and proposed expenditures in the amount of \$6,982,786 for 2018-19 school year. These funds are a portion of the total LCFF funding. As with the 2017-18 funding, the funds will be used to offset current expenses for teachers' salaries and benefits only.

It is important to note, the Education Protection Account (EPA) has not increased any funding to the National School District. Proposition 30 was only intended to provide more tax revenues to the state, and did not increase any funding to California Schools directly. Proposition 30 does not provide new funds for teacher salaries, but rather, limited the way we spend our existing EPA source funds to not fund administrator salaries with these dollars.

Recommended Motion: Adopt Resolution #17-18.30 for the use of Education Protection Account (EPA) funds for the 2018-19 school year.

Financial Impact: Estimated \$6,982,786
Annual cost
EPA Funds

Attachments:
Education Protection Account
Resolution #17-18.30

Expenditures through: Adopted Budget 2018-19
For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Local Control Funding Formula Sources	8010-8099	6,982,786.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		6,982,786.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	6,982,786.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		6,982,786.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

Notes:

The expenses budgeted in the Education Protection Account by the National School District are for classroom teachers salaries and benefits only.

National School District Resolution

#17-18.30

RESOLUTION FOR THE USE OF EDUCATION PROTECTION ACCOUNT (EPA) FUNDS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of National School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the National School District has determined to spend the monies received from the Education Protection Act on Classroom Teacher Salaries and Benefits.

AYES:

NOES:

ABSTAIN:

ABSENT:

[illegible]

I, Leighangela Brady, Ed.D., Secretary to the Governing Board of National School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said Board at a regular meeting thereof on the date and by the vote above stated, which resolution is on file and of record in the office of said Board.

Secretary to the Governing Board

June 27, 2018

Agenda Item: **17.C. Approve renewal of annual maintenance agreement and service contracts for 2018-2019.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Each year the administration submits an extended list of ongoing maintenance agreements and service contracts for Board approval. This list includes contracts that have been previously approved by the Governing Board, but need to be extended for one or more years. Providing a listing of contracts and agreements for approval saves the administration considerable time and effort.

Comments: Any new contracts or agreements will be brought to the Board for approval on an individual basis. Once Board approved, they are added to the "ongoing" list for Board approval at the time of budget adoption.

Recommended Motion: Approve renewal of annual maintenance agreement and service contracts for 2018-2019.

Financial Impact: See attached listing for specific information regarding each contract.

Attachments:
Annual Maintenance Agreement 2018-2019

ANNUAL MAINTENANCE AGREEMENTS 2018-2019

Contract No.		Company	Description	Term	Account Name / Information	Cost Implications	Dept.
1	CT2571	Alliant International University	Student Teacher, School Psychologist Intern Placement	Annual	No Charge	N/A	H.R.
2	CT3375	Amplified IT	Security Web Filtering	Annual	General Fund	NTE \$21,000.00	TECH
3	CT3322	Arts for Learning San Diego	Visual and Performing Arts Program for all students K-6th	Annual	Art & Music Block Grant	NTE \$90,000.00	Ed. Services
4	CT3323	Arts for Learning San Diego	Professional Development and Coaching - Enrichment Teachers	Annual	LCFF/EIA	NTE \$30,000.00	Ed. Services
5	CT3400	Aseltine School	Provide Education Programs for Spec Ed Students	Annual	Special Education Funds	\$205.57 daily	Ed. Services/Student Support Services
6	CT3418	Atkinson, Andelson, Loya, Ruud, Romo, APLC	Attorneys	Annual	General Fund	NTE \$250.00/hour	Administration
7	CT946	Azusa Pacific University	Student Teaching Agreement	Annual	No Charge	N/A	H.R.
8	MOU	California Department of Education	State Preschool	Annual	Child Development Funds	\$1,600,000.00	Ed. Services/Preschool
9	CT3376	Card Integrators Corporation	ID Printer Card Service Agreement	Annual	General Fund - Transportation	\$1,440.00	Transportation
10	MOU	Catholic Charities	Foster Grandparents - Preschool	Annual	Head Start, Quality Preschool Initiative (QPI), & State Preschool Accounts	Cost of meals per day per Foster Grandparent	Ed. Services/Preschool
11	CT2039	Chapman University	Placement of Student Teachers	Annual	No Charge	N/A	H.R.
12	CT2137	Chapman University	Counseling/Psychologist Intern	Annual	No Charge	N/A	H.R.
13	MOU	Children's Hospital	Health Services	Annual	Pupil Services Health/Psych	\$650,000.00	Ed. Services/Student Support Services
14	CT0417	Children's Hospital	Health Services - Preschool	Annual	Head Start and State Preschool Accounts	\$140,000.00	Ed. Services/Preschool
15	CT1461	Christian Heritage College	Student Teaching Agreement	Annual	No Charge	N/A	H.R.
16	CT3057	Chula Vista Alarm (CVA Security)	Electronic Alarm System Monitoring and Repair	Annual	General Fund	NTE \$6,000.00	Business
17	CT3306	City of National City	Third Grade Swim Program	Annual	LCAP Third Grade Swim Program	NTE \$50,000.00	Ed. Services
18	CT1300	CODESP	Contractual fee for participation in program	Annual	General Fund	\$2,050.00	H.R.
19	CT3004	Cox Communications	E-Rate Network Circuits	Annual	ERATE RD10	\$325,835.00	Ed. Services/TECH
20	CT3517	California School Boards Association	Online Agenda	Annual	General Fund	NTE \$9,205.00	Administration
21	CT3414	Currier & Hudson	Attorneys	Annual	General Fund	NTE \$195.00/hour	Administration
22	CT3277	Dale Scott & Company	Provide continuing disclosure services for the Measure N SEC Continuing Disclosure	Annual	General Fund	\$5,000.00	Business
23	CT3417	Dannis, Woliver, Kelley	Attorneys	Annual	General Fund	NTE \$310.00/hour	Administration

ANNUAL MAINTENANCE AGREEMENTS 2018-2019

Contract No.		Company	Description	Term	Account Name / Information	Cost Implications	Dept.
24	CT1281	Deaf Community Services	Interpreter services	Annual	Title 1 Basic Grts Low Inc & Neg	NTE \$800.00	Ed. Services/Student Support Services
25	CT3300	Document Tracking Services	Provides online templates that automatically populate needed data into SPSA, SSP, LEAP, LCAP, and SARC	Annual	General Fund - Ed Services	\$4,593.00	Ed. Services
26	CT3440	Dr. Dupre Relationships at Work	Reasonable accommodation assessment	Annual	General Fund	NTE \$10,000.00	H.R.
27	CT3051	Edupoint	Synergy Student Info System, Support & Services	Annual	General Fund - Centralized Data Process	\$57,641.00	Ed. Services
28	CT3331	Ernesto Diaz	CPR / AED / First Aid Training for Preschool Staff	Annual	HS. QPI, & State Preschool Accounts	\$5,000.00	Ed. Services/ Preschool
29	CT3193	Escuela de Musica	Provide a music enrichment program (Mariachi)	Annual	General Fund	NTE \$70,000.00	Ed. Services
30	CT3415	Fagen, Friedman & Fulfroost, LLP	Attorneys	Annual	General Fund	NTE \$275.00/hour	Administration
31	CT3156	Follett School Solutions, Inc.	Destiny Solutions Library Auto. Support & Services	Annual	General Fund	NTE \$9,000.00	Ed. Services
32	CT3136	Friendship School	Provide Education Programs for Sp Ed Students	Annual	Special Education Funds	NTE \$10,000.00	Ed. Services/Student Support Services
33	CT2631	Frontline Placement Technologies	Aesop Substitute System	Annual	General Fund	\$11,629.62	H.R.
34	CT3405	Gigakom	Network Device Warranty	Annual	General Fund	NTE \$93,000.00	Tech
35	CT3423	Huard & Associates	Communications & promotional services	Annual	General Fund	NTE \$20,000.00	Administration
36	CT3328	Illuminate	Data and Assessment Management System	Annual	LCFF/EIA Funds	NTE \$30,000.00	Ed. Services/TECH
37	CT3030	Interpreters Unlimited	Various Language Interpreters	Annual	Special Education Funds	NTE \$10,000.00	Ed. Services/Student Support Services
38	CT3365	JIVE Communications	Hosted VoIP and Business Phone Systems	Annual	General Fund	NTE \$350,000.00	Ed. Services/TECH
39	CT3042	Joanie Commons	Math Consultant	Annual	Title 1	\$20,000.00	Ed. Services
40	CT3416	Lozano Smith, LLP	Attorneys	Annual	General Fund	NTE \$295.00/hour	Administration
41	CT3449	Orange County Dept. of Education	Randon Moment Time Survey Billing	Annual	Medi-Cal Fee 4 Serv-4-5	NTE 5% of amount billed	Ed. Services/Student
42	MOU	National City Police Department	School Resource Officers	Annual	General Fund	NTE \$77,068.00	Ed. Services/Student Support Services
43	CT2076	National University	Teaching Internship Program	Annual	No Charge	N/A	H.R.
44	MOU	Neighborhood House Association	Head Start Early Education, Social and Health Services	Annual	Child Development Funds	\$1,500,000.00	Ed. Services/ Preschool
45	CT3216	NVLS Professional Services LLC	wireless, data services, record keeping, audits	Annual	ERATE RD10	NTE \$18,000.00	Ed.Services/Tech

ANNUAL MAINTENANCE AGREEMENTS 2018-2019

Contract No.		Company	Description	Term	Account Name / Information	Cost Implications	Dept.
46	MOU	Paradise Valley Hospital/Children's Medical Health Services	Provide mental health services	Annual	No Charge	N/A	Ed. Services/ Student Support Services
47	CT3311	People Admin	Human resources online product solutions (Talent Ed.)	Annual	General Fund	\$24,600.00	H.R.
48	CT2634	Point Loma Nazarene University	Student Teacher Placement	Annual	No Charge	N/A	H.R.
49	CT1294	Practi-Cal, Inc	Billing services under the LEA Medi-Cal and the MAA Programs	Annual	Medi-Cal Fee 4 Serv	15% of amount billed (LEA); 10% (MAA)	Ed. Services/Student Support Services
50	CT3135	Questys Solutions	Hosted Storage Services	Annual	General Fund	\$15,000.00	Administration
51	CT3451	Rady Children's Hospital	Student Health Services	Annual	General Fund	\$645,455.32	Administration
52	CT2912	Rady Children's Hospital/UCSD	Provide training to work with Autistic students	Annual	No Charge	N/A	Ed. Services/Student Support Services
53	MOU	San Diego Co. Supt. Of Schools	Storm Water Management Consortium	Annual	General Fund	\$4,015.00	Business
54	MOU	San Diego Co. Supt. Of Schools	After School Education and Safety Program	Annual	Revenue account	\$1,802,869.00	Ed. Services
55	CT1789	San Diego Co. Supt. Of Schools	Consulting services for the Calif. Commission on Teacher Credentialing Consortium	Annual	General Fund	\$2,500.00	H.R.
56	MOU	San Diego County Office of Education	Embedded Coaching Services	Annual	Child Development Funds	\$85,000.00	Ed. Services/ Preschool
57	CT2380	San Diego County Office of Education	Leave System Software	Annual	General Fund	\$1,411.00	Business
58	CT2831	San Diego County Office of Education	Leadership Transition	Annual	Categorical Fund	\$10,000.00	Admin.
59	CT1747	San Diego County Office of Education	Partial Audio Visual Service	Annual	General Fund	\$500.00	Ed. Services
60	MOU	San Diego County Office of Education	Marine Science Floating Lab	Annual	Categorical/Site	\$660.00 per trip	Ed. Services
61	SDCOE Transfer	San Diego County Office of Education	Fingerprint Clearinghouse	Annual	General Fund	\$800.00	H.R.
62	MOU	San Diego County Office of Education	Quality Preschool Initiative	Annual	Child Development Funds	\$350,000.00	Ed. Services/ Preschool
63	CT2823	San Diego State University	Provide School of Counseling students in classrooms	Annual	No Charge	N/A	Ed. Services/Student Support Services
64	CT2274	San Joaquin County of Education	Use of Ed Join Services	Annual	General Fund	\$831.15	H.R.
65	CT3125	Save-A-Heart	CPR / AED / First Aid Training for Staff	Annual	Pupil Services Health/Pschy	\$6,300.00	Ed. Services/Student Support Services
66	CT3268	Scanning Service Corp	Document Scanning Services	Annual	General Fund	NTE- \$35,0000.00	Admin.
67	SDCOE Transfer	School Services of California	Consulting for employee relations policies or operations	Annual	General Fund	\$499.00	H.R.
68	CT3326	Shaw HR Consulting, Inc.	Provides disability interactive process services (HR Consulting and Training)	Annual	General Fund	\$175.00/hour	H.R.

ANNUAL MAINTENANCE AGREEMENTS 2018-2019

Contract No.		Company	Description	Term	Account Name / Information	Cost Implications	Dept.
69	MOU	South Bay Community Services	Collaboration with Schools and Family Resource Center	Annual	General Fund	\$75,000	Ed. Services
70	CT3045	South Bay YMCA	After School Education and Safety Program	Annual	Before and After School Funds	NTE \$1,760,780.00	Ed. Services
71	CT1676	Southwestern Community College District	Preschool/Child Development Center Mentoring	Annual	No Charge	N/A	H.R.
72	CT3399	Specialized Therapy Services	Temporary Staff Services	Annual	Special Education Funds	NTE \$10,000.00	Ed. Services/Student Support Services
73	CT3312	Stein Education Center	Provide Education Programs for Sp Ed Students	Annual	Special Education Funds	day/student(\$248.02)	Ed. Services/Student Support Services
74	CT3324	Sweetwater Union High School District	Adult ESL Classes	Annual	LCAP Parent Involvement	\$5,000.00 for student snacks	Ed. Services
75	CT805	Trustees of the California State University	Student Teaching Agreement	Annual	No Charge	N/A	H.R.
76	CT1535	University of Northern Arizona	Student Teaching Agreement	Annual	No Charge	N/A	H.R.
77	CT1912	University of Phoenix	Student Teaching Agreement	Annual	No Charge	N/A	H.R.
78	CT2652	University of Southern California (USC)	Student Teaching Agreement	Annual	No Charge	N/A	H.R.
79	CT3143	Verizon Wireless	E-Rate Cell Phones	Annual	General Fund - Operations/Utilities	NTE \$60,0000.00	Business
80	CT2889	Wilkinson & Hadley	Annual Audit	Annual	General Fund	\$18,800.00	Business
81	CT3317	Worxtime	Mandated IRS Health Care Reporting	Annual	General Fund	\$16,000.00	Business
82	CT3424	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	Central
83	CT3425	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	El Toyon
84	CT3426	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	Ira Harbison
85	CT3427	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	Kimball
86	CT3428	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	Las Palmas
87	CT3429	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	Lincoln Acres
88	CT3430	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	Olivewood
89	CT3431	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	John Otis
90	CT3432	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	Palmer Way
91	CT3433	YMCA	Sixth Grade Camp	Annual	Site Student Activity Funds	NTE \$238.00/student	Rancho de la Nación

June 27, 2018

Agenda Item: **17.D. Discuss and authorize the Assistant Superintendent of Business Services to advertise for Bid #18-19-181 for Tree Trimming and Removal.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: This project will allow for much needed tree trimming throughout the school district. Last year, the District has approximately 600 trees in need of trimming or removal for various reasons as identified by the Maintenance, Operations, and Facilities Department.

Comments: This project is necessary for general landscaping upkeep at all school sites. Trimming addresses potential safety issues, general aesthetics, and the overall health of the trees.

Recommended Motion: Authorize the Assistant Superintendent of Business Services to advertise for Bid #18-19-181 for Tree Trimming and Removal.

Financial Impact: Approximately \$500
One time cost
General Fund

June 27, 2018

Agenda Item: **17.E. Accept gifts.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Rationale:

1. \$100.00 from Sempra Energy on behalf of Pedro Villegas to Olivewood School for school needs.
2. \$40.00 from Box Tops for Education to Palmer Way School for library materials and supplies.
3. \$500.00 from Olivewood School students to Olivewood School for field trip transportation.
4. \$400.00 from Alicia Rodriguez to Olivewood School for field trip transportation.
5. \$1,216.85 from Las Palmas PTA to Las Palmas School for field trip transportation.

Quick Summary / Abstract:

- Sempra Energy Foundation is a community partner with an interest in supporting local youth. Sempra donates to schools on behalf of Sempra employees who complete volunteer hours at those schools.
- Box Tops for Education® is one of the nation's largest school fundraising loyalty programs and has been helping schools succeed since 1996. With over 250 participating products, it is an easy way for schools to earn cash for the things they need.
- Olivewood School students support field trips and activities at Olivewood School.
- Alicia Rodriguez is a teacher at Olivewood School with an interest in supporting school activities.
- Las Palmas School PTA works throughout the year to support various programs at Las Palmas School and National School District.

Comments: National School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts are in keeping with the criteria of Board Policy 3290.

June 27, 2018

Agenda Item: **18. BOARD WORKSHOP**

Quick Summary / None
Abstract:

June 27, 2018

Agenda Item: **19. BOARD/CABINET COMMUNICATIONS**

June 27, 2018

Agenda Item: **20. ADJOURNMENT**