

EXHIBIT A

August 21, 2019

National SD

Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0420 (a)

SCHOOL PLANS/SITE COUNCILS

The Governing Board believes that comprehensive planning ~~that is aligned with the district's local control and accountability plan (LCAP)~~ is necessary at each school, in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0415 - Equity)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

Each district school ~~that participates in specified one or more state and/or federal and/or state categorical programs~~ **funded through the state's consolidated application process pursuant to Education Code 64000** shall establish a school site council in accordance with Education Code 52852 **65000-65001**, ~~and the accompanying administrative regulation to develop, review, and approve school plans. For any school that participates in specified state and/or federal categorical programs, the school site council or other schoolwide advisory committee shall consolidate the plans required for those categorical programs into a single plan for student achievement (SPSA).~~ **The school site council shall develop, approve, and annually review and update a school plan for student achievement (SPSA) which consolidates the plans required for those categorical programs into a single plan, unless otherwise prohibited by law.** (Education Code 64001)

~~For any school that participates in specified state and/or federal categorical programs, the school site council or other schoolwide advisory committee shall consolidate the plans required for those categorical programs into a single plan for student achievement (SPSA).~~ (Education Code 64001)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1431 - Waivers)

(cf. 6020 - Parent Involvement)

(cf. 6171 - Title I Programs)

(cf. 6174 - Education for English Learners)

(cf. 6190 - Evaluation of the Instructional Program)

~~As appropriate, a school may incorporate any other school program into the SPSA.~~ (Education Code 64001)

The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all **applicable** programs **included**, is based on an analysis of current practices and

student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. ~~He/she~~ **The Superintendent or designee** shall also ensure ~~that specific actions included in the district's LCAP are consistent~~ **consistency between the specific actions included in the district's local control and accountability plan and** with the strategies identified in each school's SPSA.

The Board shall, at a regularly scheduled Board meeting, review and approve each school's SPSA **and whenever there are** any ~~subsequent~~ material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. ~~The Board shall certify that, to the extent allowable under federal law, the SPSA is consistent with district local improvement plans required as a condition of receiving federal funding.~~ (Education Code 64001)

~~Whenever~~ **If** the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council ~~or committee~~. The school site council ~~or committee~~ shall then revise and resubmit the SPSA to the Board for its approval. (Education Code ~~52855~~ **64001**)

The Superintendent or designee shall ensure that school administrators and school site council members receive training on the roles and responsibilities of the **school** site council.

The SPSA may serve as the school improvement plan required when a school is identified for targeted or comprehensive support pursuant to 20 USC 6303. (Education Code 64001)

(cf. 0500 - Accountability)

Any complaint alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA may be filed with the district in accordance with the district's uniform complaint procedures pursuant to 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 64001)

(cf. 1312.3 - Uniform Complaint Procedures)

Legal Reference:

EDUCATION CODE

52-53 Designation of schools

33133 Information guide for school site councils

35147 Open meeting laws exceptions

~~41540-41544 Targeted instructional improvement block grants~~

52060-52077 Local control and accountability plan

52176 **English learner** ~~a~~Advisory committees

~~52852 School site councils~~

~~54000-54028 Educationally Disadvantaged Youth Programs~~

~~54425 Advisory committees (compensatory education)~~

56000-56867 Special education

64000 Categorical programs included in consolidated application

64001 ~~Single~~ School plan for student achievement, consolidated application programs

65000-65001 School site councils

CODE OF REGULATIONS, TITLE 5

3930-3937 Compliance plans

4600-4670 Uniform complaint procedures

11308 English learner advisory committees

UNITED STATES CODE, TITLE 20

6303 School improvement

6311 State plan

6312 Title I local educational agency plans

6314 Schoolwide programs; schoolwide program plan

6421-6472 Programs for neglected, delinquent, and at-risk children and youth

6601-6651 Teacher and Principal Training and Recruitment program

6801-7014 Limited English proficient and immigrant students

7101-7122 Student Support and Academic Enrichment Grants

7341-7355c Rural Education Initiative

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council,
February 2014

WEST ED PUBLICATIONS

California Healthy Kids Survey

California School Climate Survey

WEB SITES

California Department of Education, ~~Single Plan for Student Achievement:~~

<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>

U.S. Department of Education: <http://www.ed.gov>

WestEd: <http://www.wested.org>

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National SD

Administrative Regulation

Philosophy, Goals, Objectives, and Comprehensive Plans

SCHOOL PLANS/SITE COUNCILS

School Site Councils

Each school **that operates a program requiring the development of a school plan for student achievement (SPSA) pursuant to Education Code 64001** shall have a school site council composed of the following: (Education Code ~~52852~~ **65000**)

1. The principal **or designee**
2. **Classroom teachers at the school**, selected by the **school's classroom teachers at the school**
3. Other school personnel **who are not teachers**, selected by the **school's other personnel at the school who are not teachers**
4. ~~Parent/guardian representatives, who may include~~ Parents/guardians of students attending the school and/or **other members of the community members**, selected by **the** parents/guardians of students attending the school
5. If the school is a secondary school, students attending the school selected by other **such secondary** students

(cf. 0450 - Comprehensive Safety Plan)

Half of the school site council membership shall consist of school staff **in the categories listed in items #1-3 above**, the majority of whom shall be classroom teachers. For an elementary school site council, the remaining half shall be parents/guardians **and/or community members representatives**. For a secondary school site council, the remaining half shall be ~~equal numbers of~~ parents/guardians, **community members, and/or representatives and** students. (Education Code ~~52852~~ **65000**)

A district employee may serve as a parent/guardian representative on the school site council of the school his/her child attends, provided the employee does not work at that school. (Education Code ~~52852~~ **65000**)

The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination **and equity**.

(cf. 0415 - Equity)

~~School site councils may function on behalf of other committees in accordance with law. (Education Code 52176, 54425; 5 CCR 3932)~~

School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.

(cf. 1220 - Citizen Advisory Committees)

Single School Plan for Student Achievement

~~Any district school that shall participate in any state or federal categorical program specified in Education Code 64000, on an ongoing basis shall have a The school site council which shall develop approve and annually review and update a single plan for student achievement (SPSA) an SPSA that addresses all federal and/or state categorical programs in which the school participates pursuant to Education Code 64000. If the school does not have a school site council, these responsibilities shall be fulfilled by a schoolwide advisory group or school support group conforming to the composition requirements of the school site council listed in the section "School Site Councils" above. (Education Code 64001)~~

(cf. 1431 - Waivers)

(cf. 6020 - Parent Involvement)

(cf. 6171 - Title I Programs)

~~*(cf. 6174 - Education for English Learners)*~~

~~*(cf. 6184 - Continuation Education)*~~

The SPSA shall be developed with the review, **advice, and certification, and advice of the school English learner advisory committee, if required.** ~~any applicable school advisory committees.~~ (Education Code 64001)

~~*(cf. 6174 - Education for English Learners)*~~

~~Such groups may include; Other school and district committees, including, but are not limited to, a parent advisory committee established to review and comment on the district's local control and accountability plan (LCAP);, advisory committees established for English learner and special education programs; and Western Association of Schools and Colleges leadership teams, may also be consulted on the content of the plan.; district or school liaison teams for schools identified for program improvement; and other committees established by the school or district.~~

(cf. 0460 - Local Control and Accountability Plan)

(cf. 6190 - Evaluation of the Instructional Program)

~~The SPSA shall be aligned with the district's LCAP and school goals for improving student achievement. School goals shall be based on an analysis~~ **Before developing the content of the SPSA, the school site council shall conduct a comprehensive needs assessment pursuant to 20 USC 6314, including an analysis of verifiable state data identified pursuant to law, and consistent with the state priorities specified in Education Code 52060 and the indicators in the state accountability system. The school** may consider any other data developed by the district to measure student **achievement outcomes.** (Education Code **52062**, 64001)

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

The SPSA shall, ~~at a minimum~~ **include all of the following:** (Education Code 64001)

- ~~1. Address how funds provided to the school through specified categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by law~~
- ~~2. Identify the means of evaluating the school's progress toward accomplishing those goals~~
- ~~3. Identify how state and federal law governing the categorical programs will be implemented~~
- 1. Goals to improve student outcomes, including goals that address the needs of student groups as identified through the needs assessment**
- 2. Evidence-based strategies, actions, or services**
- 3. Proposed expenditures based on the projected resource allocation from the district to address the findings of the needs assessment, including identifying resource inequities, which may include a review of the district's budgeting, the LCAP, and school-level budgeting, if applicable**

In addition to meeting the requirements common to all applicable school plans, the SPSA shall address any content required by law for each individual categorical program in which the school participates.

~~In developing or revising the SPSA, the school site council or other schoolwide advisory group or school support group shall:~~

1. ~~Analyze student achievement data. Using measures of student academic performance, the school shall identify significant patterns of low performance in particular content areas, student groups, and/or individual students and determine which data summaries to include in the plan as most informative and relevant to school goals.~~
2. ~~Assess the effectiveness of the school's instructional program in relation to the analysis of student data.~~
3. ~~Identify a limited number of achievement goals and key improvement strategies to achieve the goals. School goals shall reflect the needs identified at the school site while aligning with goals identified in federally required district plans. The school shall specify the student group(s) on which each goal is focused, the methods or practices that will be used to reach the goal, and the criteria that will be used to determine if the goal is achieved.~~
4. ~~Define timelines, personnel responsible, proposed expenditures, and funding sources to implement the SPSA.~~

The school site council ~~or other schoolwide group~~ shall approve the proposed SPSA at a meeting for which public notice has been posted. **Whenever there are material revisions to the SPSA which affect the academic programs for students participating in applicable programs, the SPSA shall be submitted and then submit the SPSA to the Governing Board for review and approval at a regularly scheduled Board meeting.** (Education Code 35147, 64001)

The school site council ~~or other schoolwide group~~ shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the principal or designee shall evaluate results of improvement efforts and report to the Board, school site council, ~~advisory committees~~, and other interested parties regarding progress toward school goals.

The school site council ~~or other schoolwide group~~ may amend the SPSA at any time **through the same process required for the annual update of the plan.** ~~Any revisions that would substantively change the academic programs funded through the consolidated application shall be submitted to the Board for approval.~~

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National SD

Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0420.4(a)

CHARTER SCHOOL AUTHORIZATION

The Governing Board recognizes that charter schools may assist the district in offering diverse learning opportunities for students. In considering any petition to establish a charter school within the district, the Board shall give thoughtful consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

The district shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 47605)

One or more persons may submit a petition for a start-up charter school to be established within the district. ~~In addition, or for the conversion of~~ an existing district school ~~may be converted~~ to a charter school ~~when deemed beneficial by the district and community~~. (Education Code 47605, 47606, 53300)

~~The district shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 47605)~~

Any petition for a start-up charter school or conversion charter school shall include all components and signatures required by law and shall be submitted to the Board. The Superintendent or designee shall consult with legal counsel, as appropriate, regarding compliance of the charter ~~proposals~~ **petition** with legal requirements.

The Superintendent or designee may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. As needed, ~~he/she also~~ **the Superintendent or designee** may **also** meet with the petitioners to establish workable plans for technical assistance or contracted services which the district may provide to the proposed charter school.

Within 30 days of receiving a petition to establish a charter school, the Board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the district, and parents/guardians. (Education Code 47605)

(cf. 9320 - Meetings and Notices)

Within 60 days of receiving a petition, or within 90 days with mutual consent of the petitioners and the Board, the Board shall either approve or deny the request to establish the charter school. (Education Code 47605)

CHARTER SCHOOL AUTHORIZATION (continued)

BP 0420.4(b)

The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)

Approval of Petition

The Board shall approve the charter petition if doing so is consistent with sound educational practice. In granting charters, the Board shall give preference to **schools best able to demonstrate the capability to provide comprehensive learning experiences for students who are identified by the petitioner as academically low-achieving** ~~students according to standards established by the California Department of Education (CDE) under Education Code 54032.~~ (Education Code 47605)

~~The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)~~

~~(cf. 0420.42 - Charter School Renewal)~~
~~(cf. 0420.43 - Charter School Revocation)~~

The Board shall **ensure verify** that any approved charter contains adequate processes and measures for holding the school accountable for **complying with applicable law, including Education Code 47604.1, and for** fulfilling the terms of its charter. These shall include, but are not limited to, fiscal accountability systems, multiple measures for evaluating the educational program, including student outcomes aligned with state priorities as described in Education Code 52060, and regular reports to the Board.

(cf. 0420.41 - Charter School Oversight)

The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of understanding shall be annually reviewed by the Board and charter school governing body and amended as necessary.

~~The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)~~

~~(cf. 0420.42 - Charter School Renewal)~~
~~(cf. 0420.43 - Charter School Revocation)~~

It shall be the responsibility of the petitioners to provide written notice of the Board's approval and a copy of the charter to the County Superintendent of Schools, the **California Department of Education CDE**, and the State Board of Education (SBE). (Education Code 47605)

Denial of Petition

The Board shall deny any charter petition that:

- 1. Proposes to operate a charter school as or by a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization (Education Code 47604)**
- 2. ~~The Board shall deny any petition to a~~ Authorizes the conversion of a private school to a charter school. ~~(Education Code 47602)~~**
- 3. ~~The Board shall also deny any petition for a charter that p~~ Proposes to serve students in a grade level that is not served by the district, unless the petition proposes to serve students in all the grade levels served by the district. (Education Code ~~47602,~~ 47605)**

Any other charter petition shall be denied only if the Board makes written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605)

1. The charter school presents an unsound educational program for the students to be enrolled in the charter school.
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
3. The petition does not contain the number of signatures required.
4. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).
5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b).
6. The petition does not contain a declaration as to whether or not the charter school shall be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining pursuant to Government Code 3540-3549.3.

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll students with disabilities who reside outside the special education local plan area in which the district participates. (Education Code 47605.7, 47647)

(cf. 0430 - Comprehensive Local Plan for Special Education)

CHARTER SCHOOL AUTHORIZATION (continued)

BP 0420.4(d)

If the Board denies a petition, the petitioners may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to the SBE. (Education Code 47605)

Legal Reference:

EDUCATION CODE

200 *Equal rights and opportunities in state educational institutions*
220 *Nondiscrimination*
17078.52-17078.66 *Charter schools facility funding; state bond proceeds*
17280-17317 *Field Act*
17365-17374 *Field Act, fitness for occupancy*
32282 *Comprehensive safety plan*
33126 *School Accountability Report Card*
41365 *Charter school revolving loan fund*
42238.51-42238.2 *Funding for charter districts*
44237 *Criminal record summary*
44830.1 *Certificated employees, conviction of a violent or serious felony*
45122.1 *Classified employees, conviction of a violent or serious felony*
46201 *Instructional minutes*
47600-47616.7 *Charter Schools Act of 1992*
47640-47647 *Special education funding for charter schools*
47650-47652 *Funding of charter schools*
49011 *Student fees*
51745-51749.6 *Independent study*
52052 *Accountability: numerically significant student subgroups*
52060-52077 *Local control and accountability plan*
56026 *Special education*
56145-56146 *Special education services in charter schools*

CORPORATIONS CODE

5110-6910 *Nonprofit public benefit corporations*

GOVERNMENT CODE

1090-1099 *Prohibitions applicable to specified officers*

3540-3549.3 *Educational Employment Relations Act*

6250-6270 *California Public Records Act*

54950-54963 *Ralph M. Brown Act*

81000-91014 *Political Reform Act of 1974*

CODE OF REGULATIONS, TITLE 5

11700.1-11705 *Independent study*

11960-11968.5.5 *Charter schools*

CODE OF REGULATIONS, TITLE 24

~~Part 2 *California Building Standards Code*~~

UNITED STATES CODE, TITLE 20

7223-7225 *Charter schools*

COURT DECISIONS

Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986

ATTORNEY GENERAL OPINIONS

Opinion No. 11-201 (2018)

89 *Ops. Cal. Atty. Gen.* 166 (2006)

80 *Ops. Cal. Atty. Gen.* 52 (1997)

78 *Ops. Cal. Atty. Gen.* 297 (1995)

Management Resources:

CSBA PUBLICATIONS

Uncharted Waters: Recommendations for Prioritizing Student Achievement and Effective Governance in California's Charter Schools, September 2018

Charter Schools in Focus, Issue 1: Managing the Petition Review Process, Governance Brief, November 2016

Charter Schools and Board Member Responsibilities, Education Insights Legal Update Webcast, March 2016

Charter Schools: A Guide for Governance Teams, rev. February 2016

Charter School Facilities and Proposition 39: Legal Implications for School Districts, 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Sample Copy of a Memorandum of Understanding

Charter School Authorization: Guidance and Technical Assistance for Prospective Charter School Authorizers, Webinar 2014

U.S. DEPARTMENT OF EDUCATION **GUIDANCE PUBLICATIONS**

Dear Colleague Letter: Guidance Regarding the Oversight of Charter Schools Program and Regulatory Requirements, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, August 2016

Charter Schools Program: **Title V, Part B of the ESEA, Nonregulatory Guidance**, January 2014

Guidance on the Voluntary Use of Race to Achieve Diversity and Avoid Racial Isolation in Elementary and Secondary Schools, December 2011

Applying Federal Civil Rights Laws to Public Charter Schools: Questions and Answers, May 2000

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calecharters.orgccsa.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.qualitycharters.org>

U.S. Department of Education: <http://www.ed.gov>

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AR 0420.4(a)

CHARTER SCHOOL AUTHORIZATION

Petition Signatures

A petition for the establishment of a start-up charter school must be signed by either of the following: (Education Code 47605)

1. A number of parents/guardians equivalent to at least one-half of the number of students that the charter school estimates will enroll in the school for its first year of operation
2. A number of teachers equivalent to at least one-half of the total number of teachers that the charter school estimates will be employed at the school during its first year of operation

If the charter petition calls for an existing public school to be converted to a charter school, the petition must be signed by at least 50 percent of the permanent status teachers currently employed at the school. (Education Code 47605)

(cf. 4116 - Probationary/Permanent Status)

~~In circulating a petition, the petitioners~~ **Any petition circulated to collect signatures** shall include a prominent statement explaining that a parent/guardian's signature means that the parent/guardian is meaningfully interested in having ~~his/her~~ **a** child attend the charter school or, in the case of a teacher's signature, that the teacher is meaningfully interested in teaching at the charter school. The proposed charter shall be attached to the petition. (Education Code 47605)

Advisory Committee

~~At his/her discretion, the~~ **The** Superintendent or designee may establish a staff advisory committee to evaluate the completeness of a charter petition based on the requirements in Education Code 47605 and to identify any concerns that should be addressed by the petitioners.

(cf. 2230 - Representative and Deliberative Groups)

Components of Charter Petition

The charter petition shall include affirmations that the charter school will be nonsectarian in its programs, admission policies, employment practices, and operations; **will** not charge tuition; and **will** not discriminate against a student on the basis of characteristics listed in Education Code 220. ~~It~~ **The petition** shall also contain reasonably comprehensive descriptions of: (Education Code 47605, ~~47611.5~~)

1. The educational program of the proposed school, designed, among other things, to identify those whom the school is attempting to educate, what it means to be an "educated person" in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling students to become self-motivated, competent, and lifelong learners.

The petition shall include a description of **the charter school's** annual goals for all students and for each numerically significant subgroup of students identified pursuant to Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. These goals shall be aligned with the state priorities listed in Education Code 52060 that apply to the grade levels served or the nature of the program operated by the charter school. The petition also shall describe specific annual actions to achieve those goals. The petition may identify additional priorities established for the proposed school, goals aligned with those priorities, and specific annual actions to achieve those goals.

(cf. 0420.41 - Charter School Oversight)

(cf. 0460 - Local Control and Accountability Plan)

If the proposed **charter** school will serve high school students, the petition shall describe the manner in which the school will inform parents/guardians about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by the charter school that are accredited by the Western Association of Schools and Colleges may be considered transferable, and courses approved by the University of California or the California State University as creditable under the "a-g" admissions criteria may be considered to meet college entrance requirements.

2. The measurable student outcomes identified for use by the charter school. *Student outcomes* means the extent to which all students of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school's educational program, including outcomes that address increases in student academic achievement both schoolwide and for each numerically significant subgroup of students served by the charter school. The student outcomes shall align with the state priorities identified in Education Code 52060 that apply for the grade levels served or the nature of the program operated by the charter school.
3. The method by which student progress in meeting the identified student outcomes is to be measured. To the extent practicable, the method for measuring student outcomes for state priorities shall be consistent with the way information is reported on a school accountability report card.

(cf. 0510 - School Accountability Report Card)

4. The governance structure of the **charter** school, including, but not limited to, the process to be followed by the school to ensure parent/guardian involvement.

5. The qualifications to be met by individuals to be employed by the **charter** school.
6. The procedures that the **charter** school will follow to ensure the health and safety of students and staff, including the **following** requirements **that:**
 - a. **E**each **charter** school employee **shall** furnish the school with a criminal record summary as described in Education Code 44237.
 - b. **The charter school shall develop a school safety plan which includes the topics listed in Education Code 32282(a)(2)(A)-(H) and procedures for conducting tactical responses to criminal incidents.**
 - c. **The charter school's safety plan shall be reviewed and updated by March 1 each year.**
7. The means by which the **charter** school will achieve a racial and ethnic balance among its students that is reflective of the general population residing within the district's territorial jurisdiction.
8. The charter school's student admission policy. The petition shall, in accordance with Education Code 47605(d), specify procedures for determining enrollment when the number of applicants exceeds the school's capacity, including requirements for the use of a public random drawing, admission preferences, and priority order of preferences as required by law and subject to **Governing** Board approval.
9. The manner in which annual, independent financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the Board's satisfaction.
10. The procedures by which students can be suspended or expelled for disciplinary reasons or otherwise involuntarily removed for any reason, including an explanation of how the charter school will comply with federal and state constitutional procedural and substantive due process requirements as specified in Education Code 47605(b). Such procedures shall also include processes by which the charter school will notify the superintendent of a district and request to be notified by a district about a student when the circumstances specified in Education Code 47605(d) exist.
11. The manner by which staff members of the charter school will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or federal social security.
12. The public school attendance alternatives for students residing within the district who choose to not attend the charter school.

13. A description of the rights of any district employee upon leaving district employment to work in the charter school and of any rights of return to the district after employment at the charter school.
14. The procedures to be followed by the charter school and the Board to resolve disputes relating to charter provisions.
15. A declaration as to whether or not the charter school **shall will** be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining under Government Code 3540-3549.3.
16. **Consistent with 5 CCR 11962, the** The procedures to be used if the charter school closes, including, but not limited to: **(5 CCR 11962)**
 - a. Designation of a responsible entity to conduct closure-related activities
 - b. Notification to parents/guardians, the Board, the county office of education, the special education local plan area in which the **charter** school participates, the retirement systems in which the school's employees participate, and the California Department of Education, providing at least the following information:
 - (1) The effective date of the closure
 - (2) The name(s) and contact information of the person(s) to whom reasonable inquiries may be made regarding the closure
 - (3) The students' districts of residence
 - (4) The manner in which parents/guardians may obtain copies of student records, including specific information on completed courses and credits that meet graduation requirements
 - c. Provision of a list of students at each grade level, the classes they have completed, and their districts of residence to the responsible entity designated in accordance with item #16a above
 - d. Transfer and maintenance of all student records, all state assessment results, and any special education records to the custody of the responsible entity designated in accordance with item #16a above, except for records and/or assessment results that the charter may require to be transferred to a different entity
 - e. Transfer and maintenance of personnel records in accordance with applicable law

- f. Completion of an independent final audit within six months after the closure of the **charter** school that includes an accounting of all financial assets and liabilities pursuant to 5 CCR 11962 and an assessment of the disposition of any restricted funds received by or due to the school
- g. Disposal of any net assets remaining after all liabilities of the **charter** school have been paid or otherwise addressed pursuant to 5 CCR 11962
- h. Completion and filing of any annual reports required pursuant to Education Code 47604.33
- i. Identification of funding for the activities identified in item #16a-h above

Charter school petitioners shall provide information to the Board regarding the proposed operation and potential effects of the school, including, but not limited to: (Education Code 47605)

- 1. The facilities to be used by the **charter** school, including where the school intends to locate
(*cf. 7160 - Charter School Facilities*)
- 2. The manner in which administrative services of the **charter** school are to be provided
- 3. Potential civil liability effects, if any, upon the **charter** school and district
- 4. Financial statements that include a proposed first-year operational budget, including start-up costs and cash-flow and financial projections for the first three years of operation

Location of Charter School

Unless otherwise exempted by law, the charter petition shall identify a single charter school that will operate within the geographic boundaries of the district. A charter school may propose to operate at multiple sites within the district as long as each location is identified in the petition. (Education Code 47605, 47605.1)

A charter school that is unable to locate within the district's jurisdictional boundaries may establish one site outside district boundaries but within the county, provided that: (Education Code 47605, 47605.1)

- 1. The district is notified prior to approval of the petition.
- 2. The County Superintendent of Schools and Superintendent of Public Instruction are notified before the charter school begins operations.

3. The charter school has attempted to locate a single site or facility to house the entire program but such a facility or site is unavailable in the area in which the school chooses to locate, or the site is needed for temporary use during a construction or expansion project.

A charter school may establish and locate a resource center, meeting space, or other satellite facility in an adjacent county if both of the following conditions are met: (Education Code 47605.1)

1. The facility is used exclusively for the educational support of students who are enrolled in nonclassroom-based independent study of the charter school.
2. The charter school provides its primary educational services in, and a majority of the students it serves are residents of, the county in which the school is authorized.

(10/15 12/17) 5/19

National SD

Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0420.41(a)

CHARTER SCHOOL OVERSIGHT

The Governing Board recognizes its ongoing responsibility to oversee that any charter school **authorized by** the Board ~~has authorized~~ is successfully fulfilling the terms of its charter and is providing a high-quality educational program for students enrolled in the charter school.

(cf. 0420.4 - Charter School Authorization)
(cf. 0500 - Accountability)

The Superintendent or designee shall identify at least one staff member to serve as a contact person for each charter school authorized by the Board. (Education Code 47604.32)

The ~~Board and Superintendent or designee~~ ~~may inspect or observe any part of the charter school at any time.~~ The Superintendent or designee shall visit each charter school at least annually **and** ~~may inspect or observe any part of the charter school at any time.~~ (Education Code 47604.32, 47607)

The Superintendent or designee shall attend meetings of the charter school ~~board~~ **governing body** whenever possible and shall periodically meet with a representative of the charter school.

Waivers

If the charter school wishes to request a general waiver of any state law or regulation applicable to it, it shall request that the district submit a general waiver request to the State Board of Education (SBE) on its behalf. Upon approval of the Board, the Superintendent or designee shall submit such a waiver request to the SBE on behalf of the charter school.

(cf. 1431 - Waivers)

Provision of District Services

The charter school may purchase administrative or other services from the district or any other source. (Education Code 47613)

Whenever the district agrees to provide administrative or support services, the district and charter school shall develop a memorandum of understanding which clarifies the financial and operational agreements between the district and charter school.

At the request of a charter school, the Superintendent or designee shall create and submit any reports required by the State Teachers' Retirement System or Public Employees' Retirement

System on behalf of the charter school. The district may charge the charter school for the actual costs of the reporting services, but shall not require the charter school to purchase payroll processing services from the district as a condition for creating and submitting these reports. (Education Code 47611.3)

Material Revisions to Charter

Material revisions to a charter may only be made with Board approval. Material revisions shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605 and shall include, but not be limited to, a reasonably comprehensive description of any new requirement for charter schools enacted into law after the charter was originally granted or last renewed. (Education Code 47607)

If an approved charter school proposes to establish or move operations to one or more additional sites, the charter school shall request a material revision to its charter and shall notify the Board of those additional locations. The Board shall consider approval of the additional locations at an open meeting. (Education Code 47605)

The Board shall have the authority to determine whether a proposed change in charter school operations constitutes a material revision of the approved charter.

Monitoring Charter School Performance

The Superintendent or designee shall monitor the charter school to determine whether it complies with all legal requirements applicable to charter schools, including making all reports required of charter schools in accordance with Education Code 47604.32. Any violations of law shall be reported to the Board.

The Board shall monitor ~~each the~~ charter school to determine whether it is achieving, ~~both schoolwide and for all groups of students served by the school,~~ the measurable student outcomes set forth in the charter, **both schoolwide and for each numerically significant student subgroup served by the school, as defined in Education Code 52052.** This determination shall be based on the measures specified in the approved charter **petition and any applicable memorandum of understanding,** and on the charter school's annual review and assessment of its progress toward the goals and actions identified in its local control and accountability plan (LCAP), **as reported in the California School Dashboard.**

The Board shall monitor the fiscal condition of the charter school based on any financial information obtained from the charter school, including, but not limited to, the charter school's preliminary budget, annual update of the **charter** school's LCAP, first and second interim financial reports, and final unaudited report for the full prior year. (Education Code 47604.32, 47604.33, 47606.5)

The district may charge up to one percent of a charter school's revenue for the actual costs of supervisory oversight of the school. However, if the district is able to provide substantially rent-

free facilities to the charter school, the district may charge up to three percent of the charter school's revenue for actual costs of supervisorial oversight or, if the facility is provided under Education Code 47614, the pro-rata share facilities costs calculated pursuant to 5 CCR 11969.7. If the district charges the pro-rata share, it may also charge one percent of the charter school's revenue in oversight fees. (Education Code 47613)

(cf. 7160 - Charter School Facilities)

Technical Assistance/Intervention

If, in three out of four consecutive school years, a charter school fails to improve outcomes for three or more **numerically significant** student subgroups ~~identified in Education Code 52052~~, or for all of the student subgroups if the school has fewer than three **subgroups**, in regard to one or more state or school priorities identified in the charter, the district: (Education Code 47607.3)

1. Shall provide technical assistance to the charter school ~~using an evaluation rubric adopted by the SBE pursuant to Education Code 52064.5~~ **based on the California School Dashboard**
2. May request that the Superintendent of Public Instruction (SPI), with SBE approval, assign the California Collaborative for Educational Excellence to provide advice and assistance to the charter school pursuant to Education Code 52074

~~If a charter school receiving federal Title I funding has been identified for program improvement, it shall implement improvement strategies in accordance with its existing school improvement plan.~~

~~*(cf. 0520.2 - Title I Program Improvement Schools)*~~

In accordance with law, the Board may deny a charter school's renewal petition or may revoke a charter based on the charter school's poor performance, especially with regard to the academic achievement of all numerically significant subgroups of students served by the charter school.

(cf. 0420.42 - Charter School Renewal)

(cf. 0420.43 - Charter School Revocation)

Complaints

Each charter school shall establish and maintain policies and procedures to enable any person to file a complaint, in accordance with the uniform complaint procedures as specified in 5 CCR 4600-~~4687~~**4670**, alleging the school's noncompliance with Education Code 47606.5 or 47607.3. (Education Code 52075)

(cf. 1312.3 - Uniform Complaint Procedures)

A complainant who is not satisfied with the decision may appeal the decision to the SPI. (Education Code 52075)

If the charter school finds merit in the complaint or the SPI finds merit in an appeal, a remedy shall be provided to all affected students and parents/guardians. (Education Code 52075)

School Closure

In the event that the Board revokes or denies renewal of a charter or the **charter** school ceases operation for any reason, the Superintendent or designee shall, when applicable in accordance with the charter and/or a memorandum of understanding, provide assistance to facilitate the transfer of the charter school's former students and to finalize financial reporting and close-out.

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, if renewal of the charter is denied, the charter is revoked, or the charter school will cease operation for any reason.

Such notification shall include, but not be limited to, a description of the circumstances of the closure, the effective date of the closure, and the location of student and personnel records. (Education Code 47604.32; 5 CCR 11962.1)

Legal Reference:

EDUCATION CODE

215 *Suicide prevention policy*

215.5 Suicide prevention hotline contact information on student identification cards

220 *Nondiscrimination*

221.61 *Posting of Title IX information on web site*

221.9 *Sex equity in competitive athletics*

222 *Lactation accommodations for students*

222.5 Pregnant and parenting students, notification of rights

234.4 Mandated policy on bullying prevention

234.7 *Student protections relating to immigration and citizenship status*

17070.10-17079.30 Leroy F. Greene School Facilities Act

17280-17317 *Field Act*

17365-17374 *Field Act, fitness for occupancy*

32282 Comprehensive safety plan

32283.5 Online training on bullying prevention

33479-33479.9 *The Eric Parades Sudden Cardiac Arrest Prevention Act*

35179.4-35179.6 Interscholastic athletic programs, safety

35183.1 Graduation ceremonies; tribal regalia or recognized object of religious/cultural significance

35330 *Field trips and excursions; student fees*

38080-38086 *School meals*

39831.3 *Transportation safety plan*

39843 *Disciplinary action against bus driver; report to Department of Motor Vehicles*

41024 Report of expenditure of state facility funds

42100 *Annual statement of receipts and expenditures*

44030.5 *Reporting change in employment status due to alleged misconduct*

44237 *Criminal record summary*

44691 *Information on detection of child abuse*

CHARTER SCHOOL OVERSIGHT (continued)

BP 0420.41(e)

Legal Reference: (continued)

EDUCATION CODE (continued)

44830.1 *Certificated employees, conviction of a violent or serious felony*

45122.1 *Classified employees, conviction of a violent or serious felony*

45125.1 *Fingerprinting; employees of contracting entity*

46015 Accommodations for pregnant and parenting students; parental leave

47600-47616.7 *Charter Schools Act of 1992*

47634.2 *Nonclassroom-based instruction*

47640-47647 *Special education funding for charter schools*

47651 Apportionment of funds, charter schools

48000 *Minimum age of admission for kindergarten; transitional kindergarten*

48010-48011 *Minimum age of admission (first grade)*

48206.3-48208 Students with temporary disabilities; individual instruction

48850-48859 *Educational placement of foster youth and homeless students*

48907 *Students' exercise of free expression; rules and regulations*

48950 *Student speech and other communication*

49005-49006.4 Seclusion and restraint

49011 *Student fees*

49014 Public School Fair Debt Collection Act

49061 *Student records*

49073.2 Privacy of student and parent/guardian personal information

49076.7 *Student records; data privacy; Social Security numbers*

49110 *Authority to ~~of~~ issue work permits*

49381 Human trafficking prevention

49414 *Epinephrine auto-injectors*

49414.3 *Administration of opioid antagonist*

49428 Notification of mental health services

49430-49434 *The Pupil Nutrition, Health, and Achievement Act of 2001, especially:*

49431.9 *Advertisement of non-nutritious foods*

49475 *Health and safety, concussions and head injuries*

49557.5 *Child Hunger Prevention and Fair Treatment Act of 2017*

49564 *Meals for needy students*

51224.7 *Mathematics placement policy*

51225.1-51225.2 Exemption from local graduation requirements; acceptance of coursework

51225.6 *Instruction in cardiopulmonary resuscitation*

51513 *Diploma of graduation, without passage of high school exit examination*

51745-51749.3-6 *Independent study*

51930-51939 California Healthy Youth Act

52052 *Accountability; numerically significant student subgroups*

52060-52077 *Local control and accountability plans*

52075 *Uniform complaint procedures*

56026 *Special education*

56145-56146 *Special education services in charter schools*

60600-60649 *Assessment of academic achievement*

64000 Categorical programs included in consolidated application

64001 School plan for student achievement, consolidated application programs

65000-65001 School site councils

69432.9-69432.92 *Cal Grant program; notification of grade point average and high school graduation*

Legal Reference continued: (see next page)

CHARTER SCHOOL OVERSIGHT (continued)

BP 0420.41(f)

Legal Reference: (continued)

CORPORATIONS CODE

5110-6910 Nonprofit public benefit corporations

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers

3540-3549.3 Educational Employment Relations Act

6250-6270 California Public Records Act

54950-54963 Ralph M. Brown Act

81000-91014 Political Reform Act of 1974

HEALTH AND SAFETY CODE

104420 Tobacco Use Prevention Education grant program

104559 Tobacco-free schools

LABOR CODE

1198.5 Personnel records related to performance and grievance

PENAL CODE

667.5 Definition of violent felony

1192.7 Definition of serious felony

VEHICLE CODE

28160 Child safety alert system

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

Article 16, Section 8.5 Public finance; school accountability report card

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

11700.1-11705 Independent study

11960-11969 Charter schools

CODE OF REGULATIONS, TITLE 24

101 et seq. California Building Standards Code

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972; discrimination based on sex

6311 State plan

7221-7221j Charter schools

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

CODE OF FEDERAL REGULATIONS, TITLE 34

200.1-200.78 Accountability

COURT DECISIONS

Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986

ATTORNEY GENERAL OPINIONS

Opinion No. 11-201 (2018)

89 Ops.Cal.Atty.Gen. 166 (2006)

80 Ops.Cal.Atty.Gen. 52 (1997)

78 Ops.Cal.Atty.Gen. 297 (1995)

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Student v. Horizon Instructional Systems Charter School, (2012) OAH Case No. 2011060763

Management Resources: (see next page)

Management Resources:

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Uncharted Waters: Recommendations for Prioritizing Student Achievement and Effective Governance in California's Charter Schools, September 2018

Charter Schools in Focus, Issue 2: Ensuring Effective Oversight, Governance Brief, October 2017

Charter Schools: A Guide for Governance Teams, rev. 2016

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Model Youth Suicide Prevention Policy, May 2017

Every Student Succeeds Act 2016-17 School Year Transition Plan, April 2016

California School Accounting Manual

Sample Copy of a Memorandum of Understanding

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 201317-01, July 28, 2017

Special Education and Charter Schools: Questions and Answers, September 10, 2002

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Charter Schools Program: Title V, Part B of the ESEA, April 2011January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calcharters.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.qualitycharters.org>

U.S. Department of Education: <http://www.ed.gov>

National SD

Exhibit

Philosophy, Goals, Objectives, and Comprehensive Plans

E 0420.41(a)

CHARTER SCHOOL OVERSIGHT

REQUIREMENTS FOR CHARTER SCHOOLS

A charter schools shall be subject to the terms of their its charters; any memorandum of understanding **between the school and the district Governing Board** ~~with their chartering authority;~~ the state and federal constitutions; applicable federal laws; and state laws that apply to governmental agencies in general; ~~such as the Brown Act requirements in Government Code 54950-54963 and the conflict of interest laws in Government Code 1090-1099 and 87100-91014~~ and other legal requirements that are expressly applicable to charter schools, including, but not limited to, requirements that each charter school **or the entity managing the charter school:**

Governance

1. **Comply with the Ralph M. Brown Act (Government Code 54950-54963), California Public Records Act (Government Code 6250-6270), conflict of interest laws (Government Code 1090-1099), and Political Reform Act (Government Code 81000-91014), including the adoption of a conflict of interest code pursuant to Government Code 87300 (Education Code 47604.1)**
2. **Except as otherwise authorized by Government Code 54954, hold the meetings of its governing body within the physical boundaries of the county in which the charter school is located or, if a nonclassroom-based charter school that does not have a facility or operates one or more resource centers, hold governing body meetings within the physical boundaries of the county in which the greatest number of students enrolled in the charter school reside. In addition, a two-way teleconference location shall be established at the school site and/or resource center, as applicable. (Education Code 47604.1)**

Operations

3. **Not be operated as, or be operated by, a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization (Education Code 47604)**
4. **Be nonsectarian in its programs, admission policies, employment practices, and all other operations (Education Code 47605)**

Admission/Enrollment

5. Adhere to all laws establishing the minimum age for public school attendance (Education Code 47610)
6. Serve students who are California residents and who, if over 19 years of age, are continuously enrolled in a public school and making "satisfactory progress" toward a high school diploma as defined in 5 CCR 11965 (Education Code 47612)
7. Serve students with disabilities in the same manner as such students are served in other district schools (Education Code 47646, 56145)
8. Admit all students who wish to attend the **charter** school, according to the following criteria and procedures:
 - a. Admission to the charter school shall not be determined according to the student's or parent/guardian's place of residence within the state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within **the that** school's former attendance area. (Education Code 47605)

If a charter school will be physically located in a public elementary school attendance area in which 50 percent or more of the student enrollment is eligible for free or reduced-price meals, it may also establish an admission preference for students who are currently enrolled in **the that** public elementary school and for students who reside in the public school attendance area. (Education Code 47605.3)
 - b. If the number of students who wish to attend the charter school exceeds the school's capacity, attendance shall be determined by a public random drawing, with preference extended to students currently attending the charter school and students who reside in the district, except as provided for in Education Code 47614.5. (Education Code 47605)
 - c. Other admission preferences may be permitted by the **Governing** Board of the district on an individual school basis consistent with law. (Education Code 47605)
9. Immediately enroll a homeless student, except where such enrollment would conflict with Education Code 47605(d) (Education Code 48850; 42 USC 11431-11435)
10. Comply with the requirements of Education Code 48850-48859 regarding the enrollment and placement of foster youth (Education Code 48853.5, 48859)

- 11. Allow a student who is enrolled in the charter school but receiving individual instruction at home or a hospital due to a temporary disability to return to the charter school when well enough to do so, provided the student returns during the school year in which the individual instruction was initiated (Education Code 48207.3)**

Nondiscrimination

- 2.12.** Not discriminate against any student on the basis of the characteristics listed in Education Code 220 (Education Code 47605)
- 30.13.** Adopt policy that is consistent with the model policy developed by the California Attorney General addressing the **charter** school's response to immigration enforcement, notify parents/guardians of their children's right to a free public education regardless of immigration status or religious beliefs, prohibit the collection of information or documents regarding the immigration status of students or their family members, and fulfill other requirements of Education Code 234.7
- 45.14.** Post specified information related to the prohibition against discrimination under Title IX of the Education Amendments of 1972 in a prominent and conspicuous location on the school web site or on the web site of the charter operator (Education Code 221.61)
- 25.15.** If the **charter** school offers competitive athletics, annually post on the school's web site or on the web site of the charter operator the total enrollment of the school classified by gender, the number of students who participate in competitive athletics classified by gender, and the number of boys' and girls' teams classified by sport and by competition level (Education Code 221.9)
- 37.16.** Provide **specified accommodations to pregnant and parenting students, including, but not limited to, the provision of parental leave and** reasonable accommodations on campus to a lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. **The charter school shall notify pregnant and parenting students and parents/guardians of the rights and options available to pregnant and parenting students. (Education Code 222, 222.5, 46015)**
- 46.17.** If a direct-funded charter school, adopt and implement uniform complaint procedures to resolve complaints of unlawful discrimination or alleged violation of a state or federal law or regulation governing educational programs, in accordance with 5 CCR 4600-4670 (5 CCR 4600)

Tuition and Fees

- 3.18.** Not charge tuition (Education Code 47605)

- 4.19.** Not charge student fees for any activity that is an integral component of the educational program, except as authorized by those Education Code provisions that explicitly apply to charter schools
- 20.** Not bill, nor take any negative action against, a student or former student for a debt owed to the charter school. The school shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of a student or former student before pursuing payment of the debt and shall provide a receipt to the parent/guardian for each payment made to the school. (Education Code 49014)

School Plans

- 21.** Adopt a local control and accountability plan (LCAP) and update the plan by ~~By~~ July 1 each year, ~~an update of the school's goals and the actions to achieve those goals as identified in the charter, developed using the local control and accountability plan~~ in consultation with specified stakeholders and using the template adopted by the State Board of Education (SBE). To the extent practicable, data shall be reported in a manner consistent with how information is reported on a school accountability report card the California School Dashboard. As part of the LCAP adoption and annual update to the LCAP, the governing body of the charter school shall separately adopt a local control funding formula budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the school's budget. (Education Code 47604.33, 47606.5, 52064, 52064.1)
- 22.** If the charter school applies for federal and/or state categorical program funding through the state's consolidated application, establish a school site council to develop and annually review a school plan for student achievement, unless the school chooses to use its LCAP for this purpose (Education Code 64000-64001, 65000-65001)
- 23.** Develop a comprehensive safety plan in accordance with Education Code 32282 and review and update the plan by March 1 each year (Education Code 47605)
- 35:24.** Develop a transportation safety plan that includes procedures to ensure that a student is not left unattended on a school bus, student activity bus, youth bus, or child care motor vehicle and procedures ~~and standards~~ for designating an adult chaperone, other than the driver, to accompany students on a school activity bus. In addition, ensure that each school bus, student activity bus, youth bus, or child care motor vehicle is equipped with a child safety alert system that requires the driver to either manually contact or scan the device, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting, unless the student activity bus is exempted by law. (Education Code 39831.3; Vehicle Code 28160)

Curriculum and Instruction

- 22.25.** Offer at least the number of instructional minutes required by law for the grade levels provided by the charter school (Education Code 47612.5)
- 11.26.** If the **charter** school offers a kindergarten program, ~~it (Education Code 48000) also~~ offer a transitional kindergarten ~~(TK)~~ program to students whose fifth birthday is from September 2 through December 2 (Education Code 48000)
- ~~b. Ensure that any credentialed teacher first assigned to teach a TK class after July 1, 2015 meets the qualifications specified in Education Code 48000 by August 1, 2020~~
- 19.27.** If the **charter** school serves students in grade 9, adopt a fair, objective, and transparent mathematics placement policy with specified components (Education Code 51224.7)
- 28.** If the charter school serves students in any of grades 7-12, provide comprehensive sexual health education and human immunodeficiency virus (HIV) prevention education at least once in junior high or middle school and once in high school, beginning in the 2019-2020 school year (Education Code 51931, 51934)
- 29.** If the charter school serves students in any of grades 6-12, identify and implement methods of informing parents/guardians of human trafficking prevention resources by January 1, 2020 (Education Code 49381)
- 23.30.** If the **charter** school provides independent study, meet the requirements of Education Code 51745-51749.36, except that the school may be allowed to offer courses required for graduation solely through independent study as an exception to Education Code 51745(e) (Education Code 47612.5, 51747.3; 5 CCR 11705)
- 20.31.** Meet all statewide standards and conduct any statewide assessments applicable to noncharter public schools (Education Code 47605, 47612.5, 60605)

High School Graduation

- 32.** Exempt a foster youth, homeless student, former juvenile court school student, child of a military family, or migrant student who transfers between schools after the second year of high school, or a student participating in a newcomer program for newly immigrant students in grades 11-12, from any graduation requirements established by the charter school that exceed state requirements, unless the school determines that the student is reasonably able to complete the requirements by the end of the fourth year of high school (Education Code 51225.1, 51225.2)

21.33. Grant a high school diploma to any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination (Education Code 51413)

34. Allow a student to wear traditional tribal regalia or recognized objects of religious or cultural significance as an adornment at school graduation ceremonies, unless the charter school determines that an item is likely to cause a substantial disruption of, or material interference with, the ceremony (Education Code 35183.1)

Student Expression

29.35. Provide students the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications (Education Code 48907, 48950)

Staffing

12.36. Require its teachers to hold a certificate, permit, or other document issued by the Commission on Teacher Credentialing (CTC) equivalent to that which a teacher in other public schools would be required to hold (Education Code 47605)

14.37. Not hire any person who has been convicted of a violent or serious felony except as otherwise provided by law, and, if the **charter** school contracts with an entity for specified services, verify that any employee of that entity who will have contact with students has had a criminal background check (Education Code 44830.1, 45122.1, 45125.1)

15.38. Report to the CTC any change in a certificated employee's employment status (dismissal, nonreelection, resignation, suspension, unpaid administrative leave for more than 10 days, retirement, or other decision not to employ or reemploy) as a result of an allegation of misconduct or while an allegation of misconduct is pending (Education Code 44030.5)

16.39. Meet the requirements of Education Code 47611 regarding the State Teachers' Retirement System (Education Code 47610)

17.40. Meet the requirements of Government Code 3540-3549.3 related to collective bargaining in public education employment (Education Code 47611.5)

Parent/Guardian Involvement

27.41. On a regular basis, consult with parents/guardians and teachers regarding the **charter** school's educational programs (Education Code 47605)

- 28.42.** Notify parents/guardians of applicant students and currently enrolled students that parental involvement is not a requirement for acceptance to, or continued enrollment at, the charter school (Education Code 47605)

Nutrition

- 43.** Beginning with the 2019-2020 school year, provide each eligible student with one nutritionally adequate free or reduced-price meal during each school day, except as provided for a charter school that offers nonclassroom-based instruction (Education Code 47613.5)

- 40.44.** If the **charter** school participates in the National School Lunch and/or Breakfast program, not promote any food or beverage during the school day that does not comply with state nutritional standards pursuant to Education Code 49430-49434, and not participate in a corporate incentive program that offers free or discounted non-nutritious foods or beverages as rewards for students who reach certain academic goals (Education Code 49431.9)

- 41.45.** If the **charter** school participates in the National School Lunch and/or Breakfast program, notify parents/guardians within 10 days of their child's meal account reaching a negative balance; ensure that a student with unpaid school meal fees is not shamed, treated differently, or served a meal that differs from other students; and prohibit student discipline from resulting in the denial or delay of a nutritionally adequate meal (Education Code 49557.5)

- 42.46.** If the **charter** school participates in the National School Lunch and/or Breakfast program and is a very high poverty school, as defined, apply to the California Department of Education (CDE) to provide lunch and/or breakfast free of charge to all students under a federal universal service provision (Education Code 49564)

Student Health

- 18.47.** If the **charter** school serves students in grades 7-12, adopt a policy on suicide prevention, intervention, and postvention with specified components, **review the policy at least every five years, and, if the school issues student identification cards, print the telephone number of the National Suicide Prevention Lifeline on those cards** (Education Code 215, 215.5)

- 48.** Notify students and parents/guardians at least twice during the school year on how to initiate access to available student mental health services on campus or in the community (Education Code 49428)

- 13.49.** Provide annual training on child abuse and neglect reporting requirements to employees and persons working on the **charter** school's behalf who are mandated reporters, within the first six weeks of each school year or within six weeks of employment (Education Code 44691)
- 26.50.** If the **charter** school offers an athletic program, annually provide information sheets about concussions/head injuries and sudden cardiac arrest to athletes and their parents/guardians, which must be signed and returned to the school before the athlete initiates practice or competition. In the event that an athlete is suspected of sustaining a concussion or head injury, passes out, or faints during or immediately after participation in an athletic activity, **he/she the student** shall be immediately removed from the activity for the remainder of the day and shall not be permitted to return to the activity until **he/she the student** is evaluated by a licensed health care provider and receives written clearance to do so. (Education Code 33479-33479.5, 49475)
- 51.** **If the charter school offers an interscholastic athletic program, develop and post a written emergency action plan that describes procedures to be followed in the event of sudden cardiac arrest and other medical emergencies, acquire at least one automated external defibrillator (AED) for the school, and make the AED available at on-campus athletic activities or events (Education Code 35179.4, 35179.6)**
- 38.52.** ~~Ensure the availability and proper use of~~ **Provide school nurses or other voluntary, trained personnel with** emergency epinephrine auto-injectors **of the type required pursuant to Education Code 49414 by:** (Education Code 49414)
- ~~a. Providing school nurses or other voluntary, trained personnel with at least one regular and one junior device for elementary schools and, for secondary schools, one regular device if there are no students who require a junior device~~
 - ~~b. Distributing a notice at least once per school year to all staff requesting volunteers and describing the training that volunteers will receive~~
 - ~~c. Providing defense and indemnification to volunteers for any and all civil liability from such administration~~
- 39.53.** If the **charter** school chooses to make an opioid antagonist available to persons suffering, or reasonably believed to be suffering, from an opioid overdose, comply with the requirements of Education Code 49414.3, including, but not limited to, providing training to personnel who volunteer to administer the opioid antagonist

Student Conduct/Discipline

- 54.** Adopt a policy on bullying and cyberbullying prevention by December 31, 2019, and annually make CDE's online training module on bullying prevention available to school site certificated employees and other employees who have regular interaction with students (Education Code 234.4, 32283.5)
- 55.** Prohibit seclusion and behavioral restraint of students as a means of discipline, and only use such methods to control student behavior that poses a clear and present danger of serious physical harm to a student or others that cannot be immediately prevented by a less restrictive response (Education Code 49005-49006.4)

Student and Parent/Guardian Records

- 34.56.** Not collect or solicit social security numbers or the last four digits of social security numbers from students or their parents/guardians unless otherwise required to do so by state or federal law (Education Code 49076.7)
- 57.** Upon written request, not include the directory information of a student or the personal information of a parent/guardian, as defined, in the minutes of a meeting of the governing body (Education Code 49073.2)
- 33.58.** If a student subject to compulsory full-time education is expelled or leaves the charter school without graduating or completing the school year for any reason, notify the Superintendent of the school district of the student's last known address within 30 days and, upon request, provide that district with a copy of the student's cumulative record, including a transcript of grades or report card, and health information (Education Code 47605)
- 34.59.** If the **charter** school serves high school students, submit to the Student Aid Commission, for use in the Cal Grant program, the grade point average (GPA) of all students in grade 12 and verification of high school graduation or its equivalent for students who graduated in the prior academic year. However, such information shall not be submitted when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)

Facilities

- 36.60.** Comply with the California Building Standards Code as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located, unless the charter school facility meets either of the following conditions: (Education Code 47610, 47610.5)

- a. The facility complies with the Field Act pursuant to Education Code 17280-17317 and 17365-17374.
- b. The facility is exclusively owned or controlled by an entity that is not subject to the California Building Standards Code, including, but not limited to, the federal government.

Finance

43.61. Promptly respond to all reasonable inquiries from the district, the county office of education, or the **Superintendent of Public Instruction (SPI)**, including, but not limited to, inquiries regarding the **charter** school's financial records (Education Code 47604.3)

32.62. Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)

24.63. Identify and report to the **Superintendent of Public Instruction (SPI)** any portion of **its the charter school's** average daily attendance that is generated through nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2; 5 CCR 11963.2)

44.64. Annually prepare and submit financial reports to the district **Governing** Board and the County Superintendent of Schools in accordance with the following reporting cycle:

- a. By July 1, a preliminary budget for the current fiscal year. For a charter school in its first year of operation, financial statements submitted with the charter petition pursuant to Education Code 47605(g) will satisfy this requirement. (Education Code 47604.33)

~~b. By July 1, an update of the school's goals and the actions to achieve those goals as identified in the charter, developed using the local control and accountability plan template adopted by the State Board of Education. This report shall include a review of the progress toward the goals, an assessment of the effectiveness of the specific actions toward achieving the goals, a description of changes the school will make to the specific actions as a result of the review and assessment, and a listing and description of expenditures for the fiscal year implementing the specific actions. (Education Code 47604.33, 47606.5, 52064)~~

~~When conducting this review, the governing body of the school may consider qualitative information including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews.~~

~~To the extent practicable, data shall be reported in a manner consistent with how information is reported on a school accountability report card. The update shall be developed in consultation with teachers, principals, administrators, other school personnel, parents/guardians and students. (Education Code 47606.5)~~

- e.b.** By December 15, an interim financial report for the current fiscal year reflecting changes through October 31. (Education Code 47604.33)
- d.c.** By March 15, a second interim financial report for the current fiscal year reflecting changes through January 31. (Education Code 47604.33)
- e.d.** By September 15, a final unaudited report for the full prior year. The report submitted to the Board shall include an annual statement of all the charter school's receipts and expenditures for the preceding fiscal year. (Education Code 42100, 47604.33)
- f.e.** By December 15, a copy of the charter school's annual, independent financial audit report for the preceding fiscal year, unless the charter school's audit is encompassed in the district's audit. The audit report shall also be submitted to the State Controller and **CDE the California Department of Education**. (Education Code 47605)

65. If the charter school receives state facilities funding pursuant to the Leroy F. Greene School Facilities Act (Education Code 17070.10-17079.30), annually report a detailed list of all expenditures of state funds and of the school's matching funds for completed projects, and submit an audit of completed facilities projects within one year of project completion (Education Code 41024)

Accountability

47.66. Annually adopt a school accountability report card (Education Code 47612; California Constitution, Article 16, Section 8.5)

~~In addition, charter schools shall comply with the state and federal constitutions, applicable federal laws, and state laws that apply to governmental agencies in general, such as the Brown Act requirements in Government Code 54950-54963 and the conflict of interest laws in Government Code 1090-1099 and 87100-91014~~

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National SD

Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0450(a)

COMPREHENSIVE SAFETY PLAN

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 3515 - Campus Security)

(cf. 3515.2 - Disruptions)

(cf. 3515.3 - District Police/Security Department)

(cf. 3515.7 - Firearms on School Grounds)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.41 - Use of Seclusion and Restraint)

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5136 - Gangs)

(cf. 5137 - Positive School Climate)

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

OPTION 1: (Districts with more than 2,500 ADA, and districts with 2,500 or less ADA that choose to develop school site plans)

The school site council at each district school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

The Superintendent or designee shall oversee the development of a districtwide comprehensive safety plan that is applicable to each school site. (Education Code 32281)

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

(cf. 0500 - Accountability)

(cf. 9320 - Meetings and Notices)

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that includes addresses tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to be taken to safeguard students and staff, secure the affected school premises, and apprehend the criminal perpetrator(s), shall be developed by district administrators in accordance with Education Code 32281. In developing such strategies, district administrators shall consult with law enforcement officials and with a representative(s) of an employee bargaining unit(s), if he/she/they chooses to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

Public Access to Safety Plan(s)

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

(cf. 1340 - Access to District Records)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32260-32262 Interagency School Safety Demonstration Act of 1985

32270 School safety cadre

32280-32289 School safety plans

32290 Safety devices

35147 School site councils and advisory committees

35183 School dress code; uniforms

35291 Rules

35291.5 School-adopted discipline rules

~~35294.10 35294.15 School Safety and Violence Prevention Act~~

41020 Annual audits

48900-48927 Suspension and expulsion

48950 Speech and other communication

49079 Notification to teacher; student act constituting grounds for suspension or expulsion

67381 Violent crime

GOVERNMENT CODE

54957 Closed session meetings for threats to security

PENAL CODE

422.55 Definition of hate crime

626.8 Disruptions

11164-11174.3 Child Abuse and Neglect Reporting Act

CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools

CODE OF REGULATIONS, TITLE 5

11987-11987.7 School Community Violence Prevention Program requirements

11992-11993 Definition, persistently dangerous schools

UNITED STATES CODE, TITLE 20

7111-7122 Student Support and Academic Enrichment Grants

7912 Transfers from persistently dangerous schools

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

Management Resources:

CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, ~~October~~ **rev.** 2011

Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2010

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender Nonconforming Students, Policy Brief, February 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

Management Resources: (continued)

FEDERAL BUREAU OF INVESTIGATION PUBLICATIONS

Uniform Crime Reporting Handbook, 2004

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007

U.S. SECRET SERVICE AND U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/ls/ss>

California Governor's Office of Emergency Services: <http://www.caloes.ca.gov>

California Healthy Kids Survey: <http://chks.wested.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov/ViolencePrevention>

Federal Bureau of Investigation: <http://www.fbi.gov>

National Center for Crisis Management: <http://www.schoolcrisisresponse.com>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education: <http://www.ed.gov>

U.S. Secret Service, National Threat Assessment Center: <http://www.secretservice.gov/protection/ntac>

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Policy Reference UPDATE Service

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National SD

Administrative Regulation

Philosophy, Goals, Objectives, and Comprehensive Plans

AR 0450(a)

COMPREHENSIVE SAFETY PLAN

Development and Review of Comprehensive School Safety Plan

The school site council shall consult with local law enforcement, **the local fire department, and other first responders** in the writing and development of the comprehensive school safety plan. When practical, the school site council ~~also~~ shall **also** consult with other school site councils and safety committees. (Education Code 32281, 32282)

(cf. 0420 - School Plans/Site Councils)

The school site council may delegate the responsibility for developing a comprehensive safety plan to a school safety planning committee composed of the following members: (Education Code 32281)

1. The principal or designee
2. One teacher who is a representative of the recognized certificated employee organization
3. One parent/guardian whose child attends the school
4. One classified employee who is a representative of the recognized classified employee organization
5. Other members, if desired

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Before adopting the comprehensive safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the plan. (Education Code 32288)

The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting: (Education Code 32288)

1. The local mayor
2. A representative of the local school employee organization

3. A representative of each parent organization at the school, including the parent teacher association and parent teacher clubs

(cf. 1230 - School-Connected Organizations)

4. A representative of each teacher organization at the school

(cf. 4140/4240/4340 - Bargaining Units)

5. A representative of the school's student body government

6. All persons who have indicated that they want to be notified

In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)

1. Representatives of local religious organizations
2. Local civic leaders
3. Local business organizations

(cf. 1700 - Relations Between Private Industry and the Schools)

Content of the Safety Plan

Each comprehensive safety plan shall include an assessment of the current status of any crime committed on campus and at school-related functions. (Education Code 32282)

The assessment may include, but not be limited to, reports of crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

(cf. 0500 - Accountability)

(cf. 0510 - School Accountability Report Card)

The plan **also** shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, including all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164-**11174.3**

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Routine and emergency disaster procedures including, but not limited to:

- a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act

(cf. 6159 - Individualized Education Program)

- b. An earthquake emergency procedure system in accordance with Education Code 32282

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.3 - Earthquake Emergency Procedure System)

- c. A procedure to allow public agencies, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

(cf. 1330 - Use of School Facilities)

(cf. 3516.1 - Fire Drills and Fires)

(cf. 3516.2 - Bomb Threats)

(cf. 3516.5 - Emergency Schedules)

(cf. 3543 - Transportation Safety and Emergencies)

3. Policies pursuant to Education Code 48915(d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts **which** **that** would lead to suspension, expulsion, or mandatory expulsion recommendations

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079

(cf. 4158/4258/4358 - Employee Security)

5. A policy consistent with the prohibition against discrimination, harassment, intimidation, and bullying pursuant to Education Code 200-262.4

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"

(cf. 5132 - Dress and Grooming)

7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school

(cf. 5142 - Safety)

8. A safe and orderly school environment conducive to learning

(cf. 5137 - Positive School Climate)

9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5

(cf. 5144 - Discipline)

10. Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions

Among the strategies for providing a safe environment, the **school-comprehensive** safety plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5131 - Conduct)

3. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education, character/values education, **social and emotional learning**, media analysis skills, conflict resolution, community service learning, and education related to the prevention of dating violence

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6142.8 - Comprehensive Health Education)

4. Parent involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus

(cf. 1240 - Volunteer Assistance)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

5. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.61 - Drug Testing)

(cf. 5131.62 - Tobacco)

(cf. 5131.63 - Steroids)

6. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction

~~*(cf. 1020 - Youth Services)*~~

7. District policy related to possession of firearms and ammunition on school grounds

(cf. 3515.7 - Firearms on School Grounds)

8. Measures to prevent or minimize the influence of gangs on campus

(cf. 5136 - Gangs)

9. Procedures for receiving verification from law enforcement when a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime

(cf. 5116.1 - Intradistrict Open Enrollment)

10. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for closing campuses to

outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus

(cf. 1250 - Visitors/Outsiders)

(cf. 3515 - Campus Security)

(cf. 3515.3 - District Police/Security Department)

(cf. 3530 - Risk Management/Insurance)

(cf. 5112.5 - Open/Closed Campus)

(cf. 5131.5 - Vandalism and Graffiti)

11. Guidelines for the roles and responsibilities of mental health professionals, community intervention professionals, school counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following:

- a. Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement
- b. Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support
- c. Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch period whether on or off campus, or during or while going to or coming from a school-sponsored activity

12. Strategies for suicide prevention and intervention

(cf. 5141.52 - Suicide Prevention)

13. Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff

(cf. 3515.2 - Disruptions)

14. Crisis prevention and intervention strategies, which may include the following:

- a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate

(cf. 3515.5 - Sex Offender Notification)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.41 - Use of Seclusion and Restraint)

COMPREHENSIVE SAFETY PLAN (continued)

AR 0450(g)

- b. Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s) of staff members responsible for each identified task and procedure
- d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan
- e. Coordination of communication to schools, Governing Board members, parents/guardians, and the media

(cf. 1112 - Media Relations)

(cf. 9010 - Public Statements)

- f. Development of a method for the reporting of violent incidents
 - g. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling
15. Staff development in violence prevention and intervention techniques, including preparation to implement the elements of the safety plan

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

16. Environmental safety strategies, including, but not limited to, procedures for preventing and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants

(cf. 3510 - Green School Operations)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 3514 - Environmental Safety)

(cf. 3514.1 - Hazardous Substances)

(cf. 3514.2 - Integrated Pest Management)

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Policy Reference UPDATE Service

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National SD

Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0460(a)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions **which are aligned with the district budget** and ~~to~~ facilitate continuous improvement of district practices.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0415 - Equity)

The Board shall adopt a districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education, that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and **two** subsequent ~~two~~ fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

(cf. 3100 - Budget)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula **(LCFF)**. (Education Code 42238.02)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Learners)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students, **or as otherwise defined by the Superintendent of Public Instruction (SPI)**. (Education Code 52052)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6173 - Education for Homeless Children)

The Superintendent or designee shall review the **single school** plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

(cf. 0420 - School Plans/Site Councils)

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

(cf. 0400 - Comprehensive Plans)

(cf. 0440 - District Technology Plan)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5030 - Student Wellness)

(cf. 6171 - Title I Programs)

(cf. 7110 - Facilities Master Plan)

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

(cf. 1312.3 - Uniform Complaint Procedures)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

(cf. 1220 - Citizen Advisory Committees)

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 6020 - Parent Involvement)

Public Review and Input

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include **at least one** parents/guardians of **an** unduplicated students as defined above. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners **to review and comment on the LCAP**. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

(cf. 5145.6 - Parental Notifications)

As part of the parent/**guardian** and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

(cf. 0430 - Comprehensive Local Plan for Special Education)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

(cf. 9320 - Meetings and Notices)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. **(Education Code 52062)**

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, **the district budget, and the LCFF budget overview for parents/guardians**, the Board shall file the LCAP, **the budget, and the budget overview** with the County Superintendent of Schools. (Education Code **42127, 52064.1**, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by ~~him/her~~ **the Superintendent** and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

(cf. 0500 - Accountability)

Technical Assistance/Intervention

~~When it is in the best interest of the district,~~ **At its discretion,** the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)

1. Assistance in ~~the identification of~~ **identifying** district strengths and weaknesses in regard to state priorities, **which includes the review of performance data on the state and local indicators included in the Dashboard and other relevant local data,** and ~~review of in~~ **identifying** effective, evidence-based programs **or practices** that **address any areas of weakness apply to the district's goals**
2. Assistance from an academic, **programmatic, or fiscal** expert, **or** team of **academic** experts, **in identifying and implementing effective programs and practices that are designed to improve performance in any identified areas of weakness. The district may engage other service providers, including, but not limited to, or another school districts, county offices of education, or charter schools, to provide such assistance. in the county in identifying and implementing effective programs to improve the outcomes for student subgroups.**
3. ~~Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074~~

If the County Superintendent offers the district technical assistance in the event that one or more the district's numerically significant student subgroups are identified based on performance criteria established pursuant to Education Code 52064.5, the Board shall provide the County Superintendent timely documentation of the district's completion of activities listed in items #1-2 above, maintain regular communication with the County Superintendent, and take all necessary steps to ensure district compliance with other requirements specified in Education Code 52071.

If referred to the California Collaborative for Educational Excellence by either the County Superintendent or the Superintendent of Public Instruction (SPI), the district shall implement the recommendations of that agency in order to accomplish the goals set forth in the district's LCAP. (Education Code 52071, 52074)

~~In the event that the County Superintendent requires the district to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.~~

If the SPI identifies the district as needing intervention ~~pursuant to Education Code 52072~~, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following: **(Education Code 52072)**

1. Revision of the district's LCAP
2. Revision of the district's budget in accordance with changes in the LCAP

3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

Legal Reference:

EDUCATION CODE

305-306 English language education

17002 State School Building Lease-Purchase Law, including definition of good repair

33430-33436 Learning Communities for School Success Program; grants for LCAP implementation

41020 Audits

41320-41322 Emergency apportionments

42127 Public hearing on budget adoption

42238.01-42238.07 Local control funding formula

44258.9 County superintendent review of teacher assignment

48985 Parental notices in languages other than English

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52052 Numerically significant student subgroups

52059.5 Statewide system of support

52060-52077 Local control and accountability plan

52302 Regional occupational centers and programs

52372.5 Linked learning ~~pilot~~ program

54692 Partnership academies

60119 Sufficiency of textbooks and instructional materials; hearing and resolution

60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission

~~60811.3 Assessment of language development~~

64001 Single plan for student achievement

99300-99301 Early Assessment Program

WELFARE AND INSTITUTIONS CODE

300 Dependent child of the court

CODE OF REGULATIONS, TITLE 5

15494-15497 Local control and accountability plan and spending requirements

UNITED STATES CODE, TITLE 20

6312 Local educational agency plan

6826 Title III funds, local plans

Management Resources:

CSBA PUBLICATIONS

The California School Dashboard and Small Districts, October 2018

Promising Practices for Developing and Implementing LCAPs, Governance Brief, November 2016

LCFF Rubrics, Issue 1: What Boards Need to Know About the New Rubrics, Governance Brief, rev. October 2016

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

California School Dashboard

LCFF Frequently Asked Questions

Local Control and Accountability Plan and Annual Update (LCAP) Template

Family Engagement Framework: A Tool for California School Districts, 2014

California Career Technical Education Model Curriculum Standards, 2013

California Common Core State Standards: English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, rev. 2013

LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)

BP 0460(g)

California Common Core State Standards: Mathematics, rev. 2013

California English Language Development Standards, 2012

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California School Dashboard: <http://www.caschooldashboard.org>

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Policy Reference UPDATE Service

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National SD

Administrative Regulation

Philosophy, Goals, Objectives, and Comprehensive Plans

AR 0460(a)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

Goals and Actions Addressing State and Local Priorities

The district's local control and accountability plan (LCAP) **and annual updates** shall include, for the district and each district school: (Education Code 52060)

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. The LCAP shall identify goals for each of the following state priorities:

- a. The degree to which district teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3517 - Facilities Inspection)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

- b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency

(cf. 6011 - Academic Standards)

(cf. 6174 - Education for English Learners)

- c. Parent/guardian involvement **and family engagement**, including efforts the district makes to seek parent/guardian input in district and school site decision making and how the district will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy, and students with disabilities

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6020 - Parent Involvement)

(cf. 6173.1 - Education for Foster Youth)

d. Student achievement, as measured by all of the following as applicable:

- (1) Statewide assessments of student achievement
- (2) The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study that ~~satisfy specified requirements and~~ align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692
- (3) The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency
- (4) The English learner reclassification rate
- (5) The percentage of students who have passed an Advanced Placement examination with a score of 3 or higher
- (6) The percentage of students who ~~participate in and~~ demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301

(cf. 0500 - Accountability)

(cf. 6141.5 - Advanced Placement)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6178 - Career Technical Education)

e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5147 - Dropout Prevention)

(cf. 6146.1 - High School Graduation Requirements)

- f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable

(cf. 5137 - Positive School Climate)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

- g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration grant funding pursuant to Education Code 42238.02 and 42238.03

(cf. 6143 - Courses of Study)

(cf. 6159 - Individualized Education Program)

- h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable

- 2. Any goals identified for any local priorities established by the Board.

(cf. 0200 - Goals for the School District)

- 3. A description of the specific actions the district will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within the district.

For purposes of the descriptions required by items #1-3 above, the Board may consider qualitative information, including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. (Education Code 52060)

For any local priorities addressed in the LCAP, the Board and Superintendent or designee shall identify and include in the LCAP the method for measuring the district's progress toward achieving those goals. (Education Code 52060)

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on ~~a school accountability report card~~ **the California School Dashboard**. (Education Code 52060)

~~*(cf. 0510 - School Accountability Report Card)*~~

Increase or Improvement in Services for Unduplicated Students

The LCAP shall demonstrate how the district will increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. (5 CCR 15494-15496)

When the district expends supplemental and/or concentration grant funds on a districtwide or schoolwide basis during the year for which the LCAP is adopted, the district's LCAP shall: (5 CCR 15496)

1. Identify those services that are being funded and provided on a districtwide or schoolwide basis
2. Describe how **such** services are principally directed towards, and are effective in, meeting the district's goals for unduplicated students in the state priority areas and any local priority areas
3. If the enrollment of unduplicated students is less than 55 percent of district enrollment or less than 40 percent of school enrollment, describe how these services are the most effective use of the funds to meet the district's goals for its unduplicated students in the state priority areas and any local priority areas. The description shall provide the basis for this determination, including, but not limited to, any alternatives considered and any supporting research, experiences, or educational theory.

Annual Updates

On or before July 1 of each year, the LCAP shall be updated using the template adopted by the SBE and shall include all of the following: (Education Code 52061)

1. ~~A review of any changes in the applicability of the goals described in the existing LCAP pursuant to the section "Goals and Actions Addressing State and Local Priorities" above~~
2. ~~A review of the progress toward the goals included in the existing LCAP, an assessment of the effectiveness of the specific actions described in the existing LCAP toward achieving the goals, and a description of changes to the specific actions the district will make as a result of the review and assessment~~
3. ~~A listing and description of the expenditures for the fiscal year implementing the specific actions included in the LCAP and the changes to the specific actions made as a result of the reviews and assessment required by items #1-2 above~~
4. ~~A listing and description of expenditures for the fiscal year that will serve unduplicated students and students redesignated as fluent English proficient~~

Availability of the Plan

The Superintendent or designee shall **prominently** post the LCAP, **and** any updates or revisions to the LCAP, **and the LCFF budget overview for parents/guardians** on the **homepage of the** district's web site. (Education Code **52064.1**, 52065)

(cf. 1113 - District and School Web Sites)

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National SD

Board Policy

Community Relations

BP 1112(a)

MEDIA RELATIONS

The Governing Board respects the public's **desire for and** right to information and recognizes that the media significantly influence the community's understanding of school programs, **student achievement, and school safety**. In order to develop and maintain positive media relations, the Board and ~~the~~ Superintendent ~~desire to~~ **shall** reasonably accommodate media requests for information and ~~to~~ provide accurate, reliable, and timely information.

In conjunction with the Superintendent or designee, the Board shall periodically establish priorities and key messages for proactively communicating with the media regarding current district issues, activities, or needs.

(cf. 0400 - Comprehensive Plans)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0510 - School Accountability Report Card)

(cf. 1100 - Communication with the Public)

(cf. 1160 - Political Processes)

Media representatives are welcome at all **public** Board meetings and shall receive meeting agendas upon request in accordance with Board policy.

(cf. 9321 - Closed Session)

(cf. 9322 - Agenda/Meeting Materials)

Media representatives, like all other visitors, shall register immediately upon entering any school building or grounds when school is in session.

(cf. 1250 - Visitors/Outsiders)

(cf. 3515.2 - Disruptions)

Staff may provide the media with student directory information, **including, but not limited to, the name of a student, school of attendance, grade level, honors, and activities, as identified in AR 5125.1 - Release of Directory Information**, unless the student's parent/guardian has submitted a written request that such information not be disclosed. The district shall not release **other student records or personally identifiable student** information that is private or confidential as required by law, Board policy, or administrative regulation. ~~No other access to student records or personally identifiable student information may be provided without written parent/guardian permission.~~

(cf. 1340 - Access to District Records)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

MEDIA RELATIONS (continued)

BP 1112(b)

(cf. 5125.1 - Release of Directory Information)
(cf. 9010 - Public Statements)
(cf. 9321.1 - Closed Session Actions and Reports)
(cf. 9324 - Minutes and Recordings)

Interviewing and Photographing Students

The district shall not impose restraints on students' right to speak freely with media representatives at those times which do not disrupt a student's educational program. However, interviewing and photographing of students may shall not create substantial disorder disruption to the orderly operation of the school or impinge on the rights of others or safety of students. Therefore, in order to minimize possible disruption, the district shall encourage media representatives who wish to interview or photograph students at school are strongly encouraged to make prior arrangements with the principal. At their discretion, parents/guardians may instruct their children not to communicate with media representatives.

(cf. 5145.2 - Freedom of Speech/Expression)

In order to protect the privacy and safety of students, a media representative who wishes to photograph students on school grounds should make arrangements with the principal or designee.

When interviewing or photographing a special education student, he/she shall not be identified as a special education student without prior, written parent/guardian permission.

Media Communication Plan Contacts/Spokespersons

In order to help develop strong relations with the media, the Superintendent or designee shall develop a proactive media communications plan. This plan may include, but not be limited to, information related to district programs and needs, student awards, school accomplishments and events of special interest.

(cf. 0510 - School Accountability Report Card)
(cf. 1100 - Communication with the Public)
(cf. 1160 - Political Processes)

The plan shall specify Superintendent or designee shall identify the district's and/or site's primary media contact to whom all media inquiries shall be routed. Spokespersons designated to speak to the media on behalf of the district include the Board president, Superintendent, and public information officer, or district communications director. Other Board members and/or staff may be asked by the Superintendent or designee to speak to the media on a case-by-case basis, depending on their expertise on an issue or appropriateness given a particular situation.

The Superintendent or designee shall provide training on effective media relations to all designated spokespersons.

(cf. 9240 - Board Training)

Crisis Communications Plan

During a disturbance or crisis situation, the first priority of school staff is to assure the safety of students and staff. However, the Board recognizes the need **The Superintendent or designee shall develop strategies for working with the media** to provide timely and accurate information to students, parents/guardians, and the community during a crisis **or natural disaster**. The Board also recognizes that the media have an important role to play in relaying this information to the public. In order to help ensure that the media and district work together effectively, the Superintendent or designee shall develop a crisis communications plan to identify communication strategies to be taken in the event of a crisis. The crisis communications plan may include, but not be limited to, identification of a media center location, **strategies for press conference logistics, and development and integration of both internal and external notification systems, including public address systems, social media, web site postings, and text alerts.** and strategies for press conference logistics.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The crisis communications plan may include but not be limited to identification of a media center location, development of both internal and external notification systems, and strategies for press conference logistics.

The Superintendent or designee shall include local law enforcement, **and** media representatives, **and district technology personnel** in the crisis planning process.

Legal Reference:

EDUCATION CODE

32210-32212 Willful disturbance of public school or meeting

35144 Special meetings

35145 Public meetings

35160 Authority of governing boards

35172 Promotional activities

48907 Freedom of speech and press

48950 Prohibition against disciplinary action for first amendment speech

49061 Definition of directory information

49073 Directory information

EVIDENCE CODE

1070 Refusal to disclose news source

PENAL CODE

627-627.10 Access to school premises

UNITED STATES CODE, TITLE 20

1232g Family educational and privacy rights

CODE OF FEDERAL REGULATIONS, TITLE 34

99.3 Definition of directory information

COURT DECISIONS

Lopez v. Tulare Joint Union High School District, (1995) 34 Cal.App.4th 1302

MEDIA RELATIONS (continued)

BP 1112(d)

ATTORNEY GENERAL OPINIONS

95 79 Ops.Cal.Atty.Gen. 509 58 (1996)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

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Policy Reference UPDATE Service

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Administrative Regulation

Community Relations

AR 1220(a)

CITIZEN ADVISORY COMMITTEES

Committee Charge

When committees are appointed, committee members shall receive written information **including which includes**, but **is** not limited to:

1. The committee members' names
2. The procedure to be used in the selection of the committee chairperson and other committee officers
3. The name(s) and contact information of staff member(s) assigned to support the work of the committee
4. The goals and specific charge(s) of the committee, including its topic(s) for study
5. The specific period of time that the committee is expected to serve
6. Legal requirements regarding meeting conduct and public notifications
7. Resources available to help the committee perform its tasks
8. Timelines for progress reports and/or final report
9. Relevant Board policies and administrative regulations

~~Members of advisory committees are not vicariously liable for injuries caused by the act or omission of the district or a committee and are not liable for injuries caused by an act or omission of a committee member acting within the scope of his/her role as a member of the committee. However, a member may be liable for injury caused by his/her own wrongful conduct. (Government Code 815.2, 820.9)~~

~~(cf. 1240—Volunteer Assistance)~~

~~(cf. 3530—Risk Management/Insurance)~~

Committees Subject to Brown Act Requirements

Brown Act requirements pertaining to open meetings, notices, and public participation pursuant to Government Code 54950-54963 shall be complied with by aAny committee created by formal action of the Governing Board ~~shall comply with Brown Act requirements pertaining to open meetings, notices, and public participation pursuant to Government Code 54950-54963, including, but not necessarily~~ limited to, the following:

1. Advisory committee established pursuant to Education Code 56190-56194 related to special education

(cf. 0430 - Comprehensive Local Plan for Special Education)

2. Advisory committee established pursuant to Education Code 8070 related to career technical education

(cf. 6178 - Career Technical Education)

3. Committee established to assist in development of a student wellness policy pursuant to 42 USC 1758b

(cf. 5030 - Student Wellness)

4. Committee established pursuant to Education Code 17387-17391 related to the use or disposition of excess real property

(cf. 3280 - Sale or Lease of District-Owned Real Property)

5. Citizens' oversight committee established to examine the expenditure of general obligation bond or school facilities improvement bond revenues passed with a 55 percent majority of the voters pursuant to Education Code 15278 and 15359.3

(cf. 7213 - School Facilities Improvement Districts)

(cf. 7214 - General Obligation Bonds)

- ~~6. Parent advisory committee and English learner parent advisory committee established pursuant to Education Code 52063 to review and comment on the local control and accountability plan (LCAP) and, if applicable, any advisory committee established pursuant to Education Code 52060 to consult with the district on LCAP development~~

~~*(cf. 0460 - Local Control and Accountability Plan)*~~

~~*(cf. 9130 - Board Committees)*~~

~~*(cf. 9320 - Meetings and Notices)*~~

~~*(cf. 9321 - Closed Session Purposes and Agendas)*~~

~~*(cf. 9321.1 - Closed Session Actions and Reports)*~~

~~*(cf. 9323 - Meeting Conduct)*~~

Committees Not Subject to Brown Act Requirements

The following committees ~~are exempt from the Brown Act but must~~ **shall** conform with procedural meeting requirements established in Education Code 35147:

- ~~6.~~ **1.** Parent advisory committee and English learner parent advisory committee established pursuant to Education Code 52063 to review and comment on the local control and accountability plan (LCAP) ~~and, if applicable, any advisory committee established pursuant to Education Code 52060 to consult with the district on LCAP development~~

(cf. 0460 - Local Control and Accountability Plan)

- ~~1.~~ **2.** School site councils established pursuant to Education Code ~~52852 and 64001~~ **65000-65001** to develop and approve a **single school** plan for student achievement

(cf. 0420 - School Plans/Site Councils)

- ~~2.~~ **3.** District or school advisory committees established pursuant to Education Code 52176 related to programs for English learners

(cf. 6174 - Education for English Learners)

- ~~3.~~ **4.** School advisory committees established pursuant to Education Code 54425(b) related to compensatory education

(cf. 6171 - Title I Programs)

- ~~4.~~ **5.** Any district advisory committee established pursuant to Education Code 54444.2 related to migrant education programs

(cf. 6175 - Migrant Education Program)

- ~~5.~~ **6.** School committees established pursuant to Education Code 11503 related to parent involvement

(cf. 6020 - Parent Involvement)

Meetings of the above councils or committees shall be open to the public. ~~Any~~ **and any** member of the public shall have the opportunity to address the council or committee during the meeting on any item within its jurisdiction. Notice of the meeting shall be posted at the school site or other appropriate accessible location at least 72 hours before the meeting, specifying the date, time, and location of the meeting and containing an agenda that describes each item of business to be discussed or acted upon. (Education Code 35147)

The above councils or committees shall not take action on any item not listed on the agenda unless all members present unanimously find that there is a need to take immediate action and that this need came to the council's or committee's attention after the agenda was posted. In addition to addressing items on the agenda, members of the council, committee, or public may ask questions or make brief statements that do not have a significant effect on district students or employees or that can be resolved solely by providing information. (Education Code 35147)

Any council or committee violating the above procedural requirements must, at the demand of any person, reconsider the item at the next meeting, first allowing for public input on the item. (Education Code 35147)

Any materials provided to a ~~school-site~~ council **or committee** shall be made available to any member of the public upon request pursuant to the California Public Records Act, **Government Code 6250-6270**. (Education Code 35147; ~~Government Code 6250-6270~~)

(cf. 1340 - Access to District Records)

Committees Created by Superintendent

Committees **that are** created by the Superintendent or designee to advise the administration, **and which** do not report to the Board, **and are not specified in Education Code 35147** are not subject to the requirements of the Brown Act or Education Code 35147.

(cf. 2230 - Representative and Deliberative Groups)

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Board Policy

Community Relations

BP 1312.1(a)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

~~The Governing Board accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disrupting the educational process.~~ **The Governing Board recognizes its accountability to the public for the quality of the district's educational program and the performance of district employees. The district shall provide a process by which a complaint submitted by any person regarding an employee can be resolved impartially, expeditiously, and with minimal disruption to district operations and the educational program.**

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

When a concern regarding an employee is presented during a Board meeting or to an individual Board member or employee outside of a Board meeting, the complainant shall be informed of the appropriate complaint procedure.

(cf. 9323 - Meeting Conduct)

Any complaint regarding the Superintendent shall be initially filed in writing with the Board. The Board shall consult with legal counsel or appoint an appropriate agent to conduct the investigation.

~~The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.~~

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 3515.2 - Disruptions)

The Superintendent or designee shall determine whether a complaint against any other employee should be considered a complaint against the district and/or an individual employee, and whether it should be resolved by the district's process for complaints concerning personnel and/or other district procedures. Any complaint of child abuse or neglect alleged against a district employee shall be reported to the appropriate local agencies in accordance with law, Board policy, and administrative regulation and BP 5141.4 - Child Abuse Prevention and Reporting. Any complaint alleging that an employee engaged in unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) in district programs and activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures. Any complaint by an employee, job applicant, volunteer, intern, or independent contractor

COMPLAINTS CONCERNING DISTRICT EMPLOYEES (continued) BP 1312.1(b)

alleging unlawful discrimination or harassment by an employee shall be filed in accordance with AR 4030 - Nondiscrimination in Employment.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 3555 - Nutrition Program Compliance)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4144/4244/4344 - Complaints)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Any complaint subject to this policy and the accompanying administrative regulation shall be investigated by the principal, the employee's immediate supervisor, the Superintendent or designee, legal counsel, agent of the Board, and/or other appropriate person who is not the subject of the complaint or subordinate to the employee charged in the complaint. The complainant and the employee shall have an opportunity to present information relevant to the complaint.

A complaint that is filed anonymously may be investigated by the Superintendent or designee depending on the specificity and reliability of the information.

If a complainant requests confidentiality, the Superintendent or designee shall inform the complainant that the request may limit the district's ability to investigate the employee's conduct or take other necessary action. However, the Superintendent or designee shall take all reasonable steps to investigate and resolve the complaint without divulging the complainant's identity.

The Board prohibits retaliation against complainants. ~~The Superintendent or designee at his/her discretion may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint. The district will not investigate anonymous complaints unless it so desires.~~

Appeals

If either the complainant or the employee submits an appeal of the Superintendent's decision to the Board, the Board shall determine whether to uphold the Superintendent's decision without hearing the complaint, appoint an appeals committee to advise the Board, or hear the appeal itself.

(cf. 9130 - Board Committees)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES (continued) BP 1312.1(c)

~~The Board may decide to uphold the Superintendent's decision without hearing the complaint. If~~
~~if the Board~~ decides to hear the complaint, the matter shall be addressed in closed session in accordance with law **Government Code 54957** unless the employee requests that it be heard in open session. **The Board shall review the original complaint and additional information provided by the Superintendent or designee regarding the steps taken to resolve the issue.**

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9323 - Meeting Conduct)

The Board's decision shall be final.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

33308.1 Guidelines on procedure for filing child abuse complaints

35146 Closed sessions

44031 Personnel file contents and inspection

44811 Disruption of public school activities

44932-44949 Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)

48987 Child abuse guidelines

GOVERNMENT CODE

54957 Closed session; complaints re employees

54957.6 Closed session; salaries or fringe benefits

PENAL CODE

273 Cruelty or unjustifiable punishment of child

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

300 Minors subject to jurisdiction of juvenile court

COURT DECISIONS

Baca v. Moreno Valley Unified School District, (1996) 936 F. Supp. 719

Management Resources:

CDE LEGAL ADVISORIES

~~0910.93 Guidelines for parents to report suspected child abuse by school district employees or other persons against a pupil at school site (LO:4 93)~~

(6/93 6/94) 5/19

Policy Reference UPDATE Service

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National SD

Administrative Regulation

Community Relations

AR 1312.1(a)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Superintendent or designee shall determine whether a complaint should be considered a complaint against the district and/or an individual employee, and whether it should be resolved by the district's process for complaints concerning personnel and/or other district procedures.

(cf. 1312.2—Complaints Concerning Instructional Materials)

(cf. 1312.3—Uniform Complaint Procedures)

(cf. 4144/4244/4344—Complaints)

Every effort should be made to resolve complaints regarding district employees at the earliest possible stage. Any person who complains about a district employee shall be encouraged to resolve the matter informally through direct communication with the employee whenever possible.

If a complainant is unable or unwilling to resolve the complaint directly with the employee, he/she **the complainant** may submit an oral or a written complaint to the **principal or other** employee's immediate supervisor **of the employee or the principal**. Complaints related to a principal or central office **district** administrator shall be initially filed in writing with the Superintendent or designee. Complaints related to the Superintendent shall be initially filed in writing with the Board. If the complainant is unable to prepare the complaint in writing, administrative staff shall help him/her to do so **provide assistance in the preparation of the complaint**.

A written complaint shall include the full name of ~~each~~ **the** employee involved, a brief but specific summary of the complaint and the facts surrounding it, and a description of any prior attempt to discuss the complaint with the employee and the failure to resolve the matter.

To promote prompt and fair resolution of the complaint, the following procedures shall govern the resolution of complaints against district employees:

1. ~~Every effort should be made to resolve a complaint at the earliest possible stage. Whenever possible, the complainant should communicate directly to the employee in order to resolve concerns.~~
2. ~~If a complainant is unable or unwilling to resolve the complaint directly with the employee, he/she may submit an oral or written complaint to the employee's immediate supervisor or the principal.~~
3. ~~All complaints related to district personnel other than administrators shall be submitted in writing to the principal or immediate supervisor. If the complainant is unable to prepare the complaint in writing, administrative staff shall help him/her to do so. Complaints~~

COMPLAINTS CONCERNING DISTRICT EMPLOYEES (continued) AR 1312.1(b)

~~related to a principal or central office administrator shall be initially filed in writing with the Superintendent or designee. Complaints related to the Superintendent shall be initially filed in writing with the Board.~~

4.1. When a written complaint is received, the employee **who is the subject of the complaint** shall be notified within five days or in accordance with **the** collective bargaining agreements.

5. ~~A written complaint shall include:~~

a. ~~The full name of each employee involved~~

b. ~~A brief but specific summary of the complaint and the facts surrounding it~~

c. ~~A specific description of any prior attempt to discuss the complaint with the employee and the failure to resolve the matter~~

6.2. ~~Staff responsible for investigating complaints~~ **The principal or other immediate supervisor of the employee shall investigate and** attempt to resolve the complaint to the satisfaction of the parties involved within 30 days. **A complaint against a school or district administrator shall be investigated by the Superintendent or designee. The investigation may include interviews of the employee, complainant, or witnesses as necessary and/or a review any documentation relevant to the complaint.**

3. **Both the complainant and employee shall be notified in writing of the final decision regarding the resolution of the complaint.**

7.4. ~~Both~~ **Either** the complainant ~~and or~~ the employee against whom the complaint was made may appeal ~~a the~~ decision. **A decision** by the principal or immediate supervisor **may be appealed** to the Superintendent or designee, who shall attempt to resolve the complaint to the satisfaction of the ~~person~~ **parties** involved within 30 days. ~~Parties should consider and accept the Superintendent or designee's decision as final. However,~~ **Either** the complainant, ~~or the employee, or the Superintendent or designee may ask to address~~ **appeal the Superintendent's decision to** the **Governing Board** ~~regarding the complaint.~~

8.5. ~~Before any Board consideration of a complaint,~~ **If the decision is appealed to the Board,** the Superintendent or designee shall submit to the Board **the following information: a written report concerning the complaint, including but not limited to:**

a. The full name of each employee involved

b. A brief but specific summary of the complaint and the facts surrounding it, sufficient to inform the Board and the parties as to the precise nature of the complaint and to allow the parties to prepare a response

COMPLAINTS CONCERNING DISTRICT EMPLOYEES (continued) AR 1312.1(c)

- c. A copy of the signed original complaint
- d. A summary of the action taken by the Superintendent or designee, together with his/her specific finding and the reasons that the problem has not been resolved and the reasons

~~9. The Board may uphold the Superintendent's decision without hearing the complaint.~~

~~10. All parties to a complaint may be asked to attend a Board meeting in order to clarify the issue and present all available evidence.~~

~~11. A closed session may be held to hear the complaint in accordance with law.~~

~~(cf. 9321 Closed Session Purposes and Agendas)~~

~~(cf. 9323 Meeting Conduct)~~

~~12. The decision of the Board shall be final.~~

~~Any complaint of child abuse or neglect alleged against a district employee shall be reported to the appropriate local agencies in accordance with law, Board policy and administrative regulation.~~

~~(cf. 5141.4 Child Abuse Prevention and Reporting)~~

(6/94 3/01) 5/19

National SD

Board Policy

Community Relations

BP 1312.3(a)

UNIFORM COMPLAINT PROCEDURES

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to **the** UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:

1. Any complaint alleging district violation of applicable state or federal laws or regulations governing **any program subject to the UCP which is offered by the district, including** adult education programs;; After School Education and Safety programs;; agricultural **vocational career technical** education;; American Indian education centers and early childhood education program assessments;; bilingual education;; **California Peer Assistance and Review** programs for teachers;; **state** career technical and technical education, **career technical**, and **technical** training programs;; **federal career technical education**; child care and development programs;; child nutrition programs;; compensatory education;; consolidated categorical aid programs;; Economic Impact Aid;; ~~English learner programs, federal education programs in Title I-VII, the federal Every Student Succeeds Act;~~ migrant education;; Regional Occupational Centers and Programs;; school safety plans;; special education programs;; **California** State Preschool Programs;; Tobacco-Use Prevention Education programs;; and any other district-implemented **state categorical** program ~~which is listed in that is not funded through the local control funding formula pursuant to~~ Education Code 64000(a)

(cf. 3553 - Free and Reduced Price Meals)
(cf. 3555 - Nutrition Program Compliance)
(cf. 5131.62 - Tobacco)
(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)
(cf. 5148.3 - Preschool/Early Childhood Education)
(cf. 6159 - Individualized Education Program)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Learners)
(cf. 6175 - Migrant Education Program)
(cf. 6178 - Career Technical Education)
(cf. 6178.1 - Work-Based Learning)

UNIFORM COMPLAINT PROCEDURES (continued)

BP 1312.3(b)

(cf. 6178.2 - Regional Occupational Center/Program)

(cf. 6200 - Adult Education)

2. Any complaint, **by a student, employee, or other person participating in a district program or activity**, alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) ~~against any student, employee, or other person participating in district programs and activities, including , but not limited to,~~ **in** those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on **his/her the person's** association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

3. Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student (Education Code 222)

(cf. 5146 - Married/Pregnant/Parenting Students)

4. **Any complaint alleging district noncompliance with requirements to provide a pregnant or parenting student the accommodations specified in Education Code 46015, including those related to the provision of parental leave, right of return to the school of previous enrollment or to an alternative education program, if desired, and possible enrollment in school for a fifth year of instruction to enable the student to complete state and Board-imposed graduation requirements (Education Code 46015)**

4. 5. Any complaint alleging district noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610)

(cf. 3260 - Fees and Charges)

(cf. 3320 - Claims and Actions Against the District)

5. 6. Any complaint alleging district noncompliance with **legal applicable** requirements **of Education Code 52060-52077** related to the implementation of the local control and accountability plan, **including the development of a local control funding formula budget overview for parents/guardians** (Education Code 52075)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3100 - Budget)

- 7. Any complaint alleging noncompliance with requirements related to the development of a school plan for student achievement or the establishment of a school site council, as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64000-64001, 65000-65001)**

(cf. 0420 - School Plans/Site Councils)

- 6.8. Any complaint, by or on behalf of any student who is a foster youth as defined in Education Code 51225.2, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions; the responsibilities of the district's educational liaison to the student; the award of credit for coursework satisfactorily completed in another school, or district, or country; school or records transfer; or the grant of an exemption from Board-imposed graduation requirements (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)**

(cf. 6173.1 - Education for Foster Youth)

- 7.9. Any complaint, by or on behalf of a student who transfers into the district after the second year of high school and is a homeless student child or youth as defined in 42 USC 11434a, a former juvenile court school student currently enrolled in the district, or a child of a military family as defined in Education Code 49701, or a migrant student as defined in Education Code 54441, who transfers into the district after his/her second year of high school, or by or on behalf of an immigrant student participating in a newcomer program as defined in Education Code 51225.2 in the third or fourth year of high school, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)**

(cf. 6173 - Education for Homeless Children)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6173.3 - Education for Juvenile Court School Students)

- 10. Any complaint, by or on behalf of a student who is a homeless child or youth as defined in 42 USC 11434a, a former juvenile court school student, a child of a military family as defined in Education Code 49701, a migrant child as defined in Education Code 54441, or a newly arrived immigrant student who is participating in a newcomer program as defined in Education Code 51225.2, alleging district noncompliance with requirements for the award of credit for coursework satisfactorily completed in another school, district, or country (Education Code 51225.2)**

UNIFORM COMPLAINT PROCEDURES (continued)

BP 1312.3(d)

- 8.11.** Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student in grades 9-12 to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions (Education Code 51228.3)

(cf. 6152 - Class Assignment)

- 9.12.** Any complaint alleging district noncompliance with the physical education instructional minutes requirement for students in elementary school (Education Code 51210, 51223)

(cf. 6142.7 - Physical Education and Activity)

- 10.13.** Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

- 11.14.** Any other complaint as specified in a district policy

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process to reach a resolution to the complaint that is acceptable to all parties. ADR such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if **he/she is** different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to **the** UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and **related** requirements **related to UCP**, including the steps and timelines specified in this policy and the accompanying administrative regulation.

UNIFORM COMPLAINT PROCEDURES (continued)

BP 1312.3(e)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints in accordance with applicable law and district policy. a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

(cf. 3580 - District Records)

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be referred to the specified agency: (5 CCR 4611)

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.
3. Any complaint alleging fraud shall be referred to the Legal, Audits and Compliance Branch of the California Department of Education.

Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Department of Fair Employment and Housing.

Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments, or health and safety violations in any license-exempt California State Preschool Program shall be investigated and resolved in accordance with the procedures in AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 8235.5, 35186)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

UNIFORM COMPLAINT PROCEDURES (continued)

BP 1312.3(f)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

~~222 Reasonable accommodations; lactating students~~

8200-8498 Child care and development programs

8500-8538 Adult basic education

18100-18203 School libraries

32280-32289 School safety plan, uniform complaint procedures

33380-33384 California Indian Education Centers

35186 Williams uniform complaint procedures

44500-44508 California Peer Assistance and Review Program for Teachers

46015 Parental leave for students

48853-48853.5 Foster youth

48985 Notices in language other than English

49010-~~49013~~ **49014** Student fees

49060-49079 Student records, **especially:**

49069.5 ~~Rights of parents~~ **Records of foster youth**

49490-49590 Child nutrition programs

49701 Interstate Compact on Educational Opportunity for Military Children

51210 Courses of study grades 1-6

51223 Physical education, elementary schools

51225.1-51225.2 Foster youth, homeless children, former juvenile court school students, ~~and~~ military-connected students, **migrant students, and newly arrived immigrant students**; course credits; graduation requirements

51226-51226.1 Career technical education

51228.1-51228.3 Course periods without educational content

52060-52077 Local control and accountability plan, especially:

52075 Complaint for lack of compliance with local control and accountability plan requirements

52160-52178 Bilingual education programs

52300-52462 Career technical education

52500-52616.24 Adult schools

54000-54029 Economic Impact Aid

54400-54425 Compensatory education programs

54440-54445 Migrant education

54460-54529 Compensatory education programs

56000-56865 Special education programs

59000-59300 Special schools and centers

Legal Reference: (continued)

EDUCATION CODE (continued)

64000-64001 Consolidated application process; **school plan for student achievement**

65000-65001 School site councils

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state

12900-12996 Fair Employment and Housing Act

HEALTH AND SAFETY CODE

1596.792 California Child Day Care Act; general provisions and definitions

1596.7925 California Child Day Care Act; health and safety regulations

104420 Tobacco-Use Prevention Education

PENAL CODE

422.55 Hate crime; definition

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 2

11023 Harassment and discrimination prevention and correction

CODE OF REGULATIONS, TITLE 5

3080 ~~Application of section~~ **Applicability of uniform complaint procedures to complaints regarding students with disabilities**

4600-~~4687~~**4670** Uniform complaint procedures

4680-4687 Williams uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX of the Education Amendments of 1972

6301-6576 Title I ~~basic programs~~ **Improving the Academic Achievement of the Disadvantaged**

6801-7014 Title III language instruction for limited English proficient and immigrant students

~~7101-7184 Safe and Drug Free Schools and Communities Act~~

~~7201-7283g Title V promoting informed parental choice and innovative programs~~

~~7301-7372 Title V rural and low income school programs~~

~~12101-12213 Title II equal opportunity for individuals with disabilities~~

UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

12101-12213 Title II equal opportunity for individuals with disabilities

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy Act

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

110.25 Notification of nondiscrimination on the basis of age

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Sample UCP Board Policies and Procedures

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter, September 22, 2017

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: **Responding to Bullying of Students with Disabilities, August 2013 October 2014**

Dear Colleague Letter: Harassment and Bullying, October 2010

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Family Policy Compliance Office: <http://familypolicy.ed.gov> <https://www2.ed.gov/policy/gen/guid/fpc0>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/ocr>

U.S. Department of Justice: <http://www.justice.gov>

National SD

Administrative Regulation

Community Relations

AR 1312.3(a)

UNIFORM COMPLAINT PROCEDURES

Except as the Governing Board may otherwise specifically provide in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in BP 1312.3.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 4030 - Nondiscrimination in Employment)

Compliance Officers

The district designates the individual(s), **position(s), or unit(s)** identified below as **the employee(s)** responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. The individual(s), **position(s), or unit(s)** also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment **as the responsible employee(s) to handle for handling** complaints regarding unlawful discrimination (such as discriminatory harassment, intimidation, or bullying). The **individual(s) compliance officer(s)** shall receive and coordinate the investigation of complaints and shall ensure district compliance with law.

(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

Assistant Superintendent
(title or position)

Educational Services
(unit or office)

1500 N Avenue, National City, CA 91950
(address)

(619) 336-7742
(telephone number)

skraft@nsd.us
(email)

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent, if applicable, if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which **he/she the compliance officer** has a bias or conflict of interest that would prohibit **him/her from fairly investigating or resolving the fair investigation or resolution of** the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall cover current state and federal laws and regulations governing the program, applicable processes for investigating and resolving complaints, including those alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), applicable standards for reaching decisions on complaints, and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 4331 - Staff Development)

(cf. 9124 - Attorney)

The compliance officer or, if necessary, any appropriate administrator shall determine whether interim measures are necessary during and pending the result of an investigation. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement one or more interim measures. The interim measures shall remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

In addition, the ~~The~~ Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. ~~The notification shall include information regarding the prohibition of discrimination, harassment, intimidation, and bullying; unlawful student fees; local control and accountability plan (LCAP) requirements; and requirements related to the educational rights of foster youth, homeless students, former juvenile court school students, and~~

children of military families. (Education Code 262.3, 48853, 48853.5, 49010-49013, 49069.5, 51225.1, 51225.2, 52075; (5 CCR 4622)

(cf. 0420 - School Plans/Site Councils)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 1220 - Citizen Advisory Committees)

(cf. 3260 - Fees and Charges)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6173.3 - Education for Juvenile Court School Students)

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal antidiscrimination laws, if applicable
3. Advise the complainant of the appeal process, including, if applicable, the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies, such as the U.S. Department of Education's Office for Civil Rights (OCR) in cases involving unlawful discrimination (such as discriminatory harassment, intimidation, or bullying).
4. Include statements that:
 - a. The district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs.
 - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline.
 - c. A complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) must be filed not later than six months from the date it occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension.
 - d. Complaints should be filed in writing and signed by the complainant. If a complainant is unable to put his/her complaint in writing, for example, due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint.

e. — If a complaint is not filed in writing but the district receives notice of any allegation that is subject to the UCP, the district shall take affirmative steps to investigate and address the allegations, in a manner appropriate to the particular circumstances.

If the allegation involves retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) and the investigation confirms that discrimination has occurred, the district will take steps to prevent recurrence of discrimination and correct its discriminatory effects on the complainant, and on others, if appropriate.

f. — A student enrolled in a public school shall not be required to pay a fee for his/her participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities.

g. — The Board is required to adopt and annually update the LCAP in a manner that includes meaningful engagement of parents/guardians, students, and other stakeholders in the development and/or review of the LCAP.

h. — A foster youth shall receive information about educational rights related to his/her educational placement, enrollment in and checkout from school, as well as the responsibilities of the district liaison for foster youth to ensure and facilitate these requirements and to assist the student in ensuring proper transfer of his/her credits, records, and grades when he/she transfers between schools or between the district and another district.

i. — A foster youth, homeless student, former juvenile court school student, or child of a military family who transfers into a district high school or between district high schools as applicable, shall be notified of the district's responsibility to:

(1) — Accept any coursework or part of the coursework that the student has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency, and to issue full or partial credit for the coursework completed

(2) — Not require the student to retake any course or a portion of a course which he/she has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency

(3) — If the student has completed his/her second year of high school before the transfer, provide the student information about district adopted coursework and Board imposed graduation requirements from which he/she may be exempted pursuant to Education Code 51225.1

j. ~~The complainant has a right to appeal the district's decision to CDE by filing a written appeal within 15 calendar days of receiving the district's decision.~~

~~In any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the respondent also shall have the right to file an appeal with CDE in the same manner as the complainant, if he/she is dissatisfied with the district's decision.~~

k. ~~The appeal to CDE must include a copy of the complaint filed with the district and a copy of the district's decision.~~

l. ~~Copies of the district's UCP are available free of charge.~~

The notice shall include:

- 1. A statement that the district is primarily responsible for compliance with federal and state laws and regulations, including those related to prohibition of unlawful discrimination, harassment, intimidation, or bullying against any protected group and all programs and activities that are subject to UCP as identified in the section "Complaints Subject to UCP" in the accompanying Board policy**
- 2. A statement that a complaint regarding student fees or the local control and accountability plan (LCAP) may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint**

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3260 - Fees and Charges)

- 3. A statement that a student enrolled in a public school shall not be required to pay a fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities**
- 4. A statement that a complaint regarding student fees must be filed no later than one year from the date the alleged violation occurred**
- 5. A statement that the district will post a standardized notice of the educational rights of foster youth, homeless students, former juvenile court school students now enrolled in the district, children of military families, migrant students, and immigrant students enrolled in a newcomer program, as specified in Education Code 48853, 48853.5, 49069.5, 51225.1, and 51225.2, and the complaint process**

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)
(cf. 6173.3 - Education for Juvenile Court School Students)
(cf. 6175 - Migrant Education Program)

- 6. Identification of the responsible staff member(s), position(s), or unit(s) designated to receive complaints**
- 7. A statement that complaints will be investigated in accordance with the district's UCP and a written decision will be sent to the complainant within 60 days from the receipt of the complaint, unless this time period is extended by written agreement of the complainant**
- 8. A statement that the complainant has a right to appeal the district's decision to CDE by filing a written appeal, including a copy of the original complaint and the district's decision, within 15 days of receiving the district's decision**
- 9. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal antidiscrimination laws, if applicable**
- 10. A statement that copies of the district's UCP are available free of charge**

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.61 shall be posted on the district web site and may be provided through district-supported social media, if available.

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

District Responsibilities

~~All UCP-related complaints shall be investigated and resolved within 60 calendar days of the district's receipt of the complaint unless the complainant agrees in writing to an extension of the timeline. (5 CCR 4631)~~

For complaints alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the district shall inform the respondent when the complainant agrees to an extension of the timeline for investigating and resolving the complaint.

The compliance officer shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in the allegations shall be notified when a complaint is filed and when a decision or ruling is made. However, the compliance officer shall keep all complaints or allegations of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) confidential except when disclosure is necessary to carry out the investigation, take subsequent corrective action, conduct ongoing monitoring, or maintain the integrity of the process. (5 CCR 4630, 4964)

All complainants shall be protected from retaliation.

Filing of Complaints

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy (item #1 of the section "Complaints Subject to the UCP") may be filed by any individual, public agency, or organization. (5 CCR 4630)
2. Any complaint alleging noncompliance with law regarding the prohibition against requiring students to pay student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee. However, any such complaint shall be filed no later than one year from the date the alleged violation occurred. (Education Code 49013, 52075; 5 CCR 4630)
3. A complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) may be filed only by a person who alleges that he/she they have

personally suffered ~~the~~ unlawful discrimination or ~~by a person~~ who believes that an individual or any specific class of individuals has been subjected to ~~it~~ **unlawful discrimination**. The complaint shall be initiated no later than six months from the date ~~when~~ **that** the alleged unlawful discrimination occurred, or six months from the date ~~when~~ **that** the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

4. When a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.
5. When the complainant of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) or the alleged victim, when ~~he/she is~~ not the complainant, requests confidentiality, the compliance officer shall inform ~~him/her~~ **the complainant or victim** that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Mediation

Within three business days after ~~the compliance officer receives~~ **receiving** the complaint, ~~he/she~~ **the compliance officer** may informally discuss with all the parties the possibility of using mediation. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall ensure that all parties agree to make the mediator a party to relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with ~~his/her~~ **an** investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigation of Complaint

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or ~~his/her~~ **the complainant's** representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or ~~his/her~~ representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. ~~He/she~~ **The compliance officer** shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform both parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. Similarly, a respondent's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in a finding, based on evidence collected, that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

~~The compliance officer shall apply a "preponderance of the evidence" standard in determining the veracity of the factual allegations in a complaint. This standard is met if the allegation is more likely to be true than not.~~

Report of Findings Timeline for Final Decision

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant, ~~and respondent if there is one,~~ a written report, as described in the section "Final Written Decision" below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

For any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), the respondent shall be informed of any extension of the timeline agreed to by the complainant. The respondent also shall be sent the district's final written decision at the same time it is provided to the complainant.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. When required by law, the matter shall be considered in closed session. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

~~In resolving~~ **For any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), the respondent shall be informed of any extension of the timeline agreed to by the complainant, also shall be sent the district's final written decision, and, in the same manner as the complainant, may file a complaint with the Board if dissatisfied with the decision.**

Final Written Decision

~~The district's decision on how it will resolve the complaint shall be in writing and shall be sent to the complainant and respondent. (5 CCR 4631)~~

~~In consultation with district legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the decision or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), notice of the district's decision to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.~~

~~If the complaint involves a limited English proficient student or parent/guardian and the student involved attends a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language. In all~~

UNIFORM COMPLAINT PROCEDURES (continued)

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~~other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.~~

For all complaints, the **district's final written** decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered. In reaching a factual determination, the following factors may be taken into account:
 - a. Statements made by any witnesses
 - b. The relative credibility of the individuals involved
 - c. How the complaining individual reacted to the incident
 - d. Any documentary or other evidence relating to the alleged conduct
 - e. Past instances of similar conduct by any alleged offenders
 - f. Past false allegations made by the complainant
2. The conclusion(s) of law
3. Disposition of the complaint
4. Rationale for such disposition

For complaints of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the disposition of the complaint shall include a determination for each allegation as to whether retaliation or unlawful discrimination has occurred.

The determination of whether a hostile environment exists may involve consideration of the following:

- a. The manner in which the misconduct affected one or more students' education
- b. The type, frequency, and duration of the misconduct
- c. The relationship between the alleged victim(s) and offender(s)
- d. The number of persons engaged in the conduct and at whom the conduct was directed

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- e. The size of the school, location of the incidents, and context in which they occurred
 - f. Other incidents at the school involving different individuals
5. Corrective action(s), including any actions that have been taken or will be taken to address the allegations in the complaint and including, with respect to a student fees complaint, a remedy that comports with Education Code 49013 and 5 CCR 4600

For complaints of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the decision may, as required by law, include:

- a. The corrective actions imposed on the respondent
 - b. Individual remedies offered or provided to the complainant or another person who was the subject of the complaint, but this information should not be shared with the respondent.
 - c. Systemic measures the school has taken to eliminate a hostile environment and prevent recurrence
6. Notice of the complainant's and respondent's right to appeal the district's decision to CDE within 15 calendar days, and procedures to be followed for initiating such an appeal

The decision may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

In consultation with district legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the decision or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), notice of the district's decision to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

If the complaint involves a limited-English-proficient student or parent/guardian and the student involved ~~attends~~ **is enrolled in** a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language **pursuant to Education Code 48985**. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

For complaints alleging unlawful discrimination based on state law (such as discriminatory harassment, intimidation, and bullying), the decision shall also include a notice to the complainant that:

1. **He/she The complainant** may pursue available civil law remedies outside of the district's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with CDE. (Education Code 262.3)
2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

(cf. 5137 - Positive School Climate)

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling

(cf. 6164.2 - Guidance/Counseling Services)

2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

~~9. Determination of whether any past actions of the victim that resulted in discipline were related to the treatment the victim received and described in the complaint~~

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team

(cf. 6164.5 - Student Success Teams)

6. Denial of participation in extracurricular or co-curricular activities or other privileges as permitted by law

(cf. 6145 - Extracurricular and Cocurricular Activities)

7. Disciplinary action, such as suspension or expulsion, as permitted by law

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

When an employee is found to have committed retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), that the district does not tolerate it, and how to report and respond to it.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

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AR 1312.3(o)

However, if a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes for students in elementary schools, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51223, 52075)

For complaints alleging noncompliance with the laws regarding student fees, the district shall attempt in good faith, by engaging in reasonable efforts, to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's final written decision **of on** a complaint regarding any specified federal or state educational program subject to **the** UCP may file an appeal in writing with CDE within 15 calendar days of receiving the district's decision. (~~Education Code 222, 48853, 48853.5, 49013, 49069.5, 51223, 51225.1, 51225.2, 51228.3, 52075;~~ 5 CCR 4632)

The complainant **or respondent** shall specify the basis for the appeal of the decision and how the facts of the district's decision are incorrect and/or the law has been misapplied. The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's decision in that complaint. (5 CCR 4632)

When a respondent in any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying) is dissatisfied with the district's final written decision, **he/she-the respondent**, in the same manner as the complainant, may file an appeal with CDE.

Upon notification by CDE that the **complainant or respondent has appealed the** district's decision **has been appealed**, the Superintendent or designee shall forward the following documents to CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the written decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint

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6. A copy of the district's ~~uniform complaint procedures~~ **UCP**
7. Other relevant information requested by CDE

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Policy Reference UPDATE Service

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National SD

Administrative Regulation

Community Relations

AR 1312.4(a)

WILLIAMS UNIFORM COMPLAINT PROCEDURES

Types of Complaints

The district shall use the procedures described in this administrative regulation only to investigate and resolve the following: ~~(Education Code 35186; 5 CCR 4680-4683)~~

1. Complaints regarding the insufficiency of textbooks and instructional materials, including any complaint alleging that: **(Education Code 35186; 5 CCR 4681)**
 - a. A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - b. A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
 - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
 - d. A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

2. Complaints regarding teacher vacancy or misassignment, including any complaint alleging that: **(Education Code 35186; 5 CCR 4682)**
 - a. A semester begins and a teacher vacancy exists.
 - b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.

(cf. 4112.22 - Staff Teaching English Learners)

- c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester. (Education Code 35186; 5 CCR 4600)

Beginning of the year or semester means the first day classes necessary to serve all the students enrolled are established with a single designated certificated employee assigned for the duration of the class, but not later than 20 working days after the first day students attend classes for that semester. (5 CCR 4600)

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186; 5 CCR 4600)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

3. Complaints regarding the condition of school facilities, including any complaint alleging that: **(Education Code 35186; 5 CCR 4683)**

- a. A condition poses an emergency or urgent threat to the health or safety of students or staff.

Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of students or staff while at school, including, but not limited to, gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; or any other condition deemed appropriate. (Education Code 17592.72)

- b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, or paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means the school has kept all restrooms open during school hours when students are not in classes and has kept a sufficient number of restrooms open

during school hours when students are in classes. This does not apply when the temporary closing of the restroom is necessary for student safety or to make repairs. (Education Code 35292.5)

In any district school serving any of grades 6-12 in which 40 percent or more of the students in the school or school attendance area are from low-income families, as defined in 20 USC 6314, a complaint may be filed alleging noncompliance with the requirement of Education Code 35292.6 to stock, at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products.

(cf. 3514 - Environmental Safety)

(cf. 3517 - Facilities Inspection)

4. Complaints regarding the noncompliance of a license-exempt California State Preschool Program (CSPP) with health and safety standards specified in Health and Safety Code 1596.7925 and related state regulations, including any complaint alleging that: (Education Code 8235.5; Health and Safety Code 1596.7925)

a. The preschool does not have outdoor shade that is safe and in good repair.

b. Drinking water is not accessible and/or readily available throughout the day.

c. The preschool does not provide safe and sanitary restroom facilities with one toilet and handwashing fixture for every 15 children.

d. Restroom facilities are not available only for preschoolers and kindergartners.

e. The preschool program does not provide visual supervision of children at all times.

f. Indoor or outdoor space is not properly contained or fenced or does not provide sufficient space for the number of children using the space at any given time.

g. Playground equipment is not safe, in good repair, or age appropriate.

Forms and Notices

The Superintendent or designee shall ensure a Williams complaint form is available at each school. However, complainants need not use the district's complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)

The Superintendent or designee shall ensure that the district's complaint form **specifies the location for filing a complaint and** contains a space to indicate whether the complainant desires

a response to ~~his/her~~ **the** complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as **desired** ~~he/she~~ wishes. (Education Code **8235.5**, 35186; 5 CCR 4680)

The Superintendent or designee shall ~~ensure that a notice is posted~~ **post** in each **K-12** classroom in each school **a notice** containing the components specified in Education Code 35186. **In each license-exempt CSPP classroom, a notice containing the components specified in Education Code 8235.5 shall be posted.** (Education Code **8235.5**, 35186)

Filing of Complaint

A complaint alleging any condition(s) specified in the section "Types of Complaints" above shall be filed with the principal or designee, **or the preschool administrator or designee as appropriate**, at the school in which the complaint arises. ~~The principal or designee shall forward a~~ **A** complaint about problems beyond ~~his/her~~ **the** authority **of the principal or preschool administrator shall be forwarded** to the Superintendent or designee in a timely manner, but not to exceed 10 working days. **Complaints may be filed anonymously.** (Education Code **8235.5**, 35186; 5 CCR 4680)

Investigation and Response

The principal/**preschool administrator** or **a** designee **of the Superintendent** shall make all reasonable efforts to investigate any problem within ~~his/her~~ **their** authority. (Education Code **8235.5**, 35186; 5 CCR 4685)

Investigation of a complaint regarding preschool health or safety issues shall begin within 10 calendar days of receipt of the complaint. (Education Code 8235.5)

~~He/she~~ **The principal/preschool administrator or Superintendent's designee** shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code **8235.5**, 35186; 5 CCR 4685)

~~Complaints may be filed anonymously. If the complainant has indicated on the complaint form that he/she would like~~ **a desire to receive** a response to the complaint, the principal/**preschool administrator** or **Superintendent's** designee shall report the resolution of the complaint to ~~him/her the complainant~~ **at the mailing address indicated on the complaint form** within 45 working days of the initial filing of the complaint. ~~At the same time, the principal or designee shall report the~~ **If the principal/preschool administrator makes this report, the same information shall be reported at the same time** to the Superintendent or designee. (Education Code **8235.5**, 35186; 5 CCR 4680, 4685)

When Education Code 48985 is applicable and the complainant has requested a response, the response shall be written in English and in the primary language in which the complaint was filed. (Education Code **8235.5**, 35186)

If a complainant is not satisfied with the resolution of a complaint, ~~he/she~~ **the complainant** has the right to describe the complaint to the Governing Board at a regularly scheduled meeting. (Education Code **8235.5**, 35186; 5 CCR 4686)

For any complaint concerning a facilities condition that poses an emergency or urgent threat to the health or safety of students or staff as described in item #3a **or #4** in the section "Types of Complaints" above, a complainant who is not satisfied with the resolution proffered by the principal/**preschool administrator** or Superintendent or designee may file an appeal to the Superintendent of Public Instruction within 15 days of receiving the district's response. The complainant shall comply with the appeal requirements specified in 5 CCR 4632. (Education Code **8235.5**, 35186; 5 CCR 4687)

All complaints and written responses shall be public records. (Education Code **8235.5**, 35186; 5 CCR 4686)

(cf. 1340 - Access to District Records)

Reports

On a quarterly basis, the Superintendent or designee shall report, to the Board at a regularly scheduled public Board meeting and to the County Superintendent of Schools, summarized data on the nature and resolution of all complaints. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. (Education Code **8235.5**, 35186; 5 CCR 4686)

Forms and Notices

~~The Superintendent or designee shall ensure a Williams complaint form is available at each school. However, complainants need not use the district's complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)~~

~~The Superintendent or designee shall ensure that the district's complaint form contains a space to indicate whether the complainant desires a response to his/her complaint and specifies the location for filing a complaint. A complainant may add as much text to explain the complaint as he/she wishes. (Education Code 35186; 5 CCR 4680)~~

~~The Superintendent or designee shall ensure that a notice is posted in each classroom in each school containing the components specified in Education Code 35186. (Education Code 35186)~~

Legal Reference:

EDUCATION CODE

234.1 Prohibition of discrimination, harassment, intimidation, and bullying

1240 County superintendent of schools, duties

8235-8239.1 California State Preschool Programs, especially:

8235.5 California State Preschool Program, complaints regarding health and safety issues

17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account

33126 *School accountability report card*

35186 *Williams uniform complaint procedures*

35292.5-**35292.6** *Restrooms, maintenance and cleanliness*

48985 *Notice to parents in language other than English*

60119 *Hearing on sufficiency of instructional materials*

HEALTH AND SAFETY CODE

1596.792 *California Child Day Care Act; general provisions and definitions*

1596.7925 *California Child Day Care Act; health and safety regulations*

CODE OF REGULATIONS, TITLE 5

4600-4670 *Uniform complaint procedures*

4680-4687 *Williams uniform complaint procedures*

UNITED STATES CODE, TITLE 20

6314 *Title I schoolwide program*

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California County Superintendents Educational Services Association: <http://www.ccsesa.org>

California Department of Education, Williams case: <http://www.cde.ca.gov/eo/ce/wc>

State Allocation Board, Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

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National SD Exhibit

Community Relations

E(1) 1312.4(a)

WILLIAMS UNIFORM COMPLAINT PROCEDURES

NOTICE TO PARENTS/GUARDIANS, STUDENTS, AND TEACHERS: **K-12** COMPLAINT RIGHTS

Parents/Guardians, Students, and Teachers:

Pursuant to Education Code 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each student, including an English learner, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

4. **If you choose to file a complaint alleging that any of the above conditions is not being met, your complaint will be addressed through the district's Williams uniform complaint procedures as required by law.** A complaint form may be obtained at the school office or district office, or downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site: <http://www.cde.ca.gov/re/cp/uc>. However, a complaint need not be filed using either the district's complaint form or the complaint form from the California Department of Education.

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Policy Reference UPDATE Service

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National SD Exhibit

Community Relations

E(2) 1312.4(a)

WILLIAMS UNIFORM COMPLAINT PROCEDURES

COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURES

**K-12 COMPLAINT FORM:
WILLIAMS UNIFORM COMPLAINT PROCEDURES**

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, or teacher vacancy or misassignment. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? ☐ Yes ☐ No

Contact information: (if response is requested)

Name: _____

Address: _____

Phone number: Day: _____ Evening: _____

E-mail address, if any: _____

Date problem was observed: _____

Location of the problem that is the subject of this complaint:

School name/address: _____

Course title/grade level and teacher name: _____

Room number/name of room/location of facility: _____

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please contact the school or district for the appropriate district complaint procedure.

Specific issue(s) of the complaint: (Please check all that apply. A complaint may contain more than one allegation.)

1. Textbooks and instructional materials: (Education Code 35186; 5 CCR 4681)
 - ☐ A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - ☐ A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
 - ☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
 - ☐ A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
2. Teacher vacancy or misassignment: (Education Code 35186; 5 CCR 4682)
 - ☐ A semester begins and a teacher vacancy exists. A *teacher vacancy* is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
 - ☐ A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.
 - ☐ A teacher is assigned to teach a class for which the teacher lacks subject matter competency.
3. Facilities conditions: (Education Code 17592.72, 35186, 35292.5, **35292.6**; 5 CCR 4683)
 - ☐ A condition exists that poses an emergency or urgent threat to the health or safety of students or staff including gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose

an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other condition deemed appropriate by the district.

- ☐ A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, or paper towels or functional hand dryers.

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- ☐ **For a school that serves students in any of grades 6-12 with 40 percent of more of its students from low-income families, as defined, the school has not stocked at least half of its restrooms with feminine products at all times and made those products available to students at no cost.**

- ☐ The school has not kept all restrooms open during school hours when students are not in classes and has not kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when temporary closing of the restroom is necessary for student safety or to make repairs.

Please describe the issue of your complaint in detail. You may attach additional pages and include as much text as necessary to fully describe the situation. For complaints regarding facilities conditions, please describe the emergency or urgent facilities condition and how that condition poses a threat to the health or safety of students or staff.

Please file this complaint at the following location:

(principal or **title of** designee **of the Superintendent**)

(address)

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

(Signature)

(Date)

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National SD

Exhibit

Community Relations

E(3) 1312.4(a)

WILLIAMS UNIFORM COMPLAINT PROCEDURES

NOTICE TO PARENTS/GUARDIANS, STUDENTS, AND TEACHERS: PRESCHOOL COMPLAINT RIGHTS

Parents/Guardians, Students, and Teachers:

Pursuant to Education Code 8235.5, you are hereby notified that any California State Preschool Program that is exempt from licensure must have:

1. Outdoor shade that is safe and in good repair
2. Drinking water that is accessible and readily available throughout the day
3. Safe and sanitary restroom facilities with one toilet and handwashing fixture for every 15 children
4. Restroom facilities that are available only for preschoolers and kindergartners
5. Visual supervision of children at all times
6. Indoor and outdoor space that is properly contained or fenced and provides sufficient space for the number of children using the space at any given time
7. Playground equipment that is safe, in good repair, and age appropriate

If you choose to file a complaint alleging that any of the above conditions is not being met, your complaint will be addressed through the district's Williams uniform complaint procedures as required by law. A complaint form may be obtained at the school office or district office, or downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site: <http://www.cde.ca.gov/re/cp/uc>. However, a complaint need not be filed using either the district's complaint form or the complaint form from the California Department of Education.

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National SD Exhibit

Community Relations

E(4) 1312.4(a)

WILLIAMS UNIFORM COMPLAINT PROCEDURES

PRESCHOOL COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURES

Education Code 8235.5 requires that the complaint procedures in 5 CCR 4680-4687 be used for the filing of complaints concerning noncompliance with health and safety standards for license-exempt California State Preschool Programs. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? ☐ Yes ☐ No

Contact information: (if response is requested)

Name: _____

Address: _____

Phone number: Day: _____ Evening: _____

E-mail address, if any: _____

Date problem was observed: _____

Location of the problem that is the subject of this complaint:

School name/address: _____

Room number/name of room/location of facility: _____

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please contact the school or district for the appropriate district complaint procedure.

Specific issue(s) of the complaint: (Please check all that apply. A complaint may contain more than one allegation.)

- ☐ The preschool does not have outdoor shade that is safe and in good repair.
- ☐ Drinking water is not accessible and/or readily available throughout the day.
- ☐ The preschool does not provide safe and sanitary restroom facilities with one toilet and handwashing fixture for every 15 children.
- ☐ Restroom facilities are not available only for preschoolers and kindergartners.
- ☐ The preschool program does not provide visual supervision of children at all times.
- ☐ Indoor or outdoor space is not properly contained or fenced or does not provide sufficient space for the number of children using the space at any given time.
- ☐ Playground equipment is not safe, in good repair, or age appropriate.

Please describe the issue of your complaint in detail. You may attach additional pages and include as much text as necessary to fully describe the situation.

Please file this complaint at the following location:

(preschool administrator or designee)

(address)

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

(Signature)

(Date)

National SD

Administrative Regulation

Community Relations

AR 1340(a)

ACCESS TO DISTRICT RECORDS

Definitions

Public records include any writing containing information relating to the conduct of the district's business prepared, owned, used, or retained by the district regardless of physical form or characteristics. (Government Code 6252)

(cf. 3580 - District Records)

(cf. 9012 - Board Member Electronic Communications)

Writing means any handwriting, typewriting, printing, photostating, photographing, photocopying, transmitting by electronic mail or facsimile, and every other means of recording upon any tangible thing any form of communication or representation, including letters, words, pictures, sounds, or symbols or combinations thereof, and any record thereby created, regardless of the manner in which the record has been stored. (Government Code 6252)

Member of the public means any person, except a member, agent, officer, or employee of the district or a federal, state, or other local agency acting within the scope of **his/her** **such** membership, agency, office, or employment. (Government Code 6252)

Public Records

Public records to which members of the public shall have access include, but are not limited to:

1. Proposed and approved district budgets and annual audits (Education Code 41020, 42103)

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

2. Statistical compilations

3. Reports and memoranda

4. Notices and bulletins

5. Minutes of public meetings (Education Code 35145)

(cf. 9324 - Minutes and Recordings)

6. Meeting agendas (Government Code 54957.5)

ACCESS TO DISTRICT RECORDS (continued)

AR 1340(b)

(cf. 9322 - Agenda/Meeting Materials)

7. Official communications between the district and other government agencies
8. **School-based program plans (Education Code 52850) District and school plans, and the information and data relevant to the development and evaluation of such plans, unless otherwise prohibited by law**

(cf. 0400 - Comprehensive Plans)

(cf. 0420 - School Plans/Site Councils)

- ~~9. Information and data relevant to the evaluation and modification of district plans~~

(cf. 0440 - District Technology Plan)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3543 - Transportation Safety and Emergencies)

(cf. 7110 - Facilities Master Plan)

- ~~10.~~ **9.** Initial proposals of exclusive employee representatives and of the district (Government Code 3547)

(cf. 4143.1/4243.1 - Public Notice - Personnel Negotiations)

- ~~11.~~ **10.** Records pertaining to claims and litigation against the district which have been adjudicated or settled (Government Code 6254, 6254.25)

(cf. 3320 - Claims and Actions Against the District)

- ~~12.~~ **11.** Statements of economic interests required by the Conflict of Interest Code (Government Code 81008)

(cf. 9270 - Conflict of Interest)

- ~~13.~~ **12.** Documents containing names, salaries, and pension benefits of district employees

- ~~14.~~ **13.** Employment contracts and settlement agreements (Government Code 53262)

(cf. 2121 - Superintendent's Contract)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

(cf. 4141/4241 - Collective Bargaining Agreement)

- ~~15.~~ **14.** Instructional materials including, but not limited to, textbooks (Education Code 49091.10)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

Access to public records of the district shall be granted to Governing Board members on the same basis as any other member of the public. When Board members are authorized to access public records in the administration of their duties, the Superintendent or designee shall not discriminate among any of the Board members as to which record, or portion of the record, will be made available, or when it will be made available. (Government Code 6252.5, 6252.7)

When disclosing to a member of the public any record that contains personal information, including, but not limited to, an employee's home address, home telephone number, social security number, personal cell phone number, or birth date, the Superintendent or designee shall ensure that such personal information is redacted from that record. (Government Code 6254.29, 6254.3)

Confidential Public Records

Unless otherwise authorized or required by law, information regarding an individual's citizenship or immigration status or religious beliefs, practices, or affiliation shall not be disclosed to federal government authorities. (Education Code 234.7; Government Code 8310.3)

(cf. 5145.13 - Response to Immigration Enforcement)

Records to which the members of the public shall not have access include, but are not limited to:

1. Preliminary drafts, notes, **and** interagency or intradistrict memoranda that are not retained by the district in the ordinary course of business, provided that the public interest in withholding these records clearly outweighs the public interest in disclosure (Government Code 6254)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

2. Records specifically generated in connection with or prepared for use in litigation to which the district is a party or to respond to claims made against the district pursuant to the Tort Claims Act, until the litigation or claim has been finally adjudicated or otherwise settled, or beyond, if the records are protected by some other provision of law (Government Code 6254, 6254.25)

3. Personnel records, medical records, or similar materials, the disclosure of which would constitute an unwarranted invasion of personal privacy (Government Code 6254)

(cf. 4112.5/4212.5/4312.5) - Criminal Record Check)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

The home addresses, home telephone numbers, personal cell phone numbers, or birth date of employees may only be disclosed as follows: (Government Code 6254.3)

- a. To an agent or a family member of the employee
- b. To an officer or employee of a state agency or another school district or county office of education when necessary for the performance of official duties
- c. To an employee organization pursuant to regulations and decisions of the Public Employment Relations Board, except that the home address and any telephone number for an employee who performs law enforcement-related functions, or the birth date of any employee, shall not be disclosed

Upon written request of any employee, the district shall not disclose the employee's home address, home telephone number, personal cell phone number, or birth date, and the district shall remove this information from any mailing list of the district except a list used exclusively to contact the employee.

(cf. 4140/4240/4340 - Bargaining Units)

- d. To an agent or employee of a health benefit plan providing health services or administering claims for health services to district employees and their enrolled dependents, for the purpose of providing the health services or administering claims for employees and their enrolled dependents

(cf. 4154/4254/4354 - Health and Welfare Benefits)

4. Student records, except directory information and other records to the extent permitted under the law, when disclosure is authorized by law

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

(cf. 5125.3 - Challenging Student Records)

5. Test questions, scoring keys, and other examination data except as provided by law (Government Code 6254)

(cf. 6162.51 - State Academic Achievement Tests)

6. Without affecting the law of eminent domain, the contents of real estate appraisals or engineering or feasibility estimates and evaluations made for or by the district relative to the acquisition of property, or to prospective public supply and construction contracts, until all of the property has been acquired or all of the contract agreement obtained (Government Code 6254)
7. Information required from any taxpayer in connection with the collection of local taxes that is received in confidence and the disclosure of the information to other persons would result in **an** unfair competitive disadvantage to the person supplying the information (Government Code 6254)

ACCESS TO DISTRICT RECORDS (continued)

AR 1340(e)

8. Library circulation and patron use records of a borrower or patron including, but not limited to, his/her name, address, telephone number, email address, borrowing information, or use of library information resources, except when disclosure is to a persons acting within the scope of his/her their duties in the administration of the library, to a persons authorized in writing by the individual to whom the records pertain, or by court order (Government Code 6254, 6267)

(cf. 6163.1 - Library Media Centers)

9. Records for which the disclosure is exempted or prohibited pursuant to state or federal law, including, but not limited to, provisions of the Evidence Code relating to privilege (Government Code 6254)

(cf. 9124 - Attorney)

10. Documents prepared by or for the district to assess its vulnerability to terrorist attack or other criminal acts intended to disrupt district operations and that are for distribution or consideration in closed session (Government Code 6254)

(cf. 0450 - Comprehensive Safety Plan)

11. Recall petitions, petitions for special elections to fill Board vacancies, or petitions for the reorganization of the school district (Government Code 6253.5)

(cf. 9223 - Filling Vacancies)

12. Minutes of Board meetings held in closed session (Government Code 54957.2)

(cf. 9321 - Closed Session Purposes and Agendas)

13. Computer software developed by the district (Government Code 6254.9)

14. Information security records, the disclosure of which would reveal vulnerabilities to, or otherwise increase potential for an attack on, the district's information technology system (Government Code 6254.19)

15. Records that contain individually identifiable health information, including records that may be exempt pursuant to physician-patient privilege, the Confidentiality of Medical Information Act, and the Health Insurance Portability and Accountability Act (Government Code 6254, 6255)

(cf. 5141.6 - School Health Services)

16. Any other records listed as exempt from public disclosure in the California Public Records Act or other statutes

17. Any other records for which the district can demonstrate that, based on the particular facts of the case, the public interest served by not disclosing the record clearly outweighs the public interest served by disclosure of the record (Government Code 6255)

Inspection of Records and Requests for Copies

Any person may request a copy or inspection of any district record that is open to the public and not exempt from disclosure. (Government Code 6253)

Within 10 days of receiving any request to inspect or copy a district record, the Superintendent or designee shall determine whether the request seeks release of a disclosable public record in the district's possession. The Superintendent or designee shall promptly inform the person making the request of **his/her the** determination and the reasons for the decision. (Government Code 6253)

In unusual circumstances, the Superintendent or designee may extend the 10-day limit for up to 14 days by providing written notice to the requester and setting forth the reasons for the extension and the date on which a determination is expected to be made. Unusual circumstances include the following, but only to the extent reasonably necessary to properly process the request: (Government Code 6253)

1. The need to search for and collect the requested records from field facilities or other establishments that are separate from the office processing the request
2. The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records which are demanded in a single request
3. The need for consultation, which shall be conducted with all practicable speed, with another agency (e.g., a state agency or city) having a substantial interest in the determination of the request or among two or more components of the district (e.g., two different school sites) with substantial interest in the request
4. In the case of electronic records, the need to compile data, write programming language or a computer program, or construct a computer report to extract data

If the Superintendent or designee determines that the request seeks disclosable public records, the determination shall state the estimated date and time when the records will be made available. (Government Code 6253)

Public records shall be open to inspection at all times during district office hours. Any reasonably segregable portion of a record shall be made available for inspection by any person requesting the record after deletion of the portions that are exempted by law. (Government Code 6253)

Upon request for a copy that reasonably describes an identifiable record, an exact copy shall be promptly provided unless it is impracticable to do so. (Government Code 6253)

The Superintendent or designee shall charge an amount for copies that reflects the direct costs of duplication. Written requests to waive the fee shall be submitted to the Superintendent or designee.

In addition to maintaining public records for public inspection during district office hours, the district may comply with public records requests by posting any public record on the district's web site and, in response to a public records request, directing the member of the public to the location on the web site where the record can be found. However, if the member of the public is unable to access or reproduce the record from the web site, the district shall promptly provide an exact copy of the public record upon payment of duplication fees, if applicable, unless it is impracticable to provide an exact copy. (Government Code 6253)

If any person requests that a public record be provided in an electronic format, the district shall make that record available in any electronic format in which it holds the information. The district shall provide a copy of the electronic record in the format requested as long as the requested format is one that has been used by the district to create copies for its own use or for use by other agencies. (Government Code 6253.9)

The cost of duplicating an electronic record shall be limited to the direct cost of producing a copy of the record in electronic format. However, the requester shall bear the cost of producing the copy of the electronic record, including the cost to construct the record and the cost of programming and computer services necessary to produce the copy, under the following circumstances: (Government Code 6253.9)

1. The electronic record is one that is produced only at otherwise regularly scheduled intervals.
2. The request would require data compilation, extraction, or programming to produce the record.

Assistance in Identifying Requested Records

If the Superintendent or designee denies a request for disclosable records, ~~he/she shall assist~~ the requester **shall be assisted** in making a focused and effective request that reasonably describes an identifiable record. To the extent reasonable under the circumstances, the Superintendent or designee shall do all of the following: (Government Code 6253.1)

1. Assist in identifying records and information responsive to the request or the purpose of the request, if specified

If, after making a reasonable effort to elicit additional clarifying information from the requester to help identify the record, the Superintendent or designee is still unable to identify the information, this requirement shall be deemed satisfied.
2. Describe the information technology and physical location in which the records exist

3. Provide suggestions for overcoming any practical basis for denying access to the records or information sought

Provisions of the Public Records Act shall not be construed so as to delay or obstruct the inspection or copying of public records. Any notification denying a request for public records shall state the name and title of each person responsible for the denial. (Government Code 6253)

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National SD

Board Policy

Business and Noninstructional Operations

BP 3100(a)

BUDGET

The Governing Board recognizes its critical responsibility for adopting a sound budget each fiscal year which is aligned with **and reflects** the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. **The hearing shall occur at the same meeting as the public hearing on the district's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians. (Education Code 42103, 42127, 52062, 52064.1)**

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

The Board shall adopt the district budget **at a public meeting held after the date of the public hearing but** on or before July 1 of each year. The Board shall adopt the budget following its adoption of the LCAP, or annual update to the LCAP, **and the LCFF budget overview for parents/guardians.** The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, **52062**)

~~At a public meeting scheduled on a date after the public hearing on the budget, the Board shall, following its adoption of the LCAP or an annual update to the LCAP, adopt the budget. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)~~

The budget that is **presented at the public hearing as well as the budget** formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (**SPI**). (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file **the adopted district budget** with the County Superintendent of Schools ~~the adopted district budget and supporting data~~. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

(cf. 1340 - Access to District Records)

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to ~~his/her~~ **the County Superintendent's** recommendations at a **regular** public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget Advisory Committee

OPTION 1: The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

(cf. 1220 - Citizen Advisory Committees)
(cf. 2230 - Representative and Deliberative Groups)
(cf. 3350 - Travel Expenses)
(cf. 9130 - Board Committees)
(cf. 9140 - Board Representatives)

Budget Criteria and Standards

The ~~Superintendent or designee shall develop a~~ district budget **shall be developed** in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, ~~local control funding formula~~ **LCFF** revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, ~~unrestricted general~~ fund balance, and reserves. In addition, ~~he/she~~ **the Superintendent or designee** shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, ~~33128.3~~, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increased **inged** or improved **inged** services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. *Unduplicated students* are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

(cf. 3553 - Free and Reduced Price Meals)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Learners)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)

(cf. 3110 - Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.
3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent ~~may~~ **shall have discretion to** further delegate the authority to assign funds ~~at his/her discretion~~.

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year **that following the fiscal year in which** the district is notified by the **Superintendent of Public Instruction SPI** that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds, **unless the requirement is waived in accordance with Education Code 42127.01**. (Education Code ~~41202,~~ 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multiyear projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

(cf. 7210 - Facilities Financing)

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Board may approve a plan for meeting the district's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

~~When the~~ **The** Superintendent or designee **shall annually** presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, ~~the Board shall disclose, as~~ **As** a

separate agenda item at the same meeting, **the Board shall disclose** whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

Legal Reference:

EDUCATION CODE

1240 Duties of county superintendent of schools
33127-33131 Standards and criteria for local budgets and expenditures
41202 Determination of minimum level of education funding
42103 Public hearing on proposed budget; requirements for content of proposed budget
42122-42129 Budget requirements
42130-42134 Financial certifications
42140-~~42141~~ **42142** Disclosure of fiscal obligations
42238-42251 Apportionments to districts, especially:
42238.01-42238.07 Local control funding formula
42602 Use of unbudgeted funds
42610 Appropriation of excess funds and limitation thereon
45253 Annual budget of personnel commission
45254 First year budget of personnel commission
52060-52077 Local control and accountability plan

GOVERNMENT CODE

7900-7914 Appropriations limit

21710-21716 California Employer's Pension Prefunding Trust Program

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure
15440-15451 Criteria and standards for school district budgets
15494-~~15496~~ **15497** Local control funding formula, **supplemental and concentration grant** expenditures

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, **December 2015**
~~September 2006~~

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: ~~Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009~~ **Fund Balance Guidelines for the General Fund, September 2015**

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 75, Accounting and Financial Reporting ~~by Employers~~ for Post-employment Benefits Other Than Pensions, June 2015

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, ~~March~~ **February** 2009

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fgr>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Management Resources continued: (see next page)

Management Resources: (continued)

WEB SITES (continued)

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California, Inc.: <http://www.sscal.com>

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Policy Reference UPDATE Service

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Administrative Regulation

Business and Noninstructional Operations

AR 3100(a)

BUDGET

Budget Advisory Committee

Membership of the district's budget advisory committee may include representatives of each of the following groups:

1. Governing Board members, provided that less than a majority of the Board serves on the committee

(cf. 9140 - Board Representatives)

2. District and school site administrators
3. Representatives of bargaining units
4. Certificated and/or classified staff
5. Parents/guardians
6. Representatives of the business community and/or other community members

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 9130 - Board Committees)

The committee's duties may include, but **are** not necessarily **be**-limited to:

1. Making recommendations regarding budget priorities **which align with the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans**

BUDGET (continued)

AR 3100(b)

2. Recommending cost reduction strategies, such as identifying services that may be reduced, made more efficient, or discontinued
3. Reviewing the clarity and effectiveness of budget documents and communications
4. Presenting progress reports on the committee's work and a final report of recommendations to the Superintendent or designee and to the Board

The specific duties of the committee shall be clearly defined and presented to each member in writing, along with any background information necessary for the successful completion of the committee's charges, the timelines for reporting the committee's progress, and timelines for completion of each task.

(cf. 3350 - Travel Expenses)

Public Hearing

The agenda for the public hearing on the district budget shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected. The proposed budget shall be available for public inspection at least three working days before this hearing. (Education Code 42103, 42127, 52062)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

The Superintendent or designee shall notify the County Superintendent of Schools of the location **and** dates, **and times** at which the proposed budget may be inspected, as well as the location, date, and time of the public hearing, in sufficient time for the County Superintendent to publish such information in a newspaper of general circulation at least 10 days but not more than 45 days before the hearing, as required by Education Code 42103.

Whenever the proposed district budget includes a combined assigned and unassigned ending fund balance that exceeds the minimum recommended reserve for economic uncertainties adopted by the State Board of Education, the district shall provide, for each fiscal year included in the budget, the following information for public review and discussion at the public hearing: (Education Code 42127; 5 CCR 15450)

1. The minimum recommended reserve for economic uncertainties
2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve
3. A statement of reasons substantiating the need for the combined assigned and unassigned ending balances that are in excess of the minimum recommended reserve

During the hearing, any district resident may ~~appear and object to~~ **appear and object to** the proposed budget or to any item in the budget. The hearing may conclude when all residents who have requested to be heard have had the opportunity to speak. (Education Code 42103)

(cf. 9323 - Meeting Conduct)

Budget Review Committee for Disapproved Budgets

If the district's budget is disapproved by the County Superintendent for any reason other than ~~his/her~~ disapproval of the district's ~~local control and accountability plan (LCAP)~~ or annual update to the LCAP, the budget shall be reviewed by a budget review committee, unless the Board and County Superintendent agree to waive the requirement and the California Department of Education accepts the waiver. (Education Code 42127)

This committee shall consist of either: (Education Code 42127.1, 42127.2)

1. Three persons selected by the Board from a list of candidates provided by the Superintendent of Public Instruction (SPI), who shall be selected within five working days after receiving the list of candidates
2. A regional review committee **selected and** convened by the County Superintendent with the approval of the Board **and SPI**

If the budget review committee recommends disapproval of the district budget, the Board may submit a response to the SPI no later than five working days after receipt of the committee's report. The response may include any revisions to the adopted final budget and any other proposed actions to be taken as a result of the committee's recommendations. (Education Code 42127.3)

If the SPI disapproves the district budget after reviewing the committee's report and the district's response, the Board shall consult with the County Superintendent **as he/she to** develops and adopts, by December 31, a fiscal plan and budget that will allow the district to meet its **current fiscal year and multiyear** financial obligations. For the current fiscal year, the district shall operate in accordance with the budget adopted by the County Superintendent. (Education Code 42127.3)

Until the district receives approval of its budget, it shall continue to operate either on the basis of the prior year's budget or on the basis of the current year's unapproved budget as adopted and revised by the Board, whichever budget contains a lower total spending authority. (Education Code 42127.4)

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TRANSPORTATION FEES

~~Because~~ **Whenever** the cost of providing student transportation exceeds funding provided by the state, the Governing Board ~~finds it necessary to~~ **may** charge fees for home-to-school student transportation **and other transportation services as expressly authorized by law.**

(cf. 3260 - Fees and Charges)

(cf. 3540 - Transportation)

The Superintendent or designee shall annually submit proposed transportation fee schedules for Board approval. ~~Fees shall be determined on the basis of operating costs in accordance with law.~~

The transportation fee shall be waived for students with demonstrated financial need in accordance with Education Code 39807.5. Eligibility for free transportation based on ~~indigency~~ **financial need** shall be ~~based on~~ **determined in accordance with** the income eligibility scales used for the free and reduced-price lunch program ~~and/or proof of receipt of Temporary Assistance to Needy Families (TANF).~~

(cf. 3553 - Free and Reduced Price Meals)

In addition, no ~~No~~ charge shall be made for any transportation of **a** ~~students~~ **with a disability** whose individualized education program **includes transportation as a related service necessary to receive a free appropriate public education** ~~requires transportation or whose parents/guardians are determined indigent pursuant to administrative regulations.~~ **(Education Code 39807.5)**

~~(cf. 3540 - Transportation)~~

~~(cf. 3541.2 - Transportation for Students with Disabilities)~~

~~(cf. 6159 - Individualized Education Program)~~

The ~~Governing~~ Board shall certify to the County Superintendent of Schools that the district has levied fees in accordance with law and that, in the event that excess fees have been charged, the fees have been reduced and excess fee revenue eliminated. (Education Code 39809.5)

Legal Reference: (see next page)

TRANSPORTATION FEES (continued)

BP 3250(c)

Legal Reference:

EDUCATION CODE

10900-10914.5 Community recreation program, especially:

10913 Fees for uses of school buses for community recreation purposes

35330 Excursions or field trips

39800-39860 Transportation, especially:

39801.5 Transportation fees for adults

39807.5 Payment of transportation cost; amount of payment

39809.5 Excess fees; adjustments

39837 Fees for summer employment transportation

41850 Home-to-school and special education transportation

49014 Public School Fair Debt Collection Act

49557-49558 Applications for free and reduced-price meals

~~49558 Confidentiality of applications and records~~

56026 Individuals with exceptional needs

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

CODE OF FEDERAL REGULATIONS, TITLE 7

~~245.8(a) Nondiscrimination practices for children eligible to receive free and reduced price meals and free milk~~

COURT DECISIONS

Arcadia Unified School District et al v. State Department of Education, 2 Cal. 4th 251 (1992)

Hartzell v. Connell, 35 Cal.3d 899 (1984)

Management Resources:

CDE MANAGEMENT ADVISORIES

~~0619.92 Fees for Pupil Transportation (#92-05)~~

CDE PROGRAM ADVISORIES

~~0609.95 School transportation fee exemption for handicapped children and pupils whose parents or guardians are indigent (LO: 2-95)~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits and Other Charges, Fiscal Management Advisory 17-01, July 28, 2017

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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Administrative Regulation

Business and Noninstructional Operations

AR 3250(a)

TRANSPORTATION FEES

Fee Schedule and Collection

Transportation fees charged by the district shall not exceed the statewide average nonsubsidized cost of providing such transportation to a student on a publicly owned or operated transit system, as determined by the Superintendent of Public Instruction. (Education Code 39807.5)

The total amount received by the district from the state and parent/guardian fees shall not exceed the actual operating cost of home to school transportation during the fiscal year. If excess fees are collected due to errors in estimated costs, fees shall be reduced in succeeding years. (Education Code 39809.5)

The Governing Board shall certify to the County Superintendent of Schools that the district has levied fees in accordance with law and that, in the event that excess fees have been charged, the fees have been reduced and excess fee revenue eliminated. (Education Code 39809.5)

Bus passes and tickets shall be sold at all district schools and at the district office. No money shall be collected on school buses.

Fees for Additional Services

In addition to charging fees for home to school transportation provided in accordance with Education Code 39800, When approved by the Governing Board, the district shall may

TRANSPORTATION FEES (continued)

AR 3250(b)

charge **transportation** fees for students traveling to and from **school. (Education Code 39807.5)** ~~their places of employment during the summer in connection with a summer employment program for youth. (Education Code 39837)~~

(cf. 3540 - Transportation)

(cf. 3541 - Transportation Routes and Services)

With Board approval, the ~~The~~ district may also charge **transportation** fees for:

3.1. Participants in a cCommunity recreation program offered pursuant to as provided in
Education Code 39835 10900-10914.5 (Education Code 10913, 39835)

~~3. Community recreation as provided in Education Code 39835 (Education Code 10913)~~

~~*(cf. 3541 - Transportation Routes and Services)*~~

The total amount received by the district from the state and parent/guardian fees shall not exceed the actual operating cost of home-to-school transportation during the fiscal year. If excess fees are collected due to errors in estimated costs, fees shall be reduced in succeeding years. (Education Code **10913, 39801.5, 39809.5, 39837**)

Exemption from Fees

~~Eligibility for free transportation based on indigency shall be based on the income eligibility scales used for the free and reduced price lunch program and/or proof of receipt of Temporary Assistance to Needy Families (TANF).~~

~~(cf. 3553—Free and Reduced Price Meals)~~

Upon enrollment and at ~~At~~ the beginning of ~~the each~~ school year, ~~and whenever a new student is enrolled,~~ parents/guardians shall receive information about ~~free transportation~~ **income** eligibility standards, **and** application procedures **for a waiver of the transportation fee and appeal procedures.** All applications and **related** records ~~related to eligibility for free transportation~~ shall be confidential and used only for **the purposes of determining a student's eligibility for a fee waiver.** ~~directly connected with the free transportation program.~~

(cf. 5145.6 - Parental Notifications)

~~All applications and records related to eligibility for free transportation shall be confidential and used only for purposes directly connected with the free transportation program.~~

(cf. 3553 - Free and Reduced Price Meals)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

Students receiving free transportation shall not be identified by the use of special bus passes, tickets, lines, seats, or any other means. They shall in no way be treated differently from other students, nor shall their names be published, posted, or announced in any manner or used for any purpose other than the transportation program.

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FEES AND CHARGES

The Governing Board recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the district's educational program are made available to ~~them~~ **students** at no cost.

No student shall be required to pay a fee, deposit, or other charge for ~~his/her~~ participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Education Code 49010, 49011; 5 CCR 350)

(cf. 3100 - Budget)

(cf. 6145 - Extracurricular and Cocurricular Activities)

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. When approving such fees, deposits, or charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socioeconomic conditions of ~~district~~ students' families and their ability to pay.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

(cf. 3250 - Transportation Fees)

~~*(cf. 3515.4 - Recovery for Property Loss or Damage)*~~

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5143 - Insurance)

(cf. 9323.2 - Actions by the Board)

FEES AND CHARGES (continued)

The prohibition against student fees shall not ~~restrict~~ **prevent** the district from soliciting for donations, ~~participating in~~ **conducting** fundraising activities, or providing prizes or other recognition for participants in such activities and events. The Superintendent or designee shall emphasize that participation of students, parents/guardians, district employees, volunteers, or educational or civic organizations in such activities and events is voluntary. The district shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student. ~~If~~ **The district** also shall not remove or threaten to remove from a student any course credit or privileges related to educational activities, or otherwise discriminate against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 3290 - Gifts, Grants and Bequests)

Complaints

A complaint alleging district noncompliance with the prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with the district's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)

(cf. 1312.3 - Uniform Complaint Procedures)

If, upon investigation, the district finds merit in the complaint, the Superintendent or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardians in accordance with 5 CCR 4600.

FEES AND CHARGES (continued)

Information related to the prohibition against requiring students to pay fees for participation in an educational activity shall be included in the district's annual notification of uniform complaint procedures to be provided to all students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 49013)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

Collection of Debt

The Superintendent or designee shall, in accordance with law, recover any debt owed to the district as a result of unpaid permissible student fees approved by the Board. However, the district shall not bill a current or former student for accumulated debt, nor take negative action against a student or former student because of such debt, including, but not limited to, any of the following: (Education Code 49014)

- 1. Denying full credit for any class assignment**
- 2. Denying full and equal participation in any classroom activity**
- 3. Denying access to the library or other on-campus educational facilities**
- 4. Denying or withholding grades or transcripts**
- 5. Denying or withholding a diploma**
- 6. Limiting or barring participation in an extracurricular activity, club, or sport**
- 7. Limiting or excluding the student from participation in an educational activity, field trip, or school ceremony**

Legal Reference: (see next page)

FEES AND CHARGES (continued)

Legal Reference:

EDUCATION CODE

8239 *Preschool and wraparound child care services*
8250 *Child care and development services for children with disabilities*
8263 *Child care eligibility*
8422 *21st Century High School After School Safety and Enrichment for Teens programs*
8482.6 *After School Education and Safety programs*
8760-8774 *Outdoor science, ~~and~~ conservation, **and forestry** programs*
17453.1 *District sale or lease of Internet appliances or personal computers to ~~students or parents~~ **of students***
17551 *Property fabricated by students*
19910-19911 *Offenses against libraries*
32033 *Eye protective devices*
32221 *Insurance for athletic team member*
32390 *Fingerprinting program*
35330-35332 *Excursions and field trips*
35335 *School camp programs*
38080-38086.1 *Cafeteria establishment and use*
38120 *Use of school band equipment on excursions to foreign countries*
39801.5 *Transportation for adults*
39807.5 *Payment of transportation costs*
39837 *Transportation of students to places of summer employment*
48050 *Residents of adjoining states*
48052 *Tuition for foreign residents*
48904 *Liability of parent or guardian*
49010-49013 *Student fees*
49014 Public School Fair Debt Collection Act
49065 *Charge for copies*
49066 *Grades, effect of physical education class apparel*
49091.14 *Prospectus of school curriculum*
49557.5 Unpaid school meal fees
51810-51815 *Community service classes*
52612 *Tuition for adult classes*
52613 *Nonimmigrant foreign nationals*
56504 *School records; students with disabilities*
60410 *Students in classes for adults*
GOVERNMENT CODE
6253 *Request for copy; fee*
CALIFORNIA CONSTITUTION
Article 9, Section 5 *Common school system*
CODE OF REGULATIONS, TITLE 5
350 *Fees not permitted*
4600-4687 *Uniform complaint procedures*
UNITED STATES CODE, TITLE 8
1184 **Foreign Nonimmigrant** *students*

Legal Reference continued: (see next page)

BP 3260(e)

FEES AND CHARGES (continued)

Legal Reference: (continued)

COURT DECISIONS

Arcadia Unified School District v. State Department of Education (1992) 2 Cal 4th 251
Driving School Assn of CA v. San Mateo Union HSD (1993) (1992) 11 Cal. App. 4th 1513
Arcadia Unified School District v. State Department of Education (1992) 2 Cal 4th 251
Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739
Hartzell v. Connell (1984) 35 Cal. 3d 899
CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, : Damage to School Property Deposits and Other Charges, Fiscal Management Advisory 16-01, September 16, 2016 17-01, July 28, 2017
Pupil Fees: Parent Service Hours, Fiscal Management Advisory 15-01, January 20, 2015
Pupil Fees, Deposits, and Other Charges: Cap and Gown for High School Graduation Ceremony, Addendum to Fiscal Management Advisory 12-02, October 4, 2013
Fees, Deposits and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>

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FEES AND CHARGES

When approved by the Governing Board, the Superintendent or designee may impose a fee for the following: (5 CCR 350)

1. Insurance for athletic team members, with an exemption providing for the district to pay the cost of the insurance for any team member who is financially unable to pay (Education Code 32221)

(cf. 5143 - Insurance)

2. Insurance for medical or hospital service for students participating in field trips and excursions (Education Code 35331)
3. Expenses of students' participation in a field trip or excursion within the state or to another state, the District of Columbia, or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds (Education Code 35330)

(cf. 6153 - School-Sponsored Trips)

4. Student fingerprinting program, as long as the fee does not exceed the actual costs associated with the program (Education Code 32390)

(cf. 5142.1 - Identification and Reporting of Missing Children)

FEES AND CHARGES (continued)

5. School camp programs in outdoor science education, conservation education, or forestry operated pursuant to Education Code 8760-8774, provided that the fee is not mandatory and no student is denied the opportunity to participate for nonpayment of the fee (Education Code 35335)

(cf. 6142.5 - Environmental Education)

6. Reimbursement **to the district** for the direct cost of materials ~~provided by the district to a student for the fabrication of nonperishable personal property the student used by students~~ **to fabricate property they** will take home for ~~his/her~~ **their** own possession and use, such as wood shop, art, or sewing projects kept by ~~the students~~ (Education Code 17551)
7. Home-to-school transportation and transportation between regular, full-time day schools and regional occupational centers, programs, or classes, as long as the fee does not exceed the statewide average nonsubsidized cost per student, **the district provides a waiver based on financial need, and an** ~~exemptions are~~ **is** made for ~~indigent and disabled students any student with a disability whose individualized education program includes transportation as a related service necessary to receive a free appropriate public education~~ (Education Code 39807.5)

(cf. 3250 - Transportation Fees)

(cf. 6159 - Individualized Education Program)

(cf. 6178.2 - Regional Occupational Center/Program)

8. Transportation for students to and from their places of employment in connection with any summer employment program for youth (Education Code 39837)
9. Deposit for school band instruments, music, uniforms, and other regalia which school band members take on excursions to foreign countries (Education Code 38120)
10. Sale or lease of personal computers or of Internet appliances that allow a person to connect to or access the district's educational network, provided that the items are sold or leased to parents/guardians at no more than cost and the district provides network access for families who cannot afford it (Education Code 17453.1)

(cf. 0440 - District Technology Plan)

(cf. 6163.4 - Student Use of Technology)

FEES AND CHARGES (continued)

11. An adult education or secondary school community service class in civic, vocational, literacy, health, homemaking, and technical and general education, not to exceed the cost of maintaining the class (Education Code 51810-51815)

(cf. 6142.4 - Service Learning/Community Service Classes)

12. Eye safety devices worn in courses or activities involving the use of hazardous substances likely to cause injury to the eyes, when being sold to students and/or teachers or instructors to keep and at a price not to exceed the district's actual costs (Education Code 32033)

(cf. 3514.1 - Hazardous Substances)

(cf. 5142 - Safety)

13. Actual cost of furnishing copies of any student's records, except that no charge shall be made for furnishing up to two transcripts or two verifications of a former student's records or for reproducing records of a student with a disability when the cost would effectively prevent the parent/guardian from exercising the right to receive the copies (Education Code 49065, 56504)

(cf. 5125 - Student Records)

14. Actual cost of duplication for reproduction of the prospectus of school curriculum or for copies of public records (Education Code 49091.14; Government Code 6253)

(cf. 1340 - Access to District Records)

(cf. 5020 - Parent Rights and Responsibilities)

15. Food sold at school, subject to free and reduced-price meal program eligibility and other restrictions specified in law (Education Code 38084)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3551 - Food Service Operations/Cafeteria Funds)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3554 - Other Food Sales)

16. **As allowed in** **In accordance with** law, replacement cost or reimbursement for lost or willfully damaged district books, supplies, or property, or for district property loaned to a student that **he/she** **the student** fails to return (Education Code 19910-19911, 48904)

(cf. 3515.4 - Recovery for Property Loss or Damage)

FEES AND CHARGES (continued)

17. Tuition for district school attendance by an out-of-state or out-of-country resident (Education Code 48050, 48052, 52613; 8 USC 1184)

(cf. 5111.1 - District Residency)

(cf. 5111.2 - Nonresident Foreign Students)

18. Adult education books, materials, transportation, and classes, except that no fee may be charged for classes in elementary subjects, classes for which high school credit is granted when taken by a person who does not hold a high school diploma, or classes in English and citizenship (Education Code 39801.5, 52612, 60410)

(cf. 6200 - Adult Education)

19. Preschool and child care and development services, in accordance with the fee schedule established by the Superintendent of Public Instruction, unless the family qualifies for subsidized services or the program is **exempted from fees by law** ~~for severely disabled children and the student is eligible to enroll in it~~ (Education Code 8239, 8250, 8263)

(cf. 5148 - Child Care and Development)

(cf. 5148.3 - Preschool/Early Childhood Education)

20. Participation in a before-school or after-school program that is funded as an After School Education and Safety (ASES) program, 21st Century Community Learning Center (21st CCLC), or 21st Century High School After School Safety and Enrichment for Teens program, provided that fees are waived or reduced for families with students who are eligible for free or reduced-price meals and, in regard to ASES and 21st CCLC programs, fees are not charged if the district knows the student is a homeless or foster youth (Education Code 8422, 8482.6)

(cf. 5148.2 - Before/After School Programs)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

FEES AND CHARGES (continued)

21. Advanced Placement and International Baccalaureate Diploma examinations for college credits, as long as the examination is not a course requirement and the results have no impact on student grades or credits in the course

(cf. 6141.4 - International Baccalaureate Program)

(cf. 6141.5 - Advanced Placement)

Collection of Debt

Before pursuing payment of any debt that has accumulated from unpaid permissible fees, the Superintendent or designee shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of a student or former student. The invoice shall reference district policies related to debt collection and the rights established pursuant to Education Code 49014 and 49557.5. For each payment received, the district shall provide a receipt to the parent/guardian. (Education Code 49014)

The Superintendent or designee shall not sell debt owed by a parent/guardian of a student or former student. (Education Code 49014)

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National SD

Administrative Regulation

Business and Noninstructional Operations

AR 3311.1(a)

UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

Procedures for awarding contracts for public works projects shall be determined on the basis of the amount of the project, as follows:

1. Public projects of \$45,000 or less may be performed by district employees by force account, negotiated contract, or purchase order. (Public Contract Code 22032)
2. Contracts for public projects of \$175,000 or less may be awarded through the following informal procedures: (Public Contract Code 22032, 22034, 22038)
 - a. The Superintendent or designee shall prepare a notice inviting informal bids which describes the project in general terms, explains how to obtain further information about the project, and states the time and place for the submission of bids. **This notice shall be disseminated by mail, fax, or email to either or both of the following:**

UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES
(continued)

AR 3311.1(b)

- (1) ~~The Superintendent or designee shall maintain a list of qualified contractors, identified according to categories of work. b. The Superintendent or designee shall prepare a notice inviting informal bids which describes the project in general terms, explains how to obtain more information about the project, and states the time and place for submission of bids. The notice shall be disseminated by mail, fax, or email to a~~All contractors on the district's **a list of qualified contractors maintained by the district** for the category of work being bid, unless the product or service is proprietary, at least 10 calendar days before bids are due.
- (2) ~~In addition, the Superintendent or designee may mail, fax, or email a notice inviting informal bids to a~~All construction trade journals identified pursuant to Public Contract Code 22036.

~~e.~~ **b.** The district shall review the informal bids **that were submitted** and award the contract, except that:

- (1) If all bids received through the informal process are in excess of \$175,000, the contract may be awarded to the lowest responsible bidder, provided that the Governing Board adopts a resolution with a four-fifths vote to award the contract at \$187,500 or less and the Board determines the district's cost estimate is reasonable.
- (2) If no bids are received through the informal bid procedure, the project may be performed by district employees by force account or negotiated contract.

3. Public projects of more than \$175,000 shall, except as otherwise provided by law, be subject to formal bidding procedures, as follows: (Public Contract Code 22032, 22037, 22038)

- a. Notice inviting formal bids shall state the time and place for receiving and opening sealed bids and distinctly describe the project. The notice shall be disseminated in both of the following ways:

UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES
(continued)

AR 3311.1(c)

- (1) Through publication in a newspaper of general circulation in the district's jurisdiction or, if there is no such newspaper, then by posting the notice in at least three places designated by the district as places for posting its notices. Such notice shall be published at least 14 calendar days before the date that bids will be opened.
- (2) By mail and electronically, if available, by either fax or email, to all construction trade journals identified pursuant to Public Contract Code 22036. Such notice shall be sent at least 15 calendar days before the date that bids will be opened.

In addition to the notice required above, the district may give such other notice as it deems proper.

b. The district shall award the contract as follows:

- (1) The contract shall be awarded to the lowest responsible bidder. If two or more bids are the same and the lowest, the district may accept the one it chooses.
- (2) At its discretion, the district may reject all bids presented and declare that the project can be more economically performed by district employees, provided that the district notifies an apparent low bidder, in writing, of the district's intention to reject the bid. Such notice shall be mailed at least two business days prior to the hearing at which the district intends to reject the bid.
- (3) If no bids are received through the formal bid procedure, the project may be performed by district employees by force account or negotiated contract.

(cf. 3311 - Bids)

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National SD

Administrative Regulation

Business and Noninstructional Operations

AR 3320(a)

CLAIMS AND ACTIONS AGAINST THE DISTRICT

Unless otherwise provided by law, prior to filing a lawsuit against the district for money or damages, a written claim shall be filed in accordance with the following administrative regulation.

Time Limitations

The following time limitations apply to claims against the district:

1. Claims for money or damages relating to childhood sexual abuse or any **other** cause of action **which is** specifically excepted from the Government Claims Act by Government Code 905 **and for which governed by** a statute or regulation **provides a claims presentation procedure**, including childhood sexual abuse, and other causes of action specifically excepted from the Government Claims Act by Government Code 905 shall be filed in accordance with the **applicable** governing statute or regulation. (Government Code 905, 935)

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. In accordance with the **Governing** Board's authority pursuant to Government Code 935, claims for money or damages which relate to any cause of action specifically excepted from the Government Claims Act by Government Code 905 **but and** which are not governed by any other claims presentation statute or regulation shall be filed not later than six months after the accrual of the cause of action. (Government Code 905, 935)
3. Claims for money or damages relating to a cause of action for death or for injury to person, personal property, or growing crops shall be presented to the **Governing** Board not later than six months after the accrual of the cause of action. (Government Code 911.2)
4. Claims for money or damages relating to any other cause of action shall be filed not later than one year after the accrual of the cause of action. (Government Code 911.2)

Receipt of Claims

A claim, any amendment thereto, or an application to present a late claim shall be deemed presented and received when delivered to the district office or deposited in a post office, mailbox, sub-post office, substation, mail chute, or other similar facility maintained by the U.S. government, in a sealed envelope properly addressed to the district office with postage paid, or when otherwise actually received in the district office or by the Board secretary or clerk. (Government Code 915, 915.2)

Upon receipt of a claim against the district pursuant to the Government Claims Act, the Superintendent or designee shall promptly provide written notice to the district's joint powers authority or insurance carrier in accordance with the applicable conditions of coverage.

Review of Contents of the Claim

The Superintendent or designee shall review any claim received to ensure that the claim contains all of the following information as specified in Government Code 910 and 910.2:

1. The name and post office address of the claimant
2. The post office address to which the person presenting the claim desires notices to be sent
3. The date, place, and other circumstances of the occurrence or transaction which gave rise to the claim asserted
4. A general description of the indebtedness, obligation, injury, damage, or loss incurred insofar as it may be known at the time of presentation of the claim
5. The name(s) of the district employee(s) causing the injury, damage, or loss, if known
6. The amount claimed if it totals less than \$10,000, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the claim, together with the basis of computation of the amount claimed. If the amount claimed exceeds \$10,000, the dollar amount shall not be included in the claim and the claimant shall indicate whether the claim is a limited civil case **of \$25,000 or less**.
7. The signature of the claimant or the person acting on ~~his/her~~ **the claimant's** behalf

Notice of Claim Insufficiency

If a claim is found insufficient or not to satisfy the form requirements under Government Code 910 and 910.2, the Board or its designee shall, within 20 days of receipt of the claim, personally deliver or mail to the claimant, at the address stated in the claim or application, a notice that states the particular defects or omission in the claim. (Government Code 910.8, 915.4)

The Board shall not act upon the claim until at least 15 days after such notice is given. (Government Code 910.8)

Amendment to Claims

Within the time limits provided in the section "Time Limitations" above or prior to final action by the Board, whichever is later, a claim may be amended if, as amended, it relates to the same transaction or occurrence which gave rise to the original claim. (Government Code 910.6)

Late Claims

For claims under items #2 and #3 in the section "Time Limitations" above, any person who presents a claim later than six months after the accrual of the cause of action shall present, along with the claim, an application to present a late claim. Such claim and the application to present a late claim shall be presented not later than one year after the accrual of the cause of action. (Government Code 905, 911.4)

If the claim is presented late and is not accompanied by an application to present a late claim, the Board or its designee may, within 45 days, give written notice that the claim was not presented timely and that it is being returned without further action. (Government Code 911.3)

The Board shall grant or deny the application to present a late claim within 45 days after it is presented. This 45-day period may be extended by written agreement of the claimant and the Board provided that such agreement is made before the expiration of the 45-day period. (Government Code 911.6)

The Board shall grant the application to present a late claim where one or more of the following conditions are applicable: (Government Code 911.6)

1. The failure to present the claim was through mistake, inadvertence, surprise, or excusable neglect and the district was not prejudiced in its defense regarding the claim by the claimant's failure to present the claim within the time limit.
2. The person who sustained the alleged injury, damage, or loss was a minor during all of the time specified for presentation of the claim.
3. The person who sustained the alleged injury, damage, or loss was physically or mentally incapacitated during all of the time specified for presentation of the claim and the disability was the reason ~~he/she~~ **the person** failed to present the claim.
4. The person who sustained the alleged injury, damage, or loss died before the expiration of the time specified for the presentation of the claim.

If the application to present a late claim is denied, the claimant shall be given notice in substantially the same form as set forth in Government Code 911.8. (Government Code 911.8)

If the Board does not take action on the application to present a late claim within 45 days, the application shall be deemed to have been denied on the 45th day unless the time period has been extended, in which case it shall be denied on the last day of the period specified in the extension agreement. (Government Code 911.6)

Action on Claims

Within 45 days after the presentation or amendment of a claim, the Board shall take action on the claim. This time limit may be extended by written agreement between the district and the claimant before the expiration of the 45-day period. If the 45-day period has expired, the time limit may be extended if legal action has not commenced or been barred by legal limitations. (Government Code 912.4)

The Board may act on the claim in one of the following ways: (Government Code 912.4, 912.6)

1. If the Board finds that the claim is not a proper charge against the district, the claim shall be rejected.
2. If the Board finds that the claim is a proper charge against the district and is for an amount justly due, the claim shall be allowed.
3. If the Board finds that the claim is a proper charge against the district but is for an amount greater than is justly due, the Board shall either reject the claim or allow it in the amount justly due and reject it as to the balance.
4. If legal liability of the district or the amount justly due is disputed, the Board may reject or compromise the claim.
5. If the Board takes no action on the claim, the claim shall be deemed rejected.

If the Board allows the claim in whole or in part or compromises the claim and the claimant accepts the amount allowed or offered to settle the claim, the Board may require the claimant to accept it in settlement of the entire claim. (Government Code 912.6)

The Board or its designee shall transmit to the claimant written notice of action taken or of inaction which is deemed rejection. The notice shall be in the form set forth in Government Code 913 and shall either be personally delivered or mailed to the address stated in the claim or application. (Government Code 913, 915.4)

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National SD

Board Policy

Business and Noninstructional Operations

BP 3510(a)

GREEN SCHOOL OPERATIONS

The Governing Board believes ~~that all citizens have~~ **everyone has** a responsibility to be **a** stewards of the environment and desires to integrate environmental accountability into all district **programs and** operations. The Superintendent or designee shall **develop strategies to** promote **district use of "green" school principles and practices** ~~that in order to~~ conserve natural resources, reduce the impact of district operations on the environment, and protect the health of students, staff, and **the** community.

In developing such strategies and assessing the environmental conditions in district facilities and operations, the ~~The Superintendent or designee may~~ **shall** involve ~~district and site administrators and operations and maintenance staff at all levels and with varying job responsibilities, including administrators, certificated staff, and classified staff.;~~ **As appropriate, the Superintendent or designee may also consult with health professionals; representatives of local governmental agencies, utilities, solid waste and recycling companies, and community organizations; health professionals; and/or others with expertise** ~~as appropriate. in the assessment of current district operations and the development of strategies to improve the environmental impact of district operations.~~

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 7131 - Relations with Local Agencies)

In selecting and prioritizing strategies, the Superintendent or designee shall give consideration to **long-term potential cost savings, the initial costs, feasibility of implementation, long-term potential cost savings,** quality and performance of the product or service, health impacts, ~~and~~ environmental considerations, **and potential educational value.**

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

Such District strategies may include, but **are** not ~~be~~ limited to:

GREEN SCHOOL OPERATIONS (continued)

1. Reducing energy and water consumption, and exploring using renewable and clean energy technologies and alternatives when available

(cf. 3511 - Energy and Water Management)

2. Establishing recycling programs in district facilities

(cf. 3511.1 - Integrated Waste Management)

3. Reducing the consumption of disposable materials, by reusing materials and by using electronic rather than paper communications when feasible

4. ~~Purchasing and u~~Using environmentally preferable products and services whenever practical, including, but not limited to, products that:

- a. Minimize environmental impacts, toxins, pollutants, odors, and hazards
- b. Contain postconsumer recycled content
- c. Are durable and long-lasting
- d. Conserve energy and water
- e. ~~Produce a low amount of~~ Reduce waste

(cf. 3514 - Environmental Safety)

(cf. 3514.1 - Hazardous Substances)

(cf. 3514.2 - Integrated Pest Management)

(cf. 5141.23 - Asthma Management)

5. Using least toxic, independently certified green cleaning products when feasible, as well as high-efficiency cleaning equipment that reduces the need to use chemicals

6. Providing professional development to maintenance staff in the proper use, storage, and disposal of cleaning supplies

(cf. 4231 - Staff Development)

7. Using effective, least toxic pest management practices for the control and management of pests

GREEN SCHOOL OPERATIONS (continued)

(cf. 3514.2 - Integrated Pest Management)

- 7.8.** ~~Focusing on green building standards, sustainability, and student health in facilities construction and modernization projects, including decisions about site selection, building design, and landscaping and grounds.~~ **Ensuring that any construction of new facilities complies with green building standards pursuant to 24 CCR 101.1-703.1, and focusing on sustainability and student health in the design and implementation of facilities modernization projects**

(cf. 7110 - Facilities Master Plan)

(cf. 7111 - Evaluating Existing Buildings)

(cf. 7150 - Site Selection and Development)

- 8.9.** Reducing vehicle ~~traffic~~ **emissions** by:

- a.** ~~E~~**Encouraging** students **to** walk or bicycle to school or **to** use district or public transportation

~~*(cf. 3541 - Transportation Routes and Services)*~~

(cf. 5142.2 - Safe Routes to School Program)

GREEN SCHOOL OPERATIONS (continued)

- b. Using reduced or zero emission school buses and vehicles and providing accompanying infrastructure such as charging stations**

(cf. 3540 - Transportation)

- c. Limiting unnecessary idling of school buses in accordance with 13 CCR 2480**
- d. Limiting unnecessary idling of personal vehicles by encouraging parents/guardians, through signage or other means of communication, to turn off their vehicles when parked on and around school grounds**

9.10. Moving towards implementing green school practices in the district's food service programs by:

- a. Providing fresh, locally sourced, unprocessed, organic food, including plant-based options, when available in the district's food services program**
- b. Reducing food packaging and using packaging that is recyclable and/or biodegradable**
- c. Utilizing reusable products**
- d. Encouraging zero-waste lunches when food is brought from home**
- e. Maintaining a system for food waste, such as composting**
- f. Providing sharing tables where unused cafeteria food items may, in accordance with Health and Safety Code 114079, be returned for student use or donated to a food bank or other nonprofit charitable organization**

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3551 - Food Service Operations/Cafeteria Fund)

10.11. Integrating green school practices and activities into the educational program by providing instruction to students on the importance of the environment, and involving students in the implementation and evaluation of green school activities and projects as appropriate, and utilizing green school activities and projects as learning tools

GREEN SCHOOL OPERATIONS (continued)

(cf. 6142.5 - Environmental Education)

Legal Reference:

EDUCATION CODE

8700-8707 Environmental education

17070.96 Leroy F. Greene School Facilities Act of 1996, consideration of high performance standards

17072.35 New construction grants; use for designs and materials for high performance schools

17608-17614 Healthy Schools Act of 2000

32370-32376 Recycling paper

33541 Environmental education

101012 Kindergarten–University Public Education Facilities Bond Act of 2006, allocations through 12th grade school facilities program

FOOD AND AGRICULTURAL CODE

13180-13188 Healthy Schools Act of 2000

HEALTH AND SAFETY CODE

114079 General food safety requirements; unused or returned food

PUBLIC CONTRACT CODE

12400-12404 Environmentally preferable purchasing

PUBLIC RESOURCES CODE

25410-25424~~2~~ Energy conservation assistance

40050-40063 Integrated waste management act

42630-42647 Schools site source reduction and recycling **assistance program**

CODE OF REGULATIONS, TITLE 2

1859.70.4 Funding for high performance incentive grants

1859.71.6 Additional grant for high performance incentive, new construction

1859.77.4 Additional grants for high performance incentive, site and modernization

CODE OF REGULATIONS, TITLE 5

14010 Standards for school site selection

2480 Limitation to school bus idling and idling at schools

CODE OF REGULATIONS, TITLE 24

101.1-703.1 Green building standards

Management Resources:

CSBA PUBLICATIONS

Green Schools: An Overview of Key Policy Issues, Policy Brief, August 2009

Environmentally Preferable Purchasing Best Practices Manual

School Bus Fleet Webinar, April 20, 2018

COLLABORATIVE FOR HIGH PERFORMING SCHOOLS PUBLICATIONS

CHPS Best Practices Manual, 2006

GLOBAL GREEN USA PUBLICATIONS

Healthier, Wealthier, Wiser: A Report on National Green Schools

GREEN SCHOOLS INITIATIVE PUBLICATIONS

Green Schools Buying Guide

Management Resources continued: (see next page)

GREEN SCHOOL OPERATIONS (continued)

Management Resources: (continued)

HEALTHY SCHOOLS CAMPAIGN PUBLICATIONS

The Quick and Easy Guide to Green Cleaning in Schools, 2nd ed., 2008

WEB SITES

CSBA: <http://www.csba.org>

California Air Resources Board: <http://www.arb.ca.gov>

California Department of General Services, Green California: <http://www.green.ca.gov>

California Energy Commission: <http://www.energy.ca.gov>

Collaborative for High Performance Schools: <http://www.chps.net>

Global Green USA: <http://www.globalgreen.org>

Green Schools Initiative: <http://www.greenschools.net>

Healthy Schools Campaign: <http://www.healthyschoolscampaign.org/programs/gcs>

U.S. Environmental Protection Agency: <http://www.epa.gov>

U.S. Green Building Council, LEED Green Building Rating System: <http://www.usgbc.org>

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National SD

Board Policy

Business and Noninstructional Operations

BP 3511(a)

ENERGY AND WATER MANAGEMENT

The Governing Board recognizes the ~~importance of minimizing the district's use of natural resources, providing a high-quality environment that promotes health and productivity, and effectively managing the district's fiscal resources.~~ **environmental and financial benefits that can be derived from conserving energy, water, and other natural resources, preparing for extreme weather and other natural events, and providing an environment that promotes the health and well-being of students and staff.** ~~To that end,~~ **To support district goals for energy and water management,** the Superintendent or designee shall develop a resource management program which **may** include strategies for implementing effective and sustainable resource **use** practices, exploring **the use of** renewable and clean energy technologies **and/or sources,** reducing energy and water consumption, ~~minimizing utility costs, reducing the amount of waste of consumable materials, encouraging recycling and green procurement practices,~~ and promoting conservation principles **in the educational program.**

(cf. 0200 - Goals for the School District)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

(cf. 3510 - Green School Operations)

(cf. 3511.1 - Integrated Waste Management)

(cf. 3512 - Equipment)

(cf. 6142.5 - Environmental Education)

The Superintendent or designee may solicit input from staff, students, and parents/guardians ~~about~~ **regarding** the district's **resource management** program. The Superintendent or designee shall provide staff and students with training and guidance on best practices to achieve the district's goals, ~~such as~~ **and may establish** a reward program to recognize outstanding accomplishments.

(cf. 1150 - Commendation and Awards)

The Superintendent or designee shall regularly inspect district facilities, **monitor** ~~and~~ operations, and make recommendations for maintenance and ~~capital expenditures~~ **repairs** which may help the district reach its conservation and management goals **and improve efficiency.**

(cf. 7110 - Facilities Master Plan)

(cf. 7111 - Evaluating Existing Buildings)

ENERGY AND WATER MANAGEMENT (continued)

BP 3511(b)

The Superintendent or designee shall make every effort to identify funding opportunities and cost-reducing incentive programs to help the district achieve its conservation and management goals. **The district may coordinate with other local or regional entities to capitalize on their expertise and maximize the efficient use of resources, such as through joint or shared use agreements.**

(cf. 1330.1 - Joint Use Agreements)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

The Superintendent or designee shall ~~periodically~~**regularly** report to the Board on the district's progress in meeting its conservation and **resource** management goals.

Storm Water Management

~~The Board desires to ensure that, to~~ **To** the maximum extent practicable, the district **shall** reduce the discharge of pollutants into the water system in order to minimize the threat to water quality from storm water runoff. ~~When the district has been designated by the State Water Resources Control Board or a regional water quality control board, the~~

The Superintendent or designee shall ensure that the district complies with **storm water discharge standards specified by any** applicable General Permit **requirements coverage required by law, including all requirements of the Construction General Permit issued by the State Water Resources Control Board for any project that disturbs one acre or more of soil. (40 CFR 122.34)**

(cf. 3514 - Environmental Safety)

(cf. 3514.1 - Hazardous Substances)

(cf. 3514.2 - Integrated Pest Management)

The Superintendent or designee shall develop a storm water management **plan that complies with the provisions of the applicable permit** and shall submit the plan and a resolution authorizing the implementation of the plan to the Board for approval. ~~The district's plan shall and describes best management practices, design strategies, measurable goals, and timetables for implementation, in the following areas: and shall submit t~~ **The plan and a resolution authorizing the its implementation of the plan shall be submitted** to the Board for approval. **(40 CFR 122.34)**

- ~~1. Public education and outreach on storm water impacts~~
- ~~2. Public participation, such as participation in adoption and implementation of the plan~~
- ~~3. Illicit discharge detection and elimination, such as maps and programs to detect and eliminate illicit non-storm water discharges~~
- ~~4. Construction site storm water runoff control, such as reviewing construction plans, inspecting sites, and tracking construction site runoff, as well as erosion and sediment controls~~

5. ~~Post construction storm water management, such as developing design standards for preventing runoff and verifying proper maintenance and operation of control procedures~~
6. ~~Pollution prevention and good housekeeping, such as evaluating waste disposal, material storage, and equipment cleaning procedures and spill prevention, including at bus maintenance facilities~~

For all projects, the district shall comply with any city or county ordinance that regulates drainage improvements and conditions. (Government Code 53097)

~~The Superintendent or designee shall regularly report to the Board on the status of the district's implementation efforts.~~

Emergency Interruption of Services

The Superintendent or designee shall develop a plan **to minimize disruption to the educational program** ~~describing actions to be taken~~ in the event of power outages or other emergency interruption of utility services, ~~both during and after school operations~~. The plan shall ~~address~~ **include actions to be taken** ~~procedures to help ensure~~ **facilitate** student and staff safety, administrative control of operations, protection of equipment, effective communications, and coordination with local fire, police, and emergency personnel and utility service providers.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.5 - Emergency Schedules)

Legal Reference: (see next page)

*Legal Reference:*EDUCATION CODE

17213.1 School sites

17280 Construction of school buildings

35275 Coordination of new facilities with recreation and park authorities

41422 School term or session length, failure to comply due to disaster

46392 Emergency conditions; ADA estimate

GOVERNMENT CODE

53097 Local agencies

PUBLIC RESOURCES CODE

25410-25421 Energy conservation assistance

WATER CODE

189.3 Recommendations for best design and use practices

13383 Compliance with the federal Water Pollution Control Act

13383.5 Storm water discharge monitoring requirements

CODE OF REGULATIONS, TITLE 23

490-495 Model Water Efficient Landscape Ordinance

2200 Discharge permit fees

UNITED STATES CODE, TITLE 33

1342 National pollutant discharge elimination system

CODE OF FEDERAL REGULATIONS, TITLE 40

122.1-122.64 National pollutant discharge elimination system

*Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES PUBLICATIONS

0118.01 California's Energy Challenge

0706.90 Water Conservation Advisory, 90-09

Guidance for Stormwater and Dry Weather Runoff CAPTURE (California Practices to Use Runoff Effectively) at Schools, December 2018A Blueprint for Environmental Literacy: Educating Every Student In, About, and For the Environment, 20150222.90 Average Daily Attendance Credit During Periods of Emergency, Management Advisory 90-01, rev. February 10, 2005CALIFORNIA STATE WATER RESOURCES CONTROL BOARD PUBLICATIONSGuidance for Design and Construction of Vegetated Low Impact Development Projects, 2016U.S. ENVIRONMENTAL PROTECTION AGENCY PUBLICATIONSNational Management Measures to Control Nonpoint Source Pollution from Urban Areas, 2005WEB SITESCSBA: <http://www.csba.org>Alliance to Save Energy: <http://www.ase.org>California Department of Education, Facilities: <http://www.cde.ca.gov/lr/fa>California Department of Water Resources: <https://water.ca.gov>California Division of State Architect: <https://www.dgs.ca.gov/DSA>California Energy Commission: <http://www.energy.ca.gov>California State Water Resources Control Board: <http://www.swrcb.ca.gov>California Stormwater Quality Association: <https://www.casqa.org/resources>Collaborative for High Performance Schools (CHPS): <https://chps.net>Green School Yards America: <http://www.greenschoolyards.org>U.S. Environmental Protection Agency: <http://www.epa.gov>

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National SD

Administrative Regulation

Business and Noninstructional Operations

AR 3511(a)

ENERGY AND WATER MANAGEMENT

Resource Management Program

In the development of the district's **energy and water** resource management program, the Superintendent or designee shall analyze ~~and review~~ the **efficiency and environmental impact of, and consider strategies for improving, the following district systems:**

1. **L**ighting;
2. **H**eating, ventilation, and air conditioning **systems**;
3. **W**ater heaters;
4. **E**lectrical equipment and appliances;
5. **W**ater use and irrigation, **including drains, faucets, and pipes**
6. **Grounds management** ~~and solid waste and recycling systems~~

(cf. 7111 - Evaluating Existing Buildings)

~~The following district operations shall be incorporated into~~ **In addition,** the district's resource management program **may include strategies to address the following:**

1. Educational programs **that focus on environmental literacy and incorporate the Next Generation Science Standards**

(cf. 6142.5 - Environmental Education)

(cf. 6142.93 - Science Instruction)

2. **Outdoor student facilities that are environmentally sustainable and include increased shaded areas to reduce playground temperatures**

(cf. 5141.7 - Sun Safety)

- ~~2.3.~~ Classroom and building management and maintenance

- ~~3.4.~~ Food services and ~~equipment maintenance~~ **food waste reduction**

(cf. 3551 - Food Service Operations/Cafeteria Fund)

4.5. Landscaping practices, including establishing drought-tolerant habitats

5.6. Transportation services and maintenance

(cf. 3540 - Transportation)

6.7. Inclusion of best practices for water management in new construction projects

(cf. 7110 - Facilities Master Plan)

7.8. Administrative operations that focus on cost reduction and conservation

(cf. 3400 - Management of District Assets/Accounts)

8. Use of facilities by outside groups

(cf. 1330 - Use of School Facilities)

(cf. 3512 - Equipment)

(cf. 7111 - Evaluating Existing Buildings)

9. Regular equipment maintenance and repair

(cf. 3512 - Equipment)

~~The Superintendent or designee may solicit input from staff, students, and parents/guardians about the district's program. The Superintendent or designee shall provide staff and students with training and guidance on best practices to achieve the district's goals, such as a reward program to recognize outstanding accomplishments.~~

Storm Water Management

The Superintendent or designee shall implement a storm water management plan that complies with applicable state and federal law and local ordinances. The plan shall include best practices designed to reduce waste, pollution, environmental degradation, and damage to school facilities and infrastructure by:

1. Incorporating water capture and filtration systems for storm water when necessary

2. **Emphasizing school practices and school design that reduce runoff and human pollutants, such as plastics, oils, grease, metals, and pesticides**
3. **Preserving, creating, and enhancing natural areas and greenspace that aid in storm water and dry weather capture**
4. **Minimizing impervious surface area and controlling runoff from impervious surfaces**
5. **Utilizing, when possible, soils that promote infiltration**
6. **Incorporating storm water design signage features and learning opportunities for public education**

Emergency Interruption of Services

~~The Superintendent or designee shall develop a plan to address actions to be taken in the event of power outages or other emergency interruption of utility services, both during and after school operations. The plan shall address procedures to help ensure student and staff safety, administrative control of operations, protection of equipment, effective communications, and coordination with local fire, police, and utility service providers.~~ **The Superintendent or designee shall consult with local law enforcement, emergency personnel, and the county office of emergency services in the development of strategies to be implemented in the event of power outages or other emergency interruptions of utility services. The strategies shall prescribe a means of notifying appropriate agencies to ensure all utilities are properly restored after interruption.**

~~(cf. 0450 - Comprehensive Safety Plan)~~

~~(cf. 3516 - Emergencies and Disaster Preparedness Plan)~~

~~(cf. 3516.5 - Emergency Schedules)~~

The Superintendent or designee shall reopen schools and return to normal instructional activities as soon as safe operations can be resumed. If any school will be closed for an extended period of time, the district shall make alternative arrangements for students and staff so as not to interrupt the educational program.

The Superintendent or designee shall communicate with staff, students, and parents/guardians regarding any interruption of educational services due to utility service outages, including any necessary alternative arrangements and the date or time that normal operations of the school are expected to resume.

(cf. 1100 - Communication with the Public)

(cf. 3516.5 - Emergency Schedules)

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National SD

Administrative Regulation

Business and Noninstructional Operations

AR 3514(a)

ENVIRONMENTAL SAFETY

The Superintendent may designate and train one or more employees to oversee and coordinate the district's environmental safety program(s). The responsibilities of the coordinator(s) shall include, but are not limited to, overseeing assessments of district facilities, recommending strategies for the prevention and mitigation of environmental health risks, ensuring effective implementation of environmental safety strategies, and reporting to the Superintendent regarding the district's progress in addressing environmental safety concerns.

(cf. 3510 - Green School Operations)
(cf. 3511 - Energy and Water Management)
(cf. 3517 - Facilities Inspection)
(cf. 4157/4257/4357 - Employee Safety)
(cf. 5142 - Safety)
(cf. 7111 - Evaluating Existing Buildings)
(cf. 7150 - Site Selection and Development)

Indoor Air Quality

In order to provide proper ventilation, humidity, and temperature in school facilities and to reduce indoor air contaminants, the ~~Superintendent or designee shall ensure that the~~ following strategies ~~are~~ **shall be** implemented:

1. Mechanically driven heating, ventilation, and air conditioning systems shall be operated continuously during working hours except under the circumstances specified

in 8 CCR 5142. The systems shall be inspected at least annually and problems corrected within a reasonable time. Where the air supply is filtered, the filters shall be replaced or cleaned regularly to prevent significant reductions in airflow. Documentation of inspections, tests of ventilation rates, and maintenance shall be retained for at least five years. (8 CCR 5142-5143)

(cf. 3580 - District Records)

Staff shall ensure that airflow is not obstructed by the blocking of ventilators with posters, furniture, books, or other obstacles.

2. School facilities shall be regularly inspected for water damage, spills, leaks in plumbing and roofs, poor drainage, and improper ventilation so as to preclude the buildup of mold and mildew **and prevent accidents due to unsafe conditions**. Wet building materials and furnishings shall be dried within 48 hours if possible to prevent mold growth. When evidence of mold or mildew is found, maintenance staff shall locate and repair the source of water intrusion and remove or clean moldy materials.
3. Exterior wall and foundation cracks and openings shall be sealed as soon as possible to minimize seepage of radon into buildings from surrounding soils.
4. Least toxic pest management practices shall be used to control and manage pests at school sites. (Education Code 17608-17614; Food and Agriculture Code 13182)

(cf. 3514.2 - Integrated Pest Management)

5. ~~The Superintendent or designee shall install a~~ A carbon monoxide detector or alarm **shall be installed** in all school buildings that contain a fuel-burning appliance, fireplace, or forced-air furnace, **unless otherwise exempted by state law or regulations**. The device or alarm shall be located in close proximity to the appliance in order to accurately detect and alert school personnel of any leakage of carbon monoxide. (24 CCR 915.1-915.7)
6. Schedules and practices for routine housekeeping and maintenance shall be designed to effectively reduce levels of dust, dirt, and debris. Plain water, soap and water, or low-emission cleaning products shall be used whenever possible. Aerosols, including air fresheners and other products containing ozone, shall be avoided to the extent possible.

(cf. 5141.23 - Asthma Management)

7. Painting of school facilities and maintenance or repair activities that require the use of potentially harmful substances shall be limited to those times when school is not in session. Following any such activity, the facility shall be properly ventilated with adequate time allowed prior to reopening for use by any person.
8. Paints, adhesives, and solvents shall be used and stored in well-ventilated areas. These items shall be purchased in small quantities to avoid storage exposure.

(cf. 3514.1 - Hazardous Substances)

9. To the extent possible, printing and duplicating equipment that may generate indoor air pollutants, such as methyl alcohol or ammonia, shall be placed in locations that are well ventilated and not frequented by students and staff.
10. The district's tobacco-free schools policy shall be consistently enforced in order to reduce the health risks caused by second-hand smoke.

(cf. 3513.3 - Tobacco-Free Schools)

11. Staff and students shall be asked to refrain from bringing common irritants such as furred or feathered animals, stuffed toys that may collect dust mites, scented candles, incense, or air fresheners and from using perfume or cologne, scented lotion or hair spray, nail polish or nail polish remover, or other personal care products that are not fragrance-free in classrooms, **school buses**, or other enclosed areas or buildings.

(cf. 6163.2 - Animals at School)

Outdoor Air Quality

The Superintendent or designee may **coordinate with the local air resources control board and** monitor local health advisories and outdoor air quality alerts, **including to obtain** forecasts of ozone levels, particle pollution, ultraviolet radiation levels, and/or temperature and humidity.

Whenever **these measures a forecast** indicates a significant health risk, the Superintendent or designee shall communicate with each principal so that outdoor activities, especially those requiring prolonged or heavy exertion, may be avoided, limited in duration, or modified as necessary for all persons or for persons who may be particularly susceptible to the health risk involved.

ENVIRONMENTAL SAFETY (continued)

AR 3514(d)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.5 - Emergency Schedules)

(cf. 5141.7 - Sun Safety)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

Reduction of Vehicle Emissions

In order to reduce public exposure to toxic air contaminants, school bus drivers and other drivers of commercial motor vehicles shall limit unnecessary idling of vehicles at or near schools in accordance with 13 CCR 2480. The Superintendent or designee may also request parents/guardians to turn off their vehicles when they are idling on school grounds and encourage students to walk and/or bicycle to school.

(cf. 3540 - Transportation)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3542 - School Bus Drivers)

(cf. 5142.2 - Safe Routes to School Program)

Any **school bus that is** diesel-fueled, dual-fueled, or alternative diesel-fueled **school bus with** **and has** a gross vehicle weight rating over 14,000 pounds shall be equipped with a particulate filter designed to reduce particulate matter emissions, oxides of nitrogen emissions, and other pollutants. (13 CCR 2025)

Drinking Water Safety

The quality and safety of the district's drinking water sources shall be regularly assessed, and drinking fountains shall be regularly cleaned and maintained, to **avoid the presence of ensure that drinking water consumed at school does not contain** dirt, mold, **lead**, or other impurities or **contaminants that may cause serious** health concerns.

ENVIRONMENTAL SAFETY (continued)

Whenever any contaminants in the drinking water are determined to be a concern, the Superintendent or designee shall take reasonable steps to identify the source and mitigate **the concern any potential problem** to ensure the availability of safe drinking water. As needed, the Superintendent or designee shall provide alternative sources of drinking water, such as bottled water **or on-site water filtration**, to ensure that students have access to fresh drinking water at mealtimes and at other times throughout the day.

(cf. 3550 - Food Service/Child Nutrition Program)

Whenever testing of drinking water finds concentrations of lead that exceed federal and state standards, the Superintendent or designee shall notify parents/guardians and take immediate steps to **shut down and** make inoperable any fountains or faucets where excess lead levels may exist. **(Health and Safety Code 116277)**

Prevention of Lead Exposure

In addition to ~~keeping school facilities as dust free and clean as possible~~ **testing for the presence of lead in drinking water in district schools**, the following steps shall be taken to minimize potential exposure to lead in school facilities:

1. **School facilities shall be kept as dust-free and clean as possible.**

ENVIRONMENTAL SAFETY (continued)

- 2.** Lead-based paint, lead plumbing and solders, or other potential sources of lead contamination shall not be used in the construction of any new school facility or the modernization or renovation of any existing school facility. (Education Code 32244)
- 2.3.** Lead exposure hazards shall be evaluated before any renovation or remodeling is begun, and children shall not be allowed in or near buildings in which these activities may create lead dust. Contractors and workers shall comply with state and federal standards related to the handling and disposal of lead debris and the clean-up and containment of dust within the construction area.
- 3.4.** Lead-based painted surfaces that are in good condition shall be kept intact. If lead-based paint is peeling, flaking, or chalking, contractors or workers shall follow state and federal standards for safe work practices to minimize contamination when removing the paint.
- 4.5.** Soil with low lead content may be covered with grass, other plantings, concrete, or asphalt. For soil with high lead content, removal and abatement are required.
- 5.** ~~Drinking water shall be regularly tested for lead and remediated as provided in the section "Drinking Water" above.~~

Any action to abate existing lead hazards, ~~excluding containment or cleaning,~~ shall be taken only by contractors, inspectors, and workers certified by the California Department of Public Health in accordance with 17 CCR 35001-35099. (Education Code 32243)

The Superintendent or designee shall notify parent/guardians, teachers, and staff members if significant risk factors for lead exposure are found. (Education Code 32243)

Prevention of Mercury Exposure

The Superintendent or designee shall identify any **mercury-containing** products ~~containing mercury~~ that are present in district facilities and, to the extent possible, shall replace them with mercury-free alternatives.

ENVIRONMENTAL SAFETY (continued)

Staff shall receive information about proper procedures to follow in the event of a mercury spill. Clean-up instructions, a clearly labeled kit with necessary clean-up supplies, and a list of local resources shall be readily accessible.

In the event of a spill, staff shall evacuate all students from the immediate area of the spill, ensure that any clothing or other items with mercury on them remain in the room, open windows to the outside, and close doors to other parts of the school. Staff who are trained in proper clean-up procedures may carefully clean a small spill. As needed for larger or difficult-to-clean spills, the Superintendent or designee shall use an experienced professional referred by the local health department or environmental agency.

Any products containing mercury shall be properly disposed at an appropriate hazardous waste collection facility.

Asbestos Management

The Superintendent shall designate an employee who shall ensure that the district's responsibilities related to asbestos inspection and abatement are implemented in accordance with federal and state regulations. This employee shall receive adequate training to perform these duties, including, as necessary, training on the health effects of asbestos; detection, identification, and assessment of asbestos-containing **building** materials; options for controlling asbestos-containing building materials; asbestos management programs; and relevant federal and state regulations. (40 CFR 763.84)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The designated employee shall ensure that the district complies with the following requirements:

ENVIRONMENTAL SAFETY (continued)

1. School facilities shall be inspected for asbestos-containing **building** materials as necessary in accordance with the following:
 - a. Any school building that is leased, acquired, or otherwise used by the district shall be inspected for asbestos-containing **building** materials prior to its use as a school building, unless exempted by federal regulations. (40 CFR 763.85, 763.99)
 - b. At least once every six months, the district shall conduct a periodic surveillance consisting of a visual inspection of each school building that contains or is assumed to contain asbestos-containing building materials. (40 CFR 763.92)
 - c. At least once every three years, the district shall conduct a re-inspection of all known or assumed asbestos-containing building materials in each school building. (40 CFR 763.85)
2. Based on the results of the inspection, an appropriate response which is sufficient to protect human health and the environment shall be determined from among the options specified in 40 CFR 763.90. The district may select the least burdensome response, taking into consideration local circumstances, including occupancy and use patterns within the school building and economic concerns such as short-term and long-term costs. (40 CFR 763.90)
3. An asbestos management plan for each school site shall be maintained and regularly updated to keep it current with ongoing operations and maintenance, periodic surveillance, inspection, re-inspection, and response action activities. (15 USC 2643; 40 CFR 763.93)

The asbestos management plan shall be available for inspection in district and school offices during normal business hours. Parent/guardian, teacher, and employee organizations shall be annually informed of the availability of these plans. (40 CFR 763.84, 763.93)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)

4. Staff, students, and parents/guardians shall be informed at least once each school year about any inspections, response actions, and post-response actions, including periodic re-inspection and surveillance activities, that are planned or in progress. (40 CFR 763.84)

ENVIRONMENTAL SAFETY (continued)

5. Inspections, re-inspections, periodic surveillance, and response actions, including operations and maintenance, shall be conducted in compliance with state and federal regulations for the protection and safety of workers and all other individuals. (Education Code 49410.5; 40 CFR 763.84, **763.90**)

Asbestos inspection and abatement work, preparation of a management plan, and any maintenance activities that may disturb asbestos-containing building materials, except for emergency repairs or small-scale, short-duration maintenance activities, shall be completed by state-certified asbestos inspectors or contractors. (15 USC 2646; 40 CFR 763.84, 763.85, 763.91)

6. All custodial and maintenance employees shall be properly trained in accordance with applicable federal and/or state regulations. (40 CFR 763.84)

All district maintenance and custodial staff who may work in a building that contains asbestos-containing **building** materials, regardless of whether they are required to work with such materials, shall receive at least two hours of related asbestos awareness training. New maintenance and custodial staff shall receive such training within 60 days after beginning employment. Any maintenance or custodial staff who conduct activities that will disturb asbestos-containing **building** materials shall receive 14 hours of additional training. The trainings shall address the topics specified in 40 CFR 763.92. (15 USC 2655; 40 CFR 763.84, 763.92)

7. Short-term workers, such as telephone repair workers, utility workers, or exterminators, who may come in contact with asbestos in a school shall be provided information regarding the locations of known or suspected asbestos-containing building materials. (40 CFR 763.84)
8. Warning labels shall be posted immediately adjacent to any known or suspected asbestos-containing building material located in routine maintenance areas in accordance with 40 CFR 763.95. (40 CFR 763.84)

The district shall maintain, in both the district and school offices and for a period of three years, records pertaining to each preventive measure and response action taken; staff training; periodic surveillances conducted; cleaning, operations, and maintenance activities; and any fiber release episode. (40 CFR 763.94)

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National SD

Board Policy

Business and Noninstructional Operations

BP 3515.4(a)

RECOVERY FOR PROPERTY LOSS OR DAMAGE

The Governing Board desires to create a safe and secure learning environment and to minimize acts of vandalism and damage to school property. ~~To discourage such acts, When district property is damaged due to the willful misconduct of a student or other person,~~ the district shall seek reimbursement of damages, within the limitations specified in law, ~~from any individual, or from the parent/guardian of any a minor child or from any other responsible individual, who has committed theft or has willfully damaged district or employee property.~~

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3515 - Campus Security)

(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)

(cf. 4158/4258/4358 - Employee Security)

~~*(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)*~~

(cf. 5131 - Conduct)

(cf. 5131.5 - Vandalism and Graffiti)

(cf. 5136 - Gangs)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

RECOVERY FOR PROPERTY LOSS OR DAMAGE (continued)

The district may collect debt owed by a student or former student as a result of vandalism or to cover the replacement cost of district books, supplies, or property loaned to a student that the student willfully fails to return or that is willfully cut, defaced, or otherwise injured. However, this policy shall not apply to a student who is a current or former homeless or foster child or youth. (Education Code 48904, 49014)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

Rewards

~~When district or law enforcement officials have not been able to identify the person(s) responsible for the theft or vandalism of district property, the Board may authorize a reward for the identification and apprehension of the responsible person(s).~~ **The Board may offer and pay a reward for information leading to the determination of the identity of, and the apprehension of, any person who willfully damages or destroys any district property. (Government Code 53069.5)**

OPTION 1: The Board authorizes the Superintendent or designee to offer a reward in any amount ~~he/she deems~~ **deemed** appropriate, not exceeding \$2,500. A reward in excess of \$2,500 shall be authorized in advance by the Board.

The Superintendent or designee shall disburse the reward when the guilt of the person responsible for the act has been established by a criminal conviction or other appropriate judicial procedure. If more than one person provides information, the reward shall be divided among them as appropriate.

Legal Reference: (see next page)

RECOVERY FOR PROPERTY LOSS OR DAMAGE (continued)

Legal Reference:

EDUCATION CODE

19910 Libraries, malicious cutting, tearing, defacing, breaking or injuring

19911 Libraries, willful detention of property

44810 Willful interference with classroom conduct

48904 Liability of parent/guardian for willful misconduct

49014 Public School Fair Debt Collection Act

CIVIL CODE

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information concerning person causing death, injury, or property damage

53069.6 Actions to recover damages

54951 Local agency, definition

PENAL CODE

484 Theft defined

594 Vandalism

594.1 Aerosol paint and etching cream

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Judicial Council of California: <http://www.courts.ca.gov>

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National SD

Administrative Regulation

Business and Noninstructional Operations

AR 3515.4(a)

RECOVERY FOR PROPERTY LOSS OR DAMAGE

Reports by Staff

District employees shall report any damage to or loss of school property to the principal **Superintendent** or designee immediately after such damage or loss is discovered. ~~In those instances in which insurance reimbursement may be involved, the principal or designee shall contact the appropriate district official.~~

(cf. 3530 - Risk Management/Insurance)
(cf. 5131.5 - Vandalism and Graffiti)

Investigation

The Superintendent or designee shall conduct a complete investigation of any instance of damage to or loss of school property and shall consult law enforcement officials when appropriate. ~~If it is determined that the damage has been committed by any district student, the Superintendent or designee shall initiate appropriate disciplinary procedures against the student.~~

(cf. 3515.3 - District Police/Security Department)
~~*(cf. 5131 - Conduct)*~~
~~*(cf. 5144 - Discipline)*~~
~~*(cf. 5144.1 - Suspension and Expulsion/Due Process)*~~
~~*(cf. 5145.3 - Nondiscrimination/Harassment)*~~
~~*(cf. 5145.7 - Sexual Harassment)*~~
~~*(cf. 5145.9 - Hate Motivated Behavior)*~~

Recovery of Damages

When the individual causing the damage or loss has been identified and the costs of repair, replacement, or cleanup determined, the Superintendent or designee shall take all practical and reasonable steps to recover the district's costs and shall consult with the district's legal counsel and/or insurance **administrator carrier**, as appropriate.

RECOVERY FOR PROPERTY LOSS OR DAMAGE (continued)

Such steps may include the filing of a civil complaint in a court of competent jurisdiction to recover damages from the responsible person and, if the responsible person is a minor, from **his/her the** parent/guardian in accordance with law. Damages may include the cost of repair or replacement of the property, the payment of any reward, interest, court costs, and all other damages as provided by law.

If the responsible person is a minor student of the district and the student's parents/guardians are unable to pay for the damages or to return the property, the district shall offer a program of voluntary work for the student in lieu of the payment of monetary damages. The district may offer any other student or former student, with parent/guardian permission, the option to provide service, work, or other alternative, nonmonetary forms of compensation to settle the debt owed as a result of property loss or damage. Service or work exchanged for repayment of a debt shall comply with all provisions of the Labor Code related to youth employment. (Education Code 48904, 49014)

The Superintendent or designee may withhold the student's grades, diploma, and/or transcripts until the student's parents/guardians have paid for the damages or the voluntary work has been completed. Prior to withholding a student's grades, diploma, or transcripts, due process shall be afforded the student in accordance with law. (Education Code 48904)

(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

~~If it is determined that the damage has been committed by any district student,~~ **In addition,** the Superintendent or designee shall initiate appropriate disciplinary procedures against the student.

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

RECOVERY FOR PROPERTY LOSS OR DAMAGE (continued)

Payment of Reward

~~When authorized according to Board policy, the Superintendent or designee shall pay the a reward to the party who provides information sufficient to identify and apprehend the person(s) subsequently determined to be responsible for the damage or loss. If more than one person provides information, the reward shall be divided among them as appropriate.~~

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National SD

Board Policy

Business and Noninstructional Operations

BP 3540(a)

TRANSPORTATION

The Governing Board desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. **In determining the extent to which the district will provide for transportation services, the Board shall weigh student and community needs and against the cost of providing such services a continuing assessment of financial resources.**

(cf. 3100 - Budget)

(cf. 3250 - Transportation Fees)

(cf. 3541 - Transportation Routes and Services)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3541.2 - Transportation for Students with Disabilities)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Agreements Attendance)

(cf. 6178.2 - Regional Occupational Center/Program)

The Superintendent or designee shall recommend to the Board **the most economical, environmentally sustainable,** and appropriate means of providing transportation services.

(cf. 3510 - Green School Operations)

To provide transportation services, the Governing Board may purchase, rent, or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools. (Education Code 35330, 39800, 39801)

In contracting for transportation services, the district shall comply with all applicable laws related to bids and contracts. (Education Code 39802-39803)

TRANSPORTATION (continued)

(cf. 3311 - Bids)

(cf. 3312 - Contracts)

In lieu of providing transportation in whole or in part, the district may pay the student's parents/guardians either their actual and necessary expenses in transporting the student or the cost of the student's food and lodging at a place convenient to the school. In either case, the amount of the payment shall not exceed the cost that would be incurred by the district to provide for the transportation of the student to and from school. (Education Code 39806-39807)

The Board may charge a transportation fee to parents/guardians of transported students in accordance with Education Code 39807.5 and BP/AR 3250 - Transportation Fees.

(cf. 3250 - Transportation Fees)

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student **pursuant to —(Education Code 35350) or the evacuation of students as necessary for their safety.**

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The Superintendent or designee shall develop procedures to promote safety for students traveling on school buses.

(cf. 3543 - Transportation Safety and Emergencies)

(cf. 5131.1 - Bus Conduct)

TRANSPORTATION (continued)

The district may install a global positioning system (GPS) on school buses and/or student activity buses in order to enhance student safety and provide real-time location data to district and school administrators and parents/guardians.

The Superintendent or designee shall ensure the qualifications of bus drivers and related staff employed by the district, provide for the maintenance and operation of district-owned school buses and other equipment, and ensure adequate facilities for equipment storage and maintenance.

(cf. 3542 - School Bus Drivers)

Legal Reference: (see next page)

TRANSPORTATION (continued)

Legal Reference:

EDUCATION CODE

35330 *Excursions and field trips*

35350 *Authority to transport pupils*

39800-39860 *Transportation, especially:*

39800 *Powers of governing board to provide transportation for pupils to and from school; definition of "municipally owned transit system"*

39801 *Contract with County Superintendent of Schools to provide transportation*

39802-39803 *Bids and contracts for transportation services*

39806 *Payments to parents in lieu of transportation*

39807 *Food and lodging payments in lieu of transportation*

39807.5 *Transportation fees*

39808 *District transportation of private school students*

41850-41854 *Allowances for transportation*

41860-41862 *Supplemental allowances for transportation*

45125.1 *Criminal background checks for contractors*

52311 *Regional occupational centers, transportation*

GOVERNMENT CODE

3540-3549.3 *Educational Employment Relations Act*

PENAL CODE

637.7 *Electronic tracking devices*

VEHICLE CODE

2807 *School bus inspection*

CODE OF REGULATIONS, TITLE 5

14100-14103 *Use of school buses and school pupil activity buses*

15240-15343 *Allowances for student transportation, especially:*

15253-15272 *District records related to transportation*

VEHICLE CODE

2807 *School bus inspection*

CODE OF REGULATIONS, TITLE 13

2025 *Retrofitting of diesel school buses*

COURT DECISIONS

Arcadia Unified School District et. al. v. State Department of Education, 2 Cal. 4th 251 (1992)

(6/92 10/97) 5/19

Policy Reference UPDATE Service

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National SD

Administrative Regulation

Business and Noninstructional Operations

AR 3540

TRANSPORTATION

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student. (Education Code 35350)

Means of Transportation

To provide transportation services, the Governing Board may purchase, rent or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools. (Education Code 35330, 39800, 39801)

In contracting for transportation services, the district shall comply with all applicable laws related to bids and contracts. (Education Code 39802-39803)

(cf. 3311 - Bids)

(cf. 3312 - Contracts)

approved: March 11, 1998 National City, California

National SD

Administrative Regulation

Business and Noninstructional Operations

AR 3543(a)

TRANSPORTATION SAFETY AND EMERGENCIES

Each day, prior to driving a school bus, each school bus driver shall inspect the bus to ensure that it is in safe operating condition and equipped as required by law and that all equipment is in good working order. At the completion of each day's work, the driver shall prepare and sign a written report of the condition of the equipment specified in 13 CCR 1215. The report shall indicate any defect or deficiency discovered by or reported to the driver which would affect safe operation or result in mechanical breakdown of the bus. ~~or, if~~ **If** no defect or deficiency ~~was~~ **is** discovered or reported, **the driver** shall so indicate **on the report**. Any defect or deficiency that would affect safe operation shall be repaired prior to operating the bus. (13 CCR 1215)

(cf. 3540 - Transportation)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3542 - School Bus Drivers)

Passenger Restraint Systems

The Superintendent or designee shall ensure that any school bus or student activity bus which is purchased or leased by the district is equipped with a combination pelvic and upper torso passenger restraint system at all designated seating positions if that bus: (Vehicle Code 27316, 27316.5; 13 CCR 1201)

1. Is a Type 1 school bus **designed for carrying more than 16 passengers and the driver, and** **was** manufactured on or after July 1, 2005 ~~which is designed for carrying more than 16 passengers and the driver~~

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

2. Is a Type 2 school bus or student activity bus **designed for carrying 16 or fewer passengers and the driver, or for carrying 20 or fewer passengers and the driver if the bus has a manufacturer's vehicle weight rating of 10,000 pounds or less, and was manufactured on or after July 1, 2004** ~~which meets one of the following criteria:~~
 - a. ~~Is designed for carrying 16 or fewer passengers and the driver~~
 - b. ~~Has a manufacturer's vehicle weight rating of 10,000 pounds or less and is designed for carrying not more than 20 passengers and the driver~~

When a school bus or student activity bus is equipped with a passenger restraint system, all passengers shall use the passenger restraint system. (5 CCR 14105)

Bus drivers shall be instructed regarding procedures to enforce the proper use of the passenger restraint system. Students who fail to follow instructions of the bus driver may be subject to discipline, including suspension of riding privileges, in accordance with Board policy and administrative regulations.

(cf. 5131.1 - Bus Conduct)
(cf. 5144 - Discipline)

Fire Extinguishers

Each school bus shall be equipped with at least one fire extinguisher, located in the driver's compartment, which meets the standards specified in law. In addition, a wheelchair school bus shall have another fire extinguisher placed at the wheelchair loading door or emergency exit. All fire extinguishers shall be regularly inspected and serviced in accordance with regulations adopted by the State Fire Marshal. (Education Code 39838; 13 CCR 1242; 19 CCR 574-575.3)

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Child Safety Alert System

In accordance with Vehicle Code 28160, each school bus or student activity bus shall be equipped with an operational child safety alert system at the interior rear of the bus that requires the driver to either manually contact or scan the device, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting.

A student activity bus that does not have a child safety alert system may be used only if all of the following apply: (Vehicle Code 28160)

1. The student activity bus is not used exclusively to transport students.
2. When the student activity bus is used to transport students, the students are accompanied by at least one adult chaperone selected by a school official. If an adult chaperone is not a school employee, the chaperone shall meet the requirements for a school volunteer.

(cf. 1240 - Volunteer Assistance)

3. One adult chaperone has a list of every student and adult chaperone, including a school employee, who is on the student activity bus at the time of departure.
4. The driver has reviewed all safety and emergency procedures before the initial departure, and the driver and adult chaperone have signed a form, with the time and date, acknowledging that the safety plan and procedures were reviewed.
5. Immediately before departure from any location, the adult chaperone shall account for each student on the list of students, verify the number of students to the driver, and sign a form indicating that all students are present or accounted for.
6. After students have exited a student activity bus, and before driving away, the driver shall check all areas of the bus, including, but not limited to, overhead compartments and bathrooms, to ensure that the bus is vacant.
7. The driver shall sign a form with the time and date verifying that all required procedures have been followed.

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

- 8. The information required to be recorded pursuant to items #4, 5, and 7 may be recorded on a single form and shall be retained by the district for a minimum of two years.**

Electronic Communications Devices

A bus driver is prohibited from driving a school bus or student activity bus while using a wireless telephone or other electronic wireless communications device except for work-related or emergency purposes, including, but not limited to, contacting a law enforcement agency, health care provider, fire department, or other emergency service agency or entity. In any such permitted situation, the driver shall only use a wireless telephone or device that is specifically designed and configured to allow voice-operated and hands-free operation or a function that requires only a single swipe or tap of the driver's finger provided the device is mounted on the windshield, dashboard, or center console of the bus. (Vehicle Code 23123.5, 23125)

Safe Bus Operations

School buses and student activity buses shall not be operated whenever the number of passengers exceeds bus seating capacity, except when necessary in emergency situations which require that individuals be transported immediately to ensure their safety. (Education Code 39834)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

School bus operations shall be limited when atmospheric conditions reduce visibility on the roadway to 200 feet or less during regular home-to-school transportation service. Bus drivers for school activity trips may discontinue bus operation whenever they determine that it is unsafe to continue operation because of reduced visibility. (Vehicle Code 34501.6)

Unauthorized Entry

The Superintendent or designee may place a notice at bus entrances that warns against unauthorized entry. The driver or another school official may order any person to disembark if that person enters a bus without prior authorization. (Education Code 39842; 13 CCR 1256.5)

(cf. 3515.2 - Disruptions)

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Transportation Safety Plan for Boarding and Exiting Buses

The Superintendent or designee shall develop a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of students. The plan shall address all of the following: (Education Code 39831.3)

1. ~~Determining if~~ **Determination of whether** students in grades prekindergarten through 6 require an escort to cross a private road or highway at a bus stop pursuant to Vehicle Code 22112
2. Procedures for all students in grades prekindergarten through 8 to follow as they board and exit the bus at their bus stops
3. Boarding and exiting a school bus at a school or other trip destination
4. Procedures to ensure that a student is not left unattended on a school bus, student activity bus, or, **if applicable**, youth bus
5. Procedures and standards for designating an adult chaperone, other than the driver, to accompany students on a school activity bus

A copy of the plan shall be kept at each school site and made available upon request to the California Highway Patrol (CHP). (Education Code 39831.3)

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Parental Notifications

The Superintendent or designee shall provide written safety information to the parents/guardians of all students in grades prekindergarten through 6 who have not previously been transported in a district school bus or student activity bus. This information shall be provided upon registration and shall contain: (Education Code 39831.5)

1. A list of school bus stops near each student's home
2. General rules of conduct at school bus loading zones
3. Red light crossing instructions
4. A description of the school bus danger zone
5. Instructions for safely walking to and from school bus stops

(cf. 5145.6 - Parental Notifications)

Student Instruction

Students who are transported in a school bus or student activity bus shall receive instruction in school bus emergency procedures and passenger safety as follows: (Education Code 39831.5; 5 CCR 14102)

1. Each year, all students who receive home-to-school transportation in a school bus shall be provided appropriate instruction in safe riding practices and emergency evacuation drills.
2. At least once each school year, all students in grades prekindergarten through 8 who receive home-to-school transportation shall receive safety instruction which includes, but is not limited to:
 - a. Proper loading and unloading procedures, including escorting by the driver
 - b. How to safely cross the street, highway, or private road
 - c. In school buses with passenger restraint systems, instruction in the use of such systems as specified in 5 CCR 14105, including, but not limited to, the proper fastening and release of the passenger restraint system, acceptable placement of passenger restraint systems on students, times at which the passenger restraint systems should be fastened and released, and acceptable placement of the passenger restraint systems when not in use

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

- d. Proper passenger conduct
- e. Bus evacuation procedures
- f. Location of emergency equipment

As part of this instruction, students shall evacuate the school bus through emergency exit doors. Instruction also may include responsibilities of passengers seated next to an emergency exit.

Each time the above instruction is given, the following information shall be documented:

- a. District name
- b. School name and location
- c. Date of instruction
- d. Names of supervising adults
- e. Number of students participating
- f. Grade levels of students
- g. Subjects covered in instruction
- h. Amount of time taken for instruction
- i. Bus driver's name
- j. Bus number
- k. Additional remarks

This documentation shall be kept on file at the district office or the school for one year and shall be available for inspection by the CHP.

(cf. 3580 - District Records)

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

3. Before departing on a school activity trip, all students riding on a school bus or student activity bus shall receive safety instruction which includes, but is not limited to, the location of emergency exits and the location and use of emergency equipment. This instruction also may include responsibilities of passengers seated next to an emergency exit.

Bus Accidents

In the event of a school bus accident, the driver shall immediately notify the CHP and the Superintendent or designee. The driver shall not leave the immediate vicinity of the bus to seek aid unless necessary. (13 CCR 1219)

The Superintendent or designee shall maintain a report of each accident that occurred on public or private property involving a school bus with students aboard. The report shall contain pertinent details of the accident and shall be retained for 12 months from the date of the accident. If the accident was not investigated by the CHP, the Superintendent or designee shall forward a copy of the report to the local CHP within five work days of the date of the accident. (13 CCR 1234)

The Superintendent or designee shall review all investigations of bus incidents and accidents to develop preventative measures.

(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

Legal Reference: (see next page)

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Legal Reference:

EDUCATION CODE

39830-39843 *Transportation, school buses*

39860 *Contract for transportation; requirement that student not be left unattended*

51202 *Instruction in personal and public health and safety*

PENAL CODE

241.3 *Assault against school bus driver*

243.3 *Battery against school bus driver*

VEHICLE CODE

415 *Definition of motor vehicle*

545-546 *Definition of school bus and student activity bus*

22112 *Loading and unloading passengers*

23123.5 *Use of wireless telephone or communications device while driving; exceptions*

23125 *Use of wireless telephone prohibited while driving school bus*

27316-27316.5 *Passenger restraint systems*

28160 *Child safety alert system*

34500 *California Highway Patrol responsibility to regulate safe operation of school buses*

34501.5 *California Highway Patrol responsibility to adopt rules re: safe operation of school buses*

34501.6 *School buses; reduced visibility*

34508 *California Highway Patrol responsibility to adopt rules re: equipment and bus operations*

CODE OF REGULATIONS, TITLE 5

14100-14105 *School buses and student activity buses*

CODE OF REGULATIONS, TITLE 13

1200-~~1293~~-1294 *Motor carrier safety*

2480 *Airborne toxic control measure; limitation on bus idling*

CODE OF REGULATIONS, TITLE 19

574-575.3 *Inspection and maintenance of fire extinguishers*

CODE OF FEDERAL REGULATIONS, TITLE 49

571.1-571.500 *Motor vehicle standards, including school buses*

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Passenger Restraints Frequently Asked Questions

WEB SITES

American School Bus Council: <http://www.americanschoolbuscouncil.org>

California Association of School Business Officials: <http://www.casbo.org>

~~American School Bus Council: <http://www.americanschoolbuscouncil.org>~~

California Association of School Transportation Officials: <http://www.castoways.org>

California Department of Education, Office of School Transportation: <http://www.cde.ca.gov/ls/tm>

California Highway Patrol: <http://www.chp.ca.gov>

National Transportation Safety Board: <http://www.nts.gov>

U.S. Department of Transportation, National Highway Traffic Safety Administration:
<http://www.nhtsa.dot.gov>

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National SD

Board Policy

Business and Noninstructional Operations

BP 3551(a)

FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

(cf. 3311 - Bids)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

The Superintendent or designee shall ensure that all food service personnel director(s) possess the required qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards. and receive ongoing professional development related to the effective management and implementation of the district's food service program in accordance with law.

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the **California Department of Education (CDE)**. (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760. Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.

(cf. 3553 - Free and Reduced Price Meals)

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments. Such procedures shall conform with **BP/AR 3553 - Free and Reduced Price Meals**, 2 CFR 200.426, and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public **pursuant to Education Code 49557.5**.

The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees **or a student who is enrolled in the free or reduced-price meal program** is not overtly identified, **by the use of special tokens, tickets, or other means and is not** shamed, treated differently, or served a meal that differs from the meal served to other students. (Education Code **49557**, 49557.5)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

~~Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation. Such students shall not be overtly identified or treated differently from other students.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

OPTION 2: The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

(cf. 3230 - Federal Grant Funds)

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. *Domestic commodity or product* means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.

(cf. 3555 - Nutrition Program Compliance)

Legal Reference:

EDUCATION CODE

38080-38086.1 Cafeteria, establishment and use
38090-38095 Cafeterias, funds and accounts
38100-38103 Cafeterias, allocation of charges
42646 Alternate payroll procedure
45103.5 Contracts for management consulting services; restrictions
49490-49493 School breakfast and lunch programs
49500-49505 School meals
~~49554 Contract for services~~
49550-49564.5 Meals for needy students, **especially:**
49550.5 Universal breakfast
~~49554 Contract for services~~
49580-49581 Food recovery program

FOOD AND AGRICULTURE CODE

58595 Preference for California-grown agricultural products

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code

PUBLIC CONTRACT CODE

2000-2002 Responsive bidders

20111 Contracts

CODE OF REGULATIONS, TITLE 5

15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769j School lunch programs

1771-1791 Child nutrition, including:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 2

200.56 Indirect costs, definition

~~200.318~~ **200.317**-200.326 Procurement standards

200.400-200.475 Cost principles

200 Appendix VII Indirect cost proposals

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

250.1-250.70 USDA foods

Management Resources: (see next page)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Food Distribution Program Administrative Manual

Professional Standards in the SNP and New Hiring Flexibility, NSD Management Bulletin, SNP-10-2019, April 2019

Paid Lunch Equity Requirement and Calculation Tool, NSD Management Bulletin, SNP-12-2018, May 2018

Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, and Additional Guidance on the Handling of Unpaid Meal Charges, NSD Management Bulletin, SNP-03-2018, February 2018

Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018

Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD Management Bulletin, SNP-03-2017, April 2017

Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015

Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, Bad Debt Policies, and the Handling of Unpaid Meal Charges, NSD Management Bulletin, USDA SNP 06-2015, May 2015

Cafeteria Funds--Allowable Uses, NSD Management Bulletin, NSD-SNP-07-2013, May 2013

Paid Lunch Equity Requirement, NSD Management Bulletin, USDA SNP 16-2012, October 2012

Adult and Sibling Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin, 00-111, July 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

FAQs About School Meals

Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 38-2017, June 2017

Overcoming the Unpaid Meal Challenge: Proven Strategies from Our Nation's Schools, September 2016 May 2017

Unpaid Meal Charges: Guidance and Q&A, SP 23-2017, March 2017

Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016

Overcoming the Unpaid Meal Challenge: Proven Strategies from Our Nation's Schools, September 2016

Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016

Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 24-2016, February 2016

Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California School Nutrition Association: <http://www.calsna.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

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National SD

Administrative Regulation

Business and Noninstructional Operations

AR 3551(a)

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Payments for Meals

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

At the beginning of the school year, and whenever a student enrolls during the school year, parents/guardians shall be notified of the district's meal payment policies and be encouraged to prepay for meals whenever possible. The Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of applications at the start of the school year
4. Posting the policy on the district's web site
5. Establishing a system to notify parents/guardians when a student's meal payment account has a low or negative balance

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

In order to avoid potential misuse of a student's food service account by someone other than the student in whose name the account has been established, the Superintendent or designee shall verify a student's identity when setting up the account and when charging any meal to the account. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, ~~shall not require a student to pay a bill that appears to be the result of identity theft,~~ and shall open a new account **as appropriate** ~~with a new account number~~ for a student whose **account** appears to **have been misused** ~~be the subject of identity theft.~~

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

Any payments made to a student's food service account shall, if not used within the school year, be carried over into the next school year or be refunded to the student's parents/guardians.

Unpaid and Delinquent Meal Charges

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

No later than 10 days after a student's school meal account has reached a negative balance, the Superintendent or designee shall so notify the student's parent/guardian. Before sending this notification, the district shall exhaust all options and methods to directly certify the student for free or reduced-price meals. If the district is not able to directly certify the student, the notice to the parent/guardian shall include a paper copy of, or an electronic link to, an application for free or reduced-price meals and the Superintendent or designee shall contact the parent/guardian to encourage submission of the application. (Education Code 49557.5)

The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector. (Education Code 49557.5)

The Superintendent or designee may enter into an agreement with a student's parent/guardian for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year.

The district shall not direct any action toward a student to collect unpaid school meal fees. (Education Code 49557.5)

The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to CDE using the online Child Nutrition Information and Payment System.

Donation of Leftover Food

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

(cf. 3510 - Green School Operations)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

Cafeteria Fund

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, ~~38091~~ **38093**)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

With CDE approval, the district may use cafeteria funds to supplement the provision of universal breakfast. On or before July 1 of each year, the district shall submit to CDE a Board-signed application certifying that breakfast will be provided to all students at no charge and that any cost above the amount provided in federal reimbursement will be covered by the district with nonfederal funds. (Education Code 49550.5)

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

(cf. 3110 - Transfer of Funds)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate **as approved by CDE** or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. ~~(2 CFR 220.14)~~ **(7 CFR 210.14, 220.7)**

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

~~The Superintendent or designee shall ensure that foods received through the U.S. Department of Agriculture (USDA) are handled, stored, and distributed in facilities which: (7 CFR 250.14)~~

- ~~1. _____ Are sanitary and free from rodent, bird, insect, and other animal infestation~~
- ~~2. _____ Safeguard foods against theft, spoilage, and other loss~~
- ~~3. _____ Maintain foods at proper storage temperatures~~
- ~~4. _____ Store foods off the floor in a manner to allow for adequate ventilation~~
- ~~5. _____ Take other protective measures as may be necessary~~

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.59)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services only, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

(cf. 3312 - Contracts)

(cf. 3515.6 - Criminal Background Checks for Contractors)

(cf. 3600 - Consultants)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)
(cf. 4212 - Appointments and Conditions of Employment)

(5/17 3/18) 7/19

Policy Reference UPDATE Service

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National SD

Board Policy

All Personnel

BP 4030(a)

NONDISCRIMINATION IN EMPLOYMENT

The Governing Board is determined to provide ~~district employees, interns, volunteers, and job applicants~~ a safe, positive environment where ~~they~~ **all district employees** are assured of full and equal employment access and opportunities, protection from harassment ~~or and~~ intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. **For purposes of this policy, employees include** ~~This policy shall apply to all district employees and, to the extent required by law, to job applicants, interns, volunteers, and job applicants~~ **and persons who contracted with the district to provide services, as applicable.**

(cf. 1240 - Volunteer Assistance)

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

(cf. 4111/4211/4311 - Recruitment and Selection)

No district employee shall be discriminated against or harassed by any coworker, supervisor, manager, or other person with whom the employee comes in contact in the course of employment, on the basis of the employee's actual or perceived race, ~~religious creed,~~ color,

NONDISCRIMINATION IN EMPLOYMENT (continued)

ancestry, national origin, ~~ancestry~~, age, religious creed, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, sex, sexual orientation, gender, gender identity, gender expression, ~~sex, or sexual orientation~~ or his/her association with a person or group with one or more of these actual or perceived characteristics.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The district shall not inquire into any employee's immigration status nor discriminate against an employee on the basis of immigration status, unless there is clear and convincing evidence that it is necessary to comply with federal immigration law. (2 CCR 11028)

Discrimination in employment based on the characteristics listed above is prohibited in all areas of employment and in all employment-related practices, including the following:

1. Discrimination in hiring, compensation, terms, conditions, and other privileges of employment

(cf. 4151/4251/4351 - Employee Compensation)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

2. Taking of an adverse employment action, such as termination or the denial of employment, promotion, job assignment, or training

(cf. 4151/4251/4351 - Employee Compensation)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

3. Unwelcome conduct, whether verbal, physical, or visual, that is so severe or pervasive as to adversely affect an employee's employment opportunities, or that has

NONDISCRIMINATION IN EMPLOYMENT (continued)

the purpose or effect of unreasonably interfering with the individual's work performance or creating an intimidating, hostile, or offensive work environment

4. Actions and practices identified as unlawful or discriminatory pursuant to Government Code 12940 or 2 CCR 11006-11086, such as:
 - a. Sex discrimination based on an employee's pregnancy, childbirth, breastfeeding, or any related medical condition or on an employee's gender, gender expression, or gender identity, including transgender status

(cf. 4033 - Lactation Accommodation)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

- b. Religious creed discrimination based on an employee's religious belief or observance, including **his/her** religious dress or grooming practices, or based on the district's failure or refusal to use reasonable means to accommodate an employee's religious belief, observance, or practice which conflicts with an employment requirement;

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

- c. ~~Disability discrimination based on a district's~~ Requirement for a medical or psychological examination of a job applicant, or an inquiry into whether a job applicant has a mental or physical disability or a medical condition or as to the severity of any such disability or condition, without the showing of a job-related need or business necessity

(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)

- d. ~~Disability discrimination based on the district's failure to make reasonable accommodation for the known physical or mental disability of an employee, or to engage in a timely, good faith, interactive process with an employee, who has requested such accommodations in order to determine the effective reasonable accommodations, if any, to be provided to the employee for the employee, when he/she has requested reasonable accommodation for a known physical or mental disability or medical condition~~

(cf. 4032 - Reasonable Accommodation)

NONDISCRIMINATION IN EMPLOYMENT (continued)

The Board also prohibits retaliation against any district employee who opposes any discriminatory employment practice by the district or its employees, agents, or representatives or who complains, testifies, assists, or in any way participates in the district's complaint process pursuant to this policy. No employee who requests an accommodation for any protected characteristic listed in this policy shall be subjected to any punishment or sanction, regardless of whether the request was granted. (Government Code 12940; **2 CCR 11028**)

No employee shall, in exchange for a raise or bonus or as a condition of employment or continued employment, be required to sign any document that releases the employee's right to file a claim against the district or to disclose information about harassment or other unlawful employment practices. (Government Code 12964.5)

Complaints concerning employment discrimination, harassment, or retaliation shall immediately be investigated in accordance with procedures specified in the accompanying administrative regulation.

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment, **including harassment of an employee by a**

NONDISCRIMINATION IN EMPLOYMENT (continued)

nonemployee, shall report the incident to the Superintendent or designated district coordinator as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately. The district shall protect any employee who reports such incidents from retaliation.

The Superintendent or designee shall use all appropriate means to reinforce the district's nondiscrimination policy. **He/she shall provide, including providing** training and information to employees about how to recognize harassment, discrimination, or other related conduct, how to respond appropriately, and components of the district's policies and regulations regarding discrimination. The Superintendent or designee shall regularly review the district's employment practices and, as necessary, shall take action to ensure district compliance with the nondiscrimination laws.

~~In addition, the Superintendent or designee shall post, in a conspicuous place on district premises, the California Department of Fair Employment and Housing publication on workplace discrimination and harassment issued pursuant to 2 CCR 11013.~~

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference: (see next page)

NONDISCRIMINATION IN EMPLOYMENT (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

CIVIL CODE

51.7 Freedom from violence or intimidation

GOVERNMENT CODE

11135 Unlawful discrimination

11138 Rules and regulations

12900-12996 Fair Employment and Housing Act, **especially:**

12940-12952 Unlawful employment practices

12960-12976 Unlawful employment practices; complaints

PENAL CODE

422.56 Definitions, hate crimes

CODE OF REGULATIONS, TITLE 2

11006-11086 Discrimination in employment, **especially:**

11013 Recordkeeping

11019 Terms, conditions and privileges of employment

11023 Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11027-11028 National origin and ancestry discrimination

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 29

621-634 Age Discrimination in Employment Act

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age discrimination in federally assisted programs

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

100.6 Compliance information

104.7 Designation of responsible employee for Section 504

104.8 Notice

106.8 Designation of responsible employee and adoption of grievance procedures

106.9 Dissemination of policy

110.1-110.39 Nondiscrimination on the basis of age

COURT DECISIONS

Thompson v. North American Stainless LP, (2011) 131 S.Ct. 863

Shephard v. Loyola Marymount, (2002) 102 Cal.App.4th 837

Management Resources: (see next page)

NONDISCRIMINATION IN EMPLOYMENT (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

California Law Prohibits Workplace Discrimination and Harassment, December 2014

Transgender Rights in the Workplace

Workplace Harassment Guide for California Employers

Your Rights and Obligations as a Pregnant Employee

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, August 2010

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Questions and Answers: Religious Discrimination in the Workplace, 2008

New Compliance Manual Section 15: Race and Color Discrimination, April 2006

EEOC Compliance Manual

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

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Policy Reference UPDATE Service

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National SD

Administrative Regulation

All Personnel

AR 4030(a)

NONDISCRIMINATION IN EMPLOYMENT

All allegations of discrimination in employment, including those involving an **employee, job applicant, intern, volunteer, or job applicant person contracted to provide services to the district** shall be investigated and resolved in accordance with procedures specified in this administrative regulation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1240 - Volunteer Assistance)

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

(cf. 4032 - Reasonable Accommodation)

The district designates the position identified below as its coordinator for nondiscrimination in employment (coordinator) to coordinate the district's efforts to comply with state and federal nondiscrimination laws and to answer inquiries regarding the district's nondiscrimination policies. The coordinator may be contacted at:

Assistant Superintendent, Human Resources

(position title)

1500 N Avenue, National City, 91950

(address)

619-336-7722

(telephone number)

(email)

NONDISCRIMINATION IN EMPLOYMENT (continued)

Measures to Prevent Discrimination

To prevent unlawful discrimination, harassment, and retaliation in district employment, the Superintendent or designee shall implement the following measures:

- 1. Display in a prominent and accessible location at every work site where the district has employees and post electronically on computers in a conspicuous location, the California Department of Fair Employment and Housing (DFEH) posters in regard to workplace discrimination and harassment and the rights of transgender employees (Government Code 12950)**

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

- 1.2.** Publicize the district's nondiscrimination policy and regulation, including the complaint procedures and the coordinator's contact information, by: (5 CCR 4960; 34 CFR 100.6, 106.9)
 - a. Including them in each announcement, bulletin, or application form that is used in employee recruitment
 - b. Posting them in all district schools and offices, including staff lounges and other prominent locations
 - c. Posting them on the district's web site and providing easy access to them through district-supported social media, when available

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 4111/4211/4311 - Recruitment and Selection)

NONDISCRIMINATION IN EMPLOYMENT (continued)

- 2.3.** Disseminate the district's nondiscrimination policy to all employees by one or more of the following methods: (2 CCR 11023)
- a. Printing and providing a copy of the policy to all employees, with an acknowledgment form for each employee to sign and return
 - b. Sending the policy via email with an acknowledgment return form
 - c. Posting the policy on the district intranet with a tracking system ensuring all employees have read and acknowledged receipt of the policies
 - d. Discussing the policy with employees upon hire and/or during a new hire orientation session
 - e. Any other way that ensures employees receive and understand the policy

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

- 3.4.** Provide to employees a handbook ~~that~~ **which** contains information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to ~~anyone who feels that he/she has~~ **employees who believe they have** been the victim of any discriminatory or harassing behavior
- 4.5.** Provide training to employees, volunteers, and interns regarding the district's nondiscrimination policy, including what constitutes unlawful discrimination, harassment, and retaliation and how and to whom a report of an incident should be made

NONDISCRIMINATION IN EMPLOYMENT (continued)

~~Training for supervisors shall include the requirement to report any complaint of misconduct to a designated representative, such as the coordinator, human resources manager, or Superintendent or designee as a topic in the sexual harassment prevention training required pursuant to 2 CCR 11024. (2 CCR 11023)~~

The district may also provide bystander intervention training to employees that includes information and practical guidance on how to recognize potentially problematic behaviors and motivates them to take action when they observe such behaviors. The training and education may include exercises to provide employees with the skills and confidence to intervene as appropriate and to provide them with resources they can call upon that support their intervention. (Government Code 12950.2)

~~(cf. 1240 - Volunteer Assistance)~~

~~(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)~~

~~(cf. 4131 - Staff Development)~~

~~(cf. 4231 - Staff Development)~~

~~(cf. 4331 - Staff Development)~~

6. Periodically review the district's recruitment, hiring, and promotion processes and regularly monitor the terms, conditions, and privileges of employment to ensure district compliance with law
7. For any district facility where 10 percent of employees have a language other than English as their spoken language, translate the policy into every language spoken by at least 10 percent of the workforce

Complaint Procedure

NONDISCRIMINATION IN EMPLOYMENT (continued)

Any complaint alleging unlawful discrimination or harassment shall be addressed in accordance with the following procedures:

1. **Notice and Receipt of Complaint:** A complainant may inform his/her a direct supervisor, another supervisor, the coordinator, the Superintendent or, if available, a complaint hotline or an ombudsman. **The employee's direct supervisor may be bypassed in filing a complaint where the supervisor is the subject of the complaint.**

The complainant may file a written complaint in accordance with this procedure, ~~or, if he/she is an employee, or~~ may first attempt to resolve the situation informally with his/her **the employee's** supervisor.

A supervisor or manager who has received information about an incident of discrimination or harassment, or has observed such an incident, shall report it to the coordinator, whether or not the complainant files a written complaint.

The written complaint should contain the complainant's name, the name of the individual who allegedly committed the act, a description of the incident, the date and location where the incident occurred, any witnesses who may have relevant information, other evidence of the discrimination or harassment, and any other pertinent information which may assist in investigating and resolving the complaint.

2. **Investigation Process:** The coordinator shall initiate an impartial investigation of an allegation of discrimination or harassment within five business days of receiving notice of the alleged discriminatory or harassing behavior, regardless of whether a written complaint has been filed or whether the written complaint is complete.

The coordinator shall meet with the complainant to describe the district's complaint procedure and discuss the actions being sought by the complainant in response to the allegation. The coordinator shall inform the complainant that the investigation of the allegations will be fair, timely, and thorough and will be conducted in a manner that provides all parties due process and reaches reasonable conclusions based on the evidence collected. ~~He/she~~ **The coordinator** shall also inform the parties that the investigation will be kept confidential to the extent possible, but that some information may be revealed as necessary to conduct an effective investigation.

NONDISCRIMINATION IN EMPLOYMENT (continued)

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

If the coordinator determines that a detailed fact-finding investigation is necessary, **he/she shall begin** the investigation **shall begin** immediately. As part of this investigation, the coordinator should interview the complainant, the person accused, and other persons who could be expected to have relevant information.

The coordinator shall track and document the progress of the investigation to ensure reasonable progress and shall inform the parties as necessary.

When necessary to carry out **his/her the** investigation or to protect employee safety, the coordinator may discuss the complaint with the Superintendent or designee, district legal counsel, or the district's risk manager.

The coordinator **also** shall **also** determine whether interim measures, such as scheduling changes, transfers, or leaves, need to be taken before the investigation is completed to ensure that further incidents are prevented. The coordinator shall ensure that such interim measures do not constitute retaliation.

3. **Written Report on Findings and Remedial/Corrective Action:** No more than 20 business days after receiving the complaint, the coordinator shall conclude the investigation and prepare a written report of **his/her the** findings. This timeline may be extended for good cause. If an extension is needed, the coordinator shall notify the parties and explain the reasons for the extension.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If a determination has been made that discrimination or harassment occurred, the report **also** shall **also** include any corrective action(s) that have been or will be taken to address the behavior, provide appropriate options for remedial actions and resolutions for the complainant, and ensure that retaliation or further discrimination or harassment is prevented. **The report shall be presented to the Superintendent or designee.**

~~The report~~ **A summary of the findings** shall be presented to the complainant, **and** the person accused, ~~and the Superintendent or designee.~~

4. **Appeal to the Governing Board:** The complainant or the person accused may appeal any findings to the Board within 10 business days of receiving the written report of the coordinator's findings. The Superintendent or designee shall provide the Board with all information presented during the investigation. Upon receiving an

NONDISCRIMINATION IN EMPLOYMENT (continued)

appeal, the Board shall schedule a hearing as soon as practicable. Any complaint against a district employee shall be addressed in closed session in accordance with law. The Board shall render its decision within 10 business days.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 9321 - Closed Session Purposes and Agendas)

Other Remedies

In addition to filing a discrimination or harassment complaint with the district, a person may file a complaint with either ~~the California Department of Fair Employment and Housing (DFEH)~~ or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:

1. To file a valid complaint with DFEH, within one year of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960
2. To file a valid complaint directly with EEOC, within 180 days of the alleged discriminatory act(s) (42 USC 2000e-5)
3. To file a valid complaint with EEOC after first filing a complaint with DFEH, within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, whichever is earlier (42 USC 2000e-5)

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National SD

Administrative Regulation

Certificated Personnel

AR 4117.7(a)
4317.7

EMPLOYMENT STATUS REPORTS

The Superintendent shall report to the Commission on Teacher Credentialing (CTC) any change in the employment status of a certificated employee who, while working in a position requiring a credential and as a result of an allegation of misconduct or while an allegation of misconduct is pending: (Education Code 44030.5, 44242.5; 5 CCR 80303)

1. Is dismissed or nonreelected

(cf. 4116 - Probationary/Permanent Status)

(cf. 4117.6 - Decision Not to Rehire)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

2. Resigns

(cf. 4117.2/4217.2/4317.2 - Resignation)

3. Is suspended or placed on unpaid administrative leave for more than 10 days as a final adverse employment action

4. Retires

5. Is otherwise terminated by a decision not to employ or reemploy

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

EMPLOYMENT STATUS REPORTS (continued)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

This report is not required when the change in employment status is due solely to unsatisfactory performance pursuant to Education Code 44932 or a reduction in force pursuant to Education Code 44955-44958. (Education Code 44030.5, 44242.5; 5 CCR 80303)

(cf. 4115 - Evaluation/Supervision)
(cf. 4117.3 - Personnel Reduction)

When required, the report of a change in employment status shall be submitted not later than 30 days after the employment action. The report shall be made using a form provided by the CTC and shall include all known information about each alleged act of misconduct by the employee. The report shall contain the name and current address of the certificated employee, name of the district, last school or district assignment, an explanation of the allegation of misconduct or pending allegation of misconduct, current contact information for all persons who may have information relating to the alleged misconduct, and any and all documentation related to the case. (Education Code 44030.5; 5 CCR 80303)

Upon a change in employment status as a result of alleged misconduct or while an allegation of misconduct is pending, the Superintendent shall, in writing, inform the employee of the contents of 5 CCR 80303. (5 CCR 80303)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Additional Reports of Employee Misconduct

The Superintendent or designee shall submit a report to the CTC, using a form provided by the CTC and attaching all relevant documents, whenever:

EMPLOYMENT STATUS REPORTS (continued)

1. An employee, by complaint, information, or indictment filed in court, is charged with a "mandatory leave of absence offense," defined as a sex or drug offense specified in Education Code 44940 **or violation or attempted violation of Penal Code 187 (murder)**. (Education Code 44242.5, 44940, 44940.5)

Not later than 10 days after receipt of such a complaint, information, or indictment regarding an employee, the Superintendent or designee shall forward a copy of the received documents to **the** CTC. In addition, **he/she the Superintendent or designee** shall report to **the** CTC any action taken in connection with extending the employee's mandatory leave beyond the initial period. (Education Code 44940, 44940.5)

If the offense results in a change in employment status, the Superintendent shall submit an employment status report in addition to the report of the mandatory leave of absence offense.

2. An employee refuses, without good cause, to fulfill a valid employment contract, or departs from district service without the consent of the Superintendent or Governing Board. (Education Code 44242.5, 44420)

As appropriate, the Superintendent or designee also shall notify **the** CTC of any of the following:

EMPLOYMENT STATUS REPORTS (continued)

1. A complaint filed with the district regarding a certificated employee's alleged sexual misconduct (Education Code 44242.5)

(cf. 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions)

The notice to **the** CTC shall contain all of the following information: (5 CCR 80304)

- a. Name of the employee alleged to have engaged in the sexual misconduct
- b. Name, age, and address of each victim of the alleged sexual misconduct
- c. A summary of all information known to the district regarding the alleged sexual misconduct
- d. A summary of the action, if any, taken at the district level in response to the complaint of sexual misconduct

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 5145.7 - Sexual Harassment)

2. An employee's knowing and willful use of school records of student data in connection with, or in implicit or explicit attempts to recruit a student to be a customer for, any business owned by the certificated employee or in which the certificated employee is an employee (Education Code 44242.5, 44421.1)

(cf. 5125 - Student Records)

3. An employee's knowing and willful reporting of false fiscal expenditure data relative to the conduct of any educational program (Education Code 44242.5, 44421.5)
4. An employee's subversion or attempt to subvert any licensing examination or the administration of an examination (Education Code 44242.5, 44439)

Legal Reference: (see next page)

EMPLOYMENT STATUS REPORTS (continued)

Legal Reference:

EDUCATION CODE

44009 Conviction of specified crimes
44010 Sex offense, definitions
44011 Controlled substance offense, definitions
44030.5 Employment status reports
44225 Powers and duties of **the CTC**
44242.5 Reports and review of alleged misconduct
44420-44440 Adverse actions by CTC against credential holder
44932 Causes for dismissal
44940 Sex offenses and narcotic offenses; compulsory leave of absence
44940.5 Compulsory leave of absence
44955-44958 Reduction in force

PENAL CODE

187 Murder

CODE OF REGULATIONS, TITLE 5

80303 Reports of change in employment status, alleged misconduct
80304 Notice of sexual misconduct

Management Resources:

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California's Laws and Rules Pertaining to the Discipline of Professional Certificated Personnel, **2013-2019**

WEB SITES

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

(11/08 4/14) 7/19

National SD

Board Policy

All Personnel

BP 4119.22(a)

4219.22

DRESS AND GROOMING

4319.22

The Governing Board believes that appropriate dress and grooming by district employees contribute to a productive learning environment and model positive behavior. During school hours and at school activities, employees shall maintain professional standards of dress and grooming that demonstrate their high regard for education, present an image consistent with their job responsibilities and assignment, and do not endanger the health or safety of employees or students. All employees shall be held to the same standards unless their assignment provides for modified dress as approved by their supervisor.

(cf. 0415 - Equity)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4112.21/4212.21/4312.21 - Professional Standards)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

~~*(cf. 5132 - Dress and Grooming)*~~

The district shall allow employees to appear and dress in a manner consistent with their gender identity or gender expression. (Government Code 12949)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

In addition, the district shall not dismiss an employee, discriminate against an employee in compensation or in terms, conditions, or privileges of employment, or refuse to hire a job applicant on the basis of religious dress or grooming practices. (Government Code 12926, 12940)

This policy shall be presented to employees upon employment, through the employee handbook or other appropriate means, and may be periodically reviewed with all employees as necessary.

Legal Reference: (see next page)

DRESS AND GROOMING (continued)

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

35160.1 Broad authority of school districts

GOVERNMENT CODE

3543.2 Scope of representation

12926 Definitions

12940 Unfair employment practices

12949 Dress standards, consistency with gender identity

COURT DECISIONS

San Mateo City School District v. PERB (1983) 33 Cal. 3d 850

Domino v. Rapides Parish School Board (5th Cir. 1982) 675 F.2d 100

East Hartford Education Assn. v. Board of Education (2d Cir. 1977) 562 F. 2d 856

Finot v. Pasadena Board of Education (1967) 250 Cal.App.2d 189

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

Santa Ana Unified School District (1998) 22 PERC P29, 136

Inglewood Unified School District (1985) 10 PERC P17, 000

Management Resources:

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

Transgender Rights in the Workplace

WEB SITES

California Department of Fair Employment and Housing: <https://www.dfeh.ca.gov>

Public Employment Relations Board: <http://www.perb.ca.gov>

(9/91 7/04) 5/19

Policy Reference UPDATE Service

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National SD

Board Policy

All Personnel

BP 4119.24(a)

4219.24

MAINTAINING APPROPRIATE ADULT-STUDENT INTERACTIONS

4319.24

The Governing Board desires to provide a positive school environment that protects the safety and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, including employees, independent contractors, and volunteers, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting. Such adults shall not engage in unlawful or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

Employees are prohibited from entering into or attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature.

(cf. 5145.7 - Sexual Harassment)

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Superintendent or designee shall protect anyone who reports a violation from retaliation. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

MAINTAINING APPROPRIATE ADULT-STUDENT INTERACTIONS (continued)

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. The Superintendent or designee may also notify law enforcement as appropriate.

(cf. 4117.7/4317.7 - Employment Status Reports)
(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)

(cf. 1113 - District and School Web Sites)
(cf. 5145.6 - Parental Notifications)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students. Examples of employee conduct that can undermine professional adult-student interactions or create the appearance of impropriety include, but are not limited to:

1. Initiating inappropriate physical contact
2. Being alone with a student outside of the view of others
3. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent

MAINTAINING APPROPRIATE ADULT-STUDENT INTERACTIONS (continued)

4. Maintaining personal contact with a student that has no legitimate educational purpose, by phone, letter, electronic communications, or other means, without including the student's parent/guardian or the principal

When communicating electronically with students, employees shall use district equipment or technological resources when available. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

(cf. 4040 - Employee Use of Technology)

5. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
6. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business
7. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
8. Addressing a student in an overly familiar manner, such as by using a term of endearment
9. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
10. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
11. Transporting a student in a personal vehicle without prior authorization
12. Encouraging students to confide their personal or family problems and/or relationships
13. Disclosing personal, family, or other private matters to students or sharing personal secrets with students

Legal Reference: (see next page)

BP 4119.24(d)
4219.24
4319.24

MAINTAINING APPROPRIATE ADULT-STUDENT INTERACTIONS (continued)

Legal Reference

EDUCATION CODE

44030.5 Employment status reports

44050 Employee code of conduct; employee interactions with students

44242.5 Reports and review of alleged misconduct

44940 Sex offenses and narcotic offenses; compulsory leave of absence

48980 Parental notifications

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5

80303 Reports of change in employment status, alleged misconduct

80304 Notice of sexual misconduct

National SD

Administrative Regulation

Certificated Personnel

AR 4161.1(a)
4361.1

PERSONAL ILLNESS/INJURY LEAVE

Certificated employees employed five school days per week are entitled to 10 days' leave of absence with full pay for personal illness or injury (sick leave) per school year of service. Employees who work less than five school days per week (part-time employees) shall be granted sick leave in proportion to the time they work. However, any part-time employees who **is are** entitled to less than three days of paid sick leave per year due to the amount of time worked shall be granted sick leave pursuant to Labor Code 246, if **he/she is they are** eligible. (Education Code 44978; Labor Code 245-249)

(cf. 4161/4261/4361 - Leaves)

(cf. 4161.9/4261.9/4361.9 - Catastrophic Leave Program)

Use of Sick Leave

PERSONAL ILLNESS/INJURY LEAVE (continued)

Certificated employees may use sick leave for absences due to:

1. Accident or illness, whether or not the absence arises out of ~~or~~ **and** in the course of employment; quarantine which results from contact **in the course of employment** with other persons having a contagious disease ~~during the employee's performance of his/her duties~~; or temporary inability to perform assigned duties because of illness, accident, or quarantine (Education Code 44964)

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)

2. Pregnancy, miscarriage, childbirth, and related recovery (Education Code 44965, 44978)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

3. Personal necessity (Education Code 44981)

(cf. 4161.2/4261.2/4361.2 - Personal Leaves)

4. Medical and dental appointments, in increments of not less than one hour

5. Industrial accidents or illnesses when leave granted specifically for that purpose has been exhausted (Education Code 44984)

(cf. 4161.11/4261.11/4361.11 - Industrial Accident/Illness Leave)

PERSONAL ILLNESS/INJURY LEAVE (continued)

6. Need of the employee to bond with a child within one year of the child's birth, adoption, or foster care placement (parental leave) (Education Code 44977.5; Government Code 12945.2, 12945.6; 29 USC 2612; 29 CFR 825.112)
7. Need of the employee or ~~his/her~~ **employee's** family member, as defined in Labor Code 245.5, for the diagnosis, care, or treatment of an existing health condition or for preventive care (Labor Code 233, 246.5)
8. Need of the employee to seek or obtain any relief or medical attention specified in Labor Code 230(c) and/or 230.1(a) for the health, safety, or welfare of the employee or ~~his/her~~ **the employee's** child, when the employee has been a victim of domestic violence, sexual assault, or stalking (Labor Code 233, 246.5)

For the purposes specified in items #7-8, an employee may use, in any calendar year, the amount of sick leave ~~he/she would~~ **that would be** accrued during six months at ~~his/her~~ **the employee's** ~~then~~ current rate of entitlement. (Labor Code 233)

An employee may take sick leave at any time during the school year, even if credit for sick leave has not yet been accrued. (Education Code 44978)

An employee shall reimburse the district for any unearned sick leave used as of the date of ~~his/her~~ termination.

Unused days of sick leave shall be accumulated from year to year without limitation. (Education Code 44978)

PERSONAL ILLNESS/INJURY LEAVE (continued)

At the beginning of each school year, employees shall be notified of the amount of sick leave they have accumulated.

The district shall not require new employees to waive leave accumulated in a previous district. (Education Code 44979, 44980)

The Superintendent or designee shall notify any certificated employee who leaves the district after at least one school year of employment that if the employee accepts a certificated position in another district, county office of education, or community college district within one year, **he/she the employee** may request that the district transfer **his/her any** accumulated sick leave to the new employer. (Education Code 44979, 44980)

Additional Leave for Disabled Military Veterans

In addition to any other entitlement for sick leave with pay, a certificated employee who is a former active duty member of the U.S. Armed Forces or a former or current member of the California National Guard or a federal reserve component shall be entitled to sick leave with pay of up to 10 days for the purpose of undergoing medical treatment, including mental health treatment, for a military service-connected disability rated at 30 percent or more by the U.S. Department of Veterans Affairs. An eligible employee who works less than five days per week shall be entitled to such leave in proportion to the time **he/she works worked**. (Education Code 44978.2)

The amount of leave shall be credited to the employee either on the date the employee receives confirmation of the submission of **his/her the** disability application to the U.S. Department of Veterans Affairs or on the first day the employee begins or returns to employment after active duty, whichever is later. When the employee receives **his/her the**

PERSONAL ILLNESS/INJURY LEAVE (continued)

disability rating decision, **he/she the employee** shall report that information to the Superintendent or designee. If the disability rating decision makes the employee eligible for the leave, the time used before the decision shall be counted toward the 10-day maximum leave. If the disability rating decision makes the employee ineligible for the leave, the district may change the sick leave time used before the disability rating decision to an alternative leave balance. (Education Code 44978.2)

The Superintendent or designee may require verification, in accordance with the section "Verification Requirements" below, that the employee used the leave to obtain treatment of a military service-connected disability.

Leave for military-service connected disability shall be available for 12 months following the first date that the leave was credited. Leave not used during the 12-month period shall not be carried over and shall be forfeited. (Education Code 44978.2)

Notification of Absence

An employee shall notify the district of **his/her the** need to be absent as soon as such need is known, so that substitute services may be secured. This notification shall include an estimate of the expected duration of absence. If the absence becomes longer than estimated, the employee shall so notify the district. If the duration of absence becomes shorter than estimated, the employee shall notify the district not later than three o'clock in the afternoon of the day preceding the day on which **he/she the employee** intends to return to work. If the employee fails to notify the district and the failure results in a substitute being secured, the cost of the substitute shall be deducted from the employee's pay.

(cf. 4121 - Temporary/Substitute Personnel)

Continued Absence After Available Sick Leave Is Exhausted/Differential Pay

AR 4161.1(f)
4361.1

PERSONAL ILLNESS/INJURY LEAVE (continued)

OPTION 1:

During each school year, when a certificated employee has exhausted all available sick leave, including all accumulated sick leave, and, due to illness or accident, continues to be absent from his/her duties for an additional period of up to five school months, the employee shall receive his/her the district shall deduct from the employee's regular salary minus for that period the actual cost of a substitute to fill the position. If the district has made every reasonable effort to secure the services of a substitute and has been unable to do so, the amount that would have been paid to a substitute shall be deducted from the employee's salary. (Education Code 44977)

An employee shall not be provided more than one five-month period per illness or accident. However, if the school year ends before the five-month period is exhausted, the employee may take the balance of the five-month period in a subsequent school year. (Education Code 44977)

PERSONAL ILLNESS/INJURY LEAVE (continued)

Absence Beyond Five-Month Period/Reemployment List

If a certificated employee is not medically able to ~~resume his/her duties~~ **return to work** after the five-month period provided pursuant to Education Code 44977, the employee shall be placed either in another position or on a reemployment list. Placement on the reemployment list shall be for 24 months for probationary employees or 39 months for permanent employees and shall begin at the expiration of the five-month period. If during this time the employee becomes medically able, ~~he/she~~ **the employee** shall be returned to employment in a position for which ~~he/she~~ **the employee** is credentialed and qualified. (Education Code 44978.1)

(cf. 4116 - Probationary/Permanent Status)

Parental Leave

During each school year, a certificated employee may use all available sick leave, including accumulated sick leave, for the purpose of parental leave for a period **of** up to 12 work weeks. The 12-week period shall be reduced by any period of sick leave, including accumulated sick leave, taken during a period of such parental leave. (Education Code 44977.5)

Eligibility for such leave shall not require 1,250 hours of service with the district during the previous 12 months. (Education Code 44977.5)

PERSONAL ILLNESS/INJURY LEAVE (continued)

An employee who has exhausted all available sick leave, including accumulated sick leave, and continues to be absent on account of parental leave shall receive differential pay **of at least 50 percent of the employee's regular salary** for the remainder of the 12 work weeks. (Education Code 44977.5)

Parental leave taken pursuant to Education Code 44977.5 shall run concurrently with the parental leave taken pursuant to Government Code 12945.2 or 12945.6, and the aggregate amount of parental leave shall not exceed 12 work weeks in a 12-month period. (Education Code 44977.5; Government Code 12945.2, 12945.6)

Verification Requirements

AR 4161.1(i)
4361.1

PERSONAL ILLNESS/INJURY LEAVE (continued)

After any absence due to illness or injury, the employee shall verify the absence by submitting a completed and signed district absence form to **his/her the employee's** immediate supervisor.

The Superintendent or designee may require verification whenever an employee's absence record shows chronic absenteeism or a pattern of absences immediately before or after weekends and/or holidays or whenever available evidence clearly indicates that an absence is not related to illness or injury.

In addition, the Superintendent or designee may require an employee to visit a physician selected by the district, at district expense, in order to receive a report on **the medical condition of the employee**. ~~The report shall include a statement as to~~ the employee's need for further leave of absence and a prognosis as to when the employee will be able to return to work. If the report concludes that the employee's condition does not warrant continued absence, the Superintendent or designee may, after giving notice to the employee, deny further leave.

Any district request for additional verification by an employee's physician or a district-selected physician shall be in writing and shall specify that the report to be submitted to the district should not contain the employee's genetic information. Any genetic information received by the district on behalf of an employee shall be treated as a confidential medical record, maintained in a file separate from the employee's personnel file, and **shall** not be disclosed except in accordance with 29 CFR 1635.9.

Before returning to work, an employee who has been absent for surgery, hospitalization, or extended medical treatment may be asked to submit a letter from **his/her a** physician stating that **he/she the employee** is able to return to duty and stipulating any necessary restrictions or limitations.

(cf. 4032 - Reasonable Accommodation)

(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)

Healthy Workplaces, Healthy Families Act Requirements

PERSONAL ILLNESS/INJURY LEAVE (continued)

No employee shall be denied the right to use accrued sick days, and the district shall not in any manner discriminate or retaliate against an employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249.

To ensure the district's compliance with Labor Code 245-249, the Superintendent or designee shall:

1. At a conspicuous location in each workplace, display a poster on paid sick leave that includes the following information:
 - a. That an employee is entitled to accrue, request, and use paid sick days
 - b. The **amount number** of sick days provided by Labor Code 245-249
 - c. The terms of use of paid sick days
 - d. That discrimination or retaliation against an employee for requesting and/or using sick leave is prohibited by law and that an employee has the right to file a complaint with the Labor Commissioner if the district discriminates or retaliates against **him/her the employee**
 2. Provide at least 24 hours or three days of paid sick leave to each eligible employee to use per year and allow eligible employees to use accrued sick leave upon reasonable request
 3. Provide eligible employees written notice, on their pay stub or other document issued with their pay check, of the amount of paid sick leave they have available
- (cf. 4112.9/4212.9/4312.9 - Employee Notifications)*
4. Keep a record documenting the hours worked and paid sick days accrued and used by each eligible employee for three years

Legal Reference: (see next page)

PERSONAL ILLNESS/INJURY LEAVE (continued)

Legal Reference:

EDUCATION CODE

- 44964 Power to grant leave of absence in case of illness, accident, or quarantine*
- 44965 Granting of leaves of absence for pregnancy and childbirth*
- 44976 Transfer of leave rights when school is transferred to another district*
- 44977 Salary deduction during absence from duties up to five months after sick leave is exhausted*
- 44977.5 Differential pay during parental leave up to 12 weeks after sick leave is exhausted*
- 44978 Provisions for sick leave of certificated employees*
- 44978.1 Inability to return to duty; placement in another position or on reemployment list*
- 44978.2 Leave for military service connected disability*
- 44979 Transfer of accumulated sick leave to another district*
- 44980 Transfer of accumulated sick leave to a county office of education*
- 44981 Leave of absence for personal necessity*
- 44983 Exception to sick leave when district adopts specific rule*
- 44984 Industrial accident or illness*
- 44986 Leave of absence for disability allowance applicant*

GOVERNMENT CODE

- 12945.1-12945.2 California Family Rights Act*
- 12945.6 Parental leave*

LABOR CODE

- 220 Sections inapplicable to public employees*
- 230 Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off*
- 230.1 Employers with 25 or more employees; domestic violence, sexual assault and stalking victims, right to time off*
- 233 Illness of child, parent, spouse or domestic partner*
- 234 Absence control policy*
- 245-249 Healthy Workplaces, Healthy Families Act of 2014*

CODE OF REGULATIONS, TITLE 5

- 5601 Transfer of accumulated sick leave*

UNITED STATES CODE, TITLE 29

- 2601-2654 Family and Medical Leave Act of 1993, as amended*

UNITED STATES CODE, TITLE 42

- 2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008*

CODE OF FEDERAL REGULATIONS, TITLE 29

- 825.100-825.702 Family and Medical Leave Act of 1993*
- 1635.1-1635.12 Genetic Information Nondiscrimination Act of 2008*

COURT DECISIONS

- Veguez v. Governing Board of Long Beach Unified School District, (2005) 127 Cal.App.4th 406*

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Policy Reference UPDATE Service

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National SD

Administrative Regulation

Classified Personnel

AR 4200(a)

CLASSIFIED PERSONNEL

Exemption from Classified Service

Persons hired solely for purposes which are exempted from the classified service shall nevertheless fulfill the obligations of classified employees related to physical examinations pursuant to Education Code 45122, fingerprinting pursuant to Education Code 45125, and tuberculosis tests pursuant to Education Code 49406. (Education Code 45106)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)

(cf. 4212 - Appointment and Conditions of Employment)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

OPTION 1: Districts Not Incorporating the Merit System

Individuals hired solely for the following purposes ~~are exempt from~~ **shall not be part of** the classified service: (Education Code 45103)

1. Substitute or short-term employees who are employed and paid for fewer than 195 work days per year, including holidays, sick leave, vacation, and other leaves of absences, irrespective of the number of hours worked per day
2. Apprentices and professional experts employed on a temporary basis for a specific project regardless of length of employment
3. Full-time students employed part time

CLASSIFIED PERSONNEL (continued)

4. Part-time students employed part time in any college work study program, or in a work experience education program conducted by a community college district **pursuant to Education Code 51760-51769.5 that, and which** is financed by state or federal funds

OPTION 2: Merit System Districts

Individuals hired solely for the following purposes **are exempt from shall not be part of** the classified service: (Education Code 45256, **45258**)

- ~~1. Part-time playground positions (noon duty aides), when the employees are not otherwise employed in classified positions in the district~~
- 2. 1.** Apprentices
- 3. 2.** Professional experts employed **by the Governing Board or the personnel commission** on a temporary basis for a specific project
- 4. 3.** Full-time students employed part time
- 5. 4.** Part-time students employed part time in any college work study program, or in a work experience education program conducted by a community college district pursuant to Education Code 51760-**51769.5 that et seq. and which** is financed by state or federal funds

CLASSIFIED PERSONNEL (continued)

~~6. Positions established for the employment of community representatives in advisory or consulting capacities for not more than 90 work days or 720 hours in a fiscal year, provided the authorized duties are not those normally assigned to a class of positions in the classified service, are approved by the personnel commission in advance of employment, and a regular classified district employee does not receive a concurrent appointment to such a position~~

Restricted Positions

Persons employed in restricted positions **pursuant to Education Code 45105 or 45108** shall be classified employees for all purposes except that they shall not be subject to the provisions of Education Code 45272 and 45273 related to promotional examinations and the filling of vacancies, and shall not acquire permanent status or seniority credit. ~~They~~ **Such persons** shall be eligible for promotion into the regular classified service only after completing six months of satisfactory service, and ~~only upon the subsequent satisfactory completion of~~ **satisfactorily completing** the qualifying examinations required of all other persons serving in the same class in the regular classified service. (Education Code 45105, 45108)

(11/02 12/17) 12/18

National SD

Board Policy

Classified Personnel

BP 4218(a)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

The Governing Board expects all employees to perform their jobs satisfactorily and to exhibit professional and appropriate conduct. A classified employee may be disciplined for unprofessional conduct or unsatisfactory performance in accordance with law or any applicable collective bargaining agreement, Board policy, and administrative regulation.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 4000 - Concepts and Roles)

(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4200 - Classified Personnel)

Disciplinary actions shall be based on the particular facts and circumstances involved and the severity of the employee's conduct or performance. The Superintendent or designee shall ensure that disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

Disciplinary actions may include, but are not limited to, verbal and written warnings, involuntary reassignment, demotion, suspension without pay, reduction of pay step in class, compulsory leave, and dismissal.

~~At any time prior to the expiration of the probationary period, the Superintendent or designee may, at his/her discretion, dismiss a probationary classified employee from district employment. A probationary employee shall not be entitled to a hearing.~~ A probationary classified employee may be dismissed by the Superintendent or designee at any time prior to the expiration of the probationary period.

(cf. 4216 - Probationary/Permanent Status)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Permanent classified employees shall be subject to ~~personnel~~ **disciplinary** action (~~suspension without pay, demotion, reduction of pay step in class, dismissal~~) only for cause **as specified in the accompanying administrative regulation**. ~~The Board's determination of the sufficiency of the cause for disciplinary action shall be conclusive.~~ **(Education Code 45113)**

Procedures for Disciplinary Proceedings

If a permanent classified employee receives a notice from the Superintendent or designee of a recommended suspension, demotion, involuntary reassignment, or dismissal, the employee may request a Board hearing on the matter.

~~If the employee fails to file a notice of appeal~~ **request a hearing** within the time specified **in the notice**, ~~in these rules, he/she shall be~~ **the employee is** deemed to have waived ~~his/her the~~ right to ~~appeal~~ **do so**, and the Board may order the recommended ~~personnel~~ **disciplinary** action into effect immediately.

If a timely request is submitted, a hearing shall be conducted by the Board, ~~All hearings shall be heard by a hearing officer (who shall be an attorney licensed in the State of California.) except in those cases where the Board determines to hear the appeal itself.~~ **except that, if the matter involves an allegation of egregious misconduct as defined in**

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Education Code 44932 and involves a minor, the matter shall be referred to an administrative law judge to determine whether sufficient cause exists for disciplinary action against the employee. (Education Code 45113, 45312)

(cf. 3515.3 - District Police/Security Department)

~~In any case in which the Board hears the appeal, the Board may use the services of its counsel or a hearing officer in ruling upon procedural questions, objections to evidence, and issues of law. If the appeal is heard by the Board, the Board shall affirm, modify or revoke the recommended personnel action.~~

The hearing shall be held at the earliest convenient date, taking into consideration the established schedule of the Board ~~or hearing officer~~ and the availability of **legal** counsel and witnesses. The ~~parties~~ **employee** shall be notified of the time and place of the hearing.

The hearing shall be held in closed session, unless the employee requests that the matter be heard in an open session meeting. (Government Code 54957)

(cf. 9321 - Closed Session)

~~The employee shall be entitled to appear personally, produce evidence, and have counsel. The employee shall be entitled to a public hearing if he/she demands it when the Board is hearing the appeal. The complainant may also be represented by legal counsel. The procedure entitled "Administrative Adjudication" commencing with Government Code 11500 shall not apply to any such hearing before the Board or a hearing officer.~~

The Board may use the services of its legal counsel or a hearing officer in ruling upon procedural questions, objections to evidence, and issues of law. The Board or the hearing officer may review and consider the records of any prior personnel action proceedings against the employee in which a personnel disciplinary action was ultimately sustained and any records that were contained in the employee's personnel files and introduced into evidence at the hearing. Neither the Board nor a hearing officer shall not be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made or approved by the hearing officer or the Board.

At any time before ~~an employee's appeal~~ **a matter** is finally submitted to the Board ~~or to a hearing officer~~ for decision, ~~the complainant~~ **the Superintendent or designee** may, with the consent of the Board ~~or hearing officer~~, serve on the employee and file with the Board an amended or supplemental recommendation of ~~personnel disciplinary~~ **personnel disciplinary** action. If the amended or supplemental recommendation ~~presents~~ **includes** new causes or allegations, the employee shall be afforded a reasonable opportunity to prepare ~~his/her~~ **a** defense. Any new causes or allegations shall be deemed

controverted and any objections to the amended or supplemental causes or allegation may be made orally at the hearing and shall be noted on the record.

BP 4218(d)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

~~If the appeal is heard~~ **Following the hearing** by the Board, the Board shall affirm, modify, or revoke—**reject** the recommended personnel **disciplinary** action **recommended by the Superintendent or designee**. The decision of the Board shall be in writing and shall contain findings of fact and the ~~personnel~~**disciplinary** action approved, if any. The decision of the Board shall be final.

~~If the appeal is heard by a hearing officer, he/she shall prepare a proposed decision in a form that may be adopted by the Board as the decision in the case. A copy of the proposed decision shall be received and filed by the Board and furnished to each party within 10 days after the proposed decision is filed by the Board. The Board may:~~

~~(1) — Adopt the proposed decision in its entirety.~~

~~(2) — Reduce the personnel action set forth in the proposed decision and adopt the balance of the proposed decision.~~

~~(3) — Reject a proposed reduction in personnel action, approve the personnel action sought by the complainant or any lesser penalty, and adopt the balance of the proposed decision.~~

~~(4) — Reject the proposed decision in its entirety.~~

~~d. — If the Board rejects the proposed decision in its entirety, each party shall be notified of such action and the Board may decide the case upon the record including the transcript, with or without the taking of additional evidence, or may refer the case to the same or another hearing officer to take additional evidence. If the case is so assigned to a hearing officer, he/she shall prepare a proposed decision, as provided in item "7c" above, upon the additional evidence and the transcript and other papers which are part of the record of the prior hearing. A copy of this proposed decision shall be furnished to each party within 10 days after the proposed decision is filed by the Board.~~

~~e. — In arriving at a decision or a proposed decision on the propriety of the proposed personnel action, the Board or the hearing officer may consider the records of any prior personnel action proceedings against the employee in which a personnel action was ultimately sustained and any records that were contained in the employee's personnel files and introduced into evidence at the hearing.~~

8. — Hearing Decision

~~The decision of the Board shall be in writing and shall contain findings of fact and the personnel action approved, if any. The findings may reiterate the language of the pleadings or simply refer to them.~~

BP 4218(e)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

~~The decision of the Board shall be certified to the Superintendent or designee who recommended the personnel action, and he/she shall enforce and follow this decision.~~ **Within 10 working days of the Board's final decision, a** copy of the decision shall be delivered to the appellant or his/her employee and/or designated representative personally or by registered mail. ~~The decision of the Board shall be final.~~

In cases involving an allegation of egregious misconduct, the ruling of the administrative law judge shall be binding on the district and the employee. (Education Code 45113)

Legal Reference:

EDUCATION CODE

35161 Delegation of powers and duties

44009 Conviction of specified crimes

44010 Sex offense

44011 "Controlled substance offense" defined

44031 Personnel file

44940 Leave of absence; employee charged with mandatory or optional leave of absence offense

44940.5 Compulsory leave of absence; procedures; extension; compensation; bond or security; ~~reports~~

44990-44994 Testimony of minor witnesses at dismissal or suspension hearings

45101 Definitions (including "disciplinary action," "cause")

45109 Fixing of duties

45113 Rules and regulations for classified service in districts not incorporating the merit system

45123 Employment after conviction of sex or narcotics offense

45124 Dismissal of sexual psychopath

45202 Transfer of accumulated sick leave and other benefits following dismissal

45240-45320 Merit system, classified employees

CODE OF CIVIL PROCEDURE

1286.2 Grounds for vacating decision of arbitrator

GOVERNMENT CODE

11500-11529 Administrative adjudication

12900-12996 Fair Employment and Housing Act

54957 Brown Act open meeting laws; closed session

HEALTH AND SAFETY CODE

11054 Schedule I; substances included

11055 Schedule II, substances included

11056 Schedule III, substances included

11357-11361 Marijuana

11363 Peyote

11364 Opium

11370.1 Possession of controlled substances with a firearm

Legal Reference continued: (see next page)

BP 4218(f)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Legal Reference: (continued)

PENAL CODE

187 Murder

667.5 Sex offenders

830.32 Peace officers employed by district

1192.7 Violent or serious felony

11165.2-11165.6 Child abuse or neglect, definitions

VEHICLE CODE

1808.8 School bus drivers; dismissal for safety-related cause

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

COURT DECISIONS

California School Employees Association v. Bonita Unified School District, (2008) No. B200141

California School Employees v. Livingston Union School District, (2007) 149 Cal.App 4th 391

CSEA v. Foothill Community College District, (1975) 52 Cal. App. 3rd 150, 155-156, 124 Cal. Rptr. 839 (1975)

National SD

Administrative Regulation

Classified Personnel

AR 4218(a)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

Termination of Probationary Employment

At any time prior to the expiration of the probationary period, the Superintendent or designee may, at his/her discretion, dismiss a probationary classified employee from district employment. A probationary employee shall not be entitled to a hearing.

Involuntary Suspension Without Pay, Demotion, Reduction of Pay Step in Class, or Dismissal of Permanent Classified Employees

Permanent classified employees shall be subject to personnel action (suspension without pay, demotion, reduction of pay step in class, dismissal) only for cause. The Board's determination of the sufficiency of the cause for disciplinary action shall be conclusive.

Causes for Disciplinary Action

1. Causes

In addition to any disqualifying or actionable causes otherwise provided for by statute or by policy or regulation of this district, each of the following constitutes cause for personnel action against a permanent classified employee: A permanent classified employee may be subject to suspension, demotion, involuntary reassignment, or dismissal for one or more of the following causes:

AR 4218(b)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

- 1. Immoral conduct, including, but not limited to, egregious misconduct that is the basis for a sex offense as defined in Education Code 44010, a controlled substance offense as defined in Education Code 44011, or child abuse and neglect as described in Penal Code 11165.2-11165.6**

(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)

(cf. 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Conduct that constitutes a violent or serious felony as defined in Penal Code 667.5(c) or 1192.7(c)

t.3. Unlawful discrimination, including harassment, on the basis of race, religious creed, color, national origin, ancestry, physical handicap, marital status, sex, or age against the public or other employees while acting in the capacity of a district employee. against any student or other employee

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

p.4. Violation of or refusal to obey state or federal law or regulation, district, Board or departmental rule, policy, or district or school procedure.

a.5. Falsifying Falsification of any information supplied to the **school** district, including, but not limited to, information supplied on application forms, employment records, or any other school district records.

b.6. Unsatisfactory performance Incompetency.

e. Inefficiency.

7. Unprofessional conduct

f.8. Dishonesty.

d.9. Neglect of duty or absence without leave.

e.10. Insubordination.

f. Dishonesty.

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

g.11. ~~Drinking alcoholic beverages~~ **Use of alcohol or a controlled substance** while on duty or in such close time proximity thereto as to ~~cause any detrimental effect upon~~ **affect** the employee's **performance** ~~or upon employees associated with him/her.~~

(cf. 4020 - Drug and Alcohol-Free Workplace)

(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)

(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

(cf. 4159/4259/4359 - Employee Assistance Program)

h. ~~Possessing or being under the influence of a controlled substance at work or away from work, or furnishing a controlled substance to a minor.~~

i. ~~Conviction of a felony, conviction of any sex offense made relevant by provisions of law, or conviction of a misdemeanor which is of such a nature as to adversely affect the employee's ability to perform the duties and responsibilities of his/her position. A plea or verdict of guilty, or a conviction following a plea of nolo contendere, is deemed to be a conviction for this purpose.~~

j. ~~Absence without leave.~~

k. ~~Immoral conduct~~

l. ~~Discourteous treatment of the public, students, or other employees.~~

m. ~~Improper political activity.~~

n. ~~Willful disobedience.~~

o.12. ~~Destruction or misuse of district property.~~

(cf. 4040 - Employee Use of Technology)

p. ~~Violation of district, Board or departmental rule, policy, or procedure.~~

q.13. Failure to ~~possess or keep in effect~~ **fulfill any ongoing condition of employment including, but not limited to, maintenance of** any license, certificate, or other similar requirement specified in the employee's class specification or otherwise necessary for the employee to perform the duties of the position.

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4212 - Appointment and Conditions of Employment)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

r. ~~Refusal to take and subscribe any oath or affirmation which is required by law in connection with his/her employment.~~

s.14. A physical or mental **disability condition** which precludes the employee from the proper performance of **his/her** duties and responsibilities as determined by competent medical authority, except as otherwise provided by a contract or by law **regulating the retirement of employees.**

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4032 - Reasonable Accommodation)

t. ~~Unlawful discrimination, including harassment, on the basis of race, religious creed, color, national origin, ancestry, physical handicap, marital status, sex, or age against the public or other employees while acting in the capacity of a district employee.~~

u.15. Unlawful ~~r~~Retaliation against any **other district officer or employee or member of the public person** who, in good faith, reports, discloses, divulges, or otherwise brings to the attention of any appropriate authority any information relative to an actual or suspected violation of state or federal law occurring on **or directly related to** the job **or directly related thereto.**

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

16. Violation of Education Code 45303 or Government Code 1028 (advocacy of communism)

v.17. Any other **failure of good behavior** ~~either during or outside of duty hours~~ **misconduct** which is of such nature that it causes discredit **or injury** to the district or **his/her** the **employee's position** ~~employment.~~

An employee shall not be suspended, disciplined, reassigned, transferred, dismissed, or otherwise retaliated against solely for acting to protect a student, or for refusing to infringe on a student's protected conduct, when that student is exercising free speech or press rights pursuant to Education Code 48907 or 48950. (Education Code 48907, 48950)

(cf. 5145.2 - Freedom of Speech/Expression)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Except as defined in item "s" above, no personnel **No disciplinary** action shall be taken for any cause which arose before the employee became permanent, nor for any cause which arose more than two years before the date of the filing of the notice of cause unless this cause was concealed or not disclosed by the employee when it could be reasonably assumed that the employee would have disclosed the facts to the district. **(Education Code 45113)**

(cf. 4216 - Probationary/Permanent Status)

2. — Initiation and Notification of Charges

The Superintendent or designee may initiate a personnel action as defined herein against a permanent classified employee.

In all cases involving a personnel action, the person initiating the action **The Superintendent or designee** shall file a written **any** recommendation of personnel **for a disciplinary** action **in writing** with the **Governing** Board. A copy of the recommendation shall be served upon the employee either personally or by registered or certified mail, return receipt requested, at the employee's last known address.

The recommendation shall _____

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

- a. — A statement of the nature of the personnel action (suspension without pay, demotion, reduction of pay step in class, or dismissal).
- b. — A statement of the cause or causes for the personnel action, as set forth above.
- c. — A statement of the specific acts or omissions upon which the causes are based. If a violation of rule, policy, or regulation of the district is alleged, the rule, policy, or regulation violated shall be stated in the recommendation.

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

d. — A statement of the employee's right to appeal the recommendation and the manner and time within which the appeal must be filed.

e. — A card or paper, the signing and filing of which shall constitute a demand for hearing and a denial of all charges.

3. — Employment Status Pending Appeal or Waiver

Except as provided herein, any employee against whom a recommendation of personnel action has been issued shall remain on active duty status and responsible for fulfilling the duties of the position pending his/her appeal, or waiver thereof. If the Superintendent or designee determines that a permanent classified employee should be dismissed and that his/her continuing in active duty status would present an unreasonable risk of harm to students, staff, or property while proceedings are pending, the Superintendent or designee may order the employee immediately suspended from duty without pay in conjunction with the recommendation of personnel action. This suspension order shall be in writing and shall state the reasons that the suspension is deemed necessary. The suspension order shall be served upon the employee either personally or by registered or certified mail, return receipt requested, immediately after issuance.

Except in cases of emergency when the employee must be removed from the premises immediately, the Superintendent or designee shall give the employee written notice of the proposed recommendation of dismissal at least five calendar days before the effective date of any order of suspension issued in conjunction with a recommendation involving dismissal. This notice shall state that immediate suspension without pay is being considered, the reasons for the proposed dismissal and proposed immediate suspension without pay, materials upon which the proposed action is based, and the employee's right to respond to the Superintendent or designee orally or in writing before the final recommendation and order are issued.

4. — Time Limit of Suspension

Except for a suspension imposed under #3 above, any suspension invoked under these rules against any one person for one or more periods shall not aggregate more than 90 calendar days in any 12-month period; however, this time limitation shall not apply to cases in which a personnel action of dismissal is modified by the Board to a suspension.

5. — Right to Appeal Request for Hearing

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Within ~~five calendar days after receiving~~ **the time specified in the notice of** the recommendation of ~~personnel disciplinary~~ **action described above**, the employee may ~~appeal~~ **request a hearing on the charges** by signing and filing the card or paper included with the ~~recommendation notice~~. **(Education Code 45113)**

Any other written document signed and appropriately filed within the specified time limit by the employee shall constitute a sufficient notice of ~~appeal~~ **the request for a hearing**. ~~A notice of appeal is filed only by delivering the~~ **The notice of appeal request shall be delivered** to the office of the Superintendent or designee during normal work hours of that office. ~~A notice of appeal may be~~ **If** mailed to the office of the Superintendent or designee, ~~it but~~ must be received or postmarked no later than the time limit ~~stated herein~~ **specified by the district**. In cases where an order of suspension without pay has been issued in conjunction with a recommendation of dismissal, any ~~appeal of the recommendation of~~ **request for a hearing on the** dismissal shall also constitute ~~an appeal of a request to hear~~ the suspension order, and the necessity of the **suspension** order shall be an issue in the ~~appeal~~ hearing.

~~If the employee fails to file a notice of appeal within the time specified, in these rules, he/she shall be deemed to have waived his/her right to appeal, and the Board may order the recommended personnel action into effect immediately.~~

3.——Employment Status Pending a Hearing Appeal or Waiver

~~Except as provided herein, any~~ **A classified** employee against whom a recommendation of ~~personnel disciplinary~~ **action** has been issued shall remain on active duty status ~~and responsible for fulfilling the duties of the position pending his/her appeal, or waiver thereof.~~ **pending any hearing on the charges, unless** If the Superintendent or designee determines

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

~~that a permanent classified employee should be dismissed and that his/her continuing the employee's continuance~~ in active duty status would present an unreasonable risk of harm to students, staff, or property. ~~while proceedings are pending, the~~ **The** Superintendent or designee may, **in writing**, order the employee immediately suspended from duty without pay ~~in conjunction with the recommendation of personnel action.~~ This suspension order shall be **in writing** and shall state the reasons that the suspension is deemed necessary. The suspension order shall be served

upon the employee either personally or by registered or certified mail, return receipt requested, immediately after issuance.

6. ~~Amended/Supplemental Charges~~

~~At any time before an employee's appeal is finally submitted to the Board or to a hearing officer for decision, the complainant may, with the consent of the Board or hearing officer, serve on the employee and file with the Board an amended or supplemental recommendation of personnel action. If the amended or supplemental recommendation presents new causes or allegations, the employee shall be afforded a reasonable opportunity to prepare his/her defense. Any new causes or allegations shall be deemed controverted and any objections to the amended or supplemental causes or allegation may be made orally at the hearing and shall be noted on the record.~~

7. ~~Hearing Procedures~~

a. ~~The hearing shall be held at the earliest convenient date, taking into consideration the established schedule of the Board or hearing officer and the availability of counsel and witnesses. The parties shall be notified of the time and place of the hearing. The employee shall be entitled to appear personally, produce evidence, and have counsel. The employee shall be entitled to a public hearing if he/she demands it when the Board is hearing the appeal. The complainant may also be represented by counsel. The procedure entitled "Administrative Adjudication" commencing with Government Code 1150 shall not apply to any such hearing before the Board or a hearing officer. Neither the Board nor a hearing officer shall be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made or approved by the hearing officer or the Board.~~

b. ~~All hearings shall be heard by a hearing officer (who shall be an attorney licensed in the State of California) except in those cases where the Board determines to hear the appeal itself. In any case in which the Board hears the appeal, the Board may use the services of its counsel or a hearing officer in ruling upon procedural questions, objections to evidence, and issues of law. If the appeal is heard by the Board, the Board shall affirm, modify or revoke the recommended personnel action.~~

AR 4218(i)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

c. ~~If the appeal is heard by a hearing officer, he/she shall prepare a proposed decision in a form that may be adopted by the Board as the decision in the case. A copy of the proposed decision shall be received and filed by the Board and furnished to each party within 10 days after the proposed decision is filed by the Board. The Board may:~~

(1) — Adopt the proposed decision in its entirety.

(2) — Reduce the personnel action set forth in the proposed decision and adopt the balance of the proposed decision.

(3) — Reject a proposed reduction in personnel action, approve the personnel action sought by the complainant or any lesser penalty, and adopt the balance of the proposed decision.

(4) — Reject the proposed decision in its entirety.

d. — If the Board rejects the proposed decision in its entirety, each party shall be notified of such action and the Board may decide the case upon the record including the transcript, with or without the taking of additional evidence, or may refer the case to the same or another hearing officer to take additional evidence. If the case is so assigned to a hearing officer, he/she shall prepare a proposed decision, as provided in item "7c" above, upon the additional evidence and the transcript and other papers which are part of the record of the prior hearing. A copy of this proposed decision shall be furnished to each party within 10 days after the proposed decision is filed by the Board.

e. — In arriving at a decision or a proposed decision on the propriety of the proposed personnel action, the Board or the hearing officer may consider the records of any prior personnel action proceedings against the employee in which a personnel action was ultimately sustained and any records that were contained in the employee's personnel files and introduced into evidence at the hearing.

8. Hearing Decision

The decision of the Board shall be in writing and shall contain findings of fact and the personnel action approved, if any. The findings may reiterate the language of the pleadings or simply refer to them.

The decision of the Board shall be certified to the Superintendent or designee who recommended the personnel action, and he/she shall enforce and follow this decision.

AR 4218(j)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

A copy of the decision shall be delivered to the appellant or his/her designated representative personally or by registered mail. The decision of the Board shall be final.

4. Time Limit of Suspension

Except for a suspension imposed under #3 above, any suspension invoked under these rules against any one person for one or more periods shall not aggregate more than 90 calendar days in any 12-month period; however, this time limitation shall not apply to cases in which a personnel action of dismissal is modified by the Board to a suspension.

OPTION 1 – Nonmerit System Districts

9. Compulsory Dismissal

Note: This section applies to districts that have not adopted the merit system. Pursuant to Education Code 45123, these districts may not employ or continue to employ anyone who has been convicted of any sex offense as described below. In addition, these districts may not employ anyone who has been convicted of a controlled substance offense as described below unless the Board determines from the evidence it requires that the person has been rehabilitated for at least five years.

The district shall not employ or retain in employment any person who has been convicted of any sex offense as defined in Education Code 44010 or any controlled substance offense as defined in Education Code 44011. However, the district may employ a person convicted of a controlled substance offense if the Board determines from the evidence it requires that the person has been rehabilitated for at least five years. If any such conviction is reversed and the person acquitted or charges dismissed except as otherwise provided below, the employee may be reemployed by the district, although reemployment is not a guarantee. (Education Code 45123)

The district reserves the right to dismiss an employee for any acts upon which the original criminal charges were based, despite the disposition by the courts. If dismissal is recommended and upheld, an employee will not be reemployed or compensated for the time he/she was suspended unless otherwise required by law. An employee shall be given notice of the possibility of not being reimbursed during mandatory suspension if he/she is ultimately dismissed for the acts upon which the original charges were based.

OPTION 2 – Merit System Districts

9. Compulsory Leave of Absence

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Employees charged with a "mandatory leave of absence offense" as defined in Education Code 44940 shall be placed immediately on compulsory leave of absence for not more than 10 days after entry of judgment in the criminal proceedings, unless the leave is extended as provided below. (Education Code 45304)

Employees charged with an optional leave of absence offense as defined in Education Code 44940 may be placed immediately on compulsory leave of absence under the terms and conditions stated below. (Education Code 45304)

Despite the disposition of criminal charges, the Board reserves the right to dismiss an employee for the facts upon which the criminal charges were based. An employee ultimately found guilty by the Personnel Commission to have committed the acts upon which the original charges were based may be dismissed. If so dismissed, the employee is not entitled to compensation during the time of his/her suspension, unless otherwise required by law. An employee shall be given notice of the possibility of being dismissed without pay during the compulsory suspension if he/she is ultimately found guilty of the acts leading to the criminal charges, despite the disposition of the charges by the court.

Upon being informed by law enforcement that a classified employee has been charged with a "mandatory leave of absence offense," the Superintendent or designee shall immediately place the employee on a leave of absence. A mandatory leave of absence offense includes:

1. Any sex offense as defined in Education Code 44010
2. Violation or attempted violation of Penal Code 187 (murder or attempted murder)
3. Any offense involving the unlawful sale, use, or exchange to minors of controlled substances as listed in Health and Safety Code 11054, 11055, and 11056

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

The Superintendent or designee may place on an immediate compulsory leave of absence a classified employee who is charged with an "optional leave of absence offense," defined as a controlled substance offense specified in Education Code 44011 and Health and Safety Code 11357-11361, 11363, 11364, and 11370.1 except as it relates to marijuana, mescaline, peyote, or tetrahydrocannabinols.

An employee's compulsory leave for a mandatory or optional leave of absence offense may extend for not more than 10 days after the entry of judgment in the criminal proceedings. However, the compulsory leave may be extended if the Board gives notice, within 10 days after the entry of judgment in the proceedings, that the employee will be dismissed within 30 days from the date of service of the notice unless the employee demands a hearing on the dismissal.

10. — Extension of Compulsory Leave

~~The Board may extend an employee's compulsory leave of absence by giving him/her notice, within 10 days after the entry of judgment in the proceedings, that he/she will be dismissed in 30 days unless he/she demands a hearing. Employee compensation during the period of compulsory leave shall be made in accordance with law. (Education Code 44940.5)~~

(3/90 6/94) 7/19

National SD

Board Policy

Classified Personnel

BP 4218.1(a)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (MERIT SYSTEM)

The Governing Board expects all employees to perform their jobs satisfactorily and exhibit professional and appropriate conduct. A classified employee may be disciplined for unprofessional conduct or unsatisfactory performance in accordance with law, any applicable collective bargaining agreement, Board policy and administrative regulation, and the rules of the personnel commission.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 4000 - Concepts and Roles)
(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions)
(cf. 4141/4241 - Collective Bargaining Agreement)
(cf. 4200 - Classified Personnel)

Disciplinary actions shall be based on the particular facts and circumstances involved and the severity of the employee's conduct or performance. Disciplinary actions may include, but are not limited to, verbal and written warnings, involuntary reassignment, demotion, suspension without pay, reduction of pay step in class, compulsory leave, and dismissal.

The Superintendent or designee shall ensure that disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

A probationary classified employee may be dismissed by the Superintendent or designee at any time prior to the expiration of the probationary period.

(cf. 4216 - Probationary/Permanent Status)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (MERIT SYSTEM) (continued)

Any classified employee designated as a permanent employee shall be subject to disciplinary action only for cause as specified in administrative regulation. (Education Code 45302)

Procedures for Disciplinary Proceedings

If a permanent classified employee receives a notice from the Superintendent or designee of a recommended suspension, demotion, involuntary reassignment, or dismissal, the employee may request a hearing on the matter.

If the employee fails to request a hearing within the time specified in the notice, the employee shall be deemed to have waived the right to do so, and the Board may order the recommended disciplinary action into effect immediately.

If a timely request is submitted, the hearing shall be held at the earliest convenient date, taking into consideration the established schedule of the Board and the availability of legal counsel and witnesses. The parties shall be notified of the time and place of the hearing.

The matter shall be heard by the Board in closed session, unless the employee requests that the matter be heard in an open session meeting. (Government Code 54957)

(cf. 9321 - Closed Session)

The employee shall be entitled to appear personally, produce evidence, and be represented by legal counsel. The Board may use the services of its legal counsel in ruling upon procedural questions, objections to evidence, and issues of law. The Board may review and consider the records of any prior personnel action proceedings against the employee in which a disciplinary action was ultimately sustained and any records that were contained in the employee's personnel files and introduced into evidence at the hearing. The Board shall not be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made by the Board.

At any time before a matter is submitted to the Board for decision, the Superintendent or designee may, with the consent of the Board, serve on the employee and file with the Board an amended or supplemental recommendation of disciplinary action. If the amended or supplemental recommendation includes new causes or allegations, the employee shall be

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (MERIT SYSTEM) (continued)

afforded a reasonable opportunity to prepare a defense. Any new causes or allegations shall be deemed controverted and any objections to the amended or supplemental causes or allegation may be made orally at the hearing and shall be noted on the record.

An employee may appeal the Board's decision to the personnel commission in accordance with Education Code 45305-45307. The decision of the personnel commission shall be final. (Education Code 45306)

However, if the matter involves an allegation of egregious misconduct as defined in Education Code 44932 and involves a minor, the matter shall be referred to an administrative law judge to determine whether sufficient cause exists for disciplinary action against the employee. The ruling of the administrative law judge shall be binding on the district and the employee. (Education Code 45312)

Legal Reference:

EDUCATION CODE

35161 *Delegation of powers and duties*

44009 *Conviction of specified crimes*

44010 *Sex offense*

44011 *"Controlled substance offense" defined*

44031 *Personnel file*

44940 *Leave of absence; employee charged with mandatory or optional leave of absence offense*

44940.5 *Compulsory leave of absence*

44990-44994 *Testimony of minor witnesses at dismissal or suspension hearings*

45101 *Definitions (including "disciplinary action," "cause")*

45109 *Fixing of duties*

45123 *Employment after conviction of sex or narcotics offense*

45124 *Dismissal of sexual psychopath*

45202 *Transfer of accumulated sick leave and other benefits following dismissal*

45240-45320 *Merit system, classified employees, especially:*

45302-45307 *Suspension, dismissal, or other disciplinary action; classified employees*

Legal Reference continued: (see next page)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (MERIT SYSTEM) (continued)

Legal Reference: (continued)

CODE OF CIVIL PROCEDURE

1286.2 Grounds for vacating decision of arbitrator

GOVERNMENT CODE

11500-11529 Administrative adjudication

12900-12996 Fair Employment and Housing Act

54957 Brown Act open meeting laws; closed session

HEALTH AND SAFETY CODE

11054 Schedule I; substances included

11055 Schedule II, substances included

11056 Schedule III, substances included

11357-11361 Marijuana

11363 Peyote

11364 Opium

11370.1 Possession of controlled substances with a firearm

PENAL CODE

187 Murder

667.5 Sex offenders

830.32 Peace officers employed by district

1192.7 Violent or serious felony

11165.2-11165.6 Child abuse or neglect, definitions

VEHICLE CODE

1808.8 School bus drivers; dismissal for safety-related cause

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

COURT DECISIONS

California School Employees Association v. Bonita Unified School District, (2008) No. B200141

California School Employees v. Livingston Union School District, (2007) 149 Cal.App 4th 391

CSEA v. Foothill Community College District, (1975) 52 Cal. App. 3rd 150, 155-156, 124 Cal. Rptr 830

Management Resources:

CALIFORNIA SCHOOL PERSONNEL COMMISSIONERS ASSOCIATION PUBLICATIONS

Merit Rules and Regulations: CSPCA Recommended Personnel Policies and Procedures Manual for

California School Merit Systems, 2014

WEB SITES

California School Personnel Commissioners Association: <https://meritsystem.org>

National SD

Administrative Regulation

Classified Personnel

AR 4218.1(a)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (MERIT SYSTEM)

Causes for Disciplinary Action

A permanent classified employee may be subject to suspension without pay for up to 30 days, demotion, involuntary reassignment, or dismissal for one or more of the causes designated by the personnel commission. (Education Code 45302, 45304)

Initiation and Notification of Charges

The Superintendent or designee shall file any recommendation for a disciplinary action in writing with the Governing Board. A copy of the recommendation shall be served upon the employee either personally or by registered or certified mail, return receipt requested, at the employee's last known address.

The notice shall, in ordinary and concise language, inform the employee of the specific charge(s) or cause(s) for the disciplinary action, the specific acts and omissions upon which the action is based, and, if applicable, the district rule or regulation that the employee has allegedly violated. (Education Code 45116)

In addition, the notice shall advise the employee of the right to appeal and the timeline and procedure for doing so.

Request for Hearing

AR 4218.1(b)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (MERIT SYSTEM) (continued)

Within the time period specified in the notice of the recommendation of disciplinary action, which shall be no more than five working days, a permanent classified employee may submit to the Superintendent or designee a request for a hearing on the charges.

In cases where an order of suspension without pay has been issued in conjunction with a recommendation of dismissal, any request for a hearing on the dismissal shall also constitute a request to hear the suspension order, and the necessity of the suspension order shall be an issue in the hearing.

Employment Status Pending a Hearing

A classified employee against whom a recommendation of disciplinary action has been issued shall remain on active duty status pending any Board hearing on the charges, unless the Superintendent or designee determines that the employee's continuance in active duty would present an unreasonable risk of harm to students, staff, or property. The Superintendent or designee may, in writing, order the employee immediately suspended from duty without pay--and shall state the reasons that the suspension is deemed necessary. The suspension order shall be served upon the employee either personally or by registered or certified mail, return receipt requested, immediately after issuance.

Compulsory Leave of Absence

Upon being informed by law enforcement that a classified employee has been charged with a "mandatory leave of absence offense," the Superintendent or designee shall immediately place the employee on a leave of absence. A mandatory leave of absence offense includes: (Education Code 44940, 45304)

1. Any sex offense as defined in Education Code 44010
2. Violation or attempted violation of Penal Code 187 (murder or attempted murder)
3. Any offense involving the unlawful sale, use, or exchange to minors of controlled substances as listed in Health and Safety Code 11054, 11055, and 11056

The Superintendent or designee may place on an immediate compulsory leave of absence a classified employee who is charged with an "optional leave of absence offense," defined as a controlled substance offense specified in Education Code 44011 and Health and Safety Code 11357-11361, 11363, 11364, and 11370.1 except as it relates to marijuana, mescaline, peyote, or tetrahydrocannabinols. (Education Code 44940)

An employee's compulsory leave for a mandatory or optional leave of absence offense may extend for not more than 10 days after the entry of judgment in the criminal proceedings.

AR 4218.1(c)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (MERIT SYSTEM) (continued)

However, the compulsory leave may be extended if the Board gives notice, within 10 days after the entry of judgment in the proceedings, that the employee will be dismissed within 30 days from the date of service of the notice unless the employee demands a hearing on the dismissal. (Education Code 44940, 44940.5)

During the period of compulsory leave, the employee shall be compensated in accordance with Education Code 44940.5.

Appeal to the Personnel Commission

Any permanent classified employee who has been suspended, demoted, or dismissed may appeal to the personnel commission within 14 days after receipt of a copy of the written charges by filing a written answer to the charges. (Education Code 45305)

Upon request of the employee, the personnel commission or a hearing officer designated by the personnel commission shall conduct a hearing. The employee shall be entitled to appear in person at the hearing and may be represented by legal counsel. (Education Code 45306)

The decision of the personnel commission shall be final. The district shall notify the personnel commission in writing when it has fully complied with the decision. (Education Code 45306, 45307)

National SD

Administrative Regulation

Classified Personnel

AR 4261.1(a)

PERSONAL ILLNESS/INJURY LEAVE

Classified employees employed five days a week are entitled to 12 days' leave of absence with full pay for personal illness or injury (sick leave) per fiscal year. Employees who work less than a full fiscal year or fewer than five days a week (part-time employees) shall be granted sick leave in proportion to the time they work. However, **any** part-time employees **whose work hours are so few as to entitle him/her** **who are entitled** to less than 24 hours of paid sick leave per fiscal year **due to the amount of time worked** shall be granted sick leave pursuant to Labor Code 246, if **he/she is** **they are** eligible. (Education Code 45191; Labor Code 245-249)

(cf. 4161/4261/4361 - Leaves)

(cf. 4161.9/4261.9/4361.9 - Catastrophic Leave Program)

Use of Sick Leave

A classified employee may use sick leave for absences due to:

PERSONAL ILLNESS/INJURY LEAVE (continued)

1. Accident or illness, whether or not the absence arises out of or in the course of employment, or by quarantine which results from contact **in the course of employment** with other persons having a contagious disease ~~during the employee's performance of his/her duties~~ (Education Code 45199)

2. Pregnancy, childbirth, and recovery (Education Code 45193)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

3. Personal necessity as specified in Education Code 45207

(cf. 4161.2/4261.2/4361.2 - Personal Leaves)

4. Medical ~~or~~ **and** dental appointments, in increments of not less than one hour

5. Industrial accident or illness when leave granted specifically for that purpose has been exhausted (Education Code 45192)

(cf. 4161.11/4261.11/4361.11 - Industrial Accident/Illness Leave)

6. Need of an employee to bond with a child within one year of the child's birth, adoption, or foster care placement (parental leave) (Education Code 45196.1; Government Code 12945.2, 12945.6; 29 USC 2612; 29 CFR 825.112)

PERSONAL ILLNESS/INJURY LEAVE (continued)

7. Need of the employee or **his/her the employee's** family member, as defined in Labor Code 245.5, for the diagnosis, care, or treatment of an existing health condition or for preventive care (Labor Code 233, 246.5)
8. Need of the employee to seek or obtain any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or **his/her the employee's** child, when the employee has been a victim of domestic violence, sexual assault, or stalking (Labor Code 233, 246.5)

For the purposes specified in items #7-8, an employee may use, in any calendar year, the amount of sick leave ~~he/she would~~ **that would be** accrued during six months at **his/her the employee's then** current rate of entitlement. (Labor Code 233)

An employee may take leave for personal illness or injury at any time during the year, even if credit for such leave has not yet been accrued. However, a new full-time classified employee shall not be entitled to more than six days of sick leave, **or the proportionate amount to which the employee may be entitled,** until **he/she the first day of the month after the employee** has completed six months of active service with the district. (Education Code 45191)

Unused days of sick leave shall be accumulated from year to year without limitation. (Education Code 45191)

An employee shall reimburse the district for any unearned sick leave used as of the date of **his/her** termination.

The district shall not require newly employed classified employees to waive leave accumulated in a previous district. However, if the employee's previous employment was terminated for cause, the transfer of the accumulated leave shall be made only if approved by the Governing Board. (Education Code 45202)

PERSONAL ILLNESS/INJURY LEAVE (continued)

The Superintendent or designee shall notify any classified employee whose employment with the district is terminated after at least one calendar year for reasons other than for cause that, if **he/she the employee** accepts employment in another district, county office of education, or community college district within one year of the termination of employment, **he/she the employee** may request that the district transfer **his/her any** accumulated sick leave to the new employer. (Education Code 45202)

Additional Leave for Disabled Military Veterans

In addition to any other entitlement for sick leave with pay, a classified employee who is a former active duty member of the U.S. Armed Forces or a former or current member of the California National Guard or a federal reserve component shall be entitled to sick leave with pay of up to 12 days for the purpose of undergoing medical treatment, including mental health treatment, for a military service-connected disability rated at 30 percent or higher by the U.S. Department of Veterans Affairs. An eligible employee who works less than five days per week shall be entitled to such leave in proportion to the time **he/she works worked**. (Education Code 45191.5)

The amount of leave shall be credited to the employee either on the date the employee receives confirmation of the submission of **his/her the** disability application to the U.S. Department of Veterans Affairs or on the first day the employee begins or returns to employment after active duty, whichever is later. When the employee receives **his/her the** disability rating decision, **he/she the employee** shall report that information to the Superintendent or designee. If the disability rating decision makes the employee eligible for the leave, the time used before the decision shall be counted toward the 12-day maximum leave. If the disability rating decision makes the employee ineligible for the leave, the district may change the sick leave time used before the disability rating decision to an alternative leave balance. (Education Code 45191.5)

PERSONAL ILLNESS/INJURY LEAVE (continued)

The Superintendent or designee may require verification, in accordance with the section “Verification Requirements” below, that the employee used the leave to obtain treatment of a military service-connected disability.

Leave for military-service connected disability shall be available for 12 months following the first date that the leave was credited. Leave not used during the 12-month period shall not be carried over and shall be forfeited. (Education Code 45191.5)

Notification of Absence

An employee shall notify the Superintendent or the designated manager or supervisor of **his/her the** need to be absent as soon as such need is known so that the services of a substitute may be secured as necessary. This notification shall include an estimate of the expected duration of absence. If the absence becomes longer than estimated, the employee shall so notify the district. If the duration of absence becomes shorter than estimated, the employee shall notify the district not later than three o'clock in the afternoon of the day preceding the day on which **he/she the employee** intends to return to work. If the employee fails to notify the district and the failure results in a substitute being secured, the cost of the substitute shall be deducted from the employee's pay.

Continued Absence After Available Sick Leave Is Exhausted/Differential Pay

PERSONAL ILLNESS/INJURY LEAVE (continued)

OPTION 2:

Each year, each regular classified employee shall be credited with no fewer than 100 working days of paid leave for personal illness or **accident injury**, including current year and accumulated days of leave. When the current year and accumulated days at full pay are exhausted, the remainder of the 100 days shall be compensated at **least** 50 percent of the employee's regular salary. Any of the 100 days of leave not used during the year in which they are credited shall be forfeited and shall not accumulate from year to year. This paid leave shall be exclusive of any other paid leave, holidays, vacation, or compensatory time to which the employee may be entitled. (Education Code 45196)

Parental Leave

During each school year, a classified employee may use all available sick leave, including accumulated sick leave, for the purpose of parental leave for a period **of** up to 12 work weeks. The 12-week period shall be reduced by any period of sick leave, including accumulated sick leave, taken during a period of such parental leave. (Education Code 45196.1)

Eligibility for such leave shall not require 1,250 hours of service with the district during the previous 12 months. (Education Code 45196.1)

PERSONAL ILLNESS/INJURY LEAVE (continued)

An employee who has exhausted all available sick leave, including accumulated sick leave, and continues to be absent on account of parental leave shall receive differential pay **of at least 50 percent of the employee's regular salary** for the remainder of the 12 work weeks. (Education Code 45196.1)

Parental leave taken pursuant to Education Code 45196.1 shall run concurrently with the parental leave taken pursuant to Government Code 12945.2 or 12945.6, and the aggregate amount of parental leave shall not exceed 12 work weeks in a 12-month period. (Education Code 45196.1; Government Code 12945.2, 12945.6)

Extension of Leave

A permanent employee who is absent because of a personal illness or injury and who has exhausted all available sick leave, vacation, compensatory overtime, and any other paid leave shall be so notified, in writing, and offered an opportunity to request additional leave. The Board may grant the employee additional leave, paid or unpaid, for a period not to exceed six months and may renew this leave for two additional six-month periods or for lesser periods. The total additional leave granted shall not exceed 18 months. (Education Code 45195)

(cf. 4216 - Probationary/Permanent Status)

If the employee is still unable to ~~resume his/her duties~~ **return to work** after all available paid and unpaid leaves have been exhausted, the employee shall be placed on a reemployment list for a period of 39 months. If during this time the employee becomes **medically** able, ~~to resume the duties of his/her position, he/she~~ **the employee** shall be offered reemployment in the first vacancy in the classification of ~~his/her~~ **the employee's** previous assignment. During the 39 months, the employee's reemployment shall take preference over all other applicants except those laid off for lack of work or lack of funds, in which case the employee shall be ranked according to ~~his/her~~ seniority. (Education Code 45195)

Verification Requirements

AR 4261.1(i)

PERSONAL ILLNESS/INJURY LEAVE (continued)

After any absence due to illness or injury, the employee shall submit a completed and signed district absence form to ~~his/her~~ **the employee's** immediate supervisor.

The Superintendent or designee may require verification whenever an employee's absence record shows chronic absenteeism or a pattern of absences immediately before or after weekends and/or holidays or whenever available evidence clearly indicates that an absence is not related to illness or injury.

In addition, the Superintendent or designee may require an employee to visit a physician selected by the district, at district expense, in order to receive a report on the medical condition of the employee. The report shall include a statement as to the employee's need for additional leave of absence and a prognosis as to when the employee will be able to return to work. If the report concludes that the employee's condition does not warrant continued absence, the Superintendent or designee may, after giving notice to the employee, deny the request for additional leave.

Any district request for additional verification by an employee's physician or a district-selected physician shall be in writing and shall specify that the report to be submitted to the district should not contain the employee's genetic information. Any genetic information received by the district

on behalf of an employee shall be treated as a confidential medical record, maintained in a file separate from the employee's personnel file, and shall not be disclosed except in accordance with 29 CFR 1635.9.

Before returning to work, an employee who has been absent for surgery, hospitalization, or extended medical treatment may be asked to submit a letter from **his/her** a physician stating that **he/she** **the employee** is able to return to work and stipulating any **recommended necessary** restrictions or limitations.

(cf. 4032 - Reasonable Accommodation)

(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)

AR 4261.1(j)

PERSONAL ILLNESS/INJURY LEAVE (continued)

Short-Term and Substitute Employees

OPTION 1:

Except for a retired annuitant who is not reinstated to the retirement system, **any** short-term or substitute employees who works for 30 or more days within a year of **his/her** **their** employment shall be entitled to one hour of paid sick leave for every 30 hours worked. Accrued paid sick days shall carry over to the following year of employment, up to a maximum of 48 hours. (Labor Code 246)

AR 4261.1(k)

PERSONAL ILLNESS/INJURY LEAVE (continued)

Any s Short-term or substitute employees may begin to use accrued paid sick days on the 90th day of **his/her** **their** employment, after which **he/she** **they** may use the sick days as they are accrued. (Labor Code 246)

A short-term or substitute employee may use accrued sick leave for absences due to: (Labor Code 246.5)

1. ~~His/her~~ **The employee's** own need or the need of a family member, as defined in Labor Code 245.5, for the diagnosis, care, or treatment of an existing health condition or for preventive care
2. Need of the employee to obtain or seek any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or ~~his/her~~ **the employee's** child, when the employee has been a victim of domestic violence, sexual assault, or stalking

Healthy Workplaces, Healthy Families Act Requirements

No employee, including a short-term or substitute employee, shall be denied the right to use accrued sick days and the district shall not in any manner discriminate or retaliate against an employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249.

To ensure the district's compliance with Labor Code 245-249, the Superintendent or designee shall:

1. At a conspicuous location in each workplace, display a poster on paid sick leave that includes the following information:
 - a. That an employee is entitled to accrue, request, and use paid sick days

AR 4261.1(l)

PERSONAL ILLNESS/INJURY LEAVE (continued)

- b. The ~~amount~~ **number** of sick days provided by Labor Code 245-249
 - c. The terms of use of paid sick days
 - d. That discrimination or retaliation against an employee for requesting and/or using sick leave is prohibited by law and that an employee has the right to file a complaint with the Labor Commissioner if the district discriminates or retaliates against ~~him/her~~ **the employee**
2. Provide at least 24 hours or three days of paid sick leave to each eligible employee to use per year and allow eligible employees to use accrued sick leave upon reasonable request

3. Provide eligible employees written notice, on their pay stub or other document issued with their pay check, of the amount of paid sick leave they have available

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

4. Keep a record documenting the hours worked and paid sick days accrued and used by each eligible employee for three years

Legal Reference: (see next page)

California School Employees Association v. Colton Joint Unified School District, (2009) 170 Cal.App.4th 957
California School Employees Association v. Tustin Unified School District, (2007) 148 Cal.App.4th 510
ATTORNEY GENERAL OPINIONS
53 Ops.Cal.Atty.Gen. 111 (1970)

AR 4261.1(m)

PERSONAL ILLNESS/INJURY LEAVE (continued)

Legal Reference:

EDUCATION CODE

45103 Substitute employees
45190 Leaves of absence and vacations
45191 Leaves of absence for illness and injury
45191.5 Leave for military service connected disability
45193 Leave of absence for pregnancy (re use of sick leave under certain circumstances)
45195 Additional leave for nonindustrial accident or illness; reemployment preference
45196 Salary; deductions during sick leave
45196.1 Differential pay during parental leave up to 12 weeks after sick leave is exhausted
45202 Transfer of accumulated sick leave and other benefits

GOVERNMENT CODE

12945.1-12945.2 California Family Rights Act
12945.6 Parental leave

LABOR CODE

230 Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off
230.1 Employers with 25 or more employees; domestic violence, sexual assault and stalking victims, right to time off
233 Illness of child, parent, spouse or domestic partner
245-249 Healthy Workplaces, Healthy Families Act of 2014

UNITED STATES CODE, TITLE 29

2601-2654 Family and Medical Leave Act of 1993, as amended

UNITED STATES CODE, TITLE 42

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

CODE OF FEDERAL REGULATIONS, TITLE 29

825.100-825.702 Family and Medical Leave Act of 1993
1635.1-1635.12 Genetic Information Nondiscrimination Act of 2008

COURT DECISIONS

(3/17 3/18) 3/19

Policy Reference UPDATE Service

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National SD

Administrative Regulation

Students

AR 5113(a)

ABSENCES AND EXCUSES

Excused Absences

Subject to any applicable limitation, condition, or other requirement specified in law, a A student's absence shall be excused for any of the following reasons:

1. Personal illness (Education Code 48205)
2. Quarantine under the direction of a county or city health officer (Education Code 48205)

(cf. 5112.2 - Exclusions from Attendance)

3. Medical, dental, optometrical, or chiropractic appointment (Education Code 48205)
4. Attendance at funeral services for a member of the **student's** immediate family (Education Code 48205)

, which Such absence shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)

~~Immediate family shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student's immediate household. (Education Code 45194, 48205)~~

5. Jury duty in the manner provided by law (Education Code 48205)
6. **The i**Illness or medical appointment of a child to whom the student is the custodial parent (Education Code 48205)

(cf. 5146 - Married/Pregnant/Parenting Students)

ABSENCES AND EXCUSES (continued)

7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
 - a. Appearance in court
 - b. Attendance at a funeral service
 - c. ~~Observation~~ **Observance** of a **religious** holiday or ceremony ~~of his/her religion~~
 - d. Attendance at religious retreats for no more than four hours per semester
 - e. Attendance at an employment conference
 - f. Attendance at an educational conference ~~offered by a nonprofit organization~~ on the legislative or judicial process **offered by a nonprofit organization**
8. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205)

(cf. 6142.3 - Civic Education)

9. To spend time with an immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment (Education Code 48205)

Such absence shall be granted for a period of time to be determined at the discretion of the Superintendent or designee. (Education Code 48205)

(cf. 6173.2 - Education of Children of Military Families)

10. ~~To attend his/her~~ **Attendance at a** naturalization ceremony to become a United States citizen. (Education Code 48205)

ABSENCES AND EXCUSES (continued)

11. Participation in religious exercises or to receive moral and religious instruction **at the student's place of worship or other suitable place away from school in accordance with district policy, subject to the following conditions:** (Education Code 46014)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

- a. ~~The student's parent/guardian shall provide written consent for the absence.~~
- b. ~~The student shall attend at least the minimum school day~~
- c. ~~The student shall be excused from school for this purpose on no more than four days per school month.~~

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

Absence for student participation in religious exercises or instruction shall not be considered an absence for the purpose of computing average daily attendance if the student attends at least the minimum school day as specified in AR 6112 - School Day, and is not excused from school for this purpose on more than four days per school month. (Education Code 46014)

(cf. 6112 - School Day)

12. **Work in the entertainment or allied industry (Education Code 48225.5)**

Such absence shall be excused provided that the student holds a work permit authorizing such work and is absent for a period of not more than five consecutive days and up to five absences per school year. (Education Code 48225.5)

13. **Participation with a nonprofit performing arts organization in a performance for a public school audience (Education Code 48225.5)**

A student may be excused for up to five such absences per school year provided that the student's parent/guardian provides a written explanation of such absence to the school. (Education Code 48225.5)

ABSENCES AND EXCUSES (continued)

14. Other reasons authorized at the discretion of the principal or designee based on the student's specific circumstances (Education Code 48205, 48260)

For the purpose of the absences described above, ~~immediate family shall be defined as means the student's parent/guardian, mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, or sister,~~ grandparent, or any other relative living in the student's immediate household. (Education Code 45194, 48205)

Method of Verification

Student absence to care for a child for whom the student is the custodial parent shall not require a physician's note. (Education Code 48205)

For other absences, ~~When a student who has been absent returns to school, he/she shall the student shall, upon returning to school following the absence,~~ present a satisfactory explanation verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having charge or control of the minor student, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

When an absence is planned, the principal or designee shall be notified prior to the date of the absence when possible.

The following methods may be used to verify student absences:

1. Written note, fax, email, or voice mail from parent/guardian or parent representative.

ABSENCES AND EXCUSES (continued)

2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date(s) of absence
 - e. Reason for absence

(cf. 5113.11 - Attendance Supervision)

3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in item #2 above.
4. Physician's verification.
 - a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may request a note from the medical office to confirm the time of the appointment.
 - b. If a student shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absences.

(cf. 5113.1 - Chronic Absence and Truancy)

Parental Notifications

At the beginning of each school year, the Superintendent or designee shall:

ABSENCES AND EXCUSES (continued)

1. Notify parents/guardians of the right to excuse a student from school in order to participate in religious exercises or to receive moral and religious instruction at their places of worship, or at other suitable places away from school property designated by a religious group, church, or denomination (Education Code 46014, 48980)
2. Notify students in grades ~~7-12~~ and the parents/guardians of all students **enrolled in the district** that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian (Education Code 46010.1)
3. Notify parents/guardians that a student shall not have **his/her** a grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. **Such notice shall** ~~and~~ include the full text of Education Code 48205. ~~in the notice~~ (Education Code 48980)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5145.6 - Parental Notifications)

(cf. 6154 - Homework/Makeup Work)

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Policy Reference UPDATE Service

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National SD

Board Policy

Students

BP 5117(a)

INTERDISTRICT ATTENDANCE

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

(cf. 5111.1 - District Residency)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. ~~5118 - Open Enrollment Act Transfers~~)

OPTION 1: Interdistrict Attendance **Agreements and Permits**

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

BP 5117(b)

INTERDISTRICT ATTENDANCE (continued)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-~~46611~~ **46610** Interdistrict attendance agreements

48204 *Residency requirements for school attendance*
48300-48317 *Student attendance alternatives, school district of choice program*
~~48350-48361 *Open Enrollment Act*~~
48900 *Grounds for suspension or expulsion; definition of bullying*
48915 *Expulsion; particular circumstances*
48915.1 *Expelled individuals: enrollment in another district*
48918 *Rules governing expulsion procedures*
48980 *Notice at beginning of term*
48985 *Notices to parents in language other than English*
52317 *Regional occupational center/program, enrollment of students, interdistrict attendance*
CALIFORNIA CONSTITUTION
Article 1, Section 31 *Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin*
ATTORNEY GENERAL OPINIONS
87 *Ops.Cal.Atty.Gen.* 132 (2004)
84 *Ops.Cal.Atty.Gen.* 198 (2001)
COURT DECISIONS
Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234
Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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National SD

Administrative Regulation

Students

AR 5117(a)

INTERDISTRICT ATTENDANCE

OPTION 1: Interdistrict Attendance **Agreements and Permits**

In accordance with an agreement between the Governing Board and the board of another district, a permit authorizing a ~~student's attendance outside his/her district of residence~~ **student of either district to enroll in the other district** may be issued upon approval of both **districts** ~~the district of residence and the district of attendance.~~

The district shall post on its web site the procedures and timelines for requesting an interdistrict transfer permit, including a link to BP 5117 - Interdistrict Attendance. The posted information shall include, but is not limited to: (Education Code 46600.1, 46600.2)

1. The date upon which the district will begin accepting and processing interdistrict transfer requests for the following school year
2. The reasons for which the district may approve or deny a request, and any information or documents that must be submitted as supporting evidence
3. If applicable, the process and timelines by which a denial of a request may be appealed within the district before the district renders a final decision
4. A statement that failure of a parent/guardian to meet any timelines established by the district shall be deemed an abandonment of the request
5. Applicable timelines for processing a request, including the following statements:
 - a. For an interdistrict transfer request received by the district 15 or fewer calendar days before the commencement of instruction in the school year for which the transfer is sought, the district will notify the parent/guardian of its final decision within 30 calendar days from the date the request was received.

INTERDISTRICT ATTENDANCE (continued)

- b. For an interdistrict transfer request received by the district more than 15 days before the commencement of instruction in the school year for which the interdistrict transfer is sought, the district will notify the parent/guardian of its final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction in the school year for which transfer is sought.**

6. The conditions under which an existing interdistrict transfer permit may be revoked or rescinded

~~The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:~~

- ~~1. When the **Priority for interdistrict attendance shall be given to a** student **who** has been determined by staff of either the district of residence or district of proposed **attendance enrollment** to be a victim of an act of bullying, as defined in Education Code 48900(r), **committed by a student of the district of residence.** Such a student shall be given priority for interdistrict attendance under any existing interdistrict attendance agreement or, in the absence of an agreement, shall be given consideration for the creation of a new permit. (Education Code 46600)~~

(cf. 5131.2 - Bullying)

In addition, ~~t~~The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

- 2.1. To meet the child care needs of the student,** ~~Such a student may be allowed to continue to attend district schools only as long as he/she continues to use a~~ **the student's** child care provider **remains** within district boundaries.

(cf. 5148 - Child Care and Development)

- ~~3.2.~~ **3.2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel.**

(cf. 6159 - Individualized Education Program)

INTERDISTRICT ATTENDANCE (continued)

- 4.3.** ~~When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance.~~
 - 5.4.** To allow the student to complete a school year when **his/her the student's** parents/guardians have moved out of the district during that year.
 - 6.5.** To allow the student to remain with a class graduating that year from an elementary, middle, or senior high school.
 - 7.6.** ~~To allow a high school senior to attend the same school **he/she** attended as a junior, even if **his/her the student's** family moved out of the district during the junior year.~~
 - 8.7.** When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the **school** year in the district.
 - 9.8.** When the student will be living out of the district for one year or less.
 - 10.9.** When recommended by the school attendance review board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
- (cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5113.12 - District School Attendance Review Board)
- 11.10.** When there is valid interest in a particular educational program not offered in the district of residence.
 - 12.11.** To provide a change in school environment for reasons of personal and social adjustment.

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is admitted, the district **may shall** not deny **him/her** continued attendance because of overcrowded facilities at the relevant grade level.

INTERDISTRICT ATTENDANCE (continued)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

If the transfer request is for a school year that begins within 15 calendar days of the receipt of the request, the Superintendent or designee shall notify the parent/guardian of the final decision within 30 calendar days of receiving the request. If the transfer request is for a school year that begins more than 15 calendar days after the receipt of the request, the parent/guardian shall be notified of the final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction during that school year. (Education Code 46600.2)

~~Within 30 calendar days of a request for an interdistrict permit,~~ **If a student's interdistrict transfer request is denied,** the Superintendent or designee shall, **in writing,** notify the parents/guardians of ~~a student who is denied interdistrict attendance regarding the process for~~ **their right to** appeal to the County Board of Education ~~as specified in Education Code 46601~~ **within 30 calendar days from the date of the final denial.** (Education Code ~~46600.2-46601~~)

(cf. 5145.6 - Parental Notifications)

All notices to parents/guardians regarding the district's decision on any request for interdistrict transfer shall conform to the translation requirements of Education Code 48985, and may be provided by regular mail, electronic format if the parent/guardian provides an email address, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 46600.2)

INTERDISTRICT ATTENDANCE (continued)

Pending a decision by the two districts or ~~an appeal~~ by the County Board ~~on appeal~~, the Superintendent or designee may provisionally admit a student who resides in another district for a period not to exceed two school months, **provided the district is the district of proposed enrollment. If the decision has not been rendered by the conclusion of two school months and the districts or County Board is still operating within the prescribed timelines, the student shall not be allowed to continue attending the district school to which the student was provisionally admitted.** (Education Code 46603)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or ~~decisions~~ **rescissions** while expulsion proceedings are pending or during the term of the expulsion. (Education Code 46601)

(cf. 5119 - Students Expelled from Other Districts)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Once a student is admitted to a school on the basis of an interdistrict attendance permit, ~~he/she~~ **the student** shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school ~~in which he/she is enrolled~~ **of enrollment**, unless reapplication standards are otherwise specified in the interdistrict attendance agreement. Existing interdistrict attendance permits shall not be rescinded **after June 30 following a student's completion of grade 10 or for any** students entering grade 11 or 12 in the subsequent school year. (Education Code 46600)

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Board Policy

Students

BP 5123(a)

PROMOTION/ACCELERATION/RETENTION

The Governing Board expects students to progress through each grade level within one school year. Toward this end, instruction shall be designed to accommodate the variety of ways that students learn and provide strategies for addressing academic deficiencies as needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

(cf. 6011 - Academic Standards)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

(cf. 6170.1 - Transitional Kindergarten)

When high academic achievement is evident, the teacher may recommend a student for acceleration to a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

Teachers shall identify students who should be retained or who are at risk of being retained at their current grade level as early as possible in the school year and as early in their school careers as practicable. Such students shall be identified at the following grade levels:(Education Code 48070.5)

1. Between grades 2 and 3
2. Between grades 3 and 4
3. Between grades 4 and 5

PROMOTION/ACCELERATION/RETENTION (continued)

4. Between the end of the intermediate grades and the beginning of the middle school grades
5. ~~Between the end of the middle school grades and the beginning of the high school grades~~

PROMOTION/ACCELERATION/RETENTION (continued)

OPTION 2: Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by the results of state assessments administered pursuant to Education Code 60640-60649 and the following additional indicators of academic achievement:

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

Performance on District English Language arts and math achievement indicators.

Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students between grades 4 and 5, between intermediate and middle school grades, and between middle school grades and high school grades. (Education Code 48070.5)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

~~If a student does not have a single regular classroom teacher, the Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)~~

The teacher's decision to promote or retain a student may be appealed in accordance with AR 5123 - Promotion/Acceleration/Retention.

PROMOTION/ACCELERATION/RETENTION (continued)

When any student in grades 2-9 is ~~retained or~~ recommended for retention **or is identified as being at risk for retention**, the Superintendent or designee shall offer an appropriate program of remedial instruction to assist the student in meeting grade-level expectations. ~~The Superintendent or designee also may offer supplemental instruction to a student in grades 2-6 who is identified as being at risk for retention.~~ (Education Code ~~37252.2, 37252.8,~~ 48070.5)

(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer Learning Programs)
(cf. 6179 - Supplemental Instruction)

Legal Reference:

EDUCATION CODE

~~37252-37254.1 Supplemental instruction~~

46300 Method of computing average daily attendance

48010 Admittance to first grade

48011 Promotion/retention following one year of kindergarten

48070-48070.5 Promotion and retention

56345 Elements of individualized education ~~plan~~ **program**

60640-60649 California Assessment of Student Performance and Progress

CODE OF REGULATIONS, TITLE 5

200-202 Admission and exclusion of students

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

FAQs Promotion, Retention, and Grading (students with disabilities)

FAQs Pupil Promotion and Retention

Kindergarten Continuance Form

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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Administrative Regulation

Students

AR 5125.2(a)

WITHHOLDING GRADES, DIPLOMA OR TRANSCRIPTS

When a minor student willfully cuts, defaces, or otherwise injures real or personal property of the district or **willfully** does not return district property that has been loaned to ~~him/her~~ **the student upon demand of a district employee**, the student's parents/guardians may be required to pay the costs of all damages within the limits established pursuant to Education Code 48904. Until the student's parents/guardians have paid for the damages **or the student has completed voluntary work or other nonmonetary alternative offered by the district in lieu of monetary damages**, the Superintendent or designee may withhold the student's grades, diploma, and/or transcripts. (Education Code 48904, **49014**)

(cf. 3515.4 - Recovery for Property Loss or Damage)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5125 - Student Records)

(cf. 5131.5 - Vandalism and Graffiti)

(cf. 6161.2 - Damaged or Lost Instructional Materials)

This administrative regulation shall not apply to a student who is a current or former homeless or foster youth. (Education Code 49014)

Before withholding ~~the~~ **a** student's grades, diploma, and/or transcripts, the Superintendent or designee shall inform the student's parents/guardians in writing of the student's alleged misconduct. (Education Code 48904)

WITHHOLDING GRADES, DIPLOMA OR TRANSCRIPTS (continued)

(cf. 5145.6 - Parental Notifications)

The student shall be afforded due process consistent with procedures established for the expulsion of students. (Education Code 48904)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

~~If the student and parents/guardians are unable to pay for the damages or return the property, the Superintendent or designee shall provide a program of voluntary work for the student in lieu of monetary damages. Upon completion of the voluntary work, the student's grades, diploma, and/or transcripts shall be released. (Education Code 48904)~~

When a student who is transferring into the district has had **his/her** grades, **a** diploma, and/or transcripts withheld by the previous district, the Superintendent or designee shall continue to withhold the student's grades, diploma, and/or transcripts until notified by the previous district that the decision to withhold has been rescinded. (Education Code 48904.3)

Upon receiving notice that a student whose grades, diploma, and/or transcripts have been withheld by this district has transferred to another district in California, the Superintendent or designee shall provide the student's records to the new district and notify the new district that the student's grades, diploma, and/or transcripts are being withheld from the student and parents/guardians pursuant to Education Code 48904.

The Superintendent or designee shall also notify the student's parents/guardians in writing that the decision to withhold the student's grades, diploma, and/or transcripts will be enforced by the new district. (Education Code 48904.3)

Legal Reference:

EDUCATION CODE

48904 Liability of parent

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of pupils to new school districts; notice to rescind decision to withhold

48911 Suspension by principal, designee or superintendent

49014 Public School Fair Debt Collection Act

49069 Absolute right to access

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National SD

Board Policy

Students

BP 5127(a)

GRADUATION CEREMONIES AND ACTIVITIES

High school graduation ceremonies shall be held to recognize those students who have earned a diploma by successfully completing the required course of study, satisfying district standards, and passing any required assessments. The Governing Board believes that these students deserve the privilege of a public celebration that recognizes the significance of their achievement and encourages them to continue the pursuit of learning throughout their lives.

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

At the discretion of the Superintendent or designee, a student who will complete graduation requirements during the summer may **be allowed to** participate in graduation exercises without receiving **his/her a** diploma. When the requirements have been satisfied, a diploma shall be sent to the student.

High school students who have passed **a high school equivalency test or** the California High School Proficiency Examination **or the General Educational Development Test** must also meet district graduation requirements in order to participate in graduation ceremonies.

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

GRADUATION CEREMONIES AND ACTIVITIES (continued)

OPTION 1: Invocations, prayers, or benedictions shall not be included in graduation ceremonies. The school or district shall not sponsor other ceremonies or programs for graduates that include prayer.

OPTION 2: ~~The school or district shall not direct invocations, prayers, or benedictions at graduation ceremonies.~~

(cf. 1330 - Use of School Facilities)

(cf. 5145.2 - Freedom of Speech/Expression)

Honors and Awards

To honor superior academic achievement, graduation ceremonies shall include recognition of valedictorian(s) and salutatorian(s). Valedictorian(s) and salutatorian(s) shall be selected based on established criteria and procedures that use multiple measures of academic performance.

(cf. 5121 - Grades/Evaluation of Student Achievement)

GRADUATION CEREMONIES AND ACTIVITIES (continued)

The Superintendent or designee shall identify other school-sponsored awards which may be given during graduation exercises. A separate awards program may be held to recognize graduating students receiving other school and non-school awards.

(cf. 5126 - Awards for Achievement)

Conduct at Graduation Attire Ceremonies

~~Any student participating in a graduation ceremony shall comply with district policies and regulations pertaining to student conduct.~~

~~*(cf. 5131 - Conduct)*~~

The Superintendent or designee may require graduating students to wear ceremonial attire, such as cap and gown, at the ceremony.

(cf. 3260 - Fees and Charges)

~~However, any~~ **Any** graduating student who has completed basic training and is an active member of any branch of the United States Armed Forces may, at ~~his/her~~ **the student's** option, wear ~~his/her~~ **a** military dress uniform at the ceremony. (Education Code 35183.3)

Students shall be permitted to wear tribal regalia or recognized objects of religious or cultural significance as an adornment to the customary ceremonial attire, as long as the

BP 5127(d)

GRADUATION CEREMONIES AND ACTIVITIES (continued)

adornment does not cause a substantial disruption of, or material interference with, the graduation ceremony. (Education Code 35183.1)

Students who desire to wear such adornments shall seek permission from the Superintendent or designee at least 14 days before the graduation ceremony.

Disciplinary Considerations

~~In order to encourage high standards of student conduct and behavior, the principal may deny a student the privilege of participating in graduation ceremonies and/or activities in accordance with school rules. Prior to denial of the privilege, the student, and where practicable his/her parent/guardian, shall be made aware of the grounds for such denial and shall be given an opportunity to respond. If a privilege is to be denied, the student and parent/guardian shall receive written notice of the denied privilege and the means whereby he/she may appeal the decision.~~
Students are expected to comply with district and school policies, regulations, and rules throughout the school session, including during graduation and related events. Students shall not be denied the privilege of participating in graduation ceremonies except as discipline in cases of serious misconduct. In no event shall a student be denied participation in graduation ceremonies unless the principal or designee has informed the student and the student's parents/guardians of the misconduct and has given them an opportunity to respond.

~~(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)~~

~~(cf. 5131 - Conduct)~~

~~(cf. 5144 - Discipline)~~

~~(cf. 6161.2 - Damaged or Lost Instructional Materials)~~

During the graduation ceremony, a student may be removed from the ceremony for conduct that is disruptive or that poses a risk to safety.

High school seniors shall be notified of this policy in advance, through the student handbook or other means, and shall be required to acknowledge receiving it.

Legal Reference: (see next page)

GRADUATION CEREMONIES AND ACTIVITIES (continued)

Legal Reference:

EDUCATION CODE

35183.1 Graduation ceremonies; tribal regalia or recognized object of religious/cultural significance

35183.3 Graduation ceremonies; military dress uniforms

38119 Lease of personal property; caps and gowns

48904 Liability of parent or guardian; withholding of grades, diplomas, transcripts

51225.5 Honorary diplomas; foreign exchange students

51410-~~51412~~ **51413** Diplomas

COURT DECISIONS

Workman v. Greenwood Community School Corporation, (2010) Case No. 1:2010cv00293

Cole v. Oroville Union High School District, (2000, 9th Cir.) 228 F.3d 1092

Santa Fe Independent School District v. Doe, (2000) 530 U.S. 290

Lee v. Weisman, (1992) 505 U.S. 577

Sands v. Morongo Unified School District, (1991) 53 Cal. 3d 863

Lemon v. Kurtzman, (1971) 403 U.S. 602

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits and Other Charges, Fiscal Management Advisory 17-01, July 28, 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools, February 2003

WEB SITES

AASA The School Superintendents Association: <http://www.aasa.org>

Antidefamation League: <https://www.adl.org>

California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>

U.S. Department of Education: <http://www.ed.gov>

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Board Policy

Students

BP 5131.2(a)

BULLYING

The Governing Board recognizes the harmful effects of bullying on student **well-being, student learning,** and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. ~~District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.~~ No individual or group shall, through physical, written, verbal, **visual,** or other means, harass, sexually harass, threaten, intimidate, ~~retaliate,~~ cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, **or retaliate against them for filing a complaint or participating in the complaint resolution process.**

(cf. 5131 - Conduct)

BP 5131.2(b)

BULLYING (continued)

(cf. 5136 - Gangs)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

~~Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in Education Code 48900. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.~~

~~*(cf. 5145.2 - Freedom of Speech/Expression)*~~

~~*(cf. 6163.4 - Student Use of Technology)*~~

~~Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable district and school plans.~~

~~*(cf. 0420 - School Plans/Site Councils)*~~

~~*(cf. 0450 - Comprehensive Safety Plan)*~~

~~(cf. 0460 - Local Control and Accountability Plan)~~
~~(cf. 1220 - Citizen Advisory Committees)~~
~~(cf. 6020 - Parent Involvement)~~

BP 5131.2(c)

BULLYING (continued)

The Superintendent or designee shall develop sStrategies for addressing bullying in district schools shall be developed with the involvement of key stakeholders, including students, parents/guardians, and staff. As appropriate, the Superintendent or designee may **also** collaborate with law enforcement, courts, social services, mental health services, law enforcement, courts, **and** other agencies, and community organizations in the development and implementation of **joint effective** strategies to promote safety in schools and the community ~~and to provide services for alleged victims and perpetrators of bullying.~~

~~(cf. 1220 - Citizen Advisory Committees)~~
~~(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)~~
~~(cf. 6020 - Parent Involvement)~~

Bullying Prevention

Such strategies shall may be incorporated into the comprehensive safety plan **and, to the extent possible, into** the local control and accountability plan; and other applicable district and school plans.

~~(cf. 0420 - School Plans/Site Councils)~~
~~(cf. 0450 - Comprehensive Safety Plan)~~
~~(cf. 0460 - Local Control and Accountability Plan)~~

~~To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.~~

~~(cf. 5137 - Positive School Climate)~~

BULLYING (continued)

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social emotional learning, effective communication and conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

(cf. 6142.8 Comprehensive Health Education)

(cf. 6142.94 History Social Science Instruction)

Such instruction shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

(cf. 4131 Staff Development)

(cf. 4231 Staff Development)

(cf. 4331 Staff Development)

BULLYING (continued)

~~Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.~~

Intervention

~~Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.~~

~~School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)~~

~~When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.~~

~~The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)~~

~~(cf. 6164.2 Guidance/Counseling Services)~~

Reporting and Filing of Complaints

~~Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.~~

~~Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.~~

BULLYING (continued)

~~Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3—Uniform Complaint Procedures.~~

~~(cf. 1312.3—Uniform Complaint Procedures)~~

~~When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.~~

~~When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.~~

Investigation and Resolution of Complaints

BULLYING (continued)

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

(cf. 1312.3 - Uniform Complaint Procedures)

Discipline

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

BULLYING (continued)

~~(cf. 5138 – Conflict Resolution/Peer Mediation)~~
~~(cf. 5144 – Discipline)~~
~~(cf. 5144.1 – Suspension and Expulsion/Due Process)~~
~~(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities))~~
~~(cf. 6159.4 – Behavioral Interventions for Special Education Students)~~

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
32282 Comprehensive safety plan
32283.5 Bullying; online training
35181 Governing board policy on responsibilities of students
35291-35291.5 Rules
48900-48925 Suspension or expulsion
48985 Translation of notices
52060-52077 Local control and accountability plan

PENAL CODE

422.55 Definition of hate crime
647 Use of camera or other instrument to invade person's privacy; misdemeanor
647.7 Use of camera or other instrument to invade person's privacy; punishment
653.2 Electronic communication devices, threats to safety

CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

110.25 Notification of nondiscrimination on the basis of age

COURT DECISIONS

Wynar v. Douglas County School District, (2013) 728 F.3d 1062

J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094

Lavine v. Blaine School District, (2002) 279 F.3d 719

Management Resources: (continued)

BULLYING (continued)

Management Resources:

CSBA PUBLICATIONS

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Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012

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Bullying at School, 2003

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014

Guidance to America's Schools: Bullying of Students with Disabilities, October 2014

Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on the Basis of Sex; Race, Color and National Origin; and Disability, October 26, 2010

Dear Colleague Letter: Harassment and Bullying, October 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/ss>

California Office of the Attorney General: <http://oag.ca.gov>

Center on Great Teachers and Leaders: <https://gtlcenter.org>

Collaborative for Academic Social and Emotional Learning: <https://casel.org>

Common Sense Media: <http://www.commonsensemedia.org>

National School Safety Center: <http://www.schoolsafety.us>

Partnership for Children and Youth: <https://www.partnerforchildren.org>

U.S. Department of Education: <http://www.ed.gov>

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Policy Reference UPDATE Service

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National SD

Administrative Regulation

Students

AR 5131.2(a)

BULLYING

Definitions

***Bullying* is an unwanted, aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and involves repetition or potential repetition of a deliberate act.**

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images. Cyberbullying also includes breaking into another person's electronic account ~~and~~ **or** assuming that person's **online** identity in order to damage that person's reputation.

(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6163.4 - Student Use of Technology)

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

- 1. Physical bullying that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures**
- 2. Verbal bullying that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm**

BULLYING (continued)

3. Social/relational bullying that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
4. Cyberbullying, such as sending demeaning or hateful text messages or emails, sending rumors by email or by posting on social networking sites, or posting embarrassing photos, videos, web site, or fake profiles

Measures to Prevent Bullying

The Superintendent or designee shall implement measures to prevent bullying in district schools, including, but not limited to, the following:

1. Ensuring that each school establishes clear rules for student conduct and implements strategies to promote a positive, collaborative school climate

(cf. 5131 - Conduct)

(cf. 5137 - Positive School Climate)

2. Providing to students, through student handbooks and other age-appropriate means, information about district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying
3. Encouraging students to notify school staff when they are being bullied or when they suspect that another student is being bullied, and providing means by which students may report threats or incidents confidentially and anonymously
4. Conducting an assessment of bullying incidents at each school and, if necessary, increasing supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias
5. Annually notifying district employees that, pursuant to Education Code 234.1, any school staff who witnesses an act of bullying against a student has a responsibility to immediately intervene to stop the incident when it is safe to do so

BULLYING (continued)

Staff Development

The Superintendent or designee shall make the California Department of Education's online training module on the dynamics of bullying and cyberbullying, which includes the identification of bullying and cyberbullying and the implementation of strategies to address bullying, available annually to all certificated staff and to other employees who have regular interaction with students. (Education Code 32283.5)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

Student Instruction

BULLYING (continued)

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.94 - History-Social Science Instruction)

The district shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

Students should be taught the difference between appropriate and inappropriate behaviors, how to advocate for themselves, how to help another student who is being bullied, and when to seek assistance from a trusted adult. As role models for students, staff shall be expected to demonstrate effective problem-solving and anger management skills.

To discourage cyberbullying, teachers may advise students to be cautious about sharing passwords, personal data, or private photos online and to consider the consequences of making negative comments about others online.

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

BULLYING (continued)

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3 - **Uniform Complaint Procedures**. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

(cf. 1312.3 - Uniform Complaint Procedures)

Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report ~~his/her~~ **such** observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3 —~~Uniform Complaint Procedures~~.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

Discipline/Corrective Actions

BULLYING (continued)

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

(cf. 6164.2 - Guidance/Counseling Services)

BULLYING (continued)

If any student involved in bullying exhibits warning signs of suicidal thought or intention or of intent to harm another person, the Superintendent or designee shall, as appropriate, implement district intervention protocols which may include, but are not limited to, referral to district or community mental health services, other health professionals, and/or law enforcement.

(cf. 5141.52 - Suicide Prevention)

National SD

Administrative Regulation

Students

AR 5131.41(a)

USE OF SECLUSION AND RESTRAINT

District staff shall enforce standards of appropriate student conduct in order to provide a safe and secure environment for students and staff on campus, but are prohibited from using seclusion and behavioral restraint to control student behavior except to the limited extent authorized by law.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Definitions

Behavioral restraint includes mechanical restraint or physical restraint used as an intervention when a student presents an immediate danger to self or to others. Behavioral restraint does not include postural restraints or devices used to improve a student's mobility and independent functioning rather than to restrict movement. (Education Code 49005.1)

Mechanical restraint means the use of a device or equipment to restrict a student's freedom of movement. Mechanical restraint does not include the use of devices as prescribed by an appropriate medical or related services professional, including, but not limited to, adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment; vehicle safety restraints during the transport of a student; restraints for medical immobilization; or orthopedically prescribed devices which permit a student to participate in activities without risk of harm. Mechanical restraint also does not include the use of devices by peace officers or security personnel for detention or for public safety purposes. (Education Code 49005.1)

(cf. 3515.3 - District Police/Security Department)

Physical restraint means a personal restriction that immobilizes or reduces the ability of a student to move the torso, arms, legs, or head freely. Physical restraint does not

USE OF SECLUSION AND RESTRAINT (continued)

include a physical escort in which a staff member temporarily touches or holds the student's hand, wrist, arm, shoulder, or back for the purpose of inducing a student who is acting out to walk to a safe location. Physical restraint also does not include the use of force by peace officers or security personnel for detention or for public safety purposes. (Education Code 49005.1)

Prone restraint means the application of a behavioral restraint on a student in a facedown position. (Education Code 49005.1)

Seclusion means the involuntary confinement of a student alone in a room or an area from which the student is physically prevented from leaving. Seclusion does not include a timeout involving the monitored separation of the student in an unlocked setting, which is implemented for the purpose of calming the student. (Education Code 49005.1)

Prohibitions

Seclusion and behavioral restraint of students shall not be used in any form as a means of coercion, discipline, convenience, or retaliation. (Education Code 49005.8)

(cf. 5144 - Discipline)

In addition, staff shall not take any of the following actions: (Education Code 49005.2, 49005.8)

1. Administer a drug that is not a standard treatment for a student's medical or psychiatric condition in order to control the student's behavior or restrict the student's freedom of movement
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use as a locked room
3. Use a physical restraint technique that obstructs a student's respiratory airway or impairs a student's breathing or respiratory capacity, including a technique in which a staff member places pressure on the student's back or places his/her body weight against the student's torso or back
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, the use of a pillow, blanket, carpet, mat, or other item to cover a student's face
5. Place a student in a facedown position with the student's hands held or restrained

behind the student's back

AR 5131.41(c)

USE OF SECLUSION AND RESTRAINT (continued)

6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the student or others

Limited Use of Seclusion or Restraint

Staff shall avoid the use of seclusion and behavioral restraint of students whenever possible. Seclusion or behavioral restraint may be used only to control student behavior that poses a clear and present danger of serious physical harm to the student or others, which cannot be prevented by a response that is less restrictive. (Education Code 49005.4, 49005.6, 49005.8)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.7 - Weapons and Dangerous Instruments)

If a student is put in seclusion, the student shall be under constant, direct observation of a staff member. Such observation may be through a window or another barrier through which the staff member is able to make direct eye contact with the student, but shall not be made through indirect means such as a security camera or closed-circuit television. (Education Code 49005.8)

If a student is restrained, staff shall afford the student the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the student and others. (Education Code 49005.8)

If a prone restraint technique is used on a student, a staff member shall observe the student for any signs of physical distress throughout the use of the restraint. Whenever possible, the staff member monitoring the student shall not be involved in restraining the student. (Education Code 49005.8)

Reports

The Superintendent or designee shall annually collect data on the number of times that seclusion, mechanical restraint, and physical restraint were used on students and the number of students subjected to such techniques. The data shall be disaggregated by race/ethnicity and gender, and reported for students with a Section 504 plan, students with an individualized education program, and all other students. This report shall be

USE OF SECLUSION AND RESTRAINT (continued)

submitted to the California Department of Education no later than three months after the end of each school year, and shall be available as a public record pursuant to Government Code 6250-6270. (Education Code 49006)

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

Legal Reference:

EDUCATION CODE

49001 Prohibition against corporal punishment

49005-49006.4 Seclusion and restraint

56520-56525 Behavioral interventions, students with disabilities, especially:

56521.1 Emergency interventions when behavior poses threat to student or others

56521.2 Prohibited interventions

GOVERNMENT CODE

6250-6270 California Public Records Act

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

Management Resources:

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Restraint and Seclusion: Resource Document, May 2012

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

National SD

Board Policy

Students

BP 5132(a)

DRESS AND GROOMING

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students ~~to give proper attention to personal cleanliness and to wear clothes~~ **clothing** that ~~are~~ **is** suitable for the school activities in which they participate. ~~Students' clothing must not~~ **Students shall not wear clothing that** presents a health or safety hazard ~~or a distraction which would interfere with the educational process or is likely to cause a substantial disruption to the educational program.~~

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

(cf. 5145.2 - Freedom of Speech/Expression)

District and school rules pertaining to student attire shall be included in student handbooks, may be posted in school offices and classrooms, and may be periodically reviewed with all students as necessary.

Students shall not be prohibited from dressing in a manner consistent with their gender identity or gender expression or with their religious or cultural observance.

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

BP 5132(b)

DRESS AND GROOMING (continued)

The principal or designee is authorized to enforce this policy and shall inform any student who does not reasonably conform to the dress code. The dress code shall not be enforced in a manner that discriminates against a particular viewpoint or results in a disproportionate application of the dress code based on students' gender, sexual orientation, race, ethnicity, household income, or body type or size.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

(cf. 5145.2 - Freedom of Speech/Expression)

School administrators, teachers, and other staff shall be notified of appropriate and equitable enforcement of the dress code.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students.

~~Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.~~ **Repeated violations or refusal to comply with the district's dress code may result in disciplinary action.**

(cf. 5144 - Discipline)

Gang-Related Apparel

BP 5132(c)

DRESS AND GROOMING (continued)

The principal, staff, and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a **proposed** dress code ~~may be included as part of the school safety plan and must~~ **shall** be presented to the Board, ~~which for approval. The Board~~ shall approve the plan upon determining that it is necessary to protect the health and safety of the ~~school's students~~ **school environment**. The dress code policy may be included in the school's comprehensive safety plan. **(Education Code 35183)**

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5136 - Gangs)

When determining specific items of clothing that may be defined as gang apparel, the school shall ensure that the determination is free from bias based on race, ethnicity, national origin, immigration status, or other protected characteristics.

Uniforms

The Board may approve a school-initiated dress code requiring students at the school to wear a school uniform whenever the Board determines that such a dress code will promote student achievement, a positive school climate, and/or student safety.

~~In order to promote student safety and discourage theft, peer rivalry, and/or gang activity, the principal, staff, and parents/guardians at a school may establish a reasonable dress code requiring students to wear uniforms. Such a dress code may be included as part of the school safety plan~~

and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

BP 5132(d)

DRESS AND GROOMING (continued)

If a school's plan to require uniforms is adopted, the Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated against, or denied attendance to school if their parents/guardians so decide. (Education Code 35183)

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms. **(Education Code 35183)**

Legal Reference:

EDUCATION CODE

220 Nondiscrimination

32281 School safety plans

35183 School dress codes; uniforms

35183.5 Sun-protective clothing

48907 Student exercise of free expression

49066 Grades; effect of physical education class apparel

CODE OF REGULATIONS, TITLE 5

~~302 Pupils to be neat and clean on entering school~~

COURT DECISIONS

***Jacobs v. Clark County School District*, (2008) 26 F. 3d 419**

***Harper v. Poway Unified School District*, (2006) 445 App. 3d 166**

Marvin H. Jeglin et al v. San Jacinto Unified School District et al, (C.D. Cal. 1993)

827 F.Supp. 1459

Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251

***Hazelwood School District v. Kuhlmeier*, (1988) 108 S. Ct. 562**

Hartzell v. Connell, (1984) 35 Cal. 3d 899

***Tinker v. Des Moines Independent Community School District*, (1969) 393 U.S. 503**

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Policy Reference UPDATE Service

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National SD

Administrative Regulation

Students

AR 5132(a)

DRESS AND GROOMING

In cooperation with teachers, students, and parents/guardians, the principal or designee shall may establish school rules governing student dress and grooming which are consistent with law, Governing Board policy and administrative regulations. These school dress codes shall be regularly reviewed.

(cf. 0420 - School Plans/Site Councils)

~~Each school shall allow students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)~~

~~In addition,~~ The following guidelines shall apply to all regular school activities:

- ~~1. Shoes must be worn at all times. Sandals must have heel straps. Thongs or backless shoes or sandals are not acceptable.~~
- ~~2.1. Clothing, jewelry, and personal items (backpacks, fanny packs, gym bags, water bottles etc.) shall be free of writing, pictures, or any other insignia which are is crude, vulgar, lewd, obscene, profane, or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which or which promotes the use of alcohol, drugs, tobacco, or other illegal activity. advocate racial, ethnic or religious prejudice.~~
- ~~1.2. Appropriate sShoes must be worn at all times. Sandals must have heel straps. Thongs or backless shoes or sandals are not acceptable.~~
3. Hats, caps, and other head coverings shall not be worn indoors.
4. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off the shoulder or low cut tops, and bare abdomens midriffs, and skirts or shorts shorter than mid-thigh are prohibited.

DRESS AND GROOMING (continued)

5. ~~Gym shorts may not be worn in classes other than physical education.~~

6. ~~Hair shall be clean and neatly groomed. Hair may not be sprayed by any coloring that would drip when wet.~~

The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. Coaches and teachers. In addition, the principal or designee may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes. special school activities, physical education classes, athletic activities, and other extracurricular and cocurricular activities.

(cf. 3260 - Fees and Charges)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

(cf. 5121 - Grades/Evaluation of Student Achievement)

~~The principal, staff, students and parent/guardians at each school may establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special school activities.~~

~~Each school shall allow s~~**Students shall be allowed** to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

(cf. 5141.7 - Sun Safety)

Gang-Related Apparel

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff, and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. (Education Code 32282)

DRESS AND GROOMING (continued)

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received. **As necessary, the school shall collaborate with law enforcement agencies to update definitions of gang-related apparel.**

Uniforms

In schools **where that require** a schoolwide uniform **is required**, the principal, staff, and parents/guardians of the **individual** school shall jointly select the specific uniform to be worn. (Education Code 35183)

At least six months before a school uniform policy is implemented, the principal or designee shall notify parents/guardians of this policy. (Education Code 35183)

(cf. 5145.6 - Parental Notifications)

Parents/guardians shall also be informed of their right to have their child exempted.

~~The principal or designee shall also repeat this notification at the end of the school year so that parents/guardians are reminded before school clothes are likely to be purchased.~~

The Superintendent or designee shall establish criteria for determining student eligibility for financial assistance when purchasing uniforms.

~~The Superintendent or designee shall establish a method for recycling or exchanging uniforms as students grow out of them.~~

Students who participate in a nationally recognized youth organization shall be allowed to wear organization uniforms on days when the organization has a scheduled meeting. (Education Code 35183)

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National SD

Board Policy

Students

BP 5136(a)

GANGS

The Governing Board desires to keep district schools free from the threats or harmful influence of any groups ~~or gangs which~~ **who** exhibit ~~drug use, violence or disruptive~~ behavior **disruptive to the school environment and/or the safety and well-being of students. The Board additionally desires to provide support and intervention to students who are members of gangs to enable them to successfully disengage from gang involvement and be successful in school.** ~~The Superintendent or designee shall take steps to deter gang intimidation of students and staff and confrontations between members of different gangs. He/she shall exchange information and establish mutually supportive efforts with local law enforcement authorities.~~

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3513.4 - Drug and Alcohol Free Schools)

(cf. 5131.4 - Student Disturbances)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5137 - Positive School Climate)

~~The Superintendent or designee shall provide inservice training which helps staff to identify gangs and gang symbols, recognize early manifestations of disruptive activities, and respond appropriately to gang behavior. Staff shall be informed about conflict management techniques and alerted to intervention measures and community resources.~~

~~The Board realizes that students become involved in gangs for many reasons, such as peer pressure, the need for a sense of belonging, and lack of refusal skills. The Superintendent or designee shall develop strategies for gang prevention that address the reasons that students may become involved in gangs, including the identity, recognition, or status achieved as being part of a gang, protection from gang violence in the community, the need for companionship and an extended family, intimidation to join a gang, desire to~~

GANGS (continued)

join a gang to be in a position to intimidate others, and/or connection with criminal activity.

~~Age appropriate gang violence prevention education shall start with students in the early elementary grades and may start in kindergarten.~~ **Gang violence prevention shall start as early as possible and include, but not be limited to, age-appropriate education that focuses on developing emotional and social competence, increasing prosocial peer bonds, strengthening attachment and commitment to school, and enhancing cooperative learning skills. Prevention shall also include improving parent/guardian involvement in and support for their children's academic progress, as well as ongoing gang awareness education for parents/guardians, including gang identifiers.**

(cf. 5020 - Parent Involvement)

(cf. 6164.2 - Guidance/Counseling Services)

The Superintendent or designee shall take steps to deter gang activity on school campuses, including threats and intimidation of students and staff, recruitment or intimidation of students to join gangs, bullying, fighting, criminal activities, and confrontations between members of different gangs.

(cf. 5131.2 - Bullying)

~~To further discourage the influence of gangs, the~~ **The** Superintendent or designee shall ensure that school rules of conduct and any school dress code prohibiting gang-related apparel are enforced consistently. If a student exhibits signs of gang affiliation, staff shall so inform the **principal or designee and the student's** parent/guardian.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5132 - Dress and Grooming)

(cf. 6164.2 - Guidance/Counseling Services)

GANGS (continued)

The Superintendent or designee shall provide in-service training which helps staff to identify gangs and gang symbols, recognize early manifestations of disruptive activities, and respond appropriately to gang behavior. Staff shall be informed about conflict management techniques and alerted to intervention measures and community resources. **The Superintendent or designee shall also provide staff development on social and emotional learning, classroom management, interactive teaching, and cooperative learning skills.**

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee may consider gang activity prevention and intervention when developing programs outside of the school day.

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Preschool/Early Childhood Education)

(cf. 5148.3 - Before/After School Programs)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

The Superintendent or designee shall collaborate with child welfare services, mental health agencies, social services, and local law enforcement authorities in the prevention and intervention of gang activity.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Legal Reference: (see next page)

GANGS (continued)

Legal Reference:

EDUCATION CODE

32282 School safety plans

35183 Gang-related apparel

48907 Student exercise of free expression

48950 Student freedom of speech

51264 Educational inservice training; CDE guidelines

51265 Gang violence and drug and alcohol abuse prevention inservice training

51266-51266.5 Model gang and substance abuse prevention curriculum

PENAL CODE

186.22 Participation in criminal street gang

13826-13826.7 Gang violence suppression

UNITED STATES CODE, TITLE 20

7101-7122 Student Support and Academic Enrichment Grants

Management Resources:

LOS ANGELES POLICE DEPARTMENT PUBLICATIONS

Why Young People Join Gangs

NATIONAL GANG CENTER PUBLICATIONS

Strategic Planning Tool

Gangs in Schools, March 2019

Parents' Guide to Gangs, July 2015

WEB SITES

California Cities Gang Prevention Network: <http://www.ccgpn.org>

California Department of Education: <https://www.cde.ca.gov/ls/ss/sa>

Gang Resistance Education and Training: <https://www.great-online.org/GREAT-Home>

Los Angeles Police Department, Gangs:

http://www.lapdonline.org/get_informed/content_basic_view/1396

Homeboy Industries: <https://homeboyindustries.org>

National Gang Center: <https://www.nationalgangcenter.gov>

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Policy Reference UPDATE Service

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National SD

Administrative Regulation

Students

AR 5136(a)

GANGS

Prevention, ~~and~~ Intervention, ~~and~~ Suppression Measures

The Superintendent or designee shall become informed of the gang history in the district and community, conduct assessments of current gang activity at the school sites, and document and follow up on gang-related incidents.

In order to discourage the influence of gangs, ~~school staff shall take~~ the following measures **shall be implemented:**

1. Any student **suspected of gang affiliation based on the** displaying ~~ing~~ of behavior, gestures, apparel, or paraphernalia ~~indicative of gang affiliation~~ shall be referred to the principal or designee, **and the following actions taken, as appropriate:-**
 - a. The student's parent/guardian shall be contacted and may be asked to meet with school staff **in order to proactively address the concern and be included as part of the solution.**
 - b. The student may be sent home to change clothes if necessary.

(cf. 5132 - Dress and Grooming)

- c. **The student's behaviors and progress in school shall be documented, including attendance and grades.**

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5113.11 - Attendance Supervision)

(cf. 5113.12 - District School Attendance Review Board)

(cf. 6164.2 - Guidance/Counseling Services)

GANGS (continued)

d. Intervention techniques such as mentoring, academic support, and a system of wraparound support service shall be implemented to help the student disengage from gang involvement.

e. Consistent and graduated discipline and accountability shall be implemented when appropriate and combined with positive support using conflict-resolution strategies and other restorative justice practices demonstrated to be effective with gang-involved youth.

~~2. Staff members shall be provided with the names of known gang members.~~

~~3.~~

f. ~~Students who seek~~ Students shall be offered help in rejecting gang associations, including possible referral ~~may be referred~~ to community-based gang suppression and prevention organizations.

g. Law enforcement shall be notified if the student is suspected of being involved in gangs.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

4.2. Any ~~gang~~ graffiti on school premises shall be removed, washed down, or painted over as soon as discovered. Graffiti shall be documented and photographed before it is removed. These photographs shall be shared with local law enforcement authorities and used in future disciplinary or criminal action against the offenders. This information can also be used to determine whether a threat or incident is imminent.

~~a. Daily checks for graffiti shall be made throughout the campus.~~

~~b. Graffiti shall be photographed before it is removed. These photographs shall be shared with local law enforcement authorities and used in future disciplinary or criminal action against the offenders.~~

(cf. 3515 - Campus Security)

(cf. 5131.5 - Vandalism and Graffiti)

5.3. Classroom and after-school programs may include gang prevention lessons that are taught jointly by teachers, counselors, law enforcement, and/or other organizations that are knowledgeable about gang prevention and ~~at each school shall~~: be designed to enhance individual self esteem, provide positive reinforcement for acceptable behavior, and foster interest in a variety of constructive activities. These programs shall also:

GANGS (continued)

- a.** **Provide social and emotional learning** designed to enhance individual self-esteem, provide positive reinforcement for acceptable behavior, and foster interest in a variety of constructive activities
- a.b.** Explain the dangers of gang membership
- b.c.** Provide counseling for targeted at-risk students
- e.d.** Include lessons or role-playing workshops in gang avoidance skills and nonviolent conflict resolution, including communication skills, **anti-bullying**, anger management, **acceptance** **ethnic/cultural tolerance**, and mediation skills

(cf. 5131.2 - Bullying)

- d.e.** Assign individual gang members to cooperative learning groups in which they may work toward common goals with students who are not members of their gang
- e.f.** Provide school-to-career instruction
- f.g.** Provide positive interaction with local law enforcement **staff**

(cf. 5137 - Positive School Climate)

~~Gang prevention lessons may be taught jointly by teachers and law enforcement staff.~~

- 6.4.** Staff shall actively promote membership in authorized **school clubs and** student organizations, sports and cultural activities and affiliations with the local community, and **community service projects** which can provide students companionship, safety, and a sense of purpose and belonging, **including:**
 - a.** ~~Positive sports and cultural activities and affiliations with the local community~~

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6145.2 - Athletic Competition)

- b.** ~~Structured, goal-oriented community service projects~~

(cf. 6142.4 - Service Learning/Community Service Classes)

Parent/Guardian and Community Outreach

GANGS (continued)

The Superintendent or designee may offer gGang prevention classes or counseling **offered** for parents/guardians **which may shall** address the following topics:

1. The reasons students join gangs

1.2. The dangers **and consequences** of gang membership

2.3. Warning signs which may indicate that **children students** are at risk of becoming involved with gangs, **including the use of social media for gang communication and promotion**

3.4. The nature of local gang apparel and graffiti

4.5. Effective parenting techniques **and planning family time**

5.6. Conflict resolution techniques

In addition, the Superintendent or designee may offer cCommunity programs **shall that** address: **1. T**the scope and nature of local gang problems **and 2. S**strategies by which each segment of the community may alleviate gang problems.

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National SD

Board Policy

Students

BP 5141.52(a)

SUICIDE PREVENTION

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. ~~To~~ **In an attempt effort** to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, **suicide prevention experts**, local health agencies, mental health professionals, and community organizations.

~~(cf. 1020 - Youth Services)~~

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Such measures and strategies shall include, but are not limited to:

SUICIDE PREVENTION (continued)

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students **in the secondary grades**

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

(cf. 6142.8 - Comprehensive Health Education)

3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the **youth**-suicide problem **among youth**, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis
5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
6. Crisis intervention procedures for addressing suicide threats or attempts
7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

SUICIDE PREVENTION (continued)

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. (Education Code 215)

Legal Reference:

EDUCATION CODE

215 Student suicide prevention policies

215.5 Suicide prevention hotline contact information on student identification cards

216 Suicide prevention online training programs

32280-32289 Comprehensive safety plan

49060-49079 Student records

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5883 **Children's** Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources: (see next page)

SUICIDE PREVENTION (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide: Guidelines for Administrators and Crisis Teams, 2015

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

Preventing Suicide: A Toolkit for High Schools, 2012

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

WEB SITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <https://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <https://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Suicide Prevention Program:
<http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <https://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services
Administration: <http://www.samhsa.gov>

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Students

AR 5141.52(a)

SUICIDE PREVENTION

Student identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. (Education Code 215.5)

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students **at the secondary level**. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies.

AR 5141.52(b)

SUICIDE PREVENTION (continued)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation,

interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors

(cf. 5131.6 - Alcohol and Other Drugs)

3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent
4. Protective factors that may help to decrease a **person's student's** suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community
5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health

AR 5141.52(c)

SUICIDE PREVENTION (continued)

6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

7. **Appropriate ways to interact with a student who is demonstrating emotional distress or is suicidal and District** procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide, **including, but not limited to, appropriate protocols for monitoring the student while the immediate referral of the student to medical or mental health services is being processed**

8. District procedures for responding after a suicide has occurred

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide

2. Develop coping and resiliency skills and self-esteem
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

(cf. 1020 - Youth Services)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.6 - School Health Services)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6164.2 - Guidance/Counseling Services)

AR 5141.52(d)

SUICIDE PREVENTION (continued)

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, **he/she the staff member** shall promptly notify the principal or school counselor, **who shall implement district intervention protocols as appropriate.**

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when **he/she has there is** reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student **or others within the school community.** In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

(cf. 5141 - Health Care and Emergencies)

A sSchool employees shall act only within the authorization and scope of **their his/her** credential or license. An employee is not authorized to diagnose or treat mental illness unless **he/she is** specifically licensed and employed to do so. (Education Code 215)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

AR 5141.52(e)

SUICIDE PREVENTION (continued)

(cf. 5138 - Conflict Resolution/Peer Mediation)

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
4. Removing other students from the immediate area as soon as possible

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5141 - Health Care and Emergencies)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

(cf. 5125 - Student Records)

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether ~~he/she is required~~ **it is necessary**, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school **and determine the need for ongoing support.**

SUICIDE PREVENTION (continued)

Postvention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. ~~He/she~~ **The Superintendent or designee** shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

(cf. 1112- Media Relations)

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

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Board Policy

Students

BP 5144(a)

DISCIPLINE

The Governing Board is committed to providing a safe, supportive, and positive school environment which is conducive to student learning **and achievement** and **to preparing desires to prepare** students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent/**guardian** involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 6020 - Parent Involvement)

The Superintendent or designee shall develop effective, age-appropriate strategies for maintaining a positive school climate and correcting student misbehavior at district schools.

BP 5144(b)

DISCIPLINE (continued)

The strategies shall focus on providing students with needed supports; communicating clear, appropriate, and consistent expectations and consequences for student conduct; and ensuring equity and continuous improvement in the implementation of district discipline policies and practices.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6164.2 - Guidance/Counseling Services)

In addition, the Superintendent or designee's strategies for correcting student misconduct shall reflect the Board's preference for the use of positive interventions and alternative disciplinary measures over exclusionary discipline measures.

Disciplinary measures that may result in loss of instructional time or cause students to be

disengaged from school, such as detention, suspension, and expulsion, shall be imposed only when required or permitted by law or when other means of correction have been documented to have failed. (Education Code 48900.5)

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
(cf. 6159.4 - Behavioral Interventions for Special Education Students)
(cf. 6164.5 - Student Success Teams)

School personnel and volunteers shall not allow any disciplinary action taken against a student to result in the denial or delay of a school meal. (Education Code 49557.5)

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3551 - Food Service Operations/Cafeteria Fund)
(cf. 3553 - Free and Reduced Price Meals)

Seclusion and behavioral restraint are prohibited as a means of discipline and shall not be used to correct student behavior except as permitted pursuant to Education Code 49005.4 and in accordance with district regulations. (Education Code 49005.2)

(cf. 5131.41 - Use of Seclusion and Restraint)

BP 5144(c)

DISCIPLINE (continued)

The Superintendent or designee shall create a model discipline matrix that lists violations and the consequences for each as allowed by law.

The administrative staff at each school may develop disciplinary rules to meet the school's particular needs consistent with law, Board policy, and district regulations. The Board, at an open meeting, shall review the approved school discipline rules for consistency with Board policy and state law. Site-level disciplinary rules shall be included in the district's comprehensive safety plan. (Education Code 32282, 35291.5)

(cf. 0450 - Comprehensive Safety Plan)
(cf. 9320 - Meetings and Notices)

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. When misconduct occurs, staff shall attempt to identify the causes of the student's behavior and implement appropriate discipline. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health, well-being, and opportunity to learn.

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's

nondiscrimination policies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

The Superintendent or designee shall provide professional development as necessary to assist staff in developing the skills needed to effectively **and equitably** implement the disciplinary strategies adopted for district schools, including, but not limited to, **knowledge of consistent** school and classroom management skills **and their consistent application**, effective accountability and positive intervention techniques, and **development of the tools to form** strong, cooperative relationships with parents/guardians.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

BP 5144(d)

DISCIPLINE (continued)

(cf. 4331 - Staff Development)

District goals for improving school climate, based on suspension and expulsion rates, surveys of students, staff, and parents/guardians regarding their sense of school **safety and connectedness to the school community**, and other local measures, shall be included in the district's local control and accountability plan, as required by law.

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3100 - Budget)

At the beginning of each school year, the Superintendent or designee shall report to the Board regarding disciplinary strategies used in district schools in the immediately preceding school year and their effect on student learning.

Legal Reference:

EDUCATION CODE

32280-~~32288~~ **32289** *School safety plans*

35146 *Closed sessions*

35291 *Rules*

35291.5-35291.7 *School-adopted discipline rules*

37223 *Weekend classes*

44807.5 *Restriction from recess*

48900-48926 *Suspension and expulsion*

48980-48985 *Notification of parent/guardian*

49005-49006.4 *Seclusion and restraint*

49330-49335 *Injurious objects*
49550-~~49562~~ **49564.5** *Meals for needy students*
52060-52077 *Local control and accountability plan*
CIVIL CODE
1714.1 *Parental liability for child's misconduct*
CODE OF REGULATIONS, TITLE 5
307 *Participation in school activities until departure of bus*
353 *Detention after school*
UNITED STATES CODE, TITLE 20
1400-1482 Individuals with Disabilities Education Act
UNITED STATES CODE, TITLE 29
794 Section 504 of the Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
1751-1769j *School Lunch Program*
1773 *School Breakfast Program*

Management Resources: (see next page)

BP 5144(e)

DISCIPLINE (continued)

Management Resources:

CSBA PUBLICATIONS
Recent Legislation on Discipline: AB 240, Fact Sheet, March 2015
The Case for Reducing Out-of-School Suspensions and Expulsions, Fact Sheet, April 2014
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
Maximizing Opportunities for Physical Activity during the School Day, Fact Sheet, 2009
CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES
Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools, 2000
STATE BOARD OF EDUCATION POLICIES
01-02 School Safety, Discipline, and Attendance, March 2001
U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014
WEB SITES
CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>
Public Counsel: <http://www.fixschooldiscipline.org>
U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

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National SD

Administrative Regulation

Students

AR 5144(a)

DISCIPLINE

Site-Level Rules

Site-level rules shall be consistent with ~~district~~ **state law and Board** policies and administrative regulations. In developing site-level disciplinary rules, the principal or designee shall solicit the participation, views, and advice of one representative selected by each of the following groups: (Education Code 35291.5)

1. Parents/guardians
2. Teachers
3. School administrators
4. School security personnel, if any

(cf. 3515.3 - District Police/Security Department)

5. ~~For junior high and high schools, students enrolled in the school~~

DISCIPLINE (continued)

Annually, site-level discipline rules shall be reviewed and, if necessary, updated to align with any changes in **state law**, district discipline policies **and regulations, and**/or goals for school safety and climate as specified in the district's local control and accountability plan. A copy of the rules shall be filed with the Superintendent or designee for inclusion in the comprehensive safety plan.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

School rules shall be communicated to students clearly and in an age-appropriate manner.

It shall be the duty of each employee of the school to enforce the school rules on student discipline. (Education Code 35291.**5**)

Disciplinary Strategies

To the extent possible, staff shall use disciplinary strategies that keep students in school and participating in the instructional program. Except when **a student's students'** presence causes a danger to **himself/herself themselves** or others or **he/she they** commits a single act of a grave nature or an offense for which suspension or expulsion is required by law, suspension or expulsion shall be used only when other means of correction have failed to bring about proper conduct. Disciplinary strategies may include, but are not limited to:

1. Discussion or conference between school staff and the student and **his/her** parents/guardians

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

2. Referral of the student to the school counselor or other school support service personnel for case management and counseling

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6164.2 - Guidance/Counseling Services)

3. Convening of a study team, guidance team, resource panel, or other intervention-related team to assess the behavior and develop and implement an individual plan to address the behavior in partnership with the student and **his/her** parents/guardians

(cf. 6164.5 - Student Success Teams)

DISCIPLINE (continued)

4. When applicable, referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program or a Section 504 plan

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education under Section 504)

5. Enrollment in a program for teaching prosocial behavior or anger management
6. Participation in a restorative justice program
7. A positive behavior support approach with tiered interventions that occur during the school day on campus
8. Participation in a social and emotional learning program that teaches students the ability to understand and manage emotions, develop caring and concern for others, make responsible decisions, establish positive relationships, and handle challenging situations capably
9. Participation in a program that is sensitive to the traumas experienced by students, focuses on students' behavioral health needs, and addresses those needs in a proactive manner
10. After-school programs that address specific behavioral issues or expose students to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups

(cf. 5148.2 - Before/After School Programs)

11. Recess restriction as provided in the section below entitled "Recess Restriction"
12. Detention after school hours as provided in the section below entitled "Detention After School"
13. Community service as provided in the section below entitled "Community Service"
14. In accordance with Board policy and administrative regulation, restriction or disqualification from participation in extracurricular activities

DISCIPLINE (continued)

(cf. 6145 - Extracurricular/Cocurricular Activities)

15. Reassignment to an alternative educational environment

(cf. 6158 - Independent Study)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6184 - Continuation Education)

(cf. 6185 - Community Day School)

16. Suspension and expulsion in accordance with law, Board policy, and administrative regulation

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

When, by law or district policy, other means of correction are required to be implemented before a student could be suspended or expelled, any other means of correction implemented shall be documented and retained in the student's records. (Education Code 48900.5)

(cf. 5125 - Student Records)

Recess Restriction

~~A teacher~~ **Teachers** may restrict a student's recess time only when ~~he/she~~ **they** believes that this action is the most effective way to bring about improved behavior. When recess restriction ~~may~~ involves the withholding of physical activity from a student, ~~the~~ **teachers** shall try other disciplinary measures before imposing the restriction. Recess restriction shall be subject to the following conditions:

1. The student shall be given adequate time to use the restroom and get a drink or eat lunch, as appropriate.

DISCIPLINE (continued)

2. The student shall remain under a certificated employee's supervision during the period of restriction.
3. ~~Teachers~~ **The student's teacher** shall inform the principal of any recess restrictions ~~they~~ imposed.

(cf. 5030 - Student Wellness)

(cf. 6142.7 - Physical Education and Activity)

Detention After School

Students may be detained for disciplinary reasons **for** up to one hour after the close of the maximum school day, **or until the departure of the school bus to which they have been assigned if applicable.** (5 CCR **307, 353**)

~~If a student will miss his/her school bus on account of being detained after school, or if the student is not transported by school bus, the principal or designee shall notify parents/guardians of the detention at least one day in advance so that alternative transportation arrangements may be made.~~ The student shall not be detained unless the principal or designee notifies the parent/guardian.

~~In cases where the school bus departs more than one hour after the end of the school day, students may be detained until the bus departs. (5 CCR 307, 353)~~

Students shall remain under the supervision of a certificated employee during the period of detention.

Students may be offered the choice of serving their detention on Saturday rather than after school.

(cf. 6176 - Weekend/Saturday Classes)

DISCIPLINE (continued)

Community Service

As part of or instead of disciplinary action, the Board, Superintendent, principal, or principal's designee may, ~~at his/her discretion,~~ require a student to perform community service during nonschool hours on school grounds or, with written permission of the student's parent/guardian, off school grounds. Such service may include, but is not limited to, community or school outdoor beautification, **community or** campus betterment, and teacher, peer, or youth assistance programs. (Education Code 48900.6)

This community service option is not available for a student who has been suspended, pending expulsion, pursuant to Education Code 48915. However, if the recommended expulsion is not implemented or the expulsion itself is suspended, then the student may be required to perform community service for the resulting suspension. (Education Code 48900.6)

Notice to Parents/Guardians and Students

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians, in writing, about the availability of district rules related to discipline. (Education Code 35291, 48980)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall also provide written notice of disciplinary rules to transfer students at the time of their enrollment in the district.

(11/12 4/14) 12/18

National SD

Exhibit

Students

E 5145.6(a)

PARENTAL NOTIFICATIONS

Cautionary Notice: Government Code 17581.5 releases districts from the obligation to perform specified mandated activities when the Budget Act does not provide reimbursement during that fiscal year. The Budget Act of 2018 (SB 840, Ch. 29, Statutes of 2018) extends the suspension of these requirements through the 2018-19 fiscal year. As a result, certain provisions of the following Exhibit related to scoliosis screening and bus safety instruction may be suspended.

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. Annually			
Beginning of each school year	Education Code 222.5	BP 5146	Rights and options for pregnant and parenting students
Beginning of each school year	Education Code 234.7	BP 0410	Right to a free public education regardless of immigration status or religious beliefs
Beginning of each school year	Education Code 310	BP 6142.2 AR 6174	Information on the district's language acquisition programs
Beginning of each school year	Education Code 17611.5, 17612, 48980.3	AR 3514.2	Use of pesticide product, active ingredients, Internet address to access information, and, if district has no web site and uses certain pesticides, integrated pest management plan
By February 1	Education Code 35256, 35258	BP 0510	School Accountability Report Card provided
Beginning of each school year	Education Code 35291, 48980	AR 5144 AR 5144.1	District and site discipline rules

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. Annually (continued)			
Beginning of each school year	Education Code 44050	BP 4119.21 4219.21 4319.21	Code of conduct addressing employee interactions with students
Beginning of each school year	Education Code 46010.1	AR 5113	Absence for confidential medical services
Beginning of each school year, if district has adopted policy on involuntary transfer of students convicted of certain crimes when victim is enrolled at same school	Education Code 48929, 48980	BP 5116.2	District policy authorizing transfer
Beginning of each school year	Education Code 48980	BP 6111	Schedule of minimum days and student-free staff development days
Beginning of each school year	Education Code 48980, 231.5; 5 CCR 4917	AR 5145.7	Copy of sexual harassment policy as related to students
Beginning of each school year	Education Code 48980, 32255-32255.6	AR 5145.8	Right to refrain from harmful or destructive use of animals
Beginning of each school year	Education Code 48980, 35160.5, 46600-46611, 48204, 48301, 48350-48361	BP 5111.1 AR 5116.1 AR 5117	All statutory attendance options, available local attendance options, options for meeting residency, form for changing attendance, appeals process
Beginning of each school year, if Board allows such absence	Education Code 48980, 46014	AR 5113	Absence for religious exercises or purposes
Beginning of each school year	Education Code 48980, 48205	AR 5113 BP 6154	Excused absences; grade/credit cannot be reduced due to excused absence if work or test has been completed; full text of Education Code 4820

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. Annually (continued)			
Beginning of each school year	Education Code 48980, 48206.3, 48207, 48208	AR 6183	Availability of home/hospital instruction for students with temporary disabilities
Beginning of each school year	Education Code 48980, 49403	BP 5141.31	School immunization program
Beginning of each school year	Education Code 48980, 49423, 49480	AR 5141.21	Administration of prescribed medication
Beginning of each school year	Education Code 48980, 49451; 20 USC 1232h	AR 5141.3	Right to refuse consent to physical examination
Beginning of each school year	Education Code 48980, 49471, 49472	BP 5143	Availability of insurance
Beginning of each school year	Education Code 49013; 5 CCR 4622	AR 1312.3	Uniform complaint procedures, available appeals, civil law remedies
Beginning of each school year	Education Code 49063	AR 5125 AR 5125.3	Challenge, review, and expunging of records
Beginning of each school year	Education Code 49063, 49069; 20 USC 1232g; 34 CFR 99.7	AR 5125	Student records: inspect and review, access, types, location, persons responsible, location of log, access criteria, cost of copies, amendment requests, criteria to determine legitimate educational interest, course prospectus availability
Beginning of each school year	Education Code 49063, 49073; 20 USC 1232g; 34 CFR 99.37	AR 5125.1	Release of directory information
Beginning of each school year and at least one more time during school year using specified methods	Education Code 49428	None	How to access mental health services at school and/or in community

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. Annually (continued)			
Beginning of each school year	Education Code 49520, 48980; 42 USC 1758; 7 CFR 245.5	AR 3553	Eligibility and application process for free and reduced-price meals
Beginning of each school year	Education Code 51513; 20 USC 1232h	AR 5022 BP 6162.8	Notice of privacy policy and dates of activities re: survey, health examination, or collection of personal information for marketing; process to opt out of such activities; inspection rights and procedures
Beginning of each school year	Education Code 56301	BP 6164.4	Parental rights re: special education identification, referral, assessment, instructional planning, implementation and review, and procedures for initiating a referral for assessment
Beginning of each school year	Education Code 58501, 48980	AR 6181	Alternative schools
Beginning of each school year	Health and Safety Code 104855	AR 5141.6	Availability of dental fluoride treatment; opportunity to accept or deny treatment
Annually	5 CCR 852; Education Code 60615	AR 6162.51	Student's participation in state assessments; option to request exemption from testing
Beginning of each school year, if district receives Title I funds	20 USC 6312; 34 CFR 200.48	BP 4112.2 AR 4222	Right to request information re: professional qualifications of child's teacher and paraprofessional
Beginning of each school year	34 CFR 104.8, 106.9	BP 0410 BP 6178	Nondiscrimination

Beginning of each school year to parent, teacher, and employee organizations or, in their absence, individuals	40 CFR 763.84, 763.93	AR 3514	Availability of asbestos management plan; any inspections, response actions or post-response actions planned or in progress
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E 5145.6(e)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
I. Annually (continued)			
Beginning of each school year	USDA SP-23-2017	AR 3551	District policy on meal payments
II. At Specific Times During the Student's Academic Career			
Beginning in grade 7, at least once prior to course selection and career counseling	Education Code 221.5, 48980	BP 6164.2	Course selection and career counseling
Upon a student's enrollment	Education Code 310	BP 6142.2 AR 6174	Information on the district's language acquisition programs
When child first enrolls in a public school, if school offers a fingerprinting program	Education Code 32390, 48980	AR 5142.1	Fingerprinting program
When participating in driver training courses under the jurisdiction of the district	Education Code 35211	None	Civil liability, insurance coverage
Upon registration in K-6, if students have not previously been transported	Education Code 39831.5	AR 3543	School bus safety rules and information, list of stops, rules of conduct, red light crossing instructions, bus danger zones, walking to and from stops
Beginning of each school year for high school students, if high school is open campus	Education Code 44808.5, 48980	AR BP 5112.5	Open campus
Beginning of each school year in grades 9-12, if district allows career technical education (CTE) course to satisfy graduation requirement	Education Code 48980, 51225.3	AR 6146.1	How each graduation requirement does or does not satisfy college entrance a-g course criteria; district CTE courses that satisfy a-g criteria

Upon a student's enrollment	Education Code 49063	AR 5125 AR 5125.3	Specified rights related to student records
When students enter grade 7	Education Code 49452.7	AR 5141.3	Specified information on type 2 diabetes

E 5145.6(f)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
II. At Specific Times During the Student's Academic Career (continued)			
When in kindergarten, or first grade if not previously enrolled in public school	Education Code 49452.8	AR 5141.32	Requirement for oral health assessment, explanation of law, importance of oral health, agency contact, privacy rights
Beginning of each school year for students in grades 9-12	Education Code 51229, 48980	AR 6143	College admission requirements, UC and CSU web sites that list certified courses, description of CTE, CDE Internet address, how students may meet with counselors
Beginning of each school year for students in grades 7-12, or at time of enrollment if after beginning of year	Education Code 51938, 48980	AR 6142.1	Sexual health and HIV prevention education, right to view A/V materials, whether taught by district staff or outside consultants, right to request specific Education Code sections, right to excuse
Within 20 working days of receiving results of standardized achievement tests or, if results not available in school year, within 20 working days of start of next school year	Education Code 60641; 5 CCR 863	AR 6162.51	Results of tests; test purpose, individual score and intended use
By October 15 for students in grade 12	Education Code 69432.9	AR 5121 AR 5125	Forwarding of student's grade point average to Cal Grant program; timeline to opt out
When child is enrolled or reenrolled in a licensed child	Health and Safety Code 1596.7996	AR 5148	Information on risks and effects of lead exposure,

care center or preschool**blood lead testing**

When child is enrolled in kindergarten	Health and Safety Code 124100, 124105	AR 5141.32	Health screening examination
To students in grades 11-12, early enough to enable registration for fall test	5 CCR 11523	AR 6146.2	Notice of proficiency examination provided under Education Code 48412

E 5145.6(g)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
II. At Specific Times During the Student's Academic Career (continued)			
To secondary students, if district receives Title I funds	20 USC 7908	AR 5125.1	Request that district not release name, address, phone number of child to military recruiters without prior written consent
III. When Special Circumstances Occur			
In the event of a breach of security of district records, to affected persons	Civil Code 1798.29	BP 3580	Types of records affected, date of breach, description of incident, contact information for credit reporting agencies
Upon receipt of a complaint alleging discrimination	Education Code 262.3	AR 1312.3	Civil law remedies available to complainants
When determining whether an English learner should be reclassified as fluent English proficient	Education Code 313; 5 CCR 11303	AR 6174	Description of reclassification process, opportunity for parent/guardian to participate
When student is identified as English learner and district receives Title I or Title III funds for English learner programs, not later than 30 days after beginning of school year or within two weeks of placement if identified during school year	Education Code 313.2, 440; 20 USC 6312	AR 6174	Reason for classification, level of English proficiency, identification as long-term English learner, description of program(s), option to decline program or choose alternate, option to remove student from program at any time, exit requirements of program

When homeless or foster youth applies for enrollment in before/after school program	Education Code 8483	AR 5148.2	Right to priority enrollment; how to request priority enrollment
Before high school student attends specialized secondary program on a university campus	Education Code 17288	None	University campus buildings may not meet Education Code requirements for structural safety
At least 72 hours before use of pesticide product not included in annual list	Education Code 17612	AR 3514.2	Intended use of pesticide product
To members of athletic teams	Education Code 32221.5	AR 5143	Offer of insurance; no-cost and low-cost program options

E 5145.6(h)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
Annually to parents/guardians of student athletes before they participate in competition	Education Code 33479.3	AR 6145.2	Information on sudden cardiac arrest
If school has lost its WASC accreditation status	Education Code 35178.4	BP 6190	Loss of status, potential consequences
When district has contracted for electronic products or services that disseminate advertising	Education Code 35182.5	BP 3312	Advertising will be used in the classroom or learning center
At least six months before implementing uniform policy	Education Code 35183	AR 5132	Dress code policy requiring schoolwide uniform
Before implementing a year-round schedule	Education Code 37616	BP 6117	Public hearing on year-round schedule
When interdistrict transfer is requested and not approved or denied within 30 days	Education Code 46601	AR 5117	Appeal process
Before early entry to kindergarten, if offered	Education Code 48000	AR 5111	Effects, advantages and disadvantages of early entry
When student identified as	Education Code	AR 5123	Student at risk of

being at risk of retention	48070.5		retention
When student excluded due to quarantine, contagious or infectious disease, danger to safety or health	Education Code 48213	AR 5112.2 BP 5141.33	Student has been excluded from school
Before already admitted student is excluded for lack of immunization	Education Code 48216; 17 CCR 6040	AR 5141.31	Need to submit evidence of immunization or exemption within 10 school days; referral to medical care
When a student is classified as truant	Education Code 48260.5, 48262	AR 5113.1	Truancy, parental obligation, availability of alternative programs, student consequences, need for conference

E 5145.6(i)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
When a truant is referred to a SARB or probation department	Education Code 48263	AR 5113.1	Name and address of SARB or probation department and reason for referral
When a school is identified on the state's Open Enrollment List	Education Code 48354; 5 CCR 4702	AR 5118	Student's option to transfer to another school
Within 60 days of receiving application for transfer out of open enrollment school	Education Code 48357; 5 CCR 4702	AR 5118	Whether student's transfer application is accepted or rejected; reasons for rejection
When student requests to voluntarily transfer to continuation school	Education Code 48432.3	AR 6184	Copy of district policy and regulation on continuation education
Prior to involuntary transfer to continuation school	Education Code 48432.5	AR 6184	Right to request meeting prior to involuntary transfer to continuation school
To person holding educational rights, prior to recommending placement of foster youth outside school of origin	Education Code 48853.5	AR 6173.1	Basis for the placement recommendation

When student is removed from class and teacher requires parental attendance at school	Education Code 48900.1	AR 5144.4	Parental attendance required; timeline for attendance
Prior to withholding grades, diplomas, or transcripts	Education Code 48904	AR 5125.2	Damaged school property
When withholding grades, diplomas or transcripts from transferring student	Education Code 48904.3	AR 5125.2	Next school will continue withholding grades, diplomas, or transcripts
When student is released to peace officer	Education Code 48906	BP 5145.11	Release of student to peace officer for the purpose of removing minor from school, unless taken into custody as victim of suspected child abuse
At time of suspension	Education Code 48911	BP 5144.1 AR 5144.1	Notice of suspension

E 5145.6(j)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
When original period of suspension is extended	Education Code 48911	AR 5144.1	Extension of suspension
At the time a student is assigned to a supervised suspension classroom	Education Code 48911.1	AR 5144.1	The student's assignment to a supervised suspension classroom
Before holding a closed session re: suspension	Education Code 48912	AR 5144.1	Intent to hold a closed session re: suspension
When student expelled from another district for certain acts seeks admission	Education Code 48915.1, 48918	BP 5119	Hearing re: possible danger presented by expelled student
When readmission is denied	Education Code 48916	AR 5144.1	Reasons for denial; determination of assigned program
When expulsion occurs	Education Code 48916	AR 5144.1	Readmission procedures

At least 10 calendar days before expulsion hearing	Education Code 48918	AR 5144.1	Notice of expulsion hearing
When expulsion or suspension of expulsion occurs	Education Code 48918	AR 5144.1	Decision to expel; right to appeal to county board; obligation to inform new district of status
Before involuntary transfer of student convicted of certain crime when victim is enrolled at same school	Education Code 48929, 48980	BP 5116.2	Right to request a meeting with principal or designee
One month before the scheduled minimum day	Education Code 48980	BP 6111	When minimum days are scheduled after beginning of the school year
When parents/guardians request guidelines for filing complaint of child abuse at a school site	Education Code 48987	AR 5141.4	Guidelines for filing complaint of child abuse at a school site with local child protective agencies
When student in danger of failing a course	Education Code 49067	AR 5121	Student in danger of failing a course

E 5145.6(k)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
When student transfers from another district or private school	Education Code 49068	AR 5125	Right to receive copy of student's record and to challenge its content
When parent/guardian's challenge of student record is denied and parent/guardian appeals	Education Code 49070	AR 5125.3	If board sustains allegations, the correction or destruction of record; if denied, right to submit written objection
When district is considering program to gather safety-related information from students' social media activity	Education Code 49073.6	BP 5125	Opportunity for input on proposed program
When district adopts program to gather information from students' social media activity,	Education Code 49073.6	AR 5125	Information is being gathered, access to records, process for removal or corrections,

and annually thereafter			destruction of records
Within 24 hours of release of information to a judge or probation officer	Education Code 49076	AR 5125	Release of student record to a judge or probation officer for conducting truancy mediation program or for presenting evidence at a truancy petition
Before release of information pursuant to court order or subpoena	Education Code 49077	AR 5125	Release of information pursuant to court order or subpoena
When screening results in suspicion that student has scoliosis	Education Code 49452.5	AR 5141.3	Scoliosis screening
When test results in discovery of visual or hearing defects	Education Code 49456; 17 CCR 2951	AR 5141.3	Vision or hearing test results
Within 10 days of negative balance in meal account	Education Code 49557.5	AR 3551	Negative balance in meal account; encouragement to apply for free or reduced-price meals
Annually to parents/guardians of student athletes before their first practice or competition	Education Code 49475	AR 6145.2	Information on concussions and head injuries

E 5145.6(l)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
Within 30 days of foster youth, homeless youth, former juvenile court school student, or child of military family, or migrant student being transferred between high schools after second year of high school, or immigrant student enrolled in newcomer program in grades 11-12	Education Code 51225.1	BP 6146.1 AR 6173 AR 6173.1 AR 6173.3 AR 6175	Exemption from local graduation requirements, effect on college admission, option for fifth year of high school
Before any test/survey questioning personal beliefs	Education Code 51513	AR 5022	Permission for test, survey questioning personal beliefs

At least 14 days before HIV prevention or sexual health instruction, if arrangement made for guest speaker after beginning of school year	Education Code 51938	AR 6142.1	Instruction in HIV prevention or sexual health by guest speaker or outside consultant
Prior to administering survey regarding health risks and behaviors to students in 7-12	Education Code 51938	AR 5022	Notice that the survey will be administered
Within 30 calendar days of receipt of results of assessment or reassessment of English proficiency	Education Code 52164.1, 52164.3; 5 CCR 11511.5	AR 6174	Results of state test of English proficiency
When migrant education program is established	Education Code 54444.2	BP 6175 AR 6175	Parent advisory council membership composition
When child participates in licensed child care and development program	Health and Safety Code 1596.857	AR 5148	Parent/guardian right to enter facility
When district receives Tobacco-Use Prevention Education Funds	Health and Safety Code 104420	AR 3513.3	The district's tobacco-free schools policy and enforcement procedures
When testing by community water system finds presence of lead exceeding specified level	Health and Safety Code 116277	AR 3514	Elevated lead level at school

E 5145.6(m)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
When sharing student immunization information with an immunization system	Health and Safety Code 120440	AR 5125	Types of information to be shared, name and address of agency, acceptable use of the information, right to examine, right to refuse to share
At least 14 days prior to sex offender coming on campus as volunteer	Penal Code 626.81	AR 1240 BP 1250	Dates and times permission granted; obtaining information from law enforcement
When hearing is requested by person asked to leave	Penal Code 627.5	AR 3515.2	Notice of hearing

school premises

When responding to complaint re: discrimination, special education, or noncompliance with law	5 CCR 4631	AR 1312.3	Findings, disposition of complaint, any corrective actions, appeal rights and procedures
When child participates in licensed child care and development program	5 CCR 18066	AR 5148	Policies re: excused and unexcused absences
Within 30 days of application for subsidized child care or preschool services	5 CCR 18094, 18118	AR 5148 AR 5148.3	Approval or denial of services
Upon recertification or update of application for child care or preschool services	5 CCR 18095, 18119	AR 5148 AR 5148.3	Any change in service, such as in fees, amount of service, termination of service
Upon child's enrollment in child care program	5 CCR 18114	AR 5148	Policy on fee collection
When payment of child care fees is seven days late	5 CCR 18114	AR 5148	Notice of delinquent fees
When district substantively changes policy on student privacy rights	20 USC 1232h	AR 5022	Notice of any substantive change in policy or regulation

E 5145.6(n)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
III. When Special Circumstances Occur (continued)			
For districts receiving Title I funds, when child has been assigned or taught for four or more consecutive weeks by a teacher who does not meet state certification requirements for the grade level/subject taught	20 USC 6312	AR 4112.2	Timely notice to parent/ guardian of child's assignment
For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents/guardians of English learners	20 USC 6312	AR 6174	Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements,

			right to choose other program
For schools receiving Title I funds, upon development of parent involvement policy	20 USC 6318	AR 6020	Notice of policy
When household is selected for verification of eligibility for free or reduced-price meals	42 USC 1758; 7 CFR 245.6a	AR 3553	Need to submit verification information; any subsequent change in benefits; appeals
When student is homeless or unaccompanied minor	42 USC 11432; Education Code 48852.5	AR 6173	Educational and related opportunities; transportation services; placement decision and right to appeal
When student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30	34 CFR 99.34	AR 5125	Right to review records
When district receives federal funding assistance for nutrition program	USDA FNS Instruction 113-1	BP 3555	Rights and responsibilities, nondiscrimination policy, complaint procedures

IV. Special Education Notices

Prior to conducting initial evaluation	Education Code 56301, 56321, 56321.5, 56321.6, 56329; 20 USC 1415(d); 34 CFR 300.502, 300.503	BP 6159.1 AR 6159.1 AR 6164.4	Proposed evaluation plan, related parental rights, prior written notice, procedural safeguards
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E 5145.6(o)

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
IV. Special Education Notices (continued)			
Before functional behavioral assessment begins	Education Code 56321	AR 6159.4	Notification and consent
24 hours before IEP when district intending to record	Education Code 56341.1	AR 6159	Intention to audio-record IEP meeting
Early enough to ensure opportunity for parent/ guardian to attend IEP meeting	Education Code 56341.5; 34 CFR 300.322	AR 6159	Time, purpose, location, who will attend, participation of others with special knowledge, transition statements if

			appropriate
When parent/guardian orally requests review of IEP	Education Code 56343.5	AR 6159	Need for written request
Within one school day of emergency intervention or serious property damage	Education Code 56521.1	AR 6159.4	Emergency intervention
Whenever there is a proposal or refusal to initiate or change the identification, evaluation, placement, or FAPE, including when parent/guardian revokes consent for services	20 USC 1415(c); 34 CFR 300.300, 300.503	AR 6159 AR 6159.1	Prior written notice
Upon filing of state complaint	20 USC 1415(d); 34 CFR 300.504	AR 6159.1	Procedural safeguards notice
When disciplinary measures are taken or change in placement	20 USC 1415(k); 34 CFR 300.530	AR 5144.2	Decision and procedural safeguards notice
Upon requesting a due process hearing	20 USC 1415(k); 34 CFR 300.508	AR 6159.1	Student's name, address, school, description of problem, proposed resolution
Eligibility for services under Section 504	34 CFR 104.32, 104.36	AR 6164.6	District responsibilities, district actions, procedural safeguards

PARENTAL NOTIFICATIONS (continued)

When to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
V. Classroom Notices			
In each classroom in each school	Education Code 8235.5 , 35186	AR 1312.4 E 1312.4	Complaints re: sufficiency of instructional materials, teacher vacancy or misassignment, maintenance of facilities subject to Williams uniform complaint procedures

National SD

Board Policy

Students

BP 5146(a)

MARRIED/PREGNANT/PARENTING STUDENTS

The Governing Board recognizes that **early responsibilities related to** marriage, pregnancy, or parenting and related responsibilities may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and promote the healthy development of their children.

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5147 - Dropout Prevention)

(cf. 6011 - Academic Standards)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

(cf. 6164.5 - Student Success Teams)

The district shall not **exclude or deny any student from any educational program or activity, including any class or extracurricular activity, solely** ~~discriminate against any student~~ on the basis of the student's ~~marital status~~, pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. **In addition, the district shall not adopt any rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex.** (Education Code **221.51**, 230; **5 CCR 4950**; 34 CFR 106.40)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The Superintendent or designee shall annually notify parents/guardians at the beginning of the school year of the rights and options available to pregnant and parenting students under the law. In addition, pregnant and parenting students shall be notified of the rights and options available to them under the law through annual

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

school year welcome packets and through independent study packets. (Education Code 222.5, 48980)

(cf. 5145.6 - Parental Notifications)

For school-related purposes, a student under the age of 18 years who enters into a valid marriage shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved. (Family Code 7002)

Education and Support Services for Pregnant and Parenting Students

Pregnant and parenting students shall retain the right to participate in ~~any comprehensive school or educational~~ **the regular education program or an** alternative **education** program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student ~~and/or his/her~~ **and/or the student's** child.

(cf. 6158 - Independent Study)

(cf. 6181 - Alternative Schools/Programs of Choice)

(cf. 6184 - Continuation Education)

(cf. 6200 - Adult Education)

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

Any **alternative** education program, ~~or~~ activity, **or course** that is offered separately to pregnant **or parenting** students, including any class or extracurricular activity, shall be equal to that offered to other district students. A student's participation in such programs shall be voluntary. (**Education Code 221.51**; 5 CCR 4950)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

As **If** required for ~~other~~ students with ~~physical or emotional conditions or temporary disabilities~~ **any other temporary disabling condition**, the Superintendent or designee may require a student, based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician **or nurse practitioner** indicating that the student is physically and emotionally able to ~~participate~~ **continue participation** in ~~an educational~~ **the regular education** program or activity. (**Education Code 221.51**; 5 CCR **4950**; 34 CFR 106.40)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6183 - Home and Hospital Instruction)

To the extent feasible, **the district shall provide** educational and related support services, ~~shall be provided~~, either ~~through the district~~ **directly** or in collaboration with community agencies and organizations, to meet the needs of pregnant and parenting students and their children. Such services may include, but are not limited to:

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

1. ~~Child care and development services for the children of parenting students on or near school site(s) during the school day and during school sponsored activities~~

(cf. 5148 - Child Care and Development)

2. Parenting education and life skills instruction

3. Special school nutrition supplements for pregnant and lactating students pursuant to Education Code 49553, 42 USC 1786, and 7 CFR 246.1-246.28

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 5030 - Student Wellness)

4. ~~Health care services, including prenatal care~~

(cf. 5141.6 - School Health Services)

5. ~~Tobacco, alcohol, and/or drug prevention and intervention services~~

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

6. Academic and personal counseling

(cf. 6164.2 - Guidance/Counseling Services)

7. Supplemental instruction to assist students in achieving grade-level academic standards and progressing toward graduation

(cf. 6179 - Supplemental Instruction)

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

As appropriate, teachers, administrators, and/or other personnel who work with pregnant and parenting students shall receive related professional development.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Absences

Pregnant or parenting students may be excused for absences ~~related to confidential~~ **for** medical appointments **and other purposes specified** in ~~accordance with~~ BP/AR 5113 - Absences and Excuses.

A student shall be excused for absences to care for a sick child for whom the student is the custodial parent. A note from a physician shall not be required for such an absence. (Education Code 48205)

(cf. 5113 - Absences and Excuses)

Parental Leave

~~The Superintendent or designee shall grant a student a leave of absence due to pregnancy, childbirth, false pregnancy, termination of pregnancy, and related recovery for as long as it is deemed medically necessary by a physician. At the conclusion of the leave, the student shall be reinstated to the status held when the leave began. (34 CFR 106.40)~~

~~*(cf. 5112.3 - Student Leave of Absence)*~~

A pregnant or parenting student shall be entitled to eight weeks of parental leave in order to protect the health of the student who gives or expects to give birth and the

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

infant, and to allow the pregnant or parenting student to care for and bond with the infant. Such leave may be taken before the birth of the student's infant if there is a medical

necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. The Superintendent or designee may grant parental leave beyond eight weeks if deemed medically necessary by the student's physician. (Education Code 46015; 34 CFR 106.40)

The student, if age 18 years or older, or the student's parent/guardian shall notify the school of the student's intent to take parental leave. No student shall be required to take all or part of the parental leave. (Education Code 46015)

When a student takes parental leave, the attendance supervisor shall ensure that absences from the regular school program are excused until the student is able to return to the regular school program or an alternative education program. A pregnant or parenting student shall not be required to complete academic work or other school requirements during the period of the parental leave. (Education Code 46015)

(cf. 5113.11 - Attendance Supervision)

Following the leave, a pregnant or parenting student may elect to return to the school and the course of study in which the student was enrolled before taking parental leave or to an alternative education option provided by the district. Upon return to school, a pregnant or parenting student shall have opportunities to make up work missed during the leave, including, but not limited to, makeup work plans and reenrollment in courses. (Education Code 46015)

When necessary to complete high school graduation requirements, the student may remain enrolled in school for a fifth year of instruction, unless the Superintendent or designee makes a finding that the student is reasonably able to complete district graduation requirements in time to graduate by the end of the fourth year of high school. (Education Code 46015)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

~~A parenting student may request exemption from attendance because of personal services that must be rendered to a dependent.~~

~~*(cf. 5112.1 - Exemptions from Attendance)*~~

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

Reasonable Accommodations

When necessary, the district shall provide reasonable accommodations to enable a pregnant and or parenting students to enable them to access the educational program.

A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. (34 CFR 106.40)

~~(cf. 6183—Home and Hospital Instruction)~~

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (Education Code 222)

1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child
2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk
3. Access to a power source for a breast pump or any other equipment used to express breast milk
4. Access to a place to store expressed breast milk safely

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

5. A reasonable amount of time to accommodate the student's need to express breast milk or breastfeed an infant child

Complaints

Any complaint ~~of alleging~~ discrimination on the basis of pregnancy or marital or parental status, **district noncompliance with the requirements of Education Code 46015,** or district noncompliance with the requirements to provide reasonable accommodations for lactating students shall be addressed through the district's uniform complaint procedures in accordance with 5 CCR 4600-4687**4670** and BP/AR 1312.3 - Uniform Complaint Procedures. A complainant who is not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE). If the district or ~~the~~ CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 222, **46015; 5 CCR 4600-4687 4670**)

(cf. 1312.3 - Uniform Complaint Procedures)

~~Any complaint alleging district noncompliance with the requirements to provide reasonable accommodations for lactating students also may be filed in accordance with the district's procedures in AR 1312.3—Uniform Complaint Procedures. A complainant who is not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE). If the district or the CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 222; 5 CCR 4600-4687)~~

Program Evaluation

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of district strategies to support married, pregnant, and parenting students, which may include data on **student** participation **rates** in district programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on district programs and services.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

(cf. 6190 - Evaluation of the Instructional Program)

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

Legal Reference:

EDUCATION CODE

221.51 Nondiscrimination; married, pregnant, and parenting students

222 Reasonable accommodations; lactating students

222.5 Pregnant and parenting students, notification of rights

230 Sex discrimination

8200-8498 Child Care and Development Services Act

46015 Parental leave

48205 Excused absences

48206.3 Temporary disability, definition

48220 Compulsory education requirement

48410 Persons exempted from continuation classes

48980 Parental notifications

49553 Nutrition supplements for pregnant/lactating students

51220.5 Parenting skills and education

51745 Independent study

52610.5 Enrollment of pregnant and parenting students in adult education

CIVIL CODE

51 Unruh Civil Rights Act

FAMILY CODE

7002 Description of emancipated minor

HEALTH AND SAFETY CODE

104460 Tobacco prevention services for pregnant and parenting students

CODE OF REGULATIONS, TITLE 5

4600-~~4687~~ **4670** Uniform complaint procedures

4950 Nondiscrimination, marital and parental status

CODE OF REGULATIONS, TITLE 22

101151-101239.2 General licensing requirements for child care centers

101351-101439.1 Infant care centers

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Education Act Amendments

UNITED STATES CODE, TITLE 42

1786 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 7

246.1-246.28 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 34

106.40 Marital or parental status

ATTORNEY GENERAL OPINIONS

87 *Ops.Cal.Atty.Gen.* 168 (2004)

COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources: (see next page)

MARRIED/PREGNANT/PARENTING STUDENTS (continued)

Management Resources:

CALIFORNIA WOMEN'S LAW CENTER PUBLICATIONS

Pregnant Students and Confidential Medical Services, 2013

Educational Rights of Pregnant and Parenting Teens: Title IX and California State Law Requirements, 2012

Pregnant Students and Confidential Medical Services

The Civil Rights of Pregnant and Parenting Teens in California Schools, 2002

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, rev. June 2013

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Women's Law Center: <http://www.cwlc.org/resources>

U.S. Department of Agriculture, Women, Infants, and Children Program: <http://www.fns.usda.gov/wic>

U.S. Department of Education: <http://www.ed.gov>

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National SD

Administrative Regulation

Students

AR 5148(a)

CHILD CARE AND DEVELOPMENT

Licensing

AR 5148(b)

CHILD CARE AND DEVELOPMENT (continued)

All district child care and development services shall be licensed by the California Department of Social Services, unless exempted pursuant to Health and Safety Code 1596.792 or 22 CCR 101158.

The license shall be posted in a prominent, publicly accessible location in the facility. (Health and Safety Code 1596.8555)

Licensed child care centers shall be subject to the requirements of Health and Safety Code 1596.70-1597.21, 22 CCR 101151-101239.2, and, when applicable, 22 CCR 101451-101539.

Program Components

The district's child care and development program shall include the following components:

1. The use of a developmental profile reflecting each child's physical, cognitive, social, and emotional development to plan and conduct developmentally and age appropriate activities (Education Code 8203.5; 5 CCR 18272)

Program staff shall complete the "Desired Results Developmental Profile," available from the California Department of Education (CDE), for each child who is enrolled in the program for at least 10 hours per week and for any child with disabilities regardless of the number of hours enrolled. The profile shall be completed within 60 days of enrollment and at least once every six months thereafter for children of all ages. (Education Code 8203.5; 5 CCR 18270.5, 18272)

2. An educational program that complies with 5 CCR 18273, including the provision of services that are developmentally, linguistically, and culturally appropriate and inclusive of children with special needs

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - *Preschool/Early Childhood Education*)
(cf. 6159 - *Individualized Education Program*)
~~(cf. 6164.4 - *Identification of Individuals for Special Education*)~~
(cf. 6164.6 - *Identification and Education Under Section 504*)
(cf. 6174 - *Education for English Learners*)

AR 5148(c)

CHILD CARE AND DEVELOPMENT (continued)

3. A staff development program which complies with 5 CCR 18274

(cf. 4131 - *Staff Development*)
(cf. 4231 - *Staff Development*)
(cf. 4331 - *Staff Development*)

4. Parent/guardian involvement and education that **complies** **comply** with 5 CCR 18275 and ~~involves parents/guardians through~~ **include** an orientation, at least two individual conferences per year, meetings with program staff, an advisory committee, participation in daily activities, and information regarding their child's progress

(cf. 6020 - *Parent Involvement*)

5. A health and social services component that complies with 5 CCR 18276 and includes referrals to appropriate community agencies as needed

~~(cf. 1020 - *Youth Services*)~~
(cf. 1400 - *Relations Between Other Governmental Agencies and the Schools*)
(cf. 5141 - *Health Care and Emergencies*)
(cf. 5141.23 - *Asthma Management*)
(cf. 5141.6 - *School Health Services*)

6. A community involvement component that complies with 5 CCR 18277

7. **As applicable, a A** nutrition component that ensures children in the program are provided nutritious meals, beverages, and snacks that meet state and federal standards and have access to drinking water throughout the day, including meal times (Health and Safety Code 1596.808; 5 CCR 18278; 42 USC 1766)

(cf. 3550 - *Food Service/Child Nutrition Program*)
(cf. 5030 - *Student Wellness*)
(cf. 5141.27 - *Food Allergies/Special Dietary Needs*)

- 9.8. Programs that promote age-appropriate structured and unstructured opportunities for**

CHILD CARE AND DEVELOPMENT (continued)

physical activity and that limit the amount of time spent in sedentary activities to an appropriate level

- 8.9.** An annual plan for program evaluation which conforms with the state's "Desired Results for Children and Families" system and includes, but is not limited to, a self-evaluation, parent/**guardian** survey, and environment rating scale using forms provided by the CDE (5 CCR 18270.5, 18279, 18280)

(cf. 0500 - Accountability)

- ~~9. — Programs that promote age appropriate structured and unstructured opportunities for physical activity and that limit the amount of time spent in sedentary activities to an appropriate level~~

Staffing

The district's child care and development program shall maintain at least the minimum adult-child and teacher-child ratios specified in 5 CCR 18290-18292 based on the ages of the children served.

~~Any person~~ **All persons** employed at a **licensed** district child care center and ~~any~~ **all** volunteers who provides care and supervision to children at such a center shall be immunized against influenza, pertussis, and measles. If ~~a person meets~~ **they meet** all other requirements for employment or volunteering, as applicable, but needs additional time to obtain and

CHILD CARE AND DEVELOPMENT (continued)

provide **his/her** immunization records, **the person they** may be employed or volunteer conditionally for a maximum of 30 days upon signing and submitting a written statement attesting that **he/she has they have** been immunized as required. In addition, **each** employees and volunteers shall receive an influenza vaccination between August 1 and December 1 of each year. A person shall be exempt from these requirements only under any of the following circumstances: (Health and Safety Code 1596.7995)

1. The person submits a written statement from a licensed physician declaring either that immunization is not safe because of the person's physical condition or medical circumstances or that the person has evidence of current immunity to influenza, pertussis, and measles.
2. In the case of the influenza vaccine, the person submits a written declaration **that he/she has declined declining** the vaccination.
3. In the case of the influenza vaccine required during the first year of employment or volunteering, the vaccine is not timely because the person was hired after December 1 of the previous year and before August 1 of the current year.

(cf. 1240 - Volunteer Assistance)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

Documentation of the required immunizations or exemptions from immunization shall be maintained in the employee's personnel file. (Health and Safety Code 1596.7995)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

In addition to the above immunization requirements, teachers employed in a **licensed** child care center shall present evidence of a current tuberculosis clearance and meet other requirements specified in Health and Safety Code 1597.055. (Health and Safety Code 1597.055)

Eligibility and Enrollment

CHILD CARE AND DEVELOPMENT (continued)

The district's subsidized child care and development services may be available to infants and children through 12 years of age and to individuals with disabilities through 21 years of age in accordance with their individualized education program and Education Code 8208. (Education Code 8208, 8263.4; 5 CCR 18089, 18407, 18422)

Eligible families shall be those who document both an eligibility basis and a need for care, as follows: (Education Code 8263)

1. The family is eligible for subsidized services on the basis of being a current aid recipient, income eligible, or homeless and/or the family's children are recipients of protective services or have been identified as being or at risk of being abused, neglected, or exploited.
2. The family has a need for child care based on either of the following:
 - a. The unavailability of the parents/guardians to care for and supervise their children for some portion of the day because they are participating in vocational training leading directly to a recognized trade, paraprofession, or profession; **are engaged in an educational program for English language learners or to attain a high school diploma or general educational development certificate;** are employed or seeking employment; are seeking permanent housing for family stability; or are incapacitated
 - b. The child is identified by a legal, medical, or social services agency, the district liaison for homeless students, a Head Start program, or an emergency or transitional shelter as being a recipient of protective services, as being or at risk of being neglected, abused, or exploited, or as being homeless

CHILD CARE AND DEVELOPMENT (continued)

The Superintendent or designee shall consult the county's centralized eligibility list, when available, or shall maintain a district waiting list in accordance with admission priorities. As vacancies occur, applicants shall be contacted in order of their priority. (5 CCR 18106)

First priority for enrollment shall be given to neglected or abused children who are recipients of child protective services, or children who are at risk of being neglected or abused, upon written referral from a legal, medical, or social services agency. If unable to enroll a child in this category, the district shall refer the child's parent/guardian to local resource and referral services so that services for the child can be located. (Education Code 8263)

Second priority for enrollment shall be given to families who are income eligible, as defined in Education Code 8263.1. Families with the lowest gross monthly income in relation to family size shall be admitted first. If two or more families are in the same priority in relation to income, the family that has a child with disabilities shall be admitted first or, if there is no child with disabilities, the family that has been on the waiting list for the longest time shall be admitted first. (Education Code 8263, 8263.1)

The district shall allow eligible children 11-12 years of age to combine enrollment in a before-school or after-school program with subsidized child care services during the time that the before-school or after-school program does not operate. Children 11-12 years of age, except for children with disabilities, shall be eligible for subsidized child care services only for the portion of care needed that is not available in a before-school or after-school program. (Education Code 8263.4)

After all children eligible for subsidized services have been enrolled, the district may enroll children in accordance with the priorities established by the Governing Board.

The district's decision to approve or deny services shall be communicated to the parent/guardian through a written Notice of Action mailed or delivered within 30 days from the date the application is signed by the parent/guardian. (5 CCR 18094, 18118)

CHILD CARE AND DEVELOPMENT (continued)

(cf. 5145.6 - Parental Notifications)

Upon establishing eligibility for services, a family shall be eligible for and shall receive services for not less than 12 months before having the family's eligibility or need recertified and shall not be required to report changes to income or other changes for at least 12 months. However, a family establishing eligibility on the basis of income shall report any increases in income that exceed the threshold for ongoing income eligibility specified in Education Code 8263.1, and the family's ongoing eligibility shall be recertified at that time. At any time a family may voluntarily report income or other changes, which shall be used, as applicable, to reduce the family's fees, increase the family's services, or extend the period of eligibility before recertification. (Education Code 8263)

Subsequently, ~~†~~The Superintendent or designee shall mail or deliver a Notice of Action to a parent/guardian at least 14 calendar days before any intended change in services, including, but not limited to, an increase or decrease in fees, an increase or decrease in the amount of services, or termination of services, due to any of the following circumstances: (5 CCR 18095, 18119)

1. A determination **made** during recertification or **the** update of the application that the need or eligibility requirements are no longer being met or the fee or amount of service needs to be modified
2. Failure of the parent/guardian to document the family's need or eligibility after the district requested such documentation in writing
3. An indication by the parent/guardian that ~~he/she~~ **the service is** no longer **wanted** ~~wants the service~~
4. The death of a parent/guardian or child
5. The conclusion of a limited-term agreement, provided that the parent/guardian has been informed in writing of the date that the services would terminate

CHILD CARE AND DEVELOPMENT (continued)

The Superintendent or designee shall establish and maintain a basic data file for each family receiving child care and development services containing the completed and signed application for services, documentation used to determine the child's eligibility and need, and copies of all Notices of Action. (5 CCR 18081, 18095)

Fees and Charges

~~Except when offering a program that is prohibited by law from charging any fees, the Superintendent or designee may charge fees for services according to the fee schedule established by the Superintendent of Public Instruction, the actual cost of services, or the maximum daily/hourly rate specified in the contract, whichever is least. (Education Code 8250, 8263, 8273, 8273.1, 8273.2, 8447; 5 CCR 18078, 18108-18110)~~

~~However, no fee shall be charged to a family that is receiving CalWORKS cash aid, an income-eligible family whose child is enrolled in a part-day California State Preschool Program, or a family whose income level, in relation to family size, is less than the first entry in the fee schedule. (Education Code 8273.1; 5 CCR 18110)~~

~~In addition, any family receiving child care on the basis of having a child who is a recipient of child protective services, or having a certification by a county child welfare agency that child care services continue to be necessary, may be exempt from these fees for up to 12 months. Any family whose child is receiving child care on the basis of being at risk of abuse, neglect, or exploitation may be exempt from these fees for up to three months, unless the family becomes eligible based on receipt of child protective services or certification of need by a county child welfare agency. The cumulative period of exemption for these purposes shall not exceed 12 months. (Education Code 8273.1)~~

CHILD CARE AND DEVELOPMENT (continued)

~~Fees shall be assessed at initial enrollment and reassessed when a family is recertified or experiences a change in status. Fees shall be considered delinquent after seven days from the date that fees are due. Parents/guardians shall be notified in the event that fees are delinquent.~~

~~If a reasonable plan for payment of the delinquent fees has not been provided by the parents/guardians, services shall be terminated if all delinquent fees are not paid within two weeks of such notification. Parents/guardians shall receive a copy of the district's regulations regarding fee collection at the time of initial enrollment into the program. (Education Code 8273; 5 CCR 18082, 18114, 18115)~~

~~The Superintendent or designee shall establish a process that involves parents/guardians in determining whether to require parents/guardians to provide diapers. This process shall also be used to determine whether and how much to charge parents/guardians for field trip expenses, within the limit specified in law. A child shall not be denied participation in a field trip due to the parent/guardian's inability or refusal to pay the fee, and no adverse action shall be taken against a parent/guardian for that inability or refusal. (Education Code 8273.3)~~

Disenrollment

When necessary due to a reduction in state reimbursements, families shall be disenrolled from subsidized child care and development services in the following order: (Education Code 8263.3)

1. Families with the highest income in relation to family size shall be disenrolled first.
2. If two or more families have the same income ranking, children without disabilities who have been enrolled in child care services the longest shall be disenrolled first.

CHILD CARE AND DEVELOPMENT (continued)

After all children without disabilities have been disenrolled, children with disabilities shall be disenrolled, with those who have been enrolled in child care services the longest being disenrolled first.

3. Families whose children are receiving child protective services or are at risk of neglect, abuse, or exploitation, regardless of family income, shall be disenrolled last.

Health Examination and Information

A physical examination and evaluation, including age-appropriate immunization, shall be required prior to or within ~~30 days~~ **six weeks** of enrollment. (Education Code 8263)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

~~A physical examination and evaluation, including age-appropriate immunization, shall be required prior to or within 30 days of enrollment. (Education Code 8263)~~

The requirement for a physical examination and evaluation ~~may~~ **shall** be waived if a parent/guardian submits a letter stating that such examination is contrary to ~~his/her~~ **the parent/guardian's** religious beliefs. (Education Code 8263)

However, a A child may be exempted from the immunization requirements only if: (Education Code 8263; Health and Safety Code 120335)

1. A licensed physician indicates that immunization is not safe due to the physical condition or medical circumstances of the child.
2. The parent/guardian submitted a letter or affidavit prior to January 1, 2016 stating that such examination is contrary to ~~his/her~~ **the parent/guardian's** personal beliefs. An exemption from immunization granted for personal beliefs is effective only until the next grade span (i.e., birth through preschool, grades K-6, and grades 7-12).

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

CHILD CARE AND DEVELOPMENT (continued)

If there is good cause to believe that a child is suffering from a recognized contagious or infectious disease, the child shall be temporarily excluded from the child care and development program until it is determined that the child is not suffering from that contagious or infectious disease. (Education Code 8263)

(cf. 5141.22 - Infectious Diseases)

When a child enrolls or reenrolls in a licensed child care program, the center shall provide the child's parent/guardian with written information on the risks and effects of lead exposure, blood lead testing recommendations and requirements, and options for obtaining blood lead testing, including any state or federally funded programs that offer free or discounted tests. (Health and Safety Code 1596.7996)

Attendance

Sign-in and sign-out sheets shall be used daily for all children for attendance accounting purposes. Attendance records shall include verification of excused absences, including the child's name, date(s) of absence, specific reason for absence, and signature of parent/guardian or district representative. (5 CCR 18065, 18066)

Absences shall be excused for the following reasons:

1. Illness or quarantine of the child or of the parent/guardian (Education Code 8208)
2. Family emergency (Education Code 8208)

A family emergency shall be considered to exist when unforeseen circumstances cause the need for immediate action, such as may occur in the event of a natural disaster or when a member of the child's immediate family dies, has an accident, or is required to appear in court.

CHILD CARE AND DEVELOPMENT (continued)

3. Time spent with a parent/guardian or other relative as required by a court of law (Education Code 8208)
4. Time spent with a parent/guardian or other relative which is clearly in the best interest of the child (Education Code 8208)

~~An absence shall be considered to be in the best interest of the child when the time is spent with the child's parent/guardian or other relative for reasons deemed justifiable by the program coordinator or site supervisor.~~

Except for children who are recipients of child protective services or are at risk of abuse or neglect, excused absences in the best interest of the child shall be limited to 10 days during the contract period. (5 CCR 18066)

Any absence due to a reason other than any of those stated above, or without the required verification, shall be considered an unexcused absence. After three unexcused absences during the year, the program coordinator or site supervisor shall notify the **child's** parents/guardians. Children who continue to have excessive unexcused absences may be removed from the program at the discretion of the program coordinator in order to accommodate other families on the waiting list for admission.

Parents/guardians shall be notified of the policies and procedures related to excused and unexcused absences for child care and development services. (5 CCR 18066)

Rights of Parents/Guardians

At the time a child is accepted into a licensed child care and development center, the child's parent/guardian or authorized representative shall be notified of **his/her the** rights **as** specified in 22 CCR 101218.1, including, but not limited to, the right to enter and inspect the child care facility and the right to be informed, upon request, of the name and type of association to the center of any adult who has been granted a criminal record exemption. (Health and Safety Code 1596.857; 22 CCR 101218.1)

CHILD CARE AND DEVELOPMENT (continued)

The written notice of parent/guardian rights also shall be permanently posted within the facility in a location accessible to parents/guardians. Notwithstanding these rights, access to the facility may be denied to an adult whose behavior presents a risk to children present in the facility or to noncustodial parents/guardians when so requested by the responsible parent/guardian. (Health and Safety Code 1596.857)

In addition, if a parent/guardian disagrees with any district action to deny **his/her** a child's eligibility for subsidized child care services, disenroll the child due to a funding shortage, increase or decrease fees, increase or decrease the amount of services, terminate services, or otherwise change the level of services, **he/she the parent/guardian** may file a request for a hearing with the Superintendent or designee within 14 calendar days of the date the Notice of Action was received. Within 10 calendar days of receiving the request for a hearing, the Superintendent or designee shall notify the parent/guardian of the time and place of the hearing, which, to the extent possible, shall be convenient for the parent/guardian. (5 CCR 18120)

The hearing shall be conducted in accordance with the procedures specified in 5 CCR 18120 by a district administrator who is at a staff level higher in authority than the staff person who made the contested decision. Within 10 calendar days after the hearing, the district administrator shall mail or deliver a written decision to the parent/guardian. If the parent/guardian disagrees with the written decision, **he/she the parent/guardian** may, within 14 calendar days, appeal the decision to the CDE. (5 CCR 18120-18122)

Records

The Superintendent or designee shall maintain records of enrollment, attendance, types of families served, income received from all families participating in the district's child care and development program, and any other records required by CDE.

(cf. 3580 - District Records)

(cf. 5125 - Student Records)

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SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION

The Governing Board desires to provide a well-planned, integrated sequence of medically accurate and inclusive instruction on comprehensive sexual health and human immunodeficiency virus (HIV) prevention. The district's educational program shall **address the goals of the California Healthy Youth Act pursuant to Education Code 51930-51939, including providing** provide students with the knowledge and skills necessary to protect them from **risks presented by** sexually transmitted infections, **and** unintended pregnancy, **sexual harassment, sexual assault, sexual abuse, and human trafficking** and to have healthy, positive, and safe relationships and behaviors. The district's educational program shall also promote **students'** understanding of sexuality as a normal part of human development and **their** ~~the~~ development of healthy attitudes and behaviors concerning adolescent growth and development, body image, gender, **gender identity, gender expression,** sexual orientation, relationships, marriage, and family.

(cf. 5030 - Student Wellness)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.25 - Availability of Condoms)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6142.8 - Comprehensive Health Education)

The district shall respect the rights of parents/guardians to supervise their children's education on these subjects and to impart values regarding human sexuality to their children.

Comprehensive sexual health education and HIV prevention education shall be offered to all students in grades 7-12, **including** at least once in junior high or middle school and at least once in high school. (Education Code 51934)

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

(cf. 6143 - Courses of Study)

The district's comprehensive sexual health education program shall include information on the affirmative consent standard. *Affirmative consent* is defined as affirmative, conscious, and voluntary agreement to engage in sexual activity. Teachers delivering such instruction shall consult information related to sexual harassment and violence in the state health curriculum framework. (Education Code 51225.36, 67386)

The Superintendent or designee shall identify appropriate methods for informing the school community about subjects related to the district's comprehensive sexual health and HIV prevention education. The Superintendent or designee shall use such identified methods to inform parents/guardians of students in grades 6-12 about human trafficking prevention resources, as required pursuant to Education Code 49381.

~~The district's curriculum shall support the purposes of the California Healthy Youth Act as specified in Education Code 51930-51939, be unbiased and inclusive of all students in the classroom, and be aligned with the state's content standards. The district shall respect the rights of parents/guardians to supervise their children's education on these subjects and to impart values regarding human sexuality to their children.~~

~~*(cf. 5141.22 - Infectious Diseases)*~~

~~*(cf. 5141.25 - Availability of Condoms)*~~

~~*(cf. 5146 - Married/Pregnant/Parenting Students)*~~

~~*(cf. 6143 - Courses of Study)*~~

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

~~The Superintendent or designee may appoint a coordinator and/or an advisory committee regarding the district's comprehensive sexual health and HIV prevention curriculum. The advisory committee shall represent a divergence of viewpoints and may participate in planning, implementing, and evaluating the district's program.~~

~~(cf. 1220 - Citizen Advisory Committees)~~

Parent/Guardian Consent

Annually, At the beginning of each school year or at the time of a student's enrollment, parents/guardians shall be notified, in the manner specified in the accompanying administrative regulation, that they may request in writing that their child be excused from participating in comprehensive sexual health and HIV prevention education. Students so excused by their parents/guardians shall be given an alternative educational activity. (Education Code 51240, 51938, 51939)

(cf. 5022 - Student and Family Privacy Rights)

A student shall not be subject to disciplinary action, academic penalty, or other sanction if the student's parent/guardian declines to permit the student to receive the instruction. (Education Code 51939)

Legal Reference: (see next page)

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

Legal Reference:

EDUCATION CODE

220 Prohibition of discrimination

33544 Inclusion of sexual harassment and violence in health curriculum framework

48980 Notice at beginning of term

49381 Human trafficking prevention resources

51202 Instruction in personal and public health and safety

51210.8 Health education curriculum

51225.36 Instruction in sexual harassment and violence; districts that require health education for graduation

51240 Excuse from instruction due to religious beliefs

51513 **Materials** **Test, questionnaire, survey, or examination** containing questions about beliefs or practices

51930-51939 California Healthy Youth Act

51950 Abuse, sexual abuse, and human trafficking prevention education

67386 Student safety; affirmative consent standard

HEALTH AND SAFETY CODE

1255.7 Parents surrendering physical custody of a baby

PENAL CODE

243.4 Sexual battery

261.5 Unlawful sexual intercourse

271.5 Parents voluntarily surrendering custody of a baby

UNITED STATES CODE, TITLE 20

1232h Protection of student rights

7906 Sex education **requirements and prohibited use of funds**

Management Resources:

CSBA PUBLICATIONS

Promoting Healthy Relationships for Adolescents: Board Policy Considerations, Governance Brief, August 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade 12, 2008

Health Framework for California Public Schools: Kindergarten through Grade 12, 2003

HUMAN RIGHTS CAMPAIGN FOUNDATION PUBLICATIONS

California LGBTQ Youth Report, January 2019

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Sex Education and HIV/AIDS/STD Instruction: <http://www.cde.ca.gov/ls/he/se>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Partnership to End Domestic Violence: <http://www.cpedv.org>

California Safe Schools Coalition: <http://www.casafeschools.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Human Rights Campaign: <https://www.hrc.org/hrc-story/hrc-foundation>

U.S. Food and Drug Administration: <http://www.fda.gov>

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SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION

Definitions

Comprehensive sexual health education means education regarding human development and sexuality, including education on pregnancy, contraception, and sexually transmitted infections. (Education Code 51931)

HIV prevention education means instruction on the nature of human immunodeficiency virus (HIV) and acquired immune deficiency syndrome (AIDS), methods of transmission, strategies to reduce the risk of HIV infection, and social and public health issues related to HIV and AIDS. (Education Code 51931)

(cf. 6142.8 - *Comprehensive Health Education*)

(cf. 6143 - *Courses of Study*)

Age appropriate refers to topics, messages, and teaching methods suitable to particular ages or age groups of children and adolescents, based on developing cognitive, emotional, and behavioral capacity typical for the age or age group. (Education Code 51931)

Medically accurate means verified or supported by research conducted in compliance with scientific methods and published in peer-reviewed journals, where appropriate, and recognized as accurate and objective by professional organizations and agencies with expertise in the relevant field, such as the federal Centers for Disease Control and Prevention, the American Public Health Association, the American Academy of Pediatrics, and the American College of Obstetricians and Gynecologists. (Education Code 51931)

General Criteria for Instruction and Materials

The Superintendent or designee shall ensure that the district's comprehensive sexual health and HIV prevention instruction and materials: (Education Code 51933)

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

1. Are age appropriate
2. Are ~~factually and~~ medically accurate and objective
3. ~~Align~~ **Are aligned** with and support the following purposes as specified in Education Code 51930:
 - a. To provide students with the knowledge and skills necessary to protect their sexual and reproductive health from HIV and other sexually transmitted infections and from unintended pregnancy
 - b. To provide students with the knowledge and skills they need to develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family
 - c. To promote understanding of sexuality as a normal part of human development
 - d. To ensure students receive integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention instruction and provide educators with clear tools and guidance to accomplish that end
 - e. To provide students with the knowledge and skills necessary to have healthy, positive, and safe relationships and behaviors
4. Are appropriate for use with **English learners, students with disabilities, and** students of all races, genders, sexual orientations, and ethnic and cultural backgrounds; ~~students with disabilities; and English learners~~

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~

~~(cf. 1312.3 - Uniform Complaint Procedures)~~

~~(cf. 6174 - Education for English Learners)~~

5. Are available on an equal basis to a student who is an English learner, consistent with the existing curriculum and alternative options for an English learner as otherwise provided in the Education Code
6. Are accessible to students with disabilities, including, but not limited to, the provision of a modified curriculum, materials, and instruction in alternative formats and auxiliary aids

(cf. 6159 - Individualized Education Program)

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

7. Do not reflect or promote bias against any person in protected categories of discrimination pursuant to Education Code 220

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.3 - Uniform Complaint Procedures)

8. Affirmatively recognize that people have different sexual orientations and, when discussing or providing examples of relationships and couples, shall be inclusive of same-sex relationships
9. Teach students about gender, gender expression, and gender identity, and explore the harm of negative gender stereotypes
10. Encourage students to communicate with their parents/guardians and other trusted adults about human sexuality and provide the knowledge and skills necessary to do so
11. Teach the value of and prepare students to have and maintain committed relationships such as marriage
12. Provide students with knowledge and skills they need to form healthy relationships that are based on mutual respect and affection and are free from violence, coercion, **harassment**, and intimidation

(cf. 5145.3 - Nondiscrimination/Harassment)

13. Provide students with knowledge and skills for making and implementing healthy decisions about sexuality, including **communication** ~~negotiation~~ and refusal skills to assist students in overcoming peer pressure and using effective decision-making skills to avoid high-risk activities
14. Do not teach or promote religious doctrine

Components of Sexual Health and HIV Prevention Education

The district's comprehensive sexual health education and HIV prevention education for students in grades 7-12, in addition to complying with the criteria listed above in the section "General Criteria for Instruction and Materials," shall include all of the following: (Education Code 51934)

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

1. Information on the nature of HIV and other sexually transmitted infections and their effects on the human body
2. Information on the manner in which HIV and other sexually transmitted infections are and are not transmitted, including information on the relative risk of infection according to specific behaviors, including sexual behaviors and injection drug use
3. Information that abstinence from sexual activity and injection drug use is the only certain way to prevent HIV and other sexually transmitted infections, and that abstinence from sexual intercourse is the only certain way to prevent unintended pregnancy

The instruction shall provide information about the value of delaying sexual activity while also providing medically accurate information on other methods of preventing HIV and other sexually transmitted infections and pregnancy.

(cf. 5141.25 - Availability of Condoms)

(cf. 5146 - Married/Pregnant/Parenting Students)

4. Information about the effectiveness and safety of all federal Food and Drug Administration (FDA) approved methods that prevent or reduce the risk of contracting HIV and other sexually transmitted infections, including use of antiretroviral medication, consistent with the Centers for Disease Control and Prevention
5. Information about the effectiveness and safety of reducing the risk of HIV transmission as a result of injection drug use by decreasing needle use and needle sharing
6. Information about the treatment of HIV and other sexually transmitted infections, including how antiretroviral therapy can dramatically prolong the lives of many people living with HIV and reduce the likelihood of transmitting HIV to others
7. Discussion about social views on HIV and AIDS, including addressing unfounded stereotypes and myths regarding HIV and AIDS and people living with HIV

This instruction shall emphasize that successfully treated HIV-positive individuals have a normal life expectancy, all people are at some risk of contracting HIV, and **that** testing is the only way to know if one is HIV-positive.

8. Information about local resources, how to access local resources, and students' legal rights to access local resources for sexual and reproductive health care such as testing

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

and medical care for HIV and other sexually transmitted infections and pregnancy prevention and care, as well as local resources for assistance with sexual assault and intimate partner violence

9. Information about the effectiveness and safety of FDA-approved contraceptive methods in preventing pregnancy, including, but not limited to, emergency contraception. Instruction on pregnancy shall include an objective discussion of all legally available pregnancy outcomes, including, but not limited to:
 - a. Parenting, adoption, and abortion
 - b. Information on the law on surrendering physical custody of a minor child 72 hours of age or younger, pursuant to Health and Safety Code 1255.7 and Penal Code 271.5
 - c. The importance of prenatal care
10. Information about sexual harassment, sexual assault, ~~adolescent relationship abuse,~~ ~~intimate partner violence,~~ **sexual abuse,** and ~~sex~~ **human** trafficking, **including:**
 - a. Information on the prevalence and nature of human trafficking, strategies to reduce the risk of human trafficking, techniques to set healthy boundaries, and how to safely seek assistance if there is a suspicion of trafficking**
 - b. Information on how social media and mobile device applications are used for human trafficking**

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

11. Information about adolescent relationship abuse and intimate partner violence, including the early warning signs of each

The district's comprehensive sexual health education and HIV prevention education shall include instruction regarding the potential risks and consequences of creating and sharing suggestive or sexually explicit materials through cell phones, social networking web sites, computer networks, or other digital media. (Education Code 51934)

Professional Development

The district's comprehensive sexual health education and HIV prevention education shall be provided by instructors trained in the appropriate courses who are knowledgeable of the most recent medically accurate research on human sexuality, healthy relationships, pregnancy, and HIV and other sexually transmitted infections. (Education Code 51931, ~~51933~~, 51934)

The Superintendent or designee shall cooperatively plan and conduct in-service training for all district personnel who provide HIV prevention education, through regional planning, joint powers agreements, or contract services. (Education Code 51935)

(cf. 4131 - Staff Development)

In developing and providing in-service training, the Superintendent or designee shall cooperate and collaborate with the teachers who provide HIV prevention education and with the California Department of Education (CDE). (Education Code 51935)

The district shall periodically conduct in-service training to enable district personnel to learn new developments in the scientific understanding of HIV. In-service training shall be voluntary for personnel who have demonstrated expertise or received in-service training from the CDE or Centers for Disease Control and Prevention. (Education Code 51935)

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

The Superintendent or designee may expand HIV in-service training to cover the topic of comprehensive sexual health education **in order** for district personnel teaching comprehensive sexual health education to learn new developments in the scientific understanding of sexual health. (Education Code 51935)

The Superintendent or designee shall periodically provide continuing education that enables district personnel to learn about new developments in the understanding of abuse, including sexual abuse, and human trafficking and current prevention efforts and methods. Such education may include early identification of abuse, including sexual abuse, and human trafficking of students and minors. (Education Code 51950)

Use of Consultants or Guest Speakers

The Superintendent or designee may contract with outside consultants or guest speakers, including those who have developed multilingual curricula or curricula accessible to persons with disabilities, to deliver comprehensive sexual health and HIV prevention education or to provide training for district personnel. All outside consultants and guest speakers shall have expertise in comprehensive sexual health education and HIV prevention education and knowledge of the most recent medically accurate research on the relevant topic(s) covered in the instruction. The Superintendent or designee shall ensure that any instruction provided by an outside speaker or consultant complies with Board policy, administrative regulation, and Education Code 51930-51939. (Education Code 51933, 51934, 51936)

(cf. 6145.8 - Assemblies and Special Events)

Parent/Guardian Notification

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

At the beginning of each school year or at the time of a student's enrollment, the Superintendent or designee shall notify parents/guardians about instruction in comprehensive sexual health education and HIV prevention education, as well as research on student health behaviors and risks, planned for the coming year. The notice shall advise parents/guardians: (Education Code 48980, 51938)

1. That written and audiovisual educational materials to be used in comprehensive sexual health and HIV prevention education are available for inspection
2. That parents/guardians have a right to excuse their child from comprehensive sexual health or HIV prevention education, or research on student health behaviors and risks, provided they submit their request in writing to the district
3. That parents/guardians have a right to request a copy of Education Code 51930-51939
4. Whether the comprehensive sexual health or HIV prevention education will be taught by district personnel or outside consultants **and, if the district chooses to use outside consultants or guest speakers for this purpose, the following information:**

~~If the district chooses to use outside consultants or to hold an assembly with guest speakers to deliver comprehensive sexual health or HIV prevention education, the notification shall include: (Education Code 51938)~~

- a. The date of the instruction
- b. The name of the organization or affiliation of each guest speaker
- c. Information stating the right of the parent/guardian to request a copy of Education Code 51933, 51934, and 51938

If the arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the Superintendent or designee shall notify parents/guardians by mail or another commonly used method of notification no fewer than 14 days before the instruction is given. **~~(Education Code 51938)~~**

(cf. 5145.6 - Parental Notifications)

Nonapplicability to Certain Instruction or Materials

SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (continued)

The requirements of Education Code 51930-51939 pertaining to instructional content, teacher training, and parental notification and consent shall not apply to the following: (Education Code 51932)

1. A description or illustration of human reproductive organs that may appear in a textbook, adopted pursuant to law, if the textbook does not include other elements of comprehensive sexual health education or HIV prevention education **as defined in Education Code 51931**

(cf. 6142.93 - Science Instruction)

2. Instruction, ~~or~~ materials, **presentations, or programming** that discusses gender, gender identity, gender expression, sexual orientation, discrimination, harassment, bullying, intimidation, relationships, or family and ~~does~~ not discuss human reproductive organs and their functions

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WORLD/FOREIGN LANGUAGE INSTRUCTION

In order to prepare students for global citizenship and to broaden their intercultural understanding and career opportunities, the Governing Board shall provide students with opportunities to develop **linguistic proficiency**, **communicative** and cultural **proficiency and** literacy in one or more world languages **in addition to English**.

The Superintendent or designee shall recommend **a variety of** world languages to be taught in the district's educational program based on student interest, community needs, and available resources. ~~He/she shall also consider providing English learners the opportunity to study their heritage language, when such a course is available, in order to continue developing skills in that language.~~

For any program designed to provide students with instruction in a language other than English to a degree sufficient to produce proficiency in that language, the Superintendent or designee shall establish a process for schools to receive and respond to input from parents/guardians and other stakeholders regarding the non-English language in which instruction will be provided. (5 CCR 11300, 11312)

If American Sign Language courses **are offered, they** shall be open to all students regardless of hearing status.

~~(cf. 6174—Education for English Learners)~~

WORLD~~FOREIGN~~ LANGUAGE INSTRUCTION (continued)

The district shall offer a sequential curriculum aligned with the state content standards, state curriculum framework, and, as applicable, California university admission requirements for languages other than English.

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

Instruction in world languages shall be offered to secondary school students beginning no later than grade 7 and shall be designed to develop students' skills in understanding, speaking, reading, and writing the language. (Education Code 51220)

(cf. 6143 - Courses of Study)

WORLD~~FOREIGN~~ LANGUAGE INSTRUCTION (continued)

~~Students shall obtain credit toward high school graduation requirements for completion of a one-year course in a world language or American Sign Language during grades 9-12.~~

~~*(cf. 5126 - Awards for Achievement)*~~

~~*(cf. 6146.1 - High School Graduation Requirements)*~~

~~*(cf. 6146.11 - Alternative Credits Toward Graduation)*~~

The district may establish a dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding. (Education Code 305-306)

The Board shall ensure that students have access to high-quality instructional materials in world languages. In accordance with Board policy, teachers shall be encouraged to identify and use supplemental resources, such as literature, technology, newspapers and other media, dictionaries, and volunteers from the community to enhance the world language instructional program.

(cf. 1240 - Volunteer Assistance)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall provide professional development as necessary to ensure that teachers of world languages have the knowledge and skills they need to implement an effective instructional program that helps students attain academic standards, **including communicative and cultural proficiency and understanding.**

BP 6142.2(d)

WORLD/FOREIGN LANGUAGE INSTRUCTION (continued)

(cf. 4131 - Staff Development)

Students shall obtain credit toward high school graduation requirements for ~~completion of~~ **completing one year of a one-year course in** a world language or American Sign Language **course** during grades 9-12.

(cf. 5126 - Awards for Achievement)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

The district shall determine appropriate measures to assess student proficiency in world languages offered by district schools. Students who have attained a high level of proficiency may receive recognition for their achievement, including the State Seal of Biliteracy for students graduating from high school.

(cf. 5126 - Awards for Achievement)

The Superintendent or designee shall provide periodic reports to the Board regarding the effectiveness of the district's world language program which may include, but not be limited to, **whether the district's world language program is serving the grade levels required by law,** a description of the district's curriculum and the extent to which it is aligned with the state's content standards and curriculum framework, student achievement of district standards

WORLD/FOREIGN LANGUAGE INSTRUCTION (continued)

for world language instruction, and student participation rates in each language course. Program evaluation shall be used to identify needed improvements and may be considered in determining the world languages to be taught in the district.

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

300-310 Education for English learners

42238.02 Local control funding formula; class size requirements

44253.1-44253.11 Qualifications of teachers of English learners

44256-44257 Credential requirements, including teachers of foreign world language

48980 Parental notifications

51212 Legislative intent to encourage foreign world language instruction in grades 1-6

51220 Courses of study, grades 7-12

51225.3 High school graduation requirements

51243-51245 Alternative credits toward graduation for foreign world language instruction in private school

60119 Public hearings, instructional materials

60605.3 Content standards for world language instruction

60605.5 Revision of state standards for world language instruction

CODE OF REGULATIONS, TITLE 5

1632 Alternative credits toward graduation for foreign language instruction in private school

11300-11316 Multilingual and English learner education

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Proposition 58 Regulations, Fact Sheet, August 2018

English Learners in Focus: The English Learner Roadmap: Providing Direction for English Learner Success, Governance Brief, February 2018

English Learners in Focus, Issue 2: The Promise of Two-Way Immersion Programs, Governance Brief, September 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Two-Way Language Immersion Program Multilingual FAQ

World Languages Framework for California Public Schools, Kindergarten Through Grade Twelve

California Spanish Assessment Fact Sheet, March 2019

World Languages Content Standards for California Public Schools, Kindergarten Through Grade Twelve, adopted January 7, 2009 2019

California English Learner Roadmap: Strengthening Comprehensive Educational Policies, Programs and Practices for English Learners, 2017

~~Foreign Language Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003~~

CENTER FOR APPLIED LINGUISTICS PUBLICATIONS

Guiding Principles for Dual Language Education, Second Edition, 2007

Management Resources continued: (see next page)

WORLD/FOREIGN LANGUAGE INSTRUCTION (continued)

Management Resources: (continued)

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

CL-622 *Serving English Learners*

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

21st Century Skills Map: World Languages, January 2011

UNIVERSITY OF CALIFORNIA PUBLICATIONS

A-G **Policy Resource** Guide

WEB SITES

CSBA: <http://www.csba.org>

American Council on the Teaching of Foreign Languages: <http://www.actfl.org>

California Association for Bilingual Education: <http://www.gocabe.org>

California Department of Education, **Foreign World** Languages: <http://www.cde.ca.gov/ci/fl>

California Language Teachers' Association: <http://www.clta.net>

California **Foreign World** Language Project: <http://www.stanford.edu/group/CFLP>

~~California Language Teachers' Association: <http://www.clta.net>~~

Center for Applied Linguistics: <http://www.cal.org>

National Education Association, Partnership for 21st Century Skills:
<http://www.nea.org/home/34888.htm>

University of California, ~~a-g Course Approval~~ **A-G Policy Resource Guide**: <http://www.ucop.edu/agguide>

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WORLD/~~FOREIGN~~ LANGUAGE INSTRUCTION

Content of Instruction

The district's instructional program for world languages shall be designed to help students gain knowledge about ~~new~~ language systems, **develop a cultural understanding**, and use that knowledge to communicate. Students shall receive instruction which is aligned with state academic standards appropriate to their age and stage of linguistic and cultural proficiency in the following categories:

- ~~1. Content: Students shall be presented with a wide variety of content that is age and stage appropriate and increases in complexity.~~

~~(cf. 6011 Academic Standards)~~

- 2.1.** Communication: Students shall be taught to effectively convey and receive messages by engaging in or interpreting written, spoken, and/or signed languages, **including:**

- a. Language functions, which describe the purposes to which language is used in culturally appropriate real-world communication**
- b. The setting in which the language is used, which includes using language both within and beyond the classroom to interact in local communities and abroad**
- c. The structures used to convey meaning**

- ~~3.2.~~ Cultures: Students shall receive instruction that allows them to ~~make connections and comparisons between language and culture~~ **interact, with competence and understanding, with those who are native to the language in a variety of real-world settings.**

WORLD/FOREIGN LANGUAGE INSTRUCTION (continued)

(cf. 6142.94 - History-Social Science Instruction)

4. **Structures:** The curriculum shall address components of grammar, syntax, and language patterns appropriate to the language being taught.
3. **Connections:** Students shall receive instruction that builds, reinforces, and expands their knowledge of other disciplines using the language to develop critical thinking and problem-solving skills, and to access and evaluate information and diverse perspectives readily or only available through the language and its cultures, in order to function in real-world, academic and career-related settings.
5. **Settings:** To help students comprehend meaning and use language that is culturally appropriate, students shall develop knowledge of the context or setting in which language is used, such as common daily settings, interpersonal settings, and informal and formal settings.

(cf. 6011 - Academic Standards)

Dual-Language Immersion Programs

The district's dual-language immersion programs may be based on either or both of the following models:

1. A 50:50 model in which instruction is provided in the non-English target language for 50 percent of the time and in English for 50 percent of the time, throughout the duration of the program
2. A 90:10 model in which instruction is provided in the non-English target language for 90 percent of the time and in English for 10 percent of the time during the first year of the program, decreasing the percentage of time in the non-English language in each subsequent year until there is a 50:50 balance of languages

WORLD/FOREIGN LANGUAGE INSTRUCTION (continued)

(cf. 6174 - Education for English Learners)

Native English speakers shall generally be admitted into the program only during the first grade level at which the program is offered, and English learners during the first or second grade level at which the program is offered. Bilingual students may enter the program at any time. On a case-by-case basis, the Superintendent or designee may admit a student later in the program if **he/she determines it is determined** that the student is adequately prepared for and will benefit from the program.

In enrolling students for the program, the district shall strive to maintain a ratio of half native English speakers and half English learners, and such ratio shall not fall below one-third for either language group except under exceptional circumstances.

Any dual-language immersion program offered in grades K-3 shall comply with class size requirements specified in Education Code 42238.02. (Education Code 310)

(cf. 6151 - Class Size)

Whenever one or more English learners are enrolled in a dual-language immersion classroom, the class shall be taught by a teacher who possesses the appropriate authorization issued by the Commission on Teacher Credentialing.

(cf. 4112.22 - Staff Teaching English Learners)

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the district's dual-language immersion program and other language acquisition programs available to students enrolled in the district, including, but not limited to, a description of each program. (Education Code 310)

(cf. 5145.6 - Parental Notifications)

WORLD/FOREIGN LANGUAGE INSTRUCTION (continued)

~~Whenever one or more English learners are enrolled in a dual language immersion classroom, the class shall be taught by a teacher who possesses the appropriate authorization issued by the Commission on Teacher Credentialing.~~

~~(cf. 4112.22—Staff Teaching English Learners)~~

If a school does not currently offer a dual-language immersion program but the parents/guardians of 30 or more students at the school, or 20 or more students at the same grade level, request the establishment of such a program, the district shall determine whether it is possible to offer such a program in accordance with 5 CCR 11311.

(3/09 3/17) 7/19

National SD

Board Policy

Instruction

BP 6142.6(a)

VISUAL AND PERFORMING ARTS EDUCATION

The Governing Board believes that visual and performing arts are essential to a well-rounded educational program and should be an integral part of the course of study offered to students at all grade levels. The district's arts education program shall ~~provide opportunities for creation, performance, and appreciation of the arts~~ **be designed to foster students' artistic competencies, cultivate students' appreciation and understanding of the arts in ways that are enjoyable, fulfilling, and transferable to students' personal, academic, and professional endeavors, and support students to fully engage in lifelong arts learning.**

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

The Board shall adopt academic standards for dance, **media arts**, music, theatre, and visual arts that **lead to artistic literacy and promote access and equity in the arts.** **District standards shall** describe the skills, knowledge, and abilities that students ~~shall be~~ **are** expected to possess at each grade level **and**. ~~The district's standards shall meet or exceed state standards for each of these disciplines.~~

(cf. 0415 - Equity)

(cf. 6011 - Academic Standards)

VISUAL AND PERFORMING ARTS EDUCATION (continued)

The Superintendent or designee shall develop a sequential curriculum for dance, **media arts**, music, theatre, and visual arts which is consistent with the state curriculum framework and includes the ~~following strands~~ **following artistic processes**:

- ~~1. ——— Artistic perception: processing, analyzing, and responding to sensory information through the use of language and skills unique to each arts discipline~~
- ~~2. ——— Creative expression: composing, arranging, and performing a work and using a variety of means to communicate meaning and intent in one's own original works~~
- ~~3. ——— Historical and cultural context: understanding the historical contributions and cultural dimensions of an arts discipline~~
- ~~4. ——— Aesthetic valuing: analyzing and critically assessing works of dance, music, theatre, and visual arts~~
- ~~5. ——— Connections, relationships, and applications: connecting, comparing, and applying what is learned in one arts discipline to learning in the other arts, other subject areas, and careers~~

- 1. Creating: conceiving and developing new artistic ideas and work**
- 2. Performing/producing/presenting: realizing artistic ideas and work through interpretation and presentation**
- 3. Responding: understanding and evaluating how the arts convey meaning**
- 4. Connecting: relating artistic ideas and work with personal meaning and external content**

(cf. 6141 - Curriculum Development and Evaluation)

VISUAL AND PERFORMING ARTS EDUCATION (continued)

The Board shall adopt standards-based instructional materials for visual and performing arts **in accordance with applicable law, Board policy, and administrative regulation,** which may incorporate a variety of media and technologies.

(cf. **0400 0440** - District Technology Plan)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6162.6 - Use of Copyrighted Materials)
(cf. 6163.1 - Library Media Centers)

As appropriate, the Superintendent or designee shall provide a standards-based professional development program designed to increase teachers' knowledge of and ability to teach the arts and to implement **adopted instructional materials the district's arts education program.**

(cf. 4131 - Staff Development)

The Superintendent or designee shall encourage the integration of community arts resources into the educational program. Such resources may include opportunities for students to attend musical and theatrical performances, observe the works of accomplished artists, and work directly with artists-in-residence and volunteers. In addition, the Superintendent or designee may collaborate with community organizations to share resources and seek grant opportunities.

(cf. 1230 - School-Connected Organizations)
(cf. 1240 - Volunteer Assistance)
(cf. 1260 - Educational Foundation)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 3290 - Gifts, Grants and Bequests)
(cf. 6020 - Parent Involvement)
(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall regularly evaluate the implementation of **the district's** arts education **program** at each grade level and report to the Board regarding its effectiveness in enabling students to meet academic standards.

(cf. 0500 - Accountability)
(cf. 6162.5 - Student Assessment)

Legal Reference: (see next page)

VISUAL AND PERFORMING ARTS EDUCATION (continued)

Legal Reference:

EDUCATION CODE

8950-8957 California summer school **for** **of** the arts
32060-32066 Toxic art supplies
35330-35332 Field trips
51210 Course of study, grades 1-6
51220 Course of study, grades 7-12
51225.3 Graduation requirements
58800-58805 Specialized secondary programs
60200-6021**93** Instructional materials, elementary schools
60400-60411 Instructional materials, high schools
99200-9920**64** Subject matter projects

Management Resources:

Parents' Guide to the Visual and Performing Arts in California Public Schools

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Arts Framework for Public Schools, Kindergarten through Grade Twelve

California Arts Standards for Public Schools, Prekindergarten through Grade Twelve, January 2019
Visual and Performing Arts Framework for California Public Schools: Kindergarten through Grade Twelve, 2004

Visual and Performing Arts Content Standards, January 2001

Arts Education Program Toolkit: A Visual and Performing Arts Program Assessment Process, 2001

WEB SITES:

CSBA: <http://www.csba.org>

Arts Education Partnership: <http://aep-arts.org>

California Alliance for Arts Education: <http://www.artsed411.org>

California Arts Council: <http://www.cac.ca.gov>

California Art Education Association: <http://www.caea-arteducation.org>

California Association for Music Education: <http://www.actaonline.org/content/california-association-music-education>

California Dance Education Association: <http://www.cdeadance.org>

California Department of Education, Visual and Performing Arts: <http://www.cde.ca.gov/ci/vp>

California Educational Theatre Association: <http://www.cetoweb.org>

California Music Educators Association: <http://www.calmusiced.com>

The California Arts Project: <http://csmc.ucop.edu/tcap>

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Policy Reference UPDATE Service

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National SD

Administrative Regulation

Instruction

AR 6173.2(a)

EDUCATION OF CHILDREN OF MILITARY FAMILIES

Definitions

Children of military families are school-aged children in the household of: (Education Code 49701)

1. Members who are in full-time duty status in the active uniformed service of the United States, including any member of the National Guard and Reserve on active duty order pursuant to 10 USC 1209 or 1211
2. Members or veterans of the uniformed services who are severely injured and medically discharged or retired, for one year after their medical discharge or retirement
3. Members of the uniformed services who have died while on active duty or as a result of injuries sustained on active duty, for one year after their death

Enrollment and Residency

The Superintendent or designee shall facilitate the enrollment of children of military families and ensure that they are not placed at a disadvantage due to difficulty in the transfer of their records from previous school districts and/or variations in entrance or age requirements. (Education Code 49701)

EDUCATION OF CHILDREN OF MILITARY FAMILIES (continued)

A child of a military family shall be deemed to meet district residency requirements if **the his/her** parent/guardian, while on active military duty pursuant to an official military order, is transferred or is pending transfer to a military installation within the state. The Superintendent or designee shall accept electronic submission of such a student's application for enrollment, including enrollment in a specific school or program within the district, and for course registration. (Education Code 48204.3)

(cf. 5111.1 - District Residency)

When a child of a military family is transferring into the district, the Superintendent or designee ~~may shall~~ enroll the **child student** based **on unofficial education records, if official records are not yet available.** ~~on the child's placement in the previous district, pending receipt of the child's records.~~ Upon enrollment, the Superintendent or designee shall immediately request the student's **official** records from the student's previous district. The Superintendent or designee shall allow the student 30 days from the date of enrollment to obtain all required immunizations. (Education Code 49701)

(cf. 5111 - Admission)

(cf. 5125 - Student Records)

(cf. 5141- Health Care and Emergencies)

(cf. 5141.31- Immunizations)

A child of a military family shall be allowed to continue attending the school of origin, regardless of any change of residence of the family during that school year, for the duration of the student's status as a child of a military family. (Education Code 48204.6)

To provide a child of a military family the benefit of matriculating with peers in accordance with the established feeder patterns of the district, the following shall apply: (Education Code 48204.6)

- 1. If the student is transitioning between grade levels, the student shall be allowed to continue in the school district of origin in the same school attendance areas.**

EDUCATION OF CHILDREN OF MILITARY FAMILIES (continued)

- 2. If the student is transitioning to a middle or high school and the school designated for matriculation is in another district, the student shall be allowed to continue to the school designated for matriculation in that school district.**

The principal or designee of the new school shall ensure that the student is immediately enrolled even if the student has outstanding fees, fines, textbooks, or other items or moneys due to the school last attended or is unable to produce clothing or records normally required for enrollment, such as previous academic records, medical records, including, but not limited to, records or other proof of immunization history pursuant to Health and Safety Code 120325-120480, proof of residency, other documentation, or school uniforms. (Education Code 48204.6)

If the student's status changes during a school year due to the end of military service of the student's parent/guardian, the following shall apply: (Education Code 48204.6)

- 1. If the student is in grades K-8, the student shall be allowed to continue attending the school of origin through the duration of that academic school year.**
- 2. ~~If the student is in high school, the student shall be allowed to continue attending the school of origin through graduation.~~**

A child of an active military duty parent/guardian shall not be prohibited from transferring out of the district, if the school district of proposed enrollment approves the application for transfer. (Education Code 46600, 48307)

(cf. 5117 - Interdistrict Attendance)

When a child of a military family is transferring out of the district, the Superintendent or designee shall provide the student's parents/guardians with a complete set of the student's records or, if the official student record cannot be released, an unofficial or "hand-carried" record. Upon request from the new district, the Superintendent or designee shall provide a copy of the student's record to the new district within 10 days. (Education Code 49701)

EDUCATION OF CHILDREN OF MILITARY FAMILIES (continued)

Transportation

The Superintendent or designee may, but is not required to, provide transportation to enable a child of a military family to attend the school of origin or to matriculate to a feeder school as described above, except when indicated in the individualized education program (IEP) of a student with a disability or otherwise required by federal law. (Education Code 48204.6)

Placement

Whenever a student's parent/guardian is serving on active duty or has been discharged from military service within the last year and the student transfers to a new school as the direct result of the military transfer or discharge, the Superintendent or designee may, prior to the receipt of official transcript(s) or the arrival of the student, review the student's coursework to date, including any unofficial transcript(s), to determine the appropriate placement of the student in classes. The evaluation shall also include communication with school counselors and teachers at the former school by videoconferencing, email, and/or telephone calls. (Education Code 51251)

The Superintendent or designee shall initially honor the placement of any child of a military family in educational courses and programs based on the **child's student's** enrollment and/or assessment in **his/her the** previous school. The Superintendent or designee may, to the extent permitted by Board policy, waive course or program prerequisites, preconditions, and/or application deadlines when making decisions regarding placement of children of military families and their eligibility for extracurricular academic, athletic, and social activities. (Education Code 49701)

(cf. 6141.5 - Advanced Placement)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6174 - Education for English Learners)

EDUCATION OF CHILDREN OF MILITARY FAMILIES (continued)

When a child of a military family transferring into the district has been identified as an individual with a disability pursuant to 20 USC 1400-1482, the Superintendent or designee shall provide comparable services ~~to the student~~ based on ~~his/her~~ **the student's** current ~~individualized education program IEP~~. In addition, when the child of a military family transferring into the district is eligible for services under Section 504 of the federal Rehabilitation Act, the Superintendent or designee shall make reasonable accommodations and modifications to address the needs of the student subject to the student's existing Section 504 plan. The district may authorize subsequent evaluations of the student to ensure appropriate placement. (Education Code 49701)

(cf. 6159 - Individualized Education Program)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 - Identification and Education Under Section 504)

~~Transfer of Coursework and Credits~~

~~When a child of a military family transfers into a district school, the district shall accept and issue full credit for any coursework that the student has satisfactorily completed while attending another public school, a nonpublic, nonsectarian school or agency, or a juvenile court school and shall not require the student to retake the course. (Education Code 51225.2)~~

(cf. 6146.3 - Reciprocity of Academic Credit)

*(cf. 6159.2 - Nonpublic, Nonsectarian School **and** ~~or~~ Agency Services for Special Education)*

~~If the student did not complete the entire course, **he/she the student** shall be issued partial credit for the coursework completed and shall be required to take only the portion of the course that **he/she did** not completed at **his/her the** previous school. However, the district may require the student to retake the portion of the course completed if, in consultation with the student's parent/guardian, the district finds that the student is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued, the student shall be enrolled in the same or equivalent course, if applicable, so that **he/she the student** may continue and complete the entire course. (Education Code 51225.2)~~

EDUCATION OF CHILDREN OF MILITARY FAMILIES (continued)

~~Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject.~~

~~In no event shall the district prevent a child of a military family from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)~~

(cf. 6143 - Courses of Study)

Absences

When a student's parent/guardian is an active duty member and is called to duty for, is on leave from, or is immediately returned from deployment to a combat zone or to combat support posting, the Superintendent or designee may grant additional excused absences to the student to visit with **his/her the** parent/guardian. (Education Code 49701)

(cf. 5113 - Absences and Excuses)

Graduation Requirements

~~To obtain a high school diploma, a child of a military family shall complete all courses required by Education Code 51225.3 and **shall generally** fulfill any additional graduation requirements prescribed by the Governing Board.~~

(cf. 6146.1 - High School Graduation Requirements)

~~However, when a child of a military family who has completed **his/her the** second year of high school transfers into the district from another school district or transfers between high schools within the district, **he/she the student** shall be exempted from all district adopted coursework and other district established graduation requirements **that are in addition to the statewide coursework requirements specified in Education Code 51225.2**, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of **his/her the** fourth year of~~

EDUCATION OF CHILDREN OF MILITARY FAMILIES (continued)

~~high school. Within 30 calendar days of the student's transfer, the Superintendent or designee shall notify the student and his/her parent/guardian of the availability of the exemption and whether the student qualifies for it. If the Superintendent or designee fails to provide this notification, the student shall be eligible for the exemption once notified, even if the notification occurs after the student no longer meets the definition of a child of a military family pursuant to Education Code 49701. (Education Code 51225.1)~~

~~To determine whether a child of a military family is in his/her the third or fourth year of high school, the district shall use either the number of credits he/she has earned as of the date of the transfer or the length of his/her school enrollment, whichever qualifies him/her the student for the exemption. (Education Code 51225.1)~~

~~The Superintendent or designee shall notify any child of a military family who is granted an exemption and his/her the student's parent/guardian how any requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.1)~~

~~The district shall not require or request a child of a military family to transfer schools in order to qualify for an exemption, and no child of a military family or his/her parent/guardian shall be permitted to request a transfer solely to qualify for an exemption. (Education Code 51225.1)~~

~~If a child of a military family is exempted from local graduation requirements, the exemption shall continue to apply after the student no longer meets the definition of a child of a military family while enrolled in school or if he/she upon transfers to another school or school district. (Education Code 51225.1)~~

~~If the Superintendent or designee determines that a child of a military family is reasonably able to complete district graduation requirements within his/her a fifth year of high school, he/she the Superintendent or designee shall: (Education Code 51225.1)~~

- ~~1. Inform the student and, if under 18 years of age, his/her the student's parent/guardian of the option available to the student to remain in school for a fifth year to complete the district's graduation requirements and how that will affect his/her the student's ability to gain admission to a postsecondary educational institution~~
- ~~2. Provide information to the student about transfer opportunities available through the California Community Colleges~~

3. ~~Upon agreement with the student, or with the parent/guardian if the student is under 18 years of age, permit the student to stay in school for a fifth year to complete the district's graduation requirements~~

AR 6173.2(h)

EDUCATION OF CHILDREN OF MILITARY FAMILIES (continued)

Notification and Complaints

Information regarding the educational rights of children of military families, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.1, 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the education of children of military families, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

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Policy Reference UPDATE Service

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National SD

Board Policy

Instruction

BP 6174(a)

EDUCATION FOR ENGLISH LEARNERS

The Governing Board intends to provide English learners with challenging curriculum and instruction that maximize the attainment of high levels of proficiency in English, advance multilingual capabilities, and facilitate student achievement in the district's regular course of study.

English learners shall be provided differentiated English language development instruction which is targeted to their English proficiency level, ~~integrated across all subject areas, and aligned with the state content standards. The district's program~~ **Such instruction** shall be based on sound instructional theory, **be aligned with state content standards**, ~~use standards-aligned instructional materials,~~ emphasize inquiry-based learning and critical thinking skills, and **be integrated across all subject areas** ~~provide students with access to the full educational program.~~

BP 6174(b)

EDUCATION FOR ENGLISH LEARNERS (continued)

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

(cf. 6171 - Title I Programs)

No ~~middle or high school~~ student who is an English learner shall be denied enrollment in any of the following: (Education Code 60811.8)

- 1. Courses in the core curriculum areas of reading/language arts, mathematics, science, and history-social science, courses required to meet state and local high school graduation requirements, or courses required for middle school grade promotion**

However, an English learner may be denied participation in any such course if the student has been enrolled in a school in the United States for less than 12 months or is enrolled in a program designed to develop the basic English skills of newly arrived immigrant students, and the course of study provided to the student is designed to remedy academic deficits incurred during participation and to enable the student to

attain parity of participation in the standard instructional program within a reasonable length of time after the student enters the school system.

2. ~~A full course load of courses specified in item #1 above~~

3. ~~Other courses that meet the "a-g" course requirements for college admission or are advanced courses such as honors or Advanced Placement courses, on the sole basis of the student's classification as an English learner~~

(cf. 0415 - Equity)

(cf. 6141.4 - International Baccalaureate Program)

(cf. 6141.5 - Advanced Placement)

BP 6174(c)

EDUCATION FOR ENGLISH LEARNERS (continued)

The district shall identify in its local control and accountability plan (LCAP) goals and specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3100 - Budget)

The Superintendent or designee shall encourage parent/guardian and community involvement in the development and evaluation of programs for English learners. ~~To support students' English language development, the Superintendent or designee may also provide an English development adult literacy training program that leads to English fluency for parents/guardians and community members so that they may better support students' English language development.~~

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

~~English learners shall be provided differentiated English language development instruction which is targeted to their English proficiency level, integrated across all subject areas, and aligned with the state content standards. The district's program shall be based on sound instructional theory, use standards-aligned instructional materials, emphasize inquiry-based learning and critical thinking skills, and provide students with access to the full educational program.~~

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

EDUCATION FOR ENGLISH LEARNERS (continued)

~~(cf. 6161.1 - Selection and Evaluation of Instructional Materials)~~

~~(cf. 6161.11 - Supplementary Instructional Materials)~~

~~(cf. 6171 - Title I Programs)~~

Staff Qualifications and Training

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

(cf. 4112.22 - Staff Teaching English Learners)

The district shall provide effective professional development to teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), administrators, and other school or community-based organization personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom. (20 USC 6825)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Staff development shall also address the sociocultural needs of English learners and provide opportunities for teachers to engage in supportive, collaborative learning communities.

~~To support students' English language development, the Superintendent or designee may provide an adult literacy training program that leads to English fluency for parents/guardians and community members.~~

EDUCATION FOR ENGLISH LEARNERS (continued)

Identification and Assessment

The Superintendent or designee shall maintain procedures for the early identification of English learners and an assessment of their proficiency ~~and needs in the areas of listening, speaking, reading, and writing in English~~ **using the state's English Language Proficiency Assessments for California (ELPAC). To oversee test administration, the Superintendent or designee shall annually designate a district ELPAC coordinator and a site coordinator for each test site in accordance with 5 CCR 11518.40-11518.45.**

Once identified as an English learner, a student shall be annually assessed for language proficiency until ~~he/she~~ **the student** is reclassified based on criteria specified in the accompanying administrative regulation.

In addition, English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with testing variations in accordance with 5 CCR 854.1-854.3. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. (Education Code 60603, 60640; 5 CCR 854.1-854.3)

EDUCATION FOR ENGLISH LEARNERS (continued)

(cf. 6162.51 - State Academic Achievement Tests)

Formative assessments may be utilized to analyze student performance and appropriately adapt teaching methodologies and instructions.

(cf. 6162.5 - Student Assessment)

Language Acquisition Programs

The district shall offer research-based language acquisition programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students on the state-adopted academic content standards, including the English language development standards. (Education Code 306; 5 CCR 11300)

At a minimum, the district shall offer a structured English immersion program which includes designated and integrated English language development. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English. (Education Code 305-306; 5 CCR 11309)

For the purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, "nearly all" means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

EDUCATION FOR ENGLISH LEARNERS (continued)

In addition, language acquisition programs offered by the district may include, but are not limited to, the following: (Education Code 305-306)

1. ~~The district may offer a~~ **A** dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding.

(cf. 6142.2 - World~~/Foreign~~ Language Instruction)

2. ~~The district may offer a~~ **A** transitional or developmental program for English learners that provides literacy and academic instruction in English and a student's native language and that enables an English learner to achieve English proficiency and academic mastery of subject matter content and higher order thinking skills, including critical thinking, in order to meet state academic content standards.

The district's language acquisition programs for grades K-3 shall comply with class size requirements specified in Education Code 42238.02. (Education Code 310)

(cf. 6151 - Class Size)

In establishing the district's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. ~~He/she~~ **The Superintendent or designee** shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program. (Education Code 305)

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the district, including, but not limited to, a description of each program, the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program. (Education Code 310; 5 CCR 11310)

(cf. 5145.6 - Parental Notifications)

EDUCATION FOR ENGLISH LEARNERS (continued)

Whenever a student is identified as an English learner based on the results of the ELPAC, the student's parents/guardians of English learners may choose a language acquisition program that best suits their child. To the extent possible, any language acquisition program requested by the parents/guardians of 30 or more students at the school or by the parents/guardians of 20 or more students at any grade level shall be offered by the school. (Education Code 310; 5 CCR 11311)

Reclassification

When an English learner is determined based on state and district reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6, or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

Program Evaluation

To evaluate the effectiveness of the district's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English
2. The number and percentage of English learners reclassified as fluent English proficient
3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code 313.1
4. The achievement of English learners on standards-based tests in core curricular areas

EDUCATION FOR ENGLISH LEARNERS (continued)

5. For any language acquisition program that includes instruction in a language other than English, student achievement in the non-English language in accordance with 5 CCR 11309
6. Progress toward any other goals for English learners identified in the district's LCAP
7. A comparison of current data with data from at least the previous year in regard to items #1-6 above
8. A comparison of data between the different language acquisition programs offered by the district

The Superintendent or designee shall also provide the Board with regular reports from any district or schoolwide English learner advisory committees.

Legal Reference: (see next page)

EDUCATION FOR ENGLISH LEARNERS (continued)

Legal Reference:

EDUCATION CODE

300-340 English language education, especially:
305-310 Language acquisition programs
313-313.5 Assessment of English proficiency
430-446 English Learner and Immigrant Pupil Federal Conformity Act
33050 State Board of Education waiver authority
42238.02-42238.03 Local control funding formula
44253.1-44253.11 Qualifications for teaching English learners
48980 Parental notifications
48985 Notices to parents in language other than English
52052 Accountability; numerically significant student subgroups
52060-52077 Local control and accountability plan
52160-52178 Bilingual Bicultural Act
56305 CDE manual on English learners with disabilities
60603 Definition, recently arrived English learner
60640 California Assessment of Student Performance and Progress
60811-60812 Assessment of English language development
62002.5 Continuation of advisory committee after program sunsets

CODE OF REGULATIONS, TITLE 5

854.1-854.3 CAASPP and universal tools, designated supports, and accommodations
854.9 CASSPP and unlisted resources for students with disabilities
11300-11316 English learner education
~~11510-11517.5 California English Language Development Test~~
11517.6-11519.5 English Language Proficiency Assessments for California

UNITED STATES CODE, TITLE 20

1412 Individuals with Disabilities Education Act; state eligibility
1701-1705 Equal Educational Opportunities Act
6311 Title I state plan
6312 Title I local education agency plans
6801-7014 Title III, language instruction for English learners and immigrant students
7801 Definitions

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Discrimination prohibited
200.16 Assessment of English learners

COURT DECISIONS

Valeria O. v. Davis, (2002) 307 F.3d 1036
California Teachers Association v. State Board of Education et al., (9th Circuit, 2001) 271 F.3d 1141
McLaughlin v. State Board of Education, (1999) 75 Cal.App.4th 196
Teresa P. et al v. Berkeley Unified School District et al, (1989) 724 F.Supp. 698

ATTORNEY GENERAL OPINIONS

83 *Ops.Cal.Atty.Gen.* 40 (2000)

Management Resources:

CSBA PUBLICATIONS

English Learners in Focus: The English Learner Roadmap: Providing Direction for English Learner Success, Governance Brief, February 2018
English Learners in Focus, Issue 4: Expanding Bilingual Education in California after Proposition 58, Governance Brief, March 2017

Management Resources continued: (see next page)

EDUCATION FOR ENGLISH LEARNERS (continued)*Management Resources: (continued)*CSBA PUBLICATIONS (continued)English Learners in Focus, Issue 1: Updated Demographic and Achievement Profile of California's English Learners, Governance Brief, rev. September 2016English Learners in Focus, Issue 3: Ensuring High-Quality Staff for English Learners, Governance Brief, July 2016English Learners in Focus, Issue 2: The Promise of Two-Way Immersion Programs, Governance Brief, September 2014CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSCalifornia Practitioners' Guide for Educating English Learners with Disabilities, 2019California English Learner Roadmap: Strengthening Comprehensive Educational Policies, Programs and Practices for English Learners, 2018Matrix One: Universal Tools, Designated Supports, and Accommodations for the California Assessment of Student Performance and Progress for 2017-18, rev. August 2017Reclassification Guidance for 2017-18, CDE Correspondence, April 28, 2017Integrating the CA ELD Standards into K-12 Mathematics and Science Teaching and Learning, December 2015Next Generation Science Standards for California Public Schools, Kindergarten through Grade Twelve, rev. March 2015English Language Arts/English Language Development Framework for California Public Schools: Transitional Kindergarten Through Grade Twelve, 2014Common Core State Standards for Mathematics, rev. 2013English Language Development Standards for California Public Schools: Kindergarten Through Grade Twelve, 2012THE EDUCATION TRUST- WEST PUBLICATIONSUnlocking Learning II: Math as a Lever for English Learner Equity, March 2018Unlocking Learning: Science as a Lever for English Learner Equity, January 2017U.S. DEPARTMENT OF EDUCATION PUBLICATIONSAccountability for English Learners Under the ESEA, Non-Regulatory Guidance, January 2017Innovative Solutions for Including Recently Arrived English Learners in State Accountability Systems: A Guide for States, January 2017English Learner Tool Kit for State and Local Educational Agencies (SEAs and LEAs), rev. November 2016English Learners and Title III of the Elementary and Secondary Education Act (ESEA), as Amended by the Every Student Succeeds Act (ESSA), Non-Regulatory Guidance, September 23, 2016Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, January 7, 2015WEB SITESCSBA: <http://www.csba.org>California Association for Bilingual Education: <http://www.gocabe.org>California Department of Education: <http://www.cde.ca.gov/sp/el>National Clearinghouse for English Language Acquisition: <http://www.ncela.us>The Education Trust-West: <https://west.edtrust.org>U.S. Department of Education: <http://www.ed.gov>

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National SD

Administrative Regulation

Instruction

AR 6174(a)

EDUCATION FOR ENGLISH LEARNERS

Definitions

English learner means a student who is age 3-21 years, who is enrolled or is preparing to enroll in an elementary or secondary school, and whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the student the ability to meet state academic standards, the ability to successfully achieve in classrooms where the language of instruction is English, or the opportunity to participate fully in society. An English learner may include a student who was not born in the United States or whose native language is a language other than English; a student who is Native American or Alaska Native, or a native resident of the outlying areas, who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; or a student who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant. (Education Code 306; 20 USC 7801)

Designated English language development means instruction provided during a time set aside in the regular school day for focused instruction on the state-adopted English language development standards to assist English learners to develop critical English language skills necessary for academic content learning in English. (5 CCR 11300)

Integrated English language development means instruction in which the state-adopted English language development standards are used in tandem with the state-adopted academic content standards. Integrated English language development includes specially designed academic instruction in English. (5 CCR 11300)

Native speaker of English means a student who has learned and used English **in his/her** at home from early childhood and English has been **his/her the** primary means of concept formation and communication. (Education Code 306)

Identification and Assessments

Upon enrollment in the district, each student's primary language shall be determined through the use of a home language survey. (Education Code 52164.1; 5 CCR 11307)

EDUCATION FOR ENGLISH LEARNERS (continued)

Any student who is identified as having a primary language other than English as determined by the home language survey, and who has not previously been identified as an English learner by a California public school or for whom there is no record of results from an administration of an English language proficiency test, shall be initially assessed for English proficiency using the English Language Proficiency Assessments for California (ELPAC). (Education Code 313, 52164.1; 5 CCR ~~11511~~ **11518.5**)

Each year after a student is identified as an English learner and until ~~he/she~~ **the student** is redesignated as English proficient, the summative assessment of the ELPAC shall be administered to the student during a four-month period after January 1 as determined by the California Department of Education. (Education Code 313)

~~The ELPAC shall be administered in accordance with test publisher instructions and 5 CCR 11518.5-11518.20. Variations and accommodations in test administration may be provided to English learners pursuant to 5 CCR 11518.30-11518.35.~~

~~The ELPAC shall be administered~~ **Administration of the ELPAC, including the use of variations and accommodations in test administration when authorized, shall be conducted** in accordance with test publisher instructions and 5 CCR 11518.5-11518.20**35**.

EDUCATION FOR ENGLISH LEARNERS (continued)

~~Any student with a disability who is identified as an English learner shall be allowed to take the assessment with those accommodations for testing that the student has regularly used during instruction and classroom assessment as delineated in the student's individualized education program (IEP) or Section 504 plan. If the student is unable to participate in the assessment or a portion of the assessment even with such accommodations, an alternate assessment for English language proficiency shall be administered to the student as set forth in his/her IEP. (5 CCR 11518.25 11518.35; 20 USC 1412)~~

(cf. 6159 - Individualized Education Program)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6164.6 - Identification and Education Under Section 504)

The Superintendent or designee shall notify parents/guardians of their child's results on the ELPAC within 30 calendar days following receipt of the results from the test contractor **or, if the results are received from the test contractor after the last day of instruction for the school year, within 15 working days of the start of the next school year.** (Education Code 52164.1; 5 CCR ~~11511.5~~ **11518.15**)

(cf. 5145.6 - Parental Notifications)

The parent/guardian of a student participating in, or identified for participation in, a language instruction program supported by federal Title I or Title III funds shall receive notification of the assessment of ~~his/her child's~~ **the student's** English proficiency. Such notice shall be provided not later than 30 calendar days after the beginning of the school year or, if the student is identified for program participation during the school year, within two weeks of the student's placement in the program. The notice shall include all of the following: (Education Code 313.2, 440; 20 USC 6312)

1. The reason for the identification of the student as an English learner and the need for placement in a language acquisition program

EDUCATION FOR ENGLISH LEARNERS (continued)

2. The level of English proficiency, how the level was assessed, and the status of the student's academic achievement
3. A description of the language acquisition program in which the student is, or will be, participating, including a description of all of the following:
 - a. The methods of instruction used in the program and in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction
 - b. The manner in which the program will meet the educational strengths and needs of the student
 - c. The manner in which the program will help the student develop **his/her** English proficiency and meet age-appropriate academic standards for grade promotion and graduation
 - d. The specific exit requirements for the program, the expected rate of transition from the program into classes not tailored for English learners, and the expected rate of graduation from secondary school if applicable
 - e. Where the student has been identified for special education, the manner in which the program meets the requirements of the student's IEP
4. As applicable, the identification of a student as a long-term English learner or at risk of becoming a long-term English learner, as defined in Education Code 313.1, and the manner in which the program for English language development instruction will meet the educational strengths and needs of such students and help such students develop English proficiency and meet age-appropriate academic standards
5. Information about the parent/guardian's right to have the student immediately removed from a program upon the parent/guardian's request
6. Information regarding a parent/guardian's option to decline to enroll the student in the program or to choose another program or method of instruction, if available

EDUCATION FOR ENGLISH LEARNERS (continued)

7. Information designed to assist a parent/guardian in selecting among available programs, if more than one program or method is offered

Language Acquisition Programs

Whenever parents/guardians of enrolled students, and those enrolled for attendance in the next school year, request that the district establish a specific language acquisition program in accordance with Education Code 310, such requests shall be addressed through the following process: (5 CCR 11311)

1. The school shall make a written record of each request, including any request submitted verbally, that includes the date of the request, the names of the parent/guardian and student making the request, a general description of the request, and the student's grade level on the date of the request. As needed, the school shall assist the parent/guardian in clarifying the request. All requests shall be maintained for at least three years from the date of the request.
2. The school shall monitor requests on a regular basis and notify the Superintendent or designee when the parents/guardians of at least 30 students enrolled in the school, or at least 20 students in the same grade level, request the same or a substantially similar type of language acquisition program. If the requests are for a multilingual program model, the district shall consider requests from parents/guardians of students enrolled in the school who are native English speakers in determining whether this threshold is reached.
3. If the number of parents/guardians described in item #2 is attained, the Superintendent or designee shall:
 - a. Within 10 days of reaching the threshold, notify the parents/guardians of students attending the school, the school's teachers, administrators, and the district's English learner parent advisory committee and parent advisory committee, in writing, of the requests for a language acquisition program
 - b. Identify costs and resources necessary to implement any new language acquisition program, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent

EDUCATION FOR ENGLISH LEARNERS (continued)

professional development for the proposed program, and opportunities for parent/guardian and community engagement to support the proposed program goals

- c. Within 60 calendar days of reaching the threshold number of parents/guardians described in item #2 above, determine whether it is possible to implement the requested language acquisition program and provide written notice of the determination to parents/guardians of students attending the school, the school's teachers, and administrators
- d. If a determination is made to implement the language acquisition program, create and publish a reasonable timeline of actions necessary to implement the program. If a determination is made that it is not possible to implement the program, provide a written explanation of the reason(s) the program cannot be provided.

The district shall notify parents/guardians at the beginning of each school year or upon the student's enrollment regarding the process to request a language acquisition program, including a dual-language immersion program, for their child. The notice shall also include the following: (5 CCR 11309, 11310)

- 1. A description of the programs provided, including structured English immersion
- 2. Identification of any language to be taught in addition to English when the program includes instruction in a language other than English
- 3. The manner in which the program is designed using evidence-based research and includes both designated and integrated English language development
- 4. The manner in which the district has allocated sufficient resources to effectively implement the program, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development, and opportunities for parent/guardian and community engagement to support the program goals
- 5. The manner in which the program will, within a reasonable period of time, lead to language proficiency and achievement of the state-adopted content standards in English and, when the program includes instruction in another language, in that other language

EDUCATION FOR ENGLISH LEARNERS (continued)

6. The process to request establishment of a language acquisition program not offered at the school
7. For any dual-language immersion program offered, the specific languages to be taught. The notice also may include the program goals, methodology used, and evidence of the proposed program's effectiveness.

Reclassification/Redesignation

The district shall continue to provide additional and appropriate educational services to English learners for the purposes of overcoming language barriers until they: (5 CCR 11302)

1. Demonstrate English language proficiency comparable to that of the district's average native English language speakers
2. Recoup any academic deficits which may have been incurred in other areas of the core curriculum as a result of language barriers

English learners shall be reclassified as fluent English proficient when they are able to comprehend, speak, read, and write English well enough to receive instruction in an English language mainstream classroom and make academic progress at a level substantially equivalent to that of students of the same age or grade whose primary language is English and who are in the regular course of study. (Education Code 52164.6)

The **measures procedures** used to determine whether an English learner shall be reclassified as fluent English proficient shall include, but not be limited to: (Education Code 313, 52164.6; 5 CCR 11303)

1. Assessment of English language proficiency using an objective assessment instrument, including, but not limited to, the ELPAC
2. Participation of the student's classroom teacher and any other certificated staff with direct responsibility for teaching or placement decisions related to the student

EDUCATION FOR ENGLISH LEARNERS (continued)

3. Parent/guardian ~~opinion and consultation~~ **involvement, including:**

a. Notice to parents/guardians of language reclassification and placement, including a description of the reclassification process and the parent/guardian's opportunity to participate

b. Encouragement of parent/guardian participation in the district's reclassification procedure, including seeking parent/guardian opinion and consultation during the reclassification process

~~The Superintendent or designee shall provide the parent/guardian with notice and a description of the reclassification process and of his/her opportunity to participate in the process and shall encourage his/her involvement in the process.~~

4. Student performance on an objective assessment of basic skills in English that shows whether the student is performing at or near grade level

The Superintendent or designee shall monitor the progress of reclassified students to ensure their correct classification and placement. (5 CCR 11304)

The Superintendent or designee shall monitor students for at least two years following their reclassification to determine whether ~~the student needs~~ any additional academic support **is needed**.

Advisory Committee

A parent/guardian advisory committee shall be established at the district level when there are more than 50 English learners in the district and at the school level when there are more than 20 English learners at the school. Parents/guardians of English learners shall constitute committee membership in at least the same percentage as English learners represent of the total number of students in the school. (Education Code 52176; 5 CCR 11308)

EDUCATION FOR ENGLISH LEARNERS (continued)

The district's English language advisory committee shall advise the Governing Board on at least the following tasks: (5 CCR 11308)

1. The development of a plan for education programs and services for English learners, taking into consideration the school site plans for English learners
2. The districtwide needs assessment on a school-by-school basis
3. Establishment of a district program, goals, and objectives for programs and services for English learners
4. Development of a plan to ensure compliance with applicable teacher or aide requirements
5. Administration of the annual language census
6. Review of and comment on the district's reclassification procedures

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

In order to assist the advisory committee in carrying out its responsibilities, the Superintendent or designee shall ensure that committee members receive appropriate training and materials. This training shall be planned in full consultation with the members. (5 CCR 11308)

LCAP Advisory Committee

When there are at least 15 percent English learners in the district, with at least 50 students who are English learners, a district-level English learner parent advisory committee shall be established to review and comment on the district's local control and accountability plan (LCAP) in accordance with BP 0460 - Local Control and Accountability Plan. The committee shall be composed of a majority of parents/guardians of English learners. (Education Code 52063; 5 CCR 11301, 15495)

(cf. 0460 - Local Control and Accountability Plan)

EDUCATION FOR ENGLISH LEARNERS (continued)

The advisory committee established pursuant to 5 CCR 11308, as described in the section "Advisory Committee" above, could serve as the LCAP English learner advisory committee if its composition includes a majority of parents/guardians of English learners.

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National SD

Board Policy

Instruction

BP 6175(a)

MIGRANT EDUCATION PROGRAM

The Governing Board desires to provide a comprehensive program for migrant students that attempts to mitigate the impact of educational disruption, cultural and language barriers, social isolation, health-related problems, and other factors that may inhibit **the their** ability **of migrant students** to succeed in school. The district shall make use of available funds to provide supplementary services for migrant students.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

~~The Superintendent or designee shall convene a parent advisory council to actively involve parents/guardians in planning, operating, and evaluating the district's migrant education program. (Education Code 54444.2)~~

~~*(cf. 1220 - Citizen Advisory Committees)*~~

~~*(cf. 6020 - Parent Involvement)*~~

The Superintendent or designee shall cooperate with the regional migrant service center in outreach and identification of eligible migrant students and in the provision of migrant education services. **He/she The Superintendent or designee** shall also coordinate migrant education services with other programs within the district and with other public agencies that serve migrant workers and their families.

~~*(cf. 1020 - Youth Services)*~~

~~*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*~~

~~*(cf. 5141.6 - School Health Services)*~~

~~*(cf. 5147 - Dropout Prevention)*~~

MIGRANT EDUCATION PROGRAM (continued)

(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)
(cf. 5148.3 - Preschool/Early Childhood Education)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Learners)

The district shall give first priority for services to migrant students who are failing, or **are** most at risk of failing, to meet ~~state content standards and challenging state performance state~~ **academic** standards, and whose education has been interrupted during the regular school year **or have dropped out of school.** (20 USC 6394)

(cf. 6011 - Academic Standards)

The district shall provide services to eligible private school students residing within the district on an equitable basis with participating public school students. (20 USC 7881; 34 CFR 200.87)

MIGRANT EDUCATION PROGRAM (continued)

The Superintendent or designee shall ~~plan for late enrollments of migrant students. He/she shall~~ ensure that each migrant student is placed at the appropriate grade level **upon enrollment** and is provided services in accordance with ~~his/her~~ **an** individual needs assessment and learning plan.

~~The Board shall monitor the results of~~ **The Superintendent or designee shall annually report to the Board regarding student performance on** statewide assessments of core academic subjects and English language development, as appropriate, for students enrolled in the district's migrant education ~~services~~ **program.** In addition, the Superintendent or designee shall periodically report to the Board regarding the alignment of district services with the needs of students as identified in student needs assessments conducted pursuant to Education Code 54443.1. As necessary, the Board shall seek technical assistance from the migrant education regional service center and/or make changes in the services provided by the district in order to improve student achievement.

(cf. 0500 - Accountability)
(cf. 6162.51 - State Academic Achievement Tests)

Legal Reference: (see next page)

BP 6175(d)

MIGRANT EDUCATION PROGRAM (continued)

Legal Reference:

EDUCATION CODE

200 Educational equity

220 Prohibition against discrimination

234.7 Student protections relating to immigration and citizenship status

51225.1 Exemption from district graduation requirements

51225.3 High school graduation, course requirements

54440-54445 Migrant education program

CODE OF REGULATIONS, TITLE 5

3080 Application of uniform complaint procedures

4600-~~4687~~ **4670** Uniform complaint procedures

UNITED STATES CODE, TITLE 20

6311 Title I state plan

6381-6381k Even Start family literacy program

6391-6399 ~~Migrant education program~~ **Education of migrant students**

7881 Services for private school students

CODE OF FEDERAL REGULATIONS, TITLE 34

200.81-200.89 Migrant education program

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

2017 State Service Delivery Plan

~~Identification and Recruitment Manual: Policies and Procedures for Migrant Education Recruiters in the State of California, 2008~~

~~California Migrant Education Program: Comprehensive Needs Assessment, Initial Report of Findings, 2007~~

U.S. DEPARTMENT OF EDUCATION **NON-REGULATORY GUIDANCE-PUBLICATIONS**

~~Title I, Part C Education of Migratory Children, October 2003~~

~~Education of Migratory Children Under Title I, Part C of the Elementary and Secondary Education Act of 1965, Non-Regulatory Guidance, rev. March 2017~~

WEB SITES

California Department of Education, Migrant Education Office: <http://www.cde.ca.gov/sp/me>

U.S. Department of Education, Office of Migrant Education: <http://www.ed.gov/about/offices/list/oese/ome>

West Ed, Migrant Student Information Network: <http://www.wested.org/es/we/view/pj/61>

<https://www.wested.org/project/migrant-student-information-network-msin>

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National SD

Administrative Regulation

Instruction

AR 6175(a)

MIGRANT EDUCATION PROGRAM

Eligibility

~~A student~~ **Students** age 3 to 21 years shall be eligible for the district's migrant education program if ~~he/she meets the criteria, specified in 20 USC 6399 and 34 CFR 200.81 as verified by a migrant education recruiter.~~ **they, their parents/guardians, or their spouses are migratory agricultural workers or fishers who, in the preceding 36 months, moved into the district due to economic necessity and engaged in new temporary or seasonal employment or personal subsistence in agriculture or fishing. If such employment was not secured soon after the move, students may be considered migrant students if they, their parents/guardians, or their spouses actively sought such new employment and have a recent history of moves for temporary or seasonal agricultural or fishing employment. (20 USC 6399; 34 CFR 200.81)**

AR 6175(b)

MIGRANT EDUCATION PROGRAM (continued)

~~The district shall give first priority for services to migrant students who are failing, or most at risk of failing, to meet state content standards and challenging state performance standards, and whose education has been interrupted during the regular school year. (20 USC 6394)~~

~~(cf. 6011 Academic Standards)~~

A student who ceases to be a migrant student during a school term shall be eligible for services until the end of the term. If comparable services are not available through other programs, a student who is no longer migratory may continue to receive services for one additional school year. Students who were eligible for services in secondary school may continue to be served through credit accrual programs until graduation. (20 USC 6394)

~~The district shall provide services to eligible private school students residing within the district on an equitable basis with participating public school students. (20 USC 7881; 34 CFR 200.87)~~

Student Records

The Superintendent or designee shall maintain records documenting the eligibility of students enrolled in the district's migrant education program. **However, the district shall not collect information or documents regarding the citizenship or immigration status of students or their family members for the purpose of determining eligibility for migrant education services.**

(cf. 5125 - Student Records)

(cf. 5145.13 - Response to Immigration Enforcement)

AR 6175(c)

MIGRANT EDUCATION PROGRAM (continued)

The Superintendent or designee shall acquire education and health records from migrant students' previous school districts, as appropriate.

When a migrant student transfers to another district, **his/her the student's** records shall be provided to the receiving district upon request at no cost in order to assist that district in meeting the needs of the student. (20 USC 6398)

Program Components

The migrant education program shall ~~provide~~ **include all of the following components:** (Education Code 54443.1)

1. A general needs assessment summarizing the needs of the population to be served
- ~~2. Individual assessment of the educational and relevant health needs of each participating student, within 30 days of enrollment~~
- 3. 2.** A comprehensive program to meet the educational, health, and related needs of participating students which supplements the district program and ~~which provides~~ **includes, but is not limited to:**
 - a. Instructional services, including academic, remedial and compensatory, bilingual-~~crosscultural, and multicultural, and vocational~~ **and career technical** instruction

(cf. 6174 - Education for English Learners)

(cf. 6177 - Summer Learning Programs)

(cf. 6178 - Career Technical Education)

- b. Counseling and career education services

(cf. 6164.2 - Guidance/Counseling Services)

- c. Preschool services in accordance with Education Code 54443

AR 6175(d)

MIGRANT EDUCATION PROGRAM (continued)

~~(cf. 5148 - Child Care and Development)~~

(cf. 5148.3 - Preschool/Early Childhood Education)

- d. Other educational services that are not otherwise available in sufficient quantity or quality to eligible migrant students
- e. **The acquisition of instructional materials and equipment necessary for to adequately provide the** appropriate services
- f. Other related services **needed to meet the special needs of eligible migrant students to** enable **migrant students them** to participate effectively in instructional services
- g. The coordination and teaming of existing resources serving migrant students, such as bilingual-crosscultural education, health screening, and compensatory education

(cf. 5141.6 - School Health Services)

(cf. 5147 - Dropout Prevention)

(cf. 6171 - Title I Programs)

- 2.3. Individual assessment of the educational and relevant health needs of each participating student, within 30 days of enrollment, including assessments concurrently provided pursuant to compensatory education, bilingual-crosscultural education, school improvement programs, and other programs serving the student**
- 4. A brief individual learning plan listing the services to be provided to each student, which shall be given to the parent/guardian in writing or at a parent/guardian conference, annually and **each time when** the student moves to a new district
- 5. Staffing and staff development plans and practices to meet the needs of students and implement the program

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

MIGRANT EDUCATION PROGRAM (continued)

6. Parent/guardian and community involvement as specified in Education Code 54444.2, including, but not necessarily limited to, the establishment of a parent/guardian advisory council to actively involve parents/guardians in planning, operating, and evaluating the district's migrant education program

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

The migrant education program shall provide for the same opportunities for parent/**guardian** involvement that are provided to parents/guardians for federal Title I programs. (20 USC 6394)

7. Evaluations which include annual student progress and overall program effectiveness and quality control reports

Contingent upon funding, the district shall provide home-based and/or school-based family literacy services to ~~migratory-migrant~~ families to enhance ~~parents/guardians'~~ literacy levels, parenting skills, and English language skills **of parents/guardians**.

Summer School

The district shall conduct summer school program(s) for eligible migrant students. The summer school program shall respond to the individual needs of participating students and shall build on and be consistent with the instructional programs offered to these students during the regular school year. Coursework shall be of the same level of difficulty in each subject as that provided to students enrolled in regular classes of instruction within the district in the preceding year. (Education Code 54444.3)

Teachers in the summer school program shall have cultural training or background and understanding of the special needs of migrant students and possess the proper

MIGRANT EDUCATION PROGRAM (continued)

credential for the subjects and grade levels to which they are assigned. (Education Code 54444.3)

The program shall comply with the following requirements for instructional time: (Education Code 54444.3)

1. For kindergarten class, a minimum of 180 minutes per day, including recesses, for not less than 20 instructional days
2. For grades 1-8, a minimum of 200 minutes per day, including recesses and passing time but excluding noon intermissions, for not less than 20 instructional days
3. For grades 7-12, a minimum of 240 minutes per day, including passing time but excluding noon intermissions, for not less than 30 instructional days

When district facilities that are suitable for the summer climate are available, the district shall make facilities available at cost to other agencies that request facilities for the operation of migrant summer school programs. When approved by the Superintendent of Public Instruction, the district may jointly offer facilities with a neighboring district to meet the needs of the migrant summer school program for the entire area. (Education Code 54444.3)

Applicability of Graduation Requirements

To obtain a high school diploma, migrant students shall complete all courses required by Education Code 51225.3 and shall generally fulfill any additional graduation requirements prescribed by the Board.

(cf. 6146.1 - High School Graduation Requirements).

However, when a migrant student who has completed the second year of high school transfers into the district or transfers between high schools within the district, the student shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the

MIGRANT EDUCATION PROGRAM (continued)

student is reasonably able to complete the additional requirements in time to graduate from high school by the end of the fourth year of high school. Within 30 calendar days of the transfer, the Superintendent or designee shall notify the student and the student's parent/guardian of the availability of the exemption and whether the student qualifies for it. If the Superintendent or designee fails to provide this notification, the student shall be eligible for the exemption once notified, even if the notification occurs after the student no longer meets the definition of a migrant student. (Education Code 51225.1)

(cf. 5145.6 - Parental Notifications)

To determine whether a migrant student is in the third or fourth year of high school, the district shall use either the number of credits the student has earned as of the date of the transfer or the length of school enrollment, whichever qualifies the student for the exemption. (Education Code 51225.1)

The Superintendent or designee shall notify any migrant student who is granted an exemption and the student's parent/guardian how any requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.1)

The district shall not require or request a migrant student to transfer schools in order to qualify for an exemption, and no request for a transfer solely to qualify for an exemption shall be made by a migrant student or parent/guardian. (Education Code 51225.1)

If a migrant student is exempted from local graduation requirements, the exemption shall continue to apply after the student no longer meets the definition of a migrant student if the student is still enrolled in school or transfers to another school or district. (Education Code 51225.1)

Upon making a finding that a migrant student is reasonably able to complete district graduation requirements within a fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Inform the student and parent/guardian of the student's option to remain in school for a fifth year to complete the district's graduation requirements and how that will affect the student's ability to gain admission to a postsecondary educational institution
2. Provide information to the student about transfer opportunities available through the California Community Colleges

MIGRANT EDUCATION PROGRAM (continued)

- 3. Upon agreement with the student or parent/guardian, permit the student to stay in school for a fifth year to complete the district's graduation requirements**

Parent Advisory Council

The parent advisory council shall be comprised of members who are knowledgeable of the needs of migrant students and shall be elected by the parents/guardians of students enrolled in the district's migrant education program. The composition of the council shall be determined by the parents/guardians at a general meeting to which all parents/guardians of participating students shall be invited. The parents/guardians shall be informed, in a language they understand, that they have the sole authority to decide on the composition of the council. (Education Code 54444.2)

At least two-thirds of the advisory council shall consist of parents/guardians of migrant students. (Education Code 54444.2)

All parent/guardian candidates for the council shall be nominated by parents/guardians. Nonparent candidates, such as teachers, administrators, other school personnel, or students, shall be nominated by the groups they represent. All other community candidates shall be nominated by the parents/guardians. (Education Code 54444.2)

The parent/guardian advisory council shall meet at least six times during the year and shall: (Education Code 54444.4)

1. Establish program goals, objectives, and priorities
2. Review annual needs assessments, program activities for each school, and individual learning plans
3. Advise on the selection, development, and reassignment of migrant education program staff
4. Participate actively in planning and negotiating program applications and service agreements
5. Perform all other responsibilities required under state and federal laws or regulations

The Superintendent or designee shall establish and implement a training program for advisory council members to enable them to carry out their responsibilities. The training program shall be

developed in consultation with the council and shall include appropriate training materials in a language understandable to each member. (Education Code 54444.2)

AR 6175(i)

MIGRANT EDUCATION PROGRAM (continued)

The Superintendent or designee shall provide the council, without charge, a copy of all applicable state and federal migrant education statutes, rules, regulations, guidelines, audits, monitoring reports, and evaluations. Upon request, these materials also shall be provided without charge to each member of the council. (Education Code 54444.2)

Notification and Complaints

Information regarding the educational rights of migrant students, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.1, 51225.2)

Any complaint that the district has not complied with requirements regarding the education of migrant students, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

(7/03 7/09) 12/18

National SD

Board Policy

Instruction

BP 6179(a)

SUPPLEMENTAL INSTRUCTION

The Governing Board recognizes that high-quality supplemental instruction can motivate and support students to attain grade-level academic standards, overcome academic deficiencies, and/or acquire critical skills. The district shall offer programs of direct, systematic, and intensive supplemental instruction to meet student needs. Supplemental instruction shall be offered in accordance with law and may be used to assist the district in meeting its goals for student achievement.

(cf. 0460 - Local Control and Accountability Plan)
(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5147 - Dropout Prevention)
(cf. 6011 - Academic Standards)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6164.5 - Student Success Teams)

Supplemental instruction may be offered during and outside the regular school day, including during the summer, before school, after school, on Saturday, and/or during intersessions. When supplemental instruction is offered during the regular school day, it shall not supplant the student's instruction in the core curriculum areas or physical education.

(cf. 5148.2 - Before/After School Programs)
(cf. 6111 - School Calendar)
(cf. 6112 - School Day)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer Learning Programs)

As appropriate, supplemental instruction may be provided through a classroom setting, individual or small group instruction, technology-based instruction, and/or an arrangement with a community or other external service provider.

SUPPLEMENTAL INSTRUCTION (continued)

When determined to be necessary by the principal or designee **and when written parent/guardian consent is obtained for the student's participation**, a student may be required to participate in supplemental instruction outside the regular school day. **In such cases, written parent/guardian consent shall be obtained for the student's participation.**

Supplemental instruction shall be offered to students **in grades 2-9 who have been retained or are recommended for retention, or are identified as being at risk for retention**, at their current grade level. (Education Code **37252.2**, 48070.5)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6162.51 - State Academic Achievement Tests)

~~The district shall offer alternative supports designed to increase the academic achievement of socioeconomically disadvantaged students attending schools identified by the California Department of Education for program improvement for two or more consecutive years.~~

~~*(cf. 0520.2 - Title I Program Improvement Schools)*~~

~~*(cf. 0520.3 - Title I Program Improvement Districts)*~~

In addition, supplemental instruction may be offered to:

SUPPLEMENTAL INSTRUCTION (continued)

~~1. Students who are identified as being at risk for retention based on state assessment results, grades, or other indicators~~

~~(cf. 5121 - Grades/Evaluation of Student Achievement)~~

~~(cf. 6162.51 - State Academic Achievement Tests)~~

2.1. Students who demonstrate academic deficiencies that may jeopardize their attainment of academic standards

(cf. 6142.6 - Visual and Performing Arts Education)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6142.93 - Science Instruction)

(cf. 6142.94 - History-Social Science Instruction)

3.2. ~~High school students who need support to successfully complete courses required for graduation~~

Legal Reference: (see next page)

SUPPLEMENTAL INSTRUCTION (continued)

Legal Reference:

EDUCATION CODE

37200-37202 School calendar

37223 Weekend classes

~~37252-37254.1~~ Supplemental instruction, summer school

42238.01-~~42238.07~~ **42238.5** Local control funding formula

46100 Length of school day

48070-48070.~~5-6~~ Promotion and retention

48200 Compulsory education

48985 Translation of notices

51210-51212 Courses of study, elementary schools

51220-51228 Courses of study, secondary schools

52060-52077 Local control and accountability plan

60603 Definitions, core curriculum areas

60640-60649 California Assessment of Student Performance and Progress

CODE OF REGULATIONS, TITLE 5

11470-11472 Summer school

UNITED STATES CODE, TITLE 20

6311 State plan

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Every Student Succeeds Act 2016-17 School Year Transition Plan, April 2016

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

(12/15 7/16) 7/19

Policy Reference UPDATE Service

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National SD

Administrative Regulation

Instruction

AR 6183(a)

HOME AND HOSPITAL INSTRUCTION

A student with a temporary disability which makes school attendance impossible or inadvisable shall **be entitled to** receive individual instruction ~~in the student's home~~ **at home** or in a hospital or other residential health facility, excluding state hospitals. **(Education Code 48206.3)**

(cf. 5112.2 - Exclusions from Attendance)

~~This instruction applies to students incurring~~ **Temporary disability means** a physical, mental, or emotional disability **incurred while a student is enrolled in regular day classes or an alternative education program, and** after which ~~they~~ **the student** can reasonably be expected to return to regular day classes or ~~an the~~ alternative education program ~~without special intervention. It does not apply to students identified as individuals with exceptional needs in which the student is enrolled. Temporary disability does not include a disability that would qualify a student for special education~~ pursuant to Education Code 56026. (Education Code 48206.3)

(cf. 5141.22 - Infectious Diseases)

(cf. 6158 - Independent Study)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians ~~that of district students regarding:~~ (Education Code **48206.3**, 48208, 48980)

1. ~~Individual instruction is available for temporarily disabled students as prescribed by Education Code 48206.3.~~**The availability of individual instruction for any student with a temporary disability, including information regarding student eligibility for, and the duration of, individual instruction**
2. ~~If a student becomes temporarily disabled, it is the parent/guardian's responsibility to notify the receiving district of the student's presence in a qualifying hospital. The~~

HOME AND HOSPITAL INSTRUCTION (continued)

rights and responsibilities of parents/guardians of any student with a temporary disability pursuant to Education Code 48207 and 48208

(cf. 5145.6 - Parental Notifications)

Parents/guardians shall notify the principal or designee when their child is temporarily disabled and needs individual instruction at home or in a hospital or other residential health facility.

Determination of Student Eligibility

Not later than five working days after receiving notification from a parent/guardian that a student has a temporary disability, the Superintendent or designee shall determine whether the student will be able to receive individual instruction at home or in a hospital or residential health facility. (Education Code 48208)

The Superintendent or designee may require verification through any reasonable means **that the student is temporarily disabled and needs individual instruction.** ~~that the student requires home instruction. In addition, this verification shall also state that the disabling condition will not expose the teacher to a contagious disease that can be transmitted through casual contact. Home or hospital instruction shall not be denied to students with Hepatitis B, herpes or HIV/AIDS, as long as the home or hospital practices current preventive protocol as determined by the U.S. Centers for Disease Control.~~

(cf. 4119.42/4219.42/4319.42 — Exposure Control Plan for Bloodborne Pathogens)

(cf. 4119.43/4219.43/4319.43 — Universal Precautions)

Provision of Individual Instruction

HOME AND HOSPITAL INSTRUCTION (continued)

Individual instruction at a student's home or in a hospital or other residential health facility shall begin no later than five working days after the Superintendent or designee ~~has determined~~ **makes the determination** that the student is ~~able~~ **eligible** to receive individualized instruction. (Education Code 48207.5, 48208)

The district shall be responsible for providing individual instruction to any temporarily disabled student who is in a hospital or other residential health facility located within district boundaries, whether or not the student is enrolled in the district. If the student is enrolled in another district, the Superintendent or designee may enter into an agreement to have the student's district of residence provide the individual instruction. The Superintendent or designee may also enter into an agreement to provide individual instruction to a district student who is in a hospital or other residential health facility located within the boundaries of another district. (Education Code 48208)

(cf. 5111.1 - District Residency)

Whenever the district provides individual instruction to a non-district student who is in a hospital or other residential health facility located within district boundaries, the Superintendent or designee shall, w~~Within five working days of the beginning of the individualized instruction, the Superintendent or designee shall provide written notification to the student's district of residence in which the student was previously enrolled stating that, effective on the date on which individual instruction began, the student shall not be counted by district of residence may not count the student for purposes of computing that district's average daily attendance, effective the date on which individualized instruction began.~~ (Education Code 48208)

A student receiving individual instruction in a hospital or residential health facility for a partial week shall be entitled to attend school or receive individual instruction at home on days in which the student is not receiving individual instruction in the hospital or other residential health facility, if the student is well enough to do so. (Education Code 48207.3)

Home or hospital instruction shall be provided only by teachers with valid California teaching credentials who consent to the assignment. (Education Code 44865)

HOME AND HOSPITAL INSTRUCTION(continued)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

Insofar as possible, the teacher providing home or hospital instruction shall consult with the student's current classroom teacher(s) so as to provide a continuity of instruction that enables the student to stay abreast with the regular school program.

The district's attendance supervisor shall ensure that the absences of any temporarily disabled student receiving individual instruction at home or in a hospital or other residential health facility are excused until the student is able to return to the regular school program. (Education Code 48240)

(cf. 5113 - Absences and Excuses)

(cf. 5113.11 - Attendance Supervision)

Return to School

A student receiving individual instruction who is well enough to return to school shall be allowed to return to the school that the student attended immediately before receiving individual instruction, if the return occurs during the school year in which the individual instruction was initiated. (Education Code 48207.3)

Legal Reference: (see next page)

HOME AND HOSPITAL INSTRUCTION (continued)

Legal Reference:

EDUCATION CODE

44865 *Qualifications for home teachers*

45031 *Home teachers*

48200 *Minimum school day*

~~48206.3-48208 *Students Pupils with temporary disabilities; individual instruction; definitions; computing average daily attendance*~~

~~48206.5 *Continuation of individual instruction programs for students with temp. disabilities*~~

~~48207 *Pupils with temporary disabilities in hospitals out side of school district; compliance with residency requirements*~~

~~48208 *Presence of pupils with temporary disabilities in qualifying hospitals; notice by parents or guardians; commencement of individualized instruction*~~

~~48240 *Supervisors of attendance*~~

~~48980 *Required notification of rights and availability of nutrition and individualized instruction programs*~~

Parental notifications

51800-51802 *Employment of home teachers*

56026 *Individual with exceptional needs*

CODE OF REGULATIONS, TITLE 5

421 *Method of verification*

423 *Prolonged illness*

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National SD

Board Bylaw

Board Bylaws

BB 9321(a)

CLOSED SESSION **PURPOSES AND AGENDAS**

The Governing Board is committed to complying with state open meeting laws and modeling transparency in its conduct of district business. The Board shall hold **a closed session during a regular, special, or emergency meeting only for purposes authorized by law. A closed session may be held during a regular, special, or emergency meeting in accordance with law.**

Each agenda shall contain a general description of each closed session item to be discussed at the meeting, as required by law **and specified below.** (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

In the open session preceding the closed session, the Board shall disclose in open session the items to be discussed in closed session. In the closed session, the Board may consider only those matters covered in its statement. (Government Code 54957.7)

After the closed session, the Board shall reconvene in open session before adjourning the meeting; and, when applicable, shall **publicly** disclose any action taken in the closed session, **the votes or abstentions thereon, and other disclosures specified below that are applicable to the matter being addressed. in the manner prescribed by Government Code 54957.1. Such reports may be made in writing or orally at the location announced in the agenda for the closed session. (Education Code 32281; Government Code 54957.1, 54957.7)**

(cf. 9321.1 - Closed Session Actions and Reports)

When an action taken during a closed session involves final approval or adoption of a document such as a contract or settlement agreement, the Superintendent or designee shall provide a copy of the document to any person present at the conclusion of the closed session who submitted a written request. If the action taken results in one or more substantive amendments, the Superintendent or designee shall make the document available the next business day or when the necessary retyping is completed. Whenever copies of an approved agreement will not be immediately released due to an amendment, the Board president shall orally summarize the substance of the amendment for those present at the end of the closed session. (Government Code 54957.1)

Confidentiality

The Board shall not disclose any information that is protected by state or federal law. In addition, no victim or alleged victim of tortious sexual conduct or child abuse shall be identified in any Board agenda, notice, announcement, or report required by the Brown Act, unless the identity of the person has previously been publicly disclosed. (Government Code 54957.7, 54961)

(cf. 1340 - Access to District Records)

A Board member shall not disclose confidential information received in a closed session unless the Board authorizes the disclosure of that information. (Government Code 54963)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board shall not disclose any information that is protected by state or federal law. In addition, no victim or alleged victim of tortious sexual conduct or child abuse shall be identified in any Board agenda, notice, announcement, or report required by the Brown Act, unless the identity of the person has previously been publicly disclosed. (Government Code 54957.7, 54961)

(cf. 1340 - Access to District Records)

Personnel Matters

The Board may hold a closed session under the "personnel exception" to consider the appointment, employment, **performance** evaluation **of performance**, discipline, or dismissal of an employee. Such a closed session shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline. (Government Code 54957)

(cf. 2140 - Evaluation of the Superintendent)

(cf. 4115 - Evaluation/Supervision)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4215 - Evaluation/Supervision)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 4315 - Evaluation/Supervision)

The Board may also hold a closed session to hear complaints or charges brought against an employee by another person or employee, unless the employee **who is the subject of the complaint** requests an open session. Before the Board holds a closed session on specific complaints or charges brought against an employee, the employee shall receive written notice of **his/her** the right to have the complaints or charges heard in open session if desired. This notice shall be delivered personally or by mail at least 24 hours before the time of the session. (Government Code 54957)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

The Board may hold a closed session to discuss **a district an** employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan. (Government Code 54957.10)

Agenda items related to district employee appointments and employment shall describe the position to be filled. Agenda items related to performance evaluations shall specify the title of the employee being reviewed. Agenda items related to employee discipline, dismissal, or release require no additional information. (Government Code 54954.5)

After the closed session, the Board shall report any action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a district employee and shall identify the title of the affected position. The report shall be given at the public meeting during which the closed session is held, except that the report of a dismissal or nonrenewal of an employment contract shall be deferred until the first public meeting after administrative remedies, if any, have been exhausted. (Government Code 54957.1)

(cf. 4117.7/4317.7 - Employment Status Reports)

Negotiations/Collective Bargaining

Unless otherwise agreed upon by the parties involved, the following shall not be subject to the **open meeting requirements of** Brown Act: (Government Code 3549.1)

1. Any meeting and negotiating discussion between the district and a recognized or certified employee organization
2. Any meeting of a mediator with either party or both parties to the meeting and negotiating process
3. Any hearing, meeting, or investigation conducted by a factfinder or arbitrator
4. Any executive (closed) session of the district or between the district and its designated representative for the purpose of discussing its position regarding any matter within the scope of representation and instructing its designated representatives

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 4143.1/4243.1 - Public Notice - Personnel Negotiations)

The Board may meet in closed session, **prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees,** to review the Board's position and/or instruct its designated representative(s) regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation. Prior to the closed session, the Board shall identify its designated representative in open session. Any closed session held for this purpose may include discussions of the district's available funds and funding priorities, but only insofar as they relate to providing instructions to the Board's designated representative. **For unrepresented employees, closed sessions held pursuant to Government Code 54957.6 shall not include final action on the proposed compensation of one or more unrepresented employees shall not be taken in closed session.** (Government Code 54957.6)

CLOSED SESSION (continued)

BB 9321(d)

(cf. 2121 - Superintendent's Contract)

~~Closed sessions may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees. For unrepresented employees, closed sessions held pursuant to Government Code 54957.6 shall not include final action on the proposed compensation of one or more unrepresented employees. (Government Code 54957.6)~~

~~For represented employees, the Board may also meet in closed session regarding any other matter within the statutorily provided scope of representation. (Government Code 54957.6)~~

The Board also may meet in closed session with a state conciliator ~~or mediator~~ who has intervened in proceedings regarding any of the purposes enumerated in Government Code 54957.6.

Agenda items related to negotiations shall specify the name(s) of the district's designated representative(s) attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the organization representing the employee(s) or the position title of the unrepresented employee who is the subject of the negotiations. (Government Code 54954.5)

Approval of an agreement regarding labor negotiations with represented employees pursuant to Government Code 54957.6 shall be reported after the agreement is final and has been accepted or ratified by the other party. This report shall identify the item approved and the other party or parties to the negotiation. (Government Code 54957.1)

Matters Related to Students

~~The Board shall meet in closed session to consider the expulsion of a student, unless the student submits a written request at least five days before the date of the hearing that the hearing be held in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board may meet in closed session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918)~~

~~(cf. 5144.1— Suspension and Expulsion/Due Process)~~

~~(cf. 5144.2— Suspension and Expulsion/Due Process (Students with Disabilities))~~

If a public hearing would lead to the disclosure of confidential student information, t~~The Board shall meet in closed session to address any student matter that may involve disclosure of confidential student information, or to~~ **consider a suspension, disciplinary action, or any other action against a student except expulsion, or a challenge to a student record.** ~~If a written request for open session is received from the parent/guardian or adult student, it will be honored to the extent that it does not violate the privacy rights of any other student, the meeting shall be public, except that any discussion at that meeting which may be in conflict with the~~

right to privacy of any student other than the student requesting the public meeting shall be in closed session. (Education Code 35146, 48912, 49070)

(cf. 5117 - Interdistrict Attendance)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5125.3 - Challenging Student Records)

(cf. 5144 - Discipline)

The Board shall meet in closed session to consider the expulsion of a student, unless the student submits a written request at least five days before the date of the hearing that the hearing be held in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board may meet in closed session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Agenda items related to student matters shall briefly describe the reason for the closed session, such as "student expulsion hearing" or "grade change appeal," without violating the confidentiality rights of individual students. The student shall not be named on the agenda, but a number may be assigned to the student in order to facilitate record keeping. The agenda shall also state that the Education Code requires closed sessions in these cases in order to prevent the disclosure of confidential student record information.

Final action on a student matter deliberated in closed session shall be taken in open session and shall be a matter of public record. (Education Code 35146, 48918)

(cf. 5125 - Student Records)

However, in taking final action, the Board shall not release any information in violation of student privacy rights provided in 20 USC 1232g or other applicable laws. In an expulsion or other disciplinary action, the cause for the disciplinary action shall be disclosed in open session, but the Board shall refer to the student number or other identifier and shall not disclose the student's name.

Security Matters

The Board may meet in closed session with the Governor, Attorney General, district attorney, district legal counsel, sheriff or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings; to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service; or to the public's right of access to public services or public facilities. **Such discussions may be held in closed session during an emergency meeting called pursuant to Government Code 54956.5 if agreed to by a two-thirds vote of the Board members present, or, if less than two-thirds of the members are present, by a unanimous vote of the members present.** (Government Code 54956.5, 54957)

CLOSED SESSION (continued)

BB 9321(f)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3515 - Campus Security)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 9323.2 - Actions by the Board)

~~The Board may meet in closed session during an emergency meeting held pursuant to Government Code 54956.5 to meet with law enforcement officials for the emergency purposes specified in Government Code 54957 if agreed to by a two-thirds vote of the Board members present. If less than two-thirds of the members are present, then the Board must agree by a unanimous vote of the members present. (Government Code 54956.5)~~

Agenda items related to **these** security matters shall specify the name of the law enforcement agency and the title of the officer, or name of applicable agency representative and title, with whom the Board will consult. (Government Code 54954.5)

The Board may meet in closed session to consult with law enforcement officials on the development of a plan for tactical responses to criminal incidents and to approve the plan. Following the closed session, the Board shall report any action taken to approve the plan, but need not disclose the district's plan for tactical responses. (Education Code 32281)

Conference with Real Property Negotiators

The Board may meet in closed session with its real property negotiator prior to the purchase, sale, exchange, or lease of real property by or for the district in order to grant its negotiator authority regarding the price and terms of payment for the property. (Government Code 54956.8)

Before holding the closed session, the Board shall hold an open and public session to identify its negotiator(s), **and the property under negotiation, and to specify the person(s) with whom the negotiator may negotiate. For purposes of real property transactions, negotiators may include members of the Board.** (Government Code 54956.8)

~~For purposes of real property transactions, negotiators may include members of the Board. (Government Code 54956.8)~~

Agenda items related to real property negotiations shall specify the district negotiator attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the negotiating parties and the street address of the real property under negotiation. If there is no street address, the agenda item shall specify the parcel number or another unique reference of the property. The agenda item shall also specify whether instruction to the negotiator will concern price, terms of payment, or both. (Government Code 54954.5)

When the Board approves a final agreement concluding real estate negotiations pursuant to Government Code 54956.8, it shall report that approval and the substance of the agreement in open session at the public meeting during which the closed session is held. If final approval rests with the other party to the negotiations, the Superintendent or designee shall disclose the fact of that approval and the substance of the agreement upon inquiry by any person, as soon as the other party or its agent has informed the district of its approval. (Government Code 54957.1)

Pending Litigation

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding ~~a~~ pending litigation when ~~a~~ discussion of the matter in open session would prejudice the district's position in the litigation. For this purpose, "litigation" means any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Litigation is considered "pending" in any of the following circumstances: (Government Code 54956.9)

1. Litigation to which the district is a "party" has been initiated formally. (Government Code 54956.9~~(a)~~ **(d)(1)**)
2. A point has been reached where, in the Board's opinion based on the advice of its legal counsel regarding the "existing facts and circumstances," there is a "significant exposure to litigation" against the district, or the Board is meeting solely to determine whether, based on existing facts or circumstances, a closed session is authorized. (Government Code 54956.9~~(b)~~ **(d)(2), (3)**)

Existing facts and circumstances for these purposes are limited to the following: (Government Code 54956.9)

- a. Facts and circumstances that might result in litigation against the district but which the district believes are not yet known to potential plaintiff~~(s)~~ and which do not need to be disclosed.
- b. Facts and circumstances including, but not limited to, an accident, disaster, incident, or transactional occurrence which might result in litigation against the district, which are already known to potential plaintiff~~(s)~~ and which must be publicly disclosed before the closed session or specified on the agenda.
- c. The receipt of a claim pursuant to the ~~Tort~~ **Government** Claims Act or a written threat of litigation from a potential plaintiff. The claim or written communication must be available for public inspection.

(cf. 3320 - Claims and Actions Against the District)

- d. A threat of litigation made by a person in an open meeting on a specific matter within the responsibility of the Board.
 - e. A threat of litigation made by a person outside of an open meeting on a specific matter within the responsibility of the Board, provided that the district official or employee receiving knowledge of the threat made a record of the statement before the meeting and the record is available for public inspection. Such record does not need to identify an alleged victim of tortious sexual conduct or anyone making a threat **of litigation** on ~~his/her~~ **the victim's** behalf or identify an employee who is the alleged perpetrator of any unlawful or tortious conduct, unless the identity of this person has been publicly disclosed.
3. Based on existing facts and circumstances, the Board has decided to initiate or is deciding whether to initiate litigation. (Government Code 54956.9~~(e)~~ **(d)(4)**)

Before holding a closed session pursuant to the pending litigation exception, the Board shall state on the agenda or publicly announce the subdivision of Government Code 54956.9 under which the closed session is being held. If authority is based on Government Code 54956.9~~(a)~~ **(d)(1)**, the Board shall either state the title or specifically identify the litigation to be discussed or state that doing so would jeopardize the district's ability to effectuate service of process upon unserved parties or to conclude existing settlement negotiations to its advantage. (Government Code 54956.9)

Agenda items related to pending litigation shall be described as a conference with legal counsel regarding either "existing litigation" or "anticipated litigation." (Government Code 54954.5)

"Existing litigation" items shall identify the name of the case specified by either the claimant's name, names of parties, or case or claim number, unless the Board states that to identify the case would jeopardize service of process or existing settlement negotiations. (Government Code 54954.5)

"Anticipated litigation" items shall state that there is significant exposure to litigation pursuant to Government Code 54956.9~~(b)~~ **(d)(2) or (3)** and shall specify the potential number of cases. When the district expects to initiate a suit, items related to anticipated litigation shall state that the discussion relates to the initiation of litigation pursuant to Government Code 54956.9~~(e)~~ **(d)(4)** and shall specify the potential number of cases. The agenda or an oral statement before the closed session may be required to provide additional information regarding existing facts and circumstances described in item #2 b-e above. (Government Code 54954.5)

Following the closed session, the Board shall publicly report, as applicable: (Government Code 54957.1)

- 1. Approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation. This report shall identify the adverse parties, if known, and the substance of the litigation.**

2. **Approval to legal counsel to initiate or intervene in a lawsuit. This report shall state that directions to initiate or intervene in the action have been given and that the action, defendants, and other details will be disclosed to inquiring parties after the lawsuit is commenced unless doing so would jeopardize the district's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage.**
3. **Acceptance of a signed offer from the other party or parties which finalizes the settlement of pending litigation. This report shall state the substance of the agreement.**

If approval is given to legal counsel to settle pending litigation but final approval rests with the other party or with the court, the district shall report the fact of approval and the substance of the agreement thereon to persons who inquire once the settlement is final. (Government Code 54957.1)

Joint Powers Agency Issues

The Board may meet in closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by a joint powers agency (JPA) formed for the purpose of insurance pooling or self-insurance authority of which the district is a member. (Government Code 54956.95)

Closed session agenda items related to liability claims shall specify the claimant's name and the name of the agency against which the claim is made. (Government Code 54954.5)

(cf. 3530 - Risk Management/Insurance)

Following the closed session, the Board shall publicly report the disposition of joint powers agency or self-insurance claims, including the name of the claimant(s), the name of the agency claimed against, the substance of the claim, and the monetary settlement agreed upon by the claimant. (Government Code 54957.1)

When the board of the JPA has so authorized and upon advice of district legal counsel, the Board may **also** meet in closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the JPA **that has direct financial or liability implications for the district**. During the Board's closed session, a Board member serving on the JPA board may disclose confidential information acquired during a closed session of the JPA to fellow Board members. (Government Code 54956.96)

~~The Board member may also disclose the confidential JPA information to district legal counsel in order to obtain advice on whether the matter has direct financial or liability implications for the district. (Government Code 54956.96)~~

Closed session agenda items related to conferences involving a JPA shall specify **the name of the JPA**, the closed session description used by the JPA, and the name of the Board member representing the district on the JPA board. Additional information listing the names of agencies or titles of representatives attending the closed session as consultants or other representatives shall also be included. (Government Code 54954.5)

Review of Audit Report from California State Auditor's Office

Upon receipt of a confidential final draft audit report from the California State Auditor's Office, the Board may meet in closed session to discuss its response to that report. After public release of the report from the California State Auditor's Office, any Board meeting to discuss the report must be conducted in open session, unless exempted from that requirement by some other provision of law. (Government Code 54956.75)

Closed session agenda items related to an audit by the California State Auditor's Office shall state "Audit by California State Auditor's Office." (Government Code 54954.5)

Following the closed session, the Board shall publicly confirm that the report was reviewed and a response was prepared.

Review of Assessment Instruments

The Board may meet in closed session to review the contents of any student assessment instrument approved or adopted for the statewide testing system. Before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review. (Education Code 60617)

(cf. 6162.5 – Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

Agenda items related to the review of student assessment instruments shall state that the Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program and that Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.

Following the closed session, the Board shall confirm that the assessment instruments were reviewed. Any actions related to the review shall be taken in open session without revealing any proprietary or confidential information and shall be a matter of public record.

Legal Reference:

EDUCATION CODE

32281 School safety plans

35145 Public meetings

35146 Closed session ~~(re student suspension)~~ **for student suspension or disciplinary action**

44929.21 Districts with ADA of 250 or more

48912 Governing board suspension **of student**

48918 Rules governing expulsion procedures; hearings and notice

49070 Challenging content of students' records

49073-49079 Privacy of student records

60617 ~~Meetings of governing board~~ **Closed session (re review of contents of statewide assessment)**

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

6252-6270 California Public Records Act

54950-54963 The Ralph M. Brown Act

CALIFORNIA CONSTITUTION

Article I, Section 3 Public right to access information

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.8 Family Educational Rights and Privacy

COURT DECISIONS

Moreno v. City of King, (2005) 127 Cal.App.4th 17

Morrison v. Housing Authority of the City of Los Angeles Board of Commissioners, (2003) 107 Cal.App.4th 860

Rim of the World Unified School District v. San Bernardino County Superior Court, (2002) 104 Cal.App.4th 1393

Bell v. Vista Unified School District, (2004)(2000) 82 Cal.App. 4th 672

Fischer v. Los Angeles Unified School District, (1999) 70 Cal.App. 4th 87

Kleitman v. Superior Court of Santa Clara County, (1999) 87 Cal Rptr. 2d

Legal Reference: (continued)

CODE OF FEDERAL REGULATIONS, TITLE 34 (continued)

Furtado v. Sierra Community College District (1998) 68 Cal.App. 4th 876

Roberts v. City of Palmdale, (1993) 5 Cal.App. 4th 363

San Diego Union v. City Council, (1983) 146 Cal.App.3d 947

Sacramento Newspaper Guild v. Sacramento County Board of Supervisors, (1968) 263 Cal.App. 2d 41

~~San Diego Union v. City Council, (1983) 146 Cal.App.3d 947~~

ATTORNEY GENERAL OPINIONS

94 Ops.Cal.Atty.Gen. 82 (2011)

89 Ops.Cal.Atty.Gen. 110 (2006)

86 Ops.Cal.Atty.Gen. 210 (2003)

78 Ops.Cal.Atty.Gen. 218 (1995)

59 Ops.Cal.Atty.Gen. 532 (1976)

57 Ops.Cal.Atty.Gen. 209 (1974)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2009-rev. 2014

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act, rev. July 2010

WEB SITES

CSBA: <http://www.csba.org>

California **Office of the Attorney General's Office**: <http://www.oag.ca.gov>

League of California Cities: <http://www.cacities.org>

National SD Exhibit

Board Bylaws

E(1) 9321(a)

CLOSED SESSION

BOARD MEETING AGENDA DESCRIPTIONS FOR CLOSED SESSION ITEMS

The Governing Board meeting agenda shall include the following description of a closed session item, as applicable:

Personnel Matters

PUBLIC EMPLOYEE APPOINTMENT

Government Code 54957

Title: _____
(Specify position to be filled)

PUBLIC EMPLOYMENT

Government Code 54957

Title: _____
(Specify position to be filled)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code 54957

Title: _____
(Specify position of employee being evaluated)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code 54957

(No additional information is required. An employee's dismissal or nonrenewal shall not be reported until the employee has first exhausted any right to a hearing or other administrative remedy.)

SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE

Government Code 54957

(No additional information is required.)

EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN

Government Code 54957.10

(No additional information is required.)

CLOSED SESSION (continued)

E(1) 9321(b)

Negotiations/Collective Bargaining

CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

District-designated representatives:

(Specify names of representatives attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Employee organization:

(Specify name of employee organization with which negotiations are being held.)

or

Unrepresented employee:

(Specify position of unrepresented employee who is the subject of the negotiations.)

Matters Related to Students

STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION

Education Code 35146

Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

STUDENT EXPULSION

Education Code 48912

Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

STUDENT GRADE CHANGE APPEAL

Education Code 49070

CLOSED SESSION (continued)

E(1) 9321(c)

Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

CONFIDENTIAL STUDENT MATTER

Action under consideration:

(If the Board is considering a confidential student matter other than those listed above, specify type of action.)

Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

Security Matters

THREAT TO PUBLIC SERVICES OR FACILITIES

Government Code 54957

Consultation with: _____

(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN

Education Code 32281

Consultation with: _____

(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code 54956.8

Property: _____

(Specify street address or, if no street address, the parcel number or other unique reference of the real property under negotiation.)

CLOSED SESSION (continued)

E(1) 9321(d)

District negotiator: _____

(Specify names of negotiators attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Negotiating parties: _____
(Specify name of party, not agent.)

Under negotiation: _____
(Specify whether instruction to negotiator will concern price, terms of payment, or both.)

Pending Litigation

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Government Code 54956.9(d)(1)

Name of case: _____
(Specify by reference to claimant's name, names of parties, or case or claim numbers.)

or

Case name unspecified, as identification of the case would jeopardize service of process or existing settlement negotiations.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Government Code 54956.9(d)(2) or (3)

Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) or (3). Number of potential cases: _____

Or

Initiation of litigation pursuant to Government Code 54956.9(d)(4). Number of potential cases: _____

If applicable, facts and circumstances: _____
(The district may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to Government Code 54956.9(e)(2)-(5). These include facts and circumstances, such as an accident, disaster, incident, or transactional occurrence that might result in litigation against the district and that are known to potential plaintiff(s).)

Joint Powers Authority Issues

LIABILITY CLAIMS FOR INSURANCE-RELATED JOINT POWERS AGENCY

Government Code 54956.95

Name of claimant(s): _____
(Specify name, except pursuant to Government Code 54961 when the claimant is a victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed.)

Name of agency against which the claim is made: _____

CONFERENCE INVOLVING INFORMATION FROM A JOINT POWERS AGENCY WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT

Government Code 54956.96

Name of JPA: _____

Discussion will concern:

(Specify closed session description used by the JPA.)

Name of district representative on JPA board:

Names of agencies or titles of representatives attending the closed session as consultants or other representatives, if applicable: _____

Review of Audit from State Auditor's Office

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE

Government Code 54956.75

(No additional information is required.)

Review of Assessment Instruments

REVIEW OF STUDENT ASSESSMENT INSTRUMENT

Education Code 60617

The Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program. Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.

7/19

National SD Exhibit

Board Bylaws

E(2) 9321(a)

CLOSED SESSION

REPORTS OF CLOSED SESSION ACTIONS

Following a closed session during any Governing Board meeting, the Board shall reconvene in open session to present, orally or in writing, a report of any of the following actions taken during the closed session, as applicable:

Personnel Matters

Title of position: _____

Action taken: _____
(e.g., appointment/employment/evaluation/discipline/dismissal/release)

Board member votes/abstentions: _____

Negotiations/Collective Bargaining

Approval of final agreement with represented employees

Item approved: _____

Other party/parties to the negotiation: _____

Board member votes/abstentions: _____

Matters Related to Students

(Final action must be taken in open session. It is recommended that the student's name not be disclosed.)

Security Matters

Action taken: _____
(e.g., consultation with law enforcement; approval of contract or memorandum of understanding; approval of tactical response plan, without disclosing the details of the plan)

Board member votes/abstentions: _____

Real Property Negotiations

Action taken: _____

(Report if Board approves a final agreement concluding real estate negotiations. If final approval rests with the other party, report as soon as the other party has approved the agreement.)

Substance of the agreement: _____

Board member votes/abstentions: _____

Existing Litigation

Action taken related to existing litigation:

(e.g., approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation; or approval to legal counsel of a settlement of pending litigation at any stage prior to or during a judicial or quasi-judicial proceeding. If final approval of settlement rests with the other party, report to any person upon request once the settlement is final.)

Adverse party/parties, if known: _____

Substance of the litigation: _____

Board member votes/abstentions: _____

Anticipated Litigation

Action taken: The Board has given approval to legal counsel to initiate or intervene in a lawsuit. The action, defendants, and other details will be disclosed to any person upon request after the lawsuit is commenced, unless doing so would jeopardize the district's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage.

(The report does not need to initially identify the action, defendants, or other details.)

Board member votes/abstentions: _____

Joint Powers Agency Issues

LIABILITY CLAIMS FOR INSURANCE-RELATED JOINT POWERS AGENCY

Name of claimant(s): _____

Name of agency against which the claim is made: _____

Substance of the claim: _____

Monetary settlement agreed upon by the claimant: _____

Board member votes/abstentions: _____

CONFERENCE INVOLVING INFORMATION FROM A JOINT POWERS AGENCY
WITH DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT

Name of JPA: _____

Action taken: _____
(*Law does not include any specific disclosures to be reported.*)

Board member votes/abstentions: _____

Review of Audit from State Auditor's Office

Action taken: The Board reviewed the confidential final draft audit report received from the California State Auditor's Office and has prepared a response.
(*No additional information is required. Unless otherwise exempted by law, after the audit report is subsequently released to the public, any Board discussion of the report must be conducted in open session.*)

Review of Assessment Instruments

Action taken: The Board reviewed the contents of a student assessment instrument approved or adopted for the statewide testing system.

National SD

Board Bylaw

Board Bylaws

BB 9321.1

CLOSED SESSION ACTIONS AND REPORTS

No matters other than those announced in open session shall be acted upon during the closed session. (Government Code 54957.7)

(cf. 9321 - Closed Session Purposes and Agendas)

The Board shall reconvene in open session before adjourning and report closed session actions, the votes or abstentions thereon, and other disclosures required by Government Code 54957.1. These disclosures may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing them. (Government Code 54957.7)

Personnel Matters

The Board shall report any personnel action taken and the votes or abstentions thereon at the public meeting during which the closed session is held. This report shall identify the title of the position. However, the report of a dismissal or nonrenewal of an employment contract shall be deferred until the first public meeting after administrative remedies, if any, have been exhausted. (Government Code 54957.1)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 2123 - Evaluation of the Superintendent)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Negotiations/Collective Bargaining

Final action on the proposed compensation of one or more unrepresented employees shall not be taken during the closed session. (Government Code 54957.6)

Approval of an agreement concluding closed session labor negotiations with represented employees shall be reported after the agreement is final and has been accepted or ratified by the other party. This report shall identify the item approved and the other party or parties to the negotiation. (Government Code 54957.1)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 4143.1/4243.1 - Public Notice - Personnel Negotiations)

Student Matters

Actions related to student matters shall be taken in open session and shall be a matter of public record. No information shall be released in violation of student privacy rights provided in law. (Education Code 35146, 48918; 20 USC 1232)

In an expulsion action, the student's identification number and the cause for expulsion shall be disclosed in open session.

(cf. 5117 - Interdistrict Attendance)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5125 - Student Records)

(cf. 5125.3 - Challenging Student Records)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Real Estate Negotiations

Approval of an agreement concluding real estate negotiations shall be reported after the agreement is final. If the Board renders the agreement final, it shall report that approval, the votes or abstentions thereon, and the substance of the agreement in open session at the public meeting during which the closed session is held. If final approval rests with the other party, the Superintendent or designee shall disclose the fact of that approval and the substance of the agreement upon inquiry by any person, as soon as the other party or its agent has informed the district of its approval. (Government Code 54957.1)

Pending Litigation

The Board shall report the following actions related to pending litigation, and the votes or abstentions thereon, at the public meeting during which the closed session is held: (Government Code 54957.1)

1. Approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation. This report shall identify the adverse parties, if known, and the substance of the litigation.
2. Approval to legal counsel to initiate or intervene in a lawsuit. This report shall state that directions to initiate or intervene in the action have been given and that details will be disclosed to inquiring parties after the lawsuit is commenced unless doing so would jeopardize the district's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage.
3. Acceptance of a signed offer from the other party or parties which finalizes the settlement of pending litigation. This report shall state the substance of the agreement.

If approval is given to legal counsel to settle pending litigation and if final approval rests with the other party or with the court, the district shall report the fact of approval, the substance of the agreement and the vote and abstentions thereon to persons who inquire once the settlement is final. (Government Code 54957.1)

JPA/Self-Insurance Claims

The Board shall report the disposition of joint powers authority or self-insurance claims and the votes or abstentions thereon at the public meeting during which the closed session is held. This report shall include the name of the claimant(s), the name of the agency claimed against, the substance of the claim and the monetary settlement agreed upon by the claimant. (Government Code 54957.1)

(cf. 3320 - Claims and Actions Against the District)

(cf. 3530 - Risk Management/Insurance)

Review of Assessment Instruments

At the public meeting during which the Board holds a closed session to review student assessment instruments, the Board shall confirm that this review was made. Any actions related to the review shall be taken in open session without revealing any proprietary or confidential information and shall be a matter of public record.

(cf. 6162.5 - Student Assessment)

Bylaw NATIONAL ELEMENTARY SCHOOL DISTRICT

adopted: May 27, 1998 National City, California

National SD

Board Bylaw

Board Bylaws

BB 9322(a)

AGENDA/MEETING MATERIALS

Agenda Content

~~Each agenda~~ **Governing Board meeting agendas** shall reflect the district's vision and goals and the Board's focus on student learning.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

~~Governing Board meeting agendas~~ **Each agenda** shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)

(cf. 9321- Closed Session Purposes and Agendas)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. ~~However, the agenda need not provide an opportunity for public comment when the consent agenda item has previously been considered at an open meeting of a committee comprised exclusively of all the Board members, provided that members of the public were afforded an opportunity to comment on the item at that meeting, unless~~ and that the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

The agenda **for a regular Board meeting** shall also provide members of the public an opportunity to ~~testify at regular meetings~~ **provide comment** on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

(cf. 9323 - Meeting Conduct)

Each ~~meeting~~ agenda **for a regular meeting** shall list the address designated by the Superintendent or designee for public inspection of ~~agenda documents~~ **related to an open session item** that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall ~~specify that~~ **include information regarding how, when, and to whom a request should be made if** an individual ~~should contact the Superintendent or designee if he/she~~ requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

Agenda Preparation

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting. ~~Each agenda shall reflect the district's vision and goals and the Board's focus on student learning.~~

~~(cf. 0000 - Vision)~~

~~(cf. 0200 - Goals for the School District)~~

~~(cf. 9121 - President)~~

~~(cf. 9122 - Secretary)~~

~~The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting. Each agenda shall reflect the district's vision and goals and the Board's focus on student learning.~~

~~(cf. 0000 - Vision)~~

~~(cf. 0200 - Goals for the School District)~~

~~(cf. 9121 - President)~~

~~(cf. 9122 - Secretary)~~

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request **from a member of the public** is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board to take action to determine whether the item shall be placed on the agenda.

The Board president and Superintendent shall **also** decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, **or** an information item that does not require immediate action, ~~or a consent item that is routine in nature and for which no discussion is anticipated.~~

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent agenda items shall be items of a routine nature and items for which Board discussion is not anticipated and

for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered. However, the agenda need not provide an opportunity for public comment when the consent agenda item has previously been considered at an open meeting of a committee comprised exclusively of all the Board members provided that members of the public were afforded an opportunity to comment on the item at that meeting, unless the item has been substantially changed since the committee considered it. (Government Code 54954.3)

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 - Actions by the Board)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3320 - Claims and Actions Against the District)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Consent Agenda/Calendar

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval.

When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered. However, the agenda need not provide an opportunity for public comment when the consent agenda item has previously been considered at an open meeting of a committee comprised exclusively of all the Board members provided that members of the public were afforded an opportunity to comment on the item at that meeting, unless

~~the item has been substantially changed since the committee considered it. (Government Code 54954.3)~~

Agenda Dissemination to Board Members

At least ~~three days~~ **72 hours** before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, ~~citizens~~, and others; and other available documents pertinent to the meeting.

~~When special meetings are called, the Superintendent or designee shall make every effort to distribute the agenda and supporting materials to Board members as soon as possible before the meeting.~~ **Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)**

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, **outside of a noticed meeting**, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

(cf. 9012 - Board Member Electronic Communications)

Agenda Dissemination to Members of the Public

~~The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)~~

Any agenda and related materials distributed to the Board shall be made available to the public upon request without delay. ~~If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board, provided the document is a~~ **Only those documents which are disclosable public records under the Public Records Act and which relate to an agenda item scheduled for the open session portion of a regular meeting shall be made available to the public.** ~~The Superintendent or designee may also post the document on the district's web site in a position and manner that makes it clear that the document relates to an agenda item for an upcoming meeting. (Government Code 54957.5)~~

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the Superintendent or designee shall post the agenda on the homepage of the district web site. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the web site with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

(cf. 1113 - District and School Web Sites)
(cf. 1340 - Access to District Records)

~~Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)~~

~~Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)~~

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. (Government Code 54957.5)

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

~~Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)~~

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Legal Reference:

EDUCATION CODE

35144 *Special meetings*

35145 *Public meetings*

35145.5 *Right of public to place matters on agenda*

GOVERNMENT CODE

6250-6270 *Public Records Act*

53635.7 *Separate item of business*

54954.1 *Mailed agenda of meeting*

54954.2 *Agenda posting requirements; board actions*

54954.3 *Opportunity for public to address legislative body*

54954.5 *Closed session item descriptions*

54956.5 *Emergency meetings*

54957.5 *Availability of public records*

54960.2 *Challenging board actions; cease and desist*

UNITED STATES CODE, TITLE 42

12101-12213 *Americans with Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 *Effective communications*

36.303 *Auxiliary aids and services*

COURT DECISIONS

Mooney v. Garcia, (2012) 207 Cal.App.4th 229

Caldwell v. Roseville Joint Union High School District, 2007 U.S. Dist. LEXIS 66318

ATTORNEY GENERAL OPINIONS

99 Ops. Cal. Atty. Gen. 11 (2016)

78 Ops. Cal. Atty. Gen. 327 (1995)

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

The Brown Act: School Boards and Open Meeting Laws, rev. 2014

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, rev. 2003

WEB SITES

CSBA, Agenda Online: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

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National SD

Board Bylaw

Board Bylaws

BB 9323.2(a)

ACTIONS BY THE BOARD

The Governing Board shall act by a majority vote of all of the membership constituting the Board, unless otherwise required by law. (Education Code 35164)

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9012 - Board Member Electronic Communications)

(cf. 9200 - Limits of Board Member Authority)

An "action" by the Board means: (Government Code 54952.6)

1. A collective decision by a majority of the Board members
2. A collective commitment or promise by a majority of the Board members to make a positive or negative decision
3. A vote by a majority of the Board members when sitting as the Board upon a motion, proposal, resolution, order, or ordinance

The Board shall not take action by secret ballot, whether preliminary or final. (Government Code 54953)

Actions taken by the Board in open session shall be recorded in the Board minutes. (Education Code 35145)

(cf. 9324 - Minutes and Recordings)

Action on Non-Agenda Items

After publicly identifying the item, the Board may take action on a subject not appearing on the posted meeting agenda under any of the following conditions: (Government Code 54954.2)

1. When a majority of the Board determines that an emergency situation exists, as defined for emergency meetings pursuant to Government Code 54956.5
2. When two-thirds of the members present, or if less than two-thirds of the members are present then by a unanimous vote of all members present, determine that the need to take immediate action came to the district's attention after the agenda was posted

ACTIONS BY THE BOARD (continued)

BB 9323.2(b)

3. When an item appeared on the agenda of, and was continued from, a meeting that occurred not more than five days earlier

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

Challenging Board Actions

The district attorney's office or any interested person may file an action in court **to for the purpose of: (Government Code 54960, 54960.2)**

1. Stop**ping** or prevent**ing** the Board's violation or **threats of threatened** violations of the Brown Act;
2. **to determine** the applicability of the Brown Act to ongoing or future threatened Board actions;
3. **In addition, the district attorney's office or any interested party may file an action in court to determine-Determining** the applicability of the Brown Act to **any a past Board action of the Board that is** not specified in Government Code 54960.1, **under the following conditions provided that:**
 - a. Within nine months of the alleged violation, a cease and desist letter is submitted to the Board, clearly describing the past Board action and the nature of the alleged violation.
 - b. The time for the Board to respond has expired and the Board has not provided an unconditional commitment to cease and desist from and not repeat the past action alleged to have violated the Brown Act.
 - c. **The action is brought within the time required by Government Code 54960.2.**
4. **to determine** the validity, under **California state** or federal law, of any Board rule or action **to which** penalizes any of its members or otherwise discourages their **member's** expression, **or**
5. **to compel** the Board to audio record its closed sessions because of **a court's finding of the Board's its** violation of any applicable Government Code provision. **(Government Code 54960)**

The district attorney or any interested person may **present a demand that the Board cure and correct a Board action which he/she alleges is file an action in court to nullify a Board action which is alleged to be** in violation of law regarding any of the following: (Government Code 54960.1)

ACTIONS BY THE BOARD (continued)

BB 9323.2(c)

1. Open meeting and teleconferencing (Government Code 54953)
2. Agenda posting (Government Code 54954.2)
3. Closed session item descriptions (Government Code 54954.5)
4. New or increased tax assessments (Government Code 54954.6)
5. Special meetings (Government Code 54956)
6. Emergency meetings (Government Code 54956.5)

Prior to bringing any action to nullify a Board action, the district attorney or other interested person shall present a demand to "cure and correct" the alleged violation. The demand shall clearly describe the challenged action and the nature of the alleged violation and shall be presented to the Board in writing within 90 days of the date when the action was taken. If the alleged violation concerns action taken in an open session but in violation of Government Code 54954.2 (agenda posting), the written demand must be made within 30 days of the date when the alleged action took place. (Government Code 54960.1)

Within 30 days of receiving the demand, the Board shall do one of the following: (Government Code 54960.1)

1. Cure or correct the challenged action and inform the demanding party in writing of its actions to cure or correct.
2. Determine not to cure or correct the alleged violation and inform the demanding party in writing of its decision to not cure or correct.
3. Take no action. If the Board takes no action within the 30-day review period, its inaction shall be considered a decision not to cure or correct the challenged action.

In addition, the district attorney's office or any interested party may file an action in court to determine the applicability of the Brown Act to any past Board action not specified in Government Code 54960.1, if the following conditions are met: (Government Code 54960.2)

1. ~~Within nine months of the alleged violation, a cease and desist letter is submitted to the Board, clearly describing the past Board action and the nature of the alleged violation.~~
2. ~~The time for the Board to respond has expired and the Board has not provided an unconditional commitment to cease and desist from and not repeat the past action alleged to have violated the Brown Act.~~

Legal Reference: (see next page)

ACTIONS BY THE BOARD (continued)

BB 9323.2(d)

Legal Reference:

EDUCATION CODE

15266 School construction bonds

17466 Declaration of intent to sell or lease real property

17481 Lease of property with residence for nondistrict purposes

17510-~~17511~~17512 **Leasing for production of gas, r**esolution requiring unanimous vote **of all members**
~~constituting board~~

17546 Private sale of personal property

17556-17561 Dedication of real property

35140-35149 Meetings

35160-35178.4 Powers and duties

48660-48661 Community day schools, establishment and restrictions

CODE OF CIVIL PROCEDURE

425.16 Special motion to strike in connection with a public issue

1245.240 Eminent domain vote requirements

1245.245 Eminent domain, resolution adopting different use

GOVERNMENT CODE

53090-53097.5 Regulation of local agencies by counties and cities

53724 Parcel tax resolution requirements

53790-53792 Exceeding the budget

53820-53833 Temporary borrowing

53850-53858 Temporary borrowing

54950-54963 The Ralph M. Brown Act, especially:

54952.6 Action taken, definition

54953 Meetings to be open and public; attendance; **prohibition against** secret ballots

54960-54960.5 Actions to prevent violations

65352.2 Coordination with planning agency

PUBLIC CONTRACT CODE

3400 Bid specifications

20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

20113 Emergencies, award of contracts without bids

20114 Repairs, maintenance, and improvements to district facilities by day labor or force account

22034 Uniform Public Construction Cost Accounting Act informal bidding ordinance

22035 Repair or replacement of facilities in case of emergency

22050 Emergency contracting procedures

COURT DECISIONS

Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors (2003) 112 Cal.App.4th 1313

McKee v. Orange Unified School District (2003) 110 Cal.App.4th 1310

Bell v. Vista Unified School District (2002) 82 Cal.App.4th 672

Boyle v. City of Redondo Beach (1999) 70 Cal.App.4th 1109

Management Resources: (see next page)

ACTIONS BY THE BOARD (continued)

BB 9323.2(e)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, 2014

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Local Legislative Bodies, 2003

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act **2nd Edition, rev. July 2010** ~~2007~~

WEB SITES

CSBA: <http://www.csba.org>

~~California Attorney General's Office: <http://www.oag.ca.gov>~~

~~Institute of for Local Government: <http://www.ca-ilg.org>~~

Office of the Attorney General: <http://www.oag.ca.gov>

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Exhibit

Board Bylaws

E(1) 9323.2(a)

ACTIONS BY THE BOARD

ACTIONS REQUIRING A SUPER MAJORITY VOTE

Actions Requiring a Two-Thirds Vote of the Board:

1. Resolution declaring **the Governing Board's** intention to sell or lease real property (Education Code 17466)

(cf. 3280 - Sale or Lease of District-Owned Real Property)

2. Resolution declaring **the Board's** intent ~~of Governing Board~~ to convey or dedicate property to the state or any political subdivision for the purposes specified in Education Code 17556 (Education Code 17557)

3. Resolution authorizing and directing the Board president, or any other presiding officer, secretary, or member, to execute a deed of dedication or conveyance of property to the state or a political subdivision (Education Code 17559)

4. Lease, for up to three months, of school property which has a residence on it and which cannot be developed for district purposes because funds are unavailable (Education Code 17481)

5. Request for temporary borrowing ~~pursuant to Government Code 53820-53833,~~ **of funds needed for immediate requirements of the district** to pay district obligations incurred before the receipt of district income for the fiscal year sufficient to meet the payment(s) (Government Code 53821)

6. Upon complying with Government Code 65352.2 and Public Resources Code 21151.2, action to render city or county zoning ordinances inapplicable to a proposed use of the property by the district (Government Code 53094)

(cf. 7131 - Relations with Local Agencies)

(cf. 7150 - Site Selection and Development)

(cf. 7160 - Charter School Facilities)

7. When the district is organized to serve only grades K-8, **action and seeks** to establish a community day school for any of grades K-8 (Education Code 48660)

(cf. 6185 - Community Day School)

ACTIONS BY THE BOARD (continued)

E(1) 9323.2(b)

8. When the district **is organized to serve only grades K-8,** has an average daily attendance (ADA) of 2,500 or less, **or desires to operate a community day school to serve any of grades K-6 (and no higher grades)** and seeks to situate a community day school on an existing school site, certification that satisfactory alternative facilities are not available for a community day school (Education Code 48661)

~~9. When the district is organized to serve only grades K-8 and seeks to situate a community day school on an existing school site, certification that satisfactory alternative facilities are not available for a community day school (Education Code 48661)~~

~~10. When the district desires to operate a community day school to serve any of grades K-6 (and no higher grades) on an existing school site, certification that satisfactory alternative facilities are not available for a community day school (Education Code 48661)~~

11.9. Resolution of intent to issue general obligation bonds with the approval of 55 percent of the voters of the district (Education Code 15266)

(cf. 7214 - General Obligation Bonds)

12.10. Resolution of intent to issue bonds within a school facilities improvement district with the approval of 55 percent of the voters of the school facilities improvement district (Education Code 15266)

(cf. 7213 - School Facilities Improvement Districts)

13.11. Resolution to place a parcel tax on the ballot (Government Code 53724)

14.12. Resolution of necessity to proceed with an eminent domain action and, if the Board subsequently desires to use the property for a different use than stated in the resolution of necessity, a subsequent resolution so authorizing the different use (Code of Civil Procedure 1245.240, 1245.245)

Actions Requiring a Two-Thirds Vote of the Board Members Present at the Meeting:

1. Determination that there is a need to take immediate action and that the need for action came to the district's attention after the posting of the agenda. If less than two-thirds of the Board members are present at the meeting, a unanimous vote of all members present is required. (Government Code 54954.2)
2. Determination that a closed session is necessary during an emergency meeting. If less than two-thirds of the Board members are present, a unanimous vote of all members present is required. (Government Code 54956.5)

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

ACTIONS BY THE BOARD (continued)

E(1) 9323.2(c)

Actions Requiring a Four-Fifths Vote of the Board:

1. Expenditure and transfer of necessary funds and use of district property or personnel to meet a national or local emergency created by war, military, naval, or air attack, or sabotage, or to provide for adequate national or local defense (Government Code 53790-53792)

(cf. 3110 - Transfer of Funds)

2. Resolution for district borrowing based on issuance of notes, tax anticipation warrants, or other evidences of indebtedness, in an amount up to 50 percent of the district's estimated income and revenue for the fiscal year or the portion not yet collected at the time of the borrowing (Government Code 53822, 53824)
3. Resolution for district borrowing, between July 15 and August 30 of any fiscal year, of up to 25 percent of the estimated income and revenue to be received by the district during that fiscal year from apportionments based on ADA for the preceding school year (Government Code 53823-53824)
4. Declaration of an emergency in order to authorize the district to include a particular brand name or product in a bid specification (Public Contract Code 3400)

(cf. 3311 - Bids)

5. **When the district has a five-member or seven-member Board, action to respond to an emergency facilities condition without giving notice for bids to let contracts, including the repair or replacement of district facilities, the taking of any other action that is directly related to and immediately required by that emergency, the procurement of the necessary equipment, services, and supplies for those purposes, the delegation of authority to the Superintendent or designee to take such action, and the determination during a regular Board meeting of the need to continue the action (Public Contract Code 22035, 22050)**

- 5.6. Resolution to award a contract for a public works project at \$~~187,500~~ **212,500** or less to the lowest responsible bidder, when the district is using the informal process authorized under the Uniform Public Construction Cost Accounting Act for projects of \$~~175,000~~ **200,000** or less, all bids received are in excess of \$~~175,000~~ **200,000**, and the Board determines that the district's cost estimate was reasonable (Public Contract Code 22034)

(cf. 3311.1 - Uniform Public Construction Cost Accounting Procedures)

Actions Requiring a Unanimous Vote of the Board:

1. Resolution authorizing and prescribing the terms of a ~~community~~ lease **of district property** for extraction **and taking** of gas **not associated with oil** (Education Code 17510-17511)
2. **Authorization of the use of day labor or force account, or waiver** of the competitive bid process pursuant to Public Contract Code 20111, when the Board determines that an emergency exists **requiring the repair, alteration, work, or improvement to any facility to permit the continuance of existing classes or to avoid danger to life or property,** and upon approval of the County Superintendent of Schools (Public Contract Code 20113)

Action Requiring a Unanimous Vote of the Board Members Present at the Meeting:

1. Private sale of surplus property without advertisement in order to establish that such property is not worth more than \$2,500. Disposal of surplus property ~~in the local dump~~ or donation to a charitable organization requires the unanimous vote of the Board members present to establish that the value of such property would not defray the cost of arranging its sale. (Education Code 17546)

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)

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National SD Exhibit

Board Bylaws

E(2) 9323.2

ACTIONS BY THE BOARD

UNCONDITIONAL COMMITMENT LETTER

To: *(Name of district attorney or any interested person)*

The Governing Board of *(name of school district)* has received your cease and desist letter dated *(date)* alleging that the following **described** past action taken by the Board violates the Ralph M. Brown Act: *(Describe alleged past action as set forth in the cease and desist letter.)*

In order to avoid unnecessary litigation and without admitting any violation of the Ralph M. Brown Act, the Board hereby unconditionally commits that it will cease, desist from, and not repeat the challenged past action described above. The Board may rescind this commitment only by a majority vote of its membership taken in open session at a regular meeting and noticed on its posted agenda as "Rescission of Brown Act Commitment." You will be provided with written notice, sent by any means or media you provide in response to this message, to whatever address(es) you specify, of any intention to consider rescinding this commitment at least 30 days before any such regular meeting. In the event that this commitment is rescinded, a notice will be delivered to you by the same means as this commitment, or by mail to an address that you have designated in writing, and you will have the right to commence legal action pursuant to Government Code 54960(a).

Sincerely,

(Name)

(Title of Board President or other designee)

(11/12) 3/19

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National SD

Board Bylaw

Board Bylaws

BB 9324(a)

MINUTES AND RECORDINGS

The Governing Board recognizes that maintaining accurate minutes of Board meetings **helps foster public trust in Board governance and** provides a record of Board actions for use by district staff and the public **and helps foster public trust in Board governance.**

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9323 - Meeting Conduct)

The secretary of the Board shall keep minutes and record all official Board actions. The Board's minutes shall be public records and shall be made available to the public upon request. (Education Code 35145, 35163)

(cf. 1340 - Access to District Records)

(cf. 9122 - Secretary)

(cf. 9323.2 - Actions by the Board)

The minutes of Board meetings shall include, but not be limited to:

1. **The minutes shall reflect which A notation of which Board** members are present, **in person or by teleconference**, and whether a member is not present for part of the meeting due to late arrival and/or early departure.

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

(cf. 9320 – Meetings and Notices)

2. **In order to ensure that the minutes are focused on Board action, the minutes shall include only a A brief summary of the Board's discussion on each agenda topic, but shall not include rather than** a verbatim record of **the Board's discussion on each agenda topic or the names of each** Board member's **who made specific points of view** during the discussion.
3. **The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address. A summary of the public comments made on agendized items and unagendized topics**
4. The **minutes shall include the** specific language of each motion and the names of the Board members who made and seconded the motion.
6. **The minutes shall also report any Any** action taken **by the Board** and the vote or abstention on that action of each **Board** member present. **(Education Code 35145;** Government Code 54953)

~~The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address.~~

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

(cf. 5125.1 - Release of Directory Information)

The Board agenda shall include a statement of the option and process for students and parents/guardians to request that such information be excluded from the minutes.

The Superintendent or designee shall distribute a copy of the "unapproved" minutes of the previous meeting(s) with the agenda for the next regular meeting. The Board shall approve the minutes as circulated or with necessary amendments.

Upon approval by the Board, the minutes shall be signed by the Board clerk and the secretary to the Board.

Official Board minutes and recordings shall be stored in a secure location and shall be retained in accordance with law.

(cf. 3580 - District Records)

Any minutes or recordings kept for Board meetings held in closed session shall be kept separately from the minutes or recordings of regular and special meetings. Minutes or recordings of closed sessions are not public records. (Government Code 54957.2)

(cf. 9321.1 - Closed Session Actions and Reports)

Recording or Broadcasting of Meetings

The district may tape, film, **stream**, or broadcast any open Board meeting. **At the beginning of the meeting, t**~~The Board president shall announce that a recording or broadcasting is being made at the direction of the Board~~ **and that the recording or broadcast may capture images and sounds of those attending the meeting.** ~~at the beginning of the meeting and, as~~ **As** practicable, the recorder or camera shall be placed in plain view of meeting participants.

Any district recording may be erased or destroyed 30 days after the meeting. Recordings made at the direction of the Board during a meeting are public records and, audio recordings upon request, shall be made available for inspection by members of the public on a district **equipment recorder** at the district office, **or through online access**, without charge. (Government Code 54953.5)

MINUTES AND RECORDINGS (continued)

BB 9324(c)

Legal Reference:

EDUCATION CODE

35012 Number of members; terms; student board members

35145 Public meetings

35163 Official actions, minutes and journals

35164 Vote requirements

49061 Student records; definitions

49073.2 Privacy of student and parent/guardian personal information

GOVERNMENT CODE

54952.2 Meeting defined

54953 Meetings

54953.5 Audio or video recording of proceedings

54953.6 Broadcasting of proceedings

54957.2 Closed sessions; clerk; minute book

54960 Violations and remedies

PENAL CODE

632 Unlawful to intentionally record a confidential communication without consent

CODE OF REGULATIONS, TITLE 5

16020-16027 Classification and retention of records

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

The Brown Act: School Boards and Open Meeting Laws, rev. 2014

Guide to Effective Meetings, rev. 2007

WEB SITES

CSBA, Agenda Online: <http://www.csba.org> www.agendaonline.com

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EXHIBIT B

August 21, 2019

Resolution #19-20.05

Exhibit A



**Piggyback Consent Form ("Consent Form") to the
Education/State & Local Government Purchase Agreement
and
Professional Services Agreement
between
Glendale Unified School District and Apple Inc. ("Apple")**

	"Customer"	"Apple"
Name of Institution:	_____	Apple Inc.
Address:	_____	One Apple Park Way,
City, State, Zip:	_____	Cupertino, California 95014

Dear Customer,

Thank you for your recent purchase order. After an initial review, we have determined that you do not have a contract with Apple; however, you are an eligible purchaser under the Agreements identified below and attached to this Consent Form.

Name of Agreements	Education/State & Local Government Purchase Agreement and Professional Services Agreement
Agreement Number	Education/State & Local Government Purchase Agreement: 12987
Agreement Number	Professional Services Agreement: 335142
Bid Number	P-13 18/19
Purchaser	
Date of Agreements	

Apple may process your current and future purchase orders under the Agreements, provided that you execute this Consent Form. If for some reason the Agreements are not attached to this Consent Form, please immediately request them prior to executing this Consent Form. Apple advises Customer to review all the terms and conditions of the Agreements prior to executing this Consent Form.

By executing this Consent Form, Customer agrees to be bound by the terms and conditions of the Agreements. Customer further agrees that you are responsible and liable for any purchases you make under the Agreements and for any of your actions or inactions pursuant to the terms and conditions of the Agreements.

This Consent Form will terminate on the termination date of the Agreements. Apple may terminate this Consent Form without cause upon thirty (30) days' written notice to Customer. Apple also may terminate this Consent Form immediately upon written notice to Customer, if Customer breaches any terms and conditions of the Agreements or this Consent Form.

Please complete and execute this Consent Form and email the completed and executed Consent Form to Apple at contracts@apple.com within forty-eight (48) hours from receipt so that we may complete processing your purchase order. Please note that if we do not receive this Consent Form within 48 hours, your purchase order will not be processed.

If you have any questions or comments regarding this Consent Form, please email austincontracts@apple.com.

Regards,
Sales Contracts Management
Apple Inc.

CUSTOMER

Authorized Signature

Title

Name

Date

Excerpt from the Minutes of the Glendale Board of Education meeting held on November 5, 2018. It was moved by Mrs. Freeman and seconded by Mr. Sahakian that Consent Calendar No. 10 be accepted. The motion was approved unanimously.

GLENDALÉ UNIFIED SCHOOL DISTRICT

November 5, 2018

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Christine J. Ward, Director, Procurement & Contract Services

SUBJECT: **Correction to the Award of Bid Number P-13 18/19 for Apple Computer Products, Services, and Related Items**

The Superintendent recommends that the Board of Education approve the correction to the October 16, 2018 award of Bid Number P-13-18/19 for Apple Computer products, services, and related items to reflect the award is to Apple Inc., instead of Apple Computer Corporation.

Apple Inc., like Hewlett-Packard, Dell, and other technology companies serving the needs of public education, markets its products directly to educational institutions. School districts purchase products from the manufacturer (Apple), and Apple equipment can be serviced by either Apple or an Apple certified technician.

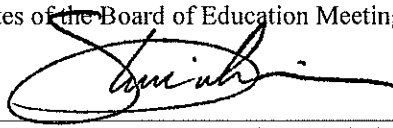
This bid may be used by school and community college districts throughout California by virtue of its "piggyback" clause (Public Contract Code 20118, 20652) and may be extended for an additional 4 (four) years (total 5 years from award date, through October 16, 2023) by mutual consent of the District and Apple Inc. (Education Code 39644).

The pricing structure for this bid is based on the current government and educational price list for Apple Inc. products which is published several times each year. A "Technology Clause" which allows product and component upgrades that meet the general technical requirements of school districts was included as a part of the bid document.

Equipment will be purchased from general and categorical program funds, as well as Measure S funds.

Bid details are available for review in the Purchasing Department.

I hereby certify that this is a true and exact copy of an excerpt from the Minutes of the Board of Education Meeting held on November 5, 2018.


Stephen Dickinson, Chief Business and Financial Officer



Education/State & Local Government Purchase Agreement

This Agreement is entered into by and between Apple Inc., a California corporation located at One Apple Park Way, Cupertino, California 95014 ("Apple") and Customer, each of whom agrees to be bound by and comply with all terms and conditions contained in the Agreement.

Customer Legal Name ("Customer"): Glendale Unified School District

DBA Name:

Address: Glendale, CA 91206

Purpose

Customer wishes to purchase Products from Apple for Customer's own use, and the Parties intend that this Agreement will govern the purchase of such Products in accordance with the terms and conditions set forth below.

1. Definitions

The following terms have the meanings specified below:

"Agreement" means, collectively, this Education/State & Local Government Purchase Agreement, Apple price lists and any mutually executed amendments or addenda to the Agreement.

"Apple Product" or "Apple Products" means Services, CTO Products, hardware and software products manufactured, distributed or licensed under an Apple-owned or licensed brand name that Customer has paid to acquire or has properly licensed from Apple for its own use, but excluding any third party software and all other third party products.

"Apple Confidential Information" means any and all information in oral or written form that Customer knows or has reason to know is confidential information and that is disclosed in connection with this Agreement or to which Customer may have access in connection with this Agreement, including but not limited to financial information and data, personnel information, information regarding strategic alliances, costs or pricing data, the identities of customers and prospective customers, and any information relating to new product launch, including the release dates and product specifications. Apple Confidential Information shall not include any information that: (i) was rightfully in a Customer's possession prior to disclosure without any obligation to maintain its confidentiality; (ii) was independently developed by Customer without the use of or reference to Apple Confidential Information; or (iii) is now, or hereafter becomes, publicly available other than through disclosure by Customer in breach of this Agreement.

"Configure-To-Order Product" or "CTO Product" means Products that Apple modifies from its standard configurations and that are available to Customer only by special order.

"Customer Confidential Information" means and is limited to information that is: (i) reduced to a tangible form, (ii) independently developed by Customer without the use of or reference to any Apple Confidential Information, and (iii) provided specifically at Apple's request after execution of this Agreement and after execution of an acknowledgment signed by an Apple Sales Director that such information shall be treated as Customer Confidential Information. Customer Confidential Information shall not include any information that: (a) is communicated verbally; (b) was rightfully in Apple's possession prior to disclosure without any obligation to maintain its confidentiality; (c) was independently developed by Apple without the use of Customer Confidential Information; (d) is required to verify Customer's compliance with any provisions of this Agreement; or (e) is now, or hereafter becomes, publicly available other than through disclosure by Apple in breach of this Agreement.

"Effective Date" means the date upon which an authorized representative of Apple signs this Agreement.

"Limited Warranty" means Apple's standard limited warranty that is set forth in the documentation that accompanies any Apple Products purchased under this Agreement.

"Line of Credit" means a line of credit established for Customer by Apple in its sole discretion.

"Party" means either Apple or Customer and "Parties" means both of them.

"Products" mean, collectively, Services, Apple Products and other products that are sold or licensed by Apple to Customer for its own use.

"Services" mean, collectively, the standard, price-listed services, support and/or training products sold under the Apple brand name.

2. Interpretation

In the event of any conflict or inconsistency between the terms of this Agreement and any license terms or terms of use accompanying any Apple Product, such license terms and/or terms of use shall control solely as to the use of the Apple Product covered by those terms.

3. Terms and Conditions of Purchase

3.1 Ordering

Customer may order Products from Apple by either: (i) ordering at an Apple Retail Store, (ii) ordering electronically through the online portal managed by Apple, (iii) submitting a purchase order to Apple, as permitted by Apple, or (iv) by any other means communicated by Apple. Customer is solely responsible for all purchase decisions, including but not limited to, ensuring the compatibility and appropriateness of all Products. All purchases of Products under this Agreement shall be made solely for Customer's end use and not for resale. In the event Customer submits orders via an online portal managed by Apple, Customer agrees to Apple's Terms of Use and Privacy Policy located on such online portal. Furthermore, purchases through an online portal may also be subject to an Online Sales Policy. In the event of any inconsistency between this Agreement and the Online Sales Policy, this Agreement will govern.

3.2 Customer's subsidiaries and/or affiliates may not purchase Products from Apple under this Agreement unless Apple has agreed in signed writing with Customer that such subsidiaries and/or affiliates are authorized to purchase Products from Apple pursuant to this Agreement. Such authorization shall be subject to the parent company having provided a guarantee of the debts to Apple of such subsidiaries and/or affiliates and compliance with the obligations of this Agreement by such subsidiaries and/or affiliates. Notwithstanding the foregoing, Apple may require at its sole discretion that the debts to Apple of such subsidiaries and/or affiliates must be included in a parent company guarantee.

3.3 Limited Billing Service Account

Apple will provide Customer a limited billing service account to use when placing service orders such as Customer Installable Parts (CIPs) and mail-in or on-site repairs via the contact center or Apple Retail Stores. Customer may be asked to submit a purchase order when placing a service order. Customer acknowledges that Apple does not provide service CIP or repair pricing on an Apple price list. Apple will quote current service CIP or repair pricing to Customer prior to



processing any purchase order, and Customer will have the option to either accept or decline the quoted prices. Apple will not process the purchase order if Customer declines the quoted price, but will process the purchase order under the terms of this Agreement if Customer accepts the quoted pricing.

3.4 Prices and Orders

Customer agrees that Apple may change Product offerings, discounts and pricing at any time and without notice to Customer. Prices include standard freight and insurance using an Apple-selected carrier. Apple does not guarantee that Products will be available at all times during the Term. Apple reserves the right to accept or decline any order, in whole or in part. Apple may cancel any accepted order prior to shipment, if in its sole discretion, Apple determines that it has insufficient inventory to fulfill such order. Apple may make partial shipments of Customer's orders and will not be liable for any failure to ship complete orders. Customer will be invoiced separately for each partial shipment and will pay each invoice when due, without regard to subsequent deliveries. Apple will allocate its available inventory and make deliveries (including partial shipments) in its sole discretion and without liability to Customer.

3.5 Delivery

3.5.1 Except for U.S. federal government agencies, title and risk of loss to all Products will pass to Customer upon shipment from Apple's shipping location. For Products shipped pursuant to Apple's standard practices in all but the last week of every Apple fiscal quarter during the Term, Apple will issue credits or replace Products returned due to damage in transit or that are lost in transit. For Products shipped pursuant to Apple's standard practices in the last week of every Apple fiscal quarter during the Term, Apple will not issue credits or replace Products returned due to damage in transit or that are lost in transit. Instead, Apple will provide for a policy of insurance under which Customer may make a claim for any loss. When Products are not shipped pursuant to Apple's standard practices but instead via a carrier selected by Customer, Apple will not issue credits or replace Products returned due to damage in transit or that are lost in transit. Customer shall insure Products for their full replacement value from delivery to Customer until Customer has paid Apple in full for such Products, and shall name Apple as a loss payee on the Customer's policy. For both government and non-government sales, shipping charges for orders shipped under Customer's instructions will be added to Apple's invoice or shipped freight collect, at Apple's option.

3.5.2 For orders picked up by Customer at the Apple Retail Store, title and risk of loss or damage to Products will pass to Customer upon pick up of the Products from the Apple Retail Store.

3.5.3 For U.S. federal government agencies only, title and risk of loss to all Products will pass to Customer upon delivery to Customer's delivery point.

3.6 Payment

3.6.1 Unless Customer qualifies for credit with Apple or except as otherwise approved by Apple, Customer shall pre-pay for all orders placed.

3.6.2 Provided that Customer qualifies for credit with Apple, Customer shall be invoiced upon shipment of Products or performance of Services (as applicable), and provided Customer is qualified for credit with Apple, payment of such invoice is due no later than thirty (30) days from the invoice date.

3.6.3 Apple may in its sole discretion establish a Line of Credit for Customer. If Apple establishes a Line of Credit it will do so to the extent permitted by law and under the following minimum terms and conditions:

3.6.4 Payment terms for all amounts due from Customer to Apple (including payments for Services) will be net thirty (30) days from the date of Apple's invoice, except as may otherwise be required by Apple in writing. Invoices must be paid in full by direct debit or other electronic payment method agreed between the parties in the currency involved without deduction, counterclaim or set off

(statutory or otherwise) and in clear funds. If a direct debit is returned unpaid, Apple shall be entitled to place the Customer's account on credit hold until payment is received in full.

3.6.5 The Line of Credit will limit the aggregate amount of credit that may be extended at any time to Customer for amounts owing to Apple under this Agreement, any other agreement or for any other sales or extensions of credit of any kind by Apple to Customer. The amount of the Line of Credit may be immediately adjusted upwards or downwards at any time as appropriate, at the discretion of Apple. In exercising its discretion, Apple reserves the right to consider and act upon the following, among other criteria: (i) the profitability and financial well being of Customer; (ii) whether current and accurate financial and business performance information are provided in a timely fashion by Customer; (iii) the amount and likely present value of whatever collateral or credit enhancement has been provided; and (iv) whether Apple will likely be, or has been required to realize upon and liquidate such collateral or credit enhancement. Customer acknowledges that Apple can reduce, vary or cancel the Line of Credit at any time.

3.6.6 Apple may place sales to Customer on immediate credit hold (i.e., suspend all sales to Customer) whenever the outstanding balance owed by Customer and its subsidiaries and/or affiliates to Apple would exceed the Line of Credit or whenever Customer fails to make payment to Apple in accordance with established terms.

3.6.7 Without prejudice to its right to terminate this Agreement for breach under Section 10, Apple reserves the right to withhold shipment and/or to declare all sums immediately due and payable in the event of a breach by Customer of any of its obligations to Apple, including the failure to comply with any credit terms.

3.6.8 Should there at any time be monies owing from Apple to Customer, Apple will have the right to setoff such sums and apply them to any sums (whether or not due) owed by Customer or its affiliates or subsidiaries to Apple.

3.6.9 Upon Apple's reasonable request, Customer will provide to Apple (or an Apple affiliate): (i) audited annual financial statements, including a balance sheet, cash flow and profit and loss statements, as well as auditors' report and notes to financials; (ii) financial statements and similar financial information or reports routinely provided to any other vendor, lender or creditor to support extensions of credit, and (iii) such other financial information as may be reasonably requested by Apple in a format agreed upon by Apple and Customer. If such information is not provided in a timely manner, Apple may suspend all sales to Customer or exercise any other remedies hereunder until such information is provided to Apple.

3.6.10 All applicable local sales or use taxes, duties and other imposts, if any, due on account of purchases hereunder shall be paid by Customer. Proof of tax-exempt status must be on file at Apple's Support Center for any order to be treated as a tax-exempt transaction. Apple will also charge for any fees due from Customer by regulation or statute, including, if applicable, fees due under the California Electronic Waste Recycling Act or similar laws in other states. Apple reserves the right to change its price lists and Customer's credit terms at any time. In addition to Apple's other rights herein, Apple reserves the right, without liability or obligation to Customer, to suspend deliveries due to a payment default.

3.7 Product Returns

Products purchased hereunder shall be subject to Apple's then-current policies for defective and dead-on-arrival (DOA) Products.

3.8 Support

Apple will provide post-sales support for Apple Products as described in the documentation accompanying such Apple Products. Apple will not provide support for any Products other than unmodified Apple Products.

4. Confidentiality



4.1 During the Term and for five (5) years thereafter, Customer will not use Apple Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Apple Confidential Information except to employees or contractors who have a need to know. Customer will not make any disclosure or statement of Apple Confidential Information in connection with the Agreement or its subject matter without Apple's prior, specific written consent. Customer shall not make any public statement regarding any item of Apple Confidential Information, including but not limited to any matter of business between Customer and Apple, or the nature of any contractual relations between Apple and Customer or any third party. Customer may disclose Apple Confidential Information to the extent required by law, provided that it first makes reasonable efforts to give Apple notice of such requirement prior to any such disclosure and takes reasonable steps to obtain protective treatment of the Apple Confidential Information.

4.2 Apple will not use Customer Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Customer Confidential Information except to employees, agents or contractors who have a need to know or as required by law. Except as otherwise stated herein, Apple will not make any disclosure or statement of such information without the Customer's prior written consent or as required by law.

5. Representations and Warranties

5.1 Customer represents and warrants that: (i) it has the right to enter into this Agreement and perform its obligations hereunder; (ii) the terms of this Agreement do not violate and will not cause a breach of the terms of any other agreement to which Customer is a party or by which it is bound; and (iii) all Products purchased will be for Customer's own use in its facilities in the United States and will not be purchased for resale to any other entity or individual.

5.2 Apple Limited Warranty

The sole warranty for an Apple Product purchased hereunder shall be the Limited Warranty. Except for the Limited Warranty, all Apple Products are sold "as is" and without additional warranty or support from Apple. All Products, other than Apple Products, are sold "as is" and without warranty or support from Apple, but may be accompanied by a manufacturer's warranty, as more particularly provided in the warranty documentation that accompanies such Products. Upon Customer's request, Apple will provide a copy of the manufacturer's warranty accompanying Products offered by Apple under this Agreement. Nothing in this Agreement shall be construed as obligating Apple to provide any warranty-related fulfillment or support for any Products, other than Apple Products.

5.3 Disclaimer

5.3.1 EXCEPT FOR THE LIMITED WARRANTY, APPLE MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS OR SERVICES, AND TO THE MAXIMUM EXTENT PROVIDED BY LAW, APPLE HEREBY DISCLAIMS SUCH WARRANTIES, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

5.3.2 Apple Products are not intended or suitable for use in situations or environments where the failure or time delays of, or errors or inaccuracies in, the content, data or information provided by Apple Products could lead to death, personal injury, or severe physical or environmental damage, including without limitation the operation of nuclear facilities, aircraft navigation or communications systems, air traffic control, life support or weapons systems.

6. Indemnity

6.1 Provided that Customer promptly notifies Apple in writing, gives Apple sole control over the defense and all related settlement negotiations, and does not compromise or settle any claims then, subject to the terms of this paragraph and the exceptions and limitations set forth below, including but not limited to Section 7.1 and 7.2, Apple will defend any proceeding or action brought by a third

party against Customer to the extent based on a claim that: (i) an Apple Product that Customer has paid to acquire from Apple infringes a U.S. patent, copyright, trademark or misappropriates a U.S. trade secret; or (ii) personal injury or tangible property damage suffered by such third party was caused by Apple's gross negligence or willful misconduct during the performance of Services.

6.2 Notwithstanding the foregoing, Apple shall not be liable or responsible for, or obligated to defend any claims or damages arising out of or related to: (a) modification of any Apple Product; (b) combination, operation or use of the Apple Product with any other equipment, data, documentation, items or products; (c) use of Apple Product in a manner or for a purpose, or in a location, for which it was not intended; (d) import or export of any Apple Product in violation of applicable export control requirements, regulations or laws; (e) use or exportation of any Product(s) into any countries identified on any U.S. Government embargoed countries list; (f) use of any Apple Product in a manner or for a purpose not authorized under the applicable license terms; (g) any other products; or (h) Customer, its employees, agents, affiliates, subsidiaries or subcontractor's negligent acts or omissions.

6.3 Customer shall promptly notify Apple, in writing, of any claim, demand, proceeding or suit of which Customer becomes aware which may give rise to a right of defense under Section 6.1 ("Claim"). Notice of any Claim that is a legal proceeding, by suit or otherwise, must be provided to Apple within thirty (30) days of Customer's first learning of such proceeding. Notice must be in writing and include an offer to tender the defense of the Claim to Apple. Apple, if it accepts such tender, may take over sole control of the defense of the Claim. That control includes the right to take any and all actions deemed appropriate by Apple in its sole discretion to resolve the Claim by settlement or compromise. Upon Apple's acceptance of tender, Customer will cooperate with Apple with respect to such defense and settlement. If a Claim is settled and to the extent permitted by law, neither Party will publicize the settlement and will make every effort to ensure the settlement agreement contains a non-disclosure provision.

6.4 In the event of a Claim, Apple may at its sole option (but shall not be obligated to): (i) procure for Customer the right to continue use of the applicable Apple Product(s); (ii) replace the applicable Apple Product(s); (iii) modify the applicable Apple Product(s); or (iv) refund the amount paid by Customer to Apple for the applicable Apple Product, less depreciation. THE FOREGOING CONSTITUTES CUSTOMER'S SOLE AND EXCLUSIVE REMEDY AND APPLE'S ENTIRE LIABILITY FOR ANY CLAIMS ARISING OUT OF THIS SECTION 6.

6.5 Customer shall not use the Apple Products, iCloud Storage APIs and iCloud service, or any component or function thereof, (i) to create, receive, maintain or transmit protected health information (as defined at 45 C.F.R. § 160.103) or (ii) in any manner that would make Apple or any other third-party distributor, supplier or provider of those technologies a business associate, as defined under the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations ("HIPAA") at 45 C.F.R. § 160.103, of the Customer or any third party. Customer agrees to be solely responsible for complying with any reporting requirements under law or contract arising from Customer's breach of this Section and to reimburse Apple for any losses incurred by Apple relating to those reporting obligations.

7. Limitation of Liability

7.1 Apple's maximum aggregate liability (including any liability for the acts or omissions of Apple's employees, agents and sub-contractors) for any and all claims of any kind arising out of or in connection with the Agreement, whether in contract, warranty, tort (including negligence), misrepresentation, strict liability, statute, or otherwise, shall not exceed three hundred thousand dollars (\$300,000).

7.2 IN NO EVENT, WHETHER AS A RESULT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), MISREPRESENTATION, STRICT LIABILITY, STATUTE OR OTHERWISE, SHALL APPLE BE LIABLE FOR ANY LOSS OF PROFIT OR ANY SPECIAL, CONSEQUENTIAL,



INCIDENTAL, INDIRECT LOSSES (INCLUDING LOSS OF DATA, INTERRUPTION IN USE, UNAVAILABILITY OF DATA, UNAVAILABILITY OR INTERRUPTION IN AVAILABILITY OF APPLE PRODUCTS, OR OTHER ECONOMIC ADVANTAGE) OR FOR PUNITIVE OR EXEMPLARY DAMAGES.

7.3 THE PARTIES AGREE THAT THE TERMS OF THE AGREEMENT, INCLUDING THOSE CONCERNING WARRANTIES, INDEMNITY AND LIMITATIONS OF LIABILITY, REPRESENT A FAIR ALLOCATION OF RISK BETWEEN THE PARTIES WITHOUT WHICH THEY WOULD NOT HAVE ENTERED INTO THIS AGREEMENT. LIABILITY FOR DAMAGES WILL BE LIMITED AND EXCLUDED, EVEN IF ANY EXCLUSIVE REMEDY PROVIDED FOR IN THE AGREEMENT FAILS OF ITS ESSENTIAL PURPOSE. THE REMEDIES SET FORTH IN THIS AGREEMENT WILL BE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES FOR ANY CLAIM MADE AGAINST APPLE.

8. Ownership

8.1 Use of Name

Neither Party shall use the other's name, logo, trademarks or service marks in any advertising, communications or publications without the other Party's prior written consent.

8.2 Software

Customer acknowledges that Products often contain not only hardware but also software, including but not limited to, operating systems and applications. Such software may be included in ROMs or other semiconductor chips embedded in hardware, or it may be contained separately on disks or on other media. Such software is proprietary, is copyrighted, and may also contain valuable trade secrets and is protected by patents. Customer, as an end user, is licensed to use any software contained in such Products, subject to the terms of the license accompanying the Products, if any, and the applicable patent, trademark, copyright, and other intellectual property, federal and state laws of the United States.

8.3 Restrictions

Unless Customer has obtained Apple's prior written consent, Customer, in addition to any obligations or restrictions set forth in any license, which may accompany a Product, shall not copy the software. Customer shall not disassemble, decompile, reverse engineer, copy, modify, create derivative works thereof or otherwise change any of the software or its form.

9. Export Compliance

This Agreement is subject to all laws, regulations, orders or other limitations on the export and re-export of commodities, technical data and software. Customer agrees that it will not export, re-export, resell or transfer any export-controlled commodity, technical data or software: (i) in violation of such limitations imposed by the United States or any other appropriate national government authority; (ii) to any country for which an export license or other governmental approval is required at the time of export, without first obtaining all necessary licenses and approvals, at Customer's sole cost and expense; (iii) to any country or national or resident of a country to which trade is embargoed by the United States, or any other relevant national authority; (iv) to any person or firm on any relevant government agency restricted party lists, (examples: United Nations Sanctions List, United States Denial Lists, Office of Foreign Assets Control Specially Designated Nationals List, etc.); or (v) for use in, or to an entity that might engage in, any sensitive nuclear, chemical or biological weapons, or missile technology end-uses unless authorized by the United States Government, and any other relevant government agency by regulation or specific license.

10. Term and Termination

10.1 Term Unless terminated earlier as provided in this Agreement, the initial term of this Agreement shall be from the Effective Date until October 15, 2019 ("Initial Term"). This Agreement may be renewed for four (4) successive one-year periods (each a "Renewal Term"), upon mutual written agreement of the Parties. Such mutual written agreement shall take the form of an amendment to the

Agreement. The Initial Term and all Renewal Terms are referred to as the "Term".

10.2 Termination for Convenience

This Agreement may be terminated by either Party at any time without cause (i.e., for any or no reason), on thirty (30) days' written notice to the other Party.

10.3 Termination for Cause

Apple may immediately terminate this Agreement and any other existing agreement with Customer if: (i) Customer fails to fully perform any obligation under the Agreement; (ii) Customer commits a criminal offense, engages in fraud or any unlawful or unfair business practice; (iii) there is a material change in or transfer of Customer's management, ownership, control or business operations, or Customer becomes affiliated, through common management, ownership, or control, with any person or entity that is unacceptable to Apple; or (iv) Customer's actions expose or threaten to expose Apple to any liability, obligation, or violation of law.

10.4 Effect of Notice of Termination

If either Party gives notice of termination of the Agreement according to Section 10: (i) all unpaid invoices issued by Apple will be accelerated and become immediately due and payable on the effective date of termination; and (ii) Customer will cease placing new orders for Products from Apple on the effective date of termination.

10.5 Survival

All defined terms and the following Sections of this Agreement shall survive expiration or any termination of the Agreement: 3.6 (Payment); 4 (Confidentiality); 5 (Representations and Warranties); 6 (Indemnity); 7 (Limitation of Liability); 9 (Export Compliance); 10.4 (Effect of Notice of Termination); 10.5 (Survival); 11 (General Terms) and; any other Sections that by their nature would reasonably be expected to survive expiration or termination.

11. General Terms

11.1 Governing Law

If Customer is a public agency or institution, this Agreement will be governed by the laws of the state where Customer is located or if Customer is a federal government agency, this Agreement will be governed and interpreted in accordance with applicable federal law. If Customer is a private or corporate entity, this Agreement will be governed by the laws of the State of Delaware, without regard to its conflict of laws provisions, and in the event of any action between the parties, venue shall be in the State of California.

11.2 Notice under the Agreement

Notices under the Agreement may be given as follows:

11.2.1 Any notice under this Agreement must be in writing and will be deemed given upon the earlier of actual receipt or ten (10) days after being sent by courier, return receipt requested, to the address stated below for Apple and to the address designated in this Agreement by Customer for receipt of notices, or as may be provided by the Parties.

Apple Inc.
U.S. Contracts Operations
One Apple Park Way, M/S 318-60PS
Cupertino, California 95014

11.2.2 Either Party may give notice of its change of address for receipt of notices in any of the following manners: (a) in accordance with Section 11.2.1 (b) by email to the address provided by the Party, or (c) as otherwise authorized by Apple.

11.3 Assignment by Apple

Customer may not assign this Agreement or any of its rights or duties without Apple's prior written consent. Any non-compliant assignment by Customer shall be null and void. Apple may assign this Agreement, in whole or in part, in Apple's sole and absolute discretion, to any affiliate of or successor in interest to Apple, without the consent of Customer.



11.4 Modifications

Except as otherwise provided in this Agreement, no modification to this Agreement will be binding unless in writing and signed by an authorized representative of each Party.

11.5 Entire Agreement

Apple and Customer acknowledge that the Agreement supersedes and extinguishes all previous agreements and representations (whether oral or written), between or on behalf of the Parties with respect to its subject matter. The Agreement contains all of Apple's and Customer's agreements, warranties, understandings, conditions, covenants, promises and representations with respect to its subject matter. Apple and Customer acknowledge and agree that they have not relied on any other agreements, warranties, understandings, conditions, covenants, promises or representations in entering into this Agreement. Neither Apple nor Customer will be liable for any agreements, warranties, understandings, conditions, covenants, promises or representations not expressly stated or referenced in this Agreement. Apple is deemed to have refused any provisions in purchase orders, invoices or other documents or statements from Customer that purport to alter or have the effect of altering any provision of the Agreement and such refused provisions will be unenforceable.

11.6 No Reliance

Apple and Customer each acknowledge and agree that, in entering into the Agreement, they have not relied on and will not be liable for any agreements, warranties, understandings, conditions, covenants, representations or promises other than those expressly stated or referenced in the Agreement. The parties acknowledge and understand that all terms of the Agreement are enforceable as written, and that Apple and Customer intend to enforce and comply with all written terms of the Agreement. Customer hereby acknowledges and agrees that it will be bound by all the terms in the Agreement, notwithstanding any prior or subsequent agreement, warranty, understanding, condition, covenant, representation or promise suggesting otherwise.

11.7 Severability

If a court of competent jurisdiction holds that any provision of this Agreement is invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect, and this Agreement will be adjusted if possible so as to give maximum effect to the original intent and economic effect of the Parties.

11.8 Waivers

A Party's waiver of any breach by the other Party or failure to enforce a remedy will not be considered a waiver of subsequent breaches of the same or of a different kind.

11.9 Force Majeure

Neither Party will be liable for delay or failure to fulfill its obligations under this Agreement, other than payment obligations, to the extent such delay or failure is due to unforeseen circumstances or causes beyond the Party's reasonable control, including, but not limited to, acts of God, war, riot, pandemic, embargoes, acts of civil or military

authorities, acts of terrorism or sabotage, fire, flood, accident, strikes, inability to secure transportation, failure of communications networks, (a "Force Majeure"), provided such Party promptly notifies the other Party and uses reasonable efforts to correct such failure or delay in its performance. Customer may cancel any order delayed by more than thirty (30) days from the scheduled ship date due to a Force Majeure.

11.10 Headings and Construction

Paragraph headings are for reference only and will not affect the meaning or interpretation of this Agreement. Wherever the singular is used, it includes the plural, and wherever the plural is used, it includes the singular.

11.11 Signature Authorization and Electronic Signature

Each Party represents that the person signing this Agreement certifies that he or she has authority to contractually bind Customer to the terms and conditions of this Agreement. The Parties agree that this Agreement or any related documents may be accepted by electronic signature, which shall be accepted in lieu of a handwritten signature with full force and effect.

11.12 Counterparts

This Agreement may be executed in one or more counterparts (including by facsimile), each of which when so executed shall be deemed to be an original and shall have the same force and effect as an original. Such counterparts together shall constitute one and the same instrument.

11.13 Additional Eligible Purchasers

Eligible Purchasers include the Customer and any school districts and their public or private not-for-profit school systems, state universities and colleges, and community, vocational and technical colleges, state, county or city agency or department (including fire departments and libraries), special district, port authority, municipality, township, or Native American reservation in the state that Customer is located ("Eligible Purchasers"). Products purchased shall be for each of the Eligible Purchasers own use in its facilities in the United States and shall not be purchased for the purpose of resale to another entity or individual. Apple reserves complete discretion in making eligibility determinations.

(ii) The Customer shall be responsible and be liable only for purchases made directly by it on its own purchase orders and shall not be liable for any purchases made by or acts of any other Eligible Purchasers purchasing under this Agreement. Eligible Purchasers shall be responsible and liable for purchases made by or acts of the Eligible Purchaser subject to the terms and conditions of this Agreement and shall not be liable for any purchases made by or acts of any other Eligible Purchasers purchasing under this Agreement.

(iii) By placing orders hereunder, Eligible Purchaser acknowledges and agrees to be bound by the terms and conditions of this Agreement and shall be deemed a "Customer" under the terms of the Agreement.

The duly authorized representatives of the Parties execute this Agreement as of the dates stated below.



Customer

SIGNATURE:

PRINT NAME:

PRINT TITLE:

DATE:

Stephen Dickinson
Stephen Dickinson
CBO
10-18-18

Apple Inc.

SIGNATURE:

PRINT NAME:

PRINT TITLE:

DATE:

DEPARTMENT:

Eleanor Deane
ELBANDR DEENEY
US. CONTRACT MANAGEMENT
OCT 18th, 2018
US. SALES OPERATIONS



Apple Professional Services Agreement

This Agreement is entered into by and between Apple Inc., a California corporation located at 1 Infinite Loop, Cupertino, CA 95014 ("Apple") and:

Customer Legal Name ("Customer"): Glendale Unified School District

DBA Name:

Address: Glendale, CA 91206

1. Definitions

In addition to those terms defined in the Agreement, the following terms have the meanings specified below:

"Agreement" means, collectively, this Apple Professional Services Agreement, any exhibits, addenda, amendments or additions, and any documents or materials incorporated by reference.

"Apple Confidential Information" means any and all information in oral or written form that Customer knows or has reason to know is confidential information and that is disclosed in connection with this Agreement or to which Customer may have access in connection with this Agreement, including but not limited to financial information and data, personnel information, information regarding strategic alliances, costs or pricing data, the identities of customers and prospective customers, and new product release dates and new product specifications. Apple Confidential Information shall not include any information that: (i) was rightfully in a Customer's possession prior to disclosure without any obligation to maintain its confidentiality; (ii) was independently developed by Customer without the use of or reference to Apple Confidential Information; or (iii) is now, or hereafter becomes, publicly available other than through disclosure by Customer in breach of this Agreement.

"Customer Confidential Information" means and is limited to information that is: (i) reduced to a tangible form, (ii) independently developed by Customer without the use of or reference to any Apple Confidential Information, and (iii) provided specifically at Apple's request after execution of this Agreement and after execution of an acknowledgment signed by an Apple Sales Director that such information shall be treated as Customer Confidential Information. Customer Confidential Information shall not include any information that: (a) is communicated verbally, (b) was rightfully in Apple's possession prior to disclosure without any obligation to maintain its confidentiality; (c) was independently developed by Apple without the use of Customer Confidential Information; (d) is required to verify Customer's compliance with any provisions of this Agreement; or (e) is now, or hereafter becomes, publicly available other than through disclosure by Apple in breach of this Agreement.

"Effective Date" means the date upon which an authorized representative of Apple signs this Agreement.

"Party" means either Apple or Customer and "Parties" means both of them.

"Services" means the information technology consulting services that Customer acquires from Apple, as identified in a SOW.

"Statement of Work" or "SOW" means a uniquely numbered document detailing the Services that Customer will acquire from Apple, substantially in the format attached hereto as Exhibit A.

2. Services

2.1 Statement of Work

This Agreement shall serve as a master agreement for the acquisition of Services from Apple by Customer. The Parties acknowledge and agree that when Services are to be performed, the Parties shall prepare and execute a Statement of Work. All Services to be performed by Apple shall be documented in a SOW, which shall be uniquely numbered and signed by an authorized representative of both Parties. Each SOW shall set forth, at a minimum, a description of the Services, the number of personnel assigned to the Services, the duration of the Services, and the fees for the Services. Each SOW shall be substantially in the format attached hereto as Exhibit A and, by referencing this Agreement, incorporates all terms and conditions contained herein. Apple shall have the right to accept or decline any proposed SOW. Any quote for Services will be valid for thirty (30) days, unless otherwise specified.

2.2 Delivery and Acceptance



Services shall be deemed accepted on date of delivery or upon conclusion of any agreed acceptance period stated in the SOW, if the Services substantially conform to their description.

2.3 Performance of Services

Apple shall make reasonable endeavors to provide Services on a timely basis, subject to availability of qualified personnel and the difficulty and scope of the Services. However, Apple shall not be liable for its failure to do so, nor will it be in breach of this Agreement solely by reason of such failure. Apple may reassign and substitute personnel at any time and may provide the same or similar Services to other customers. Apple may contract with an authorized provider ("Provider") or contractor ("Contractor") who may perform Services on its behalf. Services supplied by Apple under this Agreement are provided to assist Customer.

3. Compensation

3.1 Fees and Expenses

In consideration of Services performed, Customer agrees to pay Apple the fees and expenses specified in the applicable SOW. If no fee is specified, Customer agrees to pay Apple's then current fee rate for each hour of Service performed. Customer may specify in each SOW an authorized limit of fees and/or expenses for which it shall pay for Services performed, and Apple agrees not to incur additional fees and/or expenses beyond the limits specified without prior written approval from Customer.

3.2 Payment

Customer agrees to pay for services identified in the Statement of Work on a time and materials basis at the rates or fixed fee specified. If no rate or fixed fee is specified, Customer agrees to pay for Services at Apple's current published rates. Charges for fraction of hours or days shall be rounded to the nearest whole number. Charges for Apple pre-paid Services are invoiced upon Apple's acceptance of the related purchase order and are due and payable in advance of the Apple pre-paid Services to be performed. Unless otherwise specified, charges for all other Services will be invoiced after the Services are performed on a monthly basis, provided Customer is eligible for Apple's credit terms. Customer shall make payment for Services and expenses incurred by Apple within thirty (30) days of invoice date. Any overdue amounts shall be subject to a finance charge at the rate of one and a half percent (1.5%) per month commencing on the date such amount becomes overdue, or the highest rate permitted by applicable law, whichever is lower. Customer will pay any tax Apple becomes obligated to pay by virtue of this Agreement exclusive of taxes based on the net income of Apple. This Agreement is for Services and does not include parts, materials or goods.

3.3 Unused Services

Unless otherwise provided in writing by Apple, Customer agrees that any and all Services must be scheduled and completely performed within twelve (12) months from the Effective Date of the applicable SOW ("Professional Services Period"). If Customer fails to schedule the Services within the Professional Services Period, Apple reserves the right to deem the Services performed once the Professional Service Period expires and, to the extent permitted by law, Customer may not be entitled to any refund or credit for any Service not scheduled during the Professional Services Period.

4. Confidentiality

4.1 During the Term and for five (5) years thereafter, Customer will not use Apple Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Apple Confidential Information except to employees or contractors who have a need to know. Customer will not make any disclosure or statement of Apple Confidential Information in connection with the Agreement or its subject matter without Apple's prior, specific written consent. Customer shall not make any public statement regarding any item of Apple Confidential Information, including but not limited to any matter of business between Customer and Apple, or the nature of any contractual relations between Apple and Customer or any third party. Customer may disclose Apple Confidential Information to the extent required by law, provided that it first makes reasonable efforts to give Apple notice of such requirement prior to any such disclosure and takes reasonable steps to obtain protective treatment of the Apple Confidential Information.

4.2 Apple will not use Customer Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Customer Confidential Information except to employees, agents or contractors who have a need to know or as required by law. Except as otherwise stated herein, Apple will not make any disclosure or statement of such information without the Customer's prior written consent or as required by law.

5. Property Rights

Any ideas, concepts, inventions, know-how, data-processing techniques, software or documentation developed by Apple personnel (alone or jointly with Customer) in connection with Services provided to Customer ("Apple Information") will be the exclusive property of Apple, except to the extent that such items are a derivative of Customer's property. Upon payment of all sums due, Apple grants Customer a non-exclusive, royalty-free, non-transferable (without right to sublicense) license to use the software or other proprietary



rights in Services developed under this Agreement. Apple may provide Customer with specific, customized or unique suggestions or information as part of the Services developed by Apple, which suggestions or information do not have application to other customers of Apple ("Customer-Owned Information"). Apple will identify all Customer-Owned Information and furnish that information to Customer subject to the qualifications set forth in this Agreement, and Customer will own all of Apple's right, title and interest in the Customer-Owned Information.

6. Warranty

Except as expressly represented otherwise in this Agreement, and to the extent not prohibited by law, all Services, including without limitation, any documentation, publications, software programs or code, and other information provided by or on behalf of Apple to Customer under this Agreement are furnished on an "AS-IS" basis, without warranty of any kind, whether express, implied, statutory or otherwise especially as to quality, reliability, timeliness, usefulness, sufficiency and accuracy. ALL IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION ALL IMPLIED WARRANTIES OF CONDITION, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED BY APPLE. NO ORAL OR WRITTEN INFORMATION PROVIDED BY APPLE SHALL CREATE A WARRANTY UNLESS INCORPORATED IN WRITING INTO THIS AGREEMENT.

7. Limitation of Liability and Remedies

IN NO EVENT, WHETHER AS A RESULT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), MISREPRESENTATION, STRICT LIABILITY, STATUTE OR OTHERWISE, SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL OR INDIRECT LOSSES (INCLUDING LOST BUSINESS PROFITS, LOSS OF DATA, INTERRUPTION IN USE, UNAVAILABILITY OF DATA OR OTHER ECONOMIC ADVANTAGE) OR FOR PUNITIVE OR EXEMPLARY DAMAGES. IN THE EVENT THAT APPLE FAILS TO PROVIDE SERVICES IN ACCORDANCE WITH THIS AGREEMENT, APPLE'S ENTIRE LIABILITY AND CUSTOMER'S EXCLUSIVE REMEDY SHALL BE FOR APPLE TO USE ITS REASONABLE EFFORTS TO RE-PERFORM THOSE SERVICES WITHIN A REASONABLE PERIOD OF TIME; PROVIDED, THAT IN THE EVENT APPLE IS UNABLE TO CORRECT ANY DEFAULT OR BREACH OF THIS AGREEMENT, APPLE MAY ELECT TO REFUND ALL PAYMENTS ACTUALLY RECEIVED FROM CUSTOMER FOR THE SERVICES IN QUESTION, IN FULL SATISFACTION OF APPLE'S OBLIGATIONS UNDER THIS AGREEMENT. SUCH RE-PERFORMANCE OR REFUND SHALL CONSTITUTE APPLE'S ENTIRE LIABILITY AND CUSTOMER'S EXCLUSIVE REMEDY FOR SUCH DEFAULT OR BREACH. IN NO EVENT SHALL THE AGGREGATE LIABILITY FOR DAMAGES OF APPLE, ITS EMPLOYEES, AGENTS, AND SUB-CONTRACTORS, EXCEED THE AMOUNTS CUSTOMER ACTUALLY PAID TO APPLE FOR THE SERVICES AT ISSUE UNDER THIS AGREEMENT. TO THE EXTENT NOT PROHIBITED BY LAW, THE LIMITATIONS IN THIS SECTION SHALL APPLY TO PERSONAL INJURY LIABILITY.

8. Indemnity

Apple will defend or settle any claim against Customer that a Service delivered under this Agreement (collectively referred to as "Deliverables") infringes a United States patent, utility model, industrial design, copyright, mask work or trademark, provided Customer (i) promptly notifies Apple in writing of the claim, and (ii) cooperates with Apple in and grants Apple sole authority to control the defense and any related settlement. Apple will pay the cost of such defense and settlement and any costs and damages finally awarded against Customer. If such a claim is made or appears likely to be made, Apple may procure the right for Customer to continue using the Deliverable(s), may modify the Deliverable(s), or may replace it. If a court enjoins use of the Deliverable(s) or Apple determines that none of these alternatives is reasonably available, Apple will take back the Deliverable(s) and refund its value. Apple is not liable for any claim of infringement arising from Apple's compliance with any designs, specifications or instructions of Customer, modification of the Deliverable(s) by Customer or a third party, or use of the Deliverable(s) in a way not specified by Apple. These terms state the entire liability of Apple for claims of infringement by Deliverables supplied by Apple.

9. Third Party Software Waiver and Authorization

9.1 Should Customer provide Apple, or an entity acting on Apple's behalf, with any third party software, OS X image, or iOS loadset, either identified in writing or provided physically (the "Software"), for Apple to install on Customer's devices then the following terms apply: (i) Customer appoints Apple as its agent for the sole purpose of installing the Software as part of the Services; (ii) Customer warrants and represents that it has all the rights necessary both to use the Software and to instruct Apple to install the Software on the devices requested by Customer; (iii) Customer also warrants and represents that it has obtained from the copyright owners or licensors all rights and licenses necessary to utilize any Free/Open Source software ("FOSS") and that it places no reliance upon Apple to obtain or provide those rights; (iv) Customer shall be responsible for any Apple loss or liability due to a breach of any warranty in (ii) and (iii) above; (v) Customer agrees to all the applicable terms in any Software user agreement or FOSS license and authorizes Apple to accept those terms on Customer's behalf as its agent for the installation process; (vi) Customer shall be fully responsible for all the obligations in any Software or FOSS license governing the installed Software; (vii) Customer shall be fully responsible for the content of the provided OS X image (a single file with the suffix .dmg) or iOS loadset. Apple, or an entity acting on Apple's behalf, will not examine the provided Software for quality, content or licensing; (viii) Customer is solely responsible for verifying the aforementioned image contains



appropriate content and does not harm the device being imaged or interfere with the device's normal operation; and (ix) neither Apple, nor an entity acting on Apple's behalf, will be liable for the installation of GPLv3 software.

9.2 Exceeding Services Outlined Herein

During engagements in which Apple (or an entity acting on Apple's behalf) will be (i) imaging OS X devices using a Customer provided image (a single file with the suffix .dmg) or (ii) provisioning iOS devices with a customer provided loadset, unless outlined in the Services herein or within the Statement of Work, no additional software or scripts may be added to any device by Apple (or an entity acting on Apple's behalf). This includes before, during or after the imaging or loadset processes. Unless outlined in the Services herein, Apple (or an entity acting on Apple's behalf) will not install additional software or scripts on any device while at a Customer location.

10. Cancellation

Customer may cancel Services prior to the start date by providing email notice with receipt confirmation to Apple. Apple is not responsible for errors in the delivery of cancellation or rescheduling notices. When notice is received at least fifteen (15) calendar days or more in advance of the estimated start date of Services, the Customer is entitled to a refund if payment was prepaid, or may reschedule for a later available date without penalty. There are no refunds or rescheduling allowances for Service changes made within fourteen (14) days of the estimated start date of Services. If Apple cancels a Service, the Customer is entitled to a refund if payment was prepaid or may reschedule for a later available date without penalty. Apple shall not be responsible for any loss incurred by Customer as a result of a cancellation or reschedule.

11. Term and Termination

11.1 Term

Unless terminated earlier as provided in this Agreement, the initial term of this Agreement shall be from the Effective Date until the following April 30 ("Initial Term"). This Agreement shall automatically renew for successive twelve (12) month periods (each a "Renewal Term"), unless either party provides written notice of its election not to renew at least ninety (90) days prior to the end of the Initial Term or then-current Renewal Term. The Initial Term and all Renewal Terms are referred to as the "Term".

11.2 Termination for Convenience

This Agreement may be terminated by either Party at any time without cause (i.e., for any or no reason), on thirty (30) days' written notice to the other Party. As it relates to Apple, such termination shall not occur until the successful completion of any outstanding SOW. The Customer may terminate a SOW in whole or in part by giving Apple thirty (30) days' prior written notice. In the event of such termination, Apple shall be entitled to recover for all Services performed prior to the effective date of termination, together with its reasonable extra costs incurred by reason of the termination.

11.3 Termination for Cause

Either Party may terminate this Agreement or a SOW immediately if the other Party: (i) fails to cure any material breach of this Agreement or the SOW within thirty (30) days of written notice from the non-breaching Party; (ii) breaches Confidentiality provisions of the Agreement; or (iii) becomes insolvent, makes a general assignment for the benefit of creditors or becomes subject to any proceeding under any bankruptcy or insolvency law. Additionally, if Apple is not in default of any of its obligations under a SOW and the performance of Services is stopped through any wrongful act or neglect of Customer or Customer fails to make payment to Apple when due, Apple may give written notice to Customer of its intent to terminate performance, specifying the grounds thereof. If the Customer fails within thirty (30) days to cure the act or neglect specified or to make the payment identified therein as past due, Apple may then terminate performance of Services and recover payment from the Customer for all Services performed prior to the termination date.

11.4 Effect of Notice of Termination

If either Party gives notice of termination of the Agreement according to Section 11, all unpaid invoices issued by Apple will be accelerated and become immediately due and payable on the effective date of termination.

11.5 Survival

All defined terms and the following Sections of this Agreement shall survive expiration or any termination of the Agreement: 4 (Confidentiality); 6 (Warranty); 7 (Limitation of Liability and Remedies); 8 (Indemnity); 11.4 (Effect of Notice of Termination); 11.5 (Survival); 12 (General Terms) and; any other Sections that by their nature would reasonably be expected to survive expiration or termination.

12. General

12.1 Governing Law



If Customer is a public agency or institution, this Agreement will be governed by the laws of the state where Customer is located. If Customer is a federal government agency, this Agreement will be governed and interpreted in accordance with applicable federal law. If Customer is a private or corporate entity, this Agreement will be governed by the laws of the State of California, without regard to its conflict of laws provisions, and in the event of any action between the parties, venue shall be in the State of California.

12.2 Dispute Resolution

In the event of any dispute or controversy between the Parties to the Agreement, the Parties shall try to resolve the dispute in a fair and reasonable way. The Parties must escalate a dispute by providing written notice to the other and shall first attempt to resolve such dispute or controversy through one senior management member of each Party. If the Parties' senior management members are unable to resolve such dispute or controversy within sixty (60) days after the complaining Party's written notice to the other Party of such dispute or controversy, then either Party must, by written notice to the other Party, request non-binding mediation to be conducted in either Santa Clara County or San Francisco, California. Each Party shall bear its own expenses in connection with the mediation, except that Apple shall pay the fees and expenses of the mediator. All such non-binding mediation proceedings and negotiations shall be confidential and shall be treated as compromise and settlement negotiations for purposes of the applicable rules of evidence. Except for any outstanding amount due to Apple by Customer under the Agreement, the Parties' efforts to resolve any dispute or controversy pursuant to this Section shall not toll or extend the required period for commencing litigation set forth in Section 12.3.

12.3 Venue; Time to Bring Claims

If the Parties are unable to resolve the dispute or controversy within sixty (60) days after commencing mandatory mediation, either Party may commence litigation in the state or federal courts in Santa Clara County, California (but only such courts). Notwithstanding the foregoing, each Party shall have the right to seek urgent relief in order to protect any rights to confidentiality or intellectual property. The Parties hereby waive any applicable bond requirements for obtaining urgent relief and also waive any requirement to show that damages would be an inadequate remedy to obtain such relief. ANY LITIGATION ARISING OUT OF ANY DISPUTE OR CONTROVERSY BETWEEN THE PARTIES TO THIS AGREEMENT MUST BE BROUGHT WITHIN ONE (1) YEAR FROM THE EARLIER OF: (i) NOTICE OF TERMINATION UNDER SECTION 11; (ii) A REQUEST FOR FORMAL MEDIATION UNDER SECTION 12.2; OR (iii) THE DATE THE ACTION ACCRUED. IF A LONGER PERIOD IS PROVIDED BY STATUTE, THE PARTIES HEREBY EXPRESSLY WAIVE IT.

12.4 Notice under the Agreement

Notices under the Agreement may be given as follows:

12.4.1 Any notice under this Agreement must be in writing and will be deemed given upon the earlier of actual receipt or ten (10) days after being sent by first class mail, return receipt requested, to the address stated below for Apple and to the address designated in this Agreement by Customer for receipt of notices, or as may be provided by the Parties.

Apple Inc.
U.S. Contracts Operations
One Apple Park Way, M/S 318-6OPS
Cupertino, California 95014

12.4.2 Either Party may give notice of its change of address for receipt of notices by giving notice in accordance with Section 12.4.1, or as authorized by Apple.

12.5 Independent Contractor

During performance of the Agreement, Apple shall be an independent contractor and not an agent of the Customer, except for the sole purpose of installing Software pursuant to Section 9 of this Agreement. Apple shall supervise the performance of its own personnel and resources and shall have control of the manner and means by which the Services are performed, subject to compliance with the Agreement and any plans, specifications, schedules, or other items agreed to in a SOW.

12.6 Force Majeure

Neither Party will be liable for delay or failure to fulfill its obligations under this Agreement, other than payment obligations, to the extent such delay or failure is due to unforeseen circumstances or causes beyond the Party's reasonable control, including, but not limited to, acts of God, war, riot, embargoes, acts of civil or military authorities, acts of terrorism or sabotage, fire, flood, accident, strikes, inability to secure transportation, failure of communications networks (a "Force Majeure"), provided such party promptly notifies the other party and uses reasonable efforts to correct such failure or delay in its performance.

12.7 Assignment

Apple may use subcontractors to perform Services under this Agreement. Customer may not assign this Agreement without Apple's prior written approval. Any attempt by Customer to assign without Apple's written approval shall be deemed void.



12.8 Severability

If a court of competent jurisdiction holds that any provision of this Agreement is invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect, and this Agreement will be adjusted if possible so as to give maximum effect to the original intent and economic effect of the Parties.

12.9 Waivers

A Party's waiver of any breach by the other Party or failure to enforce a remedy will not be considered a waiver of subsequent breaches of the same or of a different kind.

12.10 Entire Agreement

Apple and Customer acknowledge that this Agreement and any associated Statements of Work supersedes and extinguishes all previous agreements and representations of, between or on behalf of the Parties with respect to its subject matter. This Agreement contains all of Apple's and Customer's agreements, warranties, understandings, conditions, covenants, and representations with respect to its subject matter. Neither Apple nor Customer will be liable for any agreements, warranties, understandings, conditions, covenants, or representations not expressly set forth or referenced in this Agreement. Apple is deemed to have refused any different or additional provisions in purchase orders, invoices or similar documents, unless Apple affirmatively accepts such provision in writing, and such refused provisions will be unenforceable.

12.11 No Reliance

Apple and Customer each acknowledge and agree that, in entering into the Agreement, they have not relied on and will not be liable for any agreements, warranties, understandings, conditions, covenants, representations or promises other than those expressly stated or referenced in the Agreement. The Parties acknowledge and understand that all terms of the Agreement are enforceable as written and that Apple and Customer intend to enforce and comply with all written terms of the Agreement. Customer hereby acknowledges and agrees that it will be bound by all the terms in the Agreement, notwithstanding any prior or subsequent agreement, warranty, understanding, condition, covenant, representation or promise suggesting otherwise.

12.12 Modifications

Except as otherwise provided in this Agreement, no modification to this Agreement will be binding unless in writing and signed by an authorized representative of each party.

12.13 Customer's Responsibilities and Representations

Customer shall provide Apple with equipment, information, and facilities necessary to perform Services described in the SOW, unless agreed otherwise by the Parties.

12.14 Headings and Construction

Paragraph headings are for reference only and will not affect the meaning or interpretation of this Agreement. Wherever the singular is used, it includes the plural, and wherever the plural is used, it includes the singular.

12.15 Counterparts

This Agreement may be executed in one or more counterparts (including by facsimile), each of which when so executed shall be deemed to be an original and shall have the same force and effect as an original but such counterparts together shall constitute one and the same instrument.

12.16 Additional Eligible Purchasers

Eligible Purchasers include the Customer and any school districts and their public or private not-for-profit school systems, state universities and colleges, and community, vocational and technical colleges, state, county or city agency or department (including fire departments and libraries), special district, port authority, municipality, township, or Native American reservation in the state that Customer is located ("Eligible Purchasers"). Products purchased shall be for each of the Eligible Purchasers own use in its facilities in the United States and shall not be purchased for the purpose of resale to another entity or individual. Apple reserves complete discretion in making eligibility determinations.

(ii) The Customer shall be responsible and be liable only for purchases made directly by it on its own purchase orders and shall not be liable for any purchases made by or acts of any other Eligible Purchasers purchasing under this Agreement. Eligible Purchasers shall be responsible and liable for purchases made by or acts of the Eligible Purchaser subject to the terms and conditions of this Agreement and shall not be liable for any purchases made by or acts of any other Eligible Purchasers purchasing under this Agreement.



(iii) By placing orders hereunder, Eligible Purchaser acknowledges and agrees to be bound by the terms and conditions of this Agreement and shall be deemed a "Customer" under the terms of the Agreement.

The duly authorized representatives of the Parties execute this Agreement as of the dates set forth below.

Customer

SIGNATURE:

PRINT NAME:

Stephen Dickinson

TITLE:

CFO

DATE:

10-18-18

Apple Inc

SIGNATURE:

PRINT NAME:

EUBANK DEENEY

TITLE:

U.S CONTRACT MANAGEMENT

DEPT:

EIS SALES OPERATIONS

EFFECTIVE DATE:

OCT 18th, 2018



Exhibit A Customer Statement of Work (Sample)

Apple Inc. ("Apple") and _____ ("Customer") have entered into a Professional Services Agreement ("Agreement"). Apple and Customer agree that Apple will provide Services as described in this Statement of Work in accordance with the terms set forth in the Agreement. This Statement of Work is effective when signed by Customer and Apple.

I. Introduction:

Project name:

Project number:

Title/Name of SOW:

SOW ID Number:

SOW Effective Date/Start Date:

Business Owners:

- Apple Account Executive:
- Apple Systems Engineer:
- Apple Professional Services Manager:

Bill To Address:

Deliver To Address:

Project Manager(s):

- Apple Project Manager:
- Customer Project Manager:

Project Objective: Project Objective is a short statement condensing the scope of the project, its schedule and resource(s) to be used.

II. Project Description/Description of Services

A. Scope of Statement of Work:

General description of what the project will and will not include.

B. Term of Statement of Work:

Estimated Start Date: [Enter date] Estimated Completion Date: [Enter date]

III. Development and Implementation Approach

A. Basic Approach:

Methodology or strategy by which an engagement/project will be executed. If the SOW covers multiple releases of functionality, that will be outlined here.

B. Summary of Services Components and Deliverables:

Service Components	Deliverables
Example: 4 hours of instructional service	Example: A 4 hour workshop for School X Content Creators and IS Staff

C. Project Schedule/Major Milestones:

D. Project Organization:

High-level description of project organization.

E. Project Roles and Responsibilities:

F. Reporting:



Explanation of how the Project Status will be tracked and reported.

G. Project Risks and Assumptions:

Identification of known and/or potential barriers or boundaries as they relate to the work effort covered by this SOW.

H. Changes of Scope:

Any modifications or changes to the services outlined in the original signed SOW must be approved in writing by both Parties. Such writing may take the form of a Change Request Form presented to Customer by Apple.

IV. Project Resources and Prices:

A. Service Rates, Expenses and Totals:

Part Number	Description	Total
[Enter Part#]	[Enter Description]	\$ [Enter Amount]
[Enter Part#]	[Enter Description]	\$ [Enter Amount]
Total Fees and Expenses		\$ [Enter Amount]

B. Authorized Service Fees and Expenses (if any):

Enter \$ Amount authorized by Institution.

V. Statement of Work Approval Signatures:

Customer	Apple Inc.
SIGNATURE: _____	SIGNATURE: _____
PRINT NAME: _____	PRINT NAME: _____
TITLE: _____	TITLE: _____
DATE: _____	EFFECTIVE DATE: _____

P R O P O S A L



Apple Computer Products, Services,
and Related Items
Bid Number P-13-18/19



Submitted By
Apple Inc.
September 27, 2018



September 25, 2013

Glendale Unified School District
Procurement Contract Services
Christine Ward
223 North Jackson Street
Glendale, CA 91206

Dear Ms. Ward,

Thank you for the opportunity to respond to Glendale's Bid Number P-13-18/19 for Apple Computer Products, Services and Related Items. Apple's response is attached.

Apple has engaged with educators for over 40 years to explore and enhance the experience of teaching and learning. We care deeply about the needs of educators, and we are passionate about building technology that inspires curiosity. Throughout our entire range of products—from powerful and engaging devices to solutions for accessing, authoring, and sharing content—we have kept the needs of our education customers in mind. This enables us to provide a personalized learning environment that supports creativity, collaboration, innovation, and critical thinking as a means to transform the way teachers teach and the way students learn. We look forward to integrating this transformative environment into your classrooms and beyond.

Please send bids and award notices to:

Apple Inc.
Bids Management
12545 Riata Vista Circle, MS 581-BID
Austin, TX 78727
Fax 512-532-0866
bids@apple.com

Please contact me with any questions about Apple's bid response.

Sincerely,

Karen Darr Greene
Sr. Project Manager
Apple Inc.
512-674-8754
bids@apple.com



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Completed Bid Forms

The following completed forms are included in this section of Apple's response.

- Bid Form (1)
- Bid Form (2)
- Piggyback Clause Form (3)
- Deviations Form (4)
- Non-Collusion Declaration (5)
- Reference List

BID FORM

Bid Number: **P-13-18/19 – Apple Computer Products, Services, and Related Items**
Closing Date: **September 27, 2018**
Time: **2:00 PM**

Please fill out the price for each item listed in the specifications of this bid to the right of the item.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as quoted in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of N/A % N/A days.

Notice of acceptance or request for additional information should be addressed to the undersigned at the address stated below.

Please sign and date this page:

Vendor Name: Apple Inc. Date: 9/25/2018
Authorized Agent (Signature): * Vanessa Boenig
Authorized Agent (Print): Vanessa Boenig Phone: 800-800-2775
Authorized Agent (Title): Manager, Austin Contracts
Street Address: 12454 Riata Vista Circle, MS 581-BID
City, State, Zip Code: Austin, TX 78727
Fax Number: 512-532-0866 (Bids Team) E-Mail: bids@apple.com

**as amended by Apple's bid response*

P-13-18/19 – Apple Computer Products, Services, and Related Items

THIS FORM MUST BE COMPLETED AND SUBMITTED WITH YOUR BID PACKAGE.

BID FORM - continued

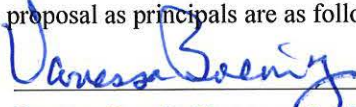
Bid No. P-13-18/19 – Apple Computer Products, Services, and Related Items

Closing Date and Time – September 27, 2018, 2:00 PM

TO: Glendale Unified School District, acting by and through its Governing Board, herein called “District”:

1. Pursuant to, and in compliance with your Notice for Bids and the other documents relating thereto, the undersigned bidder, having familiarized themselves with the terms of the contract, the local conditions affecting the performance of the contract and the cost of the work at the place where the work is to be done, and with the contract documents, specifications, addendum, and all other related documents, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment and all utility and transportation services necessary to perform the contract and the work required in connection with Bid Number P-13-18/19 all in ~~strict~~ conformity with the specifications and other contract documents, including all noted addenda numbers _____, _____, _____, _____ on file in the office of the Administrator, Business Services for the District.
2. It is understood that the District reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period specified in the **Notice of Bid**. *
3. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract Agreement in the form attached hereto in accordance with the bid as accepted **as soon as commercially reasonable** ~~within five (5) days~~ after receipt of notification of award, and that the work under the contract shall be commenced by the undersigned bidder, if awarded the contract, on the date to be stated in the District's Notice to the Vendor to Proceed, and shall be completed by the Vendor in the time specified in the contract documents.
4. The names of all persons interested in the foregoing proposal as principals are as follows:

Apple Inc.


Vanessa Boenig, Manager, Apple Austin Contracts

Note: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership, if bidder is an individual, his signature shall be placed above.

*** as amended by Apple's bid response**

Bid No. P-13-18/19 – Apple Computer Products, Services, and Related Items

THIS FORM MUST BE COMPLETED AND SUBMITTED WITH YOUR BID PACKAGE.

PIGGYBACK CLAUSE FORM

Bid No. P-13-18/19 – Apple Computer Products, Services, and Related Items

For the term of the agreement and any mutually agreed extensions pursuant to this request for bids, **at the option of the vendor**, other school districts and community college districts, any public corporation or agency, including any county, city, town or public corporation or agency within the State of California, may purchase, or lease-purchase, the identical item(s) at the same price and upon the same terms and conditions pursuant to sections 20118 (K-12) and 20652 (Community Colleges) of the Public Contract Code.

The Glendale Unified School District waives its right to require such other districts and offices to draw their warrants in the favor of the District as provided in said Code sections.

Acceptance or rejection of this clause will not affect the outcome of this bid.

Piggyback option granted

x

KG

(Please initial)

Piggyback option not granted _____

Exclusions:

Specifications and/or bid sheets are attached.

Bid No. P-13-18/19 – Apple Computer Products, Services, and Related Items

THIS FORM MUST BE COMPLETED AND SUBMITTED WITH YOUR BID PACKAGE.

DEVIATIONS FORM

Bid the Work per specification. Any proposed deviations to this bid package for specifications of equipment and related items must be noted below.

Deviations? Yes ☒ No ☐

If yes, describe:

[illegible]

Vendor Name: Apple Inc.

Authorized Agent (Signature): Vanessa Soen

Authorized Agent (Print): Vanessa Boenig, Manager, Apple Austin Contracts

Bid No. P-13-18/19 – Apple Computer Products, Services, and Related Items

THIS FORM MUST BE COMPLETED AND SUBMITTED WITH YOUR BID PACKAGE.

NON-COLLUSION DECLARATION

The undersigned declares:

I am the Manager of Apple Austin Contracts, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 9/25/2018 [date], at Austin [city], Texas [state].


Signature

Vanessa Boenig, Manager, Apple Austin Contracts
Print Name

**to the best of my present knowledge and belief*

Bid No. P-13-18/19 – Apple Computer Products, Services, and Related Items

THIS FORM MUST BE COMPLETED AND SUBMITTED WITH YOUR BID PACKAGE.

Reference List

Bid No. P-13-18/19 – Apple Computer Products, Services, and Related Items

Vendor Name: Apple Inc.

Owner: <i>Mater Dei High School</i>
Contact: <i>Lewis Francis</i>
Phone number: <i>714-850-9569</i>
Description of Goods or Services:

Mater Dei HS has been a 1 to 1 iPad school for 7 years and an Apple Distinguished School since 2011. Currently, the students are equipped with 10.5" iPad Pros while the Faculty are provided with the 12.5" Pro model with Smart Keyboards and Apple Pencils.

Owner: <i>Encinitas Union School District</i>
Contact: <i>Glen Warren</i>
Phone number: <i>760-944-4300 x 1188</i>
Description of Goods or Services:

Encinitas Union School District believes in the true equitable personalization of learning for all students through Purpose, Passion, Power, and Play. Their commitment to student centered, student empowered learning lead us years ago to the continual deployment of EUSD's 1 to 1 iPad program for all students.

Owner: <i>Escondido Union School District</i>
Contact: <i>Kathy Shirley</i>
Phone number: <i>760-432-2187</i>
Description of Goods or Services:

Escondido Union HSD is in the process of implementing a systemic 1:1 iPad program. Currently, students in grades 3-6 have a district-leased iPad. By the year 2020, all students in grades K-8 will have a district-leased iPad.

Owner: <i>Long Beach Unified School District</i>
Contact: <i>Jaime Gorospe</i>
Phone number: <i>562-663-3024</i>
Description of Goods or Services:

Long Beach USD purchases iPads, iMacs and other Apple peripherals and Services for over 80 school sites and multiple Educational and Business Support Departments.

Owner: <i>Downey Unified School District</i>
Contact: <i>Chris Nezzar</i>
Phone number: <i>562-469-6901</i>
Description of Goods or Services:

Downey USD annually purchases between 1500 – 2000 devices from Apple to support teachers and students in their 21st Century Learning Communities initiative. These devices include MacBooks, iPads, iMacs, and accessories. Downey USD also purchases Enterprise Support, AppleCare and occasional software implementation support. Our team at Apple has been and continues to be a valuable partner helping Downey Unified achieve its vision of having all students graduate with a 21st Century education that ensures they are college and career ready, globally competitive and citizens of strong character.



Completed Pricing Forms

Please fill out the prices below.

Pricing shall be as set forth on the application Apple price list in effect on the date Purchaser's order is accepted BY Apple.

Please refer to the link below for Apple's Price List:

<https://apple.com/education/store>.

Part Number	Description	Qty.	Price
iMac			
MMQA2LL/A	iMac 21.5"/2.3GHz dual-core Intel Core i5/8GB/1TB hard drive/Intel Iris Plus Graphics 640 w/Apple Magic Keyboard and Apple Magic Mouse 2	1	
MNDY2LL/A	iMac 21.5" 4K/3.0GHz quad-core Intel Core i5/8GB/1TB hard drive/Radeon Pro 555 w/Apple Magic Keyboard and Apple Magic Mouse 2	1	
MNEO2LL/A	iMac 21.5" 4K/3.4GHz quad-core Intel Core i5/8GB/1TB Fusion drive/Radeon Pro 560 w/Apple Magic Keyboard and Apple Magic Mouse 2	1	
MNE92LL/A	iMac 27" 5K/3.4GHz quad-core Intel Core i5/8GB/1TB Fusion drive/Radeon Pro 570 w/Apple Magic Keyboard and Apple Magic Mouse 2	1	
MNEA2LL/A	iMac 27" 5K/3.5GHz quad-core Intel Core i5/8GB/1TB Fusion drive/Radeon Pro 575 w/Apple Magic Keyboard & Apple Magic Mouse 2	1	
MNED2LL/A	iMac 27" 5K/3.8GHz quad-core Intel Core i5/8GB/2TB Fusion drive/Radeon Pro 580 w/Apple Magic Keyboard & Apple Magic Mouse 2	1	
BMP22LL/A	BNDL iMac 21.5"/2.3GHz dual-core Intel Core i5/8GB/1TB hard drive/Intel IPG 640 with AppleCare+ for Mac	1	
BMPQ2LL/A	BNDL iMac 21.5" 4K/3.0GHz quad-core Intel Core i5/8GB/1TB hard drive/RP 555 with AppleCare+ for Mac	1	
BMPR2LL/A	BNDL iMac 21.5" 4K/3.4GHz quad-core Intel Core i5/8GB/1TB Fusion drive/RP 560 with AppleCare+ for Mac	1	
BMP52LL/A	BNDL iMac 27" 5K/3.4GHz quad-core Intel Core i5/8GB/1TB Fusion drive/RP 570 with AppleCare+ for Mac	1	
BMP72LL/A	BNDL iMac 27" 5K/3.5GHz quad-core Intel Core i5/8GB/1TB Fusion drive/RP 575 with AppleCare+ for Mac	1	
BMPU2LL/A	BNDL iMac 27" 5K/3.8GHz quad-core Intel Core i5/8GB/2TB Fusion drive/RP 580 with AppleCare+ for Mac	1	
iMac Pro			
MQ2Y2LL/A	27-inch iMac Pro 5K/3.2GHz 8-core Intel Xeon W/32GB/1TB SSD/RP Vega 56 w/Magic Keyboard with Numeric Keypad (SG) & Magic Mouse 2 (SG)	1	
BN182LL/A	BNDL 27-inch iMac Pro 5K/3.2GHz 8-core Intel Xeon W/32GB/1TB SSD/RP Vega 56 with AppleCare+ for Mac	1	
Mac mini			
MGEM2LL/A	Mac mini/1.4GHZ/4GB/500GB hard drive	1	
MGEN2LL/A	Mac mini/2.6GHZ/8GB/1TB hard drive	1	
MGEQ2LL/A	Mac mini/2.8GHZ/8GB/1TB Fusion Drive	1	
BMTE2LL/A	BNDL Mac mini/1.4GHZ/4GB/500GB hard drive with AppleCare+ for Mac	1	
2LL/A	BNDL Mac mini/2.6GHZ/8GB/1TB hard drive with AppleCare+ for Mac	1	
BMTG2LL/A	BNDL Mac mini/2.8GHZ/8GB/1TB Fusion Drive with AppleCare+ for Mac	1	
Mac Pro			
MD878LL/A	Mac Pro 3.5 6-Core Intel Xeon E5/16GB/256GBFLASH/Dual AMD FirePro D500	1	
MQGG2LL/A	Mac Pro 3.0GHz 8-Core Intel Xeon E5/16GB/256GBFLASH/Dual AMD FirePro D700	1	
MacBook			
MNYH2LL/A	MacBook Silver 12.0/1.2GHz dual-core Intel Core m3/8GB/256GB Flash	1	
MNYJ2LL/A	MacBook Silver 12.0/1.3GHz dual-core Intel Core i5/8GB/512GB Flash	1	
MNYF2LL/A	MacBook Space Gray 12.0/1.2GHz dual-core Intel Core m3/8GB/256GB Flash	1	
MNYG2LL/A	MacBook Space Gray 12.0/1.3GHz dual-core Intel Core i5/8GB/512GB Flash	1	
MNYK2LL/A	MacBook Gold 12.0/1.2GHz dual-core Intel Core m3/8GB/256GB Flash	1	
MNYL2LL/A	MacBook Gold 12.0/1.3GHz dual-core Intel Core i5/8GB/512GB Flash	1	
MNYM2LL/A	MacBook Rose Gold 12.0/1.2GHz dual-core Intel Core m3/8GB/256GB Flash	1	
MNYN2LL/A	MacBook Rose Gold 12.0/1.3GHz dual-core Intel Core i5/8GB/512GB Flash	1	
BMP42LL/A	BNDL MacBook Silver 12.0/1.2GHz dual-core Intel Core m3/8GB/256GB Flash with AppleCare+ for Mac	1	
BMP82LL/A	BNDL MacBook Silver 12.0/1.3GHz dual-core Intel Core i5/8GB/512GB Flash with AppleCare+ for Mac	1	
BMP32LL/A	BNDL MacBook Space Gray 12.0/1.2GHz dual-core Intel Core m3/8GB/256GB Flash w/ AppleCare+ for Mac	1	
BMP72LL/A	BNDL MacBook Space Gray 12.0/1.3GHz dual-core Intel Core i5/8GB/512GB Flash w/ AppleCare+ for Mac	1	
BMP52LL/A	BNDL MacBook Gold 12.0/1.2GHz dual-core Intel Core m3/8GB/256GB Flash with AppleCare+ for Mac	1	
BMP92LL/A	BNDL MacBook Gold 12.0/1.3GHz dual-core Intel Core i5/8GB/512GB Flash with AppleCare+ for Mac	1	
BMP62LL/A	BNDL MacBook Rose Gold 12.0/1.2GHz dual-core Intel Core m3/8GB/256GB Flash with AppleCare+ for Mac	1	
BMPA2LL/A	BNDL MacBook Rose Gold 12.0/1.3GHz dual-core Intel Core i5/8GB/512GB Flash with AppleCare+ for Mac	1	
MacBook Air			
MQD32LL/A	MacBook Air 13.3/1.8GHz dual-core Intel Core i5/8GB/128GB Flash	1	
MQD42LL/A	MacBook Air 13.3/1.8GHz dual-core Intel Core i5/8GB/256GB Flash	1	
BMN22LL/A	BNDL MacBook Air 13.3/1.8GHz dual-core Intel Core i5/8GB/128GB Flash with AppleCare+ for Mac	1	
2LL/A	BNDL MacBook Air 13.3/1.8GHz dual-core Intel Core i5/8GB/256GB Flash with AppleCare+ for Mac	1	
2LL/A	BNDL MacBook Air 13.3/1.8GHz dual-core Intel Core i5/8GB/128GB Flash-5PK	1	
BMT22LL/A	BNDL MacBook Air 13.3/1.8GHz dual-core Intel Core i5/8GB/256GB Flash-5PK	1	
BMSZ2LL/A	BNDL MacBook Air 13.3/1.8GHz dual-core Intel Core i5/8GB/128GB Flash-5PK with AppleCare+ for Mac	1	

Pricing shall be as set forth on the application Apple price list in effect on the date Purchaser's order is accepted BY Apple.
Please refer to the link below for Apple's Price List:
<http://apple.com/education/store>.

Part Number	Description	Qty.	Price
BMP22LL/A	BNDL MacBook Air 13.3/1.8GHz dual-core Intel Core i5/8GB/256GB Flash-5PK with AppleCare+ for Mac	1	
MacBook Pro			
MacBook Pro with Retina display (featuring two Thunderbolt 3 (USB-C) ports, and USB-C Power Adapter)			
MPXR2LL/A	MacBook Pro 13.3-inch Silver 2.3GHz dual-core Intel Core i5/8GB/128GB Flash	1	
MPXQ2LL/A	MacBook Pro 13.3-inch Space Gray 2.3GHz dual-core Intel Core i5/8GB/128GB Flash	1	
MPXU2LL/A	MacBook Pro 13.3-inch Silver 2.3GHz dual-core Intel Core i5/8GB/256GB Flash	1	
MPXT2LL/A	MacBook Pro 13.3-inch Space Gray 2.3GHz dual-core Intel Core i5/8GB/256GB Flash	1	
BMP22LL/A	BNDL MacBook Pro 13.3-inch Silver 2.3GHz dual-core Intel Core i5/8GB/128GB Flash with AppleCare+ for Mac	1	
BMPB2LL/A	BNDL MacBook Pro 13.3-inch Space Gray 2.3GHz dual-core Intel Core i5/8GB/128GB Flash with AppleCare+ for Mac	1	
BMPE2LL/A	BNDL MacBook Pro 13.3-inch Silver 2.3GHz dual-core Intel Core i5/8GB/256GB Flash with AppleCare+ for Mac	1	
BMPD2LL/A	BNDL MacBook Pro 13.3-inch Space Gray 2.3GHz dual-core Intel Core i5/8GB/256GB Flash with AppleCare+ for Mac	1	
MacBook Pro with Retina display with Touch Bar and Touch ID (featuring four Thunderbolt 3 (USB-C) ports, and USB-C Power Adapter)			
MR9U2LL/A	MacBook Pro 13.3-inch with Touch Bar Silver 2.3GHz quad-core Intel Core i5/8GB/256GB Flash	1	
MR9Q2LL/A	MacBook Pro 13.3-inch with Touch Bar Space Gray 2.3GHz quad-core Intel Core i5/8GB/256GB Flash	1	
MR9V2LL/A	MacBook Pro 13.3-inch with Touch Bar Silver 2.3GHz quad-core Intel Core i5/8GB/512GB Flash	1	
MR9R2LL/A	MacBook Pro 13.3-inch with Touch Bar Space Gray 2.3GHz quad-core Intel Core i5/8GB/512GB Flash	1	
MR962LL/A	MacBook Pro 15.4-inch with Touch Bar Silver 2.2GHz 6-core Intel Core i7/16GB/RP-555X/256GB Flash	1	
MR932LL/A	MacBook Pro 15.4-inch with Touch Bar Space Gray 2.2GHz 6-core Intel Core i7/16GB/RP-555X/256GB Flash	1	
MR972LL/A	MacBook Pro 15.4-inch with Touch Bar Silver 2.6GHz 6-core Intel Core i7/16GB/RP-560X/512GB Flash	1	
MR942LL/A	MacBook Pro 15.4-inch with Touch Bar Space Gray 2.6GHz 6-core Intel Core i7/16GB/RP-560X/512GB Flash	1	
BNCW2LL/A	BNDL MacBook Pro 13.3-inch with Touch Bar Silver 2.3GHz quad-core Intel Core i5/8GB/256GB Flash with AppleCare+ for Mac	1	
BNCQ2LL/A	BNDL MacBook Pro 13.3-inch with Touch Bar Space Gray 2.3GHz quad-core Intel Core i5/8GB/256GB Flash with AppleCare+ for Mac	1	
BNCV2LL/A	BNDL MacBook Pro 13.3-inch with Touch Bar Silver 2.3GHz quad-core Intel Core i5/8GB/512GB Flash with AppleCare+ for Mac	1	
BNCX2LL/A	BNDL MacBook Pro 13.3-inch with Touch Bar Space Gray 2.3GHz quad-core Intel Core i5/8GB/512GB Flash with AppleCare+ for Mac	1	
BND02LL/A	BNDL MacBook Pro 15.4-inch with Touch Bar Silver 2.2GHz 6-core Intel Core i7/16GB/RP-555X/256GB Flash with AppleCare+ for Mac	1	
BNCZ2LL/A	BNDL MacBook Pro 15.4-inch with Touch Bar Space Gray 2.2GHz 6-core Intel Core i7/16GB/RP-555X/256GB Flash with AppleCare+ for Mac	1	
BND22LL/A	BNDL MacBook Pro 15.4-inch with Touch Bar Silver 2.6GHz 6-core Intel Core i7/16GB/RP-560X/512GB Flash with AppleCare+ for Mac	1	
BND12LL/A	BNDL MacBook Pro 15.4-inch with Touch Bar Space Gray 2.6GHz 6-core Intel Core i7/16GB/RP-560X/512GB Flash with AppleCare+ for Mac	1	
iPad (6th generation)			
iPad - Wi-Fi			
MR7F2LL/A	iPad Wi-Fi 32GB - Space Gray	1	
MR7J2LL/A	iPad Wi-Fi 128GB - Space Grey	1	
MR7G2LL/A	iPad Wi-Fi 32GB - Silver	1	
MR7K2LL/A	iPad Wi-Fi 128GB - Silver	1	
MRJN2LL/A	iPad Wi-Fi 32GB - Gold	1	
MRJP2LL/A	iPad Wi-Fi 128GB - Gold	1	
iPad - Wi-Fi + Cellular (Apple SIM included)			
MR6Y2LL/A	iPad Wi-Fi + Cellular for Apple SIM 32GB - Space Gray	1	
MR7C2LL/A	iPad Wi-Fi + Cellular for Apple SIM 128GB - Space Gray	1	
MR702LL/A	iPad Wi-Fi + Cellular for Apple SIM 32GB - Silver	1	
MR7D2LL/A	iPad Wi-Fi + Cellular for Apple SIM 128GB - Silver	1	
MRM52LL/A	iPad Wi-Fi + Cellular for Apple SIM 32GB - Gold	1	
MRM82LL/A	iPad Wi-Fi + Cellular for Apple SIM 128GB - Gold	1	
iPad - 10-packs Wi-Fi Only			
BN3U2LL/A	iPad Wi-Fi 32GB - Space Gray (10-pack)	1	
BN4D2LL/A	iPad Wi-Fi 32GB - Space Gray (10-pack) with 2-Year AppleCare+	1	
BN4Z2LL/A	iPad Wi-Fi 32GB - Space Gray (10-pack) with 3-Year AppleCare+	1	
BN4J2LL/A	iPad Wi-Fi 128GB - Space Gray (10-pack)	1	
BN4K2LL/A	iPad Wi-Fi 128GB - Space Gray (10-pack) with 2-Year AppleCare+	1	
BN582LL/A	iPad Wi-Fi 128GB - Space Gray (10-pack) with 3-Year AppleCare+	1	
BN3X2LL/A	iPad Wi-Fi 32GB - Silver (10-pack)	1	

Pricing shall be as set forth on the application Apple price list in effect on the date Purchaser's order is accepted BY Apple.

Please refer to the link below for Apple's Price List:

<http://apple.com/education/store>.

Part Number	Description	Qty.	Price
BN4G2LL/A	iPad Wi-Fi 32GB - Silver (10-pack) with 2-Year AppleCare+	1	
BN522LL/A	iPad Wi-Fi 32GB - Silver (10-pack) with 3-Year AppleCare+	1	
BN462LL/A	iPad Wi-Fi 128GB - Silver (10-pack)	1	
BN4T2LL/A	iPad Wi-Fi 128GB - Silver (10-pack) with 2-Year AppleCare+	1	
BN5B2LL/A	iPad Wi-Fi 128GB - Silver (10-pack) with 3-Year AppleCare+	1	
BN402LL/A	iPad Wi-Fi 32GB - Gold (10-pack)	1	
BN4L2LL/A	iPad Wi-Fi 32GB - Gold (10-pack) with 2-Year AppleCare+	1	
BN552LL/A	iPad Wi-Fi 32GB - Gold (10-pack) with 3-Year AppleCare+	1	
BN492LL/A	iPad Wi-Fi 128GB - Gold (10-pack)	1	
BN4W2LL/A	iPad Wi-Fi 128GB - Gold (10-pack) with 2-Year AppleCare+	1	
BN5F2LL/A	iPad Wi-Fi 128GB - Gold (10-pack) with 3-Year AppleCare+	1	
iPad mini 4			
MK9N2LL/A	iPad mini 4 Wi-Fi 128GB - Space Gray	1	
MK9P2LL/A	iPad mini 4 Wi-Fi 128GB - Silver	1	
MK9Q2LL/A	iPad mini 4 Wi-Fi 128GB - Gold	1	
iPad mini 4 - Wi-Fi + Cellular (Apple SIM included)			
MK8D2LL/A	iPad mini 4 Wi-Fi + Cellular for Apple SIM 128GB - Space Gray	1	
MK8E2LL/A	iPad mini 4 Wi-Fi + Cellular for Apple SIM 128GB - Silver	1	
MK8F2LL/A	iPad mini 4 Wi-Fi + Cellular for Apple SIM 128GB - Gold	1	
iPad mini 4 - 10-packs Wi-Fi Only			
BM9H2LL/A	iPad mini 4 Wi-Fi 128GB - Space Gray (10-pack)	1	
BM9J2LL/A	iPad mini 4 Wi-Fi 128GB - Space Gray (10-pack) with 2-Year AppleCare+	1	
BM9K2LL/A	iPad mini 4 Wi-Fi 128GB - Space Gray (10-pack) with 3-year AppleCare+	1	
BM9L2LL/A	iPad mini 4 Wi-Fi 128GB - Silver (10-pack)	1	
BM6U2LL/A	iPad mini 4 Wi-Fi 128GB - Silver (10-pack) with 2-Year AppleCare+	1	
BN732LL/A	iPad mini 4 Wi-Fi 128GB - Silver (10-pack) with 3-year AppleCare+	1	
BM9P2LL/A	iPad mini 4 Wi-Fi 128GB - Gold (10-pack)	1	
BN6X2LL/A	iPad mini 4 Wi-Fi 128GB - Gold (10-pack) with 2-Year AppleCare+	1	
BN762LL/A	iPad mini 4 Wi-Fi 128GB - Gold (10-pack) with 3-year AppleCare+	1	
iPad Pro (10.5-inch)			
10.5-inch iPad Pro Wi-Fi			
MQDT2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Space Gray	1	
MQDW2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Silver	1	
MQDX2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Gold	1	
MQDY2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Rose Gold	1	
MPDY2LL/A	10.5-inch iPad Pro Wi-Fi 256GB - Space Gray	1	
MPF02LL/A	10.5-inch iPad Pro Wi-Fi 256GB - Silver	1	
MPF12LL/A	10.5-inch iPad Pro Wi-Fi 256GB - Gold	1	
MPF22LL/A	10.5-inch iPad Pro Wi-Fi 256GB - Rose Gold	1	
MPGH2LL/A	10.5-inch iPad Pro Wi-Fi 512GB - Space Gray	1	
MPGJ2LL/A	10.5-inch iPad Pro Wi-Fi 512GB - Silver	1	
MPGK2LL/A	10.5-inch iPad Pro Wi-Fi 512GB - Gold	1	
MPGL2LL/A	10.5-inch iPad Pro Wi-Fi 512GB - Rose Gold	1	
10.5-inch iPad Pro - Wi-Fi + Cellular (Apple SIM embedded)			
MQEY2LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 64GB - Space Gray	1	
MQF02LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 64GB - Silver	1	
MQF12LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 64GB - Gold	1	
MQF22LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 64GB - Rose Gold	1	
MPH02LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 256GB - Space Gray	1	
MPH12LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 256GB - Silver	1	
MPH22LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 256GB - Gold	1	

Pricing shall be as set forth on the application Apple price list in effect on the date Purchaser's order is accepted BY Apple. Please refer to the link below for Apple's Price List:
<http://apple.com/education/store>.

Part Number	Description	Qty.	Price
MPHK2LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 256GB - Rose Gold	1	
MPME2LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 512GB - Space Gray	1	
MPMF2LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 512GB - Silver	1	
MPMG2LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 512GB - Gold	1	
MPMH2LL/A	10.5-inch iPad Pro Wi-Fi + Cellular 512GB - Rose Gold	1	
10.5-inch iPad Pro - 10-packs Wi-Fi Only			
BMMX2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Space Gray (10-pack)	1	
BN7L2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Space Gray (10-pack) with 2-Year AppleCare+	1	
BN7Z2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Space Gray (10-pack) with 3-Year AppleCare+	1	
BMN02LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Silver (10-pack)	1	
BN7Q2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Silver (10-pack) with 2-Year AppleCare+	1	
BN822LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Silver (10-pack) with 3-Year AppleCare+	1	
BMN32LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Gold (10-pack)	1	
BN7T2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Gold (10-pack) with 2-Year AppleCare+	1	
BN852LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Gold (10-pack) with 3-Year AppleCare+	1	
BMN62LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Rose Gold (10-pack)	1	
BN7W2LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Rose Gold (10-pack) with 2-Year AppleCare+	1	
BN882LL/A	10.5-inch iPad Pro Wi-Fi 64GB - Rose Gold (10-pack) with 3-Year AppleCare+	1	
iPad Pro (12.9-inch) (2nd generation)			
12.9-inch iPad Pro Wi-Fi			
MQDA2LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Space Gray	1	
MC2LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Silver	1	
MC2D2LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Gold	1	
MP6G2LL/A	12.9-inch iPad Pro Wi-Fi 256GB - Space Gray	1	
MP6H2LL/A	12.9-inch iPad Pro Wi-Fi 256GB - Silver	1	
MP6J2LL/A	12.9-inch iPad Pro Wi-Fi 256GB - Gold	1	
MPKY2LL/A	12.9-inch iPad Pro Wi-Fi 512GB - Space Gray	1	
MPL02LL/A	12.9-inch iPad Pro Wi-Fi 512GB - Silver	1	
MPL12LL/A	12.9-inch iPad Pro Wi-Fi 512GB - Gold	1	
12.9-inch iPad Pro - Wi-Fi + Cellular (Apple SIM embedded)			
MQED2LL/A	12.9-inch iPad Pro Wi-Fi + Cellular 64GB - Space Gray	1	
MQEE2LL/A	12.9-inch iPad Pro Wi-Fi + Cellular 64GB - Silver	1	
MQEF2LL/A	12.9-inch iPad Pro Wi-Fi + Cellular 64GB - Gold	1	
MPA42LL/A	12.9-inch iPad Pro Wi-Fi + Cellular 256GB - Space Gray	1	
MPA52LL/A	12.9-inch iPad Pro Wi-Fi + Cellular 256GB - Silver	1	
MPA62LL/A	12.9-inch iPad Pro Wi-Fi + Cellular 256GB - Gold	1	
MPLJ2LL/A	12.9-inch iPad Pro Wi-Fi + Cellular 512GB - Space Gray	1	
MPLK2LL/A	12.9-inch iPad Pro Wi-Fi + Cellular 512GB - Silver	1	
MPLL2LL/A	12.9-inch iPad Pro Wi-Fi + Cellular 512GB - Gold	1	
12.9-inch iPad Pro - 5-packs Wi-Fi Only			
BMM42LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Space Gray (5-pack)	1	
BN852LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Space Gray (5-pack) with 2-Year AppleCare+	1	
BN912LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Space Gray (5-pack) with 3-year AppleCare+	1	
BMSW2LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Silver (5-pack)	1	
BN8V2LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Silver (5-pack) with 2-Year AppleCare+	1	
BN942LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Silver (5-pack) with 3-year AppleCare+	1	
BMMA2LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Gold (5-pack)	1	
BN8Y2LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Gold (5-pack) with 2-Year AppleCare+	1	
BN9Y2LL/A	12.9-inch iPad Pro Wi-Fi 64GB - Gold (5-pack) with 3-year AppleCare+	1	
iPod			
iPod touch			

Pricing shall be as set forth on the application Apple price list in effect on the date Purchaser's order is accepted BY Apple.
Please refer to the link below for Apple's Price List:
<http://apple.com/education/store>.

Part Number	Description	Qty.	Price
MKHV2LL/A	iPod touch 32GB Blue	1	
MKHT2LL/A	iPod touch 32GB Gold	1	
MKHQ2LL/A	iPod touch 32GB Pink	1	
MKHX2LL/A	iPod touch 32GB Silver	1	
MKJ02LL/A	iPod touch 32GB Space Gray	1	
MKWP2LL/A	iPod touch 128GB Blue	1	
MKWM2LL/A	iPod touch 128GB Gold	1	
MKWK2LL/A	iPod touch 128GB Pink	1	
MKWR2LL/A	iPod touch 128GB Silver	1	
MKWU2LL/A	iPod touch 128GB Space Gray	1	
Apple TV			
Apple TV			
MR912LL/A	Apple TV (4th generation) 32GB	1	
MQD22LL/A	Apple TV 4K 32GB	1	
MP7P2LL/A	Apple TV 4K 64GB	1	
MLFQ2AM/A	Remote Loop (for Apple TV 4th generation)	1	
MQGD2LL/A	Siri Remote	1	
Beats			
Beats Earphones			
MLYE2LL/A	BeatsX Earphones - Black	1	
MLYG2LL/A	BeatsX Earphones - Blue	1	
MLYJ2LL/A	BeatsX Earphones - Grey	1	
MLY32LL/A	BeatsX Earphones - Matte Gold	1	
MR3J2LL/A	BeatsX Earphones - Matte Silver	1	
MRQA2LL/A	BeatsX Earphones - The Beats Decade Collection - Defiant Black-Red	1	
MLYF2LL/A	BeatsX Earphones - White	1	
MRER2LL/A	Powerbeats3 Wireless Earphones - Beats Pop Collection - Pop Blue	1	
MRER2LL/A	Powerbeats3 Wireless Earphones - Beats Pop Collection - Pop Indigo	1	
MRER2LL/A	Powerbeats3 Wireless Earphones - Beats Pop Collection - Pop Magenta	1	
MRER2LL/A	Powerbeats3 Wireless Earphones - Beats Pop Collection - Pop Violet	1	
ML8V2LL/A	Powerbeats3 Wireless Earphones - Black	1	
MRQ92LL/A	Powerbeats3 Wireless Earphones - The Beats Decade Collection - Defiant Black-Red	1	
ML8W2LL/A	Powerbeats3 Wireless Earphones - White	1	
MQFU2LL/A	urBeats3 Earphones with 3.5mm Plug - Black	1	
MQFW2LL/A	urBeats3 Earphones with 3.5mm Plug - Blue	1	
MQFX2LL/A	urBeats3 Earphones with 3.5mm Plug - Gray	1	
MRTU2LL/A	urBeats3 Earphones with 3.5mm Plug - The Beats Decade Collection - Defiant Black-Red	1	
MQFV2LL/A	urBeats3 Earphones with 3.5mm Plug - White	1	
MQHY2LL/A	urBeats3 Earphones with Lightning Connector - Black	1	
MR2H2LL/A	urBeats3 Earphones with Lightning Connector - Matte Gold	1	
MR2F2LL/A	urBeats3 Earphones with Lightning Connector - Matte Silver	1	
MRXX2LL/A	urBeats3 Earphones with Lightning Connector - The Beats Decade Collection - Defiant Black-Red	1	
Beats Headphones			
ML992LL/A	Beats EP On-Ear Headphones - Black	1	
ML9D2LL/A	Beats EP On-Ear Headphones - Blue	1	
ML9C2LL/A	Beats EP On-Ear Headphones - Red	1	
ML9A2LL/A	Beats EP On-Ear Headphones - White	1	
MHA22AM/B	Beats Pro Over-Ear Headphones - Black	1	
ML9A2LL/A	Beats Solo3 Wireless On-Ear Headphones - (PRODUCT)RED	1	
MRRH2LL/A	Beats Solo3 Wireless On-Ear Headphones - Beats Pop Collection - Pop Blue	1	
MRRF2LL/A	Beats Solo3 Wireless On-Ear Headphones - Beats Pop Collection - Pop Indigo	1	



Pricing shall be as set forth on the application Apple price list in effect on the date Purchaser's order is accepted BY Apple. Please refer to the link below for Apple's Price List:
<http://apple.com/education/store>.

Part Number	Description	Qty.	Price
MLA22KU/A	Magic Keyboard - Korean	1	
MLA22H/A	Magic Keyboard - Norwegian	1	
MLA22PO/A	Magic Keyboard - Portuguese	1	
MLA22RU/A	Magic Keyboard - Russian	1	
MLA22E/A	Magic Keyboard - Spanish	1	
MLA22S/A	Magic Keyboard - Swedish	1	
MLA22SM/A	Magic Keyboard - Swiss	1	
MLA22LL/A	Magic Keyboard - US English	1	
MQ052AC/A	Magic Keyboard with Numeric Keypad - Arabic - Silver	1	
MQ052B/A	Magic Keyboard with Numeric Keypad - British English - Silver	1	
MQ052LC/A	Magic Keyboard with Numeric Keypad - Chinese (PinYin) - Silver	1	
MQ052DK/A	Magic Keyboard with Numeric Keypad - Danish - Silver	1	
MQ052FC/A	Magic Keyboard with Numeric Keypad - French - Silver	1	
MQ052D/A	Magic Keyboard with Numeric Keypad - German - Silver	1	
MQ052T/A	Magic Keyboard with Numeric Keypad - Italian - Silver	1	
MQ052J/A	Magic Keyboard with Numeric Keypad - Japanese - Silver	1	
MQ052KU/A	Magic Keyboard with Numeric Keypad - Korean - Silver	1	
MQ052PO/A	Magic Keyboard with Numeric Keypad - Portuguese - Silver	1	
MQ052RS/A	Magic Keyboard with Numeric Keypad - Russian - Silver	1	
MQ052E/A	Magic Keyboard with Numeric Keypad - Spanish - Silver	1	
MQ052SM/A	Magic Keyboard with Numeric Keypad - Swiss - Silver	1	
MQ052EQ/A	Magic Keyboard with Numeric Keypad - Traditional Chinese (Cangjie & Zhuyin) - Silver	1	
MQ052LL/A	Magic Keyboard with Numeric Keypad - US English - Silver	1	
MRMH2AC/A	Magic Keyboard with Numeric Keypad - Arabic - Space Gray	1	
MRMH2B/A	Magic Keyboard with Numeric Keypad - British English - Space Gray	1	
MRMH2LC/A	Magic Keyboard with Numeric Keypad - Chinese (PinYin) - Space Gray	1	
MRMH2DK/A	Magic Keyboard with Numeric Keypad - Danish - Space Gray	1	
MRMH2FC/A	Magic Keyboard with Numeric Keypad - French - Space Gray	1	
MRMH2D/A	Magic Keyboard with Numeric Keypad - German - Space Gray	1	
MRMH2T/A	Magic Keyboard with Numeric Keypad - Italian - Space Gray	1	
MRMH2J/A	Magic Keyboard with Numeric Keypad - Japanese - Space Gray	1	
MRMH2KU/A	Magic Keyboard with Numeric Keypad - Korean - Space Gray	1	
MRMH2PO/A	Magic Keyboard with Numeric Keypad - Portuguese - Space Gray	1	
MRMH2RS/A	Magic Keyboard with Numeric Keypad - Russian - Space Gray	1	
MRMH2E/A	Magic Keyboard with Numeric Keypad - Spanish - Space Gray	1	
MRMH2SM/A	Magic Keyboard with Numeric Keypad - Swiss - Space Gray	1	
MRMH2EQ/A	Magic Keyboard with Numeric Keypad - Traditional Chinese (Cangjie & Zhuyin) - Space Gray	1	
MRMH2LL/A	Magic Keyboard with Numeric Keypad - US English - Space Gray	1	
Input Devices - iOS			
MR552ZM/A	Apple Pencil Case - (PRODUCT)RED	1	
MQ0X2ZM/A	Apple Pencil Case - Black	1	
MRFN2ZM/A	Apple Pencil Case - Electric Blue	1	
MQ0W2ZM/A	Apple Pencil Case - Midnight Blue	1	
MQ0V2ZM/A	Apple Pencil Case - Saddle Brown	1	
MRFP2ZM/A	Apple Pencil Case - Soft Pink	1	
MK0C2AM/A	Apple Pencil	1	
MLUN2AM/A	Apple Pencil Tips - 4 Pack	1	
MR9P2LL/A	Beddit 3 Sleep Monitor	1	
MR9P2AB/A	Smart Keyboard for 10.5-inch iPad Pro - Arabic	1	
MR9P2LB/A	Smart Keyboard for 10.5-inch iPad Pro - British English	1	
MPTL2LC/A	Smart Keyboard for 10.5-inch iPad Pro - Chinese (Pinyin)	1	

Pricing shall be as set forth on the application Apple price list in effect on the date Purchaser's order is accepted BY Apple. Please refer to the link below for Apple's Price List:
<http://apple.com/education/store>.

Part Number	Description	Qty.	Price
MPTL2DK/A	Smart Keyboard for 10.5-inch iPad Pro - Danish	1	
MPTL2F/A	Smart Keyboard for 10.5-inch iPad Pro - French	1	
MPTL2D/A	Smart Keyboard for 10.5-inch iPad Pro - German	1	
MPTL2T/A	Smart Keyboard for 10.5-inch iPad Pro - Italian	1	
MPTL2J/A	Smart Keyboard for 10.5-inch iPad Pro - Japanese	1	
MPTL2KU/A	Smart Keyboard for 10.5-inch iPad Pro - Korean (US/JP)	1	
MPTL2PO/A	Smart Keyboard for 10.5-inch iPad Pro - Portuguese	1	
MPTL2RS/A	Smart Keyboard for 10.5-inch iPad Pro - Russian	1	
MPTL2E/A	Smart Keyboard for 10.5-inch iPad Pro - Spanish	1	
MPTL2SM/A	Smart Keyboard for 10.5-inch iPad Pro - Swiss	1	
MPTL2EQ/A	Smart Keyboard for 10.5-inch iPad Pro - Traditional Chinese (Cangjie & Zhuyin)	1	
MPTL2LL/A	Smart Keyboard for 10.5-inch iPad Pro - US English	1	
MNKT2AB/A	Smart Keyboard for 12.9-inch iPad Pro - Arabic	1	
MNKT2B/A	Smart Keyboard for 12.9-inch iPad Pro - British English	1	
MNKT2LC/A	Smart Keyboard for 12.9-inch iPad Pro - Chinese (Pinyin)	1	
MNKT2DK/A	Smart Keyboard for 12.9-inch iPad Pro - Danish	1	
MNKT2F/A	Smart Keyboard for 12.9-inch iPad Pro - French	1	
MNKT2D/A	Smart Keyboard for 12.9-inch iPad Pro - German	1	
MNKT2T/A	Smart Keyboard for 12.9-inch iPad Pro - Italian	1	
MNKT2J/A	Smart Keyboard for 12.9-inch iPad Pro - Japanese	1	
MNKT2KU/A	Smart Keyboard for 12.9-inch iPad Pro - Korean	1	
MNKT2PO/A	Smart Keyboard for 12.9-inch iPad Pro - Portuguese	1	
MNKT2RS/A	Smart Keyboard for 12.9-inch iPad Pro - Russian	1	
MNKT2E/A	Smart Keyboard for 12.9-inch iPad Pro - Spanish	1	
MNKT2SF/A	Smart Keyboard for 12.9-inch iPad Pro - Swiss	1	
MNKT2EQ/A	Smart Keyboard for 12.9-inch iPad Pro - Traditional Chinese (Cangjie & Zhuyin)	1	
MJYR2LL/A	Smart Keyboard for 12.9-inch iPad Pro - US English	1	
Input Devices - Mac			
MLA02LL/A	Apple Magic Mouse 2 - Silver	1	
MRME2LL/A	Magic Mouse 2 - Space Gray	1	
MJ2R2LL/A	Apple Magic Trackpad 2 - Silver	1	
MRMF2LL/A	Apple Magic Trackpad 2 - Space Gray	1	
MM4T2AM/A	Apple Remote	1	
iOS Device Accessories			
MD836LL/A	Apple 12W USB Power Adapter	1	
MA591G/C	Apple 30-pin to USB Cable	1	
MC552AM/B	Apple 30-pin to VGA Adapter	1	
MD810LL/A	Apple 5W USB Power Adapter	1	
MC748AM/A	Apple Composite AV Cable (30-pin)	1	
MA854G/A	Apple iPhone TTY Adapter	1	
MNN62AM/A	iPhone Lightning Dock - Black	1	
MQHX2AM/A	iPhone Lightning Dock - Gold	1	
ML8J2AM/A	iPhone Lightning Dock - Silver	1	
ML8H2AM/A	iPhone Lightning Dock - Space Gray	1	
MGRM2AM/A	iPhone Lightning Dock - White	1	
MMX62AM/A	Lightning to 3.5 mm Headphone Jack Adapter	1	
MD826AM/A	Lightning to Digital AV Adapter	1	
MD820AM/A	Lightning to Micro USB Adapter	1	
ML8H2AM/A	Lightning to SD Card Camera Reader	1	
MKUW2AM/A	Lightning to USB 3 Camera Adapter	1	
ME291AM/A	Lightning to USB Cable (0.5 m)	1	



Terms and Conditions Summary

Glendale Unified School District ("District") Bid for Products, Services, and Related Items ("RFP")

For the purposes of Apple Inc.'s ("**Apple**") response to this RFP, "**Proposal**" shall mean the entirety of Apple's response to the RFP including all exhibits and attachments.

Apple's failure to explicitly take exception to any terms in the RFP shall not be construed as Apple's acceptance of the RFP or any terms therein.

Apple agrees to furnish products and services to District in accordance with the terms and conditions of the documents listed below. In the event of a conflict or inconsistency among the following documents, the following order of precedence shall apply:

1. Education/State & Local Government Purchase Agreement ("EDU/SLG");
2. Apple Professional Services Agreement ("PSA");
3. this Terms and Conditions Summary, including Exceptions and Clarifications;
4. and RFP.

For the avoidance of doubt, the terms and conditions of the RFP as modified by Apple's Proposal shall not replace, amend or otherwise modify any of the terms and conditions of the EDU/SLG and/or PSA.

An award of the RFP by District to Apple and/or submission of a purchase order by District shall constitute the full and binding acceptance of the EDU/SLG, PSA, and this Terms and Conditions Summary. Any other terms or conditions set forth in a purchase order issued by District in connection herewith are hereby rejected by Apple and shall have no force or effect.

Apple's Proposal is valid for sixty (60) days from the date of submission. Please note that all products sold by Apple are subject to availability. Apple reserves the right to accept or decline any order, in whole or in part.



Glendale Unified School District ("District")

Exceptions and Clarifications

Words/phrases in **bold** are to be added; those ~~stricken through~~ are to be deleted.

Provision: Page 6, 8. Cancellation For Insufficient Or Non-Appropriated Funds. The bidder hereby agrees and acknowledges that monies utilized by the District to purchase the items bid is public money appropriated by the State of California or acquired by the District from similar public sources and is subject to variation. The District fully reserves the right to cancel this bid at any time and/or to limit quantities of items due to non-availability or non-appropriation of sufficient funds.

Response: Apple accepts this provision with the requirement that Glendale USD shall promptly notify Apple of insufficient funds as soon as practical in order to minimize work done and/or services provided for which there is no funding.

Provision: Page 7, 9. Required Delivery Dates (ROD). Actual delivery of the equipment or services shall be coordinated with the District. Upon award of bid, supplier shall keep sufficient stocks of product and service material to insure prompt delivery and service schedules. There shall be no minimum quantities required in order for the District to place orders for needed items. Bid all items F. O. B., Destination.

Response: Apple accepts this provision provided the following change is made: Actual delivery of the equipment or services shall be coordinated with the District. Upon award of bid, supplier **to the best of its ability** shall keep sufficient stocks of product and service material to insure prompt delivery and services schedules. There shall be no minimum quantities required in order for the District to place orders for needed items. Bid all items F. O. B. ~~Destination.~~ **Origin.**

Provision: Page 8, 21. Technology Clause. As technology advances, it is understood that improved or enhanced products may supersede existing products in both price and performance and yet be essentially similar. This request for bids seeks to address the rapid advances in technology by allowing functionally similar or identical products that may be introduced in the future, during the term of this bid, to be included under the general umbrella of compatible product lines and are thus specifically included in this bid document.

Response: Apple accepts this provision with the following assumption: In addition to functionally similar or identical products, any new product categories shall also be available for purchase as soon as they are listed on the then current authorized Apple Price List.



Additional Contractual Documents

- Education/State and Local Government Purchase Agreement
- Apple Professional Services Agreement
- Piggyback Consent Form



Education/State & Local Government Purchase Agreement

This Agreement is entered into by and between Apple Inc., a California corporation located at One Apple Park Way, Cupertino, California 95014 ("Apple") and Customer, each of whom agrees to be bound by and comply with all terms and conditions contained in the Agreement.

Customer Legal Name ("Customer"): Glendale Unified School District

DBA Name:

Address: Glendale, CA 91206

Purpose

Customer wishes to purchase Products from Apple for Customer's own use, and the Parties intend that this Agreement will govern the purchase of such Products in accordance with the terms and conditions set forth below.

1. Definitions

The following terms have the meanings specified below:

"Agreement" means, collectively, this Education/State & Local Government Purchase Agreement, Apple price lists and any mutually executed amendments or addenda to the Agreement.

"Apple Product" or "Apple Products" means Services, CTO Products, hardware and software products manufactured, distributed or licensed under an Apple-owned or licensed brand name that Customer has paid to acquire or has properly licensed from Apple for its own use, but excluding any third party software and all other third party products.

"Apple Confidential Information" means any and all information in oral or written form that Customer knows or has reason to know is confidential information and that is disclosed in connection with this Agreement or to which Customer may have access in connection with this Agreement, including but not limited to financial information and data, personnel information, information regarding strategic alliances, costs or pricing data, the identities of customers and prospective customers, and any information relating to new product launch, including the release dates and product specifications. Apple Confidential Information shall not include any information that: (i) was rightfully in a Customer's possession prior to disclosure without any obligation to maintain its confidentiality; (ii) was independently developed by Customer without the use of or reference to Apple Confidential Information; or (iii) is now, or hereafter becomes, publicly available other than through disclosure by Customer in breach of this Agreement.

"Configure-To-Order Product" or "CTO Product" means Products that Apple modifies from its standard configurations and that are available to Customer only by special order.

"Customer Confidential Information" means and is limited to information that is: (i) reduced to a tangible form, (ii) independently developed by Customer without the use of or reference to any Apple Confidential Information, and (iii) provided specifically at Apple's request after execution of this Agreement and after execution of an acknowledgment signed by an Apple Sales Director that such information shall be treated as Customer Confidential Information. Customer Confidential Information shall not include any information that: (a) is communicated verbally; (b) was rightfully in Apple's possession prior to disclosure without any obligation to maintain its confidentiality; (c) was independently developed by Apple without the use of Customer Confidential Information; (d) is required to verify Customer's compliance with any provisions of this Agreement; or (e) is now, or hereafter becomes, publicly available other than through disclosure by Apple in breach of this Agreement.

"Effective Date" means the date upon which an authorized representative of Apple signs this Agreement.

"Limited Warranty" means Apple's standard limited warranty that is set forth in the documentation that accompanies any Apple Products purchased under this Agreement.

"Line of Credit" means a line of credit established for Customer by Apple in its sole discretion.

"Party" means either Apple or Customer and "Parties" means both of them.

"Products" mean, collectively, Services, Apple Products and other products that are sold or licensed by Apple to Customer for its own use.

"Services" mean, collectively, the standard, price-listed-services, support and/or training products sold under the Apple brand name.

2. Interpretation

In the event of any conflict or inconsistency between the terms of this Agreement and any license terms or terms of use accompanying any Apple Product, such license terms and/or terms of use shall control solely as to the use of the Apple Product covered by those terms.

3. Terms and Conditions of Purchase

3.1 Ordering

Customer may order Products from Apple by either: (i) ordering at an Apple Retail Store, (ii) ordering electronically through the online portal managed by Apple, (iii) submitting a purchase order to Apple, as permitted by Apple, or (iv) by any other means communicated by Apple. Customer is solely responsible for all purchase decisions, including but not limited to, ensuring the compatibility and appropriateness of all Products. All purchases of Products under this Agreement shall be made solely for Customer's end use and not for resale. In the event Customer submits orders via an online portal managed by Apple, Customer agrees to Apple's Terms of Use and Privacy Policy located on such online portal. Furthermore, purchases through an online portal may also be subject to an Online Sales Policy. In the event of any inconsistency between this Agreement and the Online Sales Policy, this Agreement will govern.

3.2 Customer's subsidiaries and/or affiliates may not purchase Products from Apple under this Agreement unless Apple has agreed in signed writing with Customer that such subsidiaries and/or affiliates are authorized to purchase Products from Apple pursuant to this Agreement. Such authorization shall be subject to the parent company having provided a guarantee of the debts to Apple of such subsidiaries and/or affiliates and compliance with the obligations of this Agreement by such subsidiaries and/or affiliates. Notwithstanding the foregoing, Apple may require at its sole discretion that the debts to Apple of such subsidiaries and/or affiliates must be included in a parent company guarantee.

3.3 Limited Billing Service Account

Apple will provide Customer a limited billing service account to use when placing service orders such as Customer Installable Parts (CIPs) and mail-in or on-site repairs via the contact center or Apple Retail Stores. Customer may be asked to submit a purchase order when placing a service order. Customer acknowledges that Apple does not provide service CIP or repair pricing on an Apple price list. Apple will quote current service CIP or repair pricing to Customer prior to



processing any purchase order, and Customer will have the option to either accept or decline the quoted prices. Apple will not process the purchase order if Customer declines the quoted price, but will process the purchase order under the terms of this Agreement if Customer accepts the quoted pricing.

3.4 Prices and Orders

Customer agrees that Apple may change Product offerings, discounts and pricing at any time and without notice to Customer. Prices include standard freight and insurance using an Apple-selected carrier. Apple does not guarantee that Products will be available at all times during the Term. Apple reserves the right to accept or decline any order, in whole or in part. Apple may cancel any accepted order prior to shipment, if in its sole discretion, Apple determines that it has insufficient inventory to fulfill such order. Apple may make partial shipments of Customer's orders and will not be liable for any failure to ship complete orders. Customer will be invoiced separately for each partial shipment and will pay each invoice when due, without regard to subsequent deliveries. Apple will allocate its available inventory and make deliveries (including partial shipments) in its sole discretion and without liability to Customer.

3.5 Delivery

3.5.1 Except for U.S. federal government agencies, title and risk of loss to all Products will pass to Customer upon shipment from Apple's shipping location. For Products shipped pursuant to Apple's standard practices in all but the last week of every Apple fiscal quarter during the Term, Apple will issue credits or replace Products returned due to damage in transit or that are lost in transit. For Products shipped pursuant to Apple's standard practices in the last week of every Apple fiscal quarter during the Term, Apple will not issue credits or replace Products returned due to damage in transit or that are lost in transit. Instead, Apple will provide for a policy of insurance under which Customer may make a claim for any loss. When Products are not shipped pursuant to Apple's standard practices but instead via a carrier selected by Customer, Apple will not issue credits or replace Products returned due to damage in transit or that are lost in transit. Customer shall insure Products for their full replacement value from delivery to Customer until Customer has paid Apple in full for such Products, and shall name Apple as a loss payee on the Customer's policy. For both government and non-government sales, shipping charges for orders shipped under Customer's instructions will be added to Apple's invoice or shipped freight collect, at Apple's option.

3.5.2 For orders picked up by Customer at the Apple Retail Store, title and risk of loss or damage to Products will pass to Customer upon pick up of the Products from the Apple Retail Store.

3.5.3 For U.S. federal government agencies only, title and risk of loss to all Products will pass to Customer upon delivery to Customer's delivery point.

3.6 Payment

3.6.1 Unless Customer qualifies for credit with Apple or except as otherwise approved by Apple, Customer shall pre-pay for all orders placed.

3.6.2 Provided that Customer qualifies for credit with Apple, Customer shall be invoiced upon shipment of Products or performance of Services (as applicable), and provided Customer is qualified for credit with Apple, payment of such invoice is due no later than thirty (30) days from the invoice date.

3.6.3 Apple may in its sole discretion establish a Line of Credit for Customer. If Apple establishes a Line of Credit it will do so to the extent permitted by law and under the following minimum terms and conditions:

3.6.4 Payment terms for all amounts due from Customer to Apple (including payments for Services) will be net thirty (30) days from the date of Apple's invoice, except as may otherwise be required by Apple in writing. Invoices must be paid in full by direct debit or other electronic payment method agreed between the parties in the currency invoiced without deduction, counterclaim or set off

(statutory or otherwise) and in clear funds. If a direct debit is returned unpaid, Apple shall be entitled to place the Customer's account on credit hold until payment is received in full.

3.6.5 The Line of Credit will limit the aggregate amount of credit that may be extended at any time to Customer for amounts owing to Apple under this Agreement, any other agreement or for any other sales or extensions of credit of any kind by Apple to Customer. The amount of the Line of Credit may be immediately adjusted upwards or downwards at any time as appropriate, at the discretion of Apple. In exercising its discretion, Apple reserves the right to consider and act upon the following, among other criteria: (i) the profitability and financial well being of Customer; (ii) whether current and accurate financial and business performance information are provided in a timely fashion by Customer; (iii) the amount and likely present value of whatever collateral or credit enhancement has been provided; and (iv) whether Apple will likely be, or has been required to realize upon and liquidate such collateral or credit enhancement. Customer acknowledges that Apple can reduce, vary or cancel the Line of Credit at any time.

3.6.6 Apple may place sales to Customer on immediate credit hold (i.e., suspend all sales to Customer) whenever the outstanding balance owed by Customer and its subsidiaries and/or affiliates to Apple would exceed the Line of Credit or whenever Customer fails to make payment to Apple in accordance with established terms.

3.6.7 Without prejudice to its right to terminate this Agreement for breach under Section 10, Apple reserves the right to withhold shipment and/or to declare all sums immediately due and payable in the event of a breach by Customer of any of its obligations to Apple, including the failure to comply with any credit terms.

3.6.8 Should there at any time be monies owing from Apple to Customer, Apple will have the right to setoff such sums and apply them to any sums (whether or not due) owed by Customer or its affiliates or subsidiaries to Apple.

3.6.9 Upon Apple's reasonable request, Customer will provide to Apple (or an Apple affiliate): (i) audited annual financial statements, including a balance sheet, cash flow and profit and loss statements, as well as auditors' report and notes to financials; (ii) financial statements and similar financial information or reports routinely provided to any other vendor, lender or creditor to support extensions of credit, and (iii) such other financial information as may be reasonably requested by Apple in a format agreed upon by Apple and Customer. If such information is not provided in a timely manner, Apple may suspend all sales to Customer or exercise any other remedies hereunder until such information is provided to Apple.

3.6.10 All applicable local sales or use taxes, duties and other imposts, if any, due on account of purchases hereunder shall be paid by Customer. Proof of tax-exempt status must be on file at Apple's Support Center for any order to be treated as a tax-exempt transaction. Apple will also charge for any fees due from Customer by regulation or statute, including, if applicable, fees due under the California Electronic Waste Recycling Act or similar laws in other states. Apple reserves the right to change its price lists and Customer's credit terms at any time. In addition to Apple's other rights herein, Apple reserves the right, without liability or obligation to Customer, to suspend deliveries due to a payment default.

3.7 Product Returns

Products purchased hereunder shall be subject to Apple's then-current policies for defective and dead-on-arrival (DOA) Products.

3.8 Support

Apple will provide post-sales support for Apple Products as described in the documentation accompanying such Apple Products. Apple will not provide support for any Products other than unmodified Apple Products.

4. Confidentiality



4.1 During the Term and for five (5) years thereafter, Customer will not use Apple Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Apple Confidential Information except to employees or contractors who have a need to know. Customer will not make any disclosure or statement of Apple Confidential Information in connection with the Agreement or its subject matter without Apple's prior, specific written consent. Customer shall not make any public statement regarding any item of Apple Confidential Information, including but not limited to any matter of business between Customer and Apple, or the nature of any contractual relations between Apple and Customer or any third party. Customer may disclose Apple Confidential Information to the extent required by law, provided that it first makes reasonable efforts to give Apple notice of such requirement prior to any such disclosure and takes reasonable steps to obtain protective treatment of the Apple Confidential Information.

4.2 Apple will not use Customer Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Customer Confidential Information except to employees, agents or contractors who have a need to know or as required by law. Except as otherwise stated herein, Apple will not make any disclosure or statement of such information without the Customer's prior written consent or as required by law.

5. Representations and Warranties

5.1 Customer represents and warrants that: (i) it has the right to enter into this Agreement and perform its obligations hereunder; (ii) the terms of this Agreement do not violate and will not cause a breach of the terms of any other agreement to which Customer is a party or by which it is bound; and (iii) all Products purchased will be for Customer's own use in its facilities in the United States and will not be purchased for resale to any other entity or individual.

5.2 Apple Limited Warranty

The sole warranty for an Apple Product purchased hereunder shall be the Limited Warranty. Except for the Limited Warranty, all Apple Products are sold "as is" and without additional warranty or support from Apple. All Products, other than Apple Products, are sold "as is" and without warranty or support from Apple, but may be accompanied by a manufacturer's warranty, as more particularly provided in the warranty documentation that accompanies such Products. Upon Customer's request, Apple will provide a copy of the manufacturer's warranty accompanying Products offered by Apple under this Agreement. Nothing in this Agreement shall be construed as obligating Apple to provide any warranty-related fulfillment or support for any Products, other than Apple Products.

5.3 Disclaimer

5.3.1 EXCEPT FOR THE LIMITED WARRANTY, APPLE MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS OR SERVICES, AND TO THE MAXIMUM EXTENT PROVIDED BY LAW, APPLE HEREBY DISCLAIMS SUCH WARRANTIES, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

5.3.2 Apple Products are not intended or suitable for use in situations or environments where the failure or time delays of, or errors or inaccuracies in, the content, data or information provided by Apple Products could lead to death, personal injury, or severe physical or environmental damage, including without limitation the operation of nuclear facilities, aircraft navigation or communications systems, air traffic control, life support or weapons systems.

6. Indemnity

6.1 Provided that Customer promptly notifies Apple in writing, gives Apple sole control over the defense and all related settlement negotiations, and does not compromise or settle any claims then, subject to the terms of this paragraph and the exceptions and limitations set forth below, including but not limited to Section 7.1 and 7.2, Apple will defend any proceeding or action brought by a third

party against Customer to the extent based on a claim that: (i) an Apple Product that Customer has paid to acquire from Apple infringes a U.S. patent, copyright, trademark or misappropriates a U.S. trade secret; or (ii) personal injury or tangible property damage suffered by such third party was caused by Apple's gross negligence or willful misconduct during the performance of Services.

6.2 Notwithstanding the foregoing, Apple shall not be liable or responsible for, or obligated to defend any claims or damages arising out of or related to: (a) modification of any Apple Product; (b) combination, operation or use of the Apple Product with any other equipment, data, documentation, items or products; (c) use of Apple Product in a manner or for a purpose, or in a location, for which it was not intended; (d) import or export of any Apple Product in violation of applicable export control requirements, regulations or laws; (e) use or exportation of any Product(s) into any countries identified on any U.S. Government embargoed countries list; (f) use of any Apple Product in a manner or for a purpose not authorized under the applicable license terms; (g) any other products; or (h) Customer, its employees, agents, affiliates, subsidiaries or subcontractor's negligent acts or omissions.

6.3 Customer shall promptly notify Apple, in writing, of any claim, demand, proceeding or suit of which Customer becomes aware which may give rise to a right of defense under Section 6.1 ("Claim"). Notice of any Claim that is a legal proceeding, by suit or otherwise, must be provided to Apple within thirty (30) days of Customer's first learning of such proceeding. Notice must be in writing and include an offer to tender the defense of the Claim to Apple. Apple, if it accepts such tender, may take over sole control of the defense of the Claim. That control includes the right to take any and all actions deemed appropriate by Apple in its sole discretion to resolve the Claim by settlement or compromise. Upon Apple's acceptance of tender, Customer will cooperate with Apple with respect to such defense and settlement. If a Claim is settled and to the extent permitted by law, neither Party will publicize the settlement and will make every effort to ensure the settlement agreement contains a non-disclosure provision.

6.4 In the event of a Claim, Apple may at its sole option (but shall not be obligated to): (i) procure for Customer the right to continue use of the applicable Apple Product(s); (ii) replace the applicable Apple Product(s); (iii) modify the applicable Apple Product(s); or (iv) refund the amount paid by Customer to Apple for the applicable Apple Product, less depreciation. THE FOREGOING CONSTITUTES CUSTOMER'S SOLE AND EXCLUSIVE REMEDY AND APPLE'S ENTIRE LIABILITY FOR ANY CLAIMS ARISING OUT OF THIS SECTION 6.

6.5 Customer shall not use the Apple Products, iCloud Storage APIs and iCloud service, or any component or function thereof, (i) to create, receive, maintain or transmit protected health information (as defined at 45 C.F.R. § 160.103) or (ii) in any manner that would make Apple or any other third-party distributor, supplier or provider of those technologies a business associate, as defined under the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations ("HIPAA") at 45 C.F.R. § 160.103, of the Customer or any third party. Customer agrees to be solely responsible for complying with any reporting requirements under law or contract arising from Customer's breach of this Section and to reimburse Apple for any losses incurred by Apple relating to those reporting obligations.

7. Limitation of Liability

7.1 Apple's maximum aggregate liability (including any liability for the acts or omissions of Apple's employees, agents and sub-contractors) for any and all claims of any kind arising out of or in connection with the Agreement, whether in contract, warranty, tort (including negligence), misrepresentation, strict liability, statute, or otherwise, shall not exceed three hundred thousand dollars (\$300,000).

7.2 IN NO EVENT, WHETHER AS A RESULT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), MISREPRESENTATION, STRICT LIABILITY, STATUTE OR OTHERWISE, SHALL APPLE BE LIABLE FOR ANY LOSS OF PROFIT OR ANY SPECIAL, CONSEQUENTIAL,



INCIDENTAL, INDIRECT LOSSES (INCLUDING LOSS OF DATA, INTERRUPTION IN USE, UNAVAILABILITY OF DATA, UNAVAILABILITY OR INTERRUPTION IN AVAILABILITY OF APPLE PRODUCTS, OR OTHER ECONOMIC ADVANTAGE) OR FOR PUNITIVE OR EXEMPLARY DAMAGES.

7.3 THE PARTIES AGREE THAT THE TERMS OF THE AGREEMENT, INCLUDING THOSE CONCERNING WARRANTIES, INDEMNITY AND LIMITATIONS OF LIABILITY, REPRESENT A FAIR ALLOCATION OF RISK BETWEEN THE PARTIES WITHOUT WHICH THEY WOULD NOT HAVE ENTERED INTO THIS AGREEMENT. LIABILITY FOR DAMAGES WILL BE LIMITED AND EXCLUDED, EVEN IF ANY EXCLUSIVE REMEDY PROVIDED FOR IN THE AGREEMENT FAILS OF ITS ESSENTIAL PURPOSE. THE REMEDIES SET FORTH IN THIS AGREEMENT WILL BE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES FOR ANY CLAIM MADE AGAINST APPLE.

8. Ownership

8.1 Use of Name

Neither Party shall use the other's name, logo, trademarks or service marks in any advertising, communications or publications without the other Party's prior written consent.

8.2 Software

Customer acknowledges that Products often contain not only hardware but also software, including but not limited to, operating systems and applications. Such software may be included in ROMs or other semiconductor chips embedded in hardware, or it may be contained separately on disks or on other media. Such software is proprietary, is copyrighted, and may also contain valuable trade secrets and is protected by patents. Customer, as an end user, is licensed to use any software contained in such Products, subject to the terms of the license accompanying the Products, if any, and the applicable patent, trademark, copyright, and other intellectual property, federal and state laws of the United States.

8.3 Restrictions

Unless Customer has obtained Apple's prior written consent, Customer, in addition to any obligations or restrictions set forth in any license, which may accompany a Product, shall not copy the software. Customer shall not disassemble, decompile, reverse engineer, copy, modify, create derivative works thereof or otherwise change any of the software or its form.

9. Export Compliance

This Agreement is subject to all laws, regulations, orders or other limitations on the export and re export of commodities, technical data and software. Customer agrees that it will not export, re-export, resell or transfer any export-controlled commodity, technical data or software: (i) in violation of such limitations imposed by the United States or any other appropriate national government authority; (ii) to any country for which an export license or other governmental approval is required at the time of export, without first obtaining all necessary licenses and approvals, at Customer's sole cost and expense; (iii) to any country or national or resident of a country to which trade is embargoed by the United States, or any other relevant national authority; (iv) to any person or firm on any relevant government agency restricted party lists, (examples: United Nations Sanctions list, United States Denial Lists, Office of Foreign Assets Control Specially Designated Nationals List, etc.); or (v) for use in, or to an entity that might engage in, any sensitive nuclear, chemical or biological weapons, or missile technology end-uses unless authorized by the United States Government, and any other relevant government agency by regulation or specific license.

10. Term and Termination

10.1 **Term** Unless terminated earlier as provided in this Agreement, the initial term of this Agreement shall be from the Effective Date until October 15, 2019 ("Initial Term"). This Agreement may be renewed for four (4) successive one-year periods (each a "Renewal Term"), upon mutual written agreement of the Parties. Such mutual written agreement shall take the form of an amendment to the

Agreement. The Initial Term and all Renewal Terms are referred to as the "Term".

10.2 Termination for Convenience

This Agreement may be terminated by either Party at any time without cause (i.e., for any or no reason), on thirty (30) days' written notice to the other Party.

10.3 Termination for Cause

Apple may immediately terminate this Agreement and any other existing agreement with Customer if: (i) Customer fails to fully perform any obligation under the Agreement; (ii) Customer commits a criminal offence, engages in fraud or any unlawful or unfair business practice; (iii) there is a material change in or transfer of Customer's management, ownership, control or business operations, or Customer becomes affiliated, through common management, ownership, or control, with any person or entity that is unacceptable to Apple; or (iv) Customer's actions expose or threaten to expose Apple to any liability, obligation, or violation of law.

10.4 Effect of Notice of Termination

If either Party gives notice of termination of the Agreement according to Section 10: (i) all unpaid invoices issued by Apple will be accelerated and become immediately due and payable on the effective date of termination; and (ii) Customer will cease placing new orders for Products from Apple on the effective date of termination.

10.5 Survival

All defined terms and the following Sections of this Agreement shall survive expiration or any termination of the Agreement: 3.6 (Payment); 4 (Confidentiality); 5 (Representations and Warranties); 6 (Indemnity); 7 (Limitation of Liability); 9 (Export Compliance); 10.4 (Effect of Notice of Termination); 10.5 (Survival); 11 (General Terms) and; any other Sections that by their nature would reasonably be expected to survive expiration or termination.

11. General Terms

11.1 Governing Law

If Customer is a public agency or institution, this Agreement will be governed by the laws of the state where Customer is located or if Customer is a federal government agency, this Agreement will be governed and interpreted in accordance with applicable federal law. If Customer is a private or corporate entity, this Agreement will be governed by the laws of the State of Delaware, without regard to its conflict of laws provisions, and in the event of any action between the parties, venue shall be in the State of California.

11.2 Notice under the Agreement

Notices under the Agreement may be given as follows:

11.2.1 Any notice under this Agreement must be in writing and will be deemed given upon the earlier of actual receipt or ten (10) days after being sent by courier, return receipt requested, to the address stated below for Apple and to the address designated in this Agreement by Customer for receipt of notices, or as may be provided by the Parties.

Apple Inc.
U.S. Contracts Operations
One Apple Park Way, M/S 318-60PS
Cupertino, California 95014

11.2.2 Either Party may give notice of its change of address for receipt of notices in any of the following manners: (a) in accordance with Section 11.2.1 (b) by email to the address provided by the Party, or (c) as otherwise authorized by Apple.

11.3 Assignment by Apple

Customer may not assign this Agreement or any of its rights or duties without Apple's prior written consent. Any non-compliant assignment by Customer shall be null and void. Apple may assign this Agreement, in whole or in part, in Apple's sole and absolute discretion, to any affiliate of or successor in interest to Apple, without the consent of Customer.



11.4 Modifications

Except as otherwise provided in this Agreement, no modification to this Agreement will be binding unless in writing and signed by an authorized representative of each Party.

11.5 Entire Agreement

Apple and Customer acknowledge that the Agreement supersedes and extinguishes all previous agreements and representations (whether oral or written), between or on behalf of the Parties with respect to its subject matter. The Agreement contains all of Apple's and Customer's agreements, warranties, understandings, conditions, covenants, promises and representations with respect to its subject matter. Apple and Customer acknowledge and agree that they have not relied on any other agreements, warranties, understandings, conditions, covenants, promises or representations in entering into this Agreement. Neither Apple nor Customer will be liable for any agreements, warranties, understandings, conditions, covenants, promises or representations not expressly stated or referenced in this Agreement. Apple is deemed to have refused any provisions in purchase orders, invoices or other documents or statements from Customer that purport to alter or have the effect of altering any provision of the Agreement and such refused provisions will be unenforceable.

11.6 No Reliance

Apple and Customer each acknowledge and agree that, in entering into the Agreement, they have not relied on and will not be liable for any agreements, warranties, understandings, conditions, covenants, representations or promises other than those expressly stated or referenced in the Agreement. The parties acknowledge and understand that all terms of the Agreement are enforceable as written, and that Apple and Customer intend to enforce and comply with all written terms of the Agreement. Customer hereby acknowledges and agrees that it will be bound by all the terms in the Agreement, notwithstanding any prior or subsequent agreement, warranty, understanding, condition, covenant, representation or promise suggesting otherwise.

11.7 Severability

If a court of competent jurisdiction holds that any provision of this Agreement is invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect, and this Agreement will be adjusted if possible so as to give maximum effect to the original intent and economic effect of the Parties.

11.8 Waivers

A Party's waiver of any breach by the other Party or failure to enforce a remedy will not be considered a waiver of subsequent breaches of the same or of a different kind.

11.9 Force Majeure

Neither Party will be liable for delay or failure to fulfill its obligations under this Agreement, other than payment obligations, to the extent such delay or failure is due to unforeseen circumstances or causes beyond the Party's reasonable control, including, but not limited to, acts of God, war, riot, pandemic, embargoes, acts of civil or military

authorities, acts of terrorism or sabotage, fire, flood, accident, strikes, inability to secure transportation, failure of communications networks, (a "Force Majeure"), provided such Party promptly notifies the other Party and uses reasonable efforts to correct such failure or delay in its performance. Customer may cancel any order delayed by more than thirty (30) days from the scheduled ship date due to a Force Majeure.

11.10 Headings and Construction

Paragraph headings are for reference only and will not affect the meaning or interpretation of this Agreement. Wherever the singular is used, it includes the plural, and wherever the plural is used, it includes the singular.

11.11 Signature Authorization and Electronic Signature

Each Party represents that the person signing this Agreement certifies that he or she has authority to contractually bind Customer to the terms and conditions of this Agreement. The Parties agree that this Agreement or any related documents may be accepted by electronic signature, which shall be accepted in lieu of a handwritten signature with full force and effect.

11.12 Counterparts

This Agreement may be executed in one or more counterparts (including by facsimile), each of which when so executed shall be deemed to be an original and shall have the same force and effect as an original. Such counterparts together shall constitute one and the same instrument.

11.13 Additional Eligible Purchasers

Eligible Purchasers include the Customer and any school districts and their public or private not-for-profit school systems, state universities and colleges, and community, vocational and technical colleges, state, county or city agency or department (including fire departments and libraries), special district, port authority, municipality, township, or Native American reservation in the state that Customer is located ("Eligible Purchasers"). Products purchased shall be for each of the Eligible Purchasers own use in its facilities in the United States and shall not be purchased for the purpose of resale to another entity or individual. Apple reserves complete discretion in making eligibility determinations.

(ii) The Customer shall be responsible and be liable only for purchases made directly by it on its own purchase orders and shall not be liable for any purchases made by or acts of any other Eligible Purchasers purchasing under this Agreement. Eligible Purchasers shall be responsible and liable for purchases made by or acts of the Eligible Purchaser subject to the terms and conditions of this Agreement and shall not be liable for any purchases made by or acts of any other Eligible Purchasers purchasing under this Agreement.

(iii) By placing orders hereunder, Eligible Purchaser acknowledges and agrees to be bound by the terms and conditions of this Agreement and shall be deemed a "Customer" under the terms of the Agreement.

The duly authorized representatives of the Parties execute this Agreement as of the dates stated below.



Customer

Apple Inc.

SIGNATURE:

SIGNATURE:

PRINT NAME:

PRINT NAME:

PRINT TITLE:

PRINT TITLE:

DATE:

DATE:

DEPARTMENT:



Apple Professional Services Agreement

This Agreement is entered into by and between Apple Inc., a California corporation located at 1 Infinite Loop, Cupertino, CA 95014 ("Apple") and:

Customer Legal Name ("Customer"): Glendale Unified School District

DBA Name:

Address: Glendale, CA 91206

1. Definitions

In addition to those terms defined in the Agreement, the following terms have the meanings specified below:

"Agreement" means, collectively, this Apple Professional Services Agreement, any exhibits, addenda, amendments or additions, and any documents or materials incorporated by reference.

"Apple Confidential Information" means any and all information in oral or written form that Customer knows or has reason to know is confidential information and that is disclosed in connection with this Agreement or to which Customer may have access in connection with this Agreement, including but not limited to financial information and data, personnel information, information regarding strategic alliances, costs or pricing data, the identities of customers and prospective customers, and new product release dates and new product specifications. Apple Confidential Information shall not include any information that: (i) was rightfully in a Customer's possession prior to disclosure without any obligation to maintain its confidentiality; (ii) was independently developed by Customer without the use of or reference to Apple Confidential Information; or (iii) is now, or hereafter becomes, publicly available other than through disclosure by Customer in breach of this Agreement.

"Customer Confidential Information" means and is limited to information that is: (i) reduced to a tangible form, (ii) independently developed by Customer without the use of or reference to any Apple Confidential Information, and (iii) provided specifically at Apple's request after execution of this Agreement and after execution of an acknowledgment signed by an Apple Sales Director that such information shall be treated as Customer Confidential Information. Customer Confidential Information shall not include any information that: (a) is communicated verbally, (b) was rightfully in Apple's possession prior to disclosure without any obligation to maintain its confidentiality; (c) was independently developed by Apple without the use of Customer Confidential Information; (d) is required to verify Customer's compliance with any provisions of this Agreement; or (e) is now, or hereafter becomes, publicly available other than through disclosure by Apple in breach of this Agreement.

"Effective Date" means the date upon which an authorized representative of Apple signs this Agreement.

"Party" means either Apple or Customer and "Parties" means both of them.

"Services" means the information technology consulting services that Customer acquires from Apple, as identified in a SOW.

"Statement of Work" or "SOW" means a uniquely numbered document detailing the Services that Customer will acquire from Apple, substantially in the format attached hereto as Exhibit A.

2. Services

2.1 Statement of Work

This Agreement shall serve as a master agreement for the acquisition of Services from Apple by Customer. The Parties acknowledge and agree that when Services are to be performed, the Parties shall prepare and execute a Statement of Work. All Services to be performed by Apple shall be documented in a SOW, which shall be uniquely numbered and signed by an authorized representative of both Parties. Each SOW shall set forth, at a minimum, a description of the Services, the number of personnel assigned to the Services, the duration of the Services, and the fees for the Services. Each SOW shall be substantially in the format attached hereto as Exhibit A and, by referencing this Agreement, incorporates all terms and conditions contained herein. Apple shall have the right to accept or decline any proposed SOW. Any quote for Services will be valid for thirty (30) days, unless otherwise specified.

2.2 Delivery and Acceptance

Services shall be deemed accepted on date of delivery or upon conclusion of any agreed acceptance period stated in the SOW, if the Services substantially conform to their description.

2.3 Performance of Services

Apple shall make reasonable endeavors to provide Services on a timely basis, subject to availability of qualified personnel and the difficulty and scope of the Services. However, Apple shall not be liable for its failure to do so, nor will it be in breach of this Agreement solely by reason of such failure. Apple may reassign and substitute personnel at any time and may provide the same or similar Services to other customers. Apple may contract with an authorized provider ("Provider") or contractor ("Contractor") who may perform Services on its behalf. Services supplied by Apple under this Agreement are provided to assist Customer.

3. Compensation

3.1 Fees and Expenses

In consideration of Services performed, Customer agrees to pay Apple the fees and expenses specified in the applicable SOW. If no fee is specified, Customer agrees to pay Apple's then current fee rate for each hour of Service performed. Customer may specify in each SOW an authorized limit of fees and/or expenses for which it shall pay for Services performed, and Apple agrees not to incur additional fees and/or expenses beyond the limits specified without prior written approval from Customer.



3.2 Payment

Customer agrees to pay for services identified in the Statement of Work on a time and materials basis at the rates or fixed fee specified. If no rate or fixed fee is specified, Customer agrees to pay for Services at Apple's current published rates. Charges for fraction of hours or days shall be rounded to the nearest whole number. Charges for Apple pre-paid Services are invoiced upon Apple's acceptance of the related purchase order and are due and payable in advance of the Apple pre-paid Services to be performed. Unless otherwise specified, charges for all other Services will be invoiced after the Services are performed on a monthly basis, provided Customer is eligible for Apple's credit terms. Customer shall make payment for Services and expenses incurred by Apple within thirty (30) days of invoice date. Any overdue amounts shall be subject to a finance charge at the rate of one and a half percent (1.5%) per month commencing on the date such amount becomes overdue, or the highest rate permitted by applicable law, whichever is lower. Customer will pay any tax Apple becomes obligated to pay by virtue of this Agreement exclusive of taxes based on the net income of Apple. This Agreement is for Services and does not include parts, materials or goods.

3.3 Unused Services

Unless otherwise provided in writing by Apple, Customer agrees that any and all Services must be scheduled and completely performed within twelve (12) months from the Effective Date of the applicable SOW ("Professional Services Period"). If Customer fails to schedule the Services within the Professional Services Period, Apple reserves the right to deem the Services performed once the Professional Service Period expires and, to the extent permitted by law, Customer may not be entitled to any refund or credit for any Service not scheduled during the Professional Services Period.

4. Confidentiality

4.1 During the Term and for five (5) years thereafter, Customer will not use Apple Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Apple Confidential Information except to employees or contractors who have a need to know. Customer will not make any disclosure or statement of Apple Confidential Information in connection with the Agreement or its subject matter without Apple's prior, specific written consent. Customer shall not make any public statement regarding any item of Apple Confidential Information, including but not limited to any matter of business between Customer and Apple, or the nature of any contractual relations between Apple and Customer or any third party. Customer may disclose Apple Confidential Information to the extent required by law, provided that it first makes reasonable efforts to give Apple notice of such requirement prior to any such disclosure and takes reasonable steps to obtain protective treatment of the Apple Confidential Information.

4.2 Apple will not use Customer Confidential Information except as required to achieve the objectives of this Agreement, or disclose such Customer Confidential Information except to employees, agents or contractors who have a need to know or as required by law. Except as otherwise stated herein, Apple will not make any disclosure or statement of such information without the Customer's prior written consent or as required by law.

5. Property Rights

Any ideas, concepts, inventions, know-how, data-processing techniques, software or documentation developed by Apple personnel (alone or jointly with Customer) in connection with Services provided to Customer ("Apple Information") will be the exclusive property of Apple, except to the extent that such items are a derivative of Customer's property. Upon payment of all sums due, Apple grants Customer a non-exclusive, royalty-free, non-transferable (without right to sublicense) license to use the software or other proprietary rights in Services developed under this Agreement. Apple may provide Customer with specific, customized or unique suggestions or information as part of the Services developed by Apple, which suggestions or information do not have application to other customers of Apple ("Customer-Owned Information"). Apple will identify all Customer-Owned Information and furnish that information to Customer subject to the qualifications set forth in this Agreement, and Customer will own all of Apple's right, title and interest in the Customer-Owned Information.

6. Warranty

Except as expressly represented otherwise in this Agreement, and to the extent not prohibited by law, all Services, including without limitation, any documentation, publications, software programs or code, and other information provided by or on behalf of Apple to Customer under this Agreement are furnished on an "AS-IS" basis, without warranty of any kind, whether express, implied, statutory or otherwise especially as to quality, reliability, timeliness, usefulness, sufficiency and accuracy. ALL IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION ALL IMPLIED WARRANTIES OF CONDITION, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED BY APPLE. NO ORAL OR WRITTEN INFORMATION PROVIDED BY APPLE SHALL CREATE A WARRANTY UNLESS INCORPORATED IN WRITING INTO THIS AGREEMENT.

7. Limitation of Liability and Remedies

IN NO EVENT, WHETHER AS A RESULT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), MISREPRESENTATION, STRICT LIABILITY, STATUTE OR OTHERWISE, SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL OR INDIRECT LOSSES (INCLUDING LOST BUSINESS PROFITS, LOSS OF DATA, INTERRUPTION IN USE, UNAVAILABILITY OF DATA OR OTHER ECONOMIC ADVANTAGE) OR FOR PUNITIVE OR EXEMPLARY DAMAGES. IN THE EVENT THAT APPLE FAILS TO PROVIDE SERVICES IN ACCORDANCE WITH THIS AGREEMENT, APPLE'S ENTIRE LIABILITY AND CUSTOMER'S EXCLUSIVE REMEDY SHALL BE FOR APPLE TO USE ITS REASONABLE EFFORTS TO RE-PERFORM THOSE SERVICES WITHIN A REASONABLE PERIOD OF TIME; PROVIDED, THAT IN THE EVENT APPLE IS UNABLE TO CORRECT ANY DEFAULT OR BREACH OF THIS AGREEMENT, APPLE MAY ELECT TO REFUND ALL PAYMENTS ACTUALLY RECEIVED FROM CUSTOMER FOR THE SERVICES IN QUESTION, IN FULL SATISFACTION OF APPLE'S OBLIGATIONS UNDER THIS AGREEMENT. SUCH RE-PERFORMANCE OR REFUND SHALL CONSTITUTE APPLE'S ENTIRE LIABILITY AND CUSTOMER'S EXCLUSIVE REMEDY FOR SUCH DEFAULT OR BREACH. IN NO EVENT SHALL THE AGGREGATE LIABILITY FOR DAMAGES OF APPLE, ITS EMPLOYEES, AGENTS, AND SUB-CONTRACTORS, EXCEED THE AMOUNTS CUSTOMER ACTUALLY PAID TO APPLE FOR THE SERVICES AT ISSUE UNDER THIS AGREEMENT. TO THE EXTENT NOT PROHIBITED BY LAW, THE LIMITATIONS IN THIS SECTION SHALL APPLY TO PERSONAL INJURY LIABILITY.

8. Indemnity

Apple will defend or settle any claim against Customer that a Service delivered under this Agreement (collectively referred to as "Deliverables") infringes a United States patent, utility model, industrial design, copyright, mask work or trademark, provided Customer (i) promptly notifies Apple in writing of the claim, and (ii) cooperates with Apple in and grants Apple sole authority to control the defense and any related



settlement. Apple will pay the cost of such defense and settlement and any costs and damages finally awarded against Customer. If such a claim is made or appears likely to be made, Apple may procure the right for Customer to continue using the Deliverable(s), may modify the Deliverable(s), or may replace it. If a court enjoins use of the Deliverable(s) or Apple determines that none of these alternatives is reasonably available, Apple will take back the Deliverable(s) and refund its value. Apple is not liable for any claim of infringement arising from Apple's compliance with any designs, specifications or instructions of Customer, modification of the Deliverable(s) by Customer or a third party, or use of the Deliverable(s) in a way not specified by Apple. These terms state the entire liability of Apple for claims of infringement by Deliverables supplied by Apple.

9. Third Party Software Waiver and Authorization

9.1 Should Customer provide Apple, or an entity acting on Apple's behalf, with any third party software, OS X image, or iOS loadset, either identified in writing or provided physically (the "Software"), for Apple to install on Customer's devices then the following terms apply: (i) Customer appoints Apple as its agent for the sole purpose of installing the Software as part of the Services; (ii) Customer warrants and represents that it has all the rights necessary both to use the Software and to instruct Apple to install the Software on the devices requested by Customer; (iii) Customer also warrants and represents that it has obtained from the copyright owners or licensors all rights and licenses necessary to utilize any Free/Open Source software ("FOSS") and that it places no reliance upon Apple to obtain or provide those rights; (iv) Customer shall be responsible for any Apple loss or liability due to a breach of any warranty in (ii) and (iii) above; (v) Customer agrees to all the applicable terms in any Software user agreement or FOSS license and authorizes Apple to accept those terms on Customer's behalf as its agent for the installation process; (vi) Customer shall be fully responsible for all the obligations in any Software or FOSS license governing the installed Software; (vii) Customer shall be fully responsible for the content of the provided OS X image (a single file with the suffix .dmg) or iOS loadset. Apple, or an entity acting on Apple's behalf, will not examine the provided Software for quality, content or licensing; (viii) Customer is solely responsible for verifying the aforementioned image contains appropriate content and does not harm the device being imaged or interfere with the device's normal operation; and (ix) neither Apple, nor an entity acting on Apple's behalf, will be liable for the installation of GPLv3 software.

9.2 Exceeding Services Outlined Herein

During engagements in which Apple (or an entity acting on Apple's behalf) will be (i) imaging OS X devices using a Customer provided image (a single file with the suffix .dmg) or (ii) provisioning iOS devices with a customer provided loadset, unless outlined in the Services herein or within the Statement of Work, no additional software or scripts may be added to any device by Apple (or an entity acting on Apple's behalf). This includes before, during or after the imaging or loadset processes. Unless outlined in the Services herein, Apple (or an entity acting on Apple's behalf) will not install additional software or scripts on any device while at a Customer location.

10. Cancellation

Customer may cancel Services prior to the start date by providing email notice with receipt confirmation to Apple. Apple is not responsible for errors in the delivery of cancellation or rescheduling notices. When notice is received at least fifteen (15) calendar days or more in advance of the estimated start date of Services, the Customer is entitled to a refund if payment was prepaid, or may reschedule for a later available date without penalty. There are no refunds or rescheduling allowances for Service changes made within fourteen (14) days of the estimated start date of Services. If Apple cancels a Service, the Customer is entitled to a refund if payment was prepaid or may reschedule for a later available date without penalty. Apple shall not be responsible for any loss incurred by Customer as a result of a cancellation or reschedule.

11. Term and Termination

11.1 Term

Unless terminated earlier as provided in this Agreement, the initial term of this Agreement shall be from the Effective Date until the following April 30 ("Initial Term"). This Agreement shall automatically renew for successive twelve (12) month periods (each a "Renewal Term"), unless either party provides written notice of its election not to renew at least ninety (90) days prior to the end of the Initial Term or then-current Renewal Term. The Initial Term and all Renewal Terms are referred to as the "Term".

11.2 Termination for Convenience

This Agreement may be terminated by either Party at any time without cause (i.e., for any or no reason), on thirty (30) days' written notice to the other Party. As it relates to Apple, such termination shall not occur until the successful completion of any outstanding SOW. The Customer may terminate a SOW in whole or in part by giving Apple thirty (30) days' prior written notice. In the event of such termination, Apple shall be entitled to recover for all Services performed prior to the effective date of termination, together with its reasonable extra costs incurred by reason of the termination.

11.3 Termination for Cause

Either Party may terminate this Agreement or a SOW immediately if the other Party: (i) fails to cure any material breach of this Agreement or the SOW within thirty (30) days of written notice from the non-breaching Party; (ii) breaches Confidentiality provisions of the Agreement; or (iii) becomes insolvent, makes a general assignment for the benefit of creditors or becomes subject to any proceeding under any bankruptcy or insolvency law. Additionally, if Apple is not in default of any of its obligations under a SOW and the performance of Services is stopped through any wrongful act or neglect of Customer or Customer fails to make payment to Apple when due, Apple may give written notice to Customer of its intent to terminate performance, specifying the grounds thereof. If the Customer fails within thirty (30) days to cure the act or neglect specified or to make the payment identified therein as past due, Apple may then terminate performance of Services and recover payment from the Customer for all Services performed prior to the termination date.

11.4 Effect of Notice of Termination

If either Party gives notice of termination of the Agreement according to Section 11, all unpaid invoices issued by Apple will be accelerated and become immediately due and payable on the effective date of termination.

11.5 Survival

All defined terms and the following Sections of this Agreement shall survive expiration or any termination of the Agreement: 4 (Confidentiality); 6 (Warranty); 7 (Limitation of Liability and Remedies); 8 (Indemnity); 11.4 (Effect of Notice of Termination); 11.5 (Survival); 12 (General Terms) and; any other Sections that by their nature would reasonably be expected to survive expiration or termination.



12. General

12.1 Governing Law

If Customer is a public agency or institution, this Agreement will be governed by the laws of the state where Customer is located. If Customer is a federal government agency, this Agreement will be governed and interpreted in accordance with applicable federal law. If Customer is a private or corporate entity, this Agreement will be governed by the laws of the State of California, without regard to its conflict of laws provisions, and in the event of any action between the parties, venue shall be in the State of California.

12.2 Dispute Resolution

In the event of any dispute or controversy between the Parties to the Agreement, the Parties shall try to resolve the dispute in a fair and reasonable way. The Parties must escalate a dispute by providing written notice to the other and shall first attempt to resolve such dispute or controversy through one senior management member of each Party. If the Parties' senior management members are unable to resolve such dispute or controversy within sixty (60) days after the complaining Party's written notice to the other Party of such dispute or controversy, then either Party must, by written notice to the other Party, request non-binding mediation to be conducted in either Santa Clara County or San Francisco, California. Each Party shall bear its own expenses in connection with the mediation, except that Apple shall pay the fees and expenses of the mediator. All such non-binding mediation proceedings and negotiations shall be confidential and shall be treated as compromise and settlement negotiations for purposes of the applicable rules of evidence. Except for any outstanding amount due to Apple by Customer under the Agreement, the Parties' efforts to resolve any dispute or controversy pursuant to this Section shall not toll or extend the required period for commencing litigation set forth in Section 12.3.

12.3 Venue; Time to Bring Claims

If the Parties are unable to resolve the dispute or controversy within sixty (60) days after commencing mandatory mediation, either Party may commence litigation in the state or federal courts in Santa Clara County, California (but only such courts). Notwithstanding the foregoing, each Party shall have the right to seek urgent relief in order to protect any rights to confidentiality or intellectual property. The Parties hereby waive any applicable bond requirements for obtaining urgent relief and also waive any requirement to show that damages would be an inadequate remedy to obtain such relief. ANY LITIGATION ARISING OUT OF ANY DISPUTE OR CONTROVERSY BETWEEN THE PARTIES TO THIS AGREEMENT MUST BE BROUGHT WITHIN ONE (1) YEAR FROM THE EARLIER OF: (i) NOTICE OF TERMINATION UNDER SECTION 11; (ii) A REQUEST FOR FORMAL MEDIATION UNDER SECTION 12.2; OR (iii) THE DATE THE ACTION ACCRUED. IF A LONGER PERIOD IS PROVIDED BY STATUTE, THE PARTIES HEREBY EXPRESSLY WAIVE IT.

12.4 Notice under the Agreement

Notices under the Agreement may be given as follows:

12.4.1 Any notice under this Agreement must be in writing and will be deemed given upon the earlier of actual receipt or ten (10) days after being sent by first class mail, return receipt requested, to the address stated below for Apple and to the address designated in this Agreement by Customer for receipt of notices, or as may be provided by the Parties.

Apple Inc.
U.S. Contracts Operations
One Apple Park Way, M/S 318-6OPS
Cupertino, California 95014

12.4.2 Either Party may give notice of its change of address for receipt of notices by giving notice in accordance with Section 12.4.1, or as authorized by Apple.

12.5 Independent Contractor

During performance of the Agreement, Apple shall be an independent contractor and not an agent of the Customer, except for the sole purpose of installing Software pursuant to Section 9 of this Agreement. Apple shall supervise the performance of its own personnel and resources and shall have control of the manner and means by which the Services are performed, subject to compliance with the Agreement and any plans, specifications, schedules, or other items agreed to in a SOW.

12.6 Force Majeure

Neither Party will be liable for delay or failure to fulfill its obligations under this Agreement, other than payment obligations, to the extent such delay or failure is due to unforeseen circumstances or causes beyond the Party's reasonable control, including, but not limited to, acts of God, war, riot, embargoes, acts of civil or military authorities, acts of terrorism or sabotage, fire, flood, accident, strikes, inability to secure transportation, failure of communications networks (a "Force Majeure"), provided such party promptly notifies the other party and uses reasonable efforts to correct such failure or delay in its performance.

12.7 Assignment

Apple may use subcontractors to perform Services under this Agreement. Customer may not assign this Agreement without Apple's prior written approval. Any attempt by Customer to assign without Apple's written approval shall be deemed void.

12.8 Severability

If a court of competent jurisdiction holds that any provision of this Agreement is invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect, and this Agreement will be adjusted if possible so as to give maximum effect to the original intent and economic effect of the Parties.

12.9 Waivers

A Party's waiver of any breach by the other Party or failure to enforce a remedy will not be considered a waiver of subsequent breaches of the same or of a different kind.



12.10 Entire Agreement

Apple and Customer acknowledge that this Agreement and any associated Statements of Work supersedes and extinguishes all previous agreements and representations of, between or on behalf of the Parties with respect to its subject matter. This Agreement contains all of Apple's and Customer's agreements, warranties, understandings, conditions, covenants, and representations with respect to its subject matter. Neither Apple nor Customer will be liable for any agreements, warranties, understandings, conditions, covenants, or representations not expressly set forth or referenced in this Agreement. Apple is deemed to have refused any different or additional provisions in purchase orders, invoices or similar documents, unless Apple affirmatively accepts such provision in writing, and such refused provisions will be unenforceable.

12.11 No Reliance

Apple and Customer each acknowledge and agree that, in entering into the Agreement, they have not relied on and will not be liable for any agreements, warranties, understandings, conditions, covenants, representations or promises other than those expressly stated or referenced in the Agreement. The Parties acknowledge and understand that all terms of the Agreement are enforceable as written and that Apple and Customer intend to enforce and comply with all written terms of the Agreement. Customer hereby acknowledges and agrees that it will be bound by all the terms in the Agreement, notwithstanding any prior or subsequent agreement, warranty, understanding, condition, covenant, representation or promise suggesting otherwise.

12.12 Modifications

Except as otherwise provided in this Agreement, no modification to this Agreement will be binding unless in writing and signed by an authorized representative of each party.

12.13 Customer's Responsibilities and Representations

Customer shall provide Apple with equipment, information, and facilities necessary to perform Services described in the SOW, unless agreed otherwise by the Parties.

12.14 Headings and Construction

Paragraph headings are for reference only and will not affect the meaning or interpretation of this Agreement. Wherever the singular is used, it includes the plural, and wherever the plural is used, it includes the singular.

12.15 Counterparts

This Agreement may be executed in one or more counterparts (including by facsimile), each of which when so executed shall be deemed to be an original and shall have the same force and effect as an original but such counterparts together shall constitute one and the same instrument.

12.16 Additional Eligible Purchasers

Eligible Purchasers include the Customer and any school districts and their public or private not-for-profit school systems, state universities and colleges, and community, vocational and technical colleges, state, county or city agency or department (including fire departments and libraries), special district, port authority, municipality, township, or Native American reservation in the state that Customer is located ("Eligible Purchasers"). Products purchased shall be for each of the Eligible Purchasers own use in its facilities in the United States and shall not be purchased for the purpose of resale to another entity or individual. Apple reserves complete discretion in making eligibility determinations.

(ii) The Customer shall be responsible and be liable only for purchases made directly by it on its own purchase orders and shall not be liable for any purchases made by or acts of any other Eligible Purchasers purchasing under this Agreement. Eligible Purchasers shall be responsible and liable for purchases made by or acts of the Eligible Purchaser subject to the terms and conditions of this Agreement and shall not be liable for any purchases made by or acts of any other Eligible Purchasers purchasing under this Agreement.

(iii) By placing orders hereunder, Eligible Purchaser acknowledges and agrees to be bound by the terms and conditions of this Agreement and shall be deemed a "Customer" under the terms of the Agreement.

The duly authorized representatives of the Parties execute this Agreement as of the dates set forth below.

Customer	Apple Inc.
SIGNATURE: _____	SIGNATURE: _____
PRINT NAME: _____	PRINT NAME: _____
TITLE: _____	TITLE: _____
DATE: _____	DEPT: _____
	EFFECTIVE DATE: _____



Exhibit A Customer Statement of Work (Sample)

Apple Inc. ("Apple") and _____ ("Customer") have entered into a Professional Services Agreement ("Agreement"). Apple and Customer agree that Apple will provide Services as described in this Statement of Work in accordance with the terms set forth in the Agreement. This Statement of Work is effective when signed by Customer and Apple.

I. Introduction:

Project name:

Project number:

Title/Name of SOW:

SOW ID Number:

SOW Effective Date/Start Date:

Business Owners:

- Apple Account Executive:
- Apple Systems Engineer:
- Apple Professional Services Manager:

Bill To Address:

Deliver To Address:

Project Manager(s):

- Apple Project Manager:
- Customer Project Manager:

Project Objective: Project Objective is a short statement condensing the scope of the project, its schedule and resource(s) to be used.

II. Project Description/Description of Services

A. Scope of Statement of Work:

General description of what the project will and will not include.

B. Term of Statement of Work:

Estimated Start Date: [Enter date] Estimated Completion Date: [Enter date]

III. Development and Implementation Approach

A. Basic Approach:

Methodology or strategy by which an engagement/project will be executed. If the SOW covers multiple releases of functionality, that will be outlined here.

B. Summary of Services Components and Deliverables:

Service Components	Deliverables
Example: 4 hours of instructional service	Example: A 4 hour workshop for School X Content Creators and IS Staff

C. Project Schedule/Major Milestones:

D. Project Organization:

High-level description of project organization.

E. Project Roles and Responsibilities:

F. Reporting:

Explanation of how the Project Status will be tracked and reported.

G. Project Risks and Assumptions:

Identification of known and/or potential barriers or boundaries as they relate to the work effort covered by this SOW.

H. Changes of Scope:

Any modifications or changes to the services outlined in the original signed SOW must be approved in writing by both Parties. Such writing may take the form of a Change Request Form presented to Customer by Apple.

IV. Project Resources and Prices:

A. Service Rates, Expenses and Totals:



Part Number	Description	Total
[Enter Part#]	[Enter Description]	\$ [Enter Amount]
[Enter Part#]	[Enter Description]	\$ [Enter Amount]
Total Fees and Expenses		\$ [Enter Amount]

B. Authorized Service Fees and Expenses (if any):

Enter \$ Amount authorized by Institution.

V. Statement of Work Approval Signatures:

Customer

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

Apple Inc.

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

EFFECTIVE DATE: _____



**Piggyback Consent Form ("Consent Form") to the
Education/State & Local Government Purchase Agreement
and
Professional Services Agreement
between
Glendale Unified School District and Apple Inc. ("Apple")**

	"Customer"	"Apple"
Name of Institution:		Apple Inc.
Address:		One Apple Park Way,
City, State, Zip:		Cupertino, California 95014

Dear Customer,

Thank you for your recent purchase order. After an initial review, we have determined that you do not have a contract with Apple; however, you are an eligible purchaser under the Agreements identified below and attached to this Consent Form.

Name of Agreements	Education/State & Local Government Purchase Agreement and Professional Services Agreement
Agreement Number	Education/State & Local Government Purchase Agreement: 12987
Agreement Number	Professional Services Agreement: 335142
Bid Number	P-13 18/19
Purchaser	
Date of Agreements	

Apple may process your current and future purchase orders under the Agreements, provided that you execute this Consent Form. If for some reason the Agreements are not attached to this Consent Form, please immediately request them prior to executing this Consent Form. Apple advises Customer to review all the terms and conditions of the Agreements prior to executing this Consent Form.

By executing this Consent Form, Customer agrees to be bound by the terms and conditions of the Agreements. Customer further agrees that you are responsible and liable for any purchases you make under the Agreements and for any of your actions or inactions pursuant to the terms and conditions of the Agreements.

This Consent Form will terminate on the termination date of the Agreements. Apple may terminate this Consent Form without cause upon thirty (30) days' written notice to Customer. Apple also may terminate this Consent Form immediately upon written notice to Customer, if Customer breaches any terms and conditions of the Agreements or this Consent Form.

Please complete and execute this Consent Form and fax the completed and executed Consent Form to Apple at 800.590.0325 within forty-eight (48) hours from receipt so that we may complete processing your purchase order. Please note that if we do not receive this Consent Form within 48 hours, your purchase order will not be processed.

If you have any questions or comments regarding this Consent Form, please email austincontracts@apple.com.

Regards,
Sales Contracts Management
Apple Inc.

CUSTOMER

Authorized Signature

Title

Name

Date

Resolution #19-20.05

Exhibit B



Lease Documentation Checklist

Documents Required Prior to Shipment

Scanned to Apple Financial Services

NOTE: Please call Jayne Adams- Griffin at 319- 449- 6565 with any questions.

Master Lease Purchase Agreement
9695553

Lessee Signature, Printed Name/Title, Execution Date
& Federal Tax ID No.

Schedule (Exhibit A)
9695553-001

Lessee Signature, Name/Title & Execution Date

Contact Information

Please complete with the appropriate contact information

Notice of Assignment

Please insert date and Lessee Signature, if required. (If no signature is required, please review the notice and note the Assignee.)

Insurance Coverage and Purchase Order
Requirements (Exhibit F)

Complete name of insurance company and contact information.

Purchase Order(s) must include:

**Apple Inc. c/o Apple Financial Services
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314**

as Vendor, Apple product quantity and description with extended price, bill-to and ship-to name/address, PO number, and authorized signature.

Additionally, please provide third party vendor contacts (*if applicable*). Apple will contact third party vendor(s) regarding invoice remittance.

Opinion of Counsel (Exhibit G)

Forward attached document to attorney for completion.

IRS Form 8038-G

Complete per instructions and sign.

Essential Use Audit

Complete in its entirety.

Sales/Use Tax Exemption Certificate

Please provide a copy, if applicable. Please list Seller as Apple Inc. and its Assigns.

Partial Ship Letter

Please insert date, Lessee PO #, Lessee signature and title

Board Resolution or Minutes
Approving the Lease Purchase

Please provide a copy.

NOTE: Please provide scanned copies of the above items to applefined@applefin.com and Jayne Adams-Griffin at jadams-griffin@applefin.com.

Documents Required Prior to Funding**Mailed to Apple Financial Services**

Originals of all the above

Please mail to:

Apple Financial Services

Attention: Jayne Adams-Griffin

**5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314**

Insurance Certificate or
Self-Insurance Letter

Provide All Risk Personal Property and General Liability
Coverage listing Apple Inc. and its assigns as "Loss Payee"
and "Additionally
Insured" or provide a self insurance letter as described in the
"Insurance Coverage Requirements."

Acceptance Certificate (Exhibit B)

Lessee Signature, Name/Title & Execution Date. *Sign upon
Acceptance.*

Advance Lease Payment

Invoice attached, if applicable.



This Master Lease Purchase Agreement # **9695553** dated as of _____, 20____ (this "Master Lease") is entered into by and between APPLE INC. ("Lessor") and NATIONAL SCHOOL DISTRICT ("Lessee").

1. MASTER LEASE; SCHEDULES. Subject to the terms of this Master Lease, Lessee agrees to lease, purchase and acquire from Lessor certain equipment and/or software (the "Equipment") as may be described in any lease schedule in the form of Exhibit A (each, a "Schedule") which may be executed by the parties from time to time. Nothing in this Master Lease shall be construed to impose any obligation upon, or otherwise commit, Lessor to enter into any proposed Schedule, it being understood that whether Lessor enters into any proposed Schedule shall be a decision solely within Lessor's discretion. Lessee understands that Lessor requires certain documentation and information necessary to enter into any Schedule, and Lessee agrees to provide Lessor with any documentation or information Lessor may request in connection with Lessor's review of any proposed Schedule. Such documentation may include but shall not be limited to: (a) a description of the proposed Equipment, including the cost and its contemplated use and location, (b) information related to the vendor(s) manufacturing, licensing (subject to the terms of the Vendor's applicable end user license agreement(s)), delivering, installing or maintaining the proposed Equipment for Lessee (the "Vendor"), (c) documentation or information concerning the financial condition of Lessee, and (d) other information related to the Schedule and Lessee. The terms and conditions of this Master Lease (including all exhibits and any amendments hereto), are incorporated by reference into each Schedule and each Schedule, once executed by Lessor and Lessee, shall constitute a separate and independent lease and installment purchase of the Equipment identified therein, hereinafter referred to as a "Lease."

2. INVOICE PAYMENT OR REIMBURSEMENT. With respect to any Lease, and subject to the provisions of Section 3 if applicable, Lessor shall have no obligation whatsoever to make any payment to a Vendor or reimburse Lessee for any payment made to a Vendor for the Equipment that is the subject of such Lease until three (3) business days after Lessor's receipt of the following in form and substance satisfactory to Lessor in its sole discretion: (a) a Schedule executed by a duly authorized representative of Lessee; (b) a fully executed partial or final acceptance certificate as applicable, in the form of Exhibit B ("Acceptance Certificate"); (c) a resolution or evidence of other official action taken by Lessee's governing body authorizing Lessee to enter into the related Lease and any applicable Escrow Agreement, the acquisition of the Equipment subject thereto, and confirming that Lessee's actions were in accordance with all applicable state, local and federal laws, including laws regarding open meetings and public bidding; (d) evidence of insurance with respect to the Equipment in accordance with the provisions of Section 15 of this Master Lease; (e) a Vendor invoice for the Equipment and, if such invoice has been paid by Lessee, evidence of payment thereof and, if applicable, evidence of official intent to reimburse such payment as required by the Treasury Regulations; (f) a completed and executed Form 8038-G or 8038-GC; (g) an Incumbency Certificate substantially in the form attached as Exhibit C; (h) a Bank Qualification Designation substantially in the form attached as Exhibit D; (i) Lease Payment Instructions substantially in the form attached as Exhibit E; (j) Insurance Coverage Requirements in the form attached as Exhibit F; (k) an opinion of Lessee's counsel substantially in the form attached as Exhibit G; and (l) such other documents, items, or information reasonably required by Lessor.

3. ESCROW AGREEMENT. Upon agreement by both Lessee and Lessor as to any Lease, the parties shall enter into an escrow agreement (an "Escrow Agreement") with an escrow agent selected by Lessee, such selection subject to Lessor's approval, establishing an account from which the cost of the Equipment subject to such Lease is to be paid (the "Escrow Account"). Upon execution and delivery of an Escrow Agreement by the parties thereto and satisfaction of any conditions precedent set forth in Section 2 of this Master Lease or in such Escrow Agreement, Lessor shall deposit or cause to be deposited into the Escrow Account under the related Escrow Agreement funds for the payment of the costs of acquiring the Equipment under such Lease. Lessee acknowledges and agrees that no disbursements shall be made from an Escrow Account except for portions of the Equipment that are operationally complete and functionally independent and that may be fully utilized by Lessee without regard to whether the balance of the Equipment is delivered and accepted.

4. DELIVERY AND ACCEPTANCE OF EQUIPMENT. Lessee shall order the Equipment, cause the Equipment to be delivered and installed at the location specified in each Lease, and pay any and all delivery and installation costs and applicable sales and other taxes in connection therewith. When the Equipment identified in any Lease has been delivered and installed, Lessee shall immediately inspect the Equipment and evidence its acceptance by executing and delivering to Lessor the Acceptance Certificate. If Lessee signed a purchase contract for the Equipment, by signing a Schedule Lessee assigns its rights, but none of its obligations under the purchase contract, to Lessor.

5. LEASE PAYMENTS. Lessee agrees to pay "Lease Payments" to Lessor in accordance with the payment schedule set forth in each Lease, exclusively from legally available funds, consisting of principal and interest components in the amounts and on such dates as provided in each Lease. Lessee shall pay Lessor a charge on any Lease Payment not paid on the date such payment is due at the rate of 12% per annum or the highest lawful rate, whichever is less, from such due date until paid. The "Commencement Date" for each Lease is the date when interest commences to accrue under such Lease, which date shall be the earlier of (a) the date Lessee partially or fully accepts the Equipment pursuant to Section 4, or (b) the date of Lessor's deposit into an Escrow Account of sufficient monies to purchase the Equipment. Lessor will advise Lessee as to the address to which Lease Payments shall be sent. The Lease Payment is due whether or not Lessee receives an invoice. Restrictive endorsements on checks sent by Lessee will not reduce Lessee's obligations to Lessor. Unless a proper exemption certificate is provided, applicable sales and use taxes may be paid by Lessee from funds advanced to Lessee by Lessor for such purpose in connection with the execution and delivery of the related Lease or may be paid by Lessee pursuant to Section 4 hererof. ***Lessor and Lessee understand and intend that the obligation of Lessee to pay Lease Payments under each Lease shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or debt by Lessee, nor shall anything contained in this Master Lease or in any Lease constitute a pledge of the general tax revenues, funds or monies of Lessee.***

6. NON-APPROPRIATION OF FUNDS. Lessee is obligated to pay Lease Payments under each Lease for each fiscal period as may lawfully be made from funds budgeted and appropriated for that purpose for such fiscal period. Lessee currently intends to remit and reasonably believes that funds in an amount sufficient to remit all Lease Payments and other payments under each Lease can and will lawfully be appropriated and made available to permit Lessee's continued utilization of the Equipment under such Lease and the performance of its essential function during the scheduled "Lease Term" as reflected in each Lease. Lessee currently intends to do all things lawfully within its power to obtain and maintain funds from which the Lease Payments under each Lease may be made, including making provision for such payments to the extent necessary in each budget or appropriation request adopted in accordance with applicable provisions of law. Notwithstanding the foregoing, Lessor acknowledges that the decision whether or not to budget and appropriate funds or to extend the term of a Lease for any period beyond the original or any additional fiscal period is within the discretion of the governing body of Lessee. In the event that Lessee's governing body fails or is unwilling to budget, appropriate or otherwise make available funds for the payment of Lease Payments and other payments, if any, under a Lease following the then current fiscal period (an "Event of Non-appropriation"), Lessee shall have the right to terminate such Lease on the last day of the fiscal period for which sufficient appropriations were made without penalty or expense, except as to the portion of any Lease Payment for which funds shall have been appropriated and budgeted, in which event Lessee shall return the Equipment subject to such Lease in accordance with Section 19 of this Master Lease. Lessee agrees to deliver notice to Lessor of such Event of Non-appropriation with respect to a Lease and termination at least thirty (30) days prior to the end of the then current fiscal period, but failure to give such notice shall not extend the term of the affected Lease beyond such then current fiscal period.

7. UNCONDITIONAL OBLIGATION. UPON THE COMMENCEMENT DATE OF A LEASE PURSUANT TO SECTION 5 OF THIS MASTER LEASE, AND EXCEPT AS PROVIDED IN SECTION 6, "NON-APPROPRIATION OF FUNDS," THE OBLIGATIONS OF LESSEE TO MAKE LEASE PAYMENTS AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED IN EACH LEASE SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF OR DEFENSE, FOR ANY REASON INCLUDING, WITHOUT LIMITATION, ANY FAILURE OF THE EQUIPMENT TO BE DELIVERED OR INSTALLED, ANY DISPUTES WITH LESSOR OR ANY VENDOR OF ANY EQUIPMENT, DEFECTS, MALFUNCTIONS OR BREAKDOWNS IN THE EQUIPMENT, ANY ACCIDENT, CONDEMNATION, DAMAGE, DESTRUCTION, OR UNFORESEEN CIRCUMSTANCE, OR ANY TEMPORARY OR PERMANENT LOSS OF ITS USE.

8. DISCLAIMER OF WARRANTIES. THE SOLE WARRANTY FOR THE EQUIPMENT IS THE APPLICABLE PRODUCT WARRANTY (DEFINED BELOW). LESSOR MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WHATSOEVER, INCLUDING WITHOUT LIMITATION, AS TO THE EQUIPMENT'S MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, DESIGN, CONDITION, DURABILITY, OPERATION, QUALITY OF MATERIALS OR WORKMANSHIP, NON-INFRINGEMENT, OR COMPLIANCE WITH SPECIFICATIONS OR APPLICABLE LAW, OR THAT THE OPERATION OR USE OF THE EQUIPMENT WILL BE UNINTERRUPTED, SECURE OR FREE OF ERRORS, DEFECTS, VIRUSES, MALFUNCTIONS, AND LESSEE, AS OF THE DATE OF LESSEE'S ACCEPTANCE AS SET FORTH IN SECTION 4, ACCEPTS SUCH EQUIPMENT AS IS AND WITH ALL FAULTS. LESSEE ACKNOWLEDGES THAT LESSEE HAS SELECTED THE EQUIPMENT BASED UPON LESSEE'S OWN JUDGMENT. Lessee acknowledges that the Equipment was manufactured and/or assembled, or in the case of software was developed and licensed, by the applicable Vendor and that any warranty rights with respect to such Equipment shall be provided by the applicable Vendor (the "Product Warranty"). Lessee agrees to settle any dispute it may have regarding performance of the Equipment directly with the applicable Vendor and not to make any claim against the Lease Payments due Lessor or any Assignee (as hereinafter defined). Lessee agrees to continue to pay Lessor, or such Assignee (as applicable), all Lease Payments and other payments without abatement or set off for any dispute with a Vendor regarding the Equipment. Nothing in this Master Lease or in any Lease shall relieve Apple Inc. of its obligations under the Product Warranty offered by Apple Inc. for applicable Apple-branded Equipment. Lessee acknowledges and agrees that the Product Warranty is a separate agreement between Lessee and the applicable Vendor and that such Product Warranty is not a part of this Master Lease or any Lease.

9. TITLE AND SECURITY INTEREST. Unless otherwise required by the laws of the state where Lessee is located, during each Lease Term, title to the Equipment shall be vested in Lessee, subject to the rights of Lessor under such Lease. In the event Lessor terminates a Lease pursuant to Section 17 of this Master Lease or an Event of Non-Appropriation occurs under a Lease, title to the related Equipment shall immediately vest in Lessor free and clear of any rights, title or interests of Lessee. Lessee, at its expense, shall protect and defend Lessee's title to the Equipment and Lessor's rights and interests therein and keep the Equipment free and clear from any and all claims, liens, encumbrances and legal processes of Lessee's creditors and other persons.

To secure the payment of all of Lessee's obligations under each Lease, Lessee hereby grants to Lessor a first priority purchase money security interest in the Equipment subject to each such Lease, anything attached or added to the Equipment by Lessee at any time. Lessee's rights under each agreement for the licensing of software to the extent that a security interest therein may be granted without violating the terms of such agreement, and on all proceeds, including proceeds from any insurance claims for loss or damage, from such Equipment. Lessee authorizes Lessor to file a financing statement perfecting Lessor's security interest under the laws of Lessee's state. Lessee agrees to promptly execute such additional documents, in a form satisfactory to Lessor, which Lessor deems necessary or appropriate to establish and maintain its security interest in the Equipment. The Equipment is and will remain personal property and will not be deemed to be affixed to or a part of the real estate on which it may be situated. If applicable, as further security therefor, Lessee hereby grants to Lessor a first priority security interest in the cash and negotiable instruments from time to time comprising each Escrow Account and all proceeds (cash and non-cash) thereof, and agrees with respect thereto that Lessor shall have all the rights and remedies of a secured party under the applicable Uniform Commercial Code.

10. USE, MAINTENANCE AND REPAIR. Upon installation, no item of Equipment will be moved from the location specified for it in the related Lease (the "Equipment Location") without Lessor's prior consent, which consent will not be unreasonably withheld, except that any items of Equipment that are intended by design to be a mobile piece of technology (i.e. laptop computers) may be moved within the continental U.S. without consent. Lessor shall have the right at all reasonable times during regular business hours, subject to compliance with Lessee's customary security procedures, to enter into and upon the property of Lessee for the purpose of inspecting the Equipment. In order to facilitate the use of the Equipment by students and/or Lessee's employees ("Authorized Users") while on premises other than those belonging to Lessee, Lessee acknowledges and agrees that: (a) Lessee shall use due care to ensure that the Equipment is not (i) used in violation of any applicable law, in a manner contrary to that contemplated by the related

Lease, or for private business purposes, or (ii) used by anyone other than Authorized Users; and (b) Lessee (and not Authorized Users) shall be solely responsible for (i) maintaining insurance in accordance with the terms of the related Lease, (ii) payment of any applicable sales, property and other taxes on the Equipment, and (iii) return of the Equipment under a Lease to Lessor upon the occurrence of an Event of Default or Event of Non-appropriation thereunder. Lessee agrees that it will use the Equipment under each Lease in the manner for which it was intended, as required by all applicable manuals and instructions and as required to keep the Equipment eligible for any manufacturer's certification and/or standard, full service maintenance contract. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Equipment under each Lease in good repair, condition and working order, ordinary wear and tear excepted. All replacement parts and repairs shall be governed by the terms of the related Lease. Lessee will not make any permanent alterations to the Equipment that will result in a decrease in the market value of the Equipment.

11. LIENS; TAXES. LESSEE WILL NOT SELL, TRANSFER, ASSIGN, PLEDGE, SUB-LEASE OR PART WITH POSSESSION OF THE EQUIPMENT, OR FILE OR PERMIT A LIEN TO BE FILED AGAINST THE EQUIPMENT, EXCEPT AS OTHERWISE EXPRESSLY PROVIDED UNDER THIS MASTER LEASE AND THE RELATED LEASE. The parties to this Master Lease intend that the Equipment will be used for governmental or proprietary purposes of Lessee and that the Equipment will be exempt from all property taxes. Lessee shall timely pay all assessments, license and filing fees, taxes (including sales, use, excise, personal property, ad valorem, stamp, documentary and other taxes) and all other governmental charges, fees, fines or penalties whatsoever, whether payable by Lessor or Lessee, now or hereafter imposed by any governmental body or agency on or relating to the Equipment or the Lease Payments or the use, registration, rental, shipment, transportation, delivery, ownership or operation of the Equipment and on or relating to this Master Lease or any Lease; *provided, however*, that the foregoing shall not include any federal, state or local income or franchise taxes of Lessor.

12. LIMITATION OF LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY, LESSOR SHALL NOT BE LIABLE FOR ANY DIRECT DAMAGES OF LESSEE RESULTING FROM, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, WHETHER ARISING IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY. FURTHER, NOTWITHSTANDING ANYTHING TO THE CONTRARY, with respect to each Lease, Lessee agrees that (a) Lessor shall have no liability, cost or expense with respect to transportation, installation, selection, purchase, lease, ownership, possession, modification, maintenance, condition, operation, use, return or disposition of the Equipment, and (b) Lessor shall have no responsibility in connection with the selection of the Equipment, the ordering of the Equipment, its suitability for the use intended by Lessee, Lessee's compliance or non-compliance with competitive pricing and/or bidding requirements, the acceptance by the Vendor of the order submitted, if applicable, or any delay or failure by the Vendor or its sales representative to, deliver, install, or maintain the Equipment for Lessee's use. IN NO EVENT SHALL LESSOR BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES IN CONNECTION WITH OR ARISING OUT OF ANY LEASE OR THE EXISTENCE, FURNISHING, FUNCTIONING OR LESSEE'S USE OF ANY ITEM OF EQUIPMENT PROVIDED FOR IN ANY LEASE, WHETHER IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY AND REGARDLESS OF WHETHER LESSOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE PARTIES AGREE THAT THE PROVISIONS IN THIS MASTER LEASE FAIRLY ALLOCATE THE RISKS BETWEEN THE PARTIES WITHOUT WHICH THEY WOULD NOT HAVE ENTERED INTO THIS MASTER LEASE.

13. IDENTIFICATION. Lessor shall be entitled to insert missing or correct information on the related Lease, including, without limitation, Lessee's official name, serial numbers and any other information describing the Equipment under such Lease; provided that Lessor forwards copies of such changes to Lessee.

14. LOSS OR DAMAGE. Lessee shall be responsible for any loss, theft of and/or damage to the Equipment or any portion thereof from any cause whatsoever, regardless of the extent or lack of insurance coverage, from the time the Equipment is delivered to Lessee pursuant to the related Lease until the end of the Lease Term thereunder or until the Equipment is returned to Lessor pursuant to Section 19 of this Master Lease. If any item of the Equipment is lost, stolen or damaged, Lessee shall immediately provide written notice of such loss to Lessor and shall, within fifteen (15) days after such loss, at Lessee's option, either: (a) repair the damaged Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, (b) replace the damaged Equipment at Lessee's sole cost and expense with equipment having substantially similar manufacturer's specifications and of equal or greater value to the damaged Equipment immediately prior to such Equipment being damaged, such replacement equipment to be subject to Lessor's approval, whereupon such replacement equipment shall be substituted in the applicable Lease and the other related documents by appropriate endorsement or amendment; or (c) pursuant to Section 18(b), purchase Lessor's interest in the damaged Equipment on a pro rata basis (notwithstanding the limitation in Section 18(b) only to prepaying in whole) and continue the related Lease for the non-damaged Equipment for the balance of the applicable Lease Term. In such event, Lessor will provide Lessee with a revised amortization of Lease Payments for the non-damaged Equipment. Lessor will forward to Lessee any insurance proceeds which Lessor receives for damaged Equipment for Lessee's use in the repair or replacement of the damaged Equipment, unless there has been an Event of Default or an Event of Non-appropriation by Lessee, in which event Lessor will apply any insurance proceeds received to reduce Lessee's obligations under Section 17 of this Master Lease.

15. INSURANCE. In the event that Lessee is not self-insured (as hereafter provided), Lessee shall, at its expense, keep the Equipment fully insured against loss, fire, theft, damage or destruction from any cause whatsoever in an amount not less than the greater of (a) the total Lease Payments for the Lease Term under the related Lease or (b) the full replacement cost of the Equipment without consideration for depreciation. Upon Lessor's request, Lessee shall also provide such additional insurance against injury, loss or damage to persons or property arising out of the use or operation of the Equipment as is customarily maintained by owners of property similar to the Equipment. With Lessor's prior written consent, Lessee may self-insure against such risks. The policy shall state that Lessor shall be notified of any proposed cancellation at least 30 days prior to the date set for cancellation. All such insurance shall be in form, issued by such insurance companies and be in such amounts as shall be satisfactory to Lessor, and shall provide that losses, if any, shall be payable to Lessor as "loss payee," and all such liability insurance shall include Lessor as an "additional insured." Upon Lessor's request, Lessee shall provide Lessor with a certificate or other evidence of insurance acceptable to Lessor evidencing the insurance coverage required under the related Lease. In the event Lessee fails to provide such evidence within 10 days of Lessor's request, or upon Lessor's receipt of a notice of policy cancellation, Lessor may (but shall not be obligated to) obtain

insurance covering Lessor's interest in the Equipment at Lessee's sole expense. Lessee will pay all insurance premiums and related charges.

16. DEFAULT. Lessee will be in default under a Lease upon the occurrence of any of the following (each, an "Event of Default"): (a) Lessee fails to pay any Lease Payment or other payment due in full under such Lease within 10 calendar days after its due date; (b) Lessee fails to perform or observe any other promise or obligation in this Master Lease and/or any Lease and does not correct the default within 30 days after written notice of default by Lessor; (c) any representation, warranty or statement made by Lessee in this Master Lease or any Lease shall prove to have been false or misleading in any material respect when made; (d) Lessee fails to obtain and maintain insurance as required by Section 15, or any insurance carrier cancels any insurance on the Equipment; (e) the Equipment or any portion thereof is misused, used in a manner not authorized by the applicable end user license agreement (if any) accompanying such Equipment, or used in violation of the terms of the related Lease; (f) the Equipment or any part thereof is lost, destroyed, or damaged beyond repair and remains uncured in accordance with Section 14; (g) a petition is filed by or against Lessee under any bankruptcy or insolvency laws; or (h) an Event of Default occurs under any other Lease or prior financing with Lessor or assigns or their respective affiliates, but any such Assignee may only exercise remedies with respect to other Leases for which it is the Assignee.

17. REMEDIES. Upon the occurrence of an Event of Default under a Lease, Lessor may, in its sole discretion, do any or all of the following (without penalty, liability or obligation on Lessor's part and without limiting any other rights or remedies available to Lessor): (a) provide written notice to Lessee of the Event of Default; (b) as liquidated damages for loss of a bargain, and not as a penalty, declare due and payable any and all amounts which may then be due and payable under the Lease, plus all Lease Payments remaining through the end of the then current fiscal period; (c) with or without terminating the Lease Term under such Lease, (i) enter the premises where the Equipment is located and retake possession of such Equipment or require Lessee at Lessee's expense to promptly return any or all of such Equipment to the possession of Lessor in accordance with the requirements in Section 19, and (ii) at Lessee's expense, sell or lease such Equipment or, for the account of Lessee, sublease such Equipment, continuing to hold Lessee liable for the difference between the Lease Payment payable by Lessee pursuant to the terms of such Lease to the end of the current fiscal period and the net proceeds of any such sale, lease or sublease. Lessor may require Lessee to remove all proprietary data from the Equipment, holding Lessor and its assigns harmless if Lessee fails to do so. Lessee will not make any claims against Lessor or the Equipment for trespass, damage or any other reason. The exercise of any of such remedies shall not relieve Lessee of any other liabilities under any other Lease. Without limiting the foregoing, Lessor may take whatever action, either at law or in equity, may appear necessary or desirable to enforce its rights under any Lease, or as a secured party in any or all of the Equipment. No remedy of Lessor is intended to be exclusive and every such remedy, now or hereafter existing, at law or in equity, shall be cumulative and shall be in addition to every other remedy given under a Lease. In the event that Lessor sells or otherwise liquidates the Equipment following an Event of Default or an Event of Non-appropriation as herein provided and realizes net proceeds (after payment of costs) in excess of total Lease Payments under the related Lease that would have been paid during the related scheduled Lease Term plus any other amounts then due under the related Lease or Leases, Lessor shall immediately pay the amount of any such excess to Lessee.

18. PURCHASE OPTION. At the option of Lessee, and provided that no Event of Default or Event of Non-appropriation has occurred and/or is continuing under any Lease, Lessor's interest in all, but not less than all, of the Equipment subject to a Lease will be transferred, conveyed and assigned to Lessee, free and clear of any right or interest of Lessor, and such Lease shall terminate upon payment in full of all Lease Payments under such Lease and all other amounts then due thereunder. If Lessor permits an early termination, the purchase price Lessor may quote to Lessee may include a prepayment fee.

19. RETURN OF EQUIPMENT. In the case of an Event of Default under a Lease or an Event of Non-appropriation by Lessee with respect to a Lease in accordance with Section 6, Lessee will, at Lessee's sole cost and expense, immediately return the Equipment (including all copies of any software free of any proprietary data), manuals, and accessories to any location and aboard any carrier Lessor may designate in the continental United States. The Equipment must be properly packed for shipment in accordance with the manufacturer's recommendations or specifications, freight prepaid and insured, and maintained in accordance with the terms of the related Lease. All Equipment must be free of markings. Lessee will pay Lessor for any missing or defective parts or accessories. Lessee will continue to pay Lease Payments until the Equipment is accepted by Lessor, which acceptance shall be deemed to occur fifteen (15) days after delivery unless Lessor rejects the Equipment for good cause within such fifteen (15) day period. Notwithstanding anything in this Section 19 to the contrary, any amounts to be paid by Lessee as provided in this Section 19 shall be payable solely from funds legally available for the purpose.

20. LESSEE'S REPRESENTATIONS AND WARRANTIES. Lessee hereby represents, covenants and warrants for the benefit of Lessor that as of the date hereof and as of Commencement Date for each Lease, and throughout each Lease Term: (a) Lessee is a state or political subdivision thereof within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"); (b) Lessee is duly organized and existing under the Constitution and laws of the state in which Lessee is located; (c) Lessee is authorized to enter into and carry out its obligations under this Master Lease and each Lease and every other document required to be delivered in connection with this Master Lease and a Lease; (d) this Master Lease and each Lease have been duly authorized, executed and delivered by Lessee in accordance with all applicable laws, codes, ordinances, regulations, and policies; (e) any person signing the Master Lease and each Lease has the authority to do so, is acting with the full express authorization of Lessee's governing body, and holds the office indicated below his or her signature, which is genuine; (f) the Equipment is essential to the immediate performance of a governmental or proprietary function by Lessee within the scope of Lessee's authority and shall be used during the Lease Term only by Lessee and only to perform such function; (g) Lessee intends to use the Equipment for the entire Lease Term and shall take such action, in accordance with Section 6, to include in its annual budget request, for submission to Lessee's governing body, any funds required to fulfill Lessee's obligations for each succeeding fiscal period during the applicable Lease Term; (h) Lessee has complied fully with all applicable laws, codes, ordinances, regulations, and policies, governing open meetings, competitive pricing and/or public bidding and appropriations required in connection with each Lease, the selection and acquisition of the Equipment and the selection of Vendor; (i) all payments due and to become due during Lessee's current fiscal period under a Lease are within the fiscal budget of such fiscal period, and are or will be included within an unrestricted and unencumbered appropriation currently available for the lease/purchase of the Equipment under the related Lease; (j) Lessee shall not do or cause to be done any act which shall cause, or by omission of any act allow, the interest portion of any Lease Payment to become includible in Lessor's gross income

for Federal income taxation purposes under the Code; (k) Lessee shall comply with the information reporting requirements of Section 149(e) of the Code with respect to each Lease (such compliance shall include, but not be limited to, the execution of Form 8038-G or 8038-GC information reporting returns as appropriate); (l) all financial information provided by Lessee is true and accurate and fairly represents Lessee's financial condition; (m) Lessee has not for at least its most recent ten fiscal periods failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement; (n) there is no litigation, pending or threatened that would materially adversely affect the transactions contemplated by this Master Lease, any Lease or the financial condition of Lessee; and (o) any and all Equipment that Lessee leases, purchases and/or acquires pursuant to this Master Lease and any Lease hereunder is for Lessee's internal purposes only and Lessee is not and will not lease, purchase or acquire the Equipment for resale.

21. ASSIGNMENT. Lessor may, upon notice to Lessee but without Lessee's consent, sell, assign, or transfer from time to time Lessor's rights, title, and interest under this Master Lease and/or any Lease or Leases or interest therein, including the right to receive Lease Payments under a Lease and Lessor's security interest in the Equipment under a Lease and any related Escrow Agreement to one or more assignees or subassignees (each, an "Assignee"). Lessee agrees that, upon such assignment, the Assignee will have the same rights and benefits of Lessor under the terms of the related Lease. Lessee agrees that the rights of Assignee will not be subject to any claims, defenses, or set-offs that Lessee may have against any Vendor. Upon notice to Lessee of such assignment, Lessee agrees to respond to any requests about the related Lease and, if directed by Lessor, to pay Assignee all Lease Payments and other amounts due under such Lease. Lessee hereby appoints Lessor as its agent to maintain a record of all assignments of each Lease in a form sufficient to comply with the registration requirements of Section 149(a) of the Code and the regulations prescribed thereunder from time to time, and Lessor agrees to maintain such registration record.

22. ADDITIONAL PAYMENTS. Lessor may, but is not obligated to, take on Lessee's behalf any action which Lessee fails to take as required by any Lease, and Lessee shall pay any expenses incurred by Lessor in taking such action, which will be in addition to the Lease Payments as set forth in the related Lease.

23. RELEASE AND INDEMNIFICATION. To the extent permitted by applicable state law and subject to Section 6, Lessee shall indemnify, release, protect, hold harmless, save and defend Lessor from and against any and all liability, obligation, loss, claim, tax and damage whatsoever, regardless of the cause thereof, and all costs and expenses in connection therewith (including, without limitation, attorneys' fees) arising out of or resulting from (a) entering into this Master Lease and/or any Lease; (b) the ownership of any item of Equipment; (c) the ordering, acquisition, use, installation, deployment, testing, operation, condition, purchase, delivery, rejection, storage or return of any item of Equipment; (d) any damage to property or personal injury or death of any person in connection with the operation, use, installation, deployment, testing, condition, possession, storage or return of any item of Equipment, or in connection with or resulting from Lessee's acts, omissions, negligence, misconduct or breach of any provision of this Master Lease or any Lease(s) hereunder; and/or (e) the breach of any covenant or any material representation of Lessee contained in this Master Lease or any Lease. The indemnification obligations set forth herein shall continue in full force and effect notwithstanding the payment in full of all obligations under any Lease or the termination of the Lease Term under any Lease for any reason.

24. MISCELLANEOUS. Each Lease, together with this Master Lease, contains the entire agreement of the parties regarding the subject matter hereof which is limited to lease financing. TIME IS OF THE ESSENCE IN EACH LEASE. If a court of competent jurisdiction finds any provision of any Lease to be unenforceable, the remaining terms of such Lease shall remain in full force and effect. Each Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument; provided, however, that only counterpart one of each Lease (including the terms and conditions of this Master Lease incorporated therein by reference) shall constitute the original for such Lease for purposes of the sale or transfer of such Lease as chattel paper. References herein to "Lessor" shall be deemed to include each of its Assignees from and after the effective date of each assignment; references herein to "Lessor" shall not refer to Apple Inc. in its capacity as a Vendor or in any capacity other than as a lessor hereunder. The captions or heading in this Master Lease and in each Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions. This Master Lease and each Lease will be governed by the laws of the state where Lessee is located without regard to the conflict of law principles thereof. Lessor and Lessee both intend to comply with all applicable laws. If it is determined that Lessee's payments under the Lease result in an interest payment higher than allowed by applicable law, then any excess interest collected will be applied to the repayment of principal, and interest will be charged at the highest rate allowed by law.

25. NOTICES. All written notices under any Lease must be sent by certified mail or recognized overnight delivery service, postage prepaid, to the addresses as stated on each Lease, or by facsimile transmission, with written confirmation of receipt.

[Signature page follows]

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS MASTER LEASE AND EACH LEASE SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS MASTER LEASE OR A LEASE MAY NOT BE LEGALLY ENFORCED. THE TERMS OF THIS MASTER

LEASE OR A LEASE MAY ONLY BE CHANGED BY ANOTHER WRITTEN AGREEMENT BETWEEN THE PARTIES. EXCEPT FOR AN EVENT OF NON-APPROPRIATION, EACH LEASE IS NOT CANCELABLE BY LESSEE.

LESSOR: APPLE INC.

LESSEE: NATIONAL SCHOOL DISTRICT
1500 NORTH AVE, NATIONAL CITY, CA 91950

BY: _____

BY: _____

PRINT NAME: _____

PRINT NAME: _____

TITLE: _____

TITLE: _____

FED TAX ID#: _____

EXHIBIT A

Schedule No. 001 _____, 20____ to Master Lease Purchase Agreement # 9695553 Dated _____

This Schedule No. 001 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement # 9695553 dated _____, ("Master Lease"), and is effective as of _____, 20____. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

EQUIPMENT INFORMATION	
QTY	EQUIPMENT DESCRIPTION
	Personal computers, electronic devices, servers, and networking equipment with a value not to exceed \$1,187,548.80 as such equipment is more particularly described in invoices presented to Apple Inc., as Lessor, and accepted by Lessee, which descriptions are incorporated herein by reference. Final Rental payment will be amended, if necessary, determined by final equipment payment by Lessor as determined by the effective interest rate stated below.
Equipment Location: 1500 NORTH AVE, NATIONAL CITY, CA 91950	

LEASE PAYMENT SCHEDULE					
Pmt #	Payment Date	Payment Amount	Interest	Principal	Outstanding Balance
Commencement	8/15/2019				\$1,187,548.80
1	8/15/2019	\$303,505.79	\$0.00	\$303,505.79	\$884,043.01
2	8/15/2020	\$303,505.79	\$13,172.24	\$290,333.55	\$593,709.46
3	8/15/2021	\$303,505.79	\$8,846.28	\$294,659.51	\$299,049.95
4	8/15/2022	\$303,505.79	\$4,455.84	\$299,049.95	\$0.00
Totals:		\$1,214,023.16	\$26,474.36	\$1,187,548.80	
Promotional Interest Rate					
1.49%					

Lessee acknowledges that the discounted purchase price for the Lease is \$1,153,981.29 and that such amount is the Issue Price for the Lease for federal income tax purposes. The difference between the principal amount of this Lease and the Issue Price is Original Issue Discount ("OID") for federal income tax purposes. The Yield for this Lease for federal income tax purposes is 3.49% per annum. Such Issue Price and Yield will be stated in the Form 8038-G or 8038-GC, as applicable.

IMPORTANT: Read before signing. The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

LESSOR: APPLE INC.

SIGNATURE: _____

NAME / TITLE: _____

DATE: _____

LESSEE: NATIONAL SCHOOL DISTRICT

SIGNATURE: _____

NAME / TITLE: _____

DATE: _____

FED TAX ID #: _____

ADDRESS: _____

**1500 NORTH AVE
NATIONAL CITY, CA 91950**

EXHIBIT B

ACCEPTANCE CERTIFICATE

Re: **Schedule No. 001, dated _____, 20____, (the "Schedule") to Master Lease Purchase Agreement # 9695553 Agreement, dated as of _____, between Apple Inc., as Lessor, and NATIONAL SCHOOL DISTRICT, as Lessee.**

Apple Inc. is hereby requested to pay the person or entity designated below as Payee, the sum set forth below in payment of a portion or all of the cost of the acquisition described below. The amount shown below is due and payable under the invoice of the Payee attached hereto with respect to the cost of the acquisition of the equipment and has not formed the basis of any prior request for payment. The equipment described below is all of the "Equipment" listed in the Schedule to the Master Lease Purchase Agreement referenced above.

Payee Name: _____

<u>Description or Invoice #</u>	<u>\$ Amount</u>
---------------------------------	------------------

Lessee hereby certifies and represents to and agrees with Lessor as follows:

- (1) The Equipment described above has been delivered, installed and accepted on the date hereof.
- (2) Lessee has conducted such inspection and/or testing of the Equipment listed in the Schedule as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
- (3) Lessee is currently maintaining the insurance coverage required by Section 15 of the Master Lease.
- (4) No event or condition that constitutes, or with notice or lapse of time or both would constitute, an Event of Default or Event of Non-appropriation (each as defined in the Master Lease) under any Lease exists at the date hereof.

FINAL ACCEPTANCE CERTIFICATE (All Equipment Has Been Accepted)

LESSEE: **NATIONAL SCHOOL DISTRICT**

Signature: _____

Printed Name/Title: _____

Date: _____

PLEASE RETURN PAYMENT REQUEST TO:

APPLE INC.

**5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314**

CONTACT INFORMATION

Pursuant to the Master Lease Purchase Agreement # 9695553 dated _____, (the "Master Lease"), Schedule No. 001, between Apple Inc. (the "Lessor") and **NATIONAL SCHOOL DISTRICT** (the "Lessee"), Lessee hereby acknowledges the obligations to make Lease Payments promptly when due in accordance with the Lease.

INVOICE MAILING ADDRESS:

SHIP TO ADDRESS:

EARLIEST DATE THE DELIVERY CAN BE ACCEPTED:

Mail invoices to the attention of:

Phone:

Cell:

Email:

Digital Product Contact:

Phone:

Cell:

Email:

Primary Contact:

Phone:

Cell:

Email:

Summer – Primary Contact:

Phone:

Cell:

Email:

Secondary Contact:

Phone:

Cell:

Email:

Summer – Secondary Contact:

Phone:

Cell:

Email:

Product Delivery Contact:

Phone:

Cell:

Email:

Product Delivery – Second Contact:

Phone:

Cell:

Email:

NOTICE OF ACKNOWLEDGEMENT OF ASSIGNMENT

Dated _____

APPLE INC. ("Assignor") hereby gives notice that Assignor assigned to WELLS FARGO VENDOR FINANCIAL SERVICES, LLC ("Assignee") all of its rights in and to Lease Schedule No. 001 (the "Lease") to the Master Lease Purchase Agreement # 9695553 dated _____, by and between Assignor and NATIONAL SCHOOL DISTRICT ("Lessee"). The Assignee has appointed Wells Fargo Vendor Financial Services, LLC (the "Servicer") as its Servicer with respect to the Lease.

Assignor hereby requests, and instructs Lessee, that all rental payments and other amounts coming due pursuant to the Lease on and after the date hereof are payable to and should be remitted to Assignee as directed by Assignee invoices.

Lessee's questions related to the administration of the Lease and billing should be referred to Assignee as follows:

WELLS FARGO VENDOR FINANCIAL SERVICES, LLC
P.O. Box 3072
Cedar Rapids, IA 52406-3072
Telephone 1-800-535-1680
Attn: Customer Service

The Federal Tax Identification Number of WELLS FARGO VENDOR FINANCIAL SERVICES, LLC is 94-1686094.

Lessee hereby acknowledges the effect of and consents to the Assignment and absolutely and unconditionally agrees to deliver all rental payments and other amounts coming due under the Lease in accordance with terms thereof to Assignee.

APPLE INC.

Assignor

By: _____
Print Name: _____
Title: _____
Date: _____

NATIONAL SCHOOL DISTRICT

Lessee

By: _____
Print Name: _____
Title: _____
Date: _____

EXHIBIT F

INSURANCE COVERAGE REQUIREMENTS

- 1) Insurance Agency - Name of Agency, Phone Number, Fax Number, and Contact Name

- 2) Property Damage & Loss Coverage -

- a) "All Risk" Physical Damage & Loss Insurance
- b) Include: Policy Number, Effective Date and Expiration Date
- c) APPLE INC. and its Assigns named "Loss Payee"
- d) Endorsement giving 30 days written notice of any changes or cancellation.

LIMITS: The full replacement value of the equipment.

- 3) The Certificate Holder should be named as follows:

**APPLE INC. and its assigns
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314**

FOR SELF INSURANCE:

A letter needs to be prepared on Lessee's Letterhead and addressed to APPLE INC. and its Assigns, and signed by an authorized official of the Lessee. The letter must refer to the Master Lease, and include information regarding the statute authorizing this form of insurance (with a copy of the statute attached to the letter).

PURCHASE ORDER REQUIREMENTS

In order to expedite your order appropriately and as quickly as possible, we ask that your Purchase Order contain the following information, if applicable. If you have any questions regarding this information, please feel free to contact us at any time.

- 1. Purchase Order Should be made out to:
**Apple Inc. c/o Apple Financial Services
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314**
- 2. Purchase Order Number
- 3. Purchase Order Date
- 4. Apple Education Quote/Proposal Number and Total Amount of Quote
- 5. Physical Ship To Street Name/Address
- 6. Bill to Address
- 7. Lease Schedule Reference, Example:
"Per Lease Schedule #: **9695553-001**"
- 8. Authorized Signature
- 9. Configure to Order (CTO) Specifications (if applicable)
- 10. Personalization Text (if applicable)
- 11. Taxes (if applicable)
- 12. E-waste Fees (if applicable)

EXHIBIT G

(To be printed on Attorney's Letterhead)

[Form Opinion of Counsel]

Apple Inc.
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

Re: Schedule No. 001, dated _____, 20____ to Master Lease Purchase Agreement # 9695553 dated as of _____, between Apple Inc., as Lessor, and NATIONAL SCHOOL DISTRICT, as Lessee.

Ladies and Gentlemen:

As legal counsel to NATIONAL SCHOOL DISTRICT (the "Lessee"), I have examined (a) an executed counterpart of a certain Master Lease Purchase Agreement # 9695553 dated as of _____, and Exhibits thereto (collectively, the "Agreement") by and between Apple Inc. (the "Lessor") and the Lessee, and an executed counterpart of Schedule No. 001 dated _____, 20____ (the "Schedule") to the Agreement, by and between the Lessor and the Lessee, which, among other things, provides for the lease with option to purchase to the Lessee of certain property listed in the Schedule (the "Equipment"), (b) a certified copy of the resolution (the "Authorizing Resolution") of the governing body of the Lessee which, among other things, authorizes the Lessee to enter into the Agreement and the Schedule and (c) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinion. The Schedule and the terms and provisions of the Agreement incorporated therein by reference together with the Lease Payment Schedule attached to the Schedule are herein referred to collectively as the "Lease".

Based on the foregoing, I am of the following opinion:

- (1) Lessee is duly organized and legally existing as a State entity, city, county, school district, special district or other state or local government unit under the laws of the State of CA, with full power and authority to enter into, and perform its obligations under, the Lease;
- (2) The Lease has been duly authorized, executed, and delivered by Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease is a legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its terms, except to the extent limited by State and federal laws affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights;
- (3) The person or persons signing the Lease have the authority to do so and have acted within the full authorization of the Lessee's governing body.
- (4) Lessee has complied with any applicable property acquisition laws and public bidding requirements in connection with the Lease and the transactions contemplated thereby, and the Authorizing Resolution was duly adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public meetings.
- (5) There is no proceeding pending or, to the best of my knowledge (after diligent inquiry), threatened in any court or before any governmental authority or arbitration board or tribunal that, if adversely determined, would adversely affect the transactions contemplated by the Lease or the security interest of Lessor or its assigns, as the case may be, in the Equipment thereunder.
- (6) Lessee has sufficient monies available to make all payments required to be paid under the Lease during the current fiscal year and such monies have been properly budgeted and appropriated for this purpose in accordance with all applicable laws.

All capitalized terms herein shall have the same meanings as in the Lease unless otherwise provided herein. Lessor, its successors and assigns, and any counsel rendering an opinion on the tax-exempt status of the interest components of the Lease Payments, are entitled to rely on this opinion.

Printed Name
Signature

Essential Use Audit

Lessee Contact Name / Position _____ Phone Number: _____

- 1) Please clarify legal name of proposed lessee? _____
- 2) Is any equipment to be leased replacing any existing equipment? ☐ Yes ☐ No (If No, proceed to question 3)

What percentage of the equipment to be leased is replacement? _____%

How long was the existing equipment in use? ☐ 1-3 yrs ☐ 3-5 yrs ☐ 5+ yrs

Why is the existing equipment being replaced? _____

What will be done with the replaced equipment? _____

- 3) For what purpose is the equipment being acquired? (Provide detail if possible.)

☐ Educational Use (Such as Schools or Universities)

☐ Administrative Use (Such as State or County Offices)

☐ Outdoor Use (Such as Golf Course or Public Common Areas)

☐ Other Use _____

- 4) Was the equipment/lease placed for competitive bid? ☐ Yes ☐ No

If No, why was a bid not required?

☐ Covered under state contract (Contract name and # _____)

☐ Size of transaction does not require competitive bid (What documentation _____)

☐ Transaction exempt from bidding process pursuant to current statutes (statute # _____)

(Please attach copy of statute if available)

☐ Other _____

- 5) What is the source of funds for repayment of this obligation?

☐ Local Property Taxes

☐ State Unrestricted Revenues

☐ Federal Financial Assistance

☐ Chapter I

☐ Chapter II

☐ Other _____

☐ Other _____

- 6) Are the funds to be used for repayment of this obligation appropriated and encumbered in an approved budget? ☐ Yes ☐ No

If No, why is the obligation not included in an approved budget? _____

- 7) Why do you expect funds to continue to be appropriated in the future for repayment of this obligation? _____

To the best of your knowledge, have you ever non-appropriated funds in the past? ☐ Yes ☐ No

If Yes, please provide details _____

- 8) Will a Purchase Order be issued for this transaction? _____

- 9) Is a Purchase Order # required on the Invoice for prompt payment? _____

Completed By: _____
Signature Title Printed Name Phone

EXHIBIT E
AFS EDUCATION FINANCE
INVOICE

Remit Payment To:
Apple Inc. c/o Apple Financial Services
Attn: Contracts
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

BILLING ID	CUSTOMER NO	CUSTOMER SERVICE	
9695553-001		1-800-535-1680	
INVOICE	INVOICE DATE	DUE DATE	TOTAL DUE
ADV9695553-001	August 1, 2019	8/15/2019	\$303,505.79

SOLD TO:

NATIONAL SCHOOL DISTRICT
1500 NORTH AVE
NATIONAL CITY, CA 91950

ACCOUNT	DUE DATE	DESCRIPTION	AMOUNT
9695553-001	8/15/2019	Advanced Lease Payment	\$303,505.79

*****Please return your payment with this invoice. Your payment is due at the time of lease commencement.*****

(School or District Letterhead)

Date:

Apple Inc.
Attn: Jayne Adams-Griffin
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

Dear Jayne Adams-Griffin,

NATIONAL SCHOOL DISTRICT will accept partial shipment of the computer equipment as described on our PO # _____. Upon delivery of the partial shipment, we will sign the certificate of acceptance and commence the lease based on the equipment that has been delivered. We understand our lease payment will start lower than what is reflected on our contract based on the partial shipment. When the remainder of the equipment is delivered, you may add those invoices to the lease total and adjust our lease payment accordingly.

Sincerely,

(Signer of the lease with Title)

EXHIBIT C

August 21, 2019

REVISED P.O. REPORT

April 1, 2016 to April 28, 2016

PO Date	PO No.	Supplier	Purchase Description	Total
4/1/2016	0000000001	DIXIELINE LUMBER & HOME CENTER	M&O/DP/VARIOUS SUPPLIES-O	\$4,360.00
4/1/2016	0000000002	THE HOME DEPOT	M&O/MAINT./VASQUEZ-OPEN	\$3,270.00
4/1/2016	0000000003	NAPA AUTO PARTS	M&O/AUTO PARTS/SALTER-OPE	\$1,500.00
4/1/2016	0000000004	CANCEL		\$0.00
4/1/2016	0000000005	GRAINGER	M&O/SUPPLIES/MAINT.-OPEN	\$1,635.00
4/1/2016	0000000006	SC Commerical, LLC.	M&O/FUEL CHARGES/OPEN	\$12,000.00
4/1/2016	0000000007	VALLEY INDUSTRIAL SPECIALTIES	M&O/PLUMBING/CRON-OPEN	\$2,000.00
4/1/2016	0000000008	FASTENAL COMPANY	M&O/CUSTODIAL/O'HARA-OPE	\$5,000.00
4/4/2016	0000000009	SAN DIEGO REFRIGERATION	CNS/Laura V/Repair refrig (OW)	\$1,236.00
4/5/2016	0000000010	NASCO	CNS/LAURA V/ANA LUISA SUPP	\$1,333.99
4/5/2016	0000000011	MISSION JANITORIAL SUPPLIES	CUSTODIAL/O'HARA-OPEN 4/1-	\$10,000.00
4/5/2016	0000000012	CANCEL		\$0.00
4/5/2016	0000000013	VINYARD DOORS, INC	CNS/Laura V/Inspect Fire Doors	\$2,002.33
4/6/2016	0000000014	WILLY'S ELECTRONIC SUPPLY CO	M&O/A-VSUPPLIES/SMITHDEAL	\$4,000.00
4/6/2016	0000000015	CANCEL		\$0.00
4/6/2016	0000000016	SHERWIN-WILLIAMS - STORE 8171	M&O/PAINTING/CHAVEZ-OPEN	\$3,000.00
4/6/2016	0000000017	CANCEL		\$0.00
4/6/2016	0000000018	KING BUSINESS SERVICES, INC.	M&O/DUMPSTER RENTALS -OP	\$4,000.00
4/8/2016	0000000019	CANCEL		\$0.00
4/8/2016	0000000020	CANCEL		\$0.00
4/6/2016	0000000021	SPEECH CORNER, LLC	ET/XM/Instructional Material	\$42.99
4/6/2016	0000000022	CANCEL		\$0.00
4/7/2016	0000000023	IMPERIAL SPRINKLER SUPPLY	M&O/irrigation supplies - OPEN	\$1,500.00
4/7/2016	0000000024	PACIFIC LAWN MOWER WORKS	M&O/MOWERSUPPLIES - OPEN	\$900.00
4/7/2016	0000000025	PERRY FORD OF NATIONAL CITY	M&O/AUTO REPAIRS/SALTER- C	\$3,000.00
4/7/2016	0000000026	EXPRESS PIPE & SUPPLY CO, INC	M&O/PLUMBING/CRON - OPEN	\$2,000.00
4/7/2016	0000000027	OPTIMUM FLOORCARE	M&O/CUSTODIAL/O'HARA - OP	\$6,600.00
4/7/2016	0000000028	HUNTER'S NURSERY, INC.	GROUPS SUPPLIES-OPEN 4/1-	\$1,090.00
4/7/2016	0000000029	EWING	M&O/GROUNDS SUPPLIES-OPE	\$1,090.00

PO Date	PO No.	Supplier	Purchase Description	Total
4/7/2016	0000000030	CANCEL		\$0.00
4/7/2016	0000000031	CANCEL		\$0.00
4/7/2016	0000000032	GREENBRIER LAWN & TREE EXPERT	M&O/TREE TRIMMING - OPEN	\$3,000.00
4/7/2016	0000000033	RSD - NATIONAL CITY	M/O/ELEC/OPEN 4/1-4/30/16	\$2,000.00
4/7/2016	0000000034	LAKESHORE LEARNING MATERIALS	PSC/ FURNITURE PARTS - OPEN	\$1,090.00
4/11/2016	0000000035	VALLEY INDUSTRIAL SPECIALTIES	CNS/LV/John Otis/SUPPLIES	\$640.11
4/11/2016	0000000036	FRUTH GROUP	OW/LP/Riso supplies	\$856.80
4/11/2016	0000000037	VINYARD DOORS, INC	CNS/LV/VINYARD/RLN	\$492.68
4/11/2016	0000000038	LAKESHORE LEARNING MATERIALS	CN-P3/BP/Instruc. Supplies	\$216.91
4/11/2016	0000000039	TEACHER CREATED MATERIALS	PW-PG-Reading Material	\$2,227.66
4/11/2016	0000000040	OFFICE DEPOT	CN-PS-OFFICE DEPOT	\$29.58
4/11/2016	0000000041	AREY JONES	CN_PS Comp Access	\$202.60
4/11/2016	0000000042	DELETED		
4/11/2016	0000000043	CANCEL		\$0.00
4/11/2016	0000000044	CANCEL		\$0.00
4/12/2016	0000000045	SCHOLASTIC BOOK CLUBS	JO/E.S./Scholastic Books	\$198.93
4/12/2016	0000000046	LECTORUM PUBLICATIONS, INC.	JO/E.V./Books	\$111.25
4/12/2016	0000000047	LAKESHORE LEARNING MATERIALS	JO/E.S./Instructional Material	\$117.77
4/12/2016	0000000048	SCHOLASTIC BOOK CLUBS	JO/E.S/ Scholastic Books	\$70.85
4/12/2016	0000000049	SCHOLASTIC BOOK CLUBS	JO/E.S./Scholastic Books	\$218.00
4/12/2016	0000000050	SCHOLASTIC BOOK CLUBS	JO/E.V./Scholastic Books	\$220.18
4/12/2016	0000000051	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY	\$74.67
4/12/2016	0000000052	LAKESHORE LEARNING MATERIALS	PSC/BP/Instructional material	\$3,115.22
4/13/2016	0000000053	BEST TIRE BUY	M&O/TIRES - OPEN 4/1-4/30/16	\$1,000.00
4/13/2016	0000000054	DISCOUNT TIRE (CAS-06)	M&O/TIRES - OPEN 4/13-4/30/16	\$1,000.00
4/13/2016	0000000055	CANCEL		\$0.00
4/13/2016	0000000056	SCHOOL SPECIALTY	Cn/P.S./Craft paper	\$398.84
4/13/2016	0000000057	SCHOLASTIC BOOK CLUBS	JO/E.S./Books	\$198.93
4/13/2016	0000000058	ESPECIAL NEEDS	PSC/C.M.P./Inclusion classroom	\$34.83
4/13/2016	0000000059	AMERI-MEX PLUMBING INC	M&O/Plumbing/Open 4/13-5/31/16	\$1,000.00
4/13/2016	0000000060	CANCEL		\$0.00
4/13/2016	0000000061	CANCEL		\$0.00
4/13/2016	0000000062	CANCEL		\$0.00

PO Date	PO No.	Supplier	Purchase Description	Total
4/13/2016	0000000063	CANCEL		\$0.00
4/13/2016	0000000064	CANCEL		\$0.00
4/13/2016	0000000065	CANCEL		\$0.00
4/14/2016	0000000066	SCHOLASTIC INC.	JO/E.S./ Books	\$33.25
4/14/2016	0000000067	SUPER DUPER PUBLICATIONS	OW/L.S./ Terrie Logan	\$51.05
4/14/2016	0000000068	CANCEL		\$0.00
4/14/2016	0000000069	WESTERN PSYCHOLOGICAL SERVICES	Sp.Ed/R.P./MVPT-4	\$1,918.40
4/14/2016	0000000070	SCHOLASTIC BOOK CLUBS	JO/E.S./books	\$221.27
4/14/2016	0000000071	CANCEL		\$0.00
4/14/2016	0000000072	INTERPRETERS UNLIMITED	IH/EV/INSTRUCTIONAL MATERI	\$218.00
4/14/2016	0000000073	BEST WAY PRINTING	IH/EV/ENVELOPES	\$92.65
4/14/2016	0000000074	BROOKES PUBLISHING CO.	PSC/C.M./ASQ SE Sets	\$654.00
4/14/2016	0000000075	SCHOOL SPECIALTY	PSC-BP-INSTRUCTIONAL SUPPLI	\$53.12
4/14/2016	0000000076	OFFICE DEPOT	PSC~BP~OFFICE SUPPLIES	\$441.75
4/15/2016	0000000077	SCHOOL SPECIALTY	SP.Ed./R.P./Instructional Mat.	\$133.41
4/15/2016	0000000078	ADAPTIVEMALL.COM	Sp.Ed./R.P./Instr.Mat/P.V.	\$1,150.89
4/15/2016	0000000079	ULINE	PUR/JG/Warehouse Materials	\$259.13
4/15/2016	0000000080	MHS INC	SP.Ed/R.P./ASRS Protocols	\$106.28
4/15/2016	0000000081	CANCEL		\$0.00
4/15/2016	0000000082	OFFICE DEPOT	SP/Ed/ Office Depot	\$70.84
4/15/2016	0000000083	KELLY PAPER	Prod/L.L./Kelly Paper 041216	\$578.58
4/15/2016	0000000084	CANCEL		\$0.00
4/15/2016	0000000085	AMAZON.COM	PSC-CMP-INSTRUCTIONAL SUPP	\$859.20
4/15/2016	0000000086	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY	\$680.98
4/15/2016	0000000087	CANCEL		\$0.00
4/15/2016	0000000088	CANCEL		\$0.00
4/15/2016	0000000089	CANCEL		\$0.00
4/15/2016	0000000090	OFFICE DEPOT	Sp.Ed./E.G./Office Supplies	\$541.24
4/15/2016	0000000091	CANCEL		\$0.00
4/18/2016	0000000092	PACWEST AIR FILTER LLC	HVAC FILTERS	\$564.66
4/18/2016	0000000093	STANDARD ELECTRONICS	Lincoln Acres fire alarm repai	\$154.78
4/18/2016	0000000094	AMAZON.COM	PSC-CMP-INSTRUCTIONAL SUPP	\$2,256.58
4/15/2016	0000000095	CANCEL		\$0.00

PO Date	PO No.	Supplier	Purchase Description	Total
4/15/2016	0000000096	CANCEL		\$0.00
4/15/2016	0000000097	CANCEL		\$0.00
4/15/2016	0000000098	CANCEL		\$0.00
4/15/2016	0000000099	CANCEL		\$0.00
4/19/2016	0000000100	MCGRAW-HILL	ICS/D.Z./Common Core Math	\$10,752.82
4/19/2016	0000000101	PEARSON CURRICULUM GROUP	ICS/D.Z./Common Core Math	\$12,010.22
4/19/2016	0000000102	HOUGHTON MIFFLIN HARCOURT	ICS/D.Z./Common Core	\$26,312.33
4/19/2016	0000000103	CANCEL		\$0.00
4/19/2016	0000000104	CANCEL		\$0.00
4/20/2016	0000000105	AREY JONES	C.Vasquez/J.H./A.O./Dist. Wide	\$781,617.83
4/21/2016	0000000106	AREY JONES	I.H/C.C./J.H./A.O.	\$7,212.63
4/21/2016	0000000107	KELLY PAPER	PROD/LL-KP-041816	\$2,021.98
4/21/2016	0000000108	CANCEL		\$0.00
4/22/2016	0000000109	AREY JONES	Lenovo N23 (CN) J.O/C.C/A.O.	\$36,860.66
4/22/2016	0000000110	ASTRO MECHANICAL CONTRACTORS	HVAC SERVICES - OPEN 4/22-5/3	\$1,782.00
4/22/2016	0000000111	CHEMSEARCH	PW CHEMICALS-OPEN 4/22-5/3	\$1,578.40
4/22/2016	0000000112	CANCEL		\$0.00
4/26/2016	0000000113	ADVANCED CLASSROOM TECHNOLOGIE	PSC/BrendaPrieto/Projectors	\$7,975.09
4/26/2016	0000000114	MAYER REPROGRAPHICS, INC.	DRAWING PRINTS-JO/KM/OW/	\$906.39
4/26/2016	0000000115	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES-OPEN-5/3	\$22,721.91
4/26/2016	0000000116	AREY JONES	C.Carson/J.H./A.O.(CN)	\$27,244.84
4/27/2016	0000000117	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY	\$56.14
4/27/2016	0000000118	WESTERN PSYCHOLOGICAL SERVICES	ADOS Remote Control Rabbit	\$59.90
4/27/2016	0000000119	CANCEL		\$0.00
4/27/2016	0000000120	DOOR-MAN	Doors/hardware-OPEN 4/26-5/3	\$817.50
4/28/2016	0000000121	J&M KEYSTONE, INC.	Carpet cleaning-OPEN 4/28-6/3	\$1,000.00
4/28/2016	0000000122	SDCOE-Superintendent of Schools	Sp.Ed/R.P./Haiku Licenses	\$259.86
4/28/2016	0000000123	SDCOE-Superintendent of Schools	Sp.Ed/ Rachel P./SCIA Notebook	\$179.85
TOTAL FOR PERIOD				\$1,042,486.53

REVISED P.O. REPORT

April 29, 2016 to May 24, 2016

PO Date	PO No.	Supplier	Purchase Description	Total
4/29/2016	0000000124	AMERI-MEX PLUMBING INC	Plumbing Emergencies-OPEN 4/29	\$3,000.00
4/29/2016	0000000125	SOUTHWEST MOBILE STORAGE,INC	Const. Schools Storage	\$10,900.00
5/2/2016	0000000126	SCHOOL HEALTH CORP.	REPLENISHMENT FOR STORES	\$702.40
5/2/2016	0000000127	WESS TRANSPORTATION	Trans/Raul C./Confirmation	\$1,563.12
5/2/2016	0000000128	MRC / MR. COPY	Prod/LeoL/Xerox Staples 041316	\$418.56
5/2/2016	0000000129	CANCEL		\$0.00
5/2/2016	0000000130	SCHOOL SPECIALTY	WAREHOUSE REPLENISHMENT	\$1,683.43
5/2/2016	0000000131	BI-RITE CARTON COMPANY INC	Const. Schools 2016	\$979.64
5/3/2016	0000000132	ULINE	Const. Schools/Supplies 2016	\$952.55
5/3/2016	0000000133	EXCELLENT PARTY RENTAL	IH/Promotion Day/A.O.	\$252.50
5/3/2016	0000000134	RSD - NATIONAL CITY	CNS/LV/LP HOOD/RSD	\$304.11
5/3/2016	0000000135	CANCEL		\$0.00
5/3/2016	0000000136	FORENSIC ANALYTICAL CONSULTING	M&O/AIR SAMPLING FOR LINCOLN	\$5,874.62
5/3/2016	0000000137	CANCEL		\$0.00
5/3/2016	0000000138	OLDCASTLE PRECAST INC	M&O/Box lids	\$391.66
5/3/2016	0000000139	CANCEL		\$0.00
5/3/2016	0000000140	FERGUSON ENTERPRISES, INC.	M&O/D.P/PLUMBING SUPPLIES - LA	\$73.42
5/3/2016	0000000141	SAN DIEGO COUNTY TAXPAYERS	SDCTA's Registration/X.Mercado	\$1,137.00
5/4/2016	0000000142	NATIONAL CITY TROPHY	HR/R.B./Confirmation	\$1,621.59
5/4/2016	0000000143	OFFICE DEPOT	00GS2628 US STAMPS FOR STOCK	\$940.00
5/6/2016	0000000144	WESTERN ENVIRONMENTAL & SAFETY	C.Carson/A.O.	\$19,770.00
5/6/2016	0000000145	TRIDENT COLLISION REPAIR CENTER	TRANS/RAUL C./ REPAIR DOOR	\$2,295.96
5/6/2016	0000000146	DION INTERNATIONAL TRUCKS, INC	TRANS/RAUL C./ REPAIR TURN SIG	\$179.01
5/6/2016	0000000147	SDCOE-Superintendent of Schools	XM reg for biliteral symposium	\$250.00
5/6/2016	0000000148	CANCEL		\$0.00
5/9/2016	0000000149	SCHOOL ENERGY COALITION	XM Spring Forum for C Carson	\$250.00
5/9/2016	0000000150	RED ALERTS SOFTWARE	JS/ADMIN/RED FEE	\$22,000.00
5/10/2016	0000000151	SOUTHLAND TECHNOLOGY	PUR/J.Sandoval/ Computer Mount	\$117.72
5/10/2016	0000000152	KONICA MINOLTA BUSINESS SOLUTI	JO/J.Sandoval/Copier deinstall	\$300.00
5/11/2016	0000000153	PRESIDENT'S EDUCATION AWARDS STORE	CN-PS-President's award Pins.	\$211.20

5/11/2016	0000000154	SCHOOL LIFE	KB/mo/Decals for awards	\$588.60
5/11/2016	0000000155	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES/OPEN 5/31	\$25,335.86
5/11/2016	0000000156	KONICA MINOLTA BUSINESS SOLUTI	JO/J.Sandoval/Copier Install	\$300.00
5/11/2016	0000000157	KONICA MINOLTA BUSINESS SOLUTI	LP/J.Sandoval/Copier deinstall	\$300.00
5/11/2016	0000000158	KONICA MINOLTA BUSINESS SOLUTI	LP/J.Sandoval/Copier Install	\$300.00
5/11/2016	0000000159	HANDY METAL MART	M&O METAL SUPPLIES - OPEN 5/11	\$1,500.00
5/12/2016	0000000160	SOUTH BAY WINDOW & GLASS CO.	MAINT. REPAIRS-OPEN 5/12-6/30	\$545.00
5/12/2016	0000000161	AREY JONES	E.Cowart/Buss. Dept./A.O.	\$1,569.99
5/12/2016	0000000162	UNION-TRIBUNE PUBLISHING	Business Dept./A.O.	\$2,634.80
5/12/2016	0000000163	UNION-TRIBUNE PUBLISHING	Business Dept./A.O.	\$1,373.97
5/12/2016	0000000164	CANCEL		\$0.00
5/16/2016	0000000165	SOUTHWEST SCHOOL&OFFICE SUPPLY	M&O/D.P./ Office supplies	\$100.45
5/16/2016	0000000166	SOUTHWEST SCHOOL&OFFICE SUPPLY	M&O Office Supplies	\$127.72
5/16/2016	0000000167	CANCEL		\$0.00
5/16/2016	0000000168	HYDROTEX	ESSENTIALUBE 6/1 GAL/M&O	\$313.92
5/16/2016	0000000169	ELLA SOUTH BAY MAGAZINE, INC.	Ed. Services/Calzada	\$650.00
5/16/2016	0000000170	VALLEY INDUSTRIAL SPECIALTIES	CNS/ELISA/VALLEY IND/LA	\$657.29
5/16/2016	0000000171	Green Bellies	CNS/ELISA/GREEN B.	\$10,772.25
5/16/2016	0000000172	ATLAS ELEVATOR COMPANY	WHEELCHAIR LIFT INSPECTIONS 5	\$827.94
5/16/2016	0000000173	COMMERCIAL GAS APPLIANCE	CNS/ELISA/COMMERCIAL GAS	\$232.93
5/16/2016	0000000174	CANCEL		\$0.00
5/16/2016	0000000175	UNITED HEALTH SUPPLIES	BABY WIPES (000NS185)	\$143.23
5/16/2016	0000000176	WESTAIR GASES & EQUIPMENT	Welding Materials-OPEN 5/13-6/	\$1,000.00
5/16/2016	0000000177	CANCEL		\$0.00
5/17/2016	0000000178	PROMETHEAN INC	Promethean circuit card	\$173.31
5/17/2016	0000000179	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES-OPEN/5/17-	\$1,635.00
5/18/2016	0000000180	TOSHIBA BUSINESS SOLUTIONS	KM&OW/J.Sandoval/Copier Move	\$600.00
5/18/2016	0000000181	BUSWEST, LLC.	Trans/ R. Chavez	\$19.72
5/18/2016	0000000182	COMMERCIAL GAS APPLIANCE	CNS/Elisa A.	\$226.15
5/19/2016	0000000183	FRANKLIN INSTRUMENT CO., INC.	Classroom clocks	\$215.82
5/19/2016	0000000184	CANCEL		\$0.00
5/19/2016	0000000185	SCHOLASTIC BOOK CLUBS	JO Bland	\$147.15
5/19/2016	0000000186	VALLEY INDUSTRIAL SPECIALTIES	CNS/Elisa. Alatorre/Valley Ind	\$1,172.03
5/19/2016	0000000187	Veritiv Operating Company	PAPER BND COLOR FOR STOCK 20L	\$4,375.69
5/20/2016	0000000188	WAXIE SANITARY SUPPLY	Custodial Supplies/OPEN 5/20-6	\$40,895.93

5/20/2016	0000000189	SOUTHWEST SCHOOL&OFFICE SUPPLY	12X18 CONTN PAPER FOR STOCK	\$7,220.16
5/20/2016	0000000190	EXCELLENT PARTY RENTAL	OW/Promotion Chairs	\$167.50
5/20/2016	0000000191	University of San Diego	BUS/X.M./SDCTA'S Registration	\$1,137.00
5/20/2016	0000000192	CRISIS PREVENTION INSTITUTE	Spec Ed- CPI for Lucy Rodrigue	\$2,670.00
5/20/2016	0000000193	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK ARTS AND OFFICE SUPPLIES	\$1,957.95
5/20/2016	0000000194	SCHOOL SPECIALTY	MARKERS, BATTERIES FOR STOCK	\$512.05
5/20/2016	0000000195	CANCEL		\$0.00
5/23/2016	0000000196	New Haven Moving Equipment	Summer Pro. Lib. Carts (JO&OW)	\$12,700.00
5/23/2016	0000000197	TECHNOLOGY INTEGRATION GROUP	Dist. Wide Comp.Proj.(Storage)	\$288,547.68
5/24/2016	0000000198	UNIVERSITY OF CALIFORNIA	XM Reg for CRLP Training	\$300.00
TOTAL FOR PERIOD				\$490,115.58

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PO Date	PO No.	Supplier	Purchase Description	Total
5/25/2016	0000000199	ELLA SOUTH BAY MAGAZINE, INC.	Ed. Services/VCalzada	\$650.00
5/25/2016	0000000200	CANCEL		\$0.00
5/25/2016	0000000201	FRUTH GROUP	OW/Duplicator	\$2,007.92
5/25/2016	0000000202	BUSWEST, LLC.	TRANS/R.C./Repair Bus #5	\$52.14
5/25/2016	0000000203	CANCEL		\$0.00
5/27/2016	0000000204	EDUCATIONAL TESTING SERVICE	ICS/Dana Zamora	\$22.78
5/31/2016	0000000205	PRIMO PLUMBING	Plumbing repairs-OPEN through	\$2,000.00
5/31/2016	0000000206	CART MART INC	2015/16 Summer Proj.(M&O De	\$8,035.98
5/31/2016	0000000207	FRUTH GROUP	Lincoln A./J.Sndvl/Riso Lease	\$1,028.74
5/31/2016	0000000208	PARKHOUSE TIRE - SAN DIEGO	TRANS/Raul Chavez/tire purch	\$954.65
5/31/2016	0000000209	RICK'S MOBILE GLASS	TRANS/Raul Chavez/Glass Bus #	\$48.00
5/31/2016	0000000210	CANCEL		\$0.00
5/31/2016	0000000211	CANCEL		\$0.00
5/31/2016	0000000212	MORE DIRECT INC	Business/JSndvl/Financial Acct	\$345.88
6/1/2016	0000000213	MRC / MR. COPY	OW/J.Sandoval/XEROX MOVE	\$150.00
6/2/2016	0000000214	FAVELA PRINTING & SILK SCREEN	LP 5K SHIRTS	\$2,558.78
6/2/2016	0000000215	DSR	DX Linear transmitter	\$228.51
6/2/2016	0000000216	BRIAN'S LIVE BEE REMOVAL	Bee hive removal	\$272.50
6/3/2016	0000000217	SUPPLYMASTER, INC.	SHEET PROTECTORS	\$193.57
6/3/2016	0000000218	SO-CAL TRUCK STOP	CNS/ELISA/SO-CAL	\$82.50
6/3/2016	0000000219	CROWN LIFT TRUCKS	CNS/LV/CROWNLIFT	\$741.15
6/3/2016	0000000220	ULINE	cns/elisa/ulline	\$99.84
6/3/2016	0000000221	ADAMS SPECIALTY & PRINTING CO	SCHOOL FISCAL YEAR CALENDAR	\$199.47
6/3/2016	0000000222	ULINE	PUR/MO/ for summer Project	\$636.27
6/3/2016	0000000223	SOUTHWEST SCHOOL&OFFICE SUPPLY	M&O Office Supplies - OPEN to	\$250.00
6/3/2016	0000000224	CANCEL		\$0.00
6/3/2016	0000000225	CANCEL		\$0.00
6/3/2016	0000000226	CANCEL		\$0.00
6/3/2016	0000000227	CANCEL		\$0.00

6/6/2016	0000000228	SUMMIT PROFESSIONAL EDUCATION	BUS/XochitIM./Registration	\$629.97
6/6/2016	0000000229	CHULA VISTA PHOTO STUDIO	JS/ADMIN/CHULA VISTA PHOTO	\$130.00
6/6/2016	0000000230	CANCEL		\$0.00
6/6/2016	0000000231	CANCEL		\$0.00
6/6/2016	0000000232	CANCEL		\$0.00
6/6/2016	0000000233	CANCEL		\$0.00
6/6/2016	0000000234	RON BAKER CHEVROLET	TRANS/Raul Chavez/ Van #37	\$7,153.32
6/6/2016	0000000235	CANCEL		\$0.00
6/7/2016	0000000236	KONICA MINOLTA BUSINESS SOLUTI	Lease Renewal @ Las Palmas	\$1,752.20
6/7/2016	0000000237	KONICA MINOLTA BUSINESS SOLUTI	JO/ copier usage renewal	\$900.00
6/7/2016	0000000238	AMAZON.COM	CNS/ Office Supplies	\$111.96
6/8/2016	0000000239	CROWN LIFT TRUCKS	CNS/LAURAV/CROWN LIFT MAI	\$390.00
6/8/2016	0000000240	UCSD/CRLP	Business Services/X.M.	\$300.00
6/8/2016	0000000241	UCSD/CRLP	XM- SEBT for D hernandez	\$300.00
6/8/2016	0000000242	AREY JONES	CNS/Tech.Purchase/AO	\$13,851.06
6/8/2016	0000000243	KONICA MINOLTA BUSINESS SOLUTI	JO/BizHub751 Renewal	\$1,500.00
6/8/2016	0000000244	KONICA MINOLTA BUSINESS SOLUTI	Central/ Bizhub C452 usg Rnwl	\$2,000.00
6/8/2016	0000000245	KONICA MINOLTA BUSINESS SOLUTI	CN/Usage BizHub 601	\$2,000.00
6/8/2016	0000000246	KONICA MINOLTA BUSINESS SOLUTI	LP/ BizHub 654 Renewal	\$2,265.06
6/8/2016	0000000247	CANCEL		\$0.00
6/9/2016	0000000248	AREY JONES	CNS/Laura Valverde	\$1,154.26
6/10/2016	0000000249	THE HOME DEPOT	CONSTRUCTION COSTS-OPEN	\$3,000.00
6/10/2016	0000000250	CANCEL		\$0.00
6/10/2016	0000000251	GRAINGER	Construction Costs - OPEN	\$3,542.50
6/10/2016	0000000252	CANCEL		\$0.00
6/10/2016	0000000253	FRUTH GROUP	RNL/Duplicator Renewal 16-17	\$2,599.65
6/10/2016	0000000254	MORE DIRECT INC	CNS/Jon Hansen/Kitchen Printe	\$3,320.14
6/10/2016	0000000255	ECONOMY RESTAURANT EQUIPMENT	CNS/Laura Valverde/kitch equip	\$43,538.92
6/10/2016	0000000256	ECONOMY RESTAURANT EQUIPMENT	CNS/LV/ECONOMY/REFRIG.	\$12,839.42
6/10/2016	0000000257	ECONOMY RESTAURANT EQUIPMENT	CNS/LV/ECONOMY/CABINETS/M	\$29,803.87
6/10/2016	0000000258	OFFICE DEPOT	CNS/LAURAV/OFFICE DEPOT	\$7,223.84
6/10/2016	0000000259	CANCEL		\$0.00
6/10/2016	0000000260	COMMERCIAL GAS APPLIANCE	CNS/ELISA/COMMERCIAL GAS	\$449.93
6/10/2016	0000000261	ULINE	CNS/LAURAV/ULINE-PACKING S	\$1,130.37

6/10/2016	0000000262	CANCEL		\$0.00
6/10/2016	0000000263	CANCEL		\$0.00
6/10/2016	0000000264	CANCEL		\$0.00
6/13/2016	0000000265	ECONOMY RESTAURANT EQUIPMENT	CNS/Laura V/Milk cooler	\$3,541.41
6/13/2016	0000000266	CANCEL		\$0.00
6/13/2016	0000000267	OFFICE DEPOT	MIS/ ink cartridges	\$211.44
6/14/2016	0000000268	SD&B CONSTRUCTION INC	District Office Improvements	\$41,500.00
6/14/2016	0000000269	SIERRA SCHOOL	R. Martinez Office Area	\$5,043.07
6/14/2016	0000000270	Toyotalift, Inc.	CNS/LAURAV/TOYOTA/FORKLIF	\$30,510.19
6/14/2016	0000000271	CANCEL		\$0.00
6/15/2016	0000000272	PARKHOUSE TIRE - SAN DIEGO	Trans/ Raul Chavez	\$490.36
6/15/2016	0000000273	FASTSIGNS	PS Banners / Carmen Medina	\$934.04
6/15/2016	0000000274	The Great Books Foundation	XM- SEBT for Rancho	\$2,902.00
6/15/2016	0000000275	RCOM RADIO LLC	School radios - Palmer Way	\$1,487.85
6/15/2016	0000000276	TECHNOLOGY INTEGRATION GROUP	TIG - Wireless Renewal/Laura C	\$63,320.28
6/15/2016	0000000277	TECHNOLOGY INTEGRATION GROUP	EdServ-LC-TIG-Trend Micro	\$26,173.08
6/15/2016	0000000278	AMAZON.COM	CNS/Office Supplies	\$676.31
6/16/2016	0000000279	AMAZON.COM	M&O/Raul Martinez Office	\$525.94
6/16/2016	0000000280	CANCEL		\$0.00
6/16/2016	0000000281	DISCOUNT TIRE (CAS-06)	CNS/LAURAV/DISCOUNT TIRES	\$819.24
6/16/2016	0000000282	CANCEL		\$0.00
6/20/2016	0000000283	SDCOE	XM- Central Biliteracy Conf	\$500.00
6/20/2016	0000000284	GROSSMONT UNION HIGH SCHOOL	TRANS/ Raul Chavez/Field Trips	\$2,289.35
6/20/2016	0000000285	CANCEL		\$0.00
6/20/2016	0000000286	CANCEL		\$0.00
6/20/2016	0000000287	CANCEL		\$0.00
6/21/2016	0000000288	XEROX CORPORATION	OW/Lease Renewal/XKP-51706	\$1,725.12
6/21/2016	0000000289	CANCEL		\$0.00
6/21/2016	0000000290	CANCEL		\$0.00
6/21/2016	0000000291	CANCEL		\$0.00
6/21/2016	0000000292	SO-CAL TRUCK STOP	Propane - OPEN	\$327.00
6/21/2016	0000000293	XEROX CORPORATION	OW/Usage Charge/ SN XKP-517	\$3,800.00
6/22/2016	0000000294	THE HOME DEPOT		\$152.46
6/22/2016	0000000295	UCSD/CRLP	IH/Registration for CRLP/J.Snd	\$1,500.00

6/22/2016	0000000296	UCSD/CRLP	XM- SEBT for Rancho	\$600.00
6/22/2016	0000000297	CANCEL		\$0.00
6/22/2016	0000000298	On July 1-July 22 Report	Due to delay in processessing	
6/23/2016	0000000299	SOUTHWEST MOBILE STORAGE,INC	CNS/Container	\$300.00
6/23/2016	0000000300	AMAZON.COM	Last Minute Items/Preschool	\$955.02
6/23/2016	0000000301	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY	\$10.36
6/23/2016	0000000302	CANCEL		\$0.00
6/23/2016	0000000303	CANCEL		\$0.00
6/24/2016	0000000304	BJ'S RENTALS	EQUIPMENT RENTAL - OPEN	\$1,500.00
6/24/2016	0000000305	On July 1-July 22 Report	Due to delay in processessing	
6/24/2016	0000000306	On July 1-July 22 Report	Due to delay in processessing	
6/28/2016	0000000307	CANCEL		\$0.00
6/28/2016	0000000308	BUSWEST, LLC.	Trans/Raul Chavez/#309347	\$180,000.96
6/28/2016	0000000309	BUSWEST, LLC.	Trans/Raul Chavez/ #317388	\$360,000.04
6/28/2016	0000000310	BUSWEST, LLC.	Trans/ Raul Chavez/#311674	\$513,002.70
6/28/2016	0000000311	KONICA MINOLTA BUSINESS SOLUTI	BUS/BizhubC554e/Lease Renewal	\$2,910.70
6/28/2016	0000000312	KONICA MINOLTA BUSINESS SOLUTI	BUS/BizHubc554e/Usage	\$2,000.00
6/28/2016	0000000313	SCHOOL SERVICES OF CALIFORNIA,	XM- SSC Conf 7-11-16	\$645.00
6/28/2016	0000000314	HEAR & C	Audiometer Calibration/Rachel	\$575.52
6/28/2016	0000000315	THE MASTER TEACHER	HR/Rosie Bermudez/Master Tea	\$286.54
6/28/2016	0000000316	ADVANCED CALL PROCESSING, INC.	DO-EdServLC-ACP-Voicemail Sys	\$7,525.50
6/28/2016	0000000317	CINTAS FIRE PROTECTION &	M&O/Dian Powell/NOC inspect	\$300.00
6/28/2016	0000000318	SPARTAN TOOL LLC	M&O/Dian Powell/	\$75.21
6/28/2016	0000000319	SOUTHWEST SCHOOL&OFFICE SUPPLY	M&O Office suppliesM	\$548.49
6/29/2016	0000000320	A-1 SOILS COMPANY	TOP SOIL SAND M&O OPEN 7/3	\$2,180.00
6/29/2016	0000000321	MAYER REPROGRAPHICS, INC.	PROJECT DRAWINGS & PRINTIN	\$1,231.65
6/29/2016	0000000322	CANCEL		\$0.00
6/29/2016	0000000323	CALIFORNIA ELECTRIC SUPPLY	ELECT. SUPPL. M&O OPEN 7/31	\$2,180.00
6/29/2016	0000000324	CALIFORNIA ELECTRIC SUPPLY	Electrical Supplies-OPEN 7/31/	\$2,180.00
6/30/2016	0000000325	WILLY'S ELECTRONIC SUPPLY CO	SPEAKERS FOR 4 CONSTR. SITES	\$4,933.94
6/30/2016	0000000326	CYBERSOFT TECHNOLOGIES, INC.	CNS/LAURAV/PRIMEROEDGE	\$2,840.00
6/30/2016	0000000327	CROWN LIFT TRUCKS	CNS/LAURAV/CROWNLIFT/BAT	\$853.35
TOTAL FOR PERIOD				\$1,438,509.27

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July 1, 2016 to July 22, 2016

PO Date	PO No.	Supplier	Purchase Description	Total
7/5/2016	0000000298	BUSWEST, LLC.	TRnas/ Raul Chavez/ Thomas Bu	\$180,000.02
7/8/2016	0000000305	AREY JONES	LP/Office/ Assitant & tech	\$2,267.20
7/8/2016	0000000306	CULVER-NEWLIN	16/17 Luz V. Office Furniture	\$5,157.88
7/8/2016	0000000328	CANCEL		\$0.00
7/8/2016	0000000329	DISCOUNT TIRE (CAS-06)	TIRES-M&O/OPEN 7/31/16	\$2,000.00
7/8/2016	0000000330	WAXIE SANITARY SUPPLY	Custodial Supplies/OPEN 7/31	\$33,390.48
7/8/2016	0000000331	OPTIMUM FLOORCARE	CUSTODIAL- M&O OPEN 7/31/1	\$6,000.00
7/8/2016	0000000332	DIXIELINE LUMBER & HOME CENTER	VARIOUS SUPPLIES-M&O OPEN	\$4,000.00
7/8/2016	0000000333	IMPERIAL SPRINKLER SUPPLY	IRRIGATION SUPP. M&O OPEN 7	\$2,000.00
7/8/2016	0000000334	SC Commerical, LLC.	FUEL CHARGES M&O OPEN 7/31	\$12,000.00
7/8/2016	0000000335	SOUTHWEST SCHOOL&OFFICE SUPPLY	OFFICE SUPPLIES M&O OPEN 7/	\$500.00
7/8/2016	0000000336	HUNTER'S NURSERY, INC.	GROUNDS SUPPLIES M&O OPEN	\$1,000.00
7/8/2016	0000000337	THE HOME DEPOT	MAINT. SUPPLIES M&O OPEN 7/	\$3,270.00
7/8/2016	0000000338	NAPA AUTO PARTS	AUTO PARTS M&O OPEN UNTIL	\$1,500.00
7/8/2016	0000000339	PRIMO PLUMBING	PLUMBING REPAIRS M&O OPEN	\$2,000.00
7/8/2016	0000000340	SHERWIN-WILLIAMS - STORE 8171	PAINT M&O OPEN 7/31/16	\$3,000.00
7/8/2016	0000000341	AMERI-MEX PLUMBING INC	PLUMBING EMERG. M&O 7/31/	\$2,180.00
7/8/2016	0000000342	BEST TIRE BUY	TIRES M&O OPEN 7/31/2016	\$2,000.00
7/8/2016	0000000343	CANCEL		\$0.00
7/8/2016	0000000344	CANCEL		\$0.00
7/8/2016	0000000345	CANCEL		\$0.00
7/8/2016	0000000346	CANCEL		\$0.00
7/8/2016	0000000347	WILLY'S ELECTRONIC SUPPLY CO	ELECTRONIC SUPPL. M&O 7/31	\$2,000.00
7/8/2016	0000000348	CANCEL		\$0.00
7/8/2016	0000000349	RCP BLOCK & BRICK, INC.	MASONRY M&O OPEN 7/31	\$2,000.00
7/8/2016	0000000350	KING BUSINESS SERVICES, INC.	DUMPSTER RENTALS M&O 7/31	\$4,360.00
7/6/2016	0000000351	PACIFIC LAWN MOWER WORKS	MOWER SUPPLIES M&O OPEN 7/	\$1,090.00
7/8/2016	0000000352	PERRY FORD OF NATIONAL CITY	AUTO REPAIR M&O OPEN 7/31/	\$10,900.00
7/8/2016	0000000353	CANCEL		\$0.00

7/8/2016	0000000354	EXPRESS PIPE & SUPPLY CO, INC	PLUMBING M&O OPEN 7/31/16	\$2,180.00
7/6/2016	0000000355	GREENBRIER LAWN & TREE EXPERT	TREE TRIMMING M&O OPEN 7/	\$4,360.00
7/6/2016	0000000356	RSD - NATIONAL CITY	ELECTR. M&O OPEN 7/31	\$2,180.00
7/6/2016	0000000357	CANCEL		\$0.00
7/6/2016	0000000358	CANCEL		\$0.00
7/6/2016	0000000359	CANCEL		\$0.00
7/8/2016	0000000360	J&M KEYSTONE, INC.	CARPET CLEANING M&O OPEN	\$1,090.00
7/8/2016	0000000361	HANDY METAL MART	METAL SUPPLIES M&O OPEN 7/	\$1,635.00
7/8/2016	0000000362	SOUTH BAY WINDOW & GLASS CO.	MAINT. REPAIRS M&O OPEN 7/	\$1,090.00
7/8/2016	0000000363	CANCEL		\$0.00
7/8/2016	0000000364	CANCEL		\$0.00
7/8/2016	0000000365	WESTAIR GASES & EQUIPMENT	WELDING MATERIAL M&O OPE	\$1,090.00
7/8/2016	0000000366	CANCEL		\$0.00
7/8/2016	0000000367	CANCEL		\$0.00
7/8/2016	0000000368	CANCEL		\$0.00
7/8/2016	0000000369	CANCEL		\$0.00
7/8/2016	0000000370	CANCEL		\$0.00
7/11/2016	0000000371	OFFICE DEPOT	SP/EG/Office Supplies-ink	\$165.64
7/11/2016	0000000372	SOUTHWEST SCHOOL&OFFICE SUPPLY	JO-OFFICE	\$67.87
7/11/2016	0000000373	TEACHER CREATED MATERIALS	16/17-PW-C.Trevino-Rm#C3	\$163.42
7/11/2016	0000000374	MORE DIRECT INC	16/17-PW-ZERLA BELL-RM B6	\$244.62
7/11/2016	0000000375	SOUTHWEST SCHOOL&OFFICE SUPPLY	16/17-PW-Zerla Bell-Room B6	\$99.03
7/11/2016	0000000376	AMERI-MEX PLUMBING INC	PLUMBING EMERGENCIES M&O	\$5,450.00
7/11/2016	0000000377	CANCEL		\$0.00
7/11/2016	0000000378	CANCEL		\$0.00
7/11/2016	0000000379	CANCEL		\$0.00
7/11/2016	0000000380	CANCEL		\$0.00
7/11/2016	0000000381	CANCEL		\$0.00
7/11/2016	0000000382	CANCEL		\$0.00
7/11/2016	0000000383	CANCEL		\$0.00
7/11/2016	0000000384	CANCEL		\$0.00
7/11/2016	0000000385	CANCEL		\$0.00
7/11/2016	0000000386	CANCEL		\$0.00
7/11/2016	0000000387	CANCEL		\$0.00

7/11/2016	0000000388	BEST WAY PRINTING	16-17-DO-EdServ-CAASPP Resul	\$357.85
7/11/2016	0000000389	OFFICE DEPOT	Business Serv./C. Carson	\$432.71
7/11/2016	0000000390	IMAGINE LEARNING INC	16/17/ADMIN/JS/IMAGINE LEA	\$232,595.56
7/11/2016	0000000391	US GAMES	16-17-IH-De La Rosa	\$966.24
7/11/2016	0000000392	AMERI-MEX PLUMBING INC	PLUMBING EMERG. - P.W. / M&	\$6,586.77
7/11/2016	0000000393	UNITED REFRIGERATION INC.	HVAC MATERIALS M&O OPEN 7	\$2,180.00
7/12/2016	0000000394	SUPPLYMASTER, INC.	00GS2625 Sheet Protectors	\$2,275.92
7/12/2016	0000000395	SOUTH BAY FENCE INC	MAINT. SUPPLIES M&O OPEN 7	\$2,180.00
7/12/2016	0000000396	SOUTHWEST SCHOOL&OFFICE SUPPLY	BINDER, GLUE STICK&PAPER DR	\$1,845.59
7/12/2016	0000000397	SCHOOL SPECIALTY	MARKERS, ORINGS & TEMP PAI	\$1,243.34
7/12/2016	0000000398	FERGUSON ENTERPRISES, INC.	MAIN METER VALVE M&O OPEN	\$500.00
7/12/2016	0000000399	CANCEL		\$0.00
7/12/2016	0000000400	BLUE LABEL POWER, INC.	AV0300 LAMPS	\$2,309.93
7/12/2016	0000000401	KELLY PAPER	GS1572 CARD STOCK	\$1,548.67
7/12/2016	0000000402	BETTER OFFICE SUPPLY INC	ENVELOPES AND XACTO SHARP	\$2,330.85
7/12/2016	0000000403	TREND ENTERPRISES INC.	STICKERS 00GS1285 & 00GS129	\$781.66
7/12/2016	0000000404	FRUTH GROUP	ET/RizoEZ221/Lease Renewal	\$1,772.34
7/12/2016	0000000405	FRUTH GROUP	KM/RisoRZ310/ Service Agreem	\$3,431.32
7/13/2016	0000000406	STANDARD STATIONARY SUPPLY CO	00GS1390 MARKERS CLSSIC COL	\$680.16
7/13/2016	0000000407	SCHOOL SPECIALTY	Stock Order	\$963.56
7/13/2016	0000000408	FRUTH GROUP	16/17-PW-SCHOOL OFFICE	\$829.56
7/13/2016	0000000409	SOUTHWEST SCHOOL&OFFICE SUPPLY	16/17-PW-SCHOOL OFFICE-OFF	\$236.71
7/13/2016	0000000410	BEST WAY PRINTING	16/17PW-SCHOOL OFFICE	\$190.10
7/13/2016	0000000411	SAFETY DEPOT	16/17-PW-SCHOOL OFFICE	\$147.87
7/13/2016	0000000412	CANCEL		\$0.00
7/13/2016	0000000413	OFFICE DEPOT	16/17 LP OFFICE	\$212.91
7/13/2016	0000000414	NATIONAL SCHOOL PRODUCTS	16/17-JO-Porras-RM#18	\$214.73
7/13/2016	0000000415	SCHOLASTIC EDUCATION	16/17-OT-DelaPeña	\$618.69
7/13/2016	0000000416	XEROX CORPORATION	16/17-PW-SCHOOL OFFICE	\$1,228.44
7/13/2016	0000000417	CSBA	16/17 ADMIN/JS/CSBA MEMBE	\$12,391.00
7/13/2016	0000000418	SCHOLASTIC NEWS & MAGAZINES	CN_Office_Scholastic News	\$4,103.09
7/13/2016	0000000419	CSBA	16/17 ADMIN/JS/CSBA	\$5,755.00
7/13/2016	0000000420	SOUTHWEST SCHOOL&OFFICE SUPPLY	16/17-PW-School Office	\$173.28
7/13/2016	0000000421	CDW	16-17-EdServ-LC-OfficeSup	\$294.74

7/13/2016	0000000422	NATIONAL GEOGRAPHIC EXPLORER	16/17-PW-SCHOOL OFFICE	\$534.64
7/13/2016	0000000423	TECH4LEARNING	EdServ-LC-16-17 Wixie Renewal	\$19,483.75
7/13/2016	0000000424	SCHOLASTIC NEWS & MAGAZINES	16/17-PW-PALMER WAY OFFICE	\$2,168.46
7/13/2016	0000000425	TIME FOR KIDS	16/17-PW-SCHOOL OFFICE	\$972.28
7/13/2016	0000000426	SCHOOL SPECIALTY	16/17_CN_Office_Craft Paper	\$749.62
7/13/2016	0000000427	ULINE	16-17 - RG/EdSrvs	\$69.76
7/13/2016	0000000428	USI Education and Government Sales	THERMAL FUSE M&O - DOUG S.	\$28.96
7/13/2016	0000000429	RENAISSANCE LEARNING	EdServ-LC-16-17 DO Renaissance	\$57,805.53
7/13/2016	0000000430	AMAZON.COM	16/17-JO-Gonzalez-Rm#3	\$23.23
7/13/2016	0000000431	SOUTHWEST SCHOOL&OFFICE SUPPLY	GS2610&GS2615 SENTENCE STR	\$1,142.67
7/13/2016	0000000432	AMAZON.COM	16/17-JO-De La Cruz-Rm#4	\$30.15
7/13/2016	0000000433	IDENT-A-KID SERVICES OF	OW/Lupita Saunders/Identikid	\$89.93
7/13/2016	0000000434	LEARNING PLUS ASSOCIATES	16/17-PW-R. Rabin-Room B2	\$3,005.86
7/13/2016	0000000435	OFFICE DEPOT	00GS1155, 4 OZ WASHABLE GLU	\$659.23
7/13/2016	0000000436	FRUTH GROUP	OW/Saunders/ Duplicator Supp	\$856.80
7/13/2016	0000000437	OFFICE DEPOT	CN_Office_INK	\$2,248.33
7/13/2016	0000000438	XEROX CORPORATION	16/17 OW Hayes office	\$2,267.08
7/13/2016	0000000439	GOPHER SPORT	16/17-JO-Office	\$366.30
7/13/2016	0000000440	SOUTHWEST SCHOOL&OFFICE SUPPLY	16/17-KM-PTO-OFFICE	\$379.56
7/13/2016	0000000441	SCHOLASTIC NEWS & MAGAZINES	16/17 OW Hayes	\$3,229.06
7/13/2016	0000000442	MYBINDING	Serv.Agreemnt Prod/MyBind20	\$975.00
7/13/2016	0000000443	PIPS C/O KEENAN - SETECH	XM- PIPS Invoice 189057	\$15,000.00
7/13/2016	0000000444	SDCOE-Superintendent of Schools	XM- Equity Symposium D Herna	\$350.00
7/13/2016	0000000445	CSBA	16-17/ADMIN/JS/CSBA-AGENDA	\$2,750.00
7/13/2016	0000000446	California Association for the Gifted	XM- CAG for D. Hernandez	\$495.00
7/13/2016	0000000447	QUESTYS SOLUTIONS	16-17/ADMIN/JS/QUESTYS	\$4,041.00
7/14/2016	0000000448	VOYAGER SOPRIS LEARNING	16-17-ET-L.Anderson-Rm.23	\$572.34
7/14/2016	0000000449	QUESTYS SOLUTIONS	16/17/ADMIN/JS/QUESTYS	\$9,000.00
7/14/2016	0000000450	OFFICE DEPOT	16/17_CN_Office Supplies_Pat	\$81.31
7/14/2016	0000000451	OFFICE DEPOT	16/17_CN_Fifth Grade_Room 1	\$465.51
7/14/2016	0000000452	DEFEROSWAG LLC	CNS/LAURAV/DEFERO	\$7,609.05
7/14/2016	0000000453	SOUTHERN CALIFORNIA RELIEF	XM-payment	\$261,873.00
7/14/2016	0000000454	FOLLETT LIBRARY RESOURCES	16-17EdServLC-Follett Renewal	\$7,630.00
7/14/2016	0000000455	RENAISSANCE LEARNING	EdServ-LC-Sites Renaissance	\$44,573.72

7/14/2016	0000000456	JL DARLING LLC	16-17EdServLC-Ocean Connectd	\$5,387.00
7/14/2016	0000000457	SAMBASAFETY	Trans/R.C./OPEN PO	\$500.00
7/14/2016	0000000458	TEACHER CREATED MATERIALS	16-17 - RG/PalmerWay	\$6,711.51
7/14/2016	0000000459	LANSOLUTIONS LLC	17EdServLCLANSolutionOpenPO	\$4,500.00
7/14/2016	0000000460	CCH INCORPORATED	LP/MR/esources for Educators	\$389.68
7/14/2016	0000000461	E.L. ACHIEVE INC	16-17EdServLC-EL Achieve Rene	\$2,500.00
7/14/2016	0000000462	HANDWRITING WITHOUT TEARS	16-17-RG/EdServ	\$3,893.50
7/14/2016	0000000463	CANCEL		\$0.00
7/14/2016	0000000464	ASTRO MECHANICAL CONTRACTORS	MAINT. ON CHILLER/WATER M&O	\$735.75
7/14/2016	0000000465	RED TRUCK FIRE & SAFETY CO.	FIRE EXTINGUISHER SERVICES	\$1,758.04
7/14/2016	0000000466	ORIENTAL TRADING COMPANY	16/17-KM-OFFICE	\$109.37
7/14/2016	0000000467	CANCEL		\$0.00
7/14/2016	0000000468	DISCOVERY EDUCATION	EdServ-LC-16-17 Discovery Ed	\$14,500.00
7/14/2016	0000000469	CANCEL		\$0.00
7/14/2016	0000000470	CANCEL		\$0.00
7/15/2016	0000000471	SO-CAL TRUCK STOP	PROPANE - M&O OPEN 8/1 - 8/	\$327.00
7/15/2016	0000000472	BJ'S RENTALS	EQUIP RENTAL M&O OPEN 8/1-	\$2,180.00
7/15/2016	0000000473	CANCEL		\$0.00
7/15/2016	0000000474	CANCEL		\$0.00
7/15/2016	0000000475	CALIFORNIA ELECTRIC SUPPLY	ELECT SUPPL M&O OPEN 8/1-8/	\$2,180.00
7/15/2016	0000000476	DISCOUNT TIRE (CAS-06)	TIRES M&O OPEN 8/1-8/30	\$2,343.50
7/15/2016	0000000477	WAXIE SANITARY SUPPLY	CUSTOD. SUPP M&O OPEN 8/1-	\$18,962.86
7/15/2016	0000000478	OPTIMUM FLOORCARE	CUSTODIAL M&O OPEN 8/1-8/3	\$2,180.00
7/15/2016	0000000479	DIXIELINE LUMBER & HOME CENTER	SUPPLIES M&O OPEN 8/1-8/30	\$4,360.00
7/15/2016	0000000480	CANCEL		\$0.00
7/15/2016	0000000481	SC Commerical, LLC.	FUEL CHARGES M&O OPEN 8/1-	\$4,360.00
7/15/2016	0000000482	AMERI-MEX PLUMBING INC	PLUMBING EMERGENCIES M&O	\$13,931.58
7/16/2016	0000000483	SOUTHWEST SCHOOL&OFFICE SUPPLY	FOLDERS 00GS1127 ERSR 00GS1	\$1,533.63
7/16/2016	0000000484	OFFICE DEPOT	00GS1383 & 00GS3137	\$480.69
7/16/2016	0000000485	Elgin School Supply	00GS1386, 00GS1388 & 00GS13	\$550.50
7/16/2016	0000000486	QUILL CORPORATION	00GS1387	\$128.18
7/16/2016	0000000487	SCHOOL SPECIALTY	00GS1401	\$94.96
7/18/2016	0000000488	SCHOLASTIC EDUCATION	16/17-JO-De La Peña	\$11,839.25
7/18/2016	0000000489	AREY JONES	LP/Matilde R/Laptop RM5	\$1,028.93

7/18/2016	0000000490	SCHOLASTIC NEWS & MAGAZINES	16-17 Scholastic Magazine Order	\$6,759.12
7/18/2016	0000000491	SCHOLASTIC NEWS & MAGAZINES	16/17-KM-OFFICE	\$2,174.55
7/18/2016	0000000492	STORE SMART	16/17-KM-DL PROG-OFFICE	\$992.39
7/18/2016	0000000493	NATIONAL GEOGRAPHIC EXPLORER	16/17-KM-VERO-OFFICE	\$627.84
7/18/2016	0000000494	OFFICE DEPOT	16-17/ADMIN/JS/OFFICE DEPOT	\$658.82
7/18/2016	0000000495	TIME FOR KIDS	16/17-KM-DeGuzman-RM#29	\$165.29
7/18/2016	0000000496	FOLLETT LIBRARY RESOURCES	16-17 - RG/EdServices	\$1,084.17
7/18/2016	0000000497	SOUTHWEST SCHOOL&OFFICE SUPPLY	1" BINDERS 00GS0105	\$384.55
7/18/2016	0000000498	BAUDVILLE, INC.	16-17/ADMIN/JS/BAUDVILLE	\$525.40
7/18/2016	0000000499	RENAISSANCE LEARNING	16-17 -RG/EdServ	\$21.50
7/18/2016	0000000500	GAYLORD BROTHERS, INC.	16-17 -RG/LibSupply	\$830.95
7/18/2016	0000000501	CANCEL		\$0.00
7/18/2016	0000000502	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY	\$592.42
7/18/2016	0000000503	SD&B CONSTRUCTION INC	DISTRICT OFFICE CONST. M&O	\$45,235.00
7/18/2016	0000000504	CANCEL		\$0.00
7/18/2016	0000000505	CANCEL		\$0.00
7/18/2016	0000000506	CANCEL		\$0.00
7/18/2016	0000000507	CANCEL		\$0.00
7/18/2016	0000000508	CANCEL		\$0.00
7/18/2016	0000000509	CANCEL		\$0.00
7/18/2016	0000000510	CANCEL		\$0.00
7/18/2016	0000000511	CANCEL		\$0.00
7/18/2016	0000000512	CANCEL		\$0.00
7/18/2016	0000000513	CANCEL		\$0.00
7/18/2016	0000000514	CANCEL		\$0.00
7/18/2016	0000000515	CANCEL		\$0.00
7/18/2016	0000000516	CANCEL		\$0.00
7/19/2016	0000000517	BLUE LABEL POWER, INC.	00AV0320 BULBS	\$1,287.73
7/19/2016	0000000518	CITY OF SAN DIEGO	16/17_EdSrvcs_CityofSD_RP	\$295.00
7/19/2016	0000000519	California Association for the Gifted	XM- Gifted Conf for IH Aug 3-5	\$790.00
7/19/2016	0000000520	CANCEL		\$0.00
7/19/2016	0000000521	PRO-ED, INC.	EdSrvcs/R.P./TPAS Kit	\$109.00
7/19/2016	0000000522	SAN DIEGO COUNTY OFFICE OF	HR/RVB/SDCOE	\$60.00
7/19/2016	0000000523	APPLE COMPUTER	EDSRVS/E.Gonzalez/Access	\$79.57

7/19/2016	0000000524	OFFICE DEPOT	XM- Chair for Ginny	\$403.29
7/20/2016	0000000525	SDCOE-Superintendent of Schools	XM- SDCOE Training 6/15 & 6/1	\$200.00
7/20/2016	0000000526	SDCOE-Superintendent of Schools	XM- QEL PK 6/24-6/25/16	\$1,050.00
7/20/2016	0000000527	AREY JONES	EDSRVC/Sara.B/D.HDEZ DESKTC	\$1,661.25
7/20/2016	0000000528	SAN DIEGO COUNTY OFFICE OF EDUCAT	XM- SFPLN D. Hernandez	\$25.00
7/20/2016	0000000529	LAKESHORE LEARNING MATERIALS	PSC-Carmen-Lakeshore Invc	\$415.79
7/20/2016	0000000530	CANCEL		\$0.00
7/21/2016	0000000531	SOUTHWEST SCHOOL&OFFICE SUPPLY	SCISSORS 00GS2595	\$529.74
7/21/2016	0000000532	SAN DIEGO COUNTY OFFICE OF EDUCAT	XM- Nov 14-16 Spec Ed	\$3,000.00
7/21/2016	0000000533	BRAINPOP	16-17BrainPop Renewal-LC-EdS	\$14,634.07
7/21/2016	0000000534	SOUTHWEST SCHOOL&OFFICE SUPPLY	PSC/Carmend M./Butcher Pape	\$230.25
7/21/2016	0000000535	HAWTHORNE POWER SYSTEMS	Trans/R.C/OPEN 2016-2017	\$63,135.91
7/21/2016	0000000536	STAPLES BUSINESS ADVANTAGE	ICS/Dana Z./Classroom OPEN	\$30,420.00
7/21/2016	0000000537	STAPLES BUSINESS ADVANTAGE	ICS/Dana Z./OFFICE OPEN	\$6,760.00
7/21/2016	0000000538	EMCOM ELECTRONIC SYSTEMS INC	ICS/Dana Z./Security OPEN	\$216.00
7/21/2016	0000000539	EDCO DISPOSAL CORPORATION	ICS/Dana Z./Waste OPEN	\$2,829.72
7/21/2016	0000000540	JOE TECH CONSULTING	ICS/Dana Z./Computer Mtn OPE	\$9,500.00
7/21/2016	0000000541	VOLUNTEERS OF AMERICA SW CALIF	ICS/Dana Z./Meals OPEN	\$290,712.00
7/21/2016	0000000542	BOYS & GIRLS CLUB	ICS/Dana Z./After school progr	\$150,000.00
7/21/2016	0000000543	US BANK EQUIPMENT FINANCE	COPIER AT B&G CLUB	\$3,960.00
7/21/2016	0000000544	US BANK EQUIPMENT FINANCE	MAIN OFFICE COPIER	\$6,278.40
7/21/2016	0000000545	COPY LINK	ICS/Dana Z./CopyLink Mo/Charg	\$6,384.96
7/21/2016	0000000546	WAXIE SANITARY SUPPLY	ICS/Dana Z./Waxie OPEN	\$7,200.00
7/21/2016	0000000547	CATHOLIC CHARITIES	ICS/Dana Z./Consulting OPEN	\$6,000.00
7/21/2016	0000000548	ACE RADIATOR	Trans/Raul C./Bus #6 repair	\$350.00
7/21/2016	0000000549	UCSD/CRLP	IH/Xochitl M./Registration	\$300.00
7/22/2016	0000000550	DIALCOM SYSTEMS GROUP, INC.	ANNUAL FIRE ALARM TEST	\$8,578.30
7/22/2016	0000000551	CANCEL		\$0.00
7/22/2016	0000000552	SHERWIN-WILLIAMS - STORE 8171	PAINT M&O OPEN 7/1-7/30	\$1,500.00
7/22/2016	0000000553	C&M MOTORS INC	CNS/LAURAV/C & M MOTORS	\$1,838.90
7/22/2016	0000000554	DIAMOND JACK ENTERPRISES INC	CNS/LAURAV/ DIAMOND JACK	\$655,000.00
7/22/2016	0000000555	FOOD 4 THOUGHT LLC	CNS/LAURAV / FOOD 4 THOUGH	\$75,000.00
7/22/2016	0000000556	GALASSO'S BAKERY	CNS/LAURAV/ GALASSO'S BAKE	\$60,000.00
7/22/2016	0000000557	GOLD STAR FOODS	CNS/LAURAV/ GALASSO'S BAKE	\$1,200,000.00

7/22/2016	0000000558	HOLLANDIA DAIRY	CNS/LAURAV/HOLLANDIA DAIR	\$450,000.00
7/22/2016	0000000559	METRO REFRIGERATION	CNS/LAURAV/METRO REFRIGER	\$10,000.00
7/22/2016	0000000560	OFFICE DEPOT	CNS/LAURAV/OFFICE DEPOT	\$6,000.00
7/22/2016	0000000561	ORKIN EXTERMINATING INC	CNS/LAURAV/ORKIN EXTERMIN	\$5,400.00
7/22/2016	0000000562	P&R PAPER SUPPLY COMPANY INC	CNS/LAURAV/P&R PAPER SUPP	\$50,000.00
7/22/2016	0000000563	PAPA JOHN'S PIZZA	CNS/LAURAV/PAPA JOHN'S PIZZ	\$60,000.00
7/22/2016	0000000564	AMERI-MEX PLUMBING INC	PLUMBING EMERGENCIES THRU	\$1,090.00
7/22/2016	0000000565	SO-CAL TRUCK STOP	CNS/LAURAV/SO-CAL TRUCK ST	\$500.00
7/22/2016	0000000566	AMAZON.COM	CN/Pat Sainz/ amazon order	\$79.48
7/22/2016	0000000567	Advance Hood Cleaning	Advance cleaning srvs	\$1,650.00
7/22/2016	0000000568	GOLD STAR FOODS	CNS, Elisa, Gold Storage Srvs.	\$308.00
7/22/2016	0000000569	FASTSIGNS	CNS, Elisa, Banners-Kinders	\$1,590.32
7/22/2016	0000000570	BJ'S RENTALS	MAINT. MACHINARY RENTAL	\$1,923.70
TOTAL FOR PERIOD				\$4,412,131.19

REVISED P.O. REPORT

July 23, 2016 to August 24, 2016

PO Date	PO No.	Supplier	Purchase Description	Total
7/26/2016	0000000571	CANCEL		\$0.00
7/26/2016	0000000572	CANCEL		\$0.00
7/26/2016	0000000573	CANCEL		\$0.00
7/26/2016	0000000574	CANCEL		\$0.00
7/26/2016	0000000575	CANCEL		\$0.00
7/26/2016	0000000576	CANCEL		\$0.00
7/26/2016	0000000577	CANCEL		\$0.00
7/26/2016	0000000578	TOSHIBA FINANCIAL SERVICES	RNL/Toshiba/ 6540c Lease	\$2,406.46
7/26/2016	0000000579	TOSHIBA FINANCIAL SERVICES	M&O/Toshiba/ 454c Lease	\$1,925.90
7/26/2016	0000000580	TOSHIBA FINANCIAL SERVICES	ADMIN/Toshiba/6550CT Lease	\$2,922.73
7/26/2016	0000000581	TOSHIBA FINANCIAL SERVICES	CNS/PUR/Toshiba/4540c Lease	\$1,925.90
7/26/2016	0000000582	TOSHIBA FINANCIAL SERVICES	Ira H/Toshiba/6540c, 4540c	\$4,527.51
7/26/2016	0000000583	AREY JONES	JO/Laptops for teachers/AreyJ.	\$3,082.53
7/26/2016	0000000584	XEROX FINANCIAL SERVICES	PROD/Leo Lobo/MRC D95 Lease	\$6,919.32
7/26/2016	0000000585	MRC / MR. COPY	PROD/XD95CP/ Usage	\$3,154.34
7/26/2016	0000000586	CANCEL		\$0.00
7/27/2016	0000000587	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SCHOOL SUPPLIES	\$2,291.18
7/27/2016	0000000588	SCHOOL SPECIALTY	NOTEBOOK 00GS1428	\$183.12
7/27/2016	0000000589	OFFICE DEPOT	STCK PS064 & GS1170 DIVIDERS	\$884.08
7/27/2016	0000000590	SOUTH BAY WINDOW & GLASS CO.	WINDOWS - M&O - OPEN 7/27-7/31	\$3,270.00
7/27/2016	0000000591	OFFICE DEPOT	EDSCV/Evelyn Gonzalez/OFFICE D	\$3,293.20
7/27/2016	0000000592	TOTALFUNDS BY HASLER	XM- OPEN PO for Postage Meter	\$11,000.00
7/27/2016	0000000593	LIGHTSPEED TECHNOLOGIES	EDSRV/R.P./LANYARDS	\$10.90
7/27/2016	0000000594	Kaye Products, Inc.	EDS/R.P./ Leon Osteyee	\$397.92
7/27/2016	0000000595	CM School Supply	EDS/R.P./CM Sandy Hollis	\$222.40
7/27/2016	0000000596	CANCEL		\$0.00
7/27/2016	0000000597	CRISIS PREVENTION INSTITUTE	CPI Training Books	\$3,246.02
7/27/2016	0000000598	LIGHTSPEED TECHNOLOGIES	EDS/R.P./LighstSpeed	\$65.40
7/27/2016	0000000599	SAN DIEGO COUNTY OFFICE OF EDUCATION	XM- Annual Summit - M O'Connor	\$50.00

7/27/2016	0000000600	NEOPOST USA INC	XM- PO for postage meter suppl	\$5,450.00
7/27/2016	0000000601	SCHOLASTIC NEWS & MAGAZINES	PW-PG-CLASSROOM MAGAZINES	\$440.27
7/27/2016	0000000602	RAINBOW BOOK COMPANY	PW-PG-READING BOOKS	\$78.42
7/27/2016	0000000603	BEST WAY PRINTING	XM- window envelopes	\$102.24
7/27/2016	0000000604	TOSHIBA FINANCIAL SERVICES	Toshiba/PalmerWay /3540c Lease	\$4,473.36
7/27/2016	0000000605	CANCEL		\$0.00
7/27/2016	0000000606	FRUTH GROUP	CN/Duplo/Fruth Lease	\$1,597.94
7/27/2016	0000000607	FRUTH GROUP	PW/Duplo Fruth/Lease renewal	\$870.47
7/27/2016	0000000608	FRUTH GROUP	PW/Duplicator, Fruth/Overages	\$158.03
7/27/2016	0000000609	OFFICE DEPOT	PUR/J.Sndvl/Toner	\$500.45
7/28/2016	0000000610	AMAZON.COM	WARH/J.Sndvl/Amazon Supplies	\$69.21
7/28/2016	0000000611	SCHOOL SPECIALTY	PE STOCK SUPPLIES	\$2,412.08
7/28/2016	0000000612	BSN SPORTS INC	STOCK PE SUPPLIES	\$5,187.96
7/28/2016	0000000613	LAKESHORE LEARNING MATERIALS	EDS/R.Pedregal/Sandy Hollis	\$49.58
7/28/2016	0000000614	Upstart	16-17 -RG/LibSupply	\$238.39
7/28/2016	0000000615	DEMCO, INC.	16-17 - RG/LibSupply	\$4,929.67
7/28/2016	0000000616	SCHOLASTIC NEWS & MAGAZINES	RLN/Patty Felix/Scholastic	\$2,682.75
7/28/2016	0000000617	CRISIS PREVENTION INSTITUTE	XM- CPI for Leticia Segura	\$1,199.00
7/28/2016	0000000618	JLAB Audio	16-17LCedServ-Earbud Order	\$11,853.75
7/28/2016	0000000619	Teacher Direct	PW/Patty G./ Teacher Direct	\$152.68
7/28/2016	0000000620	TRIARCO ARTS AND CRAFTS	PW-PG-C4 CLASSROOM ART EASEL	\$557.21
7/28/2016	0000000621	ADVANCED CLASSROOM TECHNOLOGIE	PW-PG-DOCU CAM FOR PROMETHEAN	\$1,171.23
7/28/2016	0000000622	OFFICE DEPOT	FRC/Blanca 1 & 2/Office Dep	\$679.72
7/28/2016	0000000623	CANCEL		\$0.00
7/29/2016	0000000624	SOUTHWEST MOBILE STORAGE,INC	Storage Containers	\$10,000.00
7/29/2016	0000000625	CANCEL		\$0.00
7/29/2016	0000000626	CANCEL		\$0.00
7/29/2016	0000000627	TERMINIX INTERNATIONAL	PEST CONTROL M&O JULY 2016	\$35.97
8/1/2016	0000000628	SO-CAL TRUCK STOP	PROPANE - M&O	\$208.75
8/1/2016	0000000629	SCHOOL SPECIALTY	STOCK STAMP PADS	\$15.70
8/1/2016	0000000630	LANSOLUTIONS LLC	16-17EdServLC-LANSolutions	\$822.95
8/1/2016	0000000631	WILLY'S ELECTRONIC SUPPLY CO	16-17WillysOpenPO-LCedServ	\$2,500.00
8/1/2016	0000000632	LANSOLUTIONS LLC	16-17OpenPOLANSolutionsLCedSer	\$12,000.00
8/1/2016	0000000633	MITEL NETWORKS INC	16-17OpenPOMitelLCedServices	\$5,000.00

8/1/2016	0000000634	LANSOLUTIONS LLC	LCedServ-LANSol-Inv-B7743	\$4,200.00
8/1/2016	0000000635	OFFICE DEPOT	TechDept-Office Supplies	\$423.96
8/1/2016	0000000636	MORE DIRECT INC	XM- HP CE260X toner	\$234.39
8/1/2016	0000000637	TRIDENT COLLISION REPAIR CENTER	TRANS/RAUL CHAVEZ/TRIDENT	\$866.94
8/1/2016	0000000638	RICK'S MOBILE GLASS	TRANS/RAUL C.	\$237.82
8/1/2016	0000000639	UNION-TRIBUNE PUBLISHING	Bid 162/Install. Cab.	\$2,162.92
8/2/2016	0000000640	RSD - NATIONAL CITY	ELECT. SUPPL M&O OPEN 8/1-8/30	\$6,540.00
8/2/2016	0000000641	AREY JONES	RN Office/Olea	\$1,133.24
8/2/2016	0000000642	THE HOME DEPOT	MAINT SUPPL M&O OPEN 8/1-8/30	\$3,270.00
8/2/2016	0000000643	SOUTHWEST SCHOOL&OFFICE SUPPLY	OFFICE SUPPL M&O OPEN 8/1-8/30	\$545.00
8/2/2016	0000000644	IDENT-A-KID SERVICES OF	Badges/PW	\$436.00
8/2/2016	0000000645	AMPLIFIED IT, LLC	LauraCEdServ-AmlifiedIT	\$2,452.50
8/2/2016	0000000646	BOUND TO STAY BOUND BOOKS	PW/PG/LIBRARY BOOKS	\$1,540.53
8/2/2016	0000000647	CANCEL		\$0.00
8/2/2016	0000000648	EDUCATIONAL DATA SYSTEMS	16-17CELDTPre-ID-LC-EdServices	\$5,000.00
8/3/2016	0000000649	HUNTER'S NURSERY, INC.	GRNDS SUPPL M&O OPEN 8/1-8/30	\$1,090.00
8/3/2016	0000000650	CANCEL		\$0.00
8/3/2016	0000000651	SHERWIN-WILLIAMS - STORE 8171	PAINT - M&O OPEN 8/1 - 8/30	\$3,270.00
8/3/2016	0000000652	GRAINGER	MAINT SUPPL M&O OPEN 8/1-8/30	\$4,360.00
8/3/2016	0000000653	CANCEL		\$0.00
8/3/2016	0000000654	CANCEL		\$0.00
8/3/2016	0000000655	OFFICE DEPOT	CN-Office_Pat	\$407.64
8/3/2016	0000000656	HOUGHTON MIFFLIN HARCOURT	ICS/Dana Zamora/Houghton	\$4,160.68
8/3/2016	0000000657	OFFICE DEPOT	LP - Office Supplies	\$119.27
8/3/2016	0000000658	MORE DIRECT INC	BUS DEPT/Ginny/ Scanner	\$291.46
8/1/2016	0000000659	NATIONAL-54 SELF STORAGE	STORAGE - M&O	\$2,153.95
8/4/2016	0000000660	VIRCO MANUFACTURING COMPANY	ET Desk Rm 17	\$386.95
8/4/2016	0000000661	JONES SCHOOL SUPPLY CO., INC.	ET INVOICE PAYMENT	\$89.50
8/4/2016	0000000662	EVERWHITE INC.	ET - Whiteboard	\$614.47
8/4/2016	0000000663	HEINEMANN EDUCATIONAL BOOKS	PW-PG-READING KITS	\$10,191.50
8/4/2016	0000000664	RENAISSANCE LEARNING	LCedServ-RenaissanceQte1625664	\$4,085.32
8/4/2016	0000000665	GREENBRIER LAWN & TREE EXPERT	TREE TRIM. M&O OPEN 8/1-8/30	\$4,360.00
8/4/2016	0000000666	EXPRESS PIPE & SUPPLY CO, INC	PLUMBING M&O OPEN 8/1-8/30	\$545.00
8/4/2016	0000000667	OFFICE DEPOT	CN_Room 15 Parris	\$123.14

8/4/2016	0000000668	OFFICE DEPOT	XM- Chair for Michael BS	\$435.99
8/4/2016	0000000669	OFFICE DEPOT	BUS/Xochitl/Office Depot	\$435.99
8/4/2016	0000000670	FASTENAL COMPANY	CUSTODIAL M&O OPEN 8/1-8/30	\$1,090.00
8/4/2016	0000000671	OFFICE DEPOT	BUS/XOCHITL/for Michael	\$349.25
8/4/2016	0000000672	CANCEL		\$0.00
8/4/2016	0000000673	AMERI-MEX PLUMBING INC	PLUMB. EMERG M&O OPEN 8/1-8/30	\$10,000.00
8/4/2016	0000000674	EWING	GRNDS SUPPL M&O OPEN 8/1-8/30	\$1,090.00
8/4/2016	0000000675	WILLY'S ELECTRONIC SUPPLY CO	ELECT. SUPPL M&O OPEN 8/1-8/30	\$2,180.00
8/4/2016	0000000676	CANCEL		\$0.00
8/4/2016	0000000677	CANCEL		\$0.00
8/4/2016	0000000678	KING BUSINESS SERVICES, INC.	DMPSTR RENT. M&O OPEN 8/1-8/30	\$4,360.00
8/4/2016	0000000679	CANCEL		\$0.00
8/4/2016	0000000680	PERRY FORD OF NATIONAL CITY	AUTO REPAIR M&O OPEN 8/1-8/30	\$981.00
8/4/2016	0000000681	CANCEL		\$0.00
8/4/2016	0000000682	CANCEL		\$0.00
8/4/2016	0000000683	DOOR-MAN	DOOR/HRDWRE M&O OPEN 8/1-8/30	\$545.00
8/4/2016	0000000684	HANDY METAL MART	METAL SUPPLS M&O OPEN 8/1-8/30	\$1,635.00
8/4/2016	0000000685	SOUTH BAY WINDOW & GLASS CO.	MAINT REPRS M&O OPEN 8/1-8/30	\$1,090.00
8/4/2016	0000000686	CANCEL		\$0.00
8/4/2016	0000000687	UNITED REFRIGERATION INC.	HVAC MATER M&O OPEN 8/1-8/30	\$1,090.00
8/4/2016	0000000688	CANCEL		\$0.00
8/4/2016	0000000689	CANCEL		\$0.00
8/4/2016	0000000690	FERGUSON ENTERPRISES, INC.	MAIN METER VALVE OPEN 8/1-8/30	\$545.00
8/5/2016	0000000691	CHULA VISTA ALARM INC	ALARM MAINTENANCE - M&O	\$270.97
8/5/2016	0000000692	APPLE COMPUTER	CNS/HANSEN/LCFF ITEMS	\$5,700.70
8/5/2016	0000000693	ADVANCED CLASSROOM TECHNOLOGIE	PROMETHEAN PROJECTORS	\$1,832.67
8/5/2016	0000000694	SCHOLASTIC NEWS & MAGAZINES	ET SCHOLASTIC ORDER	\$2,999.01
8/5/2016	0000000695	FRUTH GROUP	ET RIZO SUPPLIES	\$856.80
8/5/2016	0000000696	CANCEL		\$0.00
8/5/2016	0000000697	J. STONE CREATIONS	ET/Matilde/RM14	\$49.00
8/5/2016	0000000698	CANCEL		\$0.00
8/5/2016	0000000699	CART MART INC	Carts for construction Schools	\$3,804.10
8/8/2016	0000000700	XEROX CORPORATION	ADMIN/JS/PHASER TONERS	\$975.51
8/8/2016	0000000701	CANCEL		\$0.00

8/8/2016	0000000702	CYBERSOFT TECHNOLOGIES, INC.	CNS, Elisa, Cybersoft Support	\$8,258.00
8/8/2016	0000000703	ALL AMERICAN PLASTIC & PACKAGING	CNS/LAURAV/ ALL AMERICAN	\$140,000.00
8/8/2016	0000000704	CANCEL		\$0.00
8/8/2016	0000000705	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY	\$72.06
8/8/2016	0000000706	SUPER DUPER PUBLICATIONS	EDS/Janna Cambra/ Rachel Pedre	\$269.92
8/8/2016	0000000707	LAKESHORE LEARNING MATERIALS	ET - Lakeshore rm 1	\$840.72
8/16/2016	0000000708	ACSA	XM- ACSA CV, BH, LV	\$750.00
8/8/2016	0000000709	UNION-TRIBUNE PUBLISHING	XM- UT Advertisement	\$184.60
8/8/2016	0000000710	ELLA SOUTH BAY MAGAZINE, INC.	Ed Svcs/Veronica Calzada/ELLA	\$650.00
8/8/2016	0000000711	CROWN LIFT TRUCKS	CNS/Elisa/ Lift repair	\$110.70
8/8/2016	0000000712	BOYS & GIRLS CLUB	ICS/Dana Zamora/B&G Club renta	\$50,000.00
8/8/2016	0000000713	SCVSFSA- SUPER CO-OP	CNS, Elisa A	\$929.09
8/8/2016	0000000714	CANCEL		\$0.00
8/9/2016	0000000715	BLUE LABEL POWER, INC.	Stock AV0300	\$3,464.89
8/9/2016	0000000716	ADVANCED CLASSROOM TECHNOLOGIE	MICROPHONE - M&O - RANCHO	\$911.09
8/9/2016	0000000717	RSD - NATIONAL CITY	COMPRESSOR - M&O - JOHN OTIS	\$547.65
8/9/2016	0000000718	ORKIN EXTERMINATING INC	PEST CONTROL - M&O 2016/2017	\$32,700.00
8/16/2016	0000000719	AMAZON.COM	Wheelie/PJ/Rancho	\$8.74
8/10/2016	0000000720	OFFICE DEPOT	ET- Office Depot Toner	\$1,249.08
8/10/2016	0000000721	HARCOURT OUTLINES	RN/PO/FELIX	\$724.01
8/10/2016	0000000722	ZONAR CONNECTED	TRANS/Raul C/Zonar	\$896.06
8/10/2016	0000000723	BUSWEST, LLC.	TRANS/Raul C/BusWest	\$280.82
8/10/2016	0000000724	BUSWEST, LLC.	TRANS/Raul C/Buswest	\$36.71
8/10/2016	0000000725	FISHER WIRELESS SERVICES INC	TRANS/Raul C/Fisher	\$3,900.00
8/10/2016	0000000726	BUSWEST, LLC.	TRANS/RAUL C./BUSWESTINv	\$170.45
8/11/2016	0000000727	TOSHIBA BUSINESS SOLUTIONS	ADMIN/CPC CHARGE/ TOSHIBA	\$7,500.00
8/11/2016	0000000728	TOSHIBA BUSINESS SOLUTIONS	CNS_PUR/USAGE/TOSHIBA	\$1,400.00
8/11/2016	0000000729	TOSHIBA FINANCIAL SERVICES	FRC E&W/LEASE/TOSHIBA	\$2,612.33
8/11/2016	0000000730	TOSHIBA BUSINESS SOLUTIONS	FRC E&W/USAGE/TOSHIBA	\$1,000.00
8/11/2016	0000000731	TOSHIBA BUSINESS SOLUTIONS	PRES/Usage/Toshiba	\$1,000.00
8/11/2016	0000000732	TOSHIBA BUSINESS SOLUTIONS	ET/USAGE/TOSHIBA	\$2,500.00
8/11/2016	0000000733	TOSHIBA BUSINESS SOLUTIONS	IH/ LEASE/ TOSHIBA	\$9,000.00
8/11/2016	0000000734	TOSHIBA FINANCIAL SERVICES	KM/LEASE/TOSHIBA	\$2,033.29
8/11/2016	0000000735	TOSHIBA BUSINESS SOLUTIONS	KM/USAGE/TOSHIBA	\$1,500.00

8/11/2016	0000000736	TOSHIBA FINANCIAL SERVICES	KM/LEASE 3040c/TOSHIBA	\$1,912.30
8/11/2016	0000000737	TOSHIBA BUSINESS SOLUTIONS	KM/USAGE 3040c/TOSHIBA	\$2,000.00
8/11/2016	0000000738	TOSHIBA BUSINESS SOLUTIONS	M&O/USAGE 4540c/TOSHIBA	\$500.00
8/11/2016	0000000739	CANCEL		\$0.00
8/11/2016	0000000740	TOSHIBA BUSINESS SOLUTIONS	OW/USAGE 655e/TOSHIBA	\$1,500.00
8/11/2016	0000000741	CANCEL		\$0.00
8/11/2016	0000000742	TOSHIBA BUSINESS SOLUTIONS	PW/USAGE 3540c/TOSHIBA	\$1,500.00
8/11/2016	0000000743	TOSHIBA BUSINESS SOLUTIONS	RNL/USAGE 654c/TOSHIBA	\$4,500.00
8/12/2016	0000000744	TRI-ED DISTRIBUTION	SUPPLIES FOR DOUG - M&O - OPEN	\$436.00
8/16/2016	0000000745	VIRCO MANUFACTURING COMPANY	ET/Chairs/ Mellman, McEvoy	\$667.08
8/12/2016	0000000746	WILLY'S ELECTRONIC SUPPLY CO	ELECTRIC SUPPLS - M&O OPEN	\$275.81
8/12/2016	0000000747	RED TRUCK FIRE & SAFETY CO.	FIRE EXTINGUISHER SERVICES	\$708.78
8/12/2016	0000000748	SCHOOL SPECIALTY	SCHOOL SUPPLIES	\$3,428.92
8/12/2016	0000000749	CANCEL		\$0.00
8/12/2016	0000000750	DIALCOM SYSTEMS GROUP, INC.	FIRE ALARM TESTING	\$1,402.82
8/12/2016	0000000751	CANCEL		\$0.00
8/12/2016	0000000752	AREY JONES	CNS/ 2 LA replacements/ Arey	\$2,308.51
8/16/2016	0000000753	ULINE	PUR/M&O/Uline packagng Supplie	\$469.37
8/16/2016	0000000754	FRUTH GROUP	IH/EZ221/LEASE	\$1,652.94
8/16/2016	0000000755	FRUTH GROUP	JO/Riso EZ-220/Lease	\$1,412.94
8/16/2016	0000000756	FRUTH GROUP	LP/RZ310/Lease	\$719.40
8/16/2016	0000000757	FRUTH GROUP	PreschoolFRCW/Riso EZ220/Lease	\$1,412.94
8/16/2016	0000000758	CANCEL		\$0.00
8/16/2016	0000000759	CANCEL		\$0.00
8/16/2016	0000000760	VOYAGER SOPRIS LEARNING	RG 1617 READWELL CONS	\$2,697.94
8/15/2016	0000000761	OFFICE DEPOT	CN_ Hudson_ Library Ink Toner	\$337.84
8/15/2016	0000000762	VOYAGER SOPRIS LEARNING	RG LANGUAGE!	\$13,560.69
8/15/2016	0000000763	EDTECHTEAM, INC.	XM- ED Services TECH Summit	\$6,622.00
8/15/2016	0000000764	OFFICE DEPOT	CN_Room 29A_Rico	\$167.40
8/15/2016	0000000765	CANCEL		\$0.00
8/15/2016	0000000766	CANCEL		\$0.00
8/16/2016	0000000767	CDW	ICS/Dana Zamora/CDW	\$25,283.88
8/16/2016	0000000768	CANCEL		\$0.00
8/17/2016	0000000769	LEARNING HEADQUARTERS	XM- O'Conner LH	\$1,907.50

8/17/2016	0000000770	BOUND TO STAY BOUND BOOKS	PW-PG-LIBRARY BOOKS	\$1,420.54
8/17/2016	0000000771	SAN DIEGO COUNTY OFFICE OF EDUCATION	XM- D Hernandez SDCOE	\$0.00
8/17/2016	0000000772	GIGAKOM	LCedServGigakomQteEM-2161	\$4,486.30
8/17/2016	0000000773	FUN AND FUNCTION	Lida Ramos - Fun & Function	\$51.19
8/17/2016	0000000774	SCHOOL SPECIALTY	Lida Ramos/Daniel Okada	\$372.77
8/17/2016	0000000775	THERAPRO INC	Lida Ramos - Therapro	\$470.15
8/17/2016	0000000776	RED TRUCK FIRE & SAFETY CO.	TRANS/Raul Chavez/RED TRUCK	\$531.79
8/17/2016	0000000777	DION INTERNATIONAL TRUCKS, INC	TRANS/Raul Chavez/Dion	\$74.95
8/17/2016	0000000778	Southpaw	EDS//Raul Martinez - Swing-CN	\$522.00
8/17/2016	0000000779	OFFICE DEPOT	EDS/Evelyn Gonzales/OFFD	\$917.76
8/17/2016	0000000780	GROSSMONT UNION HIGH SCHOOL	TRANS/RAUL CHAVEZ/INVOICELEGO	\$2,089.95
8/17/2016	0000000781	VOYAGER SOPRIS LEARNING	LC-EdServ-Ticket to Read	\$1,177.20
8/17/2016	0000000782	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES	\$24,507.82
8/17/2016	0000000783	XEROX CORPORATION	LC-EdServ-Office Supplies	\$1,400.60
8/17/2016	0000000784	FUN AND FUNCTION	Lida Ramos - NFAR 1	\$1,036.90
8/17/2016	0000000785	CANCEL		\$0.00
8/17/2016	0000000786	Office Playground	Lida Ramos 2	\$30.75
8/17/2016	0000000787	AMAZON.COM	Lida Ramos, NFAR 3	\$47.70
8/17/2016	0000000788	AREY JONES	RN/PO/ROOMS 1, 4, 8	\$3,082.53
8/17/2016	0000000789	SCHOOL SPECIALTY	STOCK SUPPLIES	\$1,869.15
8/17/2016	0000000790	Special Needs Toys	Lida Ramos, NFAR 3	\$719.92
8/17/2016	0000000791	MORE DIRECT INC	RN/PO/RM 3, 14, 21, 22	\$913.03
8/17/2016	0000000792	OFFICE DEPOT	PS/Carmen Medina/	\$26.12
8/17/2016	0000000793	ENABLING DEVICES INC	EDS/Mary Kay-Patricia Valencia	\$824.24
8/17/2016	0000000794	OFFICE DEPOT	Office Depot - Concepcion M.	\$254.17
8/17/2016	0000000795	CANCEL		\$0.00
8/17/2016	0000000796	WESTERN PSYCHOLOGICAL SERVICES	ABAS-3 Teacher Form	\$327.00
8/17/2016	0000000797	CALIFORNIA DIESEL COMPLIANCE	TRANS/Raul Chavez/Diesel	\$525.00
8/17/2016	0000000798	CALIFORNIA DIESEL COMPLIANCE	TRANS/RAUL CHAVEZ/Diesel	\$605.00
8/17/2016	0000000799	ANIXTER	MAINTENANCE SUPPLS - OPEN	\$2,725.00
8/17/2016	0000000800	PEARSON ASSESSMENT	EDS/Rache Pedregal/BASC-3	\$3,109.77
8/17/2016	0000000801	BUS PARTS WAREHOUSE	TRANS/Raul Chavez/Seat,strap	\$1,925.88
8/17/2016	0000000802	OFFICE DEPOT	STOCK SUPPLIES	\$1,889.54
8/17/2016	0000000803	QUILL CORPORATION	STAPLE REMOVER STOCK 00GS2640	\$44.47

8/17/2016	0000000804	CALIFORNIA DIESEL COMPLIANCE	TRANS/RAUL CHAVEZ/ DIESEL	\$597.25
8/17/2016	0000000805	Rush Advertising Specialties	IH/Eliabeth Vidrios/instructio	\$456.34
8/17/2016	0000000806	CANCEL		\$0.00
8/18/2016	0000000807	SOUTHWEST SCHOOL&OFFICE SUPPLY	BRUSHES AND WATER COLORS	\$5,602.20
8/18/2016	0000000808	TOSHIBA AMERICA BUSINESS SOLUTIONS	OW/655se Lease/Toshiba	\$1,794.00
8/18/2016	0000000809	TOSHIBA AMERICA BUSINESS SOLUTIONS	PW/LEASE 6560c/TOSHIBA	\$4,473.36
8/18/2016	0000000810	THE FINAL CLICK	PROJECTOR SCREEN - M&O/J.O.	\$260.27
8/18/2016	0000000811	APPLE COMPUTER	Admin./Sup./A.O.	\$1,727.91
8/18/2016	0000000812	VOYAGER SOPRIS LEARNING	1617 - RG/RWK webinar	\$500.00
8/18/2016	0000000813	NEWS-2-YOU, INC.	EDS/Rachel P./News 2 You	\$3,882.91
8/18/2016	0000000814	C&M MOTORS INC	CNS/Elisa T./C&M	\$1,838.68
8/18/2016	0000000815	PRO-ED, INC.	ROWPVT/EOWPVT/Rachel P.	\$261.60
8/18/2016	0000000816	CROWN LIFT TRUCKS	CNS-Elisa/Crown Lift Trucks	\$1,697.10
8/18/2016	0000000817	LEARNING HEADQUARTERS	XM- Learn Head 10/11 & 11/2	\$525.00
8/18/2016	0000000818	CANCEL		\$0.00
8/18/2016	0000000819	IMAGINE LEARNING INC	LC-EdServ-ImagineLearning-Lic	\$41,856.00
8/18/2016	0000000820	SOUTHLAND TECHNOLOGY	LC-EdServ-Rickys Laptop	\$1,468.44
8/18/2016	0000000821	SCHOLASTIC BOOK CLUBS	PW-PG-SCHOLASTIC BOOKS	\$7,000.00
8/18/2016	0000000822	LEARNING A-Z	ET-Raz-Kids Renewal	\$958.76
8/19/2016	0000000823	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS CONSULTATION - M&O	\$1,062.75
8/19/2016	0000000824	SOUTHWEST SCHOOL&OFFICE SUPPLY	LA/Camilia Arias/Paper Rolls	\$653.49
8/19/2016	0000000825	AMAZON.COM	EDS/Lida Ramos - Amazon	\$111.61
8/19/2016	0000000826	CANCEL		\$0.00
8/19/2016	0000000827	CROWN LIFT TRUCKS	CNS/Elisa/Forklift-Crown Lift	\$812.18
8/19/2016	0000000828	CANCEL		\$0.00
8/19/2016	0000000829	AMAZON.COM	EDS/Lida Ramos - Chew Necklace	\$86.98
8/19/2016	0000000830	MHS INC	EDS/ASRS Online Protocols	\$637.68
8/19/2016	0000000831	ACADEMIC THERAPY PUBLICATIONS	EOWPVT Test Kits	\$604.95
8/19/2016	0000000832	ELLA SOUTH BAY MAGAZINE, INC.	Ed Svcs/Veronica Calzada	\$650.00
8/19/2016	0000000833	CULVER-NEWLIN	RN/PO/MELANESE	\$367.88
8/19/2016	0000000834	Multicard US	CNS/ELISA/Multicard/ Printer	\$3,230.78
8/22/2016	0000000835	ROAD ONE	TOWING - M&O - VEH #11	\$120.00
8/22/2016	0000000836	SOUTHLAND TECHNOLOGY	M&O/LAPTON/Raul Martinez	\$1,468.44
8/22/2016	0000000837	BJ'S RENTALS	EQUIPMENT RENTAL - M&O - 09/16	\$1,635.00

8/22/2016	0000000838	NAPA AUTO PARTS	AUTO PARTS M&O OPEN 9/1-9/31	\$1,090.00
8/22/2016	0000000839	ATLAS ELEVATOR COMPANY	LOAD TEST - M&O - IRA HARBISON	\$817.50
8/22/2016	0000000840	APPLE COMPUTER	Sp. Ed. Dept./Leticia Segura	\$2,272.91
8/23/2016	0000000841	GIGAKOM	LCedServGigakomE6107BA1	\$36,500.00
8/23/2016	0000000842	BUS PARTS WAREHOUSE	TRANS/Raul Chavez/BUSWEST	\$24.53
8/23/2016	0000000843	IDENT-A-KID SERVICES OF	ET/Fonseca./Office	\$33.52
8/23/2016	0000000844	CANCEL		\$0.00
8/23/2016	0000000845	SOUTHLAND TECHNOLOGY	M&O/Raul M/Comp accs	\$171.13
8/24/2016	0000000846	STANDARD ELECTRONICS	FIRE ALARM - LA, ET, IH	\$2,049.20
8/24/2016	0000000847	OFFICE DEPOT	STOCK 00GS1950 TRUCK LOAD	\$28,722.37
8/24/2016	0000000848	GOPHER SPORT	Wheelies/PJ/LA&IH	\$418.21
8/24/2016	0000000849	C.A.S.B.O.		\$43.60
8/24/2016	0000000850	LAKESHORE LEARNING MATERIALS	ET/Veronica F/Jenny/RM1	\$593.96
8/24/2016	0000000851	TOSHIBA FINANCIAL SERVICES	ET/TOSHIBA LEASE/eStudio 657	\$3,138.94
8/24/2016	0000000852	TOSHIBA BUSINESS SOLUTIONS	PW/Toshiba eStudio 6570/Usage	\$6,500.00
8/24/2016	0000000853	LAKESHORE LEARNING MATERIALS	16/17-JO-Gonzalez -RM#3	\$50.81
8/24/2016	0000000854	LAKESHORE LEARNING MATERIALS	16/17-JO-DE La Cruz-Rm#4	\$123.34
8/24/2016	0000000855	SCHOLASTIC EDUCATION	16/17-JO-Verdugo-RM#19	\$217.99
TOTAL FOR PERIOD				\$814,798.89

REVISED P.O. REPORT

August 25, 2016 to September 26, 2016

PO Date	PO No.	Supplier	Purchase Description	Total
8/25/2016	0000000856	DEPARTMENT OF JUSTICE	HR/Rosie Bermudez/DOJ	\$1,261.13
8/25/2016	0000000857	RCOM RADIO LLC	MOTOROLA RADIOS - M&O	\$2,801.30
8/25/2016	0000000858	AMAZON.COM	ET-OFFICE	\$124.59
8/25/2016	0000000859	LEARNING HEADQUARTERS	XM- LH for Tina Anstadt	\$175.00
8/25/2016	0000000860	APPLE COMPUTER	Mary Kay Rosinski - USB	\$31.61
8/25/2016	0000000861	MORE DIRECT INC	LP PRINTER TONER ORDER	\$558.71
8/25/2016	0000000862	EDJOIN	XM-HR-EDJOIN	\$806.25
8/25/2016	0000000863	HOUGHTON MIFFLIN COMPANY	16-17 -RP/EDSRVS	\$3,268.91
8/25/2016	0000000864	NORTH INLAND SELPA	XM- SCIA Rachel P	\$90.00
8/25/2016	0000000865	SDCOE-Superintendent of Schools	XM- Conf L Segura 10/17 & 11/1	\$100.00
8/25/2016	0000000866	SOUTHWEST MOBILE STORAGE,INC	Removal of Storage Bins	\$724.85
8/26/2016	0000000867	ECONOMY RESTAURANT EQUIPMENT	CNS/Elisa Alatorre/economy	\$5,608.30
8/29/2016	0000000868	AREY JONES	For Ira Harbison School	\$2,266.48
8/29/2016	0000000869	SO-CAL TRUCK STOP	PROPANE - M&O - OPEN	\$327.00
8/29/2016	0000000870	CANCEL		\$0.00
8/29/2016	0000000871	RSD - NATIONAL CITY	MAINTENANCE SUPPLIES - M&O	\$1,090.00
8/29/2016	0000000872	OFFICE DEPOT	Items for Olivewood Kitchen	\$1,167.60
8/30/2016	0000000873	MIRACLE PLAYGROUND SALES	PLAYGROUND MATERIAL - HECTOR G	\$4,387.20
8/30/2016	0000000874	Social Thinking	EDS/R.P./Daniela Butler	\$214.22
8/30/2016	0000000875	OFFICE DEPOT	XM- Office Depot- Staples	\$12.45
8/30/2016	0000000876	PEARSON EDUCATION	ICS/Dana Z./Pearson	\$1,672.60
8/30/2016	0000000877	CODESP	XM- HR CODESP	\$1,950.00
8/30/2016	0000000878	DEMCO, INC.	PW-PG-LIBRARY BOOKS	\$566.37
8/30/2016	0000000879	EDUCATIONAL DATA SYSTEMS	ICS/Dana Zamora/EduSystems	\$331.57
8/30/2016	0000000880	AMERI-MEX PLUMBING INC	PLUMBING EMERGENCIES - M&O	\$9,364.36
8/30/2016	0000000881	ECONOMY RESTAURANT EQUIPMENT	CNS/LAURAV/ECONOMY	\$5,396.52
8/30/2016	0000000882	KONICA MINOLTA BUSINESS SOLUTI	PreSchool/BizhubC452/usage	\$1,500.00
8/30/2016	0000000883	FRUTH GROUP	CN/EQ11180 loaner/Overage	\$430.38
8/30/2016	0000000884	U-HAUL	TRAILER RENTAL - M&O	\$912.55

8/30/2016	0000000885	Cable Pipe & Leak Detection	LEAK DETECTION - M&O - IRA HAR	\$294.30
8/30/2016	0000000886	RED TRUCK FIRE & SAFETY CO.	FIRE EXTIN. TESTING - M&O	\$580.53
8/31/2016	0000000887	HEARTLAND PAYMENT SYSTEMS, INC	CNS-ELISA-ANNUAL LICENSE & MEN	\$387.23
8/31/2016	0000000888	THERMOWORKS INC	CNS/LAURAV/THERMOWORKS	\$1,496.43
8/31/2016	0000000889	MRC / MR. COPY	Xerox/D95/Production/Usage	\$3,800.00
8/31/2016	0000000890	OFFICE DEPOT	For Business Dept. Conf. Room	\$4,374.28
	0000000891	CANCEL		\$0.00
8/31/2016	0000000892	AMAZON.COM	LP - AMAZAON ORDER RM 32	\$53.92
8/31/2016	0000000893	AMAZON.COM	LP - AMAZAON ORDER RM 18	\$142.27
	0000000894	CANCEL		\$0.00
	0000000895	CANCEL		\$0.00
	0000000896	CANCEL		\$0.00
	0000000897	CANCEL		\$0.00
	0000000898	CANCEL		\$0.00
9/1/2016	0000000899	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES - M&O	\$29,574.29
9/1/2016	0000000900	MORE DIRECT INC	For HR Dept.	\$1,747.83
9/2/2016	0000000901	CALIFORNIA-SPEECH-LANGUAGE-HEARING ASS	XM- CSHA for Meghann	\$198.00
9/2/2016	0000000902	AREY JONES	16/17-KM-VGarcia-Office	\$2,055.74
9/2/2016	0000000903	SETON	PW-PG-CUSTOM ENGRAVED SIGNS	\$422.40
9/2/2016	0000000904	SCHOLASTIC INC.	LP - SCHOLATIC INVOICE	\$463.12
9/2/2016	0000000905	OFFICE DEPOT	JO-Office Supplies-Evelyn Sanc	\$1,057.19
9/2/2016	0000000906	AMAZON.COM	Lida Ramos - Chew Stixx	\$15.14
9/2/2016	0000000907	PRO-ED, INC.	Social Language Development	\$422.92
9/2/2016	0000000908	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK BINDERS 00GS0105 1"	\$1,025.47
9/2/2016	0000000909	GRAMCO SCHOOL SUPPLIES, INC.	STOCK SCENTED SMILE STICKERS	\$780.87
9/6/2016	0000000910	DIALCOM SYSTEMS GROUP, INC.	FIRE PANEL REPAIR - M&O - KIMB	\$775.26
9/6/2016	0000000911	U-HAUL	U-HAUL RENTAL - CONSTRUCTION	\$1,816.10
9/7/2016	0000000912	CALIFORNIA DIESEL COMPLIANCE	TRANS/RAUL C./Smoke Opacity	\$120.00
9/7/2016	0000000913	TRIDENT COLLISION REPAIR CENTER	TRAS/RAUL C./REPAIR #30	\$466.50
9/7/2016	0000000914	CDW	PW-PG-INK CARTRIDGES	\$71.92
9/7/2016	0000000915	P&R PAPER SUPPLY COMPANY INC	LC-EdServ-Office Supplies	\$42.32
9/7/2016	0000000916	HUBERT COMPANY	CNS/LAURAV/HUBERT	\$363.09
9/7/2016	0000000917	BEST WAY PRINTING	New Superintendent Buss. Cards	\$202.74
9/7/2016	0000000918	ADVANCED CLASSROOM TECHNOLOGIE	ADJUSTABLE ACTUATOR - M&O	\$201.65

9/7/2016	0000000919	TERMINIX INTERNATIONAL	PEST CONTROL - M&O - OPEN	\$359.70
9/7/2016	0000000920	PHONE SUPPLEMENTS	PURWHS/Headset Device	\$536.28
9/8/2016	0000000921	APPLE COMPUTER	EDS/Rachel Pedregal/APPLE	\$1,507.47
9/8/2016	0000000922	CDW	Sp.Ed./Rachel Pedregal/OtterB	\$223.17
9/8/2016	0000000923	PACIFIC LAWN MOWER WORKS	GROUPS EQUIPMENT - M&O	\$13,297.97
9/8/2016	0000000924	DIXIELINE LUMBER & HOME CENTER	DRILLS AND BITS - M&O	\$3,270.00
9/9/2016	0000000925	SUPPLYMASTER, INC.	HR Dept. Griselda A. & Cindy F	\$823.82
9/9/2016	0000000926	DISCOUNT SCHOOL SUPPLY	**WHEELIES** PALM/OLIVE	\$613.24
9/9/2016	0000000927	DISCOUNT SCHOOL SUPPLY	***WHEELIES***John Otis/Rocio	\$472.83
9/9/2016	0000000928	DISCOUNT SCHOOL SUPPLY	***WHEELIES***KIMBALL/Rocio S	\$472.83
9/9/2016	0000000929	OFFICE DEPOT	CN_Office_Pat	\$43.51
9/9/2016	0000000930	BOUND TO STAY BOUND BOOKS	PW-PG-LIBRARY BOOKS	\$1,218.20
9/9/2016	0000000931	TOUCHBOARDS	RN/PO/MELANESE	\$4,763.35
9/9/2016	0000000932	LEARNING A-Z	PW-PG-LICENSES	\$1,345.44
9/9/2016	0000000933	ELLA SOUTH BAY MAGAZINE, INC.	Ed Svcs/Veronica Calzada	\$650.00
9/9/2016	0000000934	SCHOLASTIC NEWS & MAGAZINES	PW-PG-CLASSROOM MAGAZINES	\$555.16
9/9/2016	0000000935	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$135.00
9/9/2016	0000000936	SCHOOL SPECIALTY	Central _ Fourth Grade supplie	\$98.07
9/9/2016	0000000937	FRUTH GROUP	JO-Office-Rizo Ink	\$309.40
	0000000938	CANCEL		\$0.00
	0000000939	CANCEL		\$0.00
	0000000940	CANCEL		\$0.00
	0000000941	CANCEL		\$0.00
	0000000942	CANCEL		\$0.00
	0000000943	CANCEL		\$0.00
	0000000944	CANCEL		\$0.00
9/12/2016	0000000945	DEPARTMENT OF JUSTICE	HR/PN CA DOJ	\$708.50
9/12/2016	0000000946	DEPARTMENT OF JUSTICE	PN HR DOJ	\$959.20
9/12/2016	0000000947	DEPARTMENT OF JUSTICE	PN HR DOJ	\$860.01
9/12/2016	0000000948	PRO-ED, INC.	SLDT-Normative Update	\$266.56
9/12/2016	0000000949	PEARSON ASSESSMENT	CELF-5	\$724.85
9/12/2016	0000000950	MORE DIRECT INC	KM-Ms Peña-Room 25	\$433.24
9/12/2016	0000000951	STORE SMART	KM-Ms. Avina;Room 23	\$135.71
9/12/2016	0000000952	SCHOLASTIC NEWS & MAGAZINES	JO-De La Pena-Dynamath	\$1,646.98

9/12/2016	0000000953	LAMINATOR.COM	PW-PG-LAMINATOR	\$1,372.37
9/12/2016	0000000954	MARSHMEDIA	LC-EdServ-AGE Materials	\$3,440.00
9/12/2016	0000000955	PERMA-BOUND	EdPrieto-EdServ-LibraryOrder	\$1,471.50
9/12/2016	0000000956	SAN DIEGO REFRIGERATION	CNS/Laura Valverde/OWREPAIR	\$1,236.00
9/12/2016	0000000957	SCHOLASTIC NEWS & MAGAZINES	JO-De La Peña-Scholastic News	\$3,274.70
9/12/2016	0000000958	CALIFORNIA'S COALITION FOR	XM- CASH Payment	\$508.00
9/12/2016	0000000959	KELLY PAPER	PRODLL-KP-090916	\$220.97
9/12/2016	0000000960	SOUTHWEST BINDING & LAMINATING	PRODLL-SO-090916	\$467.04
9/12/2016	0000000961	MYBINDING	PRODLL-MB-090916	\$133.10
9/12/2016	0000000962	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK GS1383	\$2,360.68
9/13/2016	0000000963	BEST WAY PRINTING	STOCK D.O RETURN ENVELOPES	\$2,936.46
9/13/2016	0000000964	QUILL CORPORATION	Stock Dry Erase Markers GS1387	\$308.90
9/13/2016	0000000965	HOUGHTON MIFFLIN HARCOURT	Irma Sanchez - WJIV License	\$340.08
9/13/2016	0000000966	MRC / MR. COPY	OW/Lupita S/Shipping	\$30.00
9/13/2016	0000000967	OFFICE DEPOT	XM- hanging folder for Ginny	\$27.13
9/14/2016	0000000968	BUSH POWER BRAKE SERVICE	VEHICLE MAINTENANCE - M&O	\$1,308.00
9/14/2016	0000000969	FRUTH GROUP	LA-Office	\$3,139.20
9/14/2016	0000000970	TIME FOR KIDS	OW Marshall	\$165.29
9/14/2016	0000000971	CAJON VALLEY UNION	TRANS/INVOICE/WORK ORDER	\$5,379.22
9/15/2016	0000000972	PERRY FORD OF NATIONAL CITY	Raul M./M&O Dept.	\$24,853.91
9/15/2016	0000000973	ABC SCHOOL EQUIPMENT, INC.	Las Palmas Stage	\$8,860.61
9/15/2016	0000000974	CULVER-NEWLIN	For Griselda Aispuro/HR Dept.	\$367.88
9/15/2016	0000000975	AREY JONES	Evelyn Sanchez /John Otis	\$1,133.24
9/15/2016	0000000976	APPLE COMPUTER	PW/Alfonso Denegri/MacBook	\$2,058.65
9/15/2016	0000000977	SDCOE-Superintendent of Schools	XM- Conf C Sevilla from PW	\$70.00
9/15/2016	0000000978	NORTH INLAND SELPA	XM- Meghann/Leticia Conf 10/16	\$170.00
	0000000979	CANCEL		
9/16/2016	0000000980	HD SUPPLY	ELECTRICAL EQUIPMENT - M&O	\$634.11
9/16/2016	0000000981	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS/PAINT TESTING - M&O	\$5,351.90
9/16/2016	0000000982	MITEL NETWORKS INC	AV MAINTENANCE - M&O	\$178.22
9/16/2016	0000000983	RED TRUCK FIRE & SAFETY CO.	FIRE EXTINGUISHER SRVCS - M&O	\$1,522.45
9/16/2016	0000000984	ADVANCED CLASSROOM TECHNOLOGIE	ELECTRONICS SUPPLIES - M&O	\$1,107.44
9/16/2016	0000000985	RCOM RADIO LLC	ELECTRONIC SUPPLIES - M&O	\$98.10
9/16/2016	0000000986	CHULA VISTA ALARM INC	ALARM SUPPLIES - M&O	\$745.17

9/16/2016	0000000987	OFFICE DEPOT	Board Room (Board Memembers)	\$6,539.89
9/16/2016	0000000988	AMERI-MEX PLUMBING INC	PLUMBING EMERGENCY - M&O	\$5,530.75
9/19/2016	0000000989	TRAFFIC SAFETY MATERIALS LLC	STRIPING PAINT - M&O	\$2,725.00
9/19/2016	0000000990	JANUS CORPORATION	MOLD/ASBESTOS REMOVAL - M&O	\$4,801.45
9/19/2016	0000000991	SD&B CONSTRUCTION INC	WATER LINE LEAK REPAIR -M&O	\$10,191.50
9/19/2016	0000000992	OFFICE DEPOT	OW Rodecker	\$763.90
9/19/2016	0000000993	UNIVERSITY OF CALIFORNIA	XM- GATE Conf LA	\$1,540.00
9/19/2016	0000000994	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-CN	\$10,507.60
9/19/2016	0000000995	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-ET	\$10,507.60
9/19/2016	0000000996	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-LP	\$10,507.60
9/19/2016	0000000997	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-LA	\$10,507.60
9/19/2016	0000000998	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-OT	\$10,507.60
9/19/2016	0000000999	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-PW	\$10,507.60
9/19/2016	0000001000	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-RN	\$10,507.60
9/20/2016	0000001001	SUNTEX INTERNATIONAL INC.	JO-De La Pena-First in Math	\$2,203.20
9/20/2016	0000001002	AMAZON.COM	CN_Lida Ramos, Office	\$103.44
9/20/2016	0000001003	OFFICE DEPOT	CN_office_Pat	\$54.26
9/20/2016	0000001004	CHULA VISTA PHOTO STUDIO	ADMIN/JS/CHULA VISTA PHOTO	\$105.00
9/20/2016	0000001005	SCHOOL MATE	JO-Delapena-Planners	\$1,322.82
9/20/2016	0000001006	AMAZON.COM	Lida Ramos - Anthony G.Daniel	\$38.40
9/20/2016	0000001007	ASTRO MECHANICAL CONTRACTORS	MAINTENANCE EQUIP -PALMER WAY	\$2,180.00
9/20/2016	0000001008	AREY JONES	Veronica Calzada- Ed Svcs.	\$1,320.72
9/21/2016	0000001009	APPLE COMPUTER	Admin. Dept. (Yvette& Jocelyn)	\$3,275.45
9/21/2016	0000001010	OFFICE DEPOT	Board Memers Sample Chair	\$746.63
9/21/2016	0000001011	STANDARD ELECTRONICS	SENSOR REPLACEMENT - M&O	\$226.18
9/21/2016	0000001012	ROAD ONE	VEHICLE TOWING - F550	\$130.80
9/21/2016	0000001013	CANCEL		\$0.00
9/21/2016	0000001014	KONICA MINOLTA BUSINESS SOLUTI	CN/Bizhub601/Lease Agreement	\$3,391.12
9/22/2016	0000001015	Creative Bus Sales	TRANS/RAUL C/CREATIVBUS	\$52.50
9/22/2016	0000001016	ULINE	PUR/WHS materials	\$259.13
9/22/2016	0000001017	KONICA MINOLTA BUSINESS SOLUTI	LA/BizhubC654/Lease	\$1,895.29
9/22/2016	0000001018	KONICA MINOLTA BUSINESS SOLUTI	LA/BizHub C654/Usage	\$4,500.00
9/22/2016	0000001019	KONICA MINOLTA BUSINESS SOLUTI	LP/ BizHub 654/ Usage	\$2,400.00
9/22/2016	0000001020	KONICA MINOLTA BUSINESS SOLUTI	LP/BizHub c364e/Usage	\$2,000.00

9/22/2016	0000001021	KONICA MINOLTA BUSINESS SOLUTI	JO/ BizHub 751/Lease	\$2,083.38
9/22/2016	0000001022	KONICA MINOLTA BUSINESS SOLUTI	JO/BizHub c454/Lease	\$1,645.56
9/22/2016	0000001023	CANCEL		\$0.00
9/22/2016	0000001024	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-IraHarbison	\$5,319.20
9/22/2016	0000001025	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-Kimball	\$5,450.00
9/23/2016	0000001026	CART MART INC	FLATBED RENTALS - M&O	\$4,486.44
9/23/2016	0000001027	FOLLETT LIBRARY RESOURCES	LC-EdServ-Lightbox-Olivewood	\$5,450.00
9/23/2016	0000001028	WESTAIR GASES & EQUIPMENT	WELDING SUPPLIES - M&O	\$1,090.00
9/23/2016	0000001029	AMAZON.COM	EDS/Rachel P/Delaney Cervant	\$74.12
9/23/2016	0000001030	LEARNING A-Z	JO/Learning A-Z/Sanchez	\$949.50
9/23/2016	0000001031	AMAZON.COM	PSC/Carmen Pid/Amazon	\$39.23
9/23/2016	0000001032	LINGUAL LEARNING	SES Materials per Sara Borbon	\$21,778.20
9/23/2016	0000001033	OFFICE DEPOT	LP OFFICE DEP ORDER	\$59.58
9/23/2016	0000001034	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG.	\$2,126.50
9/26/2016	0000001035	THERAPRO INC	Lida Ramos - OT Materials	\$456.93
9/26/2016	0000001036	AMAZON.COM	Sp.Ed/Rachel Pedregal/lpag	\$60.09
9/26/2016	0000001037	ARENSON OFFICE FURNITURE	Sandy Ellis/H.R. Dept.	\$1,291.98
TOTAL FOR PERIOD				\$396,003.61

REVISED P.O. REPORT

September 27, 2016 to October 23, 2016

PO Date	PO No.	Supplier	Purchase Description	Total
9/27/2016	0000001038	NATIONAL CITY CHAMBER	ADMIN/JS/CHAMBER DUES	\$300.00
9/27/2016	0000001039	ANIXTER	PANIC HARDWARE - KIMBALL	\$10,021.46
9/27/2016	0000001040	OFFICE DEPOT	H.R. Sandy/Martha	\$9,196.24
9/27/2016	0000001041	ACSA	ADMIN/JS/16-17 ACSA DUES	\$1,352.00
9/27/2016	0000001042	ANIXTER	PANIC HARDWARE - KIMBALL	\$2,206.16
9/27/2016	0000001043	ANIXTER	HARDWARE - M&O	\$3,551.22
9/27/2016	0000001044	ACME SAFETY & SUPPLY CORP.	PAINTING SUPPLIES - M&O - OPEN	\$545.00
9/28/2016	0000001045	CCH INCORPORATED	JO-De La Pena-Home & School	\$389.68
9/28/2016	0000001046	MORE DIRECT INC	LP/Matilde Rosas/Office	\$659.22
9/28/2016	0000001047	SCHOLASTIC INC.	LP SCHOLASTIC INVOICE	\$4,599.43
9/28/2016	0000001048	FRUTH GROUP	LP ORDER FOR RIZO SUPPLIES	\$856.80
9/28/2016	0000001049	TJM PROMOTIONS, INC	LC-EdServ-16-17RedRibbonOrder	\$1,635.00
9/28/2016	0000001050	SCHOLASTIC INC.	JO-Paredes	\$216.91
9/28/2016	0000001051	ORIENTAL TRADING COMPANY	LP ORIENTAL TRADING	\$74.12
9/28/2016	0000001052	ORIENTAL TRADING COMPANY	First Aide for Bus Drivers	\$71.01
9/28/2016	0000001053	CANCEL		\$0.00
9/28/2016	0000001054	LAKESHORE LEARNING MATERIALS	JO-Paredes-Carpet	\$594.11
9/28/2016	0000001055	TECHNOLOGY INTEGRATION GROUP	LC-EdServ-16-17 TIG Open PO	\$6,000.00
9/28/2016	0000001056	SOUTHWEST SCHOOL&OFFICE SUPPLY	OFFICE SUPPLIES - M&O	\$436.00
9/28/2016	0000001057	SC Commerical, LLC.	FLEET VEHICLE GAS - M&O	\$1,907.50
9/28/2016	0000001058	NORTH INLAND SELPA	XM-CSS for Li/Guberek	\$80.00
9/28/2016	0000001059	OFFICE DEPOT	OFFICE SUPPLIES / INK - M&O	\$98.07
9/29/2016	0000001060	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES	\$2,240.11
9/29/2016	0000001061	WAXIE SANITARY SUPPLY	STOCK TISSUE PAPER	\$2,222.95
9/29/2016	0000001062	SCHOOL HEALTH CORP.	STOCK NURSES SUPPLIES	\$983.35
9/29/2016	0000001063	ORIENTAL TRADING COMPANY	KM/Veronica F/Office	\$107.94
9/29/2016	0000001064	ULINE	PUR/WH/ Supplies	\$153.52
9/29/2016	0000001065	CANCEL		\$0.00
9/30/2016	0000001066	AREY JONES	Sp.Ed/Rachel Pedregal/Laptops	\$3,086.78

9/30/2016	0000001067	CANCEL		\$0.00
9/30/2016	0000001068	CHULA VISTA ALARM INC	RANCHO ALARM REPAIRS - M&O	\$263.15
9/30/2016	0000001069	New Haven Moving Equipment	LIBRARY CARTS - CONSTRUCTION	\$7,303.00
9/30/2016	0000001070	CALIFORNIA ELECTRIC SUPPLY	ELECTRICIAN SUPPLIES - M&O	\$2,063.28
10/3/2016	0000001071	VIRCO MANUFACTURING COMPANY	Board Room	\$1,019.19
10/3/2016	0000001072	CANCEL		\$0.00
10/3/2016	0000001073	SCHOOL HEALTH CORP.	NURSE SUPPLIES STOCK NS055	\$715.74
10/4/2016	0000001074	AREY JONES	ET/AreyJones/Teacher Laptops	\$2,641.44
10/4/2016	0000001075	CULVER-NEWLIN	FRC Chairs/Culver Newlin	\$2,043.75
10/4/2016	0000001076	CANCEL		\$0.00
10/4/2016	0000001077	CANCEL		\$0.00
10/4/2016	0000001078	CANCEL		\$0.00
10/4/2016	0000001079	CANCEL		\$0.00
10/4/2016	0000001080	OFFICE DEPOT	Sp.Ed./Hollis & Fogaren/OFFDEP	\$265.17
10/4/2016	0000001081	PEARSON ASSESSMENT	Sp.Ed/R.P/ Pearson - Protocols	\$243.73
10/4/2016	0000001082	MHS INC	Sp.Ed./R.P./MHS - Protocols	\$555.90
10/4/2016	0000001083	PEARSON ASSESSMENT	Sp.Ed/CASL Record Form	\$143.88
10/4/2016	0000001084	NORTH INLAND SELPA	XM- Comm Severity Scales	\$80.00
10/4/2016	0000001085	CANCEL		\$0.00
10/4/2016	0000001086	MORE DIRECT INC	KM/MoreDirect/Toner	\$1,565.42
10/4/2016	0000001087	CANCEL		\$0.00
10/4/2016	0000001088	SOUTHWEST SCHOOL&OFFICE SUPPLY	CONST. PAPER STOCK SUPPLIES	\$4,188.92
10/4/2016	0000001089	GIGAKOM	LC-EdServ-16-17 Gigakom OpenPO	\$13,000.00
10/4/2016	0000001090	ADELANTE MUJER	XM- Adelante Mujer 15-16	\$345.00
10/4/2016	0000001091	AMAZON.COM	CNS/LAURAV/AMAZON	\$49.37
10/4/2016	0000001092	XEROX CORPORATION	FRC/Leticia Mijares	\$734.62
10/4/2016	0000001093	LAKE SHORE LEARNING MATERIALS	Sp.Ed./Rachel P./Otis	\$92.39
10/4/2016	0000001094	LAKE SHORE LEARNING MATERIALS	JO/Evelyn Sanchez/Lqkeshore	\$148.76
10/4/2016	0000001095	ZONAR CONNECTED	TRANS/Zonar/Cards	\$222.83
10/5/2016	0000001096	Commercial Van Interiors	SHELVES - VEHICLE #10 - M&O	\$2,912.43
10/7/2016	0000001097	AMERI-MEX PLUMBING INC	PLUMBING EMERGENCIES - M&O	\$5,450.00
10/7/2016	0000001098	QUAL CHEM CORP.	PAINTING SUPPLIES - M&O - OPEN	\$5,559.00
10/7/2016	0000001099	Social Thinking	EDS/Rachel P/ Social Think	\$26.16
10/7/2016	0000001100	PEARSON ASSESSMENT	EDS/Rachel P/PO-800	\$425.10

10/7/2016	0000001101	RICK'S MOBILE GLASS	TRANS/Rick's mobile/invoice	\$262.99
10/7/2016	0000001102	WESTERN PSYCHOLOGICAL SERVICES	EDS/Rachel PUNIT2 Test Kit	\$1,029.94
10/7/2016	0000001103	LAKESHORE LEARNING MATERIALS	OW/lakeshoer/Guberek	\$147.49
10/7/2016	0000001104	SOUTHWEST SCHOOL&OFFICE SUPPLY	PW-PG-LABELS	\$125.47
10/7/2016	0000001105	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - M&O	\$1,090.00
10/7/2016	0000001106	ECONOMY RESTAURANT EQUIPMENT	CNS/Laura Valverde/Can openers	\$1,376.94
10/10/2016	0000001107	AREY JONES	Sp.Ed/Rachel Pedregal/Laptops	\$3,033.48
10/10/2016	0000001108	AREY JONES	Sp.Ed./Rachel Pedregal/Laptops	\$1,011.16
10/10/2016	0000001109	AREY JONES	Sp.Ed./Rachel Pedregal/Laptops	\$1,011.16
10/10/2016	0000001110	SnagWolf	PAINTER SUPPLIES - M&O - OPEN	\$1,635.00
10/10/2016	0000001111	OFFICE DEPOT	Chair for Superintendent	\$653.99
10/10/2016	0000001112	GRAINGER	MAINT. SUPPLIES - M&O - OPEN	\$1,090.00
10/10/2016	0000001113	HUNTER'S NURSERY, INC.	GROUNDS SUPPLS - M&O - OPEN	\$1,635.00
10/10/2016	0000001114	SHERWIN-WILLIAMS - STORE 8171	PAINTING SUPPLIES - M&O - OPEN	\$1,090.00
10/10/2016	0000001115	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES - M&O	\$30,158.03
10/10/2016	0000001116	CANCEL		\$0.00
10/10/2016	0000001117	CANCEL		\$0.00
10/10/2016	0000001118	CANCEL		\$0.00
10/10/2016	0000001119	CANCEL		\$0.00
10/10/2016	0000001120	CANCEL		\$0.00
10/10/2016	0000001121	CANCEL		\$0.00
10/11/2016	0000001122	CARROT-TOP INDUSTRIES	JO/Flags	\$166.20
10/11/2016	0000001123	AMAZON.COM	JO/Amazon/Sharpeners	\$69.50
10/11/2016	0000001124	SCHOLASTIC EDUCATION	JO/Evelyn/Main Office	\$118.96
10/11/2016	0000001125	ULINE	JO-De La Pena-Uline Cart	\$231.54
10/11/2016	0000001126	LAKESHORE LEARNING MATERIALS	JO/Evelyn S/Lakeshore	\$91.10
10/11/2016	0000001127	SDCOE-Superintendent of Schools	XM- PW Rosa Lopez training	\$350.00
10/11/2016	0000001128	FRUTH GROUP	OW/Saunders/Fruth Supplies	\$784.80
10/11/2016	0000001129	SDCOE-Superintendent of Schools	XM- Section 504- Meghann O'Con	\$120.00
10/11/2016	0000001130	OFFICE DEPOT	OW/Saunders/Office Dep Toner	\$113.35
10/11/2016	0000001131	SDCOE-Superintendent of Schools	XM- Stduent Recrds/Custody	\$85.00
10/11/2016	0000001132	SCHOOL SPECIALTY	STOCK BATTERIES	\$1,084.59
10/11/2016	0000001133	GEARY PACIFIC SUPPLY #48	HVAC UNIT - PRESCHOOL CENTER	\$3,819.17
10/12/2016	0000001134	KONICA MINOLTA BUSINESS SOLUTI	PROD/Bizhub Press 1250/LEASE	\$10,564.32

10/12/2016	0000001135	RSD - NATIONAL CITY	HVAC SUPPLIES - M&O	\$294.30
10/12/2016	0000001136	KONICA MINOLTA BUSINESS SOLUTI	LA/BizHub C454e/Lease	\$1,889.01
10/12/2016	0000001137	SOUTHLAND TECHNOLOGY	OW/HP Ms.Hayes/Dockig Station	\$171.13
10/13/2016	0000001138	WESTERN ENVIRONMENTAL & SAFETY	ANNUAL ASBESTOS INSPECTION	\$975.00
10/13/2016	0000001139	WESTERN ENVIRONMENTAL & SAFETY	IRA HARBISON - ROOM 7 ASBESTOS	\$2,365.00
10/13/2016	0000001140	UNION-TRIBUNE PUBLISHING		\$1,378.20
10/13/2016	0000001141	KONICA MINOLTA BUSINESS SOLUTI	LA/Bizhub c454e/Usage	\$1,500.00
10/13/2016	0000001142	DEMCO, INC.	1617 Library Supply - Fong	\$110.99
10/13/2016	0000001143	FOLLETT LIBRARY RESOURCES	1617 RG/3rd Span wkbks	\$558.63
10/13/2016	0000001144	VOYAGER SOPRIS LEARNING	1617 RG/Language! consumables	\$445.06
10/13/2016	0000001145	KIWANIS CLUB OF SWEETWATER NC	ADMIN/JS/KIWANIS	\$720.00
10/13/2016	0000001146	ELLA SOUTH BAY MAGAZINE, INC.	Ed. Services/V Calzada	\$650.00
10/13/2016	0000001147	KIWANIS CLUB OF SWEETWATER NC	ADMIN/JS/KIWANIS C.FRAZEE	\$790.00
10/13/2016	0000001148	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG	\$111.35
10/13/2016	0000001149	OFFICE DEPOT	ADMIN/JS/OFFICE DEPOT	\$245.27
10/13/2016	0000001150	OFFICE DEPOT	LP/Matilde/OFF DEP INK	\$211.44
10/13/2016	0000001151	MORE DIRECT INC	PW-PG-OFFICE EQUIPMENT/SUPPLIE	\$1,401.74
10/13/2016	0000001152	AREY JONES	OW Hayes	\$1,304.73
10/17/2016	0000001153	CDW	Ed.Svcs/Rachel P./ Otterbox Ca	\$165.10
10/17/2016	0000001154	STANDARD ELECTRONICS	LAS PALMAS SECURITY SYSTEM	\$855.00
10/17/2016	0000001155	AHLEE BACKFLOW SERVICE	JOHN OTIS BACKFLOW	\$167.81
10/18/2016	0000001156	ECONOMY RESTAURANT EQUIPMENT	CNS/Laura V/Refrigerator	\$1,811.58
10/18/2016	0000001157	SIERRA SCHOOL	CNS/LAURV/SIERRA SCH.	\$9,466.40
10/18/2016	0000001158	OFFICE DEPOT	KEYBOARD TRAYS - M&O	\$578.76
10/19/2016	0000001159	THE HOME DEPOT	MAINT. SUPPLS M&O - OPEN	\$1,090.00
10/19/2016	0000001160	ECONOMY RESTAURANT EQUIPMENT	CNS/Laura V/Food pan items	\$364.28
10/19/2016	0000001161	SC Commerical, LLC.	DIESEL/GASOLINE - M&O - OPEN	\$1,907.50
10/20/2016	0000001162	UNITED HEALTH SUPPLIES	STOCK NURSES SUPPLIES	\$6,199.58
10/20/2016	0000001163	JLAB Audio	STOCK 00GS1162 HEADPHONES	\$3,270.00
10/20/2016	0000001164	AREY JONES	CNS/for Lincoln Acres Kitchen	\$1,085.28
10/20/2016	0000001165	AREY JONES	FRC/Sergio Rosas/ Computer	\$1,085.28
10/20/2016	0000001166	WORLD BRIDGE TECHNOLOGIES INC	JOHN OTIS & OLIVEWOOD REPAIRS	\$7,412.00
10/21/2016	0000001167	AMERI-MEX PLUMBING INC	PLUMBING EMERGENCIES - M&O	\$2,180.00
10/21/2016	0000001168	Hub Constructions Specialties, Inc.	MASON SUPPLIES - M&O - OPEN	\$1,090.00

10/21/2016	0000001169	PACWEST AIR FILTER LLC	AIR FILTERS - M&O	\$3,732.89
10/21/2016	0000001170	VIRCO MANUFACTURING COMPANY	Chairs for Board Room	\$10,886.49
TOTAL FOR PERIOD				\$237,061.79

REVISED PO BOARD REPORT

October 24, 2016 to November 28, 2016

PO Date	PO No.	Supplier	Purchase Description	Total
10/24/2016	0000001171	STAPLES BUSINESS ADVANTAGE	Ed. Services / V. Calzada	\$21,790.28
10/24/2016	0000001172	OFFICE DEPOT	LA/Camilia/OffiDept	\$197.38
10/24/2016	0000001173	NATIONAL BUSINESS FURNITURE,	Purchasing Lounge	\$2,706.84
10/24/2016	0000001174	COMMERCIAL GAS APPLIANCE	CNS/Laura V/COMMGASAPL	\$456.68
10/24/2016	0000001175	ECONOMY RESTAURANT EQUIPMENT	CNS/Laura V/Economy	\$341.82
10/25/2016	0000001176	Office Playground	Lida/Patty Office Playground	\$30.70
10/25/2016	0000001177	OFFICE DEPOT	Sp.Ed Office	\$40.85
10/25/2016	0000001178	LAKESHORE LEARNING MATERIALS	Vicky Guberek - Lakeshore	\$133.88
10/25/2016	0000001179	AMAZON.COM	Safety Gate - Preschool	\$39.99
10/25/2016	0000001180	OFFICE DEPOT	Toners/Keyboard	\$851.22
10/25/2016	0000001181	CABE SD SOUTH COUNTY CHAPTER	XM- CABE Conf J Otis	\$500.00
10/25/2016	0000001182	GOPHER SPORT	Ed Svcs - VCalzada	\$296.76
10/27/2016	0000001183	SOUTHLAND TECHNOLOGY	ET/Mellman/Teacher Computers	\$8,965.25
10/28/2016	0000001184	AMAZON.COM	PUR/Adriana/Flash Drive	\$26.11
10/28/2016	0000001185	UNION-TRIBUNE PUBLISHING	Business Services Dept.	\$655.00
10/28/2016	0000001186	CANCEL		\$0.00
10/28/2016	0000001187	MIRACLE PLAYGROUND SALES	Sandbox Covers/ Preschool Cent	\$1,639.20
10/28/2016	0000001188	CANCEL		\$0.00
10/28/2016	0000001189	FOLLETT LIBRARY RESOURCES	LC-EdServ-Follett-DestinyTrain	\$2,499.00
10/28/2016	0000001190	OFFICE DEPOT	LC-EdServ-LAC-OfficeToners	\$282.29
10/28/2016	0000001191	APPLE COMPUTER	IPAD Cable/Adapter-Mary Kay	\$52.32
10/28/2016	0000001192	WOOT MATH, INC	ET/Fonseca/Office	\$335.74
10/28/2016	0000001193	AMAZON.COM	Sp.Ed/Rachel/Amazon Lucy	\$143.44
10/28/2016	0000001194	KEENAN & ASSOCIATES	XM- Keenan Jul/Sept 2016	\$2,198.87
10/28/2016	0000001195	OFFICE DEPOT	EDS/Leon/Toner	\$281.20
10/28/2016	0000001196	OFFICE DEPOT	CN/INK/OFFDEP	\$363.95
10/28/2016	0000001197	OFFICE DEPOT	CN-Office_Lucy	\$28.33
10/28/2016	0000001198	PERSEUS ASSOCIATES	TRANS/MNGINSYS	\$5,075.00
10/28/2016	0000001199	BARRIER WAREHOUSE, LLC	CNS/LAURAV/BARRIER WAREHOUSE	\$973.82

10/28/2016	0000001200	EDUCATIONAL TESTING SERVICE	LC-EdServ-16-17PreIDCAASPP	\$9,265.00
10/31/2016	0000001201	AMAZON.COM	CNS/LAURAV/AMAZON/BELT	\$31.88
10/31/2016	0000001202	RICK'S MOBILE GLASS	TRANS/RICK'S INVOICE	\$126.30
11/1/2016	0000001203	UNION-TRIBUNE PUBLISHING	Business Dept.16-17-236	\$557.08
11/1/2016	0000001204	MIRACLE PLAYGROUND SALES	PLAYGROUND SUPPLIES - M&O	\$1,090.00
11/1/2016	0000001205	CANCEL		\$0.00
11/2/2016	0000001206	AMAZON.COM	JO/Lenovo Battery/Amazon	\$75.74
11/2/2016	0000001207	J&C Books	GO Math T.E Manual Grade 5	\$76.30
11/2/2016	0000001208	PEARSON LEARNING		\$54,956.71
11/2/2016	0000001209	Penske Ford	Vehicle for Tech. Dept.	\$15,288.54
11/2/2016	0000001210	AHLEE BACKFLOW SERVICE	BACKFLOW TESTING - M&O	\$1,090.00
11/3/2016	0000001211	SCHOOL SPECIALTY	STOCK 00GS1583	\$150.42
11/3/2016	0000001212	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK GS1582, GS1160 & GS0810	\$2,743.86
11/3/2016	0000001213	CANCEL		\$0.00
11/4/2016	0000001214	AREY JONES	LC-EdServ-LPLaptopWO372174	\$182.01
11/4/2016	0000001215	MORE DIRECT INC	PN - Toner for HP LaserJet	\$460.59
11/4/2016	0000001216	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES	\$3,862.52
11/4/2016	0000001217	MORE DIRECT INC	LP - MORE DIR ORDER	\$279.36
11/4/2016	0000001218	SCHOOL SPECIALTY	STOCK SUPPLIES	\$2,428.30
11/4/2016	0000001219	LANSOLUTIONS LLC	LC-EdServ-LANSolution-Inv177	\$2,404.54
11/4/2016	0000001220	APPLE COMPUTER	ET/Teacher iPads/Mellman	\$11,373.06
11/4/2016	0000001221	CANCEL		\$0.00
11/7/2016	0000001222	CHULA VISTA PHOTO STUDIO	ADMIN/JS/CV PHOTO STUDIO	\$226.20
11/7/2016	0000001223	FRUTH GROUP	PW-PG-DUPLO INK	\$103.01
11/7/2016	0000001224	LAKESHORE LEARNING MATERIALS	LP - LAKESHORE RM 9	\$163.32
11/7/2016	0000001225	SC Commerical, LLC.	GASOLINE/DIESEL - M&O	\$2,180.00
11/7/2016	0000001226	NATIONAL FIRE PROTECTION	2016-2019 MEMBERSHIP - M&O	\$485.05
11/7/2016	0000001227	CINTAS FIRE PROTECTION &	NOC SERVER - FIRE ALARM TEST	\$300.00
11/7/2016	0000001228	RSD - NATIONAL CITY	HVAC SUPPLIES - M&O	\$545.00
11/7/2016	0000001229	CHULA VISTA ALARM INC	ZONE EXPANDER - ALARM SUPPLIES	\$320.02
11/7/2016	0000001230	OPTIMUM FLOORCARE	CUSTODIAL SUPPLIES - M&O	\$1,090.00
11/7/2016	0000001231	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES - M&O	\$19,526.70
11/7/2016	0000001232	BJ'S RENTALS	M&O DUMP TRUCK RENTAL	\$1,874.85
11/7/2016	0000001233	DIXIELINE LUMBER & HOME CENTER	MAINTENANCE SUPPLIES - M&O	\$1,090.00

11/7/2016	0000001234	J&M KEYSTONE, INC.	CARPET CLEANING - M&O	\$545.00
11/7/2016	0000001235	NAPA AUTO PARTS	AUTO SUPPLIES - M&O	\$545.00
11/8/2016	0000001236	FISHER WIRELESS SERVICES INC	MOTOROLA RADIO BATTERIES - M&O	\$152.60
11/8/2016	0000001237	XEROX CORPORATION	OW/Xerox W7845PT/New Lease	\$2,779.64
11/8/2016	0000001238	TOUCHMATH	RG 1617/Touchmath Online	\$1,683.28
11/8/2016	0000001239	DEMCO, INC.	1617 RG/Lib Sup	\$179.29
11/8/2016	0000001240	VOYAGER SOPRIS LEARNING	1617 RG/SDC consumables	\$174.40
11/8/2016	0000001241	VOYAGER SOPRIS LEARNING	1617 RG/SDC consumables	\$152.60
11/8/2016	0000001242	DEMCO, INC.	Pw Lib. Supply Vistatape	\$92.92
11/8/2016	0000001243	APPLE TEXTBOOKS	SIPPS Beginner's Teacher Manua	\$176.58
11/8/2016	0000001244	GLOBAL INDUSTRIAL	JO/Evelyn Sanchez/Global	\$841.21
11/8/2016	0000001245	SUPERIOR TEXT	GO Math Work Books	\$2,144.47
11/8/2016	0000001246	UCSD/CRLP	LP CRLP INVOICE	\$1,200.00
11/8/2016	0000001247	MORE DIRECT INC	XM- More Direct	\$259.93
11/8/2016	0000001248	FUN AND FUNCTION	Lida Ramos - Groff Carmona	\$131.69
11/8/2016	0000001249	IDENT-A-KID SERVICES OF	LC-EdServ-Identakid-Inv0000075	\$109.00
11/8/2016	0000001250	MHS INC	Connors Protocols	\$438.75
11/8/2016	0000001251	PRO-ED, INC.	SAED-2 Protocols	\$109.00
11/8/2016	0000001252	PEARSON ASSESSMENT	BASC3 Self-Report Ages 8-11	\$212.55
11/8/2016	0000001253	ACADEMIC THERAPY PUBLICATIONS	TAPS- 3 English	\$261.60
11/8/2016	0000001254	CANCEL		\$0.00
11/8/2016	0000001255	ADVANCED CLASSROOM TECHNOLOGIE	AV/TECH SUPPLIES - M&O	\$774.99
11/8/2016	0000001256	CANCEL		\$0.00
11/8/2019	0000001257	CANCEL		\$0.00
11/8/2019	0000001258	CANCEL		\$0.00
11/9/2016	0000001259	CALIFORNIA'S COALITION FOR	CASH 38TH ANNUAL CONFERENCE	\$970.00
11/9/2016	0000001260	CANCEL		\$0.00
11/9/2016	0000001261	CANCEL		\$0.00
11/9/2016	0000001262	CANCEL		\$0.00
11/9/2016	0000001263	CANCEL		\$0.00
11/9/2016	0000001264	CANCEL		\$0.00
11/9/2016	0000001265	CANCEL		\$0.00
11/9/2016	0000001266	EDCO DISPOSAL CORPORATION	WASTE DUMPING - M&O	\$1,000.00
11/9/2016	0000001267	FRUTH GROUP	PW/EZ221/New Lease	\$2,720.64

11/9/2016	0000001268	E.L. ACHIEVE INC	EDS/Components SELD Kits/Eddie	\$4,696.77
11/9/2016	0000001269	MORE DIRECT INC	KM-Office	\$1,636.36
11/9/2016	0000001270	SOUTHWEST SCHOOL&OFFICE SUPPLY	XM- Tabs	\$54.06
11/9/2016	0000001271	SDCOE-Superintendent of Schools	XM-SDCOE- Youth Mental Health	\$50.00
11/10/2016	0000001272	CORTELCO, INC.	(16) PHONES - VARIOUS SCHOOLS	\$656.96
11/10/2016	0000001273	CANCEL		\$0.00
11/14/2016	0000001274	Fuller Ford	Vehicle for M&O Dept.	\$48,474.08
11/14/2016	0000001275	AMAZON.COM	Lida Rmaos - Matthew Calbeck	\$139.45
11/14/2016	0000001276	OFFICE DEPOT	OW/HP15/ Ink	\$717.07
11/14/2016	0000001277	Special Needs Toys	Lidsa Ramos - Matthew 2	\$98.09
11/14/2016	0000001278	Office Playground	Lida Ramos - Matthew 3	\$9.34
11/14/2016	0000001279	WESTERN PSYCHOLOGICAL SERVICES	Developmental Profile 3 Protoc	\$207.10
11/14/2016	0000001280	PAR INC	EDDT Protocols	\$148.24
11/14/2016	0000001281	INDUSTRIAL ELECTRIC	CNS/LAURAV/INDUSTRIAL ELECTRIC	\$1,090.00
11/14/2016	0000001282	TECH4LEARNING	LC-EdServ-T4LQ53912-1/9/17 PD	\$545.00
11/14/2016	0000001283	SDCOE-Superintendent of Schools	XM- Meghann 12/1/16	\$50.00
11/14/2016	0000001284	THE FIBAR GROUP LLC	100 YARDS WOOD FIBER	\$4,328.39
11/14/2016	0000001285	THE FIBAR GROUP LLC	100 YARDS WOOD FIBER - PRESCH	\$4,328.39
11/14/2016	0000001286	MORE DIRECT INC	Sp.Ed./Rachel Pedregal/HP M553	\$1,320.84
11/14/2016	0000001287	CANCEL		\$0.00
11/15/2016	0000001288	NORTH COUNTY EDUCATIONAL PURCHASING	Dues for 2016-17	\$400.00
11/16/2016	0000001289	LANSOLUTIONS LLC	System For Tech. Dept.	\$55,876.50
11/16/2016	0000001290	AMAZON.COM	TRANS/Antenna/ Raul C.	\$38.14
11/16/2016	0000001291	CANCEL		\$0.00
11/17/2016	0000001292	SOUTHWEST SCHOOL&OFFICE SUPPLY	OFFICE PRODUCT - M&O	\$545.00
11/17/2016	0000001293	AMAZON.COM	Lida Ramos 3D Finger Crayons	\$30.04
11/17/2016	0000001294	FUN AND FUNCTION	Lida Ramos - Emely Rodriguez	\$684.46
11/17/2016	0000001295	COUNTY OF SAN DIEGO	CNS/LAURA V/FEE	\$3,211.00
11/17/2016	0000001296	IDENT-A-KID SERVICES OF	Veronica/ET/Office	\$85.04
11/17/2016	0000001297	CDW	ADMIN/JS/SHREDDER	\$2,956.01
11/17/2016	0000001298	OFFICE DEPOT	EDS/Ink Cartridges/Evelyn G.	\$1,121.51
11/18/2016	0000001299	ZONAR CONNECTED	TRANS/Zonar/ Punched cards	\$435.88
11/28/2016	0000001300	OFFICE DEPOT	OFFICE CALENDARS	\$67.99
11/28/2016	0000001301	OPTIMUM FLOORCARE	CUSTODIAL SUPPLIES - M&O	\$545.00

11/28/2016	0000001302	RSD - NATIONAL CITY	HVAC SUPPLIES - M&O	\$572.25
TOTAL FOR PERIOD				\$336,841.14

REVISED PO BOARD REPORT

November 29, 2016 to January 25, 2017

PO Date	PO No.	Purchase Description	Total	PO Total w/Tax
11/29/2016	0000001303	HARBOR FREIGHT TOOLS	M&O CUSTODIAL SUPPLIES	\$2,180.00
11/29/2016	0000001304	BERTRAND MUSIC	SP. ED. BRUDERER	\$8,074.62
11/29/2016	0000001305	HALO BRANDED SOLUTIONS	LA/CamiliaArias/Magnets	\$433.30
11/29/2016	0000001306	SDCOE-Superintendent of Schools	XM- LCFF for PJ	\$20.00
11/29/2016	0000001307	SDCOE-Superintendent of Schools	XM- Cindy V- SFPLN	\$25.00
11/29/2016	0000001308	EDUCATIONAL DATA SYSTEMS	LC-EdServ-15-16CELDTEssMtls	\$17.32
11/29/2016	0000001309	FRUTH GROUP	ET/Veronica/FRUTH	\$784.80
11/29/2016	0000001310	CANCEL		\$0.00
11/29/2016	0000001311	OFFICE DEPOT	KM/Office/Veronica	\$78.46
11/29/2016	0000001312	MORE DIRECT INC	PW-PG-TONER CARTRIDGE	\$244.62
11/29/2016	0000001313	OFFICE DEPOT	PW-PG-INK CARTRIDGES	\$359.56
11/29/2016	0000001314	PEARSON ASSESSMENT	PLS-5 Protocols	\$256.15
11/29/2016	0000001315	MHS INC	Connors 3 Protocols	\$708.50
11/29/2016	0000001316	SOUTHWEST MOBILE STORAGE,INC	Final Payment for Las Palmas	\$319.80
11/29/2016	0000001317	CANCEL		\$0.00
11/30/2016	0000001318	WESTERN PSYCHOLOGICAL SERVICES	ADOS -2 Protocols	\$524.85
11/30/2016	0000001319	CENTER FOR THE COLLABORATIVE	SIPPS-Lincoln Acres	\$2,252.25
11/30/2016	0000001320	OFFICE DEPOT	KM - Office - Veronica	\$319.11
11/30/2016	0000001321	LEARNING A-Z	IH/Elizabeth Vidrios/Renwal	\$1,241.95
11/30/2016	0000001322	THE FIBAR GROUP LLC	100 YARDS WOOD FIBER - M&O	\$4,328.39
11/30/2016	0000001323	AMAZON.COM	KM - Office - Veronica	\$33.23
11/30/2016	0000001324	HARCOURT OUTLINES	KM/Veronica G/Harcourt outline	\$156.97
11/30/2016	0000001325	TOSHIBA FINANCIAL SERVICES	New Lease for Kimball Sch.	\$3,614.40
11/30/2016	0000001326	DISPLAYS2GO	JS/ADMIN/BULLETIN BOARD	\$740.86
11/30/2016	0000001327	SCHOLASTIC BOOK CLUBS	LP SCHOLASTIC BK FAIR	\$3,919.06
12/1/2016	0000001328	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES - M&O	\$28,783.21
12/1/2016	0000001329	AMERI-MEX PLUMBING INC	NOV 2016 PLUMBING - M&O	\$9,727.87
12/1/2016	0000001330	CANCEL		\$0.00
12/1/2016	0000001331	MORE DIRECT INC	KM/OFFICE/VERONICA	\$510.83
12/1/2016	0000001332	AREY JONES	LC-EdServ-ETLaptopWO373051	\$195.11

12/2/2016	0000001333	BLUE LABEL POWER, INC.	LAMP STOCK AV0310	\$1,242.60
12/2/2016	0000001334	UNION-TRIBUNE PUBLISHING	Legal Ad(16-17-165)	\$1,423.00
12/2/2016	0000001335	CANCEL		\$0.00
12/2/2016	0000001336	SOUTHWEST SCHOOL&OFFICE SUPPLY	LP CRAFT PAPER	\$394.29
12/5/2016	0000001337	IXL.COM	IXL License K-6	\$2,779.50
12/5/2016	0000001338	SDCOE-Superintendent of Schools	XM-FRJ Conf Feb 17	\$250.00
12/5/2016	0000001339	GOPHER SPORT	ED Svcs VC- ETs (PW/RN)	\$27.84
12/5/2016	0000001340	LEARNING A-Z	LP LEARNING A-Z RENEW	\$2,102.61
12/5/2016	0000001341	DIALCOM SYSTEMS GROUP, INC.	CENTRAL - BOOSTER POWER SUPPLY	\$784.80
12/5/2016	0000001342	ATLAS ELEVATOR COMPANY	ELEVATOR TESTING	\$827.94
12/5/2016	0000001343	ANIXTER	LOCKSMITH SUPPLIES - M&O	\$1,394.50
12/5/2016	0000001344	PROTECH SYSTEMS	CNS/LAURAV/PROTECH	\$2,616.00
12/5/2016	0000001345	FRUTH GROUP	CN/Pat Sainz/FRUTH Ink	\$353.16
12/5/2016	0000001346	FOLLETT LIBRARY RESOURCES	LC-EdSer-Follett-LightboxTrain	\$3,125.00
12/5/2016	0000001347	FRUTH GROUP	IH/ELIZABET VIDRIOS/RISO Suppl	\$784.80
12/5/2016	0000001348	AREY JONES	LC-EdServ-PWLaptopWO378938	\$166.97
12/5/2016	0000001349	BEST SMOG STATION	SMOG INSPECTIONS - M&O DEPT	\$500.00
12/6/2016	0000001350	OFFICE DEPOT	REFILL DESK CALENDAR GS2385	\$58.79
12/6/2016	0000001351	CANCEL		\$0.00
12/7/2016	0000001352	CONSOLIDATED PLASTICS	PROD/LEO LOBO/MAT	\$574.25
12/7/2016	0000001353	RSD - NATIONAL CITY	HVAC EQUIPMENT - M&O - OPEN	\$1,635.00
12/7/2016	0000001354	SOUTH BAY FENCE INC	FENCING EQUIPMENT - M&O	\$1,415.69
1/6/2017	0000001355	OFFICE DEPOT	Office Furniture Admin.(Yvette	\$4,480.60
12/8/2016	0000001356	MORE DIRECT INC	LP TONER RM 32	\$170.70
12/8/2016	0000001357	LAKESHORE LEARNING MATERIALS	PS/Lakeshore/Brenda Prieto	\$242.73
12/8/2016	0000001358	DEPARTMENT OF SOCIAL SERVICES	PS/Carmen M/Licensing Fees	\$4,220.48
12/8/2016	0000001359	AMAZON.COM	Lida Ramos - Loop Scissors	\$102.79
12/8/2016	0000001360	OFFICE DEPOT	CN/Pat Sainz/Office Depot	\$1,187.46
12/8/2016	0000001361	HARCOURT OUTLINES	PO/RANCHO	\$599.58
12/8/2016	0000001362	OFFICE DEPOT	Furniture for CNS Dept.	\$5,459.32
12/9/2016	0000001363	THE HOME DEPOT	MAINTENANCE SHELVES - M&O	\$2,180.00
12/9/2016	0000001364	SOUTHLAND TECHNOLOGY	BenQProjectors/D.S./Southland	\$12,142.60
12/12/2016	0000001365	SCHOOL SPECIALTY	STOCK MARKERS 00GS1385	\$1,757.95
12/12/2016	0000001366	AMERI-MEX PLUMBING INC	PLUMBING EMERGENCY - OLIVEWOOD	\$5,297.00

12/12/2016	0000001367	AMERI-MEX PLUMBING INC	PLUMBING EMERGENCIES - M&O	\$4,090.00
12/12/2016	0000001368	TECH4LEARNING	JO-DELAPENA-WIXIE	\$500.00
12/12/2016	0000001369	NATIONAL GEOGRAPHIC EXPLORER	ET/VERONICA FONSECA/NATGEO	\$237.40
12/12/2016	0000001370	TIME FOR KIDS	ET/VERONICA FONSECA/TIME	\$335.43
12/12/2016	0000001371	SDCOE-Superintendent of Schools	XM- RN Running Records Conf	\$300.00
12/12/2016	0000001372	STAPLES CONTRACT & COMMERCIAL	JO/Evelyn Sanchez/Staples	\$311.51
12/12/2016	0000001373	PRO-ED, INC.	Janna - Pragmatic Materials/RP	\$405.48
12/12/2016	0000001374	Social Thinking	Janna C - Think Social/RP	\$93.74
12/12/2016	0000001375	AMAZON.COM	Alison Parry - Potty Seat	\$16.30
12/12/2016	0000001376	PEARSON ASSESSMENT	KABC-11 Record Forms	\$316.10
12/12/2016	0000001377	FULL SOURCE	PW-PG-WINDBREAKERS	\$280.77
12/12/2016	0000001378	SAN DIEGO REFRIGERATION	CNS/Laura V/SDREFRIGATION	\$310.74
12/12/2016	0000001379	CAJON VALLEY UNION	TRANS/RAUL C./ CAJON VALLEY	\$4,816.74
12/12/2016	0000001380	DEPARTMENT OF JUSTICE	HR/NOEL/OPEN PO DOJ	\$5,000.00
12/12/2016	0000001381	COMPREHENSIVE DRUG TESTING	HR/NOEL/OPEN PO COMPREHENSIVE	\$2,500.00
12/12/2016	0000001382	J&C Books	T.E 2nd Grade Go Math!	\$109.00
12/12/2016	0000001383	ESCUELA DE MUSICA	EDM Invoice 745	\$3,260.44
12/12/2016	0000001384	SOUTHWEST SCHOOL&OFFICE SUPPLY	JO-Evelyn-Red Butcher	\$87.11
12/14/2016	0000001385	MARCO'S CANOPIES, INC.	M&O site canopies	\$1,090.00
12/14/2016	0000001386	AIR TEK	Air Duct Cleaning - CN and MIT	\$8,160.00
12/15/2016	0000001387	ECONOMY RESTAURANT EQUIPMENT	CNS/LAURAV/ECONOMY	\$6,070.21
12/15/2016	0000001388	AREY JONES	LC-EdServ-Rosinski-WO379036	\$286.32
12/15/2016	0000001389	KING BUSINESS SERVICES, INC.	DUMPSTER EXCHANGE - M&O	\$3,550.00
12/15/2016	0000001390	OFFICE DEPOT	Xerox Solid Ink	\$376.02
12/15/2016	0000001391	AMERI-MEX PLUMBING INC	Central - Plumbing Project	\$9,100.00
12/15/2016	0000001392	ULINE	CNS-Laura V ULine	\$573.85
12/16/2016	0000001393	A-1 RAIN GUTTERS INC	Gutters - Various school sites	\$15,981.00
12/16/2016	0000001394	WESTERN PSYCHOLOGICAL SERVICES	Norma J - USB Keys	\$124.76
12/16/2016	0000001395	Assistive Technology Services	Dianna Nathan - An. Ro.	\$68.10
12/16/2016	0000001396	SDCOE-Superintendent of Schools	XM- Marla Sandoval	\$185.00
12/16/2016	0000001397	PRO-ED, INC.	CTOPP-2 Protocols - Ages 7-24	\$225.63
12/16/2016	0000001398	AIR TEK	Air Duct Cleaning - L.A./P.S.	\$7,910.00
12/16/2016	0000001399	AIR TEK	Air Duct Cleaning - El Toyon	\$7,910.00
12/16/2016	0000001400	AIR TEK	Air Duct Cleaning - Rancho	\$7,910.00

12/16/2016	0000001401	AIR TEK	Air Duct Cleaning - I.H.	\$7,910.00
12/16/2016	0000001402	A-1 RAIN GUTTERS INC	Gutters - Ira Harbison	\$10,930.00
12/16/2016	0000001403	ANIXTER	Lock and door supplies - M&O	\$5,995.00
12/16/2016	0000001404	CANCEL		\$0.00
12/20/2016	0000001405	SC Commerical, LLC.	Gasoline / Diesel - M&O	\$2,725.00
12/20/2016	0000001406	SUPPLYMASTER, INC.	NEW EAR BUD 00GS1181	\$9,744.60
12/20/2016	0000001407	AMAZON.COM	LP AMAZON PUMP	\$10.89
12/20/2016	0000001408	NATIONAL FIRE PROTECTION	Membership Renewal - M&O	\$445.00
12/20/2016	0000001409	RCOM RADIO LLC	Radios - Palmer Way	\$425.10
12/20/2016	0000001410	BJ'S RENTALS	Dump Truck Rental - M&O	\$2,507.12
12/20/2016	0000001411	FASTENAL COMPANY	Custodial Supplies - M&O	\$1,090.00
12/20/2016	0000001412	ANIXTER	Lock & Door Supplies - M&O	\$3,845.52
12/20/2016	0000001413	GEARY PACIFIC SUPPLY #48	HVAC system - Business Div.	\$2,834.55
12/21/2016	0000001414	MIRACLE PLAYGROUND SALES	Playground Equipment - Rancho	\$5,085.79
12/21/2016	0000001415	OPTIMUM FLOORCARE	Custodial Supplies - M&O	\$2,180.00
12/21/2016	0000001416	AMERI-MEX PLUMBING INC	Plumbing Services - M&O - Opem	\$4,500.00
12/21/2016	0000001417	GEARY PACIFIC SUPPLY #48	HVAC unit - Olivewood K-5	\$3,819.17
12/21/2016	0000001418	CANCEL		\$0.00
1/5/2017	0000001419	IDENT-A-KID SERVICES OF	KM-OFFICE	\$206.25
1/5/2017	0000001420	Social Thinking	EDS/RP/Social Think	\$550.76
1/5/2017	0000001421	AMAZON.COM	EDS/Rachel P/ Amazon iPad	\$69.00
1/6/2017	0000001422	OFFICE DEPOT	Central School_Ink_Office	\$897.12
1/6/2017	0000001423	XEROX CORPORATION	PRODLL-XEROX-010517	\$427.60
1/6/2017	0000001424	AMAZON.COM	ADMIN/JS/AMAZON	\$241.37
1/6/2017	0000001425	UNITED HEALTH SUPPLIES	Stock 000NS110 CALAMINE LOTION	\$169.65
1/6/2017	0000001426	UNITED HEALTH SUPPLIES	STOCK GLOVES NS081 & NS082	\$461.10
1/16/2017	0000001427	CANCEL		\$0.00
1/10/2017	0000001428	PRIMO PLUMBING	Plumbing Emergencies - M&O	\$15,000.00
1/10/2017	0000001429	OFFICE DEPOT	Sp.Ed./E.G/Office Supplies	\$46.97
1/10/2017	0000001430	AMAZON.COM	ADMIN/Sarmiento/Case	\$58.71
1/11/2017	0000001431	SAN DIEGO COUNTY VECTOR	Mosquito & Vector Disease	\$100.00
1/11/2017	0000001432	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$2,175.00
1/11/2017	0000001433	HANGSAFE HOOKS	Hooks with screws & washers	\$433.60
1/11/2017	0000001434	WAXIE SANITARY SUPPLY	Custodial Supplies	\$30,027.71

1/11/2017	0000001435	THE HOME DEPOT	Maintenance Supplies - M&O	\$2,175.00
1/11/2017	0000001436	SHERWIN-WILLIAMS - STORE 8171	Painter Supplies - M&O	\$1,087.50
1/11/2017	0000001437	OPTIMUM FLOORCARE	Custodial Supplies - M&O	\$3,262.50
1/11/2017	0000001438	BJ'S RENTALS	Dump Truck Rentals - M&O	\$2,338.13
1/11/2017	0000001439	WILLY'S ELECTRONIC SUPPLY CO	Electronic Supplies - M&O	\$1,087.50
1/11/2017	0000001440	CANCEL		\$0.00
1/11/2017	0000001441	PERRY FORD OF NATIONAL CITY	Automotive Services - M&O	\$2,500.00
1/11/2017	0000001442	NATUS MEDICAL INC.	Nurse Supplies	\$250.13
1/11/2017	0000001443	CANCEL		\$0.00
1/11/2017	0000001444	SDCOE-Superintendent of Schools	XM- Erina- FRISK	\$140.00
1/11/2017	0000001445	CASBO	XM- CASBO Erina/Michael	\$95.00
1/11/2017	0000001446	OFFICE DEPOT	FRC/Leticia Mijates/OFFDEP	\$59.12
1/11/2017	0000001447	OFFICE DEPOT	External Hard Drives - M&O	\$260.98
1/12/2017	0000001448	SDCOE	FRISK - A Legal Workshop	\$280.00
1/12/2017	0000001449	SDCOE-Superintendent of Schools	PN / FRISK Conference	\$140.00
1/12/2017	0000001450	SOUTHLAND TECHNOLOGY	PW/Thao Vo/HP ZBOOK PAYUMO	\$1,282.93
1/12/2017	0000001451	APPLE COMPUTER	PW/Thao VO/Mac- Hatakeyama	\$2,334.78
1/13/2017	0000001452	INNOVATIVE LINE	(20) Plain Clocks - M&O	\$881.96
1/13/2017	0000001453	INNOVATIVE LINE	(20) Plain Clocks - M&O	\$881.96
1/13/2017	0000001454	Safiros Sanitations	Portable Toilet & Handwash	\$1,408.32
1/13/2017	0000001455	CANCEL		\$0.00
1/17/2017	0000001456	APPLE COMPUTER	ADMIN/Yvette Olea/ iPar Air 2	\$553.54
1/17/2017	0000001457	AMAZON.COM	ADMIN/Yvette Olea/iPad Air 2	\$47.43
1/17/2017	0000001458	XEROX CORPORATION	OW/W7845PT/Usage	\$2,000.00
1/18/2017	0000001459	ORKIN EXTERMINATING INC	Squirrel Trap Program - Rancho	\$4,800.00
1/18/2017	0000001460	APPLE COMPUTER	JO/Evelyn Sanchez/ Macbooks	\$7,553.70
1/18/2017	0000001461	AMAZON.COM	Admin/Evelyn Gonzalez/	\$111.88
1/18/2017	0000001462	SOUTHLAND TECHNOLOGY	LP/HP zBook/RM7 Padilla	\$1,282.93
1/18/2017	0000001463	TECH4LEARNING	LC-EdServ-Tech4Learning-CT3366	\$500.00
1/18/2017	0000001464	SANDCASE	XM- SELPA for Leticia Segura	\$20.00
1/18/2017	0000001465	WESTERN PSYCHOLOGICAL SERVICES	CASL-2 Test Kit	\$1,215.83
1/19/2017	0000001466	APPLE COMPUTER	SpEd/Elizabeth Fogaren/MacBook	\$2,336.96
1/19/2017	0000001467	CANCEL		\$0.00
1/19/2017	0000001468	CAROLINA BIOLOGICAL SUPPLY	OWL PELLETS SCIENCE	\$184.88

1/19/2017	0000001469	IMAGINE LEARNING INC	JO IL Spanish	\$1,223.44
1/19/2017	0000001470	PEARSON LEARNING	VC EdSvcs (Pearson Invoice)	\$3,595.28
1/19/2017	0000001471	READ NATURALLY INC	JO-Read Naturally	\$2,788.06
1/19/2017	0000001472	OFFICE DEPOT	OW Castellanos	\$337.08
1/19/2017	0000001473	OFFICE DEPOT	Room K-4 order	\$130.49
1/19/2017	0000001474	Baker Distribution Company	HVAC Equipment and Supplies	\$1,631.25
1/19/2017	0000001475	SCHOOL SPECIALTY	OW/Kraft Paper/Saunders	\$129.94
1/19/2017	0000001476	APPLE COMPUTER	CN_ AP Computer	\$1,236.49
1/19/2017	0000001477	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES	\$1,226.48
1/19/2017	0000001478	Curriculum Associates, LLC.	JO-DELAPENA-CURRICULUMASSOCIAT	\$1,128.77
1/19/2017	0000001479	ZONAR CONNECTED	TRANS/R.Chavez/Zonar	\$6,448.07
1/19/2017	0000001480	PEARSON ASSESSMENT	BASC3 Parent Rating Scales 2-5	\$268.48
1/19/2017	0000001481	PLAK SMACKER	PS/Carmen Medina/Tooth Brushes	\$164.43
1/19/2017	0000001482	STANDARD STATIONARY SUPPLY CO	LAMINATING FILM GS1081	\$2,278.27
1/19/2017	0000001483	BSN SPORTS INC	STOCK SUPPLY 00AS040	\$1,151.01
1/19/2017	0000001484	ESTRELLITA, INC.	CN_Estrellita Materials	\$2,377.01
1/19/2017	0000001485	OFFICE DEPOT	CN_ AP Bookcase	\$173.97
1/20/2017	0000001486	SDCOE-Superintendent of Schools	FRISK - A Legal Workshop	\$280.00
1/20/2017	0000001487	INFINITE INK SILK SCREENING	JO-De la Pena-Ts	\$648.15
1/20/2017	0000001488	APPLE COMPUTER	Brianna Sanchez - IPAD Acces.	\$41.32
1/20/2017	0000001489	OFFICE DEPOT	Sp.Ed/Evelyn G/Office Supplies	\$887.31
1/20/2017	0000001490	AMAZON.COM	Lida Ramos - Savuth Lim	\$20.43
1/20/2017	0000001491	THERAPRO INC	Lida Ramos - Savuth Lim	\$56.44
1/20/2017	0000001492	On Jan 26-Feb 15 Report	Due to delay in processing	
1/23/2017	0000001493	TREND ENTERPRISES INC.	GS1260 ORANGE STINKY STICKERS	\$355.21
1/23/2017	0000001494	CANCEL		\$0.00
1/24/2017	0000001495	NAPA AUTO PARTS	AUTOMOTIVE SUPPLIES - M&O	\$815.63
1/24/2017	0000001496	RSD - NATIONAL CITY	HVAC Supplies - M&O	\$1,631.25
1/24/2017	0000001497	GRAINGER	Maintenance Supplies - M&O	\$1,087.50
1/24/2017	0000001498	FUTARA ELECTRONICS	Audio Amplifier Repair - M&O	\$81.56
1/24/2017	0000001499	SC Commerical, LLC.	Gasoline / Diesel - M&O	\$2,718.75
1/25/2017	0000001500	SDCOE-Superintendent of Schools	XM- GAP Task Force	\$750.00
1/25/2017	0000001501	DEMCO, INC.	Lib. Supply Purple Dot L.P	\$16.01
1/25/2017	0000001502	SCHOLASTIC EDUCATION	JO-Delapena-Guided Reading Spa	\$1,350.52

TOTAL FOR PERIOD			\$415,653.96
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REVISED P.O. REPORT

January 26, 2017 to February 15, 2017

PO Date	PO No.	Supplier	Purchase Description	Total
2/3/2017	0000001492	OFFICE DEPOT		\$7,493.58
1/26/2017	0000001503	SDCOE-Superintendent of Schools	XM- FRISK- Joe Ferris	\$140.00
1/26/2017	0000001504	CANCEL		\$0.00
1/26/2017	0000001505	SOUTHLAND TECHNOLOGY	CN_Computers	\$30,790.32
1/26/2017	0000001506	CANCEL		\$0.00
1/26/2017	0000001507	FRUTH GROUP	PW-PG-DUPLICATING MATERIALS	\$750.60
1/26/2017	0000001508	CENTER FOR THE COLLABORATIVE	RLN/P.F./Center for the collab	\$4,210.85
1/26/2017	0000001509	ORIENTAL TRADING COMPANY	CN_RAA Pencils / Office	\$215.69
1/26/2017	0000001510	SCHOLASTIC NEWS & MAGAZINES	ET/Lai/Rm.17	\$115.40
1/26/2017	0000001511	BEST WAY PRINTING	PW-PG-SCHOOL OFFICE	\$189.66
1/26/2017	0000001512	BROWN INDUSTRIES, INC.	ADMIN/JS/BROWN INC.	\$417.41
1/27/2017	0000001513	COUNTY BURNER MACHINERY CORP	HVAC equipment servicing - M&O	\$1,087.50
1/30/2017	0000001514	SDCOE-Superintendent of Schools	Camba-Jones	\$27.19
1/30/2017	0000001515	CRISIS PREVENTION INSTITUTE	CPI Annual Membership Fee	\$163.13
1/30/2017	0000001516	APPLE COMPUTER	IPAD Adapter - Vicky Guberek	\$41.33
1/30/2017	0000001517	MORE DIRECT INC	Printer Drum - Tina A - ET	\$88.72
1/30/2017	0000001518	LIGHTSPEED TECHNOLOGIES	Lightspeed Green Battery N1-MH	\$19.58
1/31/2017	0000001519	BEST WAY PRINTING	LC-EdSvs-16-17CELDTRestultLabel	\$510.04
1/31/2017	0000001520	IDENT-A-KID SERVICES OF	OW/Saunders/Ident-a-Kid	\$179.44
1/31/2017	0000001521	Legend Fence Corp.	Fence Supplies - M&O - Open	\$2,175.00
2/1/2017	0000001522	KELLY PAPER	PRODLL-KP-012517	\$707.27
2/1/2017	0000001523	Legend Fence Corp.	Legend Fence - Preschool Cente	\$7,476.56
2/1/2017	0000001524	AMERI-MEX PLUMBING INC	Plumbing Emergencies - M&O	\$2,175.00
2/1/2017	0000001525	WAXIE SANITARY SUPPLY	Custodial Supplies - M&O	\$18,671.62
2/1/2017	0000001526	SKATE STOPPERS	Skate stoppers for rails - M&O	\$543.75
2/1/2017	0000001527	OFFICE DEPOT	EDS/LCD Screen Cleaner/Evelyn	\$53.27
2/1/2017	0000001528	SCHOOL SPECIALTY	JO/Evelyn Sanchez/Office	\$125.81
2/1/2017	0000001529	SDCOE-Superintendent of Schools	XM- GAP for 3/9/17	\$850.00
2/2/2017	0000001530	ROAD ONE	Towing - Vehicle #6	\$217.50

2/2/2017	0000001531	VALLEY INDUSTRIAL SPECIALTIES	Maintenance Supplies - M&O	\$3,262.50
2/2/2017	0000001532	AMAZON.COM	Sp.Ed./Rachel P./iPad Air Case	\$41.41
2/3/2017	0000001533	TRI-ED DISTRIBUTION	A/V Supplies - M&O	\$543.75
2/3/2017	0000001534	OFFICE DEPOT	LC-EdServ-TechDeptSupplies	\$262.05
2/3/2017	0000001535	FUN AND FUNCTION	Lida Ramos - Jonathan Burboa	\$351.81
2/3/2017	0000001536	HOUGHTON MIFFLIN HARCOURT	Pruebas de habilidades cogniti	\$149.37
2/3/2017	0000001537	SCHOLASTIC NEWS & MAGAZINES	PW-PG-CLASS MAGAZINES/RM C6	\$96.00
2/3/2017	0000001538	DIXIELINE LUMBER & HOME CENTER	Maintenance Tools & Supplies	\$2,175.00
2/3/2017	0000001539	CANCEL		\$0.00
2/3/2017	0000001540	CANCEL		\$0.00
2/3/2017	0000001541	CANCEL		\$0.00
2/7/2017	0000001542	P&R PAPER SUPPLY COMPANY INC	STOCK 00GS0887 PAPER CUPS	\$457.21
2/7/2017	0000001543	OFFICE DEPOT	COPY PAPER 00GS1950	\$25,842.92
2/7/2017	0000001544	ACME SAFETY & SUPPLY CORP.	Painting Supplies - M&O	\$543.75
2/8/2017	0000001545	CALIFORNIA BATHTUB	Plumbing Supplies - M&O	\$1,087.50
2/8/2017	0000001546	DIALCOM SYSTEMS GROUP, INC.	John Otis Power Supply - M&O	\$843.88
2/8/2017	0000001547	CANCEL		\$0.00
2/8/2017	0000001548	CAL CHAMBER	HR/Cal Chamber	\$587.03
2/8/2017	0000001549	CANCEL		\$0.00
2/8/2017	0000001550	KING BUSINESS SERVICES, INC.	Waste and Greens Services	\$3,262.50
2/8/2017	0000001551	SOUTHLAND TECHNOLOGY	EDS/Translation/Veronica	\$6,527.19
2/8/2017	0000001552	CALIFORNIA ELECTRIC SUPPLY	Electrician Supplies - M&O	\$4,893.75
2/8/2017	0000001553	CANCEL		\$0.00
2/10/2017	0000001554	KELLY PAPER	Stock Color Paper	\$6,631.41
2/10/2017	0000001555	ULINE	PUR/WHS/Lino Garcia	\$349.40
2/10/2017	0000001556	FUN AND FUNCTION	Lida Ramos/Emely Rodriguez/EDS	\$39.39
2/10/2017	0000001557	SCHOLASTIC NEWS & MAGAZINES	IH/Elizabeth Vidrios/Scholasti	\$3,462.05
2/10/2017	0000001558	CANCEL		\$0.00
2/10/2017	0000001559	PEARSON ASSESSMENT	KABC 11 Scoring Subscription	\$508.41
2/10/2017	0000001560	LAKESHORE LEARNING MATERIALS	TK RCD BK LIST	\$599.59
2/10/2017	0000001561	SUPER DUPER PUBLICATIONS	ROWPT4/EOWPT4	\$443.60
2/10/2017	0000001562	OFFICE DEPOT	Jessica Reed Ink Cartridges	\$529.56
2/10/2017	0000001563	MYBINDING	PRODLL-MB-020117	\$223.38
2/10/2017	0000001564	CANCEL		\$0.00

2/10/2017	0000001565	PACWEST AIR FILTER LLC	HVAC Supplies - M&O	\$6,525.00
2/13/2017	0000001566	LAKESHORE LEARNING MATERIALS	GARCIA - LAKESHORE BK	\$46.41
2/13/2017	0000001567	OFFICE DEPOT	Dry Eraser Kit	\$21.71
2/13/2017	0000001568	WILLY'S ELECTRONIC SUPPLY CO	Electronic Supplies - M&O	\$1,087.50
2/13/2017	0000001569	SDCOE-Superintendent of Schools	XM- TIPS for Segura/Fogaren	\$70.00
2/13/2017	0000001570	SDCOE-Superintendent of Schools	XM- TIPS - D Alvarado	\$35.00
2/13/2017	0000001571	CANCEL		\$0.00
2/13/2017	0000001572	VALLEY INDUSTRIAL SPECIALTIES	Maintenance Supplies - M&O	\$3,262.50
2/13/2017	0000001573	HANDWRITING WITHOUT TEARS	XM- M. Hendrick	\$215.00
2/13/2017	0000001574	REFRIGIWEAR INC	CNS/LAURAV/REFRIGIWEAR	\$181.66
2/13/2017	0000001575	ULINE	CNS/LAURAV/ULINE	\$542.66
2/13/2017	0000001576	VOYAGER SOPRIS LEARNING	EDS/Eduardo Prieto/Read Well	\$488.06
2/13/2017	0000001577	STAPLES BUSINESS ADVANTAGE	OW/ Saunders/ staples	\$92.11
2/13/2017	0000001578	FRUTH GROUP	OW/Saunders/Rizo supplies	\$783.00
2/13/2017	0000001579	OFFICE DEPOT	OFF DEP CARD STOCK ORDER	\$50.55
2/13/2017	0000001580	LIGHTSPEED TECHNOLOGIES	White batteries	\$26.10
2/13/2017	0000001581	AMAZON.COM	Elizabety Fogaren	\$36.11
2/13/2017	0000001582	SDCOE-Superintendent of Schools	XM- GAP Task Force -Segura	\$50.00
2/13/2017	0000001583	AMAZON.COM	Lida Ramos- Liam Hubbard	\$48.54
2/13/2017	0000001584	LAKESHORE LEARNING MATERIALS	Jenna Natalizio-Lakeshore	\$141.96
2/13/2017	0000001585	FUN AND FUNCTION	Lida Ramos - Gideon Garrido	\$255.63
2/13/2017	0000001586	HOUGHTON MIFFLIN HARCOURT	Tests of Cognitive Abilities	\$1,173.92
2/13/2017	0000001587	SAN BERNARDINO COUNTY SUPT OF	LC-EdServ-16-17OMSRenewal	\$543.75
2/13/2017	0000001588	MHS INC	Conners 3 Teacher Short	\$212.06
2/13/2017	0000001589	ACADEMIC THERAPY PUBLICATIONS	TAPS-3:SBE	\$244.69
2/13/2017	0000001590	PEARSON ASSESSMENT	CELF 5 Record Form 2	\$86.46
2/13/2017	0000001591	SOUTHWEST SCHOOL&OFFICE SUPPLY	Perla Noel / Human Resources	\$167.85
2/13/2017	0000001592	APPLE COMPUTER	PW/Thao Vo/Apple computer	\$2,310.16
2/13/2017	0000001593	WONDER MEDIA STORY MAKER	CN_Wonder Media	\$11,568.83
2/14/2017	0000001594	GRAINGER	Maintenance Supplies - M&O	\$3,076.76
2/14/2017	0000001595	THE FIBAR GROUP LLC	100 Yards Wood Fiber	\$4,318.46
2/14/2017	0000001596	CONSOLIDATED CONCRETE PUMPING	Maintenance Supplies - M&O	\$271.88
2/14/2017	0000001597	AMAZON.COM	JO-Nurse	\$37.19
2/14/2017	0000001598	B&H PHOTO VIDEO	CN/Pat Sainz/ BenQReplLamp	\$151.16

2/14/2017	0000001599	SCHOLASTIC BOOK CLUBS	LP/SCHOLASTIC RCD - RM 6	\$134.85
2/15/2017	0000001600	Hanson Aggregates	Concrete - M&O	\$543.75
TOTAL FOR PERIOD				\$181,951.90

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PO Date	PO No.	Supplier	Purchase Description	Total
2/16/2017	0000001601	STANDARD ELECTRONICS	Smoke Detector - M&O	\$77.21
2/16/2017	0000001602	A&S FLOORING	Kimball Blinds	\$13,144.00
2/22/2017	0000001603	SDCOE-Superintendent of Schools	XM- TIPS for John Otis	\$70.00
2/22/2017	0000001604	AMAZON.COM	JO-Directo	\$216.95
2/22/2017	0000001605	SOUTHLAND TECHNOLOGY	KM/Veronica Garcia/HP Laptops	\$5,015.55
2/22/2017	0000001606	APPLE COMPUTER	KM-Office ~ Veronica	\$8,072.37
2/22/2017	0000001607	CDW	PW-PG-INK CARTRIDGES	\$435.53
2/22/2017	0000001608	ESCUELA DE MUSICA	EDS/Sara Borbon/ESC invoice753	\$4,739.30
2/22/2017	0000001609	SOUTHLAND TECHNOLOGY	PW/SaenzSandoval/Laptop	\$2,565.86
2/22/2017	0000001610	SCHOOL SPECIALTY	18 X 24 Stock Const. Paper	\$3,091.22
2/22/2017	0000001611	CANCEL		\$0.00
2/22/2017	0000001612	AMAZON.COM	JO-Thomas/ books	\$221.89
2/22/2017	0000001613	AMAZON.COM	JO-Thomas Directo	\$159.78
2/22/2017	0000001614	SCHOLASTIC BOOK CLUBS	JO-Hartley	\$216.43
2/22/2017	0000001615	C I SOLUTIONS	XM- CI solutions yearly	\$1,440.00
2/22/2017	0000001616	MORE DIRECT INC	LP/Matilde/TONER HP 400	\$587.21
2/22/2017	0000001617	FRUTH GROUP	LP/Matilde/RIZO INK & MASTERS	\$783.00
2/22/2017	0000001618	OFFICE DEPOT	LP/Matilde Rosa/OFFDep	\$221.83
2/22/2017	0000001619	SCHOLASTIC BOOK CLUBS	RCD BKS RM 5	\$135.94
2/22/2017	0000001620	University of San Diego	Institute for Entrepreneurship	\$850.00
2/22/2017	0000001621	CANCEL		\$0.00
2/22/2017	0000001622	SCHOOL SPECIALTY	vcEdSvcs OT Enrichment Teacher	\$34.98
2/22/2017	0000001623	DISCOUNT SCHOOL SUPPLY	vcEdSvcs Enrichment Teacher	\$182.54
2/22/2017	0000001624	MORE DIRECT INC	RN/PO/ROOM 2	\$204.61
2/22/2017	0000001625	CLASSLINK	LC-EdServ-ClassLink-CT3372	\$7,596.19
2/22/2017	0000001626	OFFICE DEPOT	12x18 Stock Paper Construction	\$4,124.39
2/22/2017	0000001627	GARETH STEVENS PUBLISHING	RN/PO/GR. 2	\$402.03
2/23/2017	0000001628	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - M&O	\$3,262.50
2/23/2017	0000001629	CANCEL		\$0.00

2/23/2017	0000001630	QUAL CHEM CORP.	HVAC Supplies - M&O	\$1,923.31
2/23/2017	0000001631	KONICA MINOLTA BUSINESS SOLUTI	PROD/Bizhub1250/Lease	\$10,564.32
2/23/2017	0000001632	AMAZON.COM	CN/Pat Sainz/WonderMedia equip	\$242.28
2/23/2017	0000001633	CANCEL		\$0.00
2/23/2017	0000001634	CANCEL		\$0.00
2/24/2017	0000001635	POWAY UNIFIED SCHOOL DISTRICT	TRANS/PowayUnified	\$872.00
2/24/2017	0000001636	CAROLINA BIOLOGICAL SUPPLY	Owl Pellets	\$48.62
2/24/2017	0000001637	FRUTH GROUP	CN/Pat Sainz/Fruth Master	\$25.01
2/24/2017	0000001638	LAKESHORE LEARNING MATERIALS	CN_TK_Teller	\$305.58
2/24/2017	0000001639	AMAZON.COM	LP AMAZON REPLACEMENT	\$47.81
2/24/2017	0000001640	AMERI-MEX PLUMBING INC	Lincoln Acres Plumbing Emergen	\$6,309.20
2/24/2017	0000001641	NATIONAL BUSINESS FURNITURE,	LA/Principal/ Business Furnit.	\$2,387.82
2/24/2017	0000001642	SOUTHLAND TECHNOLOGY	M&O/LARRY LAPTOP/HP	\$1,443.09
2/27/2017	0000001643	CCH INCORPORATED	LP H&S CONNECTION	\$406.73
2/27/2017	0000001644	4W PROMOS, INC	LA/Camilia Arias/4W Tags	\$1,975.94
2/27/2017	0000001645	MORE DIRECT INC	KM-Office	\$882.94
2/27/2017	0000001646	MARSHMEDIA	LC-EdServ-AGE-DO Set Materials	\$467.73
2/27/2017	0000001647	SDCOE-Superintendent of Schools	XM- ELPAC	\$320.00
2/27/2017	0000001648	LAKESHORE LEARNING MATERIALS	JO-Barrera	\$209.14
2/27/2017	0000001649	AMAZON.COM	JO-Directo	\$43.70
2/27/2017	0000001650	SCHOLASTIC EDUCATION	JO-Rodriguez	\$216.90
2/27/2017	0000001651	SCHOLASTIC INC.	JO-Yates	\$100.91
2/27/2017	0000001652	SCHOLASTIC BOOK CLUBS	JO-Yates	\$108.75
2/27/2017	0000001653	SCHOLASTIC EDUCATION	JO-Baeza	\$216.90
2/27/2017	0000001654	LINGUAL LEARNING	MAYA (SB ED SERVICES)	\$500.00
2/27/2017	0000001655	LAMINATOR.COM	LP - LAMINATOR ORDER	\$1,196.20
2/27/2017	0000001656	FRUTH GROUP	JO-Riso	\$621.40
2/27/2017	0000001657	BEST WAY PRINTING	XM- Envelopes with Window	\$153.01
2/27/2017	0000001658	AMAZON.COM	JO-Blades	\$41.33
2/27/2017	0000001659	LEARNING.COM	LC-EdServ-Learning.comQte37219	\$363.18
2/27/2017	0000001660	LAKESHORE LEARNING MATERIALS	OW Ortiz/Magana	\$314.17
2/27/2017	0000001661	ROAD ONE	Trans/Road One	\$240.00
2/27/2017	0000001662	LEARNING RESOURCES	OW Magana	\$204.32
2/28/2017	0000001663	CISCO WEBEX LLC	ADMIN/JS/CISCO WEBEX	\$468.00

2/28/2017	0000001664	INFINITE INK SILK SCREENING	JO-Tshirts	\$485.63
2/28/2017	0000001665	AMAZON.COM	FRC/ Refridgerator	\$189.87
2/28/2017	0000001666	OFFICE DEPOT	FRC/Toner	\$371.90
2/28/2017	0000001667	CANCEL		\$0.00
2/28/2017	0000001668	OFFICE DEPOT	M&O Office Supplies	\$437.70
2/28/2017	0000001669	Hanson Aggregates	Grounds Supplies	\$543.75
3/1/2017	0000001670	HOUGHTON MIFFLIN HARCOURT	R180/S44 John Otis	\$1,223.44
3/1/2017	0000001671	HOUGHTON MIFFLIN HARCOURT	R180/S44 Las Palmas	\$978.75
3/1/2017	0000001672	OFFICE DEPOT	CN_ M Duarte	\$85.09
3/1/2017	0000001673	RCOM RADIO LLC	JO-Radios	\$848.25
3/1/2017	0000001674	AMAZON.COM	JO-De La Cruz	\$140.39
3/1/2017	0000001675	CANCEL		\$0.00
3/1/2017	0000001676	OFFICE DEPOT	M&O/Quick stand Raul Martinez	\$877.56
3/2/2017	0000001677	COUNTY OF SAN DIEGO	CNS/LAURAV/COUNTY OF SD	\$224.00
3/2/2017	0000001678	FASTSIGNS	CNS/FastSigns/Measure HH	\$1,842.22
3/2/2017	0000001679	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIGERA	\$4,683.75
3/2/2017	0000001680	HUBERT COMPANY	CNS/LAURAV/HUBERT	\$158.71
3/2/2017	0000001681	COMMERCIAL REFRIGERATION SERVICE	CNS/LAURAV/COMMERICAL REFRIGE	\$603.90
3/2/2017	0000001682	VORTEX	Dock Door - Warehouse	\$613.35
3/3/2017	0000001683	GRAINGER	Dehumidifier - M&O	\$2,243.46
3/3/2017	0000001684	COUNTY OF SAN DIEGO	Unified Program Facility Perm.	\$857.00
3/3/2017	0000001685	ADVANCED CLASSROOM TECHNOLOGIE	PW/DocuCam/ Lupe Sandoval	\$325.16
3/3/2017	0000001686	THE HOME DEPOT	Maintenance Supplies - M&O	\$3,262.50
3/3/2017	0000001687	TRI-ED DISTRIBUTION	A/V Supplies - M&O	\$543.75
3/3/2017	0000001688	RCOM RADIO LLC	M&O Motorola Batteries	\$119.63
3/3/2017	0000001689	OPTIMUM FLOORCARE	Custodial Supplies - M&O	\$3,262.50
3/3/2017	0000001690	SC Commerical, LLC.	Gasoline / Diesel - M&O	\$3,262.50
3/6/2017	0000001691	IMAGINE LEARNING INC	KM - OFFICE	\$1,617.66
3/6/2017	0000001692	CANCEL		\$0.00
3/6/2017	0000001693	GOPHER SPORT	vcEdSvc-Enrichment Teacher LA	\$140.40
3/6/2017	0000001694	FUN AND FUNCTION	EDS/RP/Lida Ramos	\$158.30
3/6/2017	0000001695	OFFICE DEPOT	CN_Office_INK Cartridges	\$721.90
3/6/2017	0000001696	PROMETHEAN INC	LP ORDER - REPLACEMENT PEN	\$158.78
3/6/2017	0000001697	Curriculum Associates, LLC.	OW Kmet	\$516.82

3/6/2017	0000001698	DIXIELINE LUMBER & HOME CENTER	M&O Supplies	\$6,002.40
3/6/2017	0000001699	AMAZON.COM	CN_Kinder CC Order	\$26.99
3/6/2017	0000001700	LAKESHORE LEARNING MATERIALS	CN_Kinder Order 4	\$185.57
3/6/2017	0000001701	WESTAIR GASES & EQUIPMENT	Welding Supplies - M&O	\$1,631.25
3/6/2017	0000001702	FRUTH GROUP	ET/Office/V.Fonseca	\$783.00
3/6/2017	0000001703	Baker Distribution Company	HVAC Supplies - M&O	\$1,087.50
3/6/2017	0000001704	CANCEL		\$0.00
3/6/2017	0000001705	AMAZON.COM	ADMIN/Yvette Chairs	\$252.30
3/6/2017	0000001706	WESTERN ENVIRONMENTAL & SAFETY	Las Palmas Rm 17 Mold Insp.	\$1,140.00
3/6/2017	0000001707	AMERI-MEX PLUMBING INC	Plumbing Emergencies	\$2,718.75
3/6/2017	0000001708	WAXIE SANITARY SUPPLY	Custodial Supplies	\$48,326.69
3/6/2017	0000001709	STANDARD ELECTRONICS	El Toyon - Fire Alarm Test	\$227.83
3/6/2017	0000001710	ANIXTER	Locksmith Supplies - M&O	\$3,262.50
3/7/2017	0000001711	HANDY METAL MART	Metal Supplies - M&O	\$1,087.50
3/7/2017	0000001712	Legend Fence Corp.	Fence Supplies - M&O	\$1,087.50
3/8/2017	0000001713	AMAZON.COM	ADMIN/Parent Outreach/Joe Ferr	\$205.15
3/8/2017	0000001714	B&H PHOTO VIDEO	ADMIN/ParentOutreach/JoeF.	\$2,818.31
3/8/2017	0000001715	APPLE COMPUTER	ADMIN/ParentOutreach/JoeF.	\$326.24
3/8/2017	0000001716	CANCEL		\$0.00
3/8/2017	0000001717	HUBERT COMPANY	CNS/LAURAV/HUBERT	\$157.72
3/9/2017	0000001718	SOUTHWEST SCHOOL&OFFICE SUPPLY	Custodial Office Supplies	\$48.27
3/9/2017	0000001719	THE HOME DEPOT	Plumber Supplies	\$3,370.16
3/10/2017	0000001720	SOUTHLAND TECHNOLOGY	Sp.Ed.Svcs/Rache Pedregal	\$3,848.79
3/10/2017	0000001721	SUPERIOR TEXT	Social Studies 6th Grade	\$287.10
3/10/2017	0000001722	IDENT-A-KID SERVICES OF	ET/Office/VF	\$89.72
3/10/2017	0000001723	SCHOLASTIC BOOK CLUBS	JO-Cortazar	\$214.24
3/10/2017	0000001724	HEIDI SONGS	CN_Kinder_HeidiSongs	\$404.98
3/10/2017	0000001725	SCHOLASTIC BOOK CLUBS	JO-Padilla	\$217.50
3/10/2017	0000001726	LAKESHORE LEARNING MATERIALS	DO-Yates	\$136.97
3/10/2017	0000001727	CDW	SP.ED/RACHEL PEDREGAL/ DRAGON	\$1,511.90
3/10/2017	0000001728	SDCOE-Superintendent of Schools	XM- Library Leadership	\$375.00
3/10/2017	0000001729	OFFICE DEPOT	ADMIN/VC/PRINTER	\$442.57
3/10/2017	0000001730	SCHOLASTIC BOOK CLUBS	JO-Lozano	\$217.50
3/10/2017	0000001731	Alert Services, Inc.	HEALTH SUPPLIES	\$158.69

3/10/2017	0000001732	McKesson Medical-Surgical Governmen	HEALTH SUPPLIES	\$1,589.06
3/10/2017	0000001733	UNITED HEALTH SUPPLIES	HEALTH SUPPLIES	\$1,112.95
3/10/2017	0000001734	CANCEL		\$0.00
3/10/2017	0000001735	CANCEL		\$0.00
3/10/2017	0000001736	CANCEL		\$0.00
3/10/2017	0000001737	CANCEL		\$0.00
3/10/2017	0000001738	CANCEL		\$0.00
3/10/2017	0000001739	CANCEL		\$0.00
3/10/2017	0000001740	CANCEL		\$0.00
3/10/2017	0000001741	CANCEL		\$0.00
3/10/2017	0000001742	CANCEL		\$0.00
3/10/2017	0000001743	CANCEL		\$0.00
3/13/2017	0000001744	CANCEL		\$0.00
3/13/2017	0000001745	CANCEL		\$0.00
3/13/2017	0000001746	CANCEL		\$0.00
3/13/2017	0000001747	CANCEL		\$0.00
3/13/2017	0000001748	PERRY FORD OF NATIONAL CITY	Automotive Service - M&O	\$2,175.00
3/13/2017	0000001749	RCP BLOCK & BRICK, INC.	M&O Supplies	\$1,468.13
3/13/2017	0000001750	CANCEL		\$0.00
3/13/2017	0000001751	CANCEL		\$0.00
3/13/2017	0000001752	SOUTHWEST SCHOOL&OFFICE SUPPLY	Perla Noel / H.R.	\$168.83
3/13/2017	0000001753	OFFICE DEPOT	PSC/Carmen M./Toner	\$371.90
3/13/2017	0000001754	SCHOLASTIC BOOK CLUBS	LP - RCD BKS GARAI COA	\$135.94
3/13/2017	0000001755	C I SOLUTIONS	Trans/CI Solutions	\$625.32
3/13/2017	0000001756	LECTORUM PUBLICATIONS, INC.	DO-Munoz	\$194.02
3/13/2017	0000001757	LAKESHORE LEARNING MATERIALS	JO-Munoz	\$290.79
3/13/2017	0000001758	STAND2LEARN	PW/STAND2LEARN/DESKS	\$706.93
3/13/2017	0000001759	OFFICE DEPOT	LA/Camilia Arias/ Office Dep	\$497.71
3/13/2017	0000001760	MORE DIRECT INC	PW-PG-INK CARTRIDGE	\$172.17
3/13/2017	0000001761	AMAZON.COM	LP RCD 5TH GR	\$306.05
3/13/2017	0000001762	STAPLES BUSINESS ADVANTAGE	EDS/Evelyn G/Elizabeth	\$180.94
3/13/2017	0000001763	FULL SOURCE	PW-PG-WINDBREAKERS	\$61.73
3/13/2017	0000001764	CANCEL		\$0.00
3/13/2017	0000001765	SCHOLASTIC BOOK CLUBS	CN_ fifth grade Books	\$382.80

3/13/2017	0000001766	STAPLES BUSINESS ADVANTAGE	OW Hayes	\$135.85
3/13/2017	0000001767	CENTER FOR THE COLLABORATIVE	GII Dang	\$2,305.82
3/13/2017	0000001768	APPLE TEXTBOOKS	Science Textbook 6th Gr.	\$518.74
3/14/2017	0000001769	MISSION JANITORIAL SUPPLIES	Custodial Supplies - M&O	\$1,740.00
3/14/2017	0000001770	KIRK PAVING, INC.	Las Palmas Paving	\$6,550.00
3/14/2017	0000001771	OFFICE DEPOT	PUR/J.Sandoval/OfficeDep	\$294.81
3/15/2017	0000001772	JANUS CORPORATION	Removal & Disposal of Haz. Mat	\$6,953.00
3/15/2017	0000001773	SCHOOL SPECIALTY	Leon Osteyee - Fingerlights	\$21.73
3/15/2017	0000001774	LAKESHORE LEARNING MATERIALS	Teresa Groff-Carmona	\$138.56
3/15/2017	0000001775	FUN AND FUNCTION	Lida Ramos - Mahlow/Anstadt	\$107.07
3/15/2017	0000001776	AMAZON.COM	L. Ramos/Alejandro Gamiz	\$13.67
3/15/2017	0000001777	CANCEL		\$0.00
3/15/2017	0000001778	PEARSON ASSESSMENT	SpEd/Rachel P/Speech Protocols	\$734.61
3/15/2017	0000001779	MHS INC	Conners CBRS Teacher/Padres	\$287.40
3/15/2017	0000001780	CHARLOTTE DIAMON	CN_ Kinder_CD	\$24.31
3/15/2017	0000001781	WATERBOTTLES.COM	ADMIN/VCESEña	\$4,686.65
3/15/2017	0000001782	BEST WAY PRINTING	LA Office	\$102.01
3/15/2017	0000001783	INTERNATIONAL INSTITUTE FOR RESTO	Rrestorative Questions Cards	\$17.92
3/15/2017	0000001784	E.L. ACHIEVE INC	ELD Instruction Handbook	\$978.75
3/15/2017	0000001785	HEINEMANN EDUCATIONAL BOOKS	CN_2nd grade	\$337.13
3/15/2017	0000001786	FUN AND FUNCTION	Lida R - Leonardo Espindola	\$107.07
3/15/2017	0000001787	AMAZON.COM	L. Ramos - Leonardo Esp.	\$13.67
3/15/2017	0000001788	MORE DIRECT INC	XM- Magenta/Yellow toner	\$537.12
3/15/2017	0000001789	OFFICE DEPOT		\$877.56
3/15/2017	0000001790	SOUTHLAND TECHNOLOGY	IH/Elizabeth V/Renee Moson	\$1,782.39
3/15/2017	0000001791	CANCEL		\$0.00
3/15/2017	0000001792	PRESIDENT'S EDUCATION AWARDS STO	CN/President's awards/ Pat Sai	\$245.38
3/15/2017	0000001793	CANCEL		\$0.00
3/17/2017	0000001794	SPARTAN TOOL LLC	Plumbing Tools - M&O	\$652.50
3/17/2017	0000001795	SCHOLASTIC BOOK CLUBS	CN_5th grade Scholastic Order	\$158.88
3/17/2017	0000001796	PEARSON ASSESSMENT	CELF 5 Record Form Ages 9-21	\$639.99
3/17/2017	0000001797	BENCHMARK EDUCATION	CN/Pat Sainz/ Spanish literacy	\$116.38
3/17/2017	0000001798	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG.	\$4,683.75
3/17/2017	0000001799	OFFICE DEPOT	Ink/Toners	\$1,025.42

3/17/2017	0000001800	CANCEL		\$0.00
3/17/2017	0000001801	LAKESHORE LEARNING MATERIALS	Sp.Ed./CN/LakeshoreLearning	\$185.02
3/17/2017	0000001802	SD&B CONSTRUCTION INC	Superintendent's Marker-board	\$2,500.00
3/17/2017	0000001803	TOBII DYNAVOX	Sp.Ed./RachelP/Boardmaker Onli	\$1,168.04
3/17/2017	0000001804	HUNTER'S NURSERY, INC.	Preschool Handicap Ramp Trees	\$1,087.50
3/20/2017	0000001805	MORE DIRECT INC	Sp.Ed./Rache Pedregal/Printers	\$1,199.42
3/20/2017	0000001806	THE HOME DEPOT	Lincoln Acres Garden	\$6,525.00
3/20/2017	0000001807	MIRAMAR BOBCAT, INC.	M&O Bobcat Servicing	\$543.75
3/21/2017	0000001808	Curriculum Associates, LLC.	Central Third Grade	\$208.05
3/21/2017	0000001809	AMAZON.COM	CN Fourth Grade	\$523.30
3/21/2017	0000001810	S.G. PLASTERING	Restucco OW Rm 14	\$2,900.00
3/21/2017	0000001811	WESTERN ENVIRONMENTAL & SAFETY	Drinking Water Sampling	\$2,090.00
3/21/2017	0000001812	CANCEL		\$0.00
3/21/2017	0000001813	CANCEL		\$0.00
3/21/2017	0000001814	CANCEL		\$0.00
3/21/2017	0000001815	WESTERN ENVIRONMENTAL & SAFETY	Asbestos Testing - Ira Harbiso	\$1,140.00
3/21/2017	0000001816	AMAZON.COM	CN_Fematt	\$134.12
3/21/2017	0000001817	INNOVATIVE LINE	12" Black Quartz Clocks	\$778.65
3/21/2017	0000001818	AMAZON.COM	CN First Grade	\$193.90
3/21/2017	0000001819	MYBINDING	VC - EdSvc-Production	\$3,674.80
3/21/2017	0000001820	LAKESHORE LEARNING MATERIALS	JO-Gonzalez	\$204.36
3/21/2017	0000001821	SCHOLASTIC INC.	CN_Sixth grade	\$545.00
3/21/2017	0000001822	OFFICE DEPOT	ADMIN/VC/OFFICEDEPOT	\$9.36
3/21/2017	0000001823	ACADEMIC THERAPY PUBLICATIONS	TAPS-3 - English	\$261.00
3/21/2017	0000001824	SUPER DUPER PUBLICATIONS	Sp.Ed/Rachel Pedregal/Julia Ro	\$136.48
3/21/2017	0000001825	PEARSON ASSESSMENT	Sp.Ed/KABC 11 Protocols/Rachel	\$394.22
3/21/2017	0000001826	LAKESHORE LEARNING MATERIALS	CN_Fematt/ Pat Sainz	\$44.05
3/21/2017	0000001827	BENCHMARK EDUCATION	CN_2nd grade	\$281.66
3/21/2017	0000001828	HEINEMANN EDUCATIONAL BOOKS	Central_2nd Grade	\$315.38
3/21/2017	0000001829	RAPID RECOVERY OF SAN DIEGO	HVAC Equipment and Supplies	\$1,000.00
TOTAL FOR PERIOD				\$280,492.28

REVISED P.O. REPORT

March 22, 2017 to April 20, 2017

PO Date	PO No.	Supplier	Purchase Description	Total
3/23/2017	0000001830	AMAZON.COM	JO-Gonzalez	\$86.96
3/23/2017	0000001831	SCHOLASTIC BOOK CLUBS	JO-Gonzalez	\$53.29
3/23/2017	0000001832	JANELLE PUBLICATIONS	JO-Gonzalez	\$75.03
3/23/2017	0000001833	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies	\$3,806.25
3/23/2017	0000001834	SOUTHWEST SCHOOL&OFFICE SUPPLY	Custodial Cleaning Supplies	\$543.75
3/23/2017	0000001835	TOUCHMATH	EDS/EPrieto/TouchMath	\$337.29
3/23/2017	0000001836	LAKESHORE LEARNING MATERIALS	JO-Porras	\$155.72
3/23/2017	0000001837	CANCEL		\$0.00
3/23/2017	0000001838	LAKESHORE LEARNING MATERIALS	PSC/BPrieto/Bike orders	\$192.66
3/23/2017	0000001839	AMAZON.COM	JO-Thomas	\$72.29
3/23/2017	0000001840	CHULA VISTA PHOTO STUDIO	ADMIN/VC/CVPHOTOSTUDIO	\$202.88
3/23/2017	0000001841	NATIONAL SCHOOL PRODUCTS	JO-Porras	\$207.70
3/23/2017	0000001842	MICRO FOCUS SOFTWARE INC.	LC-EdServ-MicroFocusQuote	\$33,058.92
3/23/2017	0000001843	BJ'S RENTALS	Dump Truck Rental	\$1,631.25
3/23/2017	0000001844	THE HOME DEPOT	Maintenance Supplies - Open	\$3,262.50
3/23/2017	0000001845	SHERWIN-WILLIAMS - STORE 8171	Pressure Washer - Custodial	\$652.50
3/23/2017	0000001846	SHERWIN-WILLIAMS - STORE 8171	Pressure Washer - Maintenance	\$652.50
3/23/2017	0000001847	SHERWIN-WILLIAMS - STORE 8171	Painter Supplies - Open	\$1,631.25
3/23/2017	0000001848	CANCEL		\$0.00
3/23/2017	0000001849	CANCEL		\$0.00
3/23/2017	0000001850	DOOR-MAN	Adjustment of misc doors	\$1,151.66
3/24/2017	0000001851	THE HOME DEPOT	Lincoln Acres Garden Project	\$6,525.00
3/24/2017	0000001852	Konica Minolta Premier Finance	New Equipt. for Olivewood Sch.	\$1,969.82
3/27/2017	0000001853	DIXIELINE LUMBER & HOME CENTER	Maintenance Material LP Rm 17	\$3,262.50
3/27/2017	0000001854	FASTENAL COMPANY	Custodial Supplies - Open	\$3,262.50
3/27/2017	0000001855	RCOM RADIO LLC	Radio Batteries - M&O	\$146.81
3/27/2017	0000001856	CANCEL		\$0.00
3/27/2017	0000001857	SC Commerical, LLC.	Diesel / Gasoline - M&O	\$3,262.50
3/27/2017	0000001858	Outdoor Living Today	Lincoln Acres Garden Project	\$1,600.00

3/28/2017	0000001859	RCP BLOCK & BRICK, INC.	Lincoln Acres Garden Project	\$1,087.50
3/28/2017	0000001860	AMAZON.COM	LP AMAZON RCD 5TH GR	\$117.52
3/28/2017	0000001861	VALLEY INDUSTRIAL SPECIALTIES	Maintenance Supplies - Open	\$3,262.50
3/28/2017	0000001862	OFFICE DEPOT	Ink Office supplies 2095	\$1,036.49
3/28/2017	0000001863	BRIAN'S LIVE BEE REMOVAL	Bee Removal - Las Palmas	\$200.00
3/29/2017	0000001864	IMPERIAL SPRINKLER SUPPLY	Irrigation Supplies - LA Proj.	\$625.31
3/29/2017	0000001865	OFFICE DEPOT	USPS FOREVER STAMPS 00GS2628	\$980.00
3/30/2017	0000001866	BEST WAY PRINTING	IH/E.Vidrios/Envelopes	\$184.88
3/30/2017	0000001867	AMAZON.COM	JO/Evelyn G/Medrano	\$107.66
3/30/2017	0000001868	FOLLETT LIBRARY RESOURCES	JO/ Evelyn Sanchez/ Porras	\$192.12
3/30/2017	0000001869	AMAZON.COM	JO/Evelyn Sanchez/Robello	\$203.97
3/30/2017	0000001870	Illuminate Education, Inc.	LCedSer-IlluminateOpenPOCT33	\$5,000.00
3/31/2017	0000001871	SC Commerical, LLC.	Gasoline - Fuel Card	\$54.38
4/3/2017	0000001872	SOUTHLAND TECHNOLOGY	CN/STORYMAKERCOMPUTER	\$2,728.85
4/3/2017	0000001873	SDSU FOUNDATION	ICS/SDSU Resouce Foundation	\$20,000.00
4/4/2017	0000001875	EXPRESS PIPE & SUPPLY CO, INC	Maintenance Supplies - Open	\$543.75
4/4/2017	0000001876	WAXIE SANITARY SUPPLY	Custodial Supplies - M&O	\$28,240.92
4/4/2017	0000001877	HUNTER'S NURSERY, INC.	Lincoln Acres Garden Plants	\$897.19
4/4/2017	0000001878	PACIFIC LAWN MOWER WORKS	Grounds Equipment and Service	\$2,175.00
4/4/2017	0000001879	TOILET TANK LID STORE	Plumbing Supplies - M&O	\$1,087.50
4/4/2017	0000001880	CANCEL		\$0.00
4/5/2017	0000001881	OFFICE DEPOT	CN_Office	\$748.09
4/5/2017	0000001882	FRUTH GROUP	CN_office_Duplo	\$550.06
4/5/2017	0000001883	HAVE FUN TEACHING	Central_Third grade_CC	\$69.16
4/5/2017	0000001884	SOUTHLAND TECHNOLOGY	VCalzada - Ed Services	\$3,963.94
4/5/2017	0000001885	SUPERIOR TEXT	EDS/EPrieto/Language for Think	\$173.46
4/5/2017	0000001886	Barco Products	Bike Grant (J.O. & E.T.)	\$2,455.44
4/6/2017	0000001887	PACIFIC LAWN MOWER WORKS	Grounds Equipment / Maint.	\$1,087.50
4/6/2017	0000001888	Top Gear Inc.	Admin./Bike Helments	\$449.14
4/7/2017	0000001889	SOUTHLAND TECHNOLOGY	PSC/Carmen Medina/Laptops	\$1,253.36
4/7/2017	0000001890	A-1 RAIN GUTTERS INC	John Otis - Rain Gutters	\$8,910.00
4/7/2017	0000001891	CANCEL		\$0.00
4/7/2017	0000001892	CANCEL		\$0.00
4/10/2017	0000001893	Jenal Engineering Corporation	Gasoline Pump Servicing	\$366.17

4/10/2017	0000001894	LAKESHORE LEARNING MATERIALS	EDS/Eddie Prieto/Lakeshore	\$3,009.45
4/10/2017	0000001895	SDCOE-Superintendent of Schools	XM- LGBTQ Meghann	\$30.00
4/10/2017	0000001896	LECTORUM PUBLICATIONS, INC.	JO-Barrera	\$221.81
4/10/2017	0000001897	SCHOLASTIC BOOK CLUBS	JO-Reynosos	\$217.50
4/10/2017	0000001898	ROAD ONE	TRANS/R. Chavez/ ROAD ONE	\$270.00
4/10/2017	0000001899	ZONAR CONNECTED	TRANS/R.CHAVEZ/ZONARC	\$328.86
4/10/2017	0000001900	AMAZON.COM	LP KINDER - RCD BOOK ORDER	\$557.94
4/11/2017	0000001901	CAJON VALLEY UNION	TRANS/R.CHAVEZ/CAJON VALLEY	\$3,311.07
4/11/2017	0000001902	University of San Diego	XM- Spark Series OT	\$350.00
4/11/2017	0000001903	CANCEL		\$0.00
4/11/2017	0000001904	FUN AND FUNCTION	Lida Ramos J. Henderson	\$243.47
4/11/2017	0000001905	AMAZON.COM	Lida Ramos - M. Hendrick	\$108.64
4/11/2017	0000001906	OFFICE DEPOT	HR/Perla N./Office Dep	\$229.02
4/11/2017	0000001907	STAPLES BUSINESS ADVANTAGE	OW Cruz	\$70.08
4/11/2017	0000001908	AMAZON.COM	Perla Noel / H.R.	\$107.81
4/11/2017	0000001909	STAPLES BUSINESS ADVANTAGE	OW L. Vazquez	\$70.28
4/11/2017	0000001910	LAKESHORE LEARNING MATERIALS	OW Nava- 1st Gr team	\$222.67
4/11/2017	0000001911	SCHOLASTIC NEWS & MAGAZINES	OW/Scholastic/Lopez	\$387.16
4/11/2017	0000001912	OFFICE DEPOT	PSC/Carmen/Office Supplies	\$697.10
4/11/2017	0000001913	MORE DIRECT INC	PNoel/ H.R./TONERS	\$1,558.12
4/11/2017	0000001914	WILSHIRE GROUP	RN/PO/MELANESE	\$447.17
4/11/2017	0000001915	AMAZON.COM	LP/Amazon/6th Grade	\$145.18
4/11/2017	0000001916	OFFICE DEPOT	LP - OFF DEP SHARPENER	\$115.17
4/11/2017	0000001917	OFFICE DEPOT	PNoel / H.R.	\$625.43
4/11/2017	0000001918	PEARSON ASSESSMENT	BASC-3 Protocols	\$566.60
4/11/2017	0000001919	WESTERN PSYCHOLOGICAL SERVICES	EDS/Rachel P/WPS	\$796.29
4/11/2017	0000001920	PEARSON ASSESSMENT	EDS/RACHELP/PEARSON Protocols	\$421.96
4/11/2017	0000001921	OFFICE DEPOT	PNoel / H.R./Office Dep	\$93.49
4/11/2017	0000001922	Curriculum Associates, LLC.	OW Kmet - for 3rd Grade team	\$127.24
4/11/2017	0000001923	LAKESHORE LEARNING MATERIALS	OW Megahed - for 5th Gr team	\$308.13
4/11/2017	0000001924	KELLY PAPER	PRODLL-KP-040717	\$714.40
4/11/2017	0000001925	FRUTH GROUP	OW Saunders	\$500.25
4/11/2017	0000001926	JIVE COMMUNICATIONS, INC.	LC-EdServ-JIVEQuote00171606	\$7,340.63
4/11/2017	0000001927	Curriculum Associates, LLC.	OW Saunders/ curriculum associ	\$110.96

4/11/2017	0000001928	LAKESHORE LEARNING MATERIALS	OW Stewart/ lakeshore learning	\$92.78
4/11/2017	0000001929	CANCEL		\$0.00
4/11/2017	0000001930	BOOK SOURCE	OW Vazquez/ booksource	\$547.18
4/11/2017	0000001931	OFFICE DEPOT	JO/Evelyn Sanchez/Off Dep	\$28.05
4/12/2017	0000001932	CLS SECURITY ELECTRONICS	D.O. Security Service	\$260.00
4/12/2017	0000001933	STANDARD STATIONARY SUPPLY CO	STOCK SUPPLIES 1390 & 2570	\$5,176.50
4/12/2017	0000001934	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES	\$599.17
4/12/2017	0000001935	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES GS1470	\$864.43
4/12/2017	0000001936	BLUE LABEL POWER, INC.	SANYO & BENQ STOCK LAMPS	\$7,508.97
4/13/2017	0000001937	STANDARD STATIONARY SUPPLY CO	STOCK SUPPLIES	\$986.58
4/13/2017	0000001938	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES	\$3,256.07
4/13/2017	0000001939	SHRED-IT SAN DIEGO	Purchasing/Shredding	\$1,156.34
4/13/2017	0000001940	Commercial Van Interiors	Fleet Vehicle Supplies - M&O	\$2,088.32
4/13/2017	0000001941	SDCOE-Superintendent of Schools	ADMIN/V.Ceseña/SDCOE	\$200.00
4/13/2017	0000001942	KELLY PAPER	ADMIN/VC/OFFICESUPPLIES	\$86.70
4/13/2017	0000001943	MYBINDING	PRODLL-MB-041117	\$352.35
4/13/2017	0000001944	KELLY PAPER	PRODLL-KP-041117	\$158.69
4/14/2017	0000001945	WESTERN ENVIRONMENTAL & SAFETY	Las Palmas Rm 17 Sampling	\$895.00
4/14/2017	0000001946	AMERI-MEX PLUMBING INC	Ira Harbison Plumbing Emerg.	\$3,709.65
4/14/2017	0000001947	IMPERIAL SPRINKLER SUPPLY	Grounds Supplies - M&O - Open	\$815.63
4/14/2017	0000001948	UNION-TRIBUNE PUBLISHING	Legal Ads for March 2017	\$7,501.20
4/17/2017	0000001949	LAKESHORE LEARNING MATERIALS	JO-Verdugo	\$146.76
4/17/2017	0000001950	LAKESHORE LEARNING MATERIALS	JO-Verdugo	\$124.51
4/17/2017	0000001951	JANELLE PUBLICATIONS	JO-De La Cruz	\$75.03
4/17/2017	0000001952	SCHOLASTIC BOOK CLUBS	JO-De La Cruz	\$35.89
4/17/2017	0000001953	KONICA MINOLTA BUSINESS SOLUTI	OW/BizHub 654e/ Usage	\$1,500.00
4/17/2017	0000001954	LAKESHORE LEARNING MATERIALS	JO-Paredes	\$106.29
4/17/2017	0000001955	AMAZON.COM	JO-De La Cruz	\$99.07
4/17/2017	0000001956	SCHOLASTIC INC.	JO-Paredes	\$213.37
4/17/2017	0000001957	THE COMPUTER SUPPLY PEOPLE	JO-Mice	\$1,651.64
4/17/2017	0000001958	SCHOLASTIC INC.	JO-Verdugo	\$96.90
4/17/2017	0000001959	AMAZON.COM	JO-Library	\$143.51
4/17/2017	0000001960	JONES SCHOOL SUPPLY CO., INC.	JO-Medals	\$358.37
4/17/2017	0000001961	INTERPRETERS UNLIMITED	XM- CN Inter for parent mtg	\$217.50

4/17/2017	0000001962	OFFICE DEPOT	Cabinet Removal I.H.	\$85.00
4/17/2017	0000001963	SOUTHLAND TECHNOLOGY	PSC/Carmen Medina/desktop	\$2,642.63
4/19/2017	0000001964	STAPLES BUSINESS ADVANTAGE	LC-EdServ-Office Supplies	\$770.98
4/19/2017	0000001965	LIGHTSPEED TECHNOLOGIES	EDS/Lightspeed FM Repairs	\$108.75
4/19/2017	0000001966	SDCOE-Superintendent of Schools	XM- 19th Biliteracy Symp. Ed S	\$750.00
4/19/2017	0000001967	SCHOOL SPECIALTY	VC EdSvcs- CT Enrichment Teach	\$454.64
4/20/2017	0000001968	CHATFIELD-CLARKE COMPANY, INC.	Vortex material - M&O	\$1,684.95
4/20/2017	0000001969	CHULA VISTA PHOTO STUDIO	AMDMIN/VC/CVPHOTOSTUDIO	\$87.00
4/20/2017	0000001970	NATIONAL CITY TROPHY	ADMIN/VC/NCTROPHY	\$9.24
4/20/2017	0000001971	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies	\$2,244.47
4/20/2017	0000001972	SAFETY-KLEEN	Disposal of chemicals	\$5,928.00
4/20/2017	0000001973	CANCEL		\$0.00
4/20/2017	0000001974	CANCEL		\$0.00
4/20/2017	0000001975	CANCEL		\$0.00
4/20/2017	0000001976	KING BUSINESS SERVICES, INC.	Greens & Trash Services	\$3,000.00
TOTAL FOR PERIOD				\$239,677.38

REVISED P.O. REPORT

April 21, 2017 to May 24, 2017

PO Date	PO No.	Supplier	Purchase Description	Total
4/21/2017	0000001977	Outdoor Living Today	El Toyon Raised Garden Kit	\$2,313.98
4/21/2017	0000001978	HUNTER'S NURSERY, INC.	Grounds Supplies - M&O	\$1,631.25
4/21/2017	0000001979	OFFICE DEPOT	M&O/Keyboards & Tray	\$1,105.89
4/21/2017	0000001980	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$320.41
4/21/2017	0000001981	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$601.46
4/21/2017	0000001982	CANCEL		\$0.00
4/24/2017	0000001983	ECONOMY RESTAURANT EQUIPMENT	CNS/LAURAV/ECONOMY	\$839.37
4/24/2017	0000001984	CANCEL		\$0.00
4/24/2017	0000001985	CANCEL		\$0.00
4/24/2017	0000001986	CANCEL		\$0.00
4/24/2017	0000001987	CANCEL		\$0.00
4/24/2017	0000001988	CANCEL		\$0.00
4/24/2017	0000001989	CANCEL		\$0.00
4/25/2017	0000001990	DISCOUNT TIRE (CAS-06)	Fleet Vehicle Servicing - M&O	\$1,087.50
4/25/2017	0000001991	NAPA AUTO PARTS	Fleet Vehicle Supplies - M&O	\$543.75
4/25/2017	0000001992	SDCOE-Superintendent of Schools	XM- Bil Symp Rancho	\$200.00
4/25/2017	0000001993	ROAD ONE	TRANS/ROADONE/R.CHAVEZ	\$720.00
4/25/2017	0000001994	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies - L.A.	\$3,045.00
4/25/2017	0000001995	CANCEL		\$0.00
4/26/2017	0000001996	EXCELLENT PARTY RENTAL	IH Promotion	\$265.00
4/26/2017	0000001997	Hanson Aggregates	L.A. Garden - Top Soil	\$601.93
4/26/2017	0000001998	THE HOME DEPOT	L.A. Garden Project - Soil	\$401.29
4/26/2017	0000001999	DEMCO, INC.	EDS/Label Protectors/Eddie	\$54.74
4/26/2017	0000002000	SOUTHLAND TECHNOLOGY	IH/MS Surface/Claudine Clarken	\$1,777.99
4/26/2017	0000002001	TEXTBOOK WAREHOUSE	EDS/T.E Science 5th grade/Eddi	\$81.56
4/26/2017	0000002002	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$261.20
4/26/2017	0000002003	OFFICE DEPOT	ADMIN/VC/OFFICEDEPOT	\$25.74
4/27/2017	0000002004	RCOM RADIO LLC	(2) Motorola Batteries	\$184.88
4/27/2017	0000002005	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - M&O	\$1,221.05

4/28/2017	0000002006	DIXIELINE LUMBER & HOME CENTER	Maint. Supplies - Olivewood	\$1,087.50
4/28/2017	0000002007	VALLEY INDUSTRIAL SPECIALTIES	Ira Harbison - New Supply Line	\$18,487.50
5/1/2017	0000002008	Pacific Rim Mechanical	P.W. HVAC Maintenance	\$15,912.00
5/2/2017	0000002009	OFFICE DEPOT	EDS/Office supplies/Rachel P.	\$483.33
5/2/2017	0000002010	AMAZON.COM	EDS/Office Supplies/Rachel P.	\$29.92
5/2/2017	0000002011	CANCEL		\$0.00
5/2/2017	0000002012	PEARSON ASSESSMENT	EDS/Pearson Protocols/Rachel P	\$806.60
5/2/2017	0000002013	SCHOLASTIC INC.	LP SCHOLASTIC BOOK FAIR	\$3,681.20
5/2/2017	0000002014	NATIONAL CITY TROPHY	ADMIN/VC/NCTROPHY	\$60.91
5/2/2017	0000002015	AMERI-MEX PLUMBING INC	Plumbing Emergency - L.A.	\$1,668.66
5/3/2017	0000002016	Allied Storage Containers	Special Ed. Dept.	\$3,251.62
5/3/2017	0000002017	UNION-TRIBUNE PUBLISHING	Green Consultant	\$892.06
5/4/2017	0000002018	Stewart Signs	John Otis TekStar Sign	\$22,938.43
5/4/2017	0000002019	Print Shop (NSD)	FORMS FOR STOCK	\$30.00
5/4/2017	0000002020	OFFICE DEPOT	Kasinee/FRC Annex	\$152.28
5/4/2017	0000002021	LAKESHORE LEARNING MATERIALS	JO Calderon/Jones	\$768.47
5/4/2017	0000002022	LAKESHORE LEARNING MATERIALS	Home Base - Sylvia	\$1,330.50
5/4/2017	0000002023	CANCEL		\$0.00
5/5/2017	0000002024	COUNTY OF SAN DIEGO	2017-2018 Permit Fees	\$656.00
5/5/2017	0000002025	CHILDCRAFT EDUCATION CORP	Haglund/Munoz	\$1,737.79
5/5/2017	0000002026	WATKINS ENVIRONMENTAL	OW K1 & K2 Asbestos Removal	\$11,137.00
5/5/2017	0000002027	LAKESHORE LEARNING MATERIALS	Haglund/Munoz P1	\$726.26
5/5/2017	0000002028	RCP BLOCK & BRICK, INC.	Lincoln Acres Garden Project	\$652.50
5/5/2017	0000002029	SC Commerical, LLC.	Gasoline & Diesel - M&O	\$3,262.50
5/5/2017	0000002030	BRIAN'S LIVE BEE REMOVAL	Bee Removal - Las Palmas	\$225.00
5/5/2017	0000002031	OFFICE DEPOT	FRC West - Yoly/Fermina	\$13.04
5/5/2017	0000002032	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - M&O	\$3,262.50
5/5/2017	0000002033	GRAINGER	Maintenance Supplies - M&O	\$1,087.50
5/5/2017	0000002034	LAKESHORE LEARNING MATERIALS	ET- Baca / Farley	\$877.90
5/5/2017	0000002035	OFFICE DEPOT	Home Base - Sylvia	\$185.35
5/5/2017	0000002036	BEYOND PLAY, LLC	Haglund/Munoz P1	\$107.17
5/5/2017	0000002037	FERGUSON ENTERPRISES, INC.	Main Meter Valve - M&O	\$271.88
5/5/2017	0000002038	SHERWIN-WILLIAMS - STORE 8171	Painting Supplies - M&O	\$1,631.25
5/5/2017	0000002039	LAKESHORE LEARNING MATERIALS	C- Lopez-Morales	\$832.83

5/5/2017	0000002040	WAXIE SANITARY SUPPLY	Custodial Supplies - M&O	\$38,298.28
5/5/2017	0000002041	ORIENTAL TRADING COMPANY	CENTRAL P3 LOPEZ/MORALES-LOPEZ	\$223.96
5/5/2017	0000002042	TEXTBOOK WAREHOUSE	Grade 5 Social Studies Spanish	\$522.60
5/5/2017	0000002043	LAKESHORE LEARNING MATERIALS	CT-P2 Pearson/Hernandez	\$793.62
5/5/2017	0000002044	CHILDCRAFT EDUCATION CORP	CT P2 Pearson/Hernandez	\$377.00
5/5/2017	0000002045	ORIENTAL TRADING COMPANY	EL TOYON RM 25 -CARRILLO / LUN	\$66.80
5/5/2017	0000002046	CANCEL		\$0.00
5/5/2017	0000002047	LAKESHORE LEARNING MATERIALS	L Ruiz P2	\$960.05
5/5/2017	0000002048	LAKESHORE LEARNING MATERIALS	EL TOYON -CARRILLO / LUNA	\$586.31
5/5/2017	0000002049	LAKESHORE LEARNING MATERIALS	KB Martinez/Nansen	\$989.19
5/5/2017	0000002050	LAKESHORE LEARNING MATERIALS	OW P2 Ayala	\$346.76
5/5/2017	0000002051	LAKESHORE LEARNING MATERIALS	OW-P3 (GAMBOA/SALAZAR)	\$517.38
5/5/2017	0000002052	LAKESHORE LEARNING MATERIALS	PW Benton/Kerzic/Romero	\$614.19
5/5/2017	0000002053	LAKESHORE LEARNING MATERIALS	CT Dambois/Ruffo	\$1,227.45
5/8/2017	0000002054	LAKESHORE LEARNING MATERIALS	PW Bristow / Hernandez	\$725.15
5/8/2017	0000002055	SDCOE-Superintendent of Schools	XM- DLEL Conf for KM Jan 17	\$700.00
5/8/2017	0000002056	TOSHIBA FINANCIAL SERVICES	PW New Lease	\$6,133.50
5/8/2017	0000002057	DISCOUNT SCHOOL SUPPLY	CT Dambois/Ruffo	\$196.76
5/8/2017	0000002058	CASBO	XM- CABSO June workshop	\$40.00
5/8/2017	0000002059	Creative Bus Sales	TRANS/Creative Bus Sales	\$575.00
5/8/2017	0000002060	SDCOE-Superintendent of Schools	PSC/Conference/County	\$1,185.00
5/8/2017	0000002061	PLAY WITH A PURPOSE	ET Baca / Farley	\$32.57
5/8/2017	0000002062	CANCEL		\$0.00
5/8/2017	0000002063	HYGIENA LLC	SystemSure & Test Box - M&O	\$1,677.47
5/8/2017	0000002064	DISCOUNT SCHOOL SUPPLY	PW Bristow / Hernandez	\$79.84
5/9/2017	0000002065	SAC STATE/DPR/IPM	School Integrated Pest Mngm	\$50.00
5/10/2017	0000002066	HOUGHTON MIFFLIN HARCOURT	WJ-IV Protocols	\$665.66
5/10/2017	0000002067	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG	\$34,278.75
5/10/2017	0000002068	THE HOME DEPOT	El Toyon Garden Project	\$326.25
5/10/2017	0000002069	IMPERIAL SPRINKLER SUPPLY	El Toyon Garden Project	\$706.88
5/10/2017	0000002070	RCP BLOCK & BRICK, INC.	El Toyon Garden Project	\$217.50
5/10/2017	0000002071	VALLEY INDUSTRIAL SPECIALTIES	(12) Hydration Systems	\$25,479.21
5/10/2017	0000002072	UNION-TRIBUNE PUBLISHING	Legal Srv. & Bond Comm. Ad	\$1,149.30
5/10/2017	0000002073	CANCEL		\$0.00

5/11/2017	0000002074	DIXIELINE LUMBER & HOME CENTER	El Toyon Garden Project	\$217.50
5/11/2017	0000002075	HYGIENA LLC	US2020 - Ultrasnap ATP	\$233.81
5/12/2017	0000002076	NINYO & MOORE	Lincoln Acres Access Ramp	\$494.00
5/12/2017	0000002077	VINYARD DOORS, INC	Drop Testing - All Campuses	\$2,000.00
5/15/2017	0000002078	ECONOMY RESTAURANT EQUIPMENT	CNS/LAURAV/ECONOMY	\$1,446.38
5/15/2017	0000002079	RICK'S MOBILE GLASS	TRANS/RICKS/INVOICE	\$136.14
5/15/2017	0000002080	CANCEL		\$0.00
5/15/2017	0000002081	ASBURY ENVIRONMENTAL SERVICES	Used Oil Disposal	\$120.00
5/15/2017	0000002082	STANDARD ELECTRONICS	L.P. Fire Alarm Service	\$285.00
5/15/2017	0000002083	VINYARD DOORS, INC	Rolling Steel Fire Door Serv.	\$444.00
5/15/2017	0000002084	FASTENAL COMPANY	Custodial Supplies	\$3,262.50
5/16/2017	0000002085	SDCOE-Superintendent of Schools	ET/Mellman/Office	\$250.00
5/16/2017	0000002086	MAILFINANCE	Bussiness Dept. Machine	\$2,022.23
5/16/2017	0000002087	FRUTH GROUP	OW/RisoEZ221U/Lease	\$1,951.06
5/17/2017	0000002088	TECHNOLOGY INTEGRATION GROUP	LC-EdServ-TIG TrendMicro-17-18	\$15,450.22
5/17/2017	0000002089	TECHNOLOGY INTEGRATION GROUP	LC-EdServ-TIG TrendMicro-17-18	\$63,196.80
5/18/2017	0000002090	CINTAS FIRE PROTECTION &	Inspection	\$365.00
5/18/2017	0000002091	ROAD ONE	TRANS/ROADONE/TOWING	\$450.00
5/18/2017	0000002092	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies	\$4,350.00
5/18/2017	0000002093	WESTERN ENVIRONMENTAL & SAFETY	Ira Harbison Asbestos Rem.	\$695.00
5/18/2017	0000002094	WESTERN ENVIRONMENTAL & SAFETY	Olivewood Kinder - Asbestos	\$2,841.00
5/18/2017	0000002095	WESTERN ENVIRONMENTAL & SAFETY	AHERA - 6 mo. inspection	\$975.00
5/18/2017	0000002096	WESTERN ENVIRONMENTAL & SAFETY	I.H. #16, 19, library samp.	\$1,155.00
5/18/2017	0000002097	WESTERN ENVIRONMENTAL & SAFETY	Lead Drinking Water Sampling	\$1,895.00
5/18/2017	0000002098	THE HOME DEPOT	Maintenance Supplies	\$5,437.50
5/18/2017	0000002099	OPTIMUM FLOORCARE	Custodial Supplies	\$1,087.50
5/18/2017	0000002100	K-12 SPECIALTIES INC	Little Moe Carpet Cleaner	\$5,178.81
5/18/2017	0000002101	OFFICE DEPOT	M&O/TRANS/OFF DEP	\$32.61
5/18/2017	0000002102	JONES SCHOOL SUPPLY CO., INC.	LP JONES INVOICE	\$686.39
5/19/2017	0000002103	STAPLES BUSINESS ADVANTAGE	ADMIN/JS/STAPLES	\$234.68
5/19/2017	0000002104	SCHOOL SPECIALTY	STOCK GS1390 & GS1391	\$1,810.30
5/19/2017	0000002105	SCHOOL SPECIALTY	TEMPERA PAINT	\$2,098.44
5/19/2017	0000002106	CANCEL		\$0.00
5/19/2017	0000002107	KONICA-MINOLT	JO-COPIER USAGE	\$900.00

5/19/2017	0000002108	KONICA-MINOLT	LP-LEASE RENEWAL	\$1,607.52
5/19/2017	0000002109	KONICA-MINOLT	CN-COPIER USAGE-601 WORKROOM	\$2,000.00
5/19/2017	0000002110	KONICA-MINOLT	CN-COPIER USAGE-C452 OFFICE	\$200.00
5/19/2017	0000002111	KONICA-MINOLT	LP-LEASE RENEWAL-654 WORKROOM	\$2,078.04
5/19/2017	0000002112	KONICA-MINOLT	Bussiness Dept. Machine-C554-LEASE	\$2,670.36
5/19/2017	0000002113	KONICA-MINOLT	PURCNS/USAGE C452 COPIER	\$1,500.00
5/22/2017	0000002114	JONES SCHOOL SUPPLY CO., INC.	LP - MEDALS	\$287.53
5/23/2017	0000002115	CALIFORNIA ELECTRIC SUPPLY	Palmer Way HVAC	\$3,193.99
5/23/2017	0000002116	Hanson Aggregates	El Toyon Garden Project	\$543.75
5/23/2017	0000002117	CANCEL		\$0.00
5/23/2017	0000002118	STAND2LEAR	PW/STAND2LEARN/BREE	\$716.56
5/23/2017	0000002119	MYBINDING	EdSvcs-Production	\$1,757.35
5/23/2017	0000002120	BUS PARTS WAREHOUSE	Trans/ Bus Parts/ Invoice	\$279.70
5/23/2017	0000002121	APPLE COMPUTERS	PW-TEACHERS MACBOOKS(17/18)	\$8,978.40
5/23/2017	0000002122	K-12 SPECIALTIES INC	Z Bio Multi-Task Cleaner	\$208.11
5/23/2017	0000002123	NEW MANAGEMENT INC	Lock Bloks - M&O	\$1,789.89
5/23/2017	0000002124	SOUTHLAND TECHNOLOGY	PW/MS SURFACE (17/18)	\$1,814.97
5/23/2017	0000002125	SCHOLASTIC BOOK CLUBS	CN/Scholastic/Remainder of Boo	\$190.66
5/23/2017	0000002126	IMPERIAL SPRINKLER SUPPLY	Grounds Equipment and Supplies	\$1,087.50
TOTAL FOR PERIOD				\$387,880.07

REVISED P.O. REPORT

May 25, 2017 to July 21, 2017

PO Date	PO No.	Supplier	Purchase Description	Total
7/7/2017	0000002127	IDENT-A-KID SERVICES OF	17/18 - Identakid/DL Scanner	\$238.16
7/7/2017	0000002128	CANCEL		\$0.00
7/7/2017	0000002129	BUSH POWER BRAKE SERVICE	VEHICLE REPAIRS #7	\$549.86
7/7/2017	0000002130	SOUTHWEST SCHOOL&OFFICE SUPPLY	SUPPLIES FOR STOCK	\$3,340.80
7/7/2017	0000002131	KELLY PAPER	SUPPLIES FOR STOCK	\$1,592.10
7/7/2017	0000002132	BI-RITE	BOXES FOR END OF YEAR	\$848.25
7/7/2017	0000002133	FAVELA PRINTING & SILK SCREEN	LP-INVOICE	\$1,671.92
7/7/2017	0000002134	ROAD ONE	TOWED VAN #30	\$77.60
5/25/2017	0000002135	BSN SPORTS INC	PE SUPPLIES	\$3,958.95
5/25/2017	0000002136	SCHOOL SPECIALTY	PE SUPPLIES	\$409.25
5/25/2017	0000002137	WAXIE SANITARY SUPPLY	TISSUE, FACIAL	\$2,235.07
5/25/2017	0000002138	CANCEL		\$0.00
5/25/2017	0000002139	P&R PAPER SUPPLY COMPANY INC	PLATES & CUPS	\$816.89
5/26/2017	0000002140	CALIFORNIA ELECTRIC SUPPLY	Light Fixtures and Ballasts	\$4,350.00
5/26/2017	0000002141	REALLY GOOD STUFF	32 OZ WASHABLE GLUE	\$60.79
5/26/2017	0000002142	SOUTHWEST SCHOOL&OFFICE SUPPLY	GS1155 GLUE	\$775.17
5/26/2017	0000002143	SCHOOL SPECIALTY	GS1160 GLUE STICK	\$936.47
5/26/2017	0000002144	WESTERN ENVIRONMENTAL & SAFETY	Lead in Drinking Water Sample	\$5,785.00
5/26/2017	0000002145	CITY OF NATIONAL CITY	Fire False Alarm Fees	\$2,634.00
5/26/2017	0000002146	CITY OF SAN DIEGO	AED Management - 2 year agree.	\$295.00
5/26/2017	0000002147	CANCEL		\$0.00
5/26/2017	0000002148	CANCEL		\$0.00
5/26/2017	0000002149	CANCEL		\$0.00
5/26/2017	0000002150	CANCEL		\$0.00
5/26/2017	0000002151	CANCEL		\$0.00
5/30/2017	0000002152	RIVERSIDE COUNTY OFFICE OF ED	Xm- SSC for Ed Services	\$190.00
5/30/2017	0000002153	AMPLIFIED IT, LLC	XM- TECH Google Apps Exam	\$1,047.00
5/30/2017	0000002154	SOUTHWEST SCHOOL&OFFICE SUPPLY	MINI WHITEBOARD	\$1,304.48
5/31/2017	0000002155	SOUTHWEST SCHOOL&OFFICE SUPPLY	Brother Printer Ink - M&O	\$313.88

5/31/2017	0000002156	AMAZON.COM	ADMIN/YOlea/Camera	\$38.05
5/31/2017	0000002157	VALLEY INDUSTRIAL SPECIALTIES	Hydration System	\$1,970.55
6/1/2017	0000002158	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY	\$128.32
6/1/2017	0000002159	THOMPSON BUILDING MATERIALS	Painter Materials	\$2,175.00
6/1/2017	0000002160	WAXIE SANITARY SUPPLY	Custodial Supplies - M&O	\$0.00
6/1/2017	0000002161	CANCEL		\$0.00
6/2/2017	0000002162	D'Amico Printing & Graphics, Inc.	Admin. Buss. Cards Board	\$402.38
6/2/2017	0000002163	THE HOME DEPOT	Palmer Way Garden Project Mat.	\$2,718.75
6/2/2017	0000002164	INNOVATIVE LINE	12" Black Quartz Clocks	\$935.25
6/2/2017	0000002165	OFFICE DEPOT	C.Carson Chair	\$326.24
6/5/2017	0000002166	NEXON CORPORATION	I.H. Asbestos Abatement	\$7,215.00
6/5/2017	0000002167	BRIAN'S LIVE BEE REMOVAL	Bee Removal - Las Palmas	\$275.00
6/5/2017	0000002168	RSD - NATIONAL CITY	HVAC Supplies	\$874.81
6/6/2017	0000002169	RCP BLOCK & BRICK, INC.	Palmer Way Garden Project	\$2,718.75
6/6/2017	0000002170	IMPERIAL SPRINKLER SUPPLY	Palmer Way Garden Project	\$1,087.50
6/6/2017	0000002171	Hanson Aggregates	P.W. Garden Project	\$598.13
6/6/2017	0000002172	AFFINITECH INC	Anchor Audio Speaker	\$322.92
6/7/2017	0000002173	RCP BLOCK & BRICK, INC.	El Toyon Garden Project	\$130.37
6/7/2017	0000002174	EXPRESS PIPE & SUPPLY CO, INC	Ira Harbison Plumbing Supplies	\$2,443.17
6/1/2017	0000002175	CANCEL		\$0.00
6/7/2017	0000002176	SOUTHWEST SCHOOL&OFFICE SUPPLY	HP Printer Ink Cartridges	\$175.05
6/7/2017	0000002177	EXCELLENT PARTY RENTAL	Promotion Olivewood School	\$190.31
6/7/2017	0000002178	BUS PARTS WAREHOUSE	TRANS/BUS PARTS/ INVOICE	\$50.53
6/7/2017	0000002179	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY/ATTENDANCE	\$56.01
6/8/2017	0000002180	AMAZON.COM	ADMIN/XEROX/Yvette	\$253.92
6/8/2017	0000002181	AMAZON.COM	JO-Robello/Amazon	\$73.91
6/8/2017	0000002182	PARKHOUSE TIRE - SAN DIEGO	Bobcat Servicing - M&O	\$271.88
6/8/2017	0000002183	KING BUSINESS SERVICES, INC.	Low Boy - P.W. Garden	\$1,000.00
6/8/2017	0000002184	FERGUSON ENTERPRISES, INC.	Plumbing Supplies - M&O - Open	\$543.75
6/8/2017	0000002185	OPTIMUM FLOORCARE	Custodial Supplies - M&O -Open	\$1,087.50
6/8/2017	0000002186	SC Commerical, LLC.	Gasoline & Diesel - M&O - Open	\$3,262.50
6/8/2017	0000002187	GEARY PACIFIC SUPPLY #48	5 Wall Mount HVAC Units	\$19,512.60
6/8/2017	0000002188	A-1 RAIN GUTTERS INC	Rain Gutters and Downspouts	\$38,602.00
6/8/2017	0000002189	SD AIR QUALITY	Duct Cleaning	\$38,500.00

6/8/2017	0000002190	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - M&O - Open	\$217.50
6/9/2017	0000002191	HUNTER'S NURSERY, INC.	El Toyon Garden Project	\$652.50
6/9/2017	0000002192	FRUTH GROUP	LA/Riso RZ220/ Lease	\$1,131.64
6/9/2017	0000002193	OFFICE DEPOT	PUR/JS/Fall Order Supplies	\$449.93
6/9/2017	0000002194	SAFETY-KLEEN	Hazardous Material Disposal	\$500.00
6/9/2017	0000002195	K-12 SPECIALTIES INC	(4) Little Moe Carpet Cleaners	\$17,378.26
6/12/2017	0000002196	SAN DIEGO FREIGHTLINER	Trans/ SD Freightliner/ R. C	\$75.00
6/12/2017	0000002197	AMERI-MEX PLUMBING INC	Central Plumbing Emergency	\$402.19
6/13/2017	0000002198	BRIAN'S LIVE BEE REMOVAL	Bee removal - Lincoln Acres	\$350.00
6/13/2017	0000002199	SOS SURVIVAL PRODUCTS	Water for Emergency Bags	\$1,138.29
6/14/2017	0000002200	SOUTH BAY UNION SCHOOL DIST.	TRANS/ R.CHAVEZ/SBUHS	\$247.25
6/14/2017	0000002201	VINYARD DOORS, INC	CNS/LAURAV/VINYARD DOORS INC	\$9,149.00
6/14/2017	0000002202	VINYARD DOORS, INC	CNS/LAURAV/VINYARD DOORS INC.	\$1,596.00
6/14/2017	0000002203	EMEDCO	Seal Tags(Emergency Bags)	\$1,721.51
6/14/2017	0000002204	AMAZON.COM	PUR/Lino G/ WHS printer	\$198.50
6/14/2017	0000002205	GRAINGER	Maintenance Supplies - Open	\$543.75
6/14/2017	0000002206	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - Custodial	\$217.50
6/14/2017	0000002207	CANCEL		\$0.00
6/15/2017	0000002208	SCHOOL SPECIALTY	OW Case work (K-Classrooms)	\$10,278.22
6/15/2017	0000002209	CALIFORNIA ELECTRIC SUPPLY	Electrician Material - Summer	\$2,718.75
6/19/2017	0000002210	K-12 SPECIALTIES INC	Z Bioscience Encaps. Cleaner	\$583.02
7/7/2017	0000002211	KONICA MINOLTA BUSINESS SOLUTI	CN/Bixhub 601 & C452/ Lease	\$3,111.12
6/19/2017	0000002212	DOOR-MAN	Rancho - Door Maintenance	\$2,777.00
7/7/2017	0000002213	KONICA MINOLTA BUSINESS SOLUTI	JO/ BizHub C454/ Lease	\$1,645.56
6/19/2017	0000002214	UNION-TRIBUNE PUBLISHING	Bond Committee(June)	\$487.60
6/19/2017	0000002215	CANCEL		\$0.00
6/19/2017	0000002216	CANCEL		\$0.00
7/7/2017	0000002217	KONICA MINOLTA BUSINESS SOLUTI	LA/ Bizhub C658/ Usage	\$4,500.00
6/19/2017	0000002218	INFINITE INK SILK SCREENING	ET/Invoice/ Infinite Silk Scre	\$141.21
6/19/2017	0000002219	INFINITE INK SILK SCREENING	ET/Ifinite/ Billing	\$190.31
6/19/2017	0000002220	FAVELA PRINTING & SILK SCREEN	LP/Invoice/ Favela	\$286.32
6/19/2017	0000002221	ROAD ONE	TRANS/ROAD ONE/BUS#14	\$450.00
6/19/2017	0000002222	FASTSIGNS	FRC Signs	\$91.06
6/20/2017	0000002223	DIXIELINE LUMBER & HOME CENTER	Ira Harbison Wall Materials	\$2,175.00

6/20/2017	0000002224	VINYARD DOORS, INC	CNS/LAURAV/VINYARD DOORS INC	\$1,385.00
6/20/2017	0000002225	AMAZON.COM	ADMIN/Book/Dr. Brady	\$33.90
6/20/2017	0000002226	CANCEL		\$0.00
7/7/2017	0000002227	TOSHIBA FINANCIAL SERVICES	ADMIN/6550CT/Lease	\$2,916.02
7/7/2017	0000002228	TOSHIBA FINANCIAL SERVICES	CNS/PURS/4540c/Lease	\$1,921.48
7/7/2017	0000002229	TOSHIBA FINANCIAL SERVICES	ET/Lease/es657 & es4505ac	\$3,131.74
7/7/2017	0000002230	TOSHIBA FINANCIAL SERVICES	FRC/ Lease/ East & West	\$2,499.84
7/7/2017	0000002231	TOSHIBA FINANCIAL SERVICES	IH/eStudio6540CT/Lease	\$4,517.13
7/7/2017	0000002232	TOSHIBA FINANCIAL SERVICES	M&O/eStudio 454c/Lease	\$1,921.48
7/7/2017	0000002233	TOSHIBA FINANCIAL SERVICES	RLN/eStudio 6540c/Lease	\$2,400.94
7/7/2017	0000002234	XEROX FINANCIAL SERVICES	PROD/D95/Lease	\$6,903.45
7/7/2017	0000002235	FRUTH GROUP	CN/DP-M410/Lease	\$1,708.47
7/7/2017	0000002236	MYBINDING	PRODLL-MBRenewal-042917	\$975.00
7/7/2017	0000002237	LEARNING PLUS ASSOCIATES	17/18 PW-THAO VO-LEARNING PLUS	\$2,999.43
7/7/2017	0000002238	LAKESHORE LEARNING MATERIALS	17/18-JO-Verdugo-Lakeshore	\$184.85
7/7/2017	0000002239	LAKESHORE LEARNING MATERIALS	17/18-JO-Paredes- Lakeshore Le	\$193.51
7/7/2017	0000002240	SCHOLASTIC NEWS & MAGAZINES	17/18-JO-Scholastic News	\$3,696.65
7/7/2017	0000002241	SOUTHLAND TECHNOLOGY	17/18-JO-Office/Monitor	\$180.05
7/7/2017	0000002242	SOUTHLAND TECHNOLOGY	17/18-RN-GONZALEZ-SO.LAND TECH	\$1,279.99
7/7/2017	0000002243	E.L. ACHIEVE INC	SELD components '17	\$1,611.74
7/7/2017	0000002244	SCHOLASTIC NEWS & MAGAZINES	17/18 -RN-SCHOLASTICS Subscrip	\$3,689.37
7/7/2017	0000002245	CSBA	17/18 ADMIN/JS/CSBA MEMBERSHIP	\$13,339.00
7/7/2017	0000002246	CCH INCORPORATED	17/18-JO-Home School Connectio	\$406.18
7/7/2017	0000002247	SAN BERNARDINO COUNTY SUPT OF	LC-EdServ-17-18 OMS Renewal	\$543.75
7/7/2017	0000002248	SOUTHWEST SCHOOL&OFFICE SUPPLY	17/18-PW-Office-SWSchool & Off	\$80.64
7/7/2017	0000002249	HANDWRITING WITHOUT TEARS	TK '17-'18 H.W.T	\$2,608.86
7/7/2017	0000002250	AMAZON.COM	RCD ELA BOOKS KIMBALL	\$515.70
7/7/2017	0000002251	CLASSLINK	LC-EdServ17-18Classlink-CT3372	\$18,230.85
6/22/2017	0000002252	Emma Landcare, Inc.	Pine Tree Removal -P.W. Garden	\$800.00
6/22/2017	0000002253	THE HOME DEPOT	Maintenance Materials	\$5,437.50
6/22/2017	0000002254	DIXIELINE LUMBER & HOME CENTER	Maintenance Materials & Equip	\$5,159.71
7/5/2017	0000002255	SOUTHWEST GEOPHYSICS, INC		\$598.13
6/22/2017	0000002256	ATLAS ELEVATOR COMPANY	Wheelchair Elevator Serv.	\$689.96
6/22/2017	0000002257	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies	\$4,350.00

6/22/2017	0000002258	RSD - NATIONAL CITY	Maintenance Supplies	\$1,631.25
6/22/2017	0000002259	QUAL CHEM CORP.	HVAC Supplies	\$2,074.75
6/22/2017	0000002260	THE HOME DEPOT	John Otis Library Shades	\$1,942.82
6/22/2017	0000002261	CANCEL		\$0.00
7/5/2017	0000002262	Baker Distribution Company	HVAC Supplies - Open	\$217.50
7/5/2017	0000002263	BJ'S RENTALS	Equipment Rentals - Open	\$543.75
7/7/2017	0000002264	CSBA	ADMIN/JS/17-18 CSBA AGENDA ONL	\$2,750.00
7/7/2017	0000002265	BEST WAY PRINTING	17/18-PW-OFFICE-BESTWAY PRINTI	\$208.62
7/7/2017	0000002266	MORE DIRECT INC	17/18-PW-LIBRARY-MORE DIRECT	\$244.04
7/7/2017	0000002267	FRUTH GROUP	17/18-PW-OFFICE-FRUTH GROUP	\$750.60
7/7/2017	0000002268	FOLLETT LIBRARY RESOURCES	LC-EdSer-17-18 Follett Renewal	\$7,911.60
6/26/2017	0000002269	KING BUSINESS SERVICES, INC.	Waste Services - Open	\$3,262.50
7/7/2017	0000002270	JL DARLING LLC	LCedServ-17-18OC-RiteintheRain	\$2,959.85
7/7/2017	0000002271	Barco Products	17/18-JO-Office	\$270.62
7/7/2017	0000002272	THERAPRO INC	17/18-JO-Office	\$70.64
7/7/2017	0000002273	SOUTHWEST SCHOOL&OFFICE SUPPLY	17/18-PW-SOUTHWEST	\$412.29
6/26/2017	0000002274	FASTENAL COMPANY	Custodial Supplies	\$447.20
7/7/2017	0000002275	OFFICE DEPOT	17/18-PW-OFFICE DEPOT	\$163.06
6/26/2017	0000002276	ANIXTER	Locks and Door Hardware - Open	\$1,631.25
7/5/2017	0000002277	CALIFORNIA ELECTRIC SUPPLY	Electrician Supplies - Open	\$2,175.00
7/5/2017	0000002278	COUNTY BURNER MACHINERY CORP	Maintenance Supplies - Open	\$543.75
7/5/2017	0000002279	CALIFORNIA BATHTUB	Plumbing Supplies - Open	\$2,718.75
7/7/2017	0000002280	STAPLES BUSINESS ADVANTAGE	17/18 OW Hayes - office	\$1,855.26
7/5/2017	0000002281	ANIXTER	Locksmith Supplies - Open	\$271.88
7/5/2017	0000002282	KING BUSINESS SERVICES, INC.	Waste Services - Open	\$5,437.50
7/5/2017	0000002283	DISCOUNT TIRE (CAS-06)	Fleet Vehicle Serv. - Open	\$1,631.25
7/5/2017	0000002284	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$2,175.00
7/5/2017	0000002285	DOOR-MAN	Maintenance Supp & Serv - Open	\$271.88
7/5/2017	0000002286	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies - Open	\$271.88
7/5/2017	0000002287	FASTENAL COMPANY	Custodial Supplies - Open	\$2,175.00
7/5/2017	0000002288	FERGUSON ENTERPRISES, INC.	Plumbing Supplies - Open	\$271.88
7/5/2017	0000002289	GRAINGER	Maintenance Supplies - Open	\$271.88
7/5/2017	0000002290	HANDY METAL MART	Maintenance Supplies - Open	\$271.88
7/5/2017	0000002291	HARBOR FREIGHT TOOLS	Maintenance Supplies - Open	\$271.88

7/5/2017	0000002292	THE HOME DEPOT	Maintenance Supplies - Open	\$1,087.50
7/5/2017	0000002293	HUNTER'S NURSERY, INC.	Grounds Supplies - Open	\$543.75
7/5/2017	0000002294	IMPERIAL SPRINKLER SUPPLY	Grounds Supplies - Open	\$1,737.30
7/5/2017	0000002295	J&M KEYSTONE, INC.	Carpet Cleaning - Open	\$2,827.50
7/5/2017	0000002296	NAPA AUTO PARTS	Vehicle Maintenance - Open	\$271.88
7/5/2017	0000002297	ORKIN EXTERMINATING INC	Pest Control - Open	\$26,100.00
7/5/2017	0000002298	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$543.75
7/5/2017	0000002299	PACIFIC LAWN MOWER WORKS	Grounds Equip. Serv. - Open	\$815.63
7/5/2017	0000002300	CANCEL		\$0.00
7/7/2017	0000002301	FRUTH GROUP	OW/Fruth supplies/Lupita	\$783.00
7/5/2017	0000002302	RCP BLOCK & BRICK, INC.	Masonry Supplies - Open	\$543.75
7/5/2017	0000002303	RSD - NATIONAL CITY	HVAC Supplies - Open	\$1,087.50
7/5/2017	0000002304	SHERWIN-WILLIAMS - STORE 8171	Painting Supplies - Open	\$2,175.00
7/7/2017	0000002305	BEST WAY PRINTING	17/18 - XM- Envelopes	\$102.01
7/5/2017	0000002306	SC Commerical, LLC.	Gasoline/Diesel - Open	\$3,262.50
7/5/2017	0000002307	SOUTH BAY FENCE INC	Fencing Supplies - Open	\$271.88
7/5/2017	0000002308	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - Open	\$217.50
7/5/2017	0000002309	THOMPSON BUILDING MATERIALS	Maintenance Material - Open	\$1,087.50
7/5/2017	0000002310	CANCEL		\$0.00
7/5/2017	0000002311	UNITED REFRIGERATION INC.	HVAC Supplies - Open	\$1,087.50
7/5/2017	0000002312	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$543.75
7/5/2017	0000002313	WAXIE SANITARY SUPPLY	Custodial Supplies - Open	\$27,808.84
7/5/2017	0000002314	WESTAIR GASES & EQUIPMENT	Maintenance Supplies - Open	\$1,033.13
7/5/2017	0000002315	WILLY'S ELECTRONIC SUPPLY CO	Electronics Supplies - Open	\$271.88
7/5/2017	0000002316	AMERI-MEX PLUMBING INC	Plumbing Services - Open	\$5,000.00
7/7/2017	0000002317	COOLE SCHOOL	17/18 RN/OFFICE	\$442.69
7/7/2017	0000002318	GOPHER SPORT	Enrichment Teachers RN - EdSvc	\$206.20
7/7/2017	0000002319	SCHOLASTIC NEWS & MAGAZINES	17/18 OW Hayes - Office	\$2,706.23
7/7/2017	0000002320	SCHOLASTIC NEWS & MAGAZINES	17/18 OW Hayes	\$1,164.34
7/7/2017	0000002321	SCHOLASTIC NEWS & MAGAZINES	17/18 CN_Scholastic News	\$1,579.32
7/7/2017	0000002322	SOUTHWEST SCHOOL&OFFICE SUPPLY	17/18 KM - PTA	\$651.90
7/7/2017	0000002323	TIME FOR KIDS	17/18 OW Cruz	\$166.39
7/7/2017	0000002324	OFFICE DEPOT	17/18 M Duarte/Office, Ink	\$1,504.93
7/7/2017	0000002325	CANCEL		\$0.00

6/27/2017	0000002326	Fondo de Cultura Economica USA, Inc.	2016/17- KM_Library	\$864.92
7/7/2017	0000002327	SCHOLASTIC NEWS & MAGAZINES	17/18 CN_Scholastic News 2	\$2,550.24
7/7/2017	0000002328	TECH4LEARNING	LC-EdServ-17-18WixieSubscript	\$19,439.06
7/7/2017	0000002329	GAYLORD BROTHERS, INC.	17-18 PW Library	\$19.47
7/7/2017	0000002330	VOYAGER SOPRIS LEARNING	17-18 Voyager Sopris Read Well	\$4,589.91
7/7/2017	0000002331	DIGITALBUYER.COM	17/17-PW-MOUNTAIN-Digital Buye	\$348.00
7/7/2017	0000002332	WORTHINGTON DIRECT	17/18-PW-MOUNTAIN-WORTHINGTON	\$2,925.81
7/7/2017	0000002333	USI Education and Government Sales	17/18-PW-Office-USI INC	\$1,629.08
7/7/2017	0000002334	LAKESHORE LEARNING MATERIALS	17/18 RN -K2	\$520.91
7/7/2017	0000002335	TIME FOR KIDS	17/18-PW-OFFICE-TIME FOR KIDS	\$780.53
7/7/2017	0000002336	SCHOLASTIC NEWS & MAGAZINES	17/18-PW-OFFICE-SCHOLASTIC	\$2,125.81
7/7/2017	0000002337	GOPHER SPORT	1718 GopherSp - LA/IH ETs	\$605.03
7/7/2017	0000002338	MORE DIRECT INC	17/18 - KM_Office	\$1,834.00
7/7/2017	0000002339	OFFICESUPPLYINC.COM	17-18 EnrTea RN/ET Office Supp	\$88.56
7/7/2017	0000002340	OFFICE DEPOT	ET printer toner 17-18	\$422.98
7/7/2017	0000002341	MORE DIRECT INC	17/18-PW-More Direct	\$455.74
7/7/2017	0000002342	CANCEL		\$0.00
7/7/2017	0000002343	QUESTYS SOLUTIONS	17/18-ADMIN/JS/QUESTYS	\$10,080.47
7/7/2017	0000002344	DISCOVERY EDUCATION	LC-EdServ-17-18-DiscEducRenew	\$16,584.38
7/7/2017	0000002345	DISCOUNT SCHOOL SUPPLY	1718 DiscountSup LP/OW (ETs)	\$404.59
7/7/2017	0000002346	ACSA	XM- CNET Conf	\$900.00
7/7/2017	0000002347	UCSD/CRLP	XM- RN CA Reading and Liteture	\$900.00
7/7/2017	0000002348	GOPHER SPORT	1718 GophSp - LP/OW ETs	\$255.46
7/7/2017	0000002349	CANCEL		\$0.00
6/28/2017	0000002350	GEARY PACIFIC SUPPLY #48	HVAC Wall Mount Unit - D.O.	\$3,550.58
7/7/2017	0000002351	HEINEMANN EDUCATIONAL BOOKS	17/18 Kinder-2 Span. Materials	\$2,148.92
7/5/2017	0000002352	SOUTH BAY WINDOW & GLASS CO.	Maintenance Material - Open	\$271.88
7/7/2017	0000002353	AMAZON.COM	17/18_CN Baeza, Amazon books	\$256.26
7/7/2017	0000002354	OFFICE DEPOT	17/18 Office Depot supplies	\$583.80
7/5/2017	0000002355	THE HOME DEPOT	Palmer Way Garden - Open	\$250.00
7/7/2017	0000002356	AMAZON.COM	17/18-JO-Office-Scanners	\$55.43
7/5/2017	0000002357	DIXIELINE LUMBER & HOME CENTER	Palmer Way Garden - Open	\$250.00
7/5/2017	0000002358	RCP BLOCK & BRICK, INC.	Palmer Way Garden - Open	\$652.50
7/7/2017	0000002359	OFFICE DEPOT	17/18 Health - Becky/Binders	\$86.96

7/5/2017	0000002360	IMPERIAL SPRINKLER SUPPLY	Palmer Way Garden - Open	\$1,196.25
7/5/2017	0000002361	Hanson Aggregates	Palmer Way Garden - Open	\$489.38
7/5/2017	0000002362	THE HOME DEPOT	Palmer Way Garden - Open	\$522.66
7/7/2017	0000002363	SCHOOL SPECIALTY	17/18 CT_School Specialty/craf	\$351.44
6/29/2017	0000002364	CALIFORNIA ELECTRIC SUPPLY	CNS/LAURAV/CALIF. ELECTRIC	\$1,587.75
6/29/2017	0000002365	BUSWEST, LLC.	Trans/BusWest	\$103.07
6/29/2017	0000002366	BUS PARTS WAREHOUSE	TRANS/BusParts	\$256.06
6/29/2017	0000002367	CROWN LIFT TRUCKS	CNS/LAURAV/CROWN LIFT	\$750.42
7/5/2017	0000002368	Rexel of America, LLC.	Maintenance Supplies - Open	\$543.75
7/5/2017	0000002369	Hanson Aggregates	Maintenance Supplies - Open	\$1,631.25
7/7/2017	0000002370	OFFICE DEPOT	17/18 - CN_Office_Megaphone	\$22.83
7/7/2017	0000002371	LAKESHORE LEARNING MATERIALS	17/18-JO-Paredes	\$218.24
6/29/2017	0000002372	JANUS CORPORATION	Las Palmas Asb. Abatement	\$11,360.00
6/29/2017	0000002373	STAPLES CONTRACT & COMMERCIAL	17/18-JO-Robello	\$96.50
7/7/2017	0000002374	BRAINPOP	LC-EdServ-17-18BrainpopRenewal	\$16,408.74
7/7/2017	0000002375	STORE SMART	17/18_KM_Office_StoreSmart	\$1,560.92
7/7/2017	0000002376	TEXTBOOK WAREHOUSE	Go Math SPA 4th 5th 6th 17-18	\$3,844.75
7/7/2017	0000002377	AMAZON.COM	17/18-JO-Office-Ink	\$1,041.55
7/5/2017	0000002378	APPLE COMPUTER	HR/Leticia Hernandez/Computer	\$4,530.53
7/7/2017	0000002379	AMAZON.COM	IH/Isabel Silva/ Presenter Rem	\$16.30
7/7/2017	0000002380	FRUTH GROUP	ET/Furth/Riso Lease	\$1,772.34
7/7/2017	0000002381	APPLE COMPUTER	IH-Isabel Silva	\$2,193.43
7/10/2017	0000002382	EWING	Grounds Supplies - Open	\$2,175.00
7/10/2017	0000002383	APPLE COMPUTER	Nathan Bland(Ed. Svcs. Dept.)	\$2,244.07
7/10/2017	0000002384	UNION-TRIBUNE PUBLISHING	CNS/Lunch & Breakfast Prog.	\$431.53
7/11/2017	0000002385	BUSH POWER BRAKE SERVICE	Fleet Vehicle Servicing	\$435.00
7/11/2017	0000002386	HUNTER'S NURSERY, INC.	Trees/Shrubs - Lincoln Acres	\$2,175.00
7/11/2017	0000002387	K-12 SPECIALTIES INC	Carpet Cleaner Solution	\$1,040.57
7/11/2017	0000002388	AMERI-MEX PLUMBING INC	Olivewood Plumbing Emergency	\$9,700.00
7/11/2017	0000002389	CANCEL		\$0.00
7/11/2017	0000002390	ADAMS SPECIALTY & PRINTING CO	SCHOOL CALENDARS 2017-2018	\$208.80
7/11/2017	0000002391	SCHOOL SPECIALTY	Stock Supplies	\$3,145.84
7/11/2017	0000002392	SHRED-IT SAN DIEGO	Shredding on June 8, 2017	\$678.13
7/11/2017	0000002393	SOUTHWEST SCHOOL&OFFICE SUPPLY	Stock items 2018	\$2,762.05

7/11/2017	0000002394	SCHOOL SPECIALTY	STOCK ITEMS 2018	\$5,295.78
7/11/2017	0000002395	CANCEL		\$0.00
7/11/2017	0000002396	OFFICE DEPOT	STAPLES 00GS2650	\$482.85
7/11/2017	0000002397	SCHOOL SPECIALTY	STOCK CLEAR BINS 00GS0107	\$238.82
7/12/2017	0000002398	UNION-TRIBUNE PUBLISHING		\$1,610.74
7/13/2017	0000002399	Hub Constructions Specialties, Inc.	Maintenance Supplies - Open	\$2,175.00
7/14/2017	0000002400	ACSA	ADMIN/JS/ACSA FEES	\$440.00
7/14/2017	0000002401	CSBA	17-18/ADMIN/JS/CSBA	\$6,045.00
7/14/2017	0000002402	CONSOLIDATED CONCRETE PUMPING	Concrete Pump - Open	\$300.00
7/14/2017	0000002403	HUNTER'S NURSERY, INC.	L.A. and D.O. Shrubs/Trees	\$3,262.50
7/14/2017	0000002404	OFFICE DEPOT	STORES ORDER 2017-18	\$3,287.63
7/14/2017	0000002405	SCHOOL SPECIALTY	STOCK STORES ORDER 17-18	\$472.15
7/14/2017	0000002406	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Annual Serv.	\$7,612.50
7/14/2017	0000002407	KONICA MINOLTA BUSINESS SOLUTI	LA/Konica Minolta/C454e	\$1,889.01
7/14/2017	0000002408	AMAZON.COM	CN-principal chairs	\$246.65
7/17/2017	0000002409	MORE DIRECT INC	17/18-JO-Thomas	\$396.83
7/17/2017	0000002410	IDENT-A-KID SERVICES OF	17/18 _Office_Lucy_CCSS labels	\$174.00
7/17/2017	0000002411	OFFICESUPPLY.COM	17/18- RN- Tanya Barragan	\$110.37
7/17/2017	0000002412	NATIONAL GEOGRAPHIC EXPLORER	17/18_KM_Office_NatGeo	\$215.33
7/17/2017	0000002413	SCHOLASTIC NEWS & MAGAZINES	2017/18_KM_Office_Scholastic	\$2,562.51
7/17/2017	0000002414	TIME FOR KIDS	2017/18_KM_Office_TIME for KID	\$391.17
7/18/2017	0000002415	ESGI	17/18- KM- Office	\$400.20
7/18/2017	0000002416	STAPLES CONTRACT & COMMERCIAL	17/18-JO-Office	\$61.05
7/18/2017	0000002417	SCHOOL MATE	17/18-JO-Office-Planners	\$1,065.75
7/18/2017	0000002418	UNIVERSITY OF CALIFORNIA	VF/ET	\$5,625.00
7/18/2017	0000002419	IDENT-A-KID SERVICES OF	LC-EdServ-17-18IdentakidRenew	\$4,567.50
7/18/2017	0000002420	AMAZON.COM	LP AMAZON - SCH PYCH	\$110.66
7/18/2017	0000002421	UCSD/CRLP	XM- UCSD/CRLP- OW	\$1,957.50
7/18/2017	0000002422	FOLLETT LIBRARY RESOURCES	ELA RCD U.O.S.B (1)	\$3,735.31
7/18/2017	0000002423	AMAZON.COM	ELA RCD U.O.S.B (2)	\$1,195.69
7/18/2017	0000002424	AMERICAN READING COMPANY	ELA RCD U.O.S.B (3)	\$114.02
7/18/2017	0000002425	BENCHMARK EDUCATION	ELA RCD U.O.S.B (4)	\$200.11
7/18/2017	0000002426	BOOK SOURCE	ELA RCD U.O.S.B (5)	\$971.10
7/18/2017	0000002427	CANCEL		\$0.00

7/18/2017	0000002428	SAN DIEGO COUNTY SCHOOL BOARDS	17-18/ADMIN/JS/SDCSBA	\$213.42
7/18/2017	0000002429	OFFICE DEPOT	CNS/LAURAV/OFFICE DEPOT	\$3,000.00
7/18/2017	0000002430	SOUTHLAND TECHNOLOGY	2017/18-KM-Veronica-Office	\$3,760.09
7/18/2017	0000002431	APPLE COMPUTER	2017/18-KM-Office	\$3,161.41
7/18/2017	0000002432	EDUCATIONAL DATA SYSTEMS	LCedServ-17-18 CELDT Pre-ID	\$5,000.00
7/18/2017	0000002433	AREY JONES	LC-EdServ-TBarragan-wo403647	\$166.42
7/18/2017	0000002434	CADRE	17-18 XM CADRE- Meghann	\$325.00
7/18/2017	0000002435	HOUGHTON MIFFLIN HARCOURT	EdSvcs - Veronica Calzada HMH	\$1,722.42
7/18/2017	0000002436	PEARSON LEARNING	Pearson Math SuccessMaker Inv.	\$46,606.06
7/18/2017	0000002437	BJ'S RENTALS	Loader & Tiller rental - M&O	\$4,887.68
7/18/2017	0000002438	PEARSON LEARNING	Pearson Reading Inv. SuccessMa	\$3,595.28
7/18/2017	0000002439	STAPLES BUSINESS ADVANTAGE	VCalzada-Xerox	\$1,366.92
7/18/2017	0000002440	FISHER WIRELESS SERVICES INC	TRANS/ FISHER/ OPEN PO	\$4,000.00
7/18/2017	0000002441	HAWTHORNE POWER SYSTEMS	TRANS/ RAUL C/ HAWTHORNE	\$30,000.00
7/18/2017	0000002442	HAWTHORNE POWER SYSTEMS	TRANS/ RAUL C/HAWTHORNE	\$38,894.89
7/18/2017	0000002443	SAMBASAFETY	TRANS/ RAUL C/SAMBA SAFETY	\$698.47
7/18/2017	0000002444	ROAD ONE	TRANS/ RAUL C/ROAD ONE INVOICE	\$62.40
7/18/2017	0000002445	ALL AMERICAN PLASTIC & PACKAGING	CNS/LAURAV/ALL AMERICAN	\$140,000.00
7/18/2017	0000002446	DIAMOND JACK ENTERPRISES INC	CNS/LAURAV/DIAMOND JACK	\$600,000.00
7/18/2017	0000002447	GALASSO'S BAKERY	CNS/LAURAV/GALASSO'S BAKERY	\$40,000.00
7/18/2017	0000002448	GOLD STAR FOODS	CNS/LAURAV/GOLDSTAR	\$1,100,000.00
7/18/2017	0000002449	HOLLANDIA DAIRY	CNS/LAURAV/HOLLANDIA DAIRY	\$450,000.00
7/18/2017	0000002450	INDUSTRIAL ELECTRIC	CNS/LAURAV/INDUSTRIAL ELECTRIC	\$1,000.00
7/18/2017	0000002451	METRO REFRIGERATION	CNS/LAURAV/METRO REFRIGERATI	\$5,000.00
7/18/2017	0000002452	ORKIN EXTERMINATING INC	CNS/LAURAV/ORKIN EXTERMINATING	\$6,700.00
7/18/2017	0000002453	PAPA JOHN'S PIZZA	CNS/LAURAV/PAPA JOHN'S PIZZA	\$60,000.00
7/18/2017	0000002454	SO-CAL TRUCK STOP	CNS/LAURAV/SO-CAL TRUCK STOP	\$500.00
7/18/2017	0000002455	P&R PAPER SUPPLY COMPANY INC	CNS/LAURAV/P&R PAPER	\$30,000.00
7/18/2017	0000002456	CRISIS PREVENTION INSTITUTE	Leticia Segura Membership	\$163.13
7/18/2017	0000002457	A TREE OF KNOWLEDGE EDUCATIONAL	EDS/A Tree of Knowledge Tutori	\$2,227.50
7/18/2017	0000002458	CANCEL		\$0.00
7/19/2017	0000002459	APPLE COMPUTER	CN-AP-Brenna B.-(Apple MBAir)	\$1,345.80
7/20/2017	0000002460	FRED PRYOR SEMINARS	Dealing with Difficult People	\$99.00
7/20/2017	0000002461	WILLY'S ELECTRONIC SUPPLY CO	M&O Electronic Supplies - Open	\$1,087.50

7/20/2017	0000002462	Baker Distribution Company	HVAC Supplies - Open	\$543.75
7/20/2017	0000002463	WESTERN ENVIRONMENTAL & SAFETY	Ira Harbison Library Asb. Cons	\$1,035.00
7/20/2017	0000002464	Kitchen Brains	Las Palmas Freezer Alarm	\$517.65
7/20/2017	0000002465	ABC SCHOOL EQUIPMENT, INC.	Lincoln Acres White Board rm 5	\$865.87
7/20/2017	0000002466	OFFICE DEPOT	M&O/Christina Benson Desk	\$171.81
7/21/2017	0000002467	ADAMS SPECIALTY & PRINTING CO	SCHOOL CALENDARS 17-18	\$104.40
TOTAL FOR PERIOD				\$3,257,377.19

REVISED P.O. REPORT

July 22, 2017 to August 28, 2017

PO Date	PO No.	Supplier	Purchase Description	Total
8/11/2017	0000002151-1	Konica Minolta Premier Finance	Changed Vendor-AP Req.	\$2,556.00
8/1/2017	0000002458-1	TOSHIBA BUSINESS SOLUTIONS		\$287.10
7/24/2017	0000002468	WESTERN PUMP INC	Annual APCD Inspection - Vent	\$410.00
7/24/2017	0000002469	AMAZON.COM	PW-Mountain	\$1,683.26
7/24/2017	0000002470	STAPLES BUSINESS ADVANTAGE	CLASSROOM MATERIALS AND SUPPLIES	\$34,800.00
7/24/2017	0000002471	STAPLES BUSINESS ADVANTAGE	OFFICE MATERIALS AND SUPPLIES	\$7,100.00
7/24/2017	0000002472	EMCOM ELECTRONIC SYSTEMS INC	ICS/SECURITY MONITORING	\$234.90
7/24/2017	0000002473	EDCO DISPOSAL CORPORATION	ICS/DANA/EDCO	\$2,850.00
7/24/2017	0000002474	COPY LINK	ICS/Dana Zamora/ Copy Link	\$6,384.96
7/24/2017	0000002475	US BANK EQUIPMENT FINANCE	ICS/Dana Zamora/US BANK	\$5,760.00
7/24/2017	0000002476	US BANK EQUIPMENT FINANCE	ICS/Dana Zamora/Montly pay	\$4,306.50
7/24/2017	0000002477	WAXIE SANITARY SUPPLY	ICS/Dana Zamora/ Open Wixie	\$7,500.00
7/24/2017	0000002478	CATHOLIC CHARITIES	ICS/Dana Zamora/ Chatholic Cha	\$6,000.00
7/24/2017	0000002479	VOLUNTEERS OF AMERICA SW CALIF	ICS/Dana Zamora/ Meals	\$276,000.00
7/24/2017	0000002480	BOYS & GIRLS CLUB	ICS/Dana Zamora/ Boys & Girls	\$66,555.00
7/24/2017	0000002481	K&D Network Solutions	ICS/Dana Zamora/ K&D	\$6,000.00
7/24/2017	0000002482	CANCEL		\$0.00
7/24/2017	0000002483	BENCHMARK EDUCATION	ELA RCD unit #1	\$299.06
7/24/2017	0000002484	HARCOURT OUTLINES	RN-PO-AGENDAS	\$1,021.08
7/24/2017	0000002485	OFFICE DEPOT	LP OFFICE DEP LABELS	\$527.56
7/24/2017	0000002486	LAKESHORE LEARNING MATERIALS	LP- LAKESHORE - RM28	\$26.09
7/24/2017	0000002487	AMAZON.COM	LP - AMAZON DOC-CAM	\$3,014.55
7/24/2017	0000002488	OFFICE DEPOT	EDS/Gloria Gonzalez - central	\$148.30
7/24/2017	0000002489	OFFICE DEPOT	Sp Ed. Supplies	\$10.54
7/24/2017	0000002490	STAPLES BUSINESS ADVANTAGE	OW Castellanos	\$196.71
7/24/2017	0000002491	IDENT-A-KID SERVICES OF	OW Saunders	\$174.00
7/24/2017	0000002492	OFFICE DEPOT	ADMIN/JS/OFFICE DEPOT	\$85.87
7/24/2017	0000002493	LAKESHORE LEARNING MATERIALS	OW Puentes	\$520.91
7/24/2017	0000002494	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY	\$46.22

7/24/2017	0000002495	FOLLETT LIBRARY RESOURCES	XM- Librarian Conference	\$4,500.00
7/24/2017	0000002496	LAKESHORE LEARNING MATERIALS	JO-Office-Carpets	\$1,041.83
7/24/2017	0000002497	ACSA	ADMIN/JS/ACSA SUPT DUES	\$1,779.40
7/24/2017	0000002498	CANCEL		\$0.00
7/25/2017	0000002499	APPLE COMPUTER	PW/Teachers/ Mac Book	\$8,978.40
7/25/2017	0000002500	SHRED-IT SAN DIEGO	Shredding on July 11, 2017	\$1,890.00
7/25/2017	0000002501	WILLY'S ELECTRONIC SUPPLY CO	El Toyon Wireless Microphone	\$584.62
7/25/2017	0000002502	VALLEY INDUSTRIAL SPECIALTIES	Various Plumbing Supplie- M&O	\$3,558.52
7/25/2017	0000002503	FASTSIGNS	Signs - M&O - Open	\$217.50
7/26/2017	0000002504	BUSH POWER BRAKE SERVICE	Fleet Vehicle #5 Servicing	\$489.38
7/27/2017	0000002505	PREMIER AGENDAS, INC.	IH/School Calendars	\$770.39
7/27/2017	0000002506	BOYS & GIRLS CLUB	ICS/BoysandGirls/Open	\$150,000.00
7/27/2017	0000002507	MORE DIRECT INC	EDS/Laura Cabrera/Printer	\$864.34
7/27/2017	0000002508	APPLE COMPUTER	HR/iPad/Leticia Hernandez	\$1,233.23
7/27/2017	0000002509	SOUTHLAND TECHNOLOGY	EDS/E.Gonzalez/Charger L540	\$113.10
7/27/2017	0000002510	STAPLES BUSINESS ADVANTAGE	PUR/Office Depot	\$452.43
7/27/2017	0000002511	CANCEL		\$0.00
7/28/2017	0000002512	THE HOME DEPOT	Maintenance Supplies - Open	\$3,262.50
7/31/2017	0000002513	FOLLETT LIBRARY RESOURCES	ELA RCD unit 1#	\$3,867.28
7/31/2017	0000002514	MYSTERY SCIENCE INC.	17/18- KM _ Office	\$499.00
7/31/2017	0000002515	WRIGHT NATIONAL FLOOD	XM- Wright Flood Ins Renewal	\$5,701.00
7/31/2017	0000002516	VOYAGER SOPRIS LEARNING	Read Well '17-'18	\$833.03
7/31/2017	0000002517	OFFICE DEPOT	CN-Ink for coffin	\$516.53
7/31/2017	0000002518	IDENT-A-KID SERVICES OF	LP ID Labels	\$89.72
7/31/2017	0000002519	OFFICE DEPOT	LP HP TONER	\$110.91
7/31/2017	0000002520	GIGAKOM	LC-EdServ-17-18GigakomOpenP	\$13,000.00
7/31/2017	0000002521	LANSOLUTIONS LLC	LC-EdServ-17-18LANsolutiOpenP	\$5,000.00
7/31/2017	0000002522	TECHNOLOGY INTEGRATION GROUP	LC-EdServ-17-18TIGOpenPo	\$6,533.31
7/31/2017	0000002523	WILLY'S ELECTRONIC SUPPLY CO	LC-EdServ-17-18Willy'sOpenPO	\$2,725.00
7/31/2017	0000002524	OFFICE DEPOT	ADMIN/JS/OFFICE DEPOT PENS	\$82.61
7/31/2017	0000002525	SCHOOL-TECH INC.	CNS/LAURAV/SCHOOL-TECH, IN	\$2,793.53
7/31/2017	0000002526	ULINE	CNS/LAURAV/ULINE	\$1,389.72
7/31/2017	0000002527	POWAY UNIFIED SCHOOL DISTRICT	TRANS/Raul C./invoices	\$6,237.41
7/31/2017	0000002528	BUSWEST, LLC.	Trans/Raul C./Buswest	\$304.92

7/31/2017	0000002529	RENAISSANCE LEARNING	LC-EdServ-17-18RenaissRenewa	\$63,125.20
7/31/2017	0000002530	DEMCO, INC.	LMS library supplies	\$4,782.85
7/31/2017	0000002531	RENAISSANCE LEARNING	LC-EdServ-17-18RenaissRenewa	\$38,541.26
7/31/2017	0000002532	Illuminate Education, Inc.	LC-EdServ-IlluminatAug9thTrain	\$1,500.00
7/31/2017	0000002533	Creative Bus Sales	Trans/Raul C/Creative Bus Sale	\$249.86
7/31/2017	0000002534	CANCEL		\$0.00
7/31/2017	0000002535	CANCEL		\$0.00
7/31/2017	0000002536	CANCEL		\$0.00
7/31/2017	0000002537	CANCEL		\$0.00
7/31/2017	0000002538	OPTIMUM FLOORCARE	Custodial Wet/Dry Vacuum	\$1,358.83
7/31/2017	0000002539	CANCEL		\$0.00
7/31/2017	0000002540	AMAZON.COM	PUR/WHS/ Office	\$719.26
8/1/2017	0000002541	WAXIE SANITARY SUPPLY	Custodial Supplies - Open	\$24,354.61
8/1/2017	0000002542	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - Open	\$543.75
8/1/2017	0000002543	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$3,262.50
8/1/2017	0000002544	EWING	Grounds Supplies - Open	\$543.75
8/1/2017	0000002545	HUNTER'S NURSERY, INC.	Grounds Supplies - Open	\$543.75
8/1/2017	0000002546	PRO-ED, INC.	Leon Osteyee - TGMD-2	\$145.72
8/1/2017	0000002547	SCHOOL SPECIALTY	Leon Ostyee - Various students	\$95.74
8/1/2017	0000002548	SCHOOLSIN	Lida Ramos - LaRoche	\$215.22
8/1/2017	0000002549	AMAZON.COM	Lida - Okada/Hollis	\$126.12
8/1/2017	0000002550	WESTERN PSYCHOLOGICAL SERVICES	ADOS-2 Module 1 Protocols	\$116.36
8/1/2017	0000002551	MHS INC	Conners Early Childhoold-Paren	\$195.75
8/2/2017	0000002552	PRO-ED, INC.	DP-3 Parent/Caregiver Checklis	\$309.94
8/2/2017	0000002553	PEARSON ASSESSMENT	CCC-2 Test Kit	\$445.88
8/2/2017	0000002554	KID CARPET	Preschool Rugs	\$913.46
8/2/2017	0000002555	LANSOLUTIONS LLC	LC-EdServ-17-18LANSolutionsRe	\$2,186.96
8/2/2017	0000002556	THERAPRO INC	L. Ramos - Julian Fierro	\$195.20
8/2/2017	0000002557	BUSH POWER BRAKE SERVICE	Fleet Veh. Service - Painter	\$460.00
8/2/2017	0000002558	OFFICE DEPOT	Sp.Ed Toners	\$3,457.96
8/2/2017	0000002559	OFFICE DEPOT	Nurse Office Supplies	\$601.21
8/2/2017	0000002560	OFFICE DEPOT	Myrna/Evelyn	\$142.16
8/2/2017	0000002561	VINYARD DOORS, INC	Maintenance Services - M&O	\$2,226.45
8/2/2017	0000002562	AMAZON.COM	LP AMAZON WHITEBRD	\$88.08

8/2/2017	0000002563	OFFICE DEPOT	Myrna Office Supplies	\$505.91
8/2/2017	0000002564	SOUTHWEST GEOPHYSICS, INC	L.A. Geophysical Consulting	\$598.13
8/2/2017	0000002565	SOUTHLAND TECHNOLOGY	JO/Evelyn Sanchez/HP Zbooks	\$2,506.73
8/2/2017	0000002566	APPLE COMPUTER	EDS/Joe Ferris/MacBook	\$3,114.61
8/2/2017	0000002567	MRC / MR. COPY	Xerox/D95/Production/Usage	\$5,800.00
8/3/2017	0000002568	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
8/3/2017	0000002569	QUAL CHEM CORP.	Maintenance Supplies - Open	\$913.50
8/4/2017	0000002570	SOUTHLAND TECHNOLOGY	Sp.Ed./ Rachel P/ HP Zbooks	\$6,266.81
8/4/2017	0000002571	APPLE COMPUTER	Sp. Ed./Rachel P/ iPad (5th G)	\$2,087.29
8/4/2017	0000002572	LAKESHORE LEARNING MATERIALS	Lakeshore Learning - Math	\$483.86
8/4/2017	0000002573	NEWS-2-YOU, INC.	Unique Licenses	\$3,874.00
8/4/2017	0000002574	SCVSFSA- SUPER CO-OP	CNS/LAURAV/SUPER CO-OP	\$319.55
8/4/2017	0000002575	SAVE-A-HEART	CPR/AED/First Aid Training	\$805.00
8/4/2017	0000002576	ENABLING DEVICES INC	SpEd/Enabling/Alisandra Zamora	\$239.15
8/4/2017	0000002577	MCGRAW-HILL	ICS/ALEKS/McGraw	\$6,470.63
8/4/2017	0000002578	FRED PRYOR SEMINARS	XM- Workshop for Ginny	\$199.00
8/4/2017	0000002579	WESTERN PUMP INC	Pre APCD Inspection	\$659.60
8/4/2017	0000002580	TOSHIBA BUSINESS SOLUTIONS	Kimball School Move	\$150.00
8/8/2017	0000002581	Alpine Astronomical, LLC	Eclipse Glasses	\$7,435.00
8/8/2017	0000002582	DEMCO, INC.	LMS library supplies	\$31.25
8/8/2017	0000002583	CANCEL		\$0.00
8/8/2017	0000002584	CANCEL		\$0.00
8/8/2017	0000002585	EDJOIN	P.N./2017-2018 EDJOIN Ser. Agr	\$800.25
8/8/2017	0000002586	UC REGENTS	XM- CLRP Training PW- C Evers	\$425.00
8/8/2017	0000002587	Santa Cruz County Office of Education	XM-SCCOE -Denegri	\$749.00
8/8/2017	0000002588	CENTER FOR THE COLLABORATIVE	XM- SIPPS Materials for PW	\$1,669.53
8/8/2017	0000002589	LAKESHORE LEARNING MATERIALS	JO-Verdugo	\$216.41
8/8/2017	0000002590	SCHOLASTIC BOOK CLUBS	JO-Lozano	\$217.52
8/8/2017	0000002591	CANCEL		\$0.00
8/8/2017	0000002592	LAKESHORE LEARNING MATERIALS	JO-Kinder	\$1,848.70
8/8/2017	0000002593	GOPHER SPORT	JO-Kinder	\$216.41
8/8/2017	0000002594	ZONAR CONNECTED	Trans/Raul C./Zonar	\$2,136.18
8/8/2017	0000002595	CDW	Sp.Ed/Otterbox Ipads/	\$412.71
8/8/2017	0000002596	Leforts Small Engine Repairs	Maintenance Equip. Service	\$1,087.50

8/9/2017	0000002597	AMERI-MEX PLUMBING INC	ET & CN Plumbing Williams Act	\$4,300.00
8/9/2017	0000002598	CANCEL		\$0.00
8/9/2017	0000002599	AMAZON.COM	JO-Kinder	\$116.79
8/9/2017	0000002600	SCHOOL SPECIALTY	CNS/LAURAV/SCH. SPECIALTY	\$177.48
8/9/2017	0000002601	ECONOMY RESTAURANT EQUIPMENT	CNS/LAURAV/ECONOMY	\$1,607.33
8/9/2017	0000002602	CDW	LCedServ-ParallelsQuoteJCRX80	\$49.19
8/9/2017	0000002603	TOTALFUNDS BY HASLER	XM-Postage meter	\$12,000.00
8/9/2017	0000002604	HEINEMANN EDUCATIONAL BOOKS	ICS/WRITING CURRICULUM/Dan	\$3,320.90
8/9/2017	0000002605	PLACER COUNTY OFFICE OF EDUCATION	XM- PBIS for Meghann	\$600.00
8/9/2017	0000002606	CDW	Headsets for New Phones	\$947.34
8/9/2017	0000002607	RCOM RADIO LLC	4 Radios - Kimball	\$848.25
8/9/2017	0000002608	APPLE COMPUTER	IH - Isabel Silva - Accessori	\$129.36
8/9/2017	0000002609	APPLE COMPUTER	PW/Teacher laptops	\$300.15
8/9/2017	0000002610	APPLE COMPUTER	KM-Office- Teacher laptops	\$150.08
8/10/2017	0000002611	WAXIE SANITARY SUPPLY	Tissue 000NS175	\$2,235.07
8/10/2017	0000002612	RCOM RADIO LLC	7 Radios - Lincoln Acres	\$1,484.44
8/10/2017	0000002613	RCOM RADIO LLC	(3) Radios - Custodial Staff	\$636.19
8/10/2017	0000002614	TERMINIX INTERNATIONAL	Pest Control - Open	\$500.00
8/10/2017	0000002615	EDCO DISPOSAL CORPORATION	Las Palmas Greens Services	\$289.50
8/10/2017	0000002616	OFFICESUPPLYINC.COM	RN/Tanya Barragan/ Enrichment	\$9.53
8/10/2017	0000002617	QUAL CHEM CORP.	Grounds Supplies -Smoke 4 Odo	\$2,501.25
8/10/2017	0000002618	FRUTH GROUP	CN/FruthGroup/ovg	\$18.17
8/10/2017	0000002619	Santa Cruz County Office of Education	XM- Online Certification - Luz	\$749.00
8/10/2017	0000002620	MORE DIRECT INC	RN/PO/OCHOA	\$286.47
8/10/2017	0000002621	GOPHER SPORT	GopherSport - ET's (CN/PW)	\$216.41
8/10/2017	0000002622	STAPLES BUSINESS ADVANTAGE	Calzada - Staples for ETs	\$1,017.51
8/10/2017	0000002623	SUNTEX INTERNATIONAL INC.	JO-First in Math	\$2,349.00
8/11/2017	0000002624	OFFICE DEPOT	TRUCK LOAD Copy Paper 00GS19	\$25,842.92
8/11/2017	0000002625	BEST WAY PRINTING	D.O ENVELOPES 00GS0965	\$2,936.46
8/11/2017	0000002626	KELLY PAPER	CARD STOCK 00GS1572	\$1,403.14
8/11/2017	0000002627	OFFICE DEPOT	STOCK SUPPLIES	\$1,564.69
8/11/2017	0000002628	SOS SURVIVAL PRODUCTS	First Aid Kit Refill-Emergency	\$3,778.75
8/11/2017	0000002629	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES	\$8,367.30
8/11/2017	0000002630	SCHOOL SPECIALTY	STOCK SUPPLIES	\$337.56

8/11/2017	0000002631	MIRAMAR TRUCK BODY & EQUIPMENT		\$1,825.68
8/11/2017	0000002632	RCOM RADIO LLC	(1) Radio - Ira Harbison	\$212.06
8/11/2017	0000002633	IMPERIAL SPRINKLER SUPPLY	Sod - Las Palmas	\$6,716.97
8/11/2017	0000002634	AMERI-MEX PLUMBING INC	Plumbing - E.T. - Williams Act	\$458.95
8/11/2017	0000002635	CANCEL		\$0.00
8/11/2017	0000002636	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$2,175.00
8/14/2017	0000002637	SUPPLYMASTER, INC.	00GS1161 EARBUDS	\$9,722.25
8/14/2017	0000002638	REALLY GOOD STUFF	00GS1150	\$128.73
8/14/2017	0000002639	SOUTHLAND TECHNOLOGY	RN/Keyboard Palm Rest	\$130.80
8/14/2017	0000002640	EDUCATIONAL DATA SYSTEMS	LC-EdServ-CELDT RETEST	\$15,000.00
8/14/2017	0000002641	BRAINPOP	ICS/Dana Z./BrainPop	\$2,604.56
8/14/2017	0000002642	ROCHESTER 100 INC	JO-Kinder	\$140.84
8/14/2017	0000002643	CHULA VISTA PHOTO STUDIO	ADMIN/JS/CV STUDIO	\$16.31
8/14/2017	0000002644	APPLE COMPUTER	PW/TeacherMacBook/CmplAccs	\$2,319.64
8/14/2017	0000002645	FRUTH GROUP	ET/V.Fonseca/Fruth Supplies	\$783.00
8/14/2017	0000002646	CANCEL		\$0.00
8/14/2017	0000002647	RED TRUCK FIRE & SAFETY CO.	TRANS/Raul C/Red truck Invc	\$582.33
8/14/2017	0000002648	PHONAK	Compilot II - Dianne Nathan	\$314.48
8/14/2017	0000002649	Rush Advertising Specialties	De La Rosa 2016-2017	\$733.52
8/14/2017	0000002650	ORIENTAL TRADING COMPANY	Oriental Trading - ETs	\$1,492.71
8/14/2017	0000002651	AMAZON.COM	HEPA Filter - Sp. Ed. Office	\$11.42
8/14/2017	0000002652	COMPREHENSIVE DRUG TESTING	P.N./Open PO for CDT 2017/201	\$2,500.00
8/14/2017	0000002653	MORE DIRECT INC	Sp. Ed/Rachel/ Printers-Scan	\$299.86
8/14/2017	0000002654	SOUTHLAND TECHNOLOGY	LP/HP Zbook	\$1,253.36
8/14/2017	0000002655	MORE DIRECT INC	KM/More Direct/Ink	\$179.11
8/15/2017	0000002656	OFFICE DEPOT	STOCK SUPPLIES	\$201.84
8/15/2017	0000002657	SOUTHWEST SCHOOL&OFFICE SUPPLY		\$669.73
8/15/2017	0000002658	SUPPLYMASTER, INC.	00GS2625 SHEET PROTECTORS	\$2,270.70
8/15/2017	0000002659	CARROT-TOP INDUSTRIES	00GS1100 4 X 6 US FLAGS	\$805.06
8/15/2017	0000002660	JLAB Audio	00GS1162 HEADPHONES	\$1,631.25
8/16/2017	0000002661	CRISIS PREVENTION INSTITUTE	Sp.Ed/RP/CPI Workbooks	\$2,383.80
8/16/2017	0000002662	APPLE COMPUTER	KM/MacBook 13.3/Padilla	\$1,873.77
8/16/2017	0000002663	LEARNING A-Z	ET/V.Fonseca	\$969.60
8/16/2017	0000002664	HEAR & C	Sp.Ed/Audiometer Headset Cabl	\$88.70

8/16/2017	0000002665	DEMCO, INC.	JO-Library/ Demco invoice	\$291.78
8/16/2017	0000002666	CASBO	XM- GASB 34 Erina	\$30.00
8/16/2017	0000002667	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$812.23
8/16/2017	0000002668	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG	\$100.44
8/16/2017	0000002669	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG	\$26,757.50
8/16/2017	0000002670	ECONOMY RESTAURANT EQUIPMENT	CNS/LAURAV/ECONOMY	\$560.72
8/16/2017	0000002671	CANCEL		\$0.00
8/17/2017	0000002672	VIRCO MANUFACTURING COMPANY	PW-Rep. Tables	\$180.13
8/17/2017	0000002673	LAKESHORE LEARNING MATERIALS	OW Hayes	\$3,493.06
8/18/2017	0000002674	Curriculum Associates, LLC.	OW/Reyes/Curriculum	\$32.63
8/18/2017	0000002675	CANCEL		\$0.00
8/18/2017	0000002676	CANCEL		\$0.00
8/18/2017	0000002677	DEPARTMENT OF JUSTICE	P.N./Open PO for 2017-2018	\$5,000.00
8/18/2017	0000002678	FRONTLINE TECHNOLOGIES	P.N./H.R. 2017-2018 FRONTLINE	\$9,640.17
8/18/2017	0000002679	IMAGINE LEARNING INC	LCedServ-17-18ImagEspRenewa	\$44,696.25
8/18/2017	0000002680	STORE SMART	KM_Sandoval_RM 1	\$148.39
8/18/2017	0000002681	VINYARD DOORS, INC	CNS/LAURAV/VINYARD DOOR, II	\$8,298.00
8/18/2017	0000002682	CANCEL		\$0.00
8/18/2017	0000002683	NEOPOST USA INC	Open PO- NEOPOST 17-18	\$5,000.00
8/18/2017	0000002684	KONICA MINOLTA BUSINESS SOLUTI	LP/ BizHub 654/Usage	\$2,314.56
8/21/2017	0000002685	HOUGHTON MIFFLIN HARCOURT	EDS/Pruebas de aprovechamient	\$282.97
8/21/2017	0000002686	SCHOLASTIC INC.	LP SCHOLASTIC	\$5,021.06
8/21/2017	0000002687	HEARTLAND PAYMENT SYSTEMS, INC	CNS/LAURAV/HEARTLAND	\$364.25
8/21/2017	0000002688	WESTERN ENVIRONMENTAL & SAFETY	L.P. Rm 2 & 12 Asbestos Cons.	\$3,975.00
8/21/2017	0000002689	WESTERN ENVIRONMENTAL & SAFETY	Mold/Asbestos Sampling	\$2,235.00
8/21/2017	0000002690	CANCEL		\$0.00
8/22/2017	0000002691	APPLE COMPUTER	PW/MacBook/Megan Blom	\$2,296.45
8/22/2017	0000002692	FRUTH GROUP	LP/Rizo Lease	\$791.34
8/22/2017	0000002693	OFFICE DEPOT	EDS/Rachel/office depot chair	\$326.24
8/22/2017	0000002694	CANCEL		\$0.00
8/22/2017	0000002695	LEARNING A-Z	JO-Razkids	\$2,897.30
8/22/2017	0000002696	TIME FOR KIDS	ET/Dr. William Mellman/TIME	\$193.05
8/22/2017	0000002697	STANDARD ELECTRONICS	John Otis Intercom System	\$9,678.75
8/22/2017	0000002698	CALIFORNIA DEPARTMENT OF	EDS/Rachel/A Composite of Law	\$270.00

8/22/2017	0000002699	MISSION JANITORIAL SUPPLIES	Custodial Supplies - Open	\$1,305.00
8/22/2017	0000002700	PRO-ED, INC.	DASH-3 Test Kit	\$259.91
8/22/2017	0000002701	PAR INC	FAR Comprehensive Kit	\$542.66
8/22/2017	0000002702	ADVANCED CLASSROOM TECHNOLOG	15 Promethean Cables	\$655.77
8/22/2017	0000002703	PRO-ED, INC.	TNL-2 Test Kit	\$218.59
8/22/2017	0000002704	Studies Weekly	LP INVOICE 207066	\$826.20
8/22/2017	0000002705	CANCEL		\$0.00
8/22/2017	0000002706	CANCEL		\$0.00
8/24/2017	0000002707	VOYAGER SOPRIS LEARNING	EDS/Voyager Licenses/Rachel P.	\$4,831.88
8/24/2017	0000002708	AMAZON.COM	CN/Rachel P./Lida Ramos-Hendr	\$39.08
8/24/2017	0000002709	AHLEE BACKFLOW SERVICE	Annual Backflow Testing	\$1,722.00
8/24/2017	0000002710	SOUTHWEST SCHOOL&OFFICE SUPPLY	Perla Noel / H.R.	\$364.53
8/24/2017	0000002711	PARKHOUSE TIRE - SAN DIEGO	Vehicle Maint. & Service	\$1,500.00
8/24/2017	0000002712	MORE DIRECT INC	P.N. / MoreDirect / H.R.	\$982.44
8/24/2017	0000002713	OFFICE DEPOT	Toner JO 17-18	\$337.08
8/24/2017	0000002714	LAKESHORE LEARNING MATERIALS	JO-Gonzalez	\$222.86
8/24/2017	0000002715	CANCEL		\$0.00
8/24/2017	0000002716	OFFICE DEPOT	Perla N / Office Depot / H.R>	\$344.71
8/24/2017	0000002717	UCSD/CRLP	XM- Rancho F/U SEBT	\$180.00
8/24/2017	0000002718	APPLE COMPUTER	M&O/iPad Raul/Apple	\$575.29
8/24/2017	0000002719	CDW	M&O/Raul Martinez/ iPad Case	\$101.94
8/24/2017	0000002720	CHATFIELD-CLARKE COMPANY, INC.	40 sheets vertex material - MO	\$3,000.00
8/24/2017	0000002721	PEACE PARTNERS, INC.	RN/STORES/PEACEBUILDERS	\$3,087.51
8/24/2017	0000002722	AMAZON.COM	JO-Office- AMAZON	\$260.83
8/24/2017	0000002723	CANCEL		\$0.00
8/24/2017	0000002724	CALIFORNIA'S COALITION FOR	CASH Maintenance Network	\$263.18
8/25/2017	0000002725	AMAZON.COM	M&O/Christian Benson/Desk	\$141.38
8/25/2017	0000002726	MORE DIRECT INC	WHS/Printer/Lino G	\$410.48
8/25/2017	0000002727	NORTHSTAR AV LLC	PROMETHEAN BULBS	\$3,445.20
8/25/2017	0000002728	THE HOME DEPOT	Maintenance Supplies - Open	\$3,262.50
8/25/2017	0000002729	NAPA AUTO PARTS	Fleet Veh. Maint & Suppl. Open	\$5,437.50
8/25/2017	0000002730	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$3,262.50
8/25/2017	0000002731	SC Commerical, LLC.	Gasoline and Diesel - Open	\$3,262.50
8/28/2017	0000002732	CALIFORNIA BATHTUB	Plumbing Supplies - Open	\$1,087.50

8/28/2017	0000002733	HARBOR BAY INC	John Otis Marquee Installation	\$6,000.00
8/28/2017	0000002734	RSD - NATIONAL CITY	HVAC Supplies - Open	\$1,087.50
8/28/2017	0000002735	PACIFIC LAWN MOWER WORKS	Ferris 61" Rider Mower	\$14,341.84
8/28/2017	0000002736	PERRY FORD OF NATIONAL CITY	Vehicle Maintenance & Supplies	\$543.75
TOTAL FOR PERIOD				\$1,214,200.42

REVISED P.O. REPORT

August 29, 2017 to October 24, 2017

PO Date	PO No.	Supplier	Purchase Description	Total
8/29/2017	0000002737	CDW	AV0500 PRMTHAN ACTIVpen-stylus	\$1,338.98
8/29/2017	0000002738	KING BUSINESS SERVICES, INC.	Trash/Recycle Service - Open	\$5,437.50
8/30/2017	0000002739	APPLE COMPUTER	PW/Apple accessories	\$63.08
8/30/2017	0000002740	SOUTHLAND TECHNOLOGY	ET/Chromebook Keyboard	\$261.61
8/30/2017	0000002741	VALLEY INDUSTRIAL SPECIALTIES	E.T. Plumbing Supplies	\$1,651.68
8/30/2017	0000002742	SCHOLASTIC EDUCATION	JO-De La Peña	\$316.51
8/30/2017	0000002743	SCHOOL SPECIALTY	Sportime Balls - Leon Osteyee	\$10.16
8/30/2017	0000002744	SOUTHLAND TECHNOLOGY	LP/HP Zbook / Valverde - Selze	\$2,506.73
8/30/2017	0000002745	UNIVERSITY OF CALIFORNIA	ET/University of CA/ billing	\$300.00
8/30/2017	0000002746	E.L. ACHIEVE INC	LCEdServ-17-18ELAchieveBinder	\$1,068.75
8/30/2017	0000002747	Barco Products	Trans/Bike Rack/Barco	\$614.46
8/30/2017	0000002748	CDW	Head Phones (Joe Ferris)	\$13,379.09
8/30/2017	0000002749	F.S.E., Inc	CNS/LAURAV/F.S.E., INC	\$706.88
8/30/2017	0000002750	HOUGHTON MIFFLIN HARCOURT	EDS/Rachel P/Woodcock Cognitiv	\$518.41
8/30/2017	0000002751	PRO-ED, INC.	CTOPP-2 Examiner Record Bookle	\$225.11
8/30/2017	0000002752	WESTERN PSYCHOLOGICAL SERVICE	ADOS-2 Module 2	\$174.54
8/31/2017	0000002753	Legend Fence Corp.	D.O. Fence Repair	\$3,437.60
8/31/2017	0000002754	OFFICE DEPOT	M&O/Office Depot	\$1,119.42
8/31/2017	0000002755	D'Amico Printing & Graphics, Inc.	Bus. Dept. M. Guerrero CPA	\$67.42
8/31/2017	0000002756	D'Amico Printing & Graphics, Inc.	Bus. Cards Norma Jourdain	\$108.75
8/31/2017	0000002757	D'Amico Printing & Graphics, Inc.	Monica Tagavan, Business Cards	\$67.42
8/31/2017	0000002758	D'Amico Printing & Graphics, Inc.	A. Benitez/Business Cards Ed.	\$67.42
8/31/2017	0000002759	RIFTON EQUIPMENT	EDS/R120 Small Tricycle	\$1,097.84
8/31/2017	0000002760	John Wiley & Sons, Inc.	EDS/Pedregal/access card	\$734.06
8/31/2017	0000002761	SUPER DUPER PUBLICATIONS	CAAP-2 Test Kit	\$297.92
8/31/2017	0000002762	PEARSON ASSESSMENT	GFTA-3 Test Kit - Spanish	\$353.44
8/31/2017	0000002763	MHS INC	EDS/ MHS/Rachel P	\$380.62
8/31/2017	0000002764	D'Amico Printing & Graphics, Inc.	L. Trevizo/Bus. Cards/Spc. Ed.	\$67.42
8/31/2017	0000002765	FRUTH GROUP	LP RISO INK	\$282.75

8/31/2017	0000002766	SCHOOL OUTFITTERS	EDS/Rachel P/Changing Table	\$572.01
8/31/2017	0000002767	D'Amico Printing & Graphics, Inc.	V. Lerma/Principal/Central	\$83.74
8/31/2017	0000002768	D'Amico Printing & Graphics, Inc.	L. Hernandez/HR. Dept.	\$67.42
8/31/2017	0000002769	D'Amico Printing & Graphics, Inc.	S.Ellis & M.Vazquez/HR Dept.	\$206.62
8/31/2017	0000002770	D'Amico Printing & Graphics, Inc.	E. Baro/Admin. Assist. CN	\$84.28
8/31/2017	0000002771	D'Amico Printing & Graphics, Inc.	A.Schreiber/Pathologist	\$67.42
9/1/2017	0000002772	SAGE Publications	JO-Office	\$810.65
9/1/2017	0000002773	HANGSAFE HOOKS	Polycarbonate Hooks	\$4,624.59
9/5/2017	0000002774	SOUTHLAND TECHNOLOGY	KM_Ricky Gil_Keyboards	\$196.21
9/5/2017	0000002775	MORE DIRECT INC	KM_Office_HP 400 Printer	\$1,024.44
9/5/2017	0000002776	LAKESHORE LEARNING MATERIALS	KM_Bizzle (Room 3)	\$520.91
9/5/2017	0000002777	SCHOLASTIC NEWS & MAGAZINES	KM_DeGuzman (Room 29)	\$494.11
9/5/2017	0000002778	ORIENTAL TRADING COMPANY	LP PENCIL ORDER	\$70.58
9/5/2017	0000002779	Creative Bus Sales	TRANS/Raul C/ Invoice	\$467.78
9/5/2017	0000002780	FUN AND FUNCTION	JO-Robello	\$34.77
9/5/2017	0000002781	SCHOOL OUTFITTERS	JO-Paredes	\$984.93
9/5/2017	0000002782	TRAFFIC SAFETY MATERIALS LLC	Misc. Paint and Supplies	\$1,087.50
9/5/2017	0000002783	SOUTH BAY WINDOW & GLASS CO.	Maintenance Supplies - Open	\$543.75
9/5/2017	0000002784	AMAZON.COM	JO-Office	\$67.43
9/5/2017	0000002785	CANCEL		\$0.00
9/5/2017	0000002786	OFFICE DEPOT	JO-Office	\$61.17
9/5/2017	0000002787	NORTH COUNTY EDUCATIONAL PU	Dues for 2017-18	\$400.00
9/5/2017	0000002788	ABDO PUBLISHING	IH/2016-17 5th Grade RCD order	\$405.75
9/6/2017	0000002789	PERRY FORD OF NATIONAL CITY	Vehicle Servicing & Supplies	\$1,087.50
9/6/2017	0000002790	WAXIE SANITARY SUPPLY	Custodial Supplies - Open	\$24,874.04
9/6/2017	0000002791	CANCEL		\$0.00
9/6/2017	0000002792	VALLEY INDUSTRIAL SPECIALTIES	(10) Hydration Stations	\$19,705.50
9/6/2017	0000002793	CANCEL		
10/18/2017	0000002793-1	Konica Minolta Premier Finance	KM-JO-654c	\$1,776.00
9/6/2017	0000002794	QUAL CHEM CORP.	Refresh - Custodial Supplies	\$1,197.99
9/6/2017	0000002795	SOUTHLAND TECHNOLOGY	JO/HP Zbook/ Amber Lozano	\$1,253.36
9/7/2017	0000002796	MORE DIRECT INC	Sp. Ed/Marmolejo/Printer-Scan	\$299.86
9/7/2017	0000002797	CDW	BUS/Payroll/Privacy Screen	\$154.91
9/7/2017	0000002798	LEARNING A-Z	PW-VH-License Renewal	\$1,984.45

9/7/2017	0000002799	CANCEL		\$0.00
9/7/2017	0000002800	U.S. HEALTHWORKS	P.N. / DOT Physical Exam	\$99.00
9/7/2017	0000002801	OFFICE DEPOT	P.N. / Office Depot	\$356.86
9/7/2017	0000002802	TOSHIBA BUSINESS SOLUTIONS	PW/Toshiba/ Usage 6506ACT 3505	\$3,500.00
9/7/2017	0000002803	QUILL CORPORATION	CNS/LAURAV/QUILL CORP	\$516.55
9/7/2017	0000002804	THERAPRO INC	JO-Robello	\$76.98
9/7/2017	0000002805	PEARSON ASSESSMENT	EDS/Q-Global Spanish/rachel	\$353.44
9/7/2017	0000002806	CALIFORNIA DIESEL COMPLIANCE	TRANS/CDC/Raul C.	\$240.00
9/7/2017	0000002807	LEARNING A-Z	LP/Learning A-Z/Renewal	\$3,685.65
9/8/2017	0000002808	SOUTHLAND TECHNOLOGY	RN/PO/ROOM 3	\$65.40
9/8/2017	0000002809	FUN AND FUNCTION	EDS/Lida Ramos #2/Rachel P.	\$207.66
9/8/2017	0000002810	MORE DIRECT INC	PW-VH-INK TONER	\$455.74
9/8/2017	0000002811	PERSEUS ASSOCIATES	TRANS/Perseus/Open	\$5,075.00
9/8/2017	0000002812	AMAZON.COM	EDS/Melissa Hendrick/Rachel P	\$22.82
9/8/2017	0000002813	AMAZON.COM	EDS/Jonathan Burboa/Rachel P	\$22.28
9/8/2017	0000002814	AMAZON.COM	EDS/Lida Ramos/Rachel P	\$278.42
9/8/2017	0000002815	PEARSON ASSESSMENT	EDS/EVT 2 Protocols	\$123.98
9/8/2017	0000002816	NORTHSTAR AV LLC	RN/PO/FOR ROOM 3	\$135.94
9/8/2017	0000002817	MORE DIRECT INC	LP PRINTER TONER	\$587.01
9/8/2017	0000002818	SCHOOLSIN	L. Ramos - Divider	\$495.85
9/8/2017	0000002819	SCHOOL MASTERS SAFETY	PW-VH-Traffic Control	\$546.41
9/8/2017	0000002820	LAKESHORE LEARNING MATERIALS	PW-VH-Kinder Team	\$521.86
9/8/2017	0000002821	MORE DIRECT INC	JO/Printer/Robello	\$288.08
9/8/2017	0000002822	CANCEL		\$0.00
9/12/2017	0000002823	MIRAMAR BOBCAT, INC.	Mechanical Repairs - Open	\$543.75
9/12/2017	0000002824	AMAZON.COM	JO/Office/ Lucy	\$32.47
9/13/2017	0000002825	JUNIOR ACHIEVEMENT OF	JO/BizTown/Invoice	\$3,036.00
9/13/2017	0000002826	SDCOE-Superintendent of Schools	XM- FRISK workshop Melanese	\$140.00
9/13/2017	0000002827	FRUTH GROUP	OW-Hayes-Fruth Supplies	\$783.00
9/13/2017	0000002828	SOUTHWEST SCHOOL&OFFICE SUP	Office Supplies - Open	\$543.75
9/13/2017	0000002829	OFFICE DEPOT	Stock 00GS0710 CHALK	\$35.24
9/13/2017	0000002830	STANDARD STATIONARY SUPPLY CO	STOCK 00GS2175	\$6,316.20
9/13/2017	0000002831	BUS PARTS WAREHOUSE	TRANS/BusParts/Invoice 81257	\$652.67
9/13/2017	0000002832	CANCEL		\$0.00

9/18/2017	0000002833	APPLE COMPUTER	PW/MacBook/ Megan Lachi	\$2,252.95
9/18/2017	0000002834	SDCOE-Superintendent of Schools	XM- Sarah Peterson	\$350.00
9/18/2017	0000002835	SDCOE-Superintendent of Schools	XM- OTIS Math Conf	\$400.00
9/18/2017	0000002836	SDCOE-Superintendent of Schools	XM ELPAC C Vasquez	\$100.00
9/18/2017	0000002837	STAPLES CONTRACT & COMMERCIAL	JO-Office	\$768.53
9/18/2017	0000002838	Social Thinking	Zones of Regulation Posters	\$215.33
9/18/2017	0000002839	US GAMES	OW Hayes	\$144.63
9/18/2017	0000002840	CHILDCRAFT EDUCATION CORP	OW Hayes	\$241.41
9/18/2017	0000002841	WESTERN PSYCHOLOGICAL SERVICES	CASL-2 Comp. Record Form	\$95.70
9/18/2017	0000002842	OFFICE DEPOT	Elizabeth / Lisa Supplies/Pouc	\$103.51
9/18/2017	0000002843	OFFICESUPPLY.COM	ETs CT/PW	\$121.78
9/18/2017	0000002844	STAPLES BUSINESS ADVANTAGE	PW Enrich. Teachers - Staples	\$513.65
9/18/2017	0000002845	UNION-TRIBUNE PUBLISHING	17-18-173-HVAC Rep.OW/PW	\$1,619.54
9/19/2017	0000002846	SCHOLASTIC NEWS & MAGAZINES	LA Admin	\$3,256.29
9/19/2017	0000002847	JUNIOR ACHIEVEMENT OF	LA-Admin	\$875.44
9/19/2017	0000002848	CANCEL		\$0.00
9/19/2017	0000002849	BJ'S RENTALS	M&O Equipment Rentals	\$543.75
9/19/2017	0000002850	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$2,175.00
9/19/2017	0000002851	EWING	Grounds Supplies - Open	\$1,087.50
9/19/2017	0000002852	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
9/19/2017	0000002853	NAPA AUTO PARTS	Vehicle Maintenance Supplies	\$5,437.50
9/19/2017	0000002854	SC Commerical, LLC.	Gasoline/Diesel - Open	\$3,806.25
9/19/2017	0000002855	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
9/19/2017	0000002856	VALLEY INDUSTRIAL SPECIALTIES	3 toilets for DO and OW ea	\$4,350.00
9/19/2017	0000002857	UNITED REFRIGERATION INC.	HVAC Supplies - Open	\$1,087.50
9/19/2017	0000002858	WILLY'S ELECTRONIC SUPPLY CO	Electronics Supplies - Open	\$1,087.50
9/19/2017	0000002859	WESTAIR GASES & EQUIPMENT	Maintenance Supplies - Open	\$1,087.50
9/19/2017	0000002860	SHERWIN-WILLIAMS - STORE 8171	Painter Supplies - Open	\$1,631.25
9/19/2017	0000002861	MISSION JANITORIAL SUPPLIES	Custodial Supplies - Open	\$1,087.50
9/19/2017	0000002862	D'Amico Printing & Graphics, Inc.	IH-Ms. Silva	\$108.75
9/20/2017	0000002863	UNITED HEALTH SUPPLIES	STOCK NURSE SUPPLIES	\$452.84
9/20/2017	0000002864	SOUTHWEST SCHOOL&OFFICE SUPPLIES	STOCK SCHOOL SUPPLIES	\$1,014.93
9/22/2017	0000002865	K-12 SPECIALTIES INC	Custodial Supplies/Cleaner	\$1,305.00
9/22/2017	0000002866	AMERI-MEX PLUMBING INC	Plaumbing at LP	\$6,635.00

9/22/2017	0000002867	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies - open	\$1,087.50
9/22/2017	0000002868	CANCEL		\$0.00
9/25/2017	0000002869	BLACKBOARD INC K-12	LC-EdServ-17-18 Blackboard	\$15,376.00
9/25/2017	0000002870	NINYO & MOORE	PW & OW Soil Testing	\$15,900.00
9/25/2017	0000002871	RSD - NATIONAL CITY	Special HVAC Supplies	\$1,885.33
9/25/2017	0000002872	DIXIELINE LUMBER & HOME CENTE	Palmer Way - Wood for hooks	\$1,005.94
9/25/2017	0000002873	TOSHIBA BUSINESS SOLUTIONS	IH/Toshiba Usage	\$9,000.00
9/25/2017	0000002874	TOSHIBA BUSINESS SOLUTIONS	FRC E&W/USAGE/TOSHIBA	\$500.00
9/26/2017	0000002875	TJM PROMOTIONS, INC	LCedServ-17-18RedRibbonWk	\$1,631.25
9/27/2017	0000002876	APPLE COMPUTER	EDS/Credit for Apps/Special Ed	\$5,000.00
9/27/2017	0000002877	FISHER WIRELESS SERVICES INC	Trans/Invoice/Fisher	\$1,233.82
9/28/2017	0000002878	AMAZON.COM	PUR/Warehouse Supplies	\$26.61
9/28/2017	0000002879	CDW	Sp.Ed./Evelyn G./Headset	\$301.98
9/28/2017	0000002880	APPLE COMPUTER	PW/iPad5thGen/Sarah Flora	\$538.91
9/29/2017	0000002881	D'Amico Printing & Graphics, Inc.	Bus. Cards JO/Lucy Avalos	\$108.75
10/2/2017	0000002882	VOYAGER SOPRIS LEARNING	Special Ed/ Voyager	\$6,414.00
10/2/2017	0000002883	CDW	ADMIN/Adobe/Brady	\$154.00
10/2/2017	0000002884	Advanced Lift Services	Mechanic Lift Repair	\$978.75
10/2/2017	0000002885	NATIONAL BUSINESS FURNITURE,	JO/DelaPeña/furniture	\$5,275.28
10/2/2017	0000002886	NORTHSTAR AV LLC	Lamps 00AV0300	\$1,122.30
10/2/2017	0000002887	WAXIE SANITARY SUPPLY	Custodial Supplies - Oct 2017	\$26,703.41
10/3/2017	0000002888	OFFICE DEPOT	Sp.Ed Office Supplies	\$1,219.53
10/3/2017	0000002889	ESCUELA DE MUSICA	EDS/Sara Borbon/Invoice	\$3,360.39
10/3/2017	0000002890	TOSHIBA BUSINESS SOLUTIONS	RLN/USAGE/ ESTUDIO 6540CT	\$3,000.00
10/3/2017	0000002891	SEHI COMPUTER PRODUCTS, INC.	Frontrow Microphone - ET #10	\$109.84
10/3/2017	0000002892	TOSHIBA BUSINESS SOLUTIONS	ET/eStudio657/Usage	\$1,500.00
10/3/2017	0000002893	TOSHIBA BUSINESS SOLUTIONS	KM/estudio657/Usage	\$1,000.00
10/3/2017	0000002894	TOSHIBA BUSINESS SOLUTIONS	ET/eStudio 4505AC/ Usage	\$1,500.00
10/3/2017	0000002895	TOSHIBA BUSINESS SOLUTIONS	KM/eStudio 4505ac/ usage	\$1,500.00
10/3/2017	0000002896	DISCOUNT TIRE (CAS-06)	Fleet Vehicle Repairs - Open	\$1,631.25
10/4/2017	0000002897	CDW	ICS/ Chromebooks/ cdw	\$15,754.46
10/4/2017	0000002898	J&M KEYSTONE, INC.	Carpet Cleaning - Open	\$3,461.92
10/4/2017	0000002899	DIXIELINE LUMBER & HOME CENTE	Maintenance Supplies - Open	\$6,525.00
10/4/2017	0000002900	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$3,262.50

10/4/2017	0000002901	BJ'S RENTALS	Equipment Rental - Open	\$1,087.50
10/4/2017	0000002902	DOOR-MAN	J.O. PS Restroom Doors	\$785.00
10/4/2017	0000002903	KING BUSINESS SERVICES, INC.	Waste Bins - Fall Break	\$3,413.92
10/4/2017	0000002904	RCP BLOCK & BRICK, INC.	Maintenance Supplies - Open	\$543.75
10/4/2017	0000002905	WESTERN ENVIRONMENTAL & SAF	AHERA 6 Month Inspection	\$975.00
10/4/2017	0000002906	KELLY PAPER	PRODLL-KP-100317	\$980.94
10/4/2017	0000002907	WESTERN ENVIRONMENTAL & SAF	IH Lead in Water Sampling	\$675.00
10/4/2017	0000002908	La Crosse Technology Ltd	39 Clocks	\$756.68
10/4/2017	0000002909	FRUTH GROUP	KM/RZ 310/ Lease	\$3,774.67
10/5/2017	0000002910	OFFICE DEPOT	Bus/Binders/Daniel	\$39.13
10/5/2017	0000002911	CANCEL		\$0.00
10/6/2017	0000002912	SC Commerical, LLC.	Gas/Diesel - M&O	\$3,806.25
10/6/2017	0000002913	HARBOR FREIGHT TOOLS	Maintenance Supplies - Open	\$543.75
10/6/2017	0000002914	AMAZON.COM	LP/Steven Sanchez/Lounge	\$101.16
10/6/2017	0000002915	CARDIAC SCIENCE CORPORATION	AED pads	\$1,935.75
10/6/2017	0000002916	AMAZON.COM	bus/	\$90.05
10/6/2017	0000002917	APPLE COMPUTER	Sp.Ed./iPad Mini 4/Rachel	\$994.33
10/6/2017	0000002918	AMAZON.COM	Sp.Ed/Services	\$73.73
10/9/2017	0000002919	West Interactive Services Corporati	LC-EdServ-17-18SchoolMesse	\$12,112.50
10/9/2017	0000002920	FOLLETT LIBRARY RESOURCES	LCedServ-17-18-LMSFollett-CN	\$5,000.00
10/9/2017	0000002921	A TREE OF KNOWLEDGE EDUCATIO	Sp.Ed/R.Pedregal/Tutoring Serv	\$990.00
10/9/2017	0000002922	GIRLS ON THE RUN SAN DIEGO	IH/girls on the run invoice	\$317.50
10/9/2017	0000002923	DISCOUNT TIRE (CAS-06)	2013 E-150 - Tires	\$659.68
10/9/2017	0000002924	FASTSIGNS	School Site Office Hour Signs	\$683.95
10/9/2017	0000002925	FRUTH GROUP	CN/Duplo Supplies/Ink-Mstrs	\$550.06
10/9/2017	0000002926	BENCHMARK EDUCATION	ELA.RCD UNIT#1,2	\$822.16
10/9/2017	0000002927	AMAZON.COM	ELARCD UNIT 1	\$161.49
10/9/2017	0000002928	SDCOE-Superintendent of Schools	SDCOE-Arts Empower Mega Conf.	\$163.13
10/9/2017	0000002929	SDSU FOUNDATION	NCUST PROF. SERVICES	\$20,000.00
10/9/2017	0000002930	OFFICE DEPOT	BUS/Bankers Boxes/Jennifer	\$38.05
10/9/2017	0000002931	BARNES & NOBLE	ELARCD UNIT-1	\$144.25
10/9/2017	0000002932	VOYAGER SOPRIS LEARNING	EDS/Language Live books	\$330.00
10/9/2017	0000002933	VOYAGER SOPRIS LEARNING	EDS/Ticket to Read	\$1,360.00
10/9/2017	0000002934	OFFICE DEPOT	Admin/Adriana/Office Depot Env	\$28.26

10/10/2017	0000002935	RSD - NATIONAL CITY	L.A. freezer repair - M&O	\$3,685.93
10/10/2017	0000002936	APPLE COMPUTER	EDS/Rachel/Lightihing cable	\$41.32
10/10/2017	0000002937	RCOM RADIO LLC	Radios - Rancho de la Nacion	\$636.19
10/10/2017	0000002938	CALIFORNIA ELECTRIC SUPPLY	Fluorescent Lamps - M&O	\$1,727.49
10/11/2017	0000002939	SOUTH BAY FENCE INC	District Office Fence & Gates	\$8,450.00
10/11/2017	0000002940	THE FIBAR GROUP LLC	300 yards bulk wood chips	\$12,245.70
10/11/2017	0000002941	SOUTHWEST SCHOOL&OFFICE SUP	(3) Desk Name Plates	\$95.10
10/11/2017	0000002942	DISCOUNT TIRE (CAS-06)	Fleet Vehicle Repairs	\$1,631.25
10/11/2017	0000002943	STAPLES BUSINESS ADVANTAGE	OW/Hayes/Xerox toner	\$476.28
10/11/2017	0000002944	KIWANIS CLUB OF SWEETWATER N	Admin/AC/Kiwani	\$720.00
10/11/2017	0000002945	RCOM RADIO LLC	(3) Radio - Ira Harbison	\$636.19
10/11/2017	0000002946	AMAZON.COM	CN/Ergonomic Workstation	\$135.78
10/11/2017	0000002947	HUNTER'S NURSERY, INC.	Grounds Supplies - M&O	\$815.63
10/11/2017	0000002948	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
10/12/2017	0000002949	ASBURY ENVIRONMENTAL SERVICE	55 Gal Drum - Mechanic Shop	\$60.90
10/12/2017	0000002950	OFFICE DEPOT	Forever Stamps 00GS2628	\$1,296.00
10/13/2017	0000002951	Safelite Fulfillment, Inc.	Fleet Vehicle Repairs - Open	\$271.88
10/13/2017	0000002952	MIRACLE PLAYGROUND SALES	Clover Sandbox Covers	\$2,588.25
10/16/2017	0000002953	RCOM RADIO LLC	Radios - Central	\$2,120.63
10/17/2017	0000002954	John R. Green Company	STOCK 00GS1150	\$500.34
10/17/2017	0000002955	D'Amico Printing & Graphics, Inc.	Cards for M&O Dept.	\$224.43
10/17/2017	0000002956	C.A.S.B.O.	CASBO Conf. JH & AO	\$70.00
10/17/2017	0000002957	D'Amico Printing & Graphics, Inc.	Bus. Cards Brenna B-CN	\$59.81
10/18/2017	0000002958	KONICA MINOLTA BUSINESS SOLUT	LP/BizHub C364e CPC	\$1,500.00
10/18/2017	0000002959	SOUTHLAND TECHNOLOGY	ET/ Zbook/Laptop	\$3,838.39
10/18/2017	0000002960	SOUTHLAND TECHNOLOGY	RN/Keyboard Palm Rest/RM1	\$65.40
10/18/2017	0000002961	FRUTH GROUP	JO/Fruth/Contract Renewal	\$1,518.23
10/18/2017	0000002962	CANCEL		\$0.00
10/18/2017	0000002963	SDCOE-Superintendent of Schools	BUS/Registration	\$400.00
10/18/2017	0000002964	SANTILLANA USA PUBLISHING CO	ELA.RCD GR.3	\$136.64
10/18/2017	0000002965	KELLY PAPER	Admin/AC/Kelly Paper	\$225.82
10/18/2017	0000002966	ECONOMY RESTAURANT EQUIPME	CNS/LAURAV/ECONOMY	\$481.92
10/18/2017	0000002967	F.S.E., Inc	CNS/LAURAV/F.S.E.	\$317.09
10/18/2017	0000002968	BEST SMOG STATION	Fleet Vehicle Smog Tests	\$815.63

10/18/2017	0000002969	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG	\$1,631.25
10/18/2017	0000002970	NORTH INLAND SELPA	CSS Basic Training Materials	\$432.00
10/18/2017	0000002971	HEINEMANN EDUCATIONAL BOOKS	ET/5th Grade Teachers	\$571.81
10/18/2017	0000002972	IDENT-A-KID SERVICES OF	ET/Labels/ Identakid	\$89.72
10/18/2017	0000002973	APPLE COMPUTER	RN/Apple Air/Kathy Melanese	\$1,111.29
10/19/2017	0000002974	MHS INC	Conner 3 Scoring Prog. USB	\$349.09
10/19/2017	0000002975	AMPLIFIED IT, LLC	LC-EdServ-AmpliedITQuote7506	\$2,250.00
10/19/2017	0000002976	VOYAGER SOPRIS LEARNING	EDS/EPrieto/Voyager	\$179.44
10/19/2017	0000002977	HOUGHTON MIFFLIN HARCOURT	Go Math T.E 4th Grade	\$125.77
10/19/2017	0000002978	John Wiley & Sons, Inc.	X-Bass	\$81.56
10/19/2017	0000002979	CANCEL		\$0.00
10/19/2017	0000002980	SDCOE-Superintendent of Schools	BUS/SDCOE/Unlock the math	\$400.00
10/19/2017	0000002981	SDCOE-Superintendent of Schools	BUS/Instructional Media	\$200.00
10/19/2017	0000002982	LAKESHORE LEARNING MATERIALS	Room Divider - M. Sanchez	\$140.29
10/19/2017	0000002983	OFFICE DEPOT	CN/Elisa/Office Depot	\$98.82
10/19/2017	0000002984	SCHOLASTIC BOOK CLUBS	LP SCHOLASTIC - RM 14	\$130.50
10/19/2017	0000002985	NATIONAL GEOGRAPHIC EXPLORER	PW-VH-Magazines	\$1,428.34
10/19/2017	0000002986	CANCEL		\$0.00
10/19/2017	0000002987	LEARNING A-Z	Renewal for Raz-Kids.com 17-18	\$1,139.40
10/19/2017	0000002988	MORE DIRECT INC	PW-VH-Library	\$244.04
10/19/2017	0000002989	SOUTHWEST SCHOOL&OFFICE SUP	STOCK 00GS3142	\$217.35
10/19/2017	0000002990	KYA Services, LLC.	John Otis Aux Field Maint.	\$2,160.71
10/19/2017	0000002991	KYA Services, LLC.	John Otis - Field Rubber Infil	\$2,860.71
10/20/2017	0000002992	RICK'S RV SERVICE CENTER	Mechanic Servicing	\$271.88
10/20/2017	0000002993	P&R PAPER SUPPLY COMPANY INC	STOCK GS0039 AND GS2335	\$987.12
10/20/2017	0000002994	SCHOOL SPECIALTY	STOCK 00GS2025	\$245.23
10/20/2017	0000002995	SOUTHWEST SCHOOL&OFFICE SUP	STOCK GS1045 AND GS1130	\$307.11
10/20/2017	0000002996	WAXIE SANITARY SUPPLY	STOCK GS0888	\$516.74
10/20/2017	0000002997	BRIAN'S LIVE BEE REMOVAL	Bee hive removal - Las Palmas	\$350.00
10/20/2017	0000002998	Leforts Small Engine Repairs	Mechanic Supplies - Open	\$815.63
10/20/2017	0000002999	RSD - NATIONAL CITY	HVAC Supplies - Open	\$815.63
10/20/2017	0000003000	Baker Distribution Company	Vacuum Pump	\$402.36
10/20/2017	0000003001	BUS PARTS WAREHOUSE	TRANS/invoice	\$1,088.22
10/23/2017	0000003002	VIRCO MANUFACTURING COMPAN	Rocker Chairs - ET	\$167.87

10/23/2017	0000003003	DEMCO, INC.	CN/Supplies for Library	\$99.13
10/23/2017	0000003004	CANCEL		\$0.00
10/23/2017	0000003005	UCSD/CRLP	BUS/Beverly Hayes/CRLP	\$185.00
10/23/2017	0000003006	ULINE	PUR/warehouse materials	\$302.58
10/23/2017	0000003007	EWING	Grounds Supplies - Open	\$543.75
10/23/2017	0000003008	HANDY METAL MART	Maintenance Supplies - Open	\$543.75
10/23/2017	0000003009	Konica Minolta Premier Finance	CN-New Copiers (2)	\$3,408.00
10/24/2017	0000003010	KING BUSINESS SERVICES, INC.	Trash/Green Waste Services	\$5,437.50
10/24/2017	0000003011	SCHOLASTIC NEWS & MAGAZINES	ET/VF/Office	\$3,255.17
10/24/2017	0000003012	FOLLETT LIBRARY RESOURCES	EDS/Unit 3 Kinder	\$198.64
10/24/2017	0000003013	FOLLETT LIBRARY RESOURCES	EDS/Unit 3 Kinder +	\$117.20
10/24/2017	0000003014	DEMCO, INC.	EDS/AR Labels/Demco	\$45.20
10/24/2017	0000003015	MORE DIRECT INC	EDS/Toner/Eddie	\$69.47
10/24/2017	0000003016	HANDWRITING WITHOUT TEARS	Keyboard Licenses - Pyle	\$141.38
10/24/2017	0000003017	NATIONAL GEOGRAPHIC EXPLORER	ET/NatGeo/Invoice	\$130.63
10/24/2017	0000003018	Triumph Learning	PW/Triumph Learning	\$548.21
10/24/2017	0000003019	OFFICE DEPOT	Central Office - Elisa	\$932.34
10/24/2017	0000003020	STAPLES BUSINESS ADVANTAGE	JO-Office	\$327.30
10/24/2017	0000003021	ZULUDES, INC.	LCedServ-17-18ZuluDesk	\$1,100.00
10/24/2017	0000003022	AMAZON.COM	Elisa - Central Office	\$76.11
10/24/2017	0000003023	IDENT-A-KID SERVICES OF	CN/Identakid Rolls	\$89.72
10/24/2017	0000003024	WATERBOTTLES.COM	ADMIN/AC/WATERBOTTLES	\$957.00
10/24/2017	0000003025	PHONAK	Audioshoe - D. Nathan	\$108.75
10/24/2017	0000003026	BROWN INDUSTRIES, INC.	ADMIN/AC/EMPLOYEEPINS	\$759.75
TOTAL FOR PERIOD				\$482,853.32

REVISED P.O. REPORT

October 25, 2017 to December 5, 2017

PO Date	PO No.	Supplier	Purchase Description	Total
10/25/2017	0000003027	SAN DIEGO COUNTY OFFICE OF EDUCATION	Reg Unlock the Mathematicians	\$400.00
10/25/2017	0000003028	LIGHTSPEED TECHNOLOGIES	EDS/Redmike VC Infrared	\$306.68
10/25/2017	0000003029	FRUTH GROUP	JO-RISO	\$513.19
10/25/2017	0000003030	SANTILLANA USA PUBLISHING CO	Grade 1 Unit 1 ELA RCD	\$276.50
10/25/2017	0000003031	OFFICE DEPOT	RSP-Lisette Blanchet	\$48.81
10/25/2017	0000003032	SOUTHWEST BINDING & LAMINATING	PRODLL-SW-102317	\$642.72
10/25/2017	0000003033	NATUS MEDICAL INC.	PSC/Nurse Supplies	\$262.63
10/25/2017	0000003034	NATIONAL CITY TROPHY	ADMIN/AC/TROPHY	\$773.21
10/25/2017	0000003035	FASTSIGNS	(11) Office Hour Signs	\$284.11
10/25/2017	0000003036	FRUTH GROUP	OW/Fruth Supplies/Lupita	\$783.00
10/25/2017	0000003037	AMAZON.COM	CNS/LAURAV/AMAZON	\$59.34
10/25/2017	0000003038	CANCEL		\$0.00
10/25/2017	0000003039	LAKESHORE LEARNING MATERIALS	OW Musto	\$520.91
10/26/2017	0000003040	APPLE COMPUTER	JO/MPXR2LL/A/ MacPro laptops	\$4,968.79
10/26/2017	0000003041	NAPA AUTO PARTS	Scanner/Diagnostic Tool	\$2,009.33
10/26/2017	0000003042	OFFICE DEPOT	ADMIN/Yvette/ Lumbar	\$64.04
10/26/2017	0000003043	PENSKE FORD-Chula Vista	M&O/Raul M./Vehicle	\$27,485.48
10/27/2017	0000003044	AMAZON.COM	JO/Amazon Tape/Office	\$49.49
10/27/2017	0000003045	OFFICE DEPOT	JO/Epson Ink/Office Dep	\$45.66
10/27/2017	0000003046	GRAINGER	Maintenance Supplies - Open	\$2,175.00
10/27/2017	0000003047	Hanson Aggregates	Maintenance Supplies - Open	\$1,133.11
10/27/2017	0000003048	RCOM RADIO LLC	(3) Motorola radio repairs	\$255.00
10/27/2017	0000003049	CANCEL		\$0.00
10/30/2017	0000003050	TRAFFIC SAFETY MATERIALS LLC	Storm Drain Signs & Heat Gun	\$3,142.87
10/30/2017	0000003051	OFFICE DEPOT	M&O/Ergonomic/Supplies	\$25.11
10/30/2017	0000003052	TOSHIBA BUSINESS SOLUTIONS	CNS-PUR/Usage/Toshiba4540c	\$1,391.25
10/30/2017	0000003053	TOSHIBA BUSINESS SOLUTIONS	M&O/USAGE 4540c/TOSHIBA	\$438.85
10/31/2017	0000003054	HUBERT COMPANY	CNS/LAURAV/HUBERT	\$343.88
10/31/2017	0000003055	OFFICE DEPOT	HR/O.D. / Perla Noel	\$304.26
10/31/2017	0000003056	MORE DIRECT INC	MoreDirect H.R/P.N.	\$613.23

10/31/2017	0000003057	MORE DIRECT INC	WHS/Printer/Lino G	\$118.52
10/31/2017	0000003058	CARROT-TOP INDUSTRIES	4X6 Nylon NSD and M&O Flag	\$177.80
10/31/2017	0000003059	AHLEE BACKFLOW SERVICE	Backflow Repairs - JO and KM	\$481.68
11/1/2017	0000003060	D'Amico Printing & Graphics, Inc.	HR-Perla N.	\$103.31
11/1/2017	0000003061	TRI-ED DISTRIBUTION	PW Fire Panel & CN Security	\$462.19
11/1/2017	0000003062	MRC / MR. COPY	PROD/Staples/Leo Lobo	\$626.40
11/2/2017	0000003063	LAKESHORE LEARNING MATERIALS	LP LAKESHORE ORDER	\$204.93
11/2/2017	0000003064	Orange County Department of Education	LC-EdServ-Orange County Office	\$478.50
11/2/2017	0000003065	STAPLES BUSINESS ADVANTAGE	P.W Black Toner	\$77.16
11/2/2017	0000003066	SDCOE-Superintendent of Schools	Sarita Urbano & Veronica Contr	\$150.00
11/2/2017	0000003067	OFFICE DEPOT	BUS/Daniel/Office Labels	\$31.64
11/2/2017	0000003068	SDCOE-Superintendent of Schools	BUS/Daniel/Jackie Training	\$100.00
11/2/2017	0000003069	AMAZON.COM	CN Office - Elisa	\$106.77
11/2/2017	0000003070	PLAK SMACKER	PSC/Toothbrush Order	\$108.70
11/2/2017	0000003071	OFFICE DEPOT	CN Office -Principal' Supplies	\$93.45
11/3/2017	0000003072	GRAINGER	Abrasive Blaster & Compressor	\$3,213.57
11/3/2017	0000003073	APPLE COMPUTER	PW/15.4 MacBookPro/Zarrinnar	\$2,252.95
11/3/2017	0000003074	OFFICE DEPOT	CN/Ergonomic Workstation	\$90.25
11/3/2017	0000003075	CANCEL		\$0.00
11/3/2017	0000003076	CHULA VISTA PHOTO STUDIO	ADMIN/JS/CV STUDIO	\$70.69
11/3/2017	0000003077	APPLE COMPUTER	RN/Kathy Melanese/VGA cable	\$31.54
11/6/2017	0000003078	AMAZON.COM	EDS/Go Math Ch. 11 T.E/Eddie P	\$35.33
11/6/2017	0000003079	MARSHMEDIA	PW-VH-LIB	\$76.07
11/6/2017	0000003080	OFFICE DEPOT	LC-EdServ-LAC-Toner	\$329.48
11/6/2017	0000003081	FRUTH GROUP	IH/EZ221/LEASE	\$1,652.94
11/6/2017	0000003082	CANCEL		\$0.00
11/6/2017	0000003083	FRUTH GROUP	PSC/Riso EZ220/Lease	\$1,448.94
11/6/2017	0000003084	FRUTH GROUP	RN/RisoRZ220 /Lease	\$2,859.62
11/6/2017	0000003085	Baker Distribution Company	HVAC Maintenance Supplies	\$2,175.00
11/6/2017	0000003086	DOOR-MAN	Maintenance Supplies & Serv.	\$1,087.50
11/6/2017	0000003087	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
11/8/2017	0000003088	AMAZON.COM	ADMIN/JS/AMAZON SUPT	\$183.79
11/8/2017	0000003089	PEARSON ASSESSMENT	GFTA-3 Spanish Test Kit	\$353.44
11/8/2017	0000003090	OFFICE DEPOT	Special Ed/Evelyn	\$1,671.32
11/8/2017	0000003091	NATIONAL CITY CHAMBER	ADMIN/JS/CITY CHAMBER DUES	\$300.00

11/8/2017	0000003092	WESTERN PSYCHOLOGICAL SERVICES	ADOS-2 Module 1 Protocols	\$174.54
11/8/2017	0000003093	PEARSON ASSESSMENT	KABC II Protocols	\$406.18
11/8/2017	0000003094	MORE DIRECT INC	Sp. Ed/latisha/Printer-Scan	\$299.86
11/8/2017	0000003095	OFFICE DEPOT	HR/Rosie/Office Equipment	\$722.05
11/9/2017	0000003096	WAXIE SANITARY SUPPLY	Custodial Supplies - Nov 2017	\$19,660.26
11/9/2017	0000003097	CANCEL		\$0.00
11/9/2017	0000003098	DOOR-MAN	Central Door	\$1,205.54
11/9/2017	0000003099	AMERI-MEX PLUMBING INC	D.O. Warehouse Floor Sink	\$9,250.00
11/13/2017	0000003100	KIMBALL MIDWEST	Maintenance Supplies - Open	\$543.75
11/13/2017	0000003101	VALLEY INDUSTRIAL SPECIALTIES	Toilets/Supplies	\$2,926.78
11/13/2017	0000003102	Baker Distribution Company	HVAC Supplies	\$760.16
11/13/2017	0000003103	Advanced Lift Services	Mechanic Ramp Servicing	\$1,110.34
11/13/2017	0000003104	PACIFIC LAWN MOWER WORKS	Grounds Supplies	\$698.95
11/13/2017	0000003105	HOUGHTON MIFFLIN HARCOURT	WK Test of Achievement	\$1,125.56
11/13/2017	0000003106	CANCEL		\$0.00
11/13/2017	0000003107	STAPLES BUSINESS ADVANTAGE	Staples - Sofia L.	\$169.61
11/13/2017	0000003108	DEMCO, INC.	L.M.S Demco/Gaylord	\$1,403.39
11/13/2017	0000003109	EDUCATIONAL TESTING SERVICE	LC-EdServ-17-18 ELPAC Pre-ID	\$5,000.00
11/13/2017	0000003110	GOPHER SPORT	Enrich. Teachers - LA (Gopher)	\$522.66
11/13/2017	0000003111	HOUGHTON MIFFLIN HARCOURT	Sp.Ed/Rachel P/ Houghton	\$225.11
11/13/2017	0000003112	HAWTHORNE EDUCATIONAL SERVICES	Hawthorne Home Version Rating	\$105.49
11/13/2017	0000003113	SAM ASH MUSIC STORE - SAN DIEGO	EDS/Sara B/AGUNDEZ	\$5,056.72
11/13/2017	0000003114	EWING	Grounds Supplies - Open	\$543.75
11/13/2017	0000003115	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$3,262.50
11/13/2017	0000003116	RSD - NATIONAL CITY	HVAC Supplies - Open	\$1,087.50
11/13/2017	0000003117	AMAZON.COM	Central Office - Elisa	\$32.63
11/13/2017	0000003118	FOLLETT LIBRARY RESOURCES	LC-EdServ-17-18FollettLMS-RN	\$4,631.29
11/13/2017	0000003119	CRISIS PREVENTION INSTITUTE	CPI - Lucy Rodriguez	\$150.00
11/13/2017	0000003120	LAKESHORE LEARNING MATERIALS	Central- Rm 3 (Fematt)	\$79.36
11/14/2017	0000003121	AMAZON.COM	JO- Office- from PO2599	\$29.35
11/15/2017	0000003122	D'Amico Printing & Graphics, Inc.	CNS Dept. Bus. Cards	\$223.56
11/15/2017	0000003123	DOOR-MAN	El Toyon Staff Restroom Door	\$822.41
11/15/2017	0000003124	La Crosse Technology Ltd	39 Clocks - A/V Tech Supplies	\$667.02
11/15/2017	0000003125	PEARSON ASSESSMENT	WK Test of Achievement	\$139.20
11/15/2017	0000003126	MORE DIRECT INC	HR/Ink/Perla	\$343.41

11/15/2017	0000003127	AMAZON.COM	JO-Directo	\$129.14
11/15/2017	0000003128	IXL.COM	IXL Site Math License	\$2,550.00
11/15/2017	0000003129	TIME FOR KIDS	KM_Ms. Padilla	\$166.88
11/15/2017	0000003130	APPLE COMPUTER	KM_Lekovish	\$1,593.83
11/15/2017	0000003131	TOBII DYNAVOX	EDS/Boardmaker Online/Rachel	\$444.56
11/15/2017	0000003132	FRUTH GROUP	ET/Workroom/Supplies	\$783.00
11/15/2017	0000003133	PEARSON ASSESSMENT	GFTA 3 Record Forms	\$137.03
11/15/2017	0000003134	OLDCASTLE PRECAST INC	Maintenance Supplies - Open	\$1,087.50
11/15/2017	0000003135	MHS INC	ASRS Teacher Online Forms	\$380.63
11/16/2017	0000003136	D'Amico Printing & Graphics, Inc.	Bus.Cards-CN-B.Baringer	\$59.81
11/16/2017	0000003137	OFFICE DEPOT	ADMIN/JS/OFFICE DEPOT	\$189.56
11/16/2017	0000003138	AMAZON.COM	JO-Office Tripods	\$32.59
11/16/2017	0000003139	ORIENTAL TRADING COMPANY	JO-Barrera	\$340.35
11/16/2017	0000003140	LAKESHORE LEARNING MATERIALS	JO - Munoz	\$21.74
11/16/2017	0000003141	PENSKE FORD-Chula Vista	Tech. Dept. Vehicles	\$37,931.12
11/17/2017	0000003142	AMAZON.COM	EDS/iPad2 case	\$36.91
11/17/2017	0000003143	SOUTHWEST SCHOOL&OFFICE SUPPLY	JO - Office Butcher Paper	\$135.18
11/17/2017	0000003144	BJ'S RENTALS	Dump Truck Rental	\$2,628.87
11/17/2017	0000003145	CINTAS FIRE PROTECTION &	Annual Inspection	\$532.60
11/17/2017	0000003146	FRUTH GROUP	KM/Invc/Freight	\$34.81
11/27/2017	0000003147	FOLLETT LIBRARY RESOURCES	LCedServ-17-18-LMSFollett-IH	\$5,000.00
11/27/2017	0000003148	FOLLETT LIBRARY RESOURCES	LCedServ-17-18-LMSFollett-KM	\$4,616.64
11/27/2017	0000003149	FOLLETT LIBRARY RESOURCES	LCedServ-17-18-LMSFollett-LP	\$4,923.26
11/27/2017	0000003150	FOLLETT LIBRARY RESOURCES	LCedServ-17-18-LMSFollett-LA	\$4,892.65
11/27/2017	0000003151	FOLLETT LIBRARY RESOURCES	LCedServ-17-18-LMSFollett-OW	\$4,973.64
11/27/2017	0000003152	FOLLETT LIBRARY RESOURCES	LC-EdServ-17-18FollettLMS-OT	\$4,822.18
11/27/2017	0000003153	FOLLETT LIBRARY RESOURCES	LC-EdServ-17-18FollettLMS-PW	\$5,078.10
11/27/2017	0000003154	SOUTHLAND TECHNOLOGY	LP/HP Zbook/RM8	\$1,253.36
11/27/2017	0000003155	MORE DIRECT INC	Sp.Ed/Printers	\$899.57
11/27/2017	0000003156	AMAZON.COM	Central Office-V. Lerma	\$49.96
11/27/2017	0000003157	FOLLETT LIBRARY RESOURCES	JO - Follett	\$2,993.81
11/27/2017	0000003158	AMAZON.COM	Admin/Books	\$27.62
11/27/2017	0000003159	WESTERN ENVIRONMENTAL & SAFETY	Asbestos Analysis	\$4,025.00
11/27/2017	0000003160	AMAZON.COM	PW-VH-Office	\$347.98
11/27/2017	0000003161	Costco Memebership	Renewal 2017	\$120.00

11/27/2017	0000003162	GOPHER SPORT	IH: PE Equipment	\$639.71
11/27/2017	0000003163	ANIXTER	Locksmith Supplies - Open	\$1,087.50
11/27/2017	0000003164	STAPLES BUSINESS ADVANTAGE	OW/Brother Ink	\$134.30
11/28/2017	0000003165	NAPA AUTO PARTS	Mechanic Parts & Equip	\$5,437.50
11/28/2017	0000003166	NATIONAL BUSINESS FURNITURE,	JO - Office Chairs	\$2,464.14
11/28/2017	0000003167	CALIFORNIA ELECTRIC SUPPLY	Maintenance Supplies - Open	\$2,718.75
11/28/2017	0000003168	AMERI-MEX PLUMBING INC	Plumbing Emergencies - M&O	\$1,000.00
11/28/2017	0000003169	SC Commerical, LLC.	Gasoline & Diesel - Open	\$3,262.50
11/29/2017	0000003170	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
11/29/2017	0000003171	HUNTER'S NURSERY, INC.	Grounds Supplies - Open	\$2,175.00
11/30/2017	0000003172	DIRECT EDGE INC.	3D Drop Deck & Dump Trailer	\$18,229.77
11/30/2017	0000003173	PERKINS CUSTOM COATINGS	CNS/LAURAV/PERKINS	\$4,500.00
11/30/2017	0000003174	COUNTY OF SAN DIEGO	CNS/LAURAV/COUNTY OF SD	\$3,597.00
11/30/2017	0000003175	FRUTH GROUP	LP-INK & MASTERS - RISO	\$783.00
12/1/2017	0000003176	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Servicing	\$250.00
12/1/2017	0000003177	CONVEYOR & STORAGE	Warehouse Racks	\$603.28
12/4/2017	0000003178	BEST WAY PRINTING	BUS-Araceli-Envelopes	\$102.01
12/4/2017	0000003179	FOUNDATION FOR EDUCATIONAL	H.R./CACP Coaching	\$3,750.00
12/4/2017	0000003180	WAXIE SANITARY SUPPLY	Custodial Supplies - Open	\$27,328.29
12/4/2017	0000003181	NAPA AUTO PARTS	1.5 Ton Engine Crane	\$734.05
12/4/2017	0000003182	CITY OF NATIONAL CITY	Las Palmas False Alarm Fee	\$953.00
12/4/2017	0000003183	CANCEL		\$0.00
12/4/2017	0000003184	SAN DIEGO COUNTY VECTOR	Mosquito and Vector Disease	\$141.40
12/4/2017	0000003185	APPLE COMPUTER	Sp.Ed./iPad Mini 4/Rachel	\$496.16
12/4/2017	0000003186	Portable Storage Corp.	PW-Emergency Storage Bins	\$960.00
12/4/2017	0000003187	AMAZON.COM	EDS/iPadMini4MokoCase	\$24.99
12/5/2017	0000003188	FOLLETT LIBRARY RESOURCES	LCedServ-17-18-LMSFollett-ET	\$5,053.81
12/5/2017	0000003189	AMAZON.COM	Sp.Ed/Ipad 2 Moko Cases	\$32.60
12/5/2017	0000003190	CRISIS PREVENTION INSTITUTE	Sp.Ed./Lucy Rodriguez/CPI	\$799.00
12/5/2017	0000003191	DEPARTMENT OF SOCIAL SERVICES	PSC/Licensing Fees 2017	\$3,872.00
12/5/2017	0000003192	PEARSON ASSESSMENT	sp.ed/GFTA 3 Spanish Forms	\$213.94
12/5/2017	0000003193	CANCEL		\$0.00
TOTAL FOR PERIOD				\$329,307.44

REVISED P.O. REPORT

December 6, 2017 to December 31, 2017

PO Date	PO No.	Supplier	Purchase Description	Total
12/6/2017	0000003194	HUMANSIZE CORPORATION	HR/Rosie/Keyboard Tray	\$148.65
12/6/2017	0000003195	AMAZON.COM	Sp.Ed/Lida Ramos/Amazon item	\$391.65
12/6/2017	0000003196	LAKESHORE LEARNING MATERIALS	Sp.Ed/Lidia Ramos/from Amazon	\$32.61
12/6/2017	0000003197	AMAZON.COM	Earphone Splitters - N Wysoski	\$14.55
12/6/2017	0000003198	SUZUKI MUSIC USA, LLC.	ETs - CT/PW Suzuki Musical	\$107.78
12/6/2017	0000003199	MORE DIRECT INC	More Direct / P.N. / H.R.	\$548.69
12/7/2017	0000003200	OFFICE DEPOT	HR/Rosie Bermudez/Request	\$62.63
12/7/2017	0000003201	APPLE COMPUTER	EDS/D513LL/Aligh/Power Adapt	\$52.20
12/7/2017	0000003202	MORE DIRECT INC	Printer - Larry Cron	\$274.98
12/8/2017	0000003203	SOUTH BAY FENCE INC	Maintenance Supplies - Open	\$543.75
12/8/2017	0000003204	EWING	Grounds Supplies - Open	\$543.75
12/8/2017	0000003205	WILLY'S ELECTRONIC SUPPLY CO	Maintenance Supplies - Open	\$1,087.50
12/8/2017	0000003206	SHERWIN-WILLIAMS - STORE 8171	Painting Supplies - Open	\$5,437.50
12/8/2017	0000003207	TRI-ED DISTRIBUTION	Fire Panel - Olivewood Rm 24	\$435.00
12/8/2017	0000003208	ANIXTER	Locksmith Supplies - Open	\$5,437.50
12/11/2017	0000003209	D'Amico Printing & Graphics, Inc.	A. Perez/Trans. Dept.	\$108.75
12/13/2017	0000003210	UNION-TRIBUNE PUBLISHING	Bid 17-18-174 Asbestos	\$1,813.14
12/13/2017	0000003211	FRUTH GROUP	New Equipt.L.A.	\$2,606.23
12/13/2017	0000003212	CANCEL		\$0.00
12/14/2017	0000003213	CALIFORNIA ELECTRIC SUPPLY	Palmer Way Pump Breaker	\$760.49
12/14/2017	0000003214	CALIFORNIA'S COALITION FOR	39th Annual CASH Conference	\$1,049.00
12/14/2017	0000003215	APPLE COMPUTER	LA/MacBooks/Teachers	\$31,128.17
12/14/2017	0000003216	GREENBRIER LAWN & TREE EXPERT	Las Palmas Landscaping	\$16,250.00
12/14/2017	0000003217	GREENBRIER LAWN & TREE EXPERT	Lincoln Acres Landscape Slope	\$8,587.00
12/15/2017	0000003218	Portable Storage Corp.	Storage Cont. P.W(20' one)	\$951.00
12/15/2017	0000003219	SOUTHLAND TECHNOLOGY	LA/HP Zbook/ with USB drive	\$4,991.33
12/15/2017	0000003220	APPLE COMPUTER	LP/iPad Bundles/with case	\$22,181.18
12/18/2017	0000003221	ABC SCHOOL EQUIPMENT, INC.	DO North Restroom Partitions	\$6,248.00
12/18/2017	0000003222	APPLE COMPUTER	PW/15.4 MacBook/Romero	\$2,252.95

12/18/2017	0000003223	OFFICE DEPOT	PUR/JS/Office Supplies	\$88.22
12/19/2017	0000003224	SOUTHLAND TECHNOLOGY	CN/Southland Invoice	\$222.45
12/19/2017	0000003225	BUS PARTS WAREHOUSE	TRANS/Bus/Invoice	\$194.05
12/19/2017	0000003226	RCOM RADIO LLC	Las Palmas Radio Battery	\$48.94
12/20/2017	0000003227	AMAZON.COM	EDS/Filmolux soft K.M L.M.S	\$26.09
12/20/2017	0000003228	FOLLETT LIBRARY RESOURCES	Follett Invoice Accnt Payment	\$17,418.89
12/20/2017	0000003229	Partners in Learning Programs, Inc.	JO - Office PBIS Sigs	\$1,356.71
12/20/2017	0000003230	CAROLINA BIOLOGICAL SUPPLY	EDS/Owl Pellets Science	\$128.61
12/20/2017	0000003231	RENAISSANCE LEARNING	EDS/Renaissance/ Licenses	\$116,792.00
12/20/2017	0000003232	CANCEL		\$0.00
12/20/2017	0000003233	VYNE EDUCATION	JO - Training	\$449.98
12/20/2017	0000003234	LAMINATOR.COM	JO - Laminator	\$1,742.39
12/21/2017	0000003235	D'Amico Printing & Graphics, Inc.	Sp. Ed./Amalia B. Hernandez	\$67.42
12/21/2017	0000003236	STAPLES BUSINESS ADVANTAGE	OW Hayes/phaser 6280	\$643.65
12/21/2017	0000003237	STAPLES BUSINESS ADVANTAGE	JO - RCD 4th	\$431.35
12/21/2017	0000003238	AMAZON.COM	JO-DO - Barrera	\$202.68
12/21/2017	0000003239	STAPLES BUSINESS ADVANTAGE	Transportation Ink	\$442.57
12/21/2017	0000003240	AMAZON.COM	EDS/Amazon/iPad5th Moko	\$16.30
TOTAL FOR PERIOD				\$254,318.28

REVISED P.O. REPORT

January 1, 2018 to February 1, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
1/2/2018	0000003241	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$5,437.50
1/2/2018	0000003242	STAPLES BUSINESS ADVANTAGE	OW Hayes	\$1,022.19
1/2/2018	0000003243	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - M&O	\$2,410.62
1/2/2018	0000003244	NEWS-2-YOU, INC.	Online Essentials Course	\$396.00
1/2/2018	0000003245	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies - M&O	\$2,175.00
1/2/2018	0000003246	CANCEL		\$0.00
1/2/2018	0000003247	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies PW Flood	\$543.75
1/2/2018	0000003248	PACIFIC LAWN MOWER WORKS	Mower and Blower Repairs	\$701.37
1/2/2018	0000003249	TRI-ED DISTRIBUTION	Fire Panels - PW and LP	\$1,044.00
1/2/2018	0000003250	NASCO	JO - Barrera	\$737.91
1/2/2018	0000003251	STAPLES BUSINESS ADVANTAGE	OW Hayes	\$254.91
1/2/2018	0000003252	TRI-ED DISTRIBUTION	Fire Horn - El Toyon	\$70.69
1/2/2018	0000003253	FOLLETT LIBRARY RESOURCES	Gr. 6 T.E Go Math!	\$322.41
1/2/2018	0000003254	MYBINDING	PRODLL-120717-MB	\$160.69
1/2/2018	0000003255	BENCHMARK EDUCATION	KM_Padilla_RM 31	\$213.16
1/2/2018	0000003256	SCHOLASTIC EDUCATION	KM_Padilla_RM 31	\$22.66
1/2/2018	0000003257	CENTER FOR THE COLLABORATIVE	JO - SIPPS	\$5,279.82
1/2/2018	0000003258	ACADEMIC THERAPY PUBLICATIONS	PSLI Summary/Response Forms	\$121.80
1/2/2018	0000003259	FOLLETT LIBRARY RESOURCES	ELA RCD unit 3 Kinder	\$51.77
1/2/2018	0000003260	LEARNING HEADQUARTERS	Daniel-Business- january reg	\$670.36
1/2/2018	0000003261	CRISIS PREVENTION INSTITUTE	CPI-Elizabeth Fogaren	\$799.00
1/2/2018	0000003262	OFFICE DEPOT	Palmer Way PS- SHAY	\$195.74
1/2/2018	0000003263	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY/NEW STA	\$30.99
1/3/2018	0000003264	REALLY GOOD STUFF	KM_Miranda_RM 2	\$173.93
1/3/2018	0000003265	AMAZON.COM	EDS_Lida Ramos	\$118.06
1/3/2018	0000003266	AMAZON.COM	KM_Ms. Miranda_RM 2	\$206.53
1/3/2018	0000003267	PEARSON ASSESSMENT	Vineland Kit/Q-Global Licenses	\$1,268.03
1/3/2018	0000003268	COUGHDROP, INC.	CoughDrop License	\$200.00
1/3/2018	0000003269	HOUGHTON MIFFLIN HARCOURT	R180 & S44 John Otis	\$375.00

1/3/2018	0000003270	APPLE COMPUTER	KM_Office	\$1,611.68
1/3/2018	0000003271	APPLE COMPUTER	KM_Office	\$532.91
1/3/2018	0000003272	WAXIE SANITARY SUPPLY	Custodial Supplies - Jan. 2018	\$30,599.94
1/3/2018	0000003273	SOUTH BAY WINDOW & GLASS CO.	Maintenance Supplies - Open	\$1,087.50
1/3/2018	0000003274	PERRY FORD OF NATIONAL CITY	Mechanic Supplies & Service	\$2,175.00
1/3/2018	0000003275	Leforts Small Engine Repairs	Mechanic Supplies - Open	\$815.63
1/3/2018	0000003276	HARBOR FREIGHT TOOLS	Maintenance Supplies - Open	\$567.69
1/3/2018	0000003277	AMAZON.COM	KM_Padilla_RM 31	\$220.67
1/4/2018	0000003278	FOLLETT LIBRARY RESOURCES	Weather Forecasting-Kinder (PJ	\$141.10
1/4/2018	0000003279	SOUTHLAND TECHNOLOGY	Sp.Ed./ Rachel P/ HP Zbooks	\$3,760.09
1/4/2018	0000003280	SOUTHLAND TECHNOLOGY	Sp.Ed./ Rachel P/ HP Zbooks	\$2,506.73
1/4/2018	0000003281	APPLE COMPUTER	Sp. Ed/MacBookPro/Laptops	\$5,301.58
1/8/2018	0000003282	LEARNING A-Z	KM_Romero-Evans_RM 10	\$119.57
1/8/2018	0000003283	RELIABLE FIRE WATER RESTORATION S	Palmer Way Flood - Water Rest.	\$75,356.98
1/9/2018	0000003284	TOSHIBA BUSINESS SOLUTIONS	Preschool/Usage 256 Copier	\$300.00
1/9/2018	0000003285	SOUTHLAND TECHNOLOGY	PW/Whitaker/HPwithDVR	\$1,351.06
1/9/2018	0000003286	ZULUDESK, INC.	LA/MacBook/Licenses	\$332.50
1/9/2018	0000003287	ZULUDESK, INC.	Sp.Ed/O'connor-Segura/MacBod	\$35.00
1/10/2018	0000003288	SUPPLYMASTER, INC.	00GS1161 EAR BUD FOR TESTING	\$6,481.50
1/10/2018	0000003289	INFINITE INK SILK SCREENING	JO - Shirts	\$478.50
1/10/2018	0000003290	AMAZON.COM	CT Enrich.Teachers- Amazon	\$100.40
1/10/2018	0000003291	AMAZON.COM	EDS/Books/for Rachel	\$427.65
1/10/2018	0000003292	OFFICE DEPOT	D Binders and Dry Erase Cloths	\$84.76
1/10/2018	0000003293	COMMITTEE FOR CHILDREN	Amalia Hernandez -Second Step	\$2,565.41
1/10/2018	0000003294	INFINITE INK SILK SCREENING	Central Office - Elisa	\$608.31
1/10/2018	0000003295	SOUTHWEST SCHOOL&OFFICE SUPPLY	Fellowes Paper Shredder - M&O	\$282.75
1/10/2018	0000003296	PACWEST AIR FILTER LLC	Central HVAC Air Filters	\$627.72
1/10/2018	0000003297	PACWEST AIR FILTER LLC	D.O. HVAC Air Filters	\$281.06
1/10/2018	0000003298	PACWEST AIR FILTER LLC	El Toyon HVAC Air Filters	\$577.79
1/11/2018	0000003299	AMAZON.COM	Amazon - Enrich. Teachers - LP	\$231.77
1/11/2018	0000003300	CRISIS PREVENTION INSTITUTE	CPI Books./ EDS/Rachel	\$462.19
1/11/2018	0000003301	PEARSON ASSESSMENT	ABAS-3 Scoring Assist. CD	\$200.10
1/11/2018	0000003302	OFFICE DEPOT	Sp.Ed/Evelyn G/Office Depot	\$998.22
1/11/2018	0000003303	ASBURY ENVIRONMENTAL SERVICES	Used Oil Service Charge	\$85.00

1/11/2018	0000003304	GREENBRIER LAWN & TREE EXPERT	I.H. Landscape/Slope	\$4,250.00
1/11/2018	0000003305	ATLAS ELEVATOR COMPANY	Wheelchair Lift Maintenance	\$811.00
1/11/2018	0000003306	FOLLETT LIBRARY RESOURCES	The Weather/El Tiempo (PJ) K	\$65.14
1/12/2018	0000003307	HOMER CONSULTING SERVICES, INC.	Palmer Way Pipe Analysis	\$2,718.75
1/12/2017	0000003308	CANCEL		\$0.00
1/12/2018	0000003309	EWING	Landscaping Supplies - Open	\$1,087.50
1/16/2018	0000003310	IDENT-A-KID SERVICES OF	IH/Identakid/DL Scanner	\$238.16
1/16/2018	0000003311	DEMCO, INC.	O.W Library supplies	\$51.49
1/16/2018	0000003312	OFFICE DEPOT	EDS/Evelyn G/Robello	\$143.53
1/16/2018	0000003313	FOLLETT LIBRARY RESOURCES	EDS/Go Math T.E D.O/Eddie P	\$1,541.64
1/16/2018	0000003314	FOLLETT LIBRARY RESOURCES	EDS/KM Go Math J. Thompson/B	\$19.68
1/16/2018	0000003315	BI-RITE CARTON COMPANY INC	Boxes for M&O and Warehouse	\$831.94
1/16/2018	0000003316	APPLE COMPUTER	IH/Luz Vicario/iMac	\$2,412.07
1/16/2018	0000003317	PACWEST AIR FILTER LLC	Ira Harbison Air Filters	\$508.14
1/16/2018	0000003318	ZULUDESK, INC.	IH/Vicario iMac/ zulu	\$17.50
1/16/2018	0000003319	ZULUDESK, INC.	LA/iPad/ZuluDesk	\$717.50
1/16/2018	0000003320	PACWEST AIR FILTER LLC	Kimball HVAC Air Filters	\$542.22
1/16/2018	0000003321	PACWEST AIR FILTER LLC	Las Palmas HVAC Air Filters	\$619.27
1/16/2018	0000003322	JLAB Audio	00GS1162 HEADPHONES FOR LV	\$1,740.00
1/16/2018	0000003323	PACWEST AIR FILTER LLC	Lincoln Acres HVAC Air Filt.	\$693.00
1/17/2018	0000003324	SCHOLASTIC NEWS & MAGAZINES	Scholastic News for 2017-2018	\$4,404.12
1/17/2018	0000003325	NATIONAL LOCKSMITHING INSTITUTE	Locksmith Training - Esteban D	\$995.00
1/18/2018	0000003326	OFFICE DEPOT	STOCK SUPPLIES	\$311.54
1/18/2018	0000003327	SCHOOL SPECIALTY	STOCK SUPPLIES	\$273.53
1/18/2018	0000003328	STANDARD STATIONARY SUPPLY CO	STOCK SUPPLIES	\$263.94
1/18/2018	0000003329	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES	\$313.19
1/18/2018	0000003330	GRAMCO SCHOOL SUPPLIES, INC.	STOCK SUPPLIES	\$270.52
1/18/2018	0000003331	TREND ENTERPRISES INC.	STOCK SUPPLIES	\$1,022.57
1/18/2018	0000003332	CARROT-TOP INDUSTRIES	STOCK SUPPLIES	\$1,795.56
1/18/2018	0000003333	NORTHSTAR AV LLC	LAMPS STOCK SUPPLIES	\$5,272.20
1/18/2018	0000003334	Pacific Rim Mechanical	Palmer Way Cooling Tower Leak	\$3,132.02
1/18/2018	0000003335	Legend Fence Corp.	Maintenance Supplies - Open	\$1,087.50
1/19/2018	0000003336	TUBBS ENTERPRISES, INC.	PW Water Damage Drywall Repa	\$24,900.00
1/19/2018	0000003337	STANDARD ELECTRONICS	John Otis TCS-MB Server	\$2,505.00

1/22/2018	0000003338	APPLE COMPUTER	LA/MacBooks/Laptops	\$3,276.66
1/22/2018	0000003339	CALIFORNIA'S COALITION FOR	BUS/CASH Membership Dues	\$544.00
1/22/2018	0000003340	PACWEST AIR FILTER LLC	Olivewood HVAC Air Filters	\$653.13
1/22/2018	0000003341	STAPLES BUSINESS ADVANTAGE	EDS/Veronica Calzada/FRC	\$790.34
1/22/2018	0000003342	MHS INC	ASRS Parent/Teacher	\$656.25
1/22/2018	0000003343	CRISIS PREVENTION INSTITUTE	CPI - Elizabeth Fogaren	\$150.00
1/22/2018	0000003344	COMMERCIAL GAS APPLIANCE	LAURAV/CNS/COMMERCIAL GAS	\$579.48
1/22/2018	0000003345	SOUTHLAND TECHNOLOGY	IH/HP laptops	\$3,028.59
1/22/2018	0000003346	E-COMPLETE LLC	LP/Die Cut/ Office	\$1,366.44
1/22/2018	0000003347	DEMCO, INC.	KM Acc. Reader Labels	\$11.63
1/22/2018	0000003348	OFFICE DEPOT	LP - OFFICE DEP RM 18	\$141.35
1/23/2018	0000003349	APPLE COMPUTER	KM_Office	\$75.04
1/23/2018	0000003350	APPLE COMPUTER	KM_Lekovish// usb-c to vga	\$75.04
1/23/2018	0000003351	APPLE COMPUTER	IH/MacBook Airs/ 6	\$8,071.44
1/23/2018	0000003352	CENTER FOR THE COLLABORATIVE	LA/Camilia/Gil-Dang	\$11,444.13
1/23/2018	0000003353	CAL CHAMBER	CalChamber / H.R.	\$632.78
1/23/2018	0000003354	NATUS MEDICAL INC.	Health Supplies	\$919.21
1/23/2018	0000003355	WORLD BOOK INC.	LC-EdServ-LMSWorldBookEncyc	\$3,354.00
1/24/2018	0000003356	AMAZON.COM	PW-Mountain-Rm C6	\$934.55
1/24/2018	0000003357	DUNN-EDWARDS PAINTS	Painting Supplies - Open	\$2,175.00
1/24/2018	0000003358	SMART KEYBOARD SOLUTIONS	CNS/LAURAV/SMART KEYBOARD	\$1,026.22
1/24/2018	0000003359	DEMCO, INC.	PW-Bell-Library	\$151.87
1/24/2017	0000003360	CANCEL		\$0.00
1/24/2018	0000003361	MORE DIRECT INC	PW-Bell-Library	\$244.04
1/24/2018	0000003362	CALIFORNIA ELECTRIC SUPPLY	Palmer Way Flood - Receptacles	\$598.13
1/25/2018	0000003363	SCHOOL SPECIALTY	Stock GS2350	\$651.85
1/25/2018	0000003364	Veritiv Operating Company	Stock GS1505	\$392.59
1/25/2018	0000003365	OFFICE DEPOT	ADMIN/JS/OFFICE DEPOT	\$78.02
1/25/2018	0000003366	AMAZON.COM	Sp.Ed/Amalia Hernandez/	\$45.73
1/25/2018	0000003367	GOPHER SPORT	CN/Elisa/Gopher	\$1,049.96
1/25/2018	0000003368	ZONAR CONNECTED	TRANS/Antonio/Invoice	\$5,929.26
1/25/2018	0000003369	SCHOLASTIC EDUCATION	jo - Yates	\$92.87
1/25/2018	0000003370	SCHOLASTIC BOOK CLUBS	JO - Yates	\$168.56
1/25/2018	0000003371	SCHOLASTIC BOOK CLUBS	JO - Lozano	\$271.91

1/25/2018	0000003372	SCHOLASTIC EDUCATION	JO - Directo	\$252.32
1/25/2018	0000003373	SCHOLASTIC EDUCATION	JO - Directo	\$126.16
1/25/2018	0000003374	SCHOLASTIC BOOK CLUBS	JO - Medrano	\$267.53
1/25/2018	0000003375	SCHOLASTIC BOOK CLUBS	JO - Loaiza	\$270.80
1/25/2018	0000003376	SCHOLASTIC NEWS & MAGAZINES	OW Musto	\$114.19
1/25/2018	0000003377	SCHOLASTIC EDUCATION	JO - Barrera	\$160.23
1/25/2018	0000003378	SCHOLASTIC EDUCATION	JO - De La Cruz	\$152.26
1/25/2018	0000003379	SCHOLASTIC BOOK CLUBS	JO - Rodriguez	\$260.47
1/25/2018	0000003380	LECTORUM PUBLICATIONS, INC.	JO - Barrera	\$112.71
1/25/2018	0000003381	LAKESHORE LEARNING MATERIALS	CN - Rm 5 (Hayes)	\$216.41
1/25/2018	0000003382	SCHOLASTIC EDUCATION	JO - Porras	\$259.38
1/25/2018	0000003383	ZULUDESK, INC.	IH/MacBookAir/6 techer	\$114.19
1/25/2018	0000003384	SCHOLASTIC BOOK CLUBS	JO - Gonzalez	\$47.94
1/25/2018	0000003385	LAKESHORE LEARNING MATERIALS	PW-VH-Noon Supervisors	\$152.23
1/25/2018	0000003386	OFFICE DEPOT	Toners/Tape/Receipts	\$810.39
1/26/2018	0000003387	John Wiley & Sons, Inc.	EDS/Rachel P/America Cueva	\$81.56
1/26/2018	0000003388	AMAZON.COM	JO - De La Cruz	\$112.67
1/26/2018	0000003389	CAROLINA BIOLOGICAL SUPPLY	Science Materials D.O	\$205.54
1/26/2018	0000003390	AMAZON.COM	JO - Gonzalez	\$97.09
1/26/2018	0000003391	AMAZON.COM	JO - Gonzalez	\$38.72
1/26/2018	0000003392	CROWN LIFT TRUCKS	CNS/LAURAV/CROWN LIFT TRUC	\$145.00
1/26/2018	0000003393	INFINITE INK SILK SCREENING	ET/Infinite Silk/ invoice	\$769.95
1/26/2018	0000003394	OFFICE DEPOT	CN Office Supplies	\$455.16
1/26/2018	0000003395	OFFICE DEPOT	BUS/Daniel/Staples	\$375.45
1/26/2018	0000003396	DEMCO, INC.	Magazine Covers LMS	\$1,304.89
1/26/2018	0000003397	DEMCO, INC.	CN Library Supplies	\$298.39
1/26/2018	0000003398	GUILFORD PRESS	Amalia Hernandez #2	\$31.43
1/26/2018	0000003399	NATIONAL ASSOCIATION OF SCHOOL P	HOPS Intervention - Amalia H.	\$70.69
1/26/2018	0000003400	SOUTH BAY FENCE INC	Perimeter Fence & Gates - JO	\$5,100.00
1/29/2018	0000003401	CENTER FOR THE COLLABORATIVE	SIPPS Professional Learning	\$108.75
1/29/2018	0000003402	SDCOE-Superintendent of Schools	BUZ/Daniel/	\$300.00
1/29/2018	0000003403	SC Commerical, LLC.	Gasoline/Diesel - Open	\$3,806.25
1/29/2018	0000003404	BJ'S RENTALS	Dehumidifier Rentals	\$761.25
1/29/2018	0000003405	BJ'S RENTALS	Trailer & Truck Rentals - Open	\$2,175.00

1/29/2018	0000003406	RCOM RADIO LLC		\$97.88
1/29/2018	0000003407	KONICA MINOLTA BUSINESS SOLUTI	LA/ C454e usage/ Konica	\$1,459.40
1/29/2018	0000003408	VALLEY INDUSTRIAL SPECIALTIES	PW Plumbing Supplies	\$1,472.15
1/29/2017	0000003409	CANCEL		\$0.00
1/29/2018	0000003410	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Stock	\$2,175.00
1/29/2018	0000003411	RSD - NATIONAL CITY	HVAC Supplies	\$647.16
1/30/2018	0000003412	RSD - NATIONAL CITY	MERV 11 Relo Filters	\$1,590.14
1/31/2018	0000003413	ZULUDESK, INC.	LA/MacBookPro/License	\$35.00
1/31/2018	0000003414	KAUFMANS KABINETS INC.	Palmer Way Flood - Cabinets	\$20,369.53
1/31/2017	0000003415	CANCEL		\$0.00
1/31/2018	0000003416	STAPLES BUSINESS ADVANTAGE	OW/Saunders/Staples	\$134.30
1/31/2018	0000003417	SCHOLASTIC BOOK CLUBS	JO - Verdugo	\$281.67
1/31/2018	0000003418	SCHOLASTIC BOOK CLUBS	JO - Cortazar	\$43.51
1/31/2018	0000003419	AMAZON.COM	JO - Cortazar	\$173.24
1/31/2018	0000003420	AMAZON.COM	JO - Reynoso	\$138.62
1/31/2018	0000003421	CAROLINA BIOLOGICAL SUPPLY	Science Materials	\$1,407.06
1/31/2018	0000003422	FRUTH GROUP	LA Office	\$2,349.00
1/31/2018	0000003423	OFFICE DEPOT	Office Depot / P.N./H.R.	\$616.63
1/31/2018	0000003424	OFFICE DEPOT	LP OFFICE DEP CARD PPR	\$52.17
2/1/2018	0000003425	SOUTHLAND TECHNOLOGY	OW/Hayes	\$4,062.36
2/1/2018	0000003426	SCHOLASTIC EDUCATION	JO - Lai/Paredes	\$199.84
2/1/2017	0000003427	CANCEL		\$0.00
2/1/2017	0000003428	CANCEL		\$0.00
2/1/2017	0000003429	CANCEL		\$0.00
2/1/2017	0000003430	CANCEL		\$0.00
TOTAL FOR PERIOD				\$338,307.60

REVISED P.O. REPORT

February 2, 2018 to February 27, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
2/2/2018	0000003431	MYBINDING	LP/Binding Machine	\$811.39
2/2/2018	0000003432	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
2/2/2018	0000003433	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$2,175.00
2/2/2018	0000003434	AMERI-MEX PLUMBING INC	Plumbing Emergencies - Open	\$1,000.00
2/2/2018	0000003435	RSD - NATIONAL CITY	HVAC Supplies - Open	\$2,175.00
2/5/2018	0000003436	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES	\$4,712.00
2/5/2018	0000003437	SCHOOL SPECIALTY	STOCK SUPPLIES	\$831.50
2/5/2018	0000003438	ROAD ONE	Fleet Vehicle Towing - CNS	\$200.00
2/5/2018	0000003439	WAXIE SANITARY SUPPLY	Custodial Supplies - Open	\$20,583.21
2/5/2018	0000003440	XEROX CORPORATION	OW/Xerox W7845PT/New Lease	\$2,779.64
2/5/2018	0000003441	OFFICE DEPOT	STOCK SUPPLIES	\$280.84
2/5/2018	0000003442	SUPPLYMASTER, INC.	STOCK SUPPLIES GS2625	\$1,816.56
2/5/2018	0000003443	CANCEL		\$0.00
2/5/2018	0000003444	CAROLINA BIOLOGICAL SUPPLY	D.O. Science Material	\$547.72
2/5/2018	0000003445	Pacific Rim Mechanical	PW Water Chiller Samples	\$340.00
2/5/2018	0000003446	ORIENTAL TRADING COMPANY	STOCK 00GS0044	\$149.11
2/5/2018	0000003447	MORE DIRECT INC	LC-EdServ-Office Supplies	\$455.76
2/5/2018	0000003448	PACIFIC LAWN MOWER WORKS	Grounds Supplies - Open	\$2,248.76
2/5/2018	0000003449	OFFICE DEPOT	DO - Erina	\$306.66
2/5/2018	0000003450	EDUCATIONAL TESTING SERVICE	ICS/DanaZ/Educational Testing	\$83.06
2/5/2018	0000003451	OFFICE DEPOT	EDS/Rachel P/External drive	\$35.88
2/5/2018	0000003452	CANCEL		\$0.00
2/5/2018	0000003453	CANCEL		\$0.00
2/5/2018	0000003454	RCOM RADIO LLC	(2) Radios - Palmer Way	\$424.13
2/5/2018	0000003455	OFFICE DEPOT	EDS/Evelyn Gonzalez	\$1,753.09
2/5/2018	0000003456	HARCOURT OUTLINES	KM Office	\$277.17
2/5/2018	0000003457	DIVISION FOR EARLY CHILDHOOD	Cara's Kit	\$27.19
2/5/2018	0000003458	ORIENTAL TRADING COMPANY	LP- ORIENTAL TRADING	\$95.63
2/5/2018	0000003459	CANCEL		\$0.00

2/5/2018	0000003460	CANCEL		\$0.00
2/5/2018	0000003461	OFFICE DEPOT	BUS/ Evelyn/office supplies	\$139.09
2/6/2018	0000003462	Rexel of America, LLC.	Maintenance Supplies - Open	\$1,148.38
2/6/2018	0000003463	TRI-ED DISTRIBUTION	(3) Fire Panels	\$1,044.00
2/6/2018	0000003464	SOUTHLAND TECHNOLOGY	OW/Hayes/ HP Zbook	\$10,483.50
2/6/2018	0000003465	LAKESHORE LEARNING MATERIALS	CN SUPPLIES	\$384.92
2/6/2018	0000003466	PEARSON ASSESSMENT	EDS/Rachel P/Protocols	\$776.86
2/6/2018	0000003467	ACADEMIC THERAPY PUBLICATIONS	TAPS-3 English	\$174.00
2/6/2018	0000003468	HOUGHTON MIFFLIN HARCOURT	Woodcock Johnson IV Protocols	\$943.74
2/6/2018	0000003469	SOUTHLAND TECHNOLOGY	LP/HPZbook/ RM31 & 13	\$2,571.98
2/6/2018	0000003470	FRUTH GROUP	PW/EZ221/Lease	\$533.88
2/7/2018	0000003471	WILLY'S ELECTRONIC SUPPLY CO	Paging and Intercom Systems	\$8,173.38
2/7/2018	0000003472	GRAINGER	PURCNS/Grainger/ Heater	\$247.65
2/7/2018	0000003473	Portable Storage Corp.	Containers for M&O at PW	\$346.50
2/7/2018	0000003474	Portable Storage Corp.	20' Storage Cont. at PW Sch.	\$93.50
2/8/2018	0000003475	PACWEST AIR FILTER LLC	Palmer Way HVAC Air Filters	\$548.12
2/8/2018	0000003476	PACWEST AIR FILTER LLC	John Otis HVAC Air Filters	\$366.23
2/8/2018	0000003477	PACWEST AIR FILTER LLC	Rancho HVAC Air Filters	\$169.93
2/8/2018	0000003478	CANCEL		\$0.00
2/9/2018	0000003479	MORE DIRECT INC	LP - PRINTER TONER	\$613.33
2/9/2018	0000003480	DEMCO, INC.	Demco Tape D.O	\$108.53
2/9/2018	0000003481	SUPERIOR TEXT	El Tiempo/The Weather Book D.	\$48.68
2/9/2018	0000003482	S&S WORLD WIDE	CN - Playground Equipment	\$369.53
2/9/2018	0000003483	CAROLINA BIOLOGICAL SUPPLY	Science D.O Mat.	\$516.62
2/9/2018	0000003484	SUPER DUPER PUBLICATIONS	OW Guberek	\$125.99
2/12/2018	0000003485	APPLE COMPUTER	EDS/Rachel/iPad 013157	\$41.32
2/12/2018	0000003486	OFFICE DEPOT	ADMIN/JS/OFFICE DEPOT	\$79.83
2/12/2018	0000003487	OFFICE DEPOT	CN Office Supplies	\$486.54
2/12/2018	0000003488	MORE DIRECT INC	KM-Office-toner	\$1,250.81
2/12/2018	0000003489	SOUTHLAND TECHNOLOGY	BUS/CPU Only	\$1,476.83
2/13/2018	0000003490	KONICA MINOLTA BUSINESS SOLUTI	PROD/Lease/BizHub1250	\$10,564.33
2/13/2018	0000003491	STANDARD ELECTRONICS	Fire Alarm Reset Ira Harbison	\$190.00
2/13/2018	0000003492	RCOM RADIO LLC	(5) Radios - Central	\$1,060.31
2/13/2018	0000003493	WESTAIR GASES & EQUIPMENT	Maintenance Supplies - Open	\$1,163.91

2/13/2018	0000003494	WESTERN ENVIRONMENTAL & SAFETY	Exterior Testing - 5 sites	\$1,505.00
2/13/2018	0000003495	WESTERN ENVIRONMENTAL & SAFETY	Palmer Way - Testing	\$5,515.00
2/13/2018	0000003496	CANCEL		\$0.00
2/14/2018	0000003497	APPLE COMPUTER	IH/MacBook Order Jan 2018	\$126.15
2/15/2018	0000003498	K-12 SPECIALTIES INC	(6) Little Moe Carpet Cleaners	\$24,599.25
2/15/2018	0000003499	MORE DIRECT INC	Sp.Ed/ All-in-One/ HP8720	\$899.57
2/15/2018	0000003500	MORE DIRECT INC	SP. ED./RACHEL-HP8720	\$299.86
2/21/2018	0000003501	UNION-TRIBUNE PUBLISHING	Bid 17-18-175 Portable Refurbi	\$1,807.26
2/21/2018	0000003502	AMAZON.COM	IH/Elizabeth/CCSS Scanner	\$88.84
2/22/2018	0000003503	LAKESHORE LEARNING MATERIALS	PW Area Rugs(Flooding)	\$3,958.94
2/23/2018	0000003504	VIRCO MANUFACTURING COMPANY	PW Tables(Flood)	\$4,290.72
2/23/2018	0000003505	LAKESHORE LEARNING MATERIALS	PW Carpets (Allison Parry)	\$1,105.98
2/23/2018	0000003506	A&S FLOORING	Palmer Way Flood - Flooring	\$62,595.65
2/23/2018	0000003507	APPLE COMPUTER	Sp.Ed./iPad Mini 4/Rachel	\$496.16
2/23/2018	0000003508	Meteor Connecting The Dots	Challenge Furniture (10 Rooms)	\$153,048.50
2/23/2018	0000003509	SCHOLASTIC EDUCATION	JO - Baeza	\$204.46
2/23/2018	0000003510	SUPER DUPER PUBLICATIONS	JO - Guberek	\$123.70
2/26/2018	0000003511	C&M MOTORS INC	Fleet Vehicle Repairs	\$6,518.24
2/26/2018	0000003512	SCHOLASTIC EDUCATION	JO - Muñoz	\$271.72
2/26/2018	0000003513	C&M MOTORS INC	Fleet Vehicle Repairs	\$9,459.11
2/26/2018	0000003514	MERCEDES BENZ OF SAN DIEGO	CNS/LAURAV/MERCEDES-BENZ	\$759.63
2/26/2018	0000003515	MERCEDES BENZ OF SAN DIEGO	CNS/LAURAV/MERCEDES-BENZ	\$2,083.39
2/26/2018	0000003516	OFFICE DEPOT	JO - THOMAS/RM11	\$138.10
2/26/2018	0000003517	CANCEL		\$0.00
2/26/2018	0000003518	GREAT LAKES SPORTS	CN/ElisaBaro/Playground Equipm	\$335.96
2/26/2018	0000003519	SCHOOL SPECIALTY	CN/Playground Equipment	\$281.36
2/26/2018	0000003520	THERAPRO INC	EDS/Rachelp/Lida Ramos	\$124.52
2/26/2018	0000003521	OFFICE DEPOT	CN Supplies	\$42.92
2/26/2018	0000003522	OFFICE DEPOT	JO - Office	\$33.68
2/26/2018	0000003523	AMAZON.COM	PW/Reading Bus/RMA-4	\$245.50
2/27/2018	0000003524	AMAZON.COM	EDS/Cafeteria Trays Science	\$34.78
2/27/2018	0000003525	OFFICE DEPOT	Office Depot - N. Bland	\$232.70
2/27/2018	0000003526	CAROLINA BIOLOGICAL SUPPLY	Science D.O material	\$286.97
2/27/2018	0000003527	ESCUELA DE MUSICA	EDM REPAIR (BORBON)	\$978.75

2/27/2018	0000003528	GOPHER SPORT	CN/Gopher/Invoice	\$310.98
2/27/2018	0000003529	SDCOE-Superintendent of Schools	PSC/Early Years Conference	\$244.69
2/27/2018	0000003530	LAKESHORE LEARNING MATERIALS	CN/Carter Sub	\$90.73
2/27/2018	0000003531	ESCUELA DE MUSICA	EDM Supplies (Borbon)	\$5,418.13
2/27/2018	0000003532	STAPLES BUSINESS ADVANTAGE	OW/Saunders/Ink	\$93.04
2/27/2018	0000003533	OFFICE DEPOT	Office Depot - # K-1982-18 RCD	\$11,338.86
2/27/2018	0000003534	TEACHER CREATED MATERIALS	TCM #2018EEB	\$16,625.00
2/27/2018	0000003535	D'Amico Printing & Graphics, Inc.	Superintendent Bus. Cards	\$78.30
2/27/2018	0000003536	THERAPY SHOPPE INC	Lida Ramos #3	\$74.93
2/27/2018	0000003537	AMAZON.COM	EDS/Credit Card Magnifier	\$21.73
2/27/2018	0000003538	LAKESHORE LEARNING MATERIALS	JO - Porras	\$520.91
2/27/2018	0000003539	Konica Minolta Premier Finance	OW/Bizhub 654e/Lease	\$622.05
2/27/2018	0000003540	AMAZON.COM	PW/Hollis/ Train table	\$108.74
2/27/2018	0000003541	JANUS CORPORATION	Palmer Way Asbestos Abatement	\$5,751.00
2/27/2018	0000003542	NEXON CORPORATION	Palmer Way Asbestos Abatement	\$10,185.00
2/27/2018	0000003543	MIND Research Institute	KM_Ms. Ruan	\$8,295.00
2/27/2018	0000003544	WESTERN ENVIRONMENTAL & SAFETY	PW Flood - Sampling	\$20,639.00
2/27/2018	0000003545	LAKESHORE LEARNING MATERIALS	PW-Teresa G Carmona(Flood)	\$1,214.73
TOTAL FOR PERIOD				\$459,914.21

REVISED P.O. REPORT

February 28, 2018 to March 26, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
2/28/2018	0000003546	AMAZON.COM	EDS/Rachel P./Lucy Rodriguez	\$132.90
2/28/2018	0000003547	SDCOE-Superintendent of Schools	BUS/Evelyn S/DO - O'Connor	\$275.00
2/28/2018	0000003548	OFFICE DEPOT	JO - Cabrales	\$98.95
2/28/2018	0000003549	AMAZON.COM	Special Ed. White Boards	\$130.48
2/28/2018	0000003550	PRO-ED, INC.	Sp.Ed./CTOPP-2 Protocols	\$150.08
2/28/2018	0000003551	SDCOE-Superintendent of Schools	BUS/DO - Whitney/Evelyn Sanch	\$50.00
2/28/2018	0000003552	SDCOE-Superintendent of Schools	BUS/Evelyn S/Whitney	\$75.00
2/28/2018	0000003553	Partners in Learning Programs, Inc.	JO/Araceli W./Partners in Lear	\$132.70
2/28/2018	0000003554	AMAZON.COM	Sp.Ed./Lida Ramos/ Rachel P	\$32.61
2/28/2018	0000003555	FRUTH GROUP	OW Saunders	\$783.00
2/28/2018	0000003556	SDCOE-Superintendent of Schools	BUS/Evelyn S./Cabrera	\$800.00
2/28/2018	0000003557	AMAZON.COM	EDS/Lida Ramos #2/Rachel	\$13.59
2/28/2018	0000003558	ENOME, INC. (GOALBOOK)	EDS/VC./GoalBook Invoice	\$66,875.00
2/28/2018	0000003559	SC Commerical, LLC.	Gas/Diesel - Open	\$3,806.25
2/28/2018	0000003560	National Association of Latino	ADMIN/JS/NALEO MEMBERSHIP	\$400.00
2/28/2018	0000003561	AMAZON.COM	LC-EdServ-PartsforTechDept	\$1,141.55
2/28/2018	0000003562	STAPLES BUSINESS ADVANTAGE	OW-Hayes-INK	\$268.59
2/28/2018	0000003563	C&M MOTORS INC	Truck Rental - CNS Dept.	\$1,904.18
2/28/2018	0000003564	ROAD ONE	CNS Truck Towing Service	\$978.75
2/28/2018	0000003565	SOUTHWEST GEOPHYSICS, INC	Palmer Way Gas Line	\$300.00
2/28/2018	0000003566	AMERI-MEX PLUMBING INC	Plumbing Services	\$7,612.50
2/28/2018	0000003567	AMAZON.COM	Sp.Ed./Rachel P./	\$137.59
2/28/2018	0000003568	OFFICE DEPOT	JO - Office/Araceli	\$1,247.28
2/28/2018	0000003569	OFFICE DEPOT	OW/Xerox Phaser/Hayes	\$1,239.46
2/28/2018	0000003570	SCHOOL SPECIALTY	OW- Hayes - Butcher Paper	\$569.63
2/28/2018	0000003571	Toyotalift, Inc.	CNS/LAURAV/TOYOTALIFT, INC	\$121.07
2/28/2018	0000003572	PEARSON ASSESSMENT	EDS/Beery VMI Visual	\$483.50
3/1/2018	0000003573	CULVER-NEWLIN	PW/ Julia Romo/Offie Chair	\$326.70
3/1/2018	0000003574	CALIFORNIA DEPARTMENT OF EDUCAT	BUS/EvelynS/Antonio Perez Trar	\$295.00

3/1/2018	0000003575	CANCEL		\$0.00
3/1/2018	0000003576	CANCEL		\$0.00
3/1/2018	0000003577	CANCEL		\$0.00
3/1/2018	0000003578	ZULUDES, INC.	Sp.Ed./Caden Albul/PO3507	\$17.50
3/1/2018	0000003579	Fire Supply Depot	Sp. Ed. Dept./Adriana O.	\$3,904.56
3/1/2018	0000003580	Walmart	Stock 00NS115 Sanitary Napkins	\$245.34
3/1/2018	0000003581	OFFICE DEPOT	Stock 00GS3142	\$37.51
3/2/2018	0000003582	Alert Services, Inc.	STOCK NURSE SUPPLIES	\$1,456.90
3/2/2018	0000003583	McKesson Medical-Surgical Governme	STOCK NURSE SUPPLIES	\$245.93
3/2/2018	0000003584	K-12 SPECIALTIES INC	Custodial Supplies - Cleaner	\$978.75
3/2/2018	0000003585	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies - Open	\$2,175.00
3/2/2018	0000003586	RCOM RADIO LLC	A/V Supplies	\$60.90
3/2/2018	0000003587	RICK'S RV SERVICE CENTER	Mechanic Supplies - Open	\$569.01
3/2/2018	0000003588	CANCEL		\$0.00
3/2/2018	0000003589	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$2,175.00
3/2/2018	0000003590	OLDCASTLE PRECAST INC	Maintenance Supplies - Open	\$1,087.50
3/2/2018	0000003591	WAXIE SANITARY SUPPLY	Custodial Supplies - Open	\$27,811.47
3/2/2018	0000003592	CALIFORNIA ELECTRIC SUPPLY	Light and Pole - LA Ramp	\$706.88
3/2/2018	0000003593	D'Amico Printing & Graphics, Inc.	CN-Corina R.(Bus. Cards)	\$84.28
3/2/2018	0000003594	KAPLAN EARLY LEARNING CO.	PW-Carpets (Flood)	\$1,017.75
3/5/2018	0000003595	WESTERN PSYCHOLOGICAL SERVICES	DP-3 Parent/Caregiver Spanish	\$87.00
3/5/2018	0000003596	AMAZON.COM	CN/Carter-Sub	\$19.52
3/5/2018	0000003597	CADRE	BUS/Cadre/Oconnor	\$325.00
3/5/2018	0000003598	OFFICE DEPOT	CN Office (Ink)	\$381.89
3/5/2018	0000003599	GOPHER SPORT	CN/Gopher Invoice	\$22.10
3/5/2018	0000003600	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY BADGES	\$326.41
3/5/2018	0000003601	FOLLETT LIBRARY RESOURCES	RN/Follett/Library	\$1,107.98
3/6/2018	0000003602	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - Custodial	\$155.75
3/6/2018	0000003603	PEARSON ASSESSMENT	EDS/Protocols/Rachel P	\$437.18
3/6/2018	0000003604	WESTERN PSYCHOLOGICAL SERVICES	EDS/Rachel P/DASH-3 Examiner	\$108.75
3/6/2018	0000003605	SOUTHLAND TECHNOLOGY	PW/Zbook/WendyA6	\$1,381.58
3/7/2018	0000003606	SOUTHLAND TECHNOLOGY	Sp.Ed./Amalia Hernandez/Exterr	\$68.13
3/7/2018	0000003607	CANCEL		\$0.00
3/8/2018	0000003608	MORE DIRECT INC	IH/Brother toner	\$322.89

3/8/2018	0000003609	CANCEL		\$0.00
3/8/2018	0000003610	Social Thinking	EDS/America Cueva/Social think	\$77.22
3/8/2018	0000003611	ORIENTAL TRADING COMPANY	LP/MatiR/Oriental Beach	\$310.27
3/8/2018	0000003612	Kitchen Brains	High/Low Temperature Alarm	\$579.64
3/8/2018	0000003613	RCOM RADIO LLC	(2) Radios - Lincoln Acres	\$424.13
3/8/2018	0000003614	BEST WAY PRINTING	BUS/Evelyn S/Window Evenlope	\$204.02
3/8/2018	0000003615	EDTECHTEAM, INC.	BUS/Cabrera/Google Summit	\$7,747.20
3/8/2018	0000003616	AMAZON.COM	Amazon - El Toyon ETs	\$249.97
3/8/2018	0000003617	AMAZON.COM	EDS/Rachel/Books	\$18.84
3/8/2018	0000003618	OFFICE DEPOT	Special Ed. Ink	\$985.14
3/8/2018	0000003619	LIGHTSPEED TECHNOLOGIES	EDS/Rachel P	\$28.28
3/9/2018	0000003620	AMAZON.COM	M&O/ Ergonomic Supplies/	\$84.78
3/9/2018	0000003621	KB13 VENTURES INC.	John Otis Flooring Services	\$6,000.00
3/9/2018	0000003622	CANCEL		\$0.00
3/9/2018	0000003623	OFFICE DEPOT	M&O/Keyboard Trays	\$613.33
3/9/2018	0000003624	SOUTHLAND TECHNOLOGY	HR/Griselda's Laptop/docking s	\$2,071.44
3/9/2018	0000003625	RGC General Engineering, Inc.	(8) Concrete Ramps - Rancho	\$39,072.00
3/12/2018	0000003626	RUBBER DUCK DESIGN	ADMIN/JS/6TH GRADE SEALS	\$363.00
3/12/2018	0000003627	OFFICE DEPOT	Sp.Ed/EG/Office Depot	\$287.06
3/12/2018	0000003628	FRUTH GROUP	New RISO for Kimball School	\$2,606.23
3/12/2018	0000003629	Technology in Education	Panels for 14 Classrooms	\$152,675.98
3/13/2018	0000003630	CALIFORNIA ELECTRIC SUPPLY	Light Pole Fixture	\$1,994.45
3/13/2018	0000003631	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - Open	\$271.88
3/13/2018	0000003632	WILLY'S ELECTRONIC SUPPLY CO	Electronic Supplies - Open	\$543.75
3/13/2018	0000003633	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$2,718.75
3/13/2018	0000003634	HANDY METAL MART	Maintenance Supplies - Open	\$543.75
3/13/2018	0000003635	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$2,175.00
3/14/2018	0000003636	DAVE BANG ASSOC, INC.	JO-Office- Benches	\$5,114.86
3/14/2018	0000003637	ADVANCED CLASSROOM TECHNOLOG	PW/Wendy Eagle A6/Doc Cam	\$366.79
3/14/2018	0000003638	AMAZON.COM	EDS/Rachel/LapTop Screen	\$62.65
3/14/2018	0000003639	ADVANCED CLASSROOM TECHNOLOG	Promethean Panels	\$62,979.39
3/14/2018	0000003640	CANCEL		\$0.00
3/14/2018	0000003641	RGC General Engineering, Inc.	El Toyon - Plumbing/Concrete	\$10,500.00
3/14/2018	0000003642	La Crosse Technology Ltd	Wall Clocks - A/V Supplies	\$613.35

3/14/2018	0000003643	CANCEL		\$0.00
3/14/2018	0000003644	CANCEL		\$0.00
3/15/2018	0000003645	REFRIGIWEAR INC	CNS/LAURAV/REFRIGIWEAR	\$140.69
3/15/2018	0000003646	CCH INCORPORATED	LP - H&S CONNCECTION	\$374.10
3/15/2018	0000003647	MORE DIRECT INC	RN/PO/MADUENA	\$256.15
3/15/2018	0000003648	CDW	ICS/DanaZ/STUDENT LAPTOPS	\$16,541.51
3/15/2018	0000003649	OFFICE DEPOT	EDS/Office Supplies/Evelyn Gon	\$772.31
3/15/2018	0000003650	OFFICE DEPOT	ADMIN/JS/OD/TABS & DIVIDERS	\$205.28
3/15/2018	0000003651	SUPER DUPER PUBLICATIONS	EDS/Rachel Pedregal/Books	\$183.74
3/15/2018	0000003652	FOLLETT LIBRARY RESOURCES	EDS/Eddie/ Central Grade 3	\$841.73
3/15/2018	0000003653	EDTECHTEAM, INC.	BUS/Cabrera/Google	\$1,445.00
3/15/2018	0000003654	SOUTHWEST MOBILE STORAGE,INC	Classroom Challenge	\$358.88
3/15/2018	0000003655	Technology in Education	Classroom Challenge (HoverCam	\$3,645.30
3/15/2018	0000003656	HANGSAFE HOOKS	Polycarbonate Hooks	\$2,283.75
3/16/2018	0000003657	SCHOLASTIC INC.	EDS/STORIA SAB	\$9,881.79
3/19/2018	0000003658	CYBERSOFT TECHNOLOGIES, INC.	CNS/LAURAV/CYBERSOFT 17-18	\$11,158.00
3/19/2018	0000003659	CRISIS PREVENTION INSTITUTE	BUS/Evelyn S/O'connor	\$1,599.00
3/19/2018	0000003660	KONICA MINOLTA BUSINESS SOLUTI	JO/BizHub 654e/ Usage	\$900.00
3/20/2018	0000003661	STAPLES BUSINESS ADVANTAGE	Sp.Ed/Rachel/Tape	\$192.45
3/20/2018	0000003662	SCHOLASTIC BOOK CLUBS	Scholastic Reading Club	\$86.00
3/20/2018	0000003663	AMAZON.COM	Air Filter Special Ed.	\$38.05
3/20/2018	0000003664	OFFICE DEPOT	Toners-Special Ed.	\$708.91
3/20/2018	0000003665	AMAZON.COM	LCedServ-TechDeptSupplies	\$26.07
3/20/2018	0000003666	CANCEL		\$0.00
3/21/2018	0000003667	JANUS CORPORATION	El Toyon - Asbestos Abatement	\$2,352.00
3/21/2018	0000003668	AMERI-MEX PLUMBING INC	I.H. Water Pressure Valve	\$2,475.00
3/21/2018	0000003669	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
3/21/2018	0000003670	VALLEY INDUSTRIAL SPECIALTIES	Hydration Stations Supplies	\$1,473.31
3/21/2018	0000003671	Rexel of America, LLC.	Whs Water Heater Supplies	\$843.15
3/22/2018	0000003672	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$2,175.00
3/23/2018	0000003673	SUZUKI MUSIC USA, LLC.	Suzuki Music - KB/OT (ETs)	\$365.40
3/23/2018	0000003674	STAPLES BUSINESS ADVANTAGE	INK P.W	\$254.91
3/23/2018	0000003675	GOPHER SPORT	Gopher -CT Enrichment Teacher	\$1,329.31
3/23/2018	0000003676	CANCEL		\$0.00

3/23/2018	0000003677	CANCEL		\$0.00
3/26/2018	0000003678	AMAZON.COM	Amazon - Central EnrichTeacher	\$304.42
3/26/2018	0000003679	WEST MUSIC	WestMusic- EnrichTeachers CT	\$82.87
3/26/2018	0000003680	OFFICE DEPOT	BUS/Evelyn S	\$234.44
3/26/2018	0000003681	AMAZON.COM	EDS/Meghann O'Connor/	\$63.05
3/26/2018	0000003682	EWING	Grounds supplies -Spring Break	\$452.24
3/26/2018	0000003683	WESTERN ENVIRONMENTAL & SAFETY	Palmer Way Water Intrusion	\$2,390.00
3/26/2018	0000003684	WESTERN ENVIRONMENTAL & SAFETY	Asbestos Sampling	\$1,935.00
TOTAL FOR PERIOD				\$513,789.28

REVISED P.O. REPORT

March 27, 2018 to April 20, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
3/27/2018	0000003685	UNION-TRIBUNE PUBLISHING	Legal Ads, Bid #177, 178 &179	\$5,298.62
3/28/2018	0000003686	MIRACLE PLAYGROUND SALES	Ira Harbison Playground	\$3,262.50
3/30/2018	0000003687	HANDWRITING WITHOUT TEARS	EDS/Eddie/HWT	\$456.75
3/30/2018	0000003688	OFFICE DEPOT	ADMIN/JS/OFFICE DEPOT	\$96.29
3/30/2018	0000003689	Orange County Department of Education	BIZ - Meghann O'Connor	\$275.00
3/30/2018	0000003690	AMAZON.COM	BUS/Evelyn Sanchez/ amazon su	\$36.92
4/2/2018	0000003691	OFFICE DEPOT	ADMIN/JS/SUPT'S PRINTER TON	\$465.38
4/2/2018	0000003692	SCHOOL SPECIALTY	Stock 00GS1160 Glue Stick	\$2,809.40
4/2/2018	0000003693	SCHOOL HEALTH CORP.	Stock 000NS185 BABY WIPES	\$1,995.08
4/2/2018	0000003694	Veritiv Operating Company	Stock 00GS1475 PAPER BOND B	\$412.71
4/2/2018	0000003695	KING BUSINESS SERVICES, INC.	Trash/Recycling Services -Open	\$5,840.64
4/2/2018	0000003696	SC Commerical, LLC.	Gas/Diesel - Open	\$3,806.25
4/3/2018	0000003697	AMAZON.COM	Amazon- Filter Bulbs	\$39.24
4/3/2018	0000003698	NORTHSTAR AV LLC	STOCK PROMTHN AND BEN Q LA	\$1,775.89
4/3/2018	0000003699	SOUTHLAND TECHNOLOGY	CN/External CD/DVD Players	\$272.53
4/3/2018	0000003700	Maintex	Custodial Supplies - Open	\$1,087.50
4/3/2018	0000003701	CANCEL		\$0.00
4/3/2018	0000003702	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK ENVELOPES	\$273.40
4/3/2018	0000003703	OFFICE DEPOT	STOCK ENVELOPES # 10	\$123.98
4/3/2018	0000003704	BEST WAY PRINTING	STOCK ENVELOPES D.O RETURN	\$1,464.86
4/3/2018	0000003705	CANCEL		\$0.00
4/3/2018	0000003706	THE HOME DEPOT	Olivewood - Garden Planters	\$649.56
4/3/2018	0000003707	WILLY'S ELECTRONIC SUPPLY CO	Electronic Supplies - Open	\$1,087.50
4/4/2018	0000003708	Partners in Learning Programs, Inc.	JO/De La Peña/ Partners in Lea	\$179.39
4/4/2018	0000003709	STAPLES BUSINESS ADVANTAGE	JO - Araceli/Office	\$287.92
4/4/2018	0000003710	CALIFORNIA ASSOCIATION OF SUPERV	BUS/Meghann O'Connor/Registr	\$750.00
4/4/2018	0000003711	LAKESHORE LEARNING MATERIALS	JO/Araceli W./Lozano	\$520.91
4/4/2018	0000003712	AMAZON.COM	JO/Office	\$37.82
4/4/2018	0000003713	SCHOLASTIC BOOK CLUBS	JO - Cortazar	\$271.88

4/4/2018	0000003714	AMAZON.COM	JO - Office	\$16.31
4/4/2018	0000003715	California Association for the Gifted	BIZ - Debbie Hernandez	\$750.00
4/4/2018	0000003716	LAKESHORE LEARNING MATERIALS	Okada (Rm 7)	\$108.21
4/5/2018	0000003717	SHERWIN-WILLIAMS - STORE 8171	Painting Supplies - Open	\$2,175.00
4/5/2018	0000003718	EWING	Grounds Supplies - Open	\$543.75
4/5/2018	0000003719	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$3,262.50
4/5/2018	0000003720	RCOM RADIO LLC	M&O Hytera Radios	\$12,141.95
4/5/2018	0000003721	WAXIE SANITARY SUPPLY	Custodial Supplies - Open	\$30,807.90
4/6/2018	0000003722	OFFICE DEPOT	HR/Vanessa Gutierrez/Offic Sup	\$780.16
4/6/2018	0000003723	FOLLETT LIBRARY RESOURCES	IH/Elizabeth V/Follett	\$1,461.71
4/9/2018	0000003724	OFFICE DEPOT	TRUCK LOAD PAPER # 00GS1950	\$25,578.00
4/9/2018	0000003725	TOSHIBA BUSINESS SOLUTIONS	ADMIN/6550ct/USAGE	\$4,500.00
4/9/2018	0000003726	STAPLES BUSINESS ADVANTAGE	EDS/Toner/Eddie P	\$317.91
4/9/2018	0000003727	AMAZON.COM	D.O materials (Science)	\$740.98
4/9/2018	0000003728	STAPLES BUSINESS ADVANTAGE	CN/Ink for J. Natalizio RM 29B	\$141.36
4/9/2018	0000003729	AMAZON.COM	Amazon - KB EnrichmentTeacher	\$784.89
4/9/2018	0000003730	AMAZON.COM	Amazon - OT Enrichment Teacher	\$467.92
4/9/2018	0000003731	COUNTY OF SAN DIEGO	CNS/LAURAV/COUNTY OF SAN D	\$299.00
4/9/2018	0000003732	MICRO FOCUS SOFTWARE INC.	LC-EdServ-18-19MicroFocus	\$31,241.50
4/9/2018	0000003733	GOPHER SPORT	Gopher - OT Enrichment Teacher	\$710.87
4/9/2018	0000003734	GOPHER SPORT	Gopher - KB Enrichment Teacher	\$710.87
4/9/2018	0000003735	STAPLES BUSINESS ADVANTAGE	Staples- Steven	\$251.19
4/10/2018	0000003736	STAPLES BUSINESS ADVANTAGE	LP STAPLES ORDER	\$123.26
4/10/2018	0000003737	CDW	Tech/Joe Ferris/Plantronics Ca	\$135.29
4/10/2018	0000003738	THE HOME DEPOT	Las Palmas Safe/Clamp Set	\$364.54
4/10/2018	0000003739	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK 00GS3142 LAP BOARDS	\$1,773.71
4/13/2018	0000003740	HUNTER'S NURSERY, INC.	Grounds Supplies - Open	\$1,087.50
4/13/2018	0000003741	KB13 VENTURES INC.	Flooring Maintenance - KM/JO	\$12,030.00
4/13/2018	0000003742	D'Amico Printing & Graphics, Inc.	CN-Corinna Ruiz (Re-Print)	\$67.42
4/17/2018	0000003743	ADVANCED CLASSROOM TECHNOLOG	PW/ Doc Cam/ Megan Blom	\$366.79
4/17/2018	0000003744	KELLY PAPER	ADMIN/JS/KELLY PAPER CERTIFI	\$125.67
4/17/2018	0000003745	WESTERN ENVIRONMENTAL & SAFETY	Microbial Sampling - D.O.	\$1,482.50
4/17/2018	0000003746	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$135.00
4/17/2018	0000003747	DEMCO, INC.	LMS material	\$6,657.58

4/18/2018	0000003748	CDW	Tech/Hover Cam Licenses	\$1,064.42
4/18/2018	0000003749	ADVANCED CLASSROOM TECHNOLOG	Tilt Adapter	\$3,393.00
4/18/2018	0000003750	BI-RITE CARTON COMPANY INC	Stores/Fall Orders	\$929.81
4/18/2018	0000003751	STANDARD ELECTRONICS	Olivewood Telecor Intercom	\$16,041.71
4/18/2018	0000003752	VOYAGER SOPRIS LEARNING	EDS/Language! Live/ Eddie	\$1,555.13
4/18/2018	0000003753	RCOM RADIO LLC	(38) Hytera Radios	\$13,287.08
4/18/2018	0000003754	DEMCO, INC.	Magazine Covers L.M.S	\$70.58
4/18/2018	0000003755	APPLE COMPUTER	JO/ipads w/ apple pencil/Felip	\$5,005.13
4/18/2018	0000003756	APPLE COMPUTER	LA/Sp.Ed./iPad 6th	\$1,636.65
4/18/2018	0000003757	ZULUDES, INC.	JO/iPad 10 bundle/PO#3755	\$190.31
4/18/2018	0000003758	ZULUDES, INC.	LA/Sp.Ed. iPads/ PO# 3756	\$76.13
4/19/2018	0000003759	WILLY'S ELECTRONIC SUPPLY CO	Electronic Supplies - Open	\$1,087.50
4/19/2018	0000003760	AMERI-MEX PLUMBING INC	Plumbing Services - Open	\$4,000.00
4/19/2018	0000003761	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$2,175.00
4/19/2018	0000003762	SOUTHLAND TECHNOLOGY	CN/Desktop/HP Prodesk	\$1,011.39
4/19/2018	0000003763	PEARSON ASSESSMENT	KABC-II Q-Global	\$44.00
4/19/2018	0000003764	HEINEMANN EDUCATIONAL BOOKS	OW/Nava/GradeKbooks	\$3,532.50
4/19/2018	0000003765	CLASSROOM DIRECT.COM	PW-VH-Hill	\$67.11
4/19/2018	0000003766	OFFICE DEPOT	ADMIN/JS/SUPPLIES OFFICE DEP	\$333.76
4/19/2018	0000003767	TOBII DYNAVEX	Boardmaker Licenses Renewal	\$2,149.20
4/19/2018	0000003768	CASBO	BUS/Evelyn Sachanchez/Payroll	\$890.00
4/19/2018	0000003769	SCHOOL SERVICES OF CALIFORNIA,	BUS/Chris Carson/ Escondido Art	\$700.00
4/20/2018	0000003770	MYSTERY SCIENCE INC.	Mystery Science Renewal 18-19	\$999.00
4/20/2018	0000003771	COUNTY OF SAN DIEGO	Unified Program Unified Permit	\$1,221.00
4/20/2018	0000003772	THE MASTER TEACHER	ADMIN/JS/MEDALLIONS	\$102.22
4/20/2018	0000003773	SDCOE-Superintendent of Schools	LA/Camilia/Registration	\$715.00
4/20/2018	0000003774	BEST WAY PRINTING	PW-VH-Office	\$104.18
4/20/2018	0000003775	APPLE COMPUTER	JO/MacBook 13.3 & 15.4/laptop	\$4,465.28
TOTAL FOR PERIOD				\$242,566.25

REVISED P.O. REPORT

April 21, 2018 to May 28, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
4/23/2018	0000003776	KELLY PAPER	PRODLL-KP-040918	\$210.43
4/23/2018	0000003777	Transwest Truck Center	TRANS/Child seat install	\$7,101.33
4/23/2018	0000003778	MHS INC	EDS/Online CBRS Protocols	\$956.25
4/23/2018	0000003779	PEARSON ASSESSMENT	SP.Ed/OWL Test Kit	\$514.39
4/23/2018	0000003780	THERAPRO INC	sp.ed/Lida Ramos/ Rachel P.	\$182.09
4/23/2018	0000003781	OFFICE DEPOT	CN Office Ink Supplies	\$524.91
4/23/2018	0000003782	HANDWRITING WITHOUT TEARS	EDS/Lida Ramos #2	\$16.26
4/23/2018	0000003783	BROWN INDUSTRIES, INC.	ADMIN/JS/NEW EMPLOYEE PINS	\$824.30
4/23/2018	0000003784	GOPHER SPORT	CN/Elisa/ Invoice	\$858.94
4/23/2018	0000003785	AMAZON.COM	JO/Araceli W./Headphones	\$116.32
4/23/2018	0000003786	LEARNING HEADQUARTERS	BUS/Evelyn Sanches/ CC writing	\$750.00
4/23/2018	0000003787	PRESIDENT'S EDUCATION AWARDS ST	CN/Presidential Awards/Elisa B	\$293.62
4/23/2018	0000003788	AMAZON.COM	CN-17-18SBACTestingMice	\$570.12
4/23/2018	0000003789	POWAY UNIFIED SCHOOL DISTRICT	TRANS/Poway/ travel	\$2,120.76
4/24/2018	0000003790	FRUTH GROUP	KM/Fruth Group/Invoice	\$1,829.40
4/24/2018	0000003791	SOUTHLAND TECHNOLOGY	PUR/ charger/ Lino G.	\$40.24
4/24/2018	0000003792	OFFICE DEPOT	HR/Vanesa G/Banker's boxes	\$56.53
4/24/2018	0000003793	AMAZON.COM	EDS/Rachel P./Lucy Rodriguez	\$20.79
4/24/2018	0000003794	AMAZON.COM	Sp.Ed/Rachel P/iPad 2 Moko Cas	\$48.90
4/24/2018	0000003795	INFINITE INK SILK SCREENING	ET/V.Fonseca	\$156.60
4/24/2018	0000003796	ABDO PUBLISHING	KM/Abdo Books/Vernica G.	\$2,013.15
4/24/2018	0000003797	APPLE COMPUTER	Sp.Ed/Rachel P/ iPad Min	\$496.16
4/24/2018	0000003798	ZULUDES, INC.	Sp.Ed/Rachel P/ipad Mini 3797	\$17.50
4/24/2018	0000003799	AMAZON.COM	Sp.Ed/Rachel P/ iPad Mini MOKO	\$16.30
4/24/2018	0000003800	AMAZON.COM	LA/Sp.Ed./iPad 6th	\$69.56
4/24/2018	0000003801	AMAZON.COM	Amazon - OT Enrichment Teache	\$45.84
4/24/2018	0000003802	SCHOLASTIC EDUCATION	KM/Scholastic Book Colle/V.Gar	\$99.92
4/24/2018	0000003803	ORIENTAL TRADING COMPANY	KM/treasure chest/Veronica G	\$112.00
4/24/2018	0000003804	OFFICE DEPOT	INK- Special Ed - Ev G.	\$247.91

4/24/2018	0000003805	LAKESHORE LEARNING MATERIALS	KM/Lakeshore/Veronica G	\$113.41
4/24/2018	0000003806	MORE DIRECT INC	Ink Toner O.W.	\$244.04
4/25/2018	0000003807	ROAD ONE	Trans/J.Antonio/towing	\$360.00
4/25/2018	0000003808	SOUTHLAND TECHNOLOGY	Trans/Surface 2/ Computer	\$2,102.16
4/26/2018	0000003809	ABC SCHOOL EQUIPMENT, INC.	OW-Stage Curtains	\$8,793.82
4/26/2018	0000003810	HUBERT COMPANY	CNS/LAURAV/HUBERT	\$268.74
4/27/2018	0000003811	SCHOOL SPECIALTY	00GS1401 YELLOW HIGHLIGHTER	\$164.43
4/27/2018	0000003812	OFFICE DEPOT	KM/Office Depot/Supplies	\$892.51
4/27/2018	0000003813	INFINITE INK SILK SCREENING	EDS/Invoice/V.Calzada	\$76.13
4/27/2018	0000003814	INFINITE INK SILK SCREENING	RN/PO/OFFICE	\$277.31
4/27/2018	0000003815	MORE DIRECT INC	RN/PO/MAGALLON	\$256.13
4/27/2018	0000003816	NATIONAL CITY TROPHY	Attendance Awards	\$190.31
4/27/2018	0000003817	OFFICE DEPOT	Sp.Ed Office Supplies	\$96.74
4/27/2018	0000003818	GOPHER SPORT	Gopher Sport - ETs CT/PW	\$767.07
4/27/2018	0000003819	DISCOUNT SCHOOL SUPPLY	Discount Schools - ETs CT/PW	\$872.96
4/27/2018	0000003820	LAKESHORE LEARNING MATERIALS	EDS/Alison Parry/Rachel P.	\$110.88
4/27/2018	0000003821	APPLE COMPUTER	Meghann & Leticia	\$150.08
4/27/2018	0000003822	HOUGHTON MIFFLIN HARCOURT	EDS/WJ IV Protocols	\$1,394.28
4/27/2018	0000003823	PRO-ED, INC.	CTOPP-2 Protocols	\$158.78
4/27/2018	0000003824	WESTERN PSYCHOLOGICAL SERVICES	EDS/WPS Protocols	\$453.49
4/27/2018	0000003825	KELLY PAPER	00GS1572 CARD STOCK	\$1,524.24
4/27/2018	0000003826	ADVANCED CLASSROOM TECHNOLOGY	Promethean Camera Project	\$173.98
4/30/2018	0000003827	FRUTH GROUP	CN/Duplo Ink/ Elisa B.	\$352.35
4/30/2018	0000003828	AMAZON.COM	JO-Office	\$60.19
4/30/2018	0000003829	PEARSON ASSESSMENT	Beery VMI Protocols	\$255.02
4/30/2018	0000003830	REALLY GOOD STUFF	JO - Barrera	\$135.55
4/30/2018	0000003831	OFFICE DEPOT	Special Ed Toners	\$1,496.35
4/30/2018	0000003832	SCHOLASTIC EDUCATION	JO - Muñoz	\$271.72
4/30/2018	0000003833	SCHOLASTIC EDUCATION	JO - Reynoso	\$271.88
4/30/2018	0000003834	PAR INC	Sp.Ed./Rachel P/GARS-3	\$134.85
4/30/2018	0000003835	SCHOLASTIC EDUCATION	JO - Harley	\$234.92
4/30/2018	0000003836	INFINITE INK SILK SCREENING	JO-De la Peña-infinite	\$602.48
4/30/2018	0000003837	MORE DIRECT INC	KM/printers & Ink/Veronica G.	\$747.85
4/30/2018	0000003838	SOUTHWEST SCHOOL&OFFICE SUPPLY	KM/retardant paper/ Veronica G	\$278.93

4/30/2018	0000003839	OFFICE DEPOT	OW Castellanos	\$337.08
4/30/2018	0000003840	LAKESHORE LEARNING MATERIALS	OW Curiel	\$64.13
4/30/2018	0000003841	AMAZON.COM	Sp.Ed./Rachel P/t-ball	\$38.39
4/30/2018	0000003842	EXCELLENT PARTY RENTAL	OW/Hayes/Chairs	\$247.98
4/30/2018	0000003843	APPLE COMPUTER	Tech/iPad 6th Gen	\$3,922.28
4/30/2018	0000003844	ZULUDESK, INC.	Tech/iPad 6th Gen/3843	\$122.50
4/30/2018	0000003845	SAFETY-KLEEN	Waste Material Disposal Serv.	\$6,546.00
4/30/2018	0000003846	STAPLES BUSINESS ADVANTAGE	Sp.Ed./Evelyn G/ toner	\$251.19
4/30/2018	0000003847	SCHOLASTIC EDUCATION	JO - Cortazar	\$25.01
4/30/2018	0000003848	OFFICE DEPOT	OF/HR/VG	\$1,057.81
4/30/2018	0000003849	CLASSROOM DIRECT.COM	OW Tagaban	\$115.74
4/30/2018	0000003850	CANCEL		\$0.00
4/30/2018	0000003851	BROWN INDUSTRIES, INC.	BRN/VG/HR	\$1,306.80
4/30/2018	0000003852	OFFICE DEPOT	BUS/Evelyn G/Supplies	\$50.55
4/30/2018	0000003853	FRUTH GROUP	OW Hayes	\$783.00
4/30/2018	0000003854	SCHOOL SPECIALTY	Sportime Equipment (Baringer)	\$1,063.58
4/30/2018	0000003855	POSITIVE PROMOTIONS	ADMIN/JS/PER. ATTENDANCE PI	\$161.49
5/1/2018	0000003856	GREAT LAKES SPORTS	SpED Equipment (B. Baringer)	\$45.65
5/1/2018	0000003857	OFFICE DEPOT	CN Office Supplies	\$595.08
5/1/2018	0000003858	KELLY PAPER	PRODLL-KP-042318	\$1,909.07
5/1/2018	0000003859	XEROX CORPORATION	PRODLL-XEROX-042318	\$626.40
5/1/2018	0000003860	MYBINDING	PRODLL-MB-042318	\$485.91
5/1/2018	0000003861	FRED PRYOR SEMINARS	BIZ - Evelyn	\$398.00
5/1/2018	0000003862	EDUCATIONAL TESTING SERVICE	LC-EdServ-17-18PreIDCAASPP	\$9,000.00
5/1/2018	0000003863	NATIONAL CITY TROPHY	ADMIN/JS/7 YRS PERFECT ATTEN	\$56.01
5/1/2018	0000003864	Leforts Small Engine Repairs	Mechanic Supplies & Repairs	\$815.63
5/1/2018	0000003865	CHULA VISTA PHOTO STUDIO	ADMIN/JS/EMPLOYEES OF YEAR	\$174.01
5/1/2018	0000003866	ASBURY ENVIRONMENTAL SERVICES	Used Oil Service Charge	\$35.00
5/1/2018	0000003867	OFFICE DEPOT	KM-Office	\$47.39
5/1/2018	0000003868	OFFICE DEPOT	JO/White out/ office supplies	\$23.20
5/1/2018	0000003869	AMAZON.COM	JO - Lai	\$177.80
5/1/2018	0000003870	RCOM RADIO LLC	(17) HYTERA Radios	\$6,080.16
5/1/2018	0000003871	SOUTHLAND TECHNOLOGY	M&O/Larry Cron/Monitor	\$360.53
5/2/2018	0000003872	SCHOOL SPECIALTY	STOCK TEMPERA PAINT	\$2,153.25

5/2/2018	0000003873	CULVER-NEWLIN	Podium-PW-Challange	\$1,570.08
5/3/2018	0000003874	WAXIE SANITARY SUPPLY	Custodial Supplies - May 2018	\$33,218.85
5/3/2018	0000003875	Baker Distribution Company	HVAC Supplies	\$1,322.94
5/3/2018	0000003876	UNIVERSAL WASTE DISPOSAL	Fluorescent Lamp Disposal	\$2,604.56
5/3/2018	0000003877	FASTSIGNS	Ira Harbison Parking Lot Sign	\$271.88
5/3/2018	0000003878	OFFICE DEPOT	Challenge Missing Items	\$5,039.53
5/7/2018	0000003879	AMAZON.COM	TECH/Justin/AntiGlare	\$69.59
5/8/2018	0000003880	GOPHER SPORT	Challenge Missing Item/OW RM	\$2,371.90
5/8/2018	0000003881	OFFICE DEPOT	Sp.Ed.Ink/Evelyn Gonzalez	\$860.17
5/8/2018	0000003882	STAPLES BUSINESS ADVANTAGE	J.O Ink L.M.S	\$339.79
5/8/2018	0000003883	LAKESHORE LEARNING MATERIALS	PSC/Central P1	\$167.47
5/8/2018	0000003884	ORIENTAL TRADING COMPANY	Central P3	\$77.16
5/8/2018	0000003885	OFFICE DEPOT	PUR/WHS/ office school supplie	\$411.08
5/9/2018	0000003886	AMAZON.COM	CNS-Camera Cables	\$19.22
5/10/2018	0000003887	ASBURY ENVIRONMENTAL SERVICES	30 Gallon C/T Metal/Poly Drum	\$168.56
5/10/2018	0000003888	SOUTH BAY WINDOW & GLASS CO.	Maintenance Supplies - Open	\$1,087.50
5/11/2018	0000003889	HANDY METAL MART	Maintenance Supplies - Open	\$1,087.50
5/11/2018	0000003890	STANDARD ELECTRONICS	Ira Harbison Fire Alarm System	\$190.00
5/11/2018	0000003891	GIGAKOM	LCeServ-18-19MonKOMGigako	\$8,567.33
5/11/2018	0000003892	SC Commerical, LLC.	Gas and Diesel Fuel	\$3,806.25
5/11/2018	0000003893	EWING	Grounds Supplies	\$1,458.61
5/14/2018	0000003894	CHILDCRAFT EDUCATION CORP	PW/teeter/P1	\$34.79
5/14/2018	0000003895	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$2,175.00
5/14/2018	0000003896	NAPA AUTO PARTS	Mechanic Supplies - Open	\$2,175.00
5/14/2018	0000003897	LAKESHORE LEARNING MATERIALS	PSC/JO P1	\$520.91
5/14/2018	0000003898	LAKESHORE LEARNING MATERIALS	PSC/PW P1	\$61.94
5/14/2018	0000003899	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$3,262.50
5/14/2018	0000003900	CANCEL		\$0.00
5/14/2018	0000003901	ANIXTER	Locksmith Supplies - Open	\$3,276.88
5/14/2018	0000003902	ROAD ONE	Towing Expenses - Lic: 1151160	\$79.20
5/14/2018	0000003903	LAKESHORE LEARNING MATERIALS	PSC/LA/ P2	\$320.11
5/14/2018	0000003904	KB13 VENTURES INC.	Floor Maintenance	\$2,000.00
5/14/2018	0000003905	COUNTY OF SAN DIEGO	July 2018 to July 2019 Permit	\$669.00
5/14/2018	0000003906	LAKESHORE LEARNING MATERIALS	PSC/Central P2	\$563.80

5/14/2018	0000003907	DISCOUNT SCHOOL SUPPLY	PSC/CT - P1	\$208.95
5/14/2018	0000003908	LAKESHORE LEARNING MATERIALS	PSC/ET K4	\$309.79
5/14/2018	0000003909	LAKESHORE LEARNING MATERIALS	PSC/PW P3	\$230.49
5/14/2018	0000003910	LAKESHORE LEARNING MATERIALS	PSC/OW P2	\$818.85
5/14/2018	0000003911	INNOVATIVE INDUSTRIES INC	Truck Bed Cargo Slide	\$2,476.09
5/14/2018	0000003912	LAKESHORE LEARNING MATERIALS		\$355.40
5/15/2018	0000003913	VALLEY INDUSTRIAL SPECIALTIES	(20) Plungers - Custodial Supp	\$453.47
5/15/2018	0000003914	DISCOUNT SCHOOL SUPPLY	PSC/PW P1	\$178.50
5/15/2018	0000003915	FAVELA PRINTING & SILK SCREEN	LP INVOICE	\$2,253.84
5/15/2018	0000003916	JONES SCHOOL SUPPLY CO., INC.	LP - INVOICE JONES	\$318.35
5/15/2018	0000003917	TREND ENTERPRISES INC.	PSC/Brenda P/Palmer way	\$45.60
5/15/2018	0000003918	XEROX CORPORATION	XEROX/Admin/Lease C8070H	\$8,651.98
5/15/2018	0000003919	FASTSIGNS	Preschool Center Signs	\$108.75
5/15/2018	0000003920	SchoolSeating, LLC	Classroom Challenge Additional	\$1,288.00
5/15/2018	0000003921	CANCEL		\$0.00
5/16/2018	0000003922	LAKESHORE LEARNING MATERIALS	PSC/Central P3	\$0.00
5/16/2018	0000003923	LAKESHORE LEARNING MATERIALS	PSC/OW P3	\$113.06
5/16/2018	0000003924	LAKESHORE LEARNING MATERIALS	PSC/LP P1	\$470.55
5/16/2018	0000003925	DISCOUNT SCHOOL SUPPLY	PSC/OW P2	\$103.10
5/16/2018	0000003926	LAKESHORE LEARNING MATERIALS	PSC/Kimball	\$207.60
5/16/2018	0000003927	LAKESHORE LEARNING MATERIALS	PSC/EI Toyon Rm 25	\$706.03
5/16/2018	0000003928	CANCEL		\$0.00
5/16/2018	0000003929	ORIENTAL TRADING COMPANY	PSC/Las Palmas P1	\$57.57
5/16/2018	0000003930	ORIENTAL TRADING COMPANY	PSC/PW P3	\$21.72
5/17/2018	0000003931	APPLE COMPUTER	LP/MacBook RoseGold/Censopla	\$1,621.33
5/17/2018	0000003932	ESGI	KM_Office	\$552.00
5/17/2018	0000003933	MORE DIRECT INC	JO - Robello	\$924.92
5/17/2018	0000003934	CANCEL		\$0.00
5/18/2018	0000003935	OFFICE DEPOT	M&O/Keyboard Trays	\$613.33
5/18/2018	0000003936	CANCEL		\$0.00
5/18/2018	0000003937	AMERI-MEX PLUMBING INC	Plumbing Services 5/17/2018	\$402.19
5/18/2018	0000003938	OFFICE DEPOT	LA/Additional Challenge Items	\$858.79
5/18/2018	0000003939	AMAZON.COM	TECH/Splitter and HDMI	\$125.54
5/18/2018	0000003940	OLDCASTLE PRECAST INC	Maintenance Supplies - Open	\$2,175.00

5/18/2018	0000003941	Pacific Rim Mechanical	Palmer Way Chiller Maintenance	\$856.00
5/18/2018	0000003942	SDCOE-Superintendent of Schools	Active Shooter Training	\$55.00
5/18/2018	0000003943	CANCEL		\$0.00
5/18/2018	0000003944	GRAINGER	Maintenance Supplies - Open	\$2,176.93
5/21/2018	0000003945	SOUTH BAY UNION SCHOOL DIST.	TRANS/Southbay/Invoice	\$247.00
5/21/2018	0000003946	MORE DIRECT INC	TRANS/PRINTER & SUPPLIES	\$389.41
5/22/2018	0000003947	EXCELLENT PARTY RENTAL	IH 6th Grade Promotion Chairs	\$265.00
5/22/2018	0000003948	NATIONAL CITY TROPHY	ADMIN/JS/NCT ENGRAVING ME	\$152.90
5/22/2018	0000003949	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - Open	\$543.75
5/22/2018	0000003950	SOUTHWEST SCHOOL&OFFICE SUPPLY	(10) Yellow Mop Handles	\$92.11
5/23/2018	0000003951	WESTERN ENVIRONMENTAL & SAFETY	Asbestos Awareness Training	\$1,120.00
5/23/2018	0000003952	WESTERN ENVIRONMENTAL & SAFETY	AHERA 3-year Inspection	\$1,975.00
5/23/2018	0000003953	SchoolSeating, LLC	Additional Chairs for KM & LP	\$510.50
5/24/2018	0000003954	APPLE COMPUTER	EDS/MacbookAir/Asst. Sup	\$1,891.04
5/24/2018	0000003955	FRUTH GROUP	OW/Lease/Riso/E221U	\$1,987.04
5/24/2018	0000003956	VIRCO MANUFACTURING COMPANY	Additional Item-CN(Classroom C	\$844.64
5/24/2018	0000003957	CDW	EDS/Assistant Sup	\$153.21
5/24/2018	0000003958	UNION-TRIBUNE PUBLISHING	Prop. Budget 2018-19	\$194.20
5/24/2018	0000003959	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG	\$1,700.00
5/24/2018	0000003960	OFFICE DEPOT	PUR/Lino Ink/toner supplies	\$931.25
5/24/2018	0000003961	FRUTH GROUP	JO-EZ220L-LEASE	\$1,285.75
5/24/2018	0000003962	FRUTH GROUP	CN-DP-M410-LEASE	\$1,773.77
5/24/2018	0000003963	FRUTH GROUP	LP-RZ310-LEASE	\$798.60
5/24/2018	0000003964	FRUTH GROUP	ET-EZ221U-LEASE	\$1,789.12
5/24/2018	0000003965	FRUTH GROUP	RN-RZ310-LEASE	\$3,412.97
TOTAL FOR PERIOD				\$206,255.59

REVISED P.O. REPORT

May 29, 2018 to June 26, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
5/29/2018	0000003966	AMAZON.COM	ADMIN/JS/AMAZON	\$70.30
5/29/2018	0000003967	STAPLES BUSINESS ADVANTAGE	ADMIN/JS/Supplies	\$158.28
5/29/2018	0000003968	AMAZON.COM	PUR/WHS cable	\$14.13
5/30/2018	0000003969	FERGUSON ENTERPRISES, INC.	Maintenance Supplies - Open	\$1,103.93
5/30/2018	0000003970	STARK MFG. CO	Awning	\$993.00
5/30/2018	0000003971	RSD - NATIONAL CITY	HVAC Supplies - Open	\$2,175.00
5/30/2018	0000003972	HANDY METAL MART	Maintenance Supplies - Open	\$1,087.50
5/31/2018	0000003973	AMAZON.COM	Classroom Items	\$1,000.28
5/31/2018	0000003974	MORE DIRECT INC	BUS/Scanners/Payroll	\$505.91
5/31/2018	0000003975	OFFICE DEPOT	Tech Dept/Moving Supplies	\$25.51
6/1/2018	0000003976	BUSH POWER BRAKE SERVICE	#20 Vehicle Repairs	\$543.75
6/1/2018	0000003977	Hamel School Outfitters, Inc.	Ira Harbison Rm#25 (Challenge)	\$440.38
6/1/2018	0000003978	Hamel School Outfitters, Inc.	Kimball-RM#3(Challenge)	\$588.36
6/1/2018	0000003979	ULINE	TECH/ DO MOVE SUPPLIES	\$240.27
6/1/2018	0000003980	FIRE DEVICE COMPANY	NOC Smoke Detectors	\$92.44
6/1/2018	0000003981	R&R Controls, Inc.	Replace Lighting Relay ET	\$332.00
	0000003982	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000003983	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000003984	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000003985	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000003986	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/4/2018	0000003987	BI-RITE CARTON COMPANY INC	Boxes for Tech. Dept./Stores	\$981.47
6/4/2018	0000003988	OFFICE DEPOT	(5) Brother Ink - Larry Cron	\$133.16
6/19/2018	0000003989	SAN JOAQUIN COUNTY OFFICE	18-19-DO-Evelyn-Business Servi	\$750.00
6/4/2018	0000003990	LAKESHORE LEARNING MATERIALS	PSC/Home Base Order	\$614.67
6/4/2018	0000003991	CURRICULUM ASSOCIATES LLC	CN-18/19 3RD GRADE SUPP	\$1,555.13
6/4/2018	0000003992	DEMCO INC.	LMS MATERIAL 18/19	\$66.14
6/4/2018	0000003993	WAXIE SANITARY SUPPLY	Custodial Supplies - Open	\$30,896.72
	0000003994	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	

	0000003995	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000003996	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/4/2018	0000003997	OFFICE DEPOT	Las Palmas/Challenge	\$722.28
	0000003998	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000003999	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/4/2018	0000004000	SC Commerical, LLC.	Gasoline/Diesel Fuel	\$4,019.28
6/4/2018	0000004001	SOUTHWEST MOBILE STORAGE,INC	Bins at Purch.(Challenge)	\$212.07
6/4/2018	0000004002	RCOM RADIO LLC	(4) Radios	\$1,440.94
6/4/2018	0000004003	THE HOME DEPOT	Maintenance Supplies - Open	\$5,627.37
	0000004004	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004005	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004006	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004007	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004008	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004009	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004010	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/5/2018	0000004011	CANCEL		\$0.00
6/5/2018	0000004012	VALLEY INDUSTRIAL SPECIALTIES	M&O Hydration Station	\$1,957.50
6/5/2018	0000004013	SHERWIN-WILLIAMS - STORE 8171	Electric Sprayer - Painter	\$897.19
	0000004014	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004015	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004016	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004017	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/8/2018	0000004018	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing-DO/MO	\$918.46
6/8/2018	0000004019	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - CN	\$1,083.30
6/11/2018	0000004020	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$2,288.64
	0000004021	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/11/2018	0000004022	THE HOME DEPOT	Promotion Flowers	\$903.95
	0000004023	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004024	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/11/2018	0000004025	HUNTER'S NURSERY, INC.	Grounds Plants and Supplies	\$1,087.50
	0000004026	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/11/2018	0000004027	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies	\$1,099.18
	0000004028	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	

	0000004029	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/11/2018	0000004030	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY NEW SUP	\$151.77
6/11/2018	0000004031	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - M&O	\$1,164.20
6/11/2018	0000004032	Fondo de Cultura Economica USA, Inc.	Kimball Library - invoice	\$351.37
6/11/2018	0000004033	Hub Constructions Specialties, Inc.	Masonry Supplies - Open	\$1,087.50
6/11/2018	0000004034	RCP BLOCK & BRICK, INC.	Maintenance Supplies - Open	\$585.75
6/11/2018	0000004035	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - ET	\$171.65
	0000004036	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/11/2018	0000004037	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - IH	\$171.65
6/11/2018	0000004038	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - JO	\$400.11
6/11/2018	0000004039	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - KM	\$253.61
6/11/2018	0000004040	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - LA	\$640.07
6/11/2018	0000004041	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - LP	\$668.64
6/11/2018	0000004042	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - OW	\$741.83
6/11/2018	0000004043	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - PW	\$660.83
6/11/2018	0000004044	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Testing - RN	\$171.65
	0000004045	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/11/2018	0000004046	A-1 RAIN GUTTERS INC	Rain Gutter Replacements	\$39,906.00
	0000004047	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/11/2018	0000004048	APPLE COMPUTER	ADMIN/Apple tv	\$223.66
	0000004049	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004050	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004051	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/11/2018	0000004052	CULVER-NEWLIN	Preschool	\$3,972.64
6/11/2018	0000004053	CULVER-NEWLIN	Preschool Annex	\$3,570.43
6/12/2018	0000004054	MIRACLE PLAYGROUND SALES	Playground Equipment	\$2,373.20
6/12/2018	0000004055	CINTAS FIRE PROTECTION &	Inergen Gas Inspection	\$532.00
	0000004056	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/12/2018	0000004057	ROMAN'S TRUCK BODY & PAINT	Vehicle #2 - body work	\$788.44
6/12/2018	0000004058	CANCEL		\$0.00
6/12/2018	0000004059	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$1,087.50
6/12/2018	0000004060	AMERI-MEX PLUMBING INC	Plumbing Service - Las Palmas	\$573.32
6/12/2018	0000004061	AMAZON.COM	EDS/Sharmila/Apple computer	\$15.21
	0000004062	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	

	0000004063	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/13/2018	0000004064	UNION-TRIBUNE PUBLISHING	RFP-17-18-180 Window Covering	\$1,275.80
	0000004065	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004066	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004067	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004068	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004069	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004070	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004071	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004072	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004073	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/14/2018	0000004074	SCHOLASTIC NEWS & MAGAZINES	RN/PO/SCHOLASTICS	\$2,895.85
	0000004075	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004076	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004077	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004078	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004079	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004080	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004081	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004082	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/18/2018	0000004083	Toyotalift, Inc.	CNS/LAURAV/TOYOTALIFT	\$136.71
	0000004084	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/18/2018	0000004085	WILLY'S ELECTRONIC SUPPLY CO	A/V Supplies - Open	\$1,087.50
	0000004086	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/18/2018	0000004087	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies	\$1,206.84
6/18/2018	0000004088	EWING	Grounds Supplies	\$580.91
6/18/2018	0000004089	HUNTER'S NURSERY, INC.	Plants for IH and DO	\$4,567.50
	0000004090	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004091	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004092	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004093	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/18/2018	0000004094	CROWN LIFT TRUCKS	CNS/TOYOTALIFT INC	\$308.29
6/18/2018	0000004095	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$756.73
6/18/2018	0000004096	Toyotalift, Inc.	CNS/LAURAV/TOYOTALIFT	\$815.79

6/18/2018	0000004097	RED TRUCK FIRE & SAFETY CO.	TRANS/Red Truck Fire & Safety	\$69.95
6/18/2018	0000004098	POWAY UNIFIED SCHOOL DISTRICT	TRANS/Poway invoice	\$1,035.38
6/18/2018	0000004099	POWAY UNIFIED SCHOOL DISTRICT	TRANS/Poway/JO&LP	\$1,292.35
6/18/2018	0000004100	RICK'S MOBILE GLASS	TRANS/RICK'S MOBILE/ INVOICE	\$299.25
6/18/2018	0000004101	POWAY UNIFIED SCHOOL DISTRICT	TRANS/Poway/OW-Legoland	\$1,585.38
	0000004102	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004103	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004104	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004105	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004106	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004107	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004108	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/20/2018	0000004109	SOUTHWEST MOBILE STORAGE,INC	Bins-Purchasing (Challenge)	\$212.07
	0000004110	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004111	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004112	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004113	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/20/2018	0000004114	LEARNING HEADQUARTERS	BUS/Vanessa Lerma	\$185.00
6/20/2018	0000004115	HANDWRITING WITHOUT TEARS	BUS/Vanessa Lerma	\$335.00
6/20/2018	0000004116	RED TRUCK FIRE & SAFETY CO.	TRANS/Red Truck/Invoice	\$153.48
6/20/2018	0000004117	Superior Recreational Products	IH-Benches-M&O	\$2,745.85
6/21/2018	0000004118	EHS CONSULT	Sp.Ed/Rachel P/EHS	\$6,923.03
	0000004119	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004120	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004121	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004122	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/21/2018	0000004123	ROCHESTER 100 INC	18/19 - JO-OFFICE	\$255.00
6/21/2018	0000004124	FRUTH GROUP	JO-OFFICE- invoice	\$188.57
	0000004125	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004126	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/25/2018	0000004127	Technology in Education	Tech Liaisons/ 2nd Batch Orde	\$31,253.32
6/25/2018	0000004128	ADVANCED CLASSROOM TECHNOLOGI	Tech Liaisons/Promethean/2nd	\$40,384.83
6/25/2018	0000004129	CALIFORNIA ELECTRIC SUPPLY	Electrician Supplies	\$512.05
6/25/2018	0000004130	WESTERN ENVIRONMENTAL & SAFETY	Asbestos testing - OW	\$1,361.00

6/25/2018	0000004131	R&R Controls, Inc.	OW Trouble Shooting	\$332.00
6/25/2018	0000004132	Safelite Fulfillment, Inc.	Windshield Repair	\$317.47
6/25/2018	0000004133	Jenal Engineering Corporation	Gas pump repair	\$1,712.05
6/25/2018	0000004134	POWAY UNIFIED SCHOOL DISTRICT	TRANS/Poway Unified	\$1,154.72
6/25/2018	0000004135	AMERI-MEX PLUMBING INC	Plumbing Service - D.O.	\$407.81
6/25/2018	0000004136	CALIFORNIA ELECTRIC SUPPLY	Electrician Supplies	\$1,129.80
6/25/2018	0000004137	CANCEL		\$0.00
6/25/2018	0000004138	VALLEY INDUSTRIAL SPECIALTIES	Hydration Station Filters	\$4,325.75
6/25/2018	0000004139	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$1,174.50
6/26/2018	0000004140	C&M MOTORS INC	CNS/LAURAV/C&M MOTORS	\$267.16
6/26/2018	0000004141	C&M MOTORS INC	CNS/LAURAV/C&M MOTORS	\$341.07
	0000004142	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004143	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004144	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004145	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004146	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004147	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004148	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004149	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004150	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004151	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004152	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004153	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004154	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004155	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004156	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004157	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004158	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
	0000004159	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/26/2018	0000004160	EWING	Grounds Supplies	\$493.63
	0000004161	ON JUNE 27-JULY 26 REPORT	Delayed processing due to fiscal year end	
6/26/2018	0000004162	DISCOUNT TIRE (CAS-06)	Fleet Vehicle Tires	\$238.71
TOTAL FOR PERIOD				\$241,207.12

REVISED P.O. REPORT

June 27, 2018 to July 26, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
7/10/2018	0000003850A	PAR INC	Sp.Ed/Rachel P/Par	\$100.05
7/6/2018	0000003982	ULTIMATE OFFICE	18/19 - Fall Off Sppl(Corinna)	\$498.57
7/6/2018	0000003983	LAKESHORE LEARNING MATERIALS	18/19 - Teacher Supplies	\$288.86
7/6/2018	0000003984	CANCEL		\$0.00
7/6/2018	0000003985	CSBA	18-19/ADMIN/JS/CSBA AGENDA	\$2,750.00
7/6/2018	0000003986	ACSA	18-19/ADMIN/JS/ACSA SUPT DU	\$1,779.40
	0000003987	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000003988	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000003989	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000003990	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000003991	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000003992	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000003993	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000003994	CSBA	18-19/ADMIN/JS/CSBA MEMBER	\$13,716.00
7/6/2018	0000003995	DISCOUNT SCHOOL SUPPLY	2018-19 Enrichment Teachers LP	\$810.97
7/6/2018	0000003996	GOPHER SPORT	2018-19 Gophersports LP (ETs)	\$684.69
	0000003997	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000003998	AMAZON.COM	2018-19 Amazon LP (ETs)	\$696.14
7/6/2018	0000003999	DISCOUNT SCHOOL SUPPLY	18/19- DiscountSchoolSuppET/R	\$605.60
	0000004000	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004001	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004002	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004003	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004004	GOPHER SPORT	2018-19 Gophersport ET	\$633.91
7/6/2018	0000004005	GOPHER SPORT	18-19 Gophersports RN	\$633.91
7/6/2018	0000004006	AMAZON.COM	18-19 Amazon ET	\$237.13
7/6/2018	0000004007	AMAZON.COM	18-19 Amazon RN	\$237.13
7/6/2018	0000004008	AMAZON.COM	18/19-Fall Office Supplies	\$54.31
7/6/2018	0000004009	OFFICE DEPOT	18/19-CN Fall Office Supplies	\$171.00

7/6/2018	0000004010	Curriculum Associates, LLC.	18/19 -3rd Grade Supplies	\$260.50
	0000004011	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004012	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004013	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004014	HANDWRITING WITHOUT TEARS	18/19-H.W.T ET, PW, OW, JO, LP	\$2,700.55
7/6/2018	0000004015	MARSHMEDIA	18/19- A.G.E videos KM	\$152.14
7/6/2018	0000004016	SUPERIOR TEXT	18/19 - Spanish Go Math	\$17,684.71
7/6/2018	0000004017	ACSA	18-19/ADMIN/JS/ACSA FEE	\$440.00
	0000004018	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004019	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004020	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004021	VOYAGER SOPRIS LEARNING	18/19-Voyager Language Live	\$4,426.88
	0000004022	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004023	SOUTHLAND TECHNOLOGY	18/19 - RN/PO/KOLODY	\$1,879.42
7/6/2018	0000004024	WILLY'S ELECTRONIC SUPPLY CO	18/19-LC-EdServ-Willy'sOpenPO	\$2,725.00
	0000004025	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004026	TECHNOLOGY INTEGRATION GROUP	18/19-LC-EdServ-TIGOpenPO	\$6,000.00
	0000004027	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004028	GIGAKOM	18/19-LC-EdServ-GigakomOpenP	\$13,000.00
7/6/2018	0000004029	LANSOLUTIONS LLC	18/19-LC-EdServLANSolutiOpenP	\$5,000.00
	0000004030	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004031	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004032	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004033	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004034	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004035	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004036	CAROLINA BIOLOGICAL SUPPLY	18/19-RN/PO/FIRST GRADE	\$489.32
	0000004037	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004038	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004039	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004040	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004041	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004042	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004043	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	

	0000004044	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004045	LEARNING HEADQUARTERS	18/19-OW Vazquez	\$140.29
	0000004046	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004047	AMAZON.COM	18/19-KM-Office	\$24.96
	0000004048	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/1/2018	0000004049	RGC General Engineering, Inc.	Kimball Ball Valve	\$8,999.00
7/1/2018	0000004050	RGC General Engineering, Inc.	(5) Concrete Ramps - OW	\$19,536.00
7/1/2018	0000004051	RGC General Engineering, Inc.	(6) Concrete Ramps - Rancho	\$19,536.00
	0000004052	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004053	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004054	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004055	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/2/2018	0000004056	KONICA MINOLTA BUSINESS SOLUTI	LP/Bizhub c364e/Lease Renewal	\$1,607.52
	0000004057	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004058	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004059	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004060	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004061	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/2/2018	0000004062	KONICA MINOLTA BUSINESS SOLUTI	LA/Konica Minolta/C454e	\$1,884.68
7/2/2018	0000004063	KONICA MINOLTA BUSINESS SOLUTI	JO/ BizHub C454/ Lease	\$1,645.56
	0000004064	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/2/2018	0000004065	XEROX FINANCIAL SERVICES	PROD/D95/LEASE	\$6,903.45
7/2/2018	0000004066	XEROX CORPORATION	OW/W7845PT/ LEASE	\$2,779.64
7/2/2018	0000004067	TOSHIBA FINANCIAL SERVICES	CNS/PUR/4540/Lease	\$1,921.48
7/2/2018	0000004068	TOSHIBA FINANCIAL SERVICES	FRC/ Lease/ East & West	\$2,499.84
7/2/2018	0000004069	TOSHIBA FINANCIAL SERVICES	ET-KM/eStudio 657/LEASE	\$3,131.74
7/2/2018	0000004070	TOSHIBA FINANCIAL SERVICES	IH/eStudio6506ACT&450/Lease	\$4,502.25
7/6/2018	0000004071	ACSA	18/19-DO-Sanchez-Business Serv	\$7,514.00
7/2/2018	0000004072	LANSOLUTIONS LLC	LC-EdServ-18-19LANSolutionsRe	\$2,235.91
7/2/2018	0000004073	SAN BERNARDINO COUNTY SUPT OF	LC-EdServ-18-19OMSSubscRene	\$500.00
	0000004074	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004075	CANCEL		\$0.00
7/6/2018	0000004076	STAPLES BUSINESS ADVANTAGE	18/19-OW-Hayes	\$454.66
7/6/2018	0000004077	SCHOLASTIC NEWS & MAGAZINES	18/19-OW-Hayes	\$860.75

7/6/2018	0000004078	SCHOLASTIC NEWS & MAGAZINES	18/19-OW-Hayes	\$2,976.52
7/2/2018	0000004079	MYSTERY SCIENCE INC.	18/19-OW-Hayes	\$499.00
7/2/2018	0000004080	TIME FOR KIDS	18/19_KM_Office	\$1,335.02
7/2/2018	0000004081	Studies Weekly	18/19-KM-Pena	\$532.44
7/2/2018	0000004082	NATIONAL GEOGRAPHIC EXPLORER	18/19-KM-Office	\$666.38
	0000004083	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004084	TECHNOLOGY INTEGRATION GROUP	18-19-LC-EDSV-TIGTrendMicroR	\$14,207.10
	0000004085	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004086	LAKESHORE LEARNING MATERIALS	18/19 - SDC - CN_Elisa	\$439.22
	0000004087	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004088	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004089	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004090	SCHOLASTIC NEWS & MAGAZINES	18/19-OW Medigovich	\$304.68
7/6/2018	0000004091	LAKESHORE LEARNING MATERIALS	18/19-TK/K Fall Wish List	\$518.60
7/6/2018	0000004092	SCHOOL SPECIALTY	18/19-PW-Vo-B1	\$945.27
7/6/2018	0000004093	DISCOUNT SCHOOL SUPPLY	18/19-PW-VH-Office	\$420.81
	0000004094	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004095	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004096	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004097	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004098	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004099	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004100	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004101	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004102	OFFICE DEPOT	18/19-CN Office Supplies	\$9.98
7/6/2018	0000004103	STAPLES BUSINESS ADVANTAGE	18/19-PW-Valerie-Office	\$92.78
7/6/2018	0000004104	FULL SOURCE	18/19-PW-Valerie-Office	\$104.80
7/6/2018	0000004105	OFFICE DEPOT	18/19-DO/Evelyn/Business Serv	\$1,151.36
7/6/2018	0000004106	CULVER-NEWLIN	18/19-PW-Mountain-C6	\$669.89
7/6/2018	0000004107	SAFETY DEPOT	18/19-PW-Valerie-Office	\$43.45
7/6/2018	0000004108	BOUND TO STAY BOUND BOOKS	18/19-PW-Bell-Library	\$2,469.17
	0000004109	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004110	OFFICE DEPOT	18/19-PW-Collins-D5	\$228.35
7/6/2018	0000004111	TECH4LEARNING	18/19-LC-EdSer-WixieAnnualRer	\$17,875.00

7/6/2018	0000004112	CANCEL		\$0.00
7/6/2018	0000004113	AMAZON.COM	18/19-PW-Valerie-Office	\$85.34
	0000004114	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004115	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004116	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004117	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004118	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004119	ECONOMY RESTAURANT EQUIPMENT	18/19-CNS/LAURAV/ECONOMY	\$15,932.96
7/6/2018	0000004120	MYBINDING	MyBinding Renewal 2018-2019	\$1,489.87
7/6/2018	0000004121	IMAGINE LEARNING INC	2018-19 Imagine Learning YR4	\$232,595.57
7/6/2018	0000004122	MYSTERY SCIENCE INC.	18/19-JO-OFFICE	\$499.00
	0000004123	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004124	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004125	OFFICE DEPOT	18/19-LC-EdServ-TechDeptOffice	\$232.70
7/6/2018	0000004126	STAPLES BUSINESS ADVANTAGE	18/19-CN-Office	\$89.70
	0000004127	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004128	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004129	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004130	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004131	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004132	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004133	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004134	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004135	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004136	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004137	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004138	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004139	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004140	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
	0000004141	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004142	VOYAGER SOPRIS LEARNING	18/19-EDS-Eddie P.-Read Well	\$10,611.38
7/6/2018	0000004143	ABDO PUBLISHING	18/19-L.M.S books ABDO KM PW	\$3,274.49
7/6/2018	0000004144	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$1,695.49
7/6/2018	0000004145	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$1,328.12

7/6/2018	0000004146	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$1,712.02
7/6/2018	0000004147	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$2,273.81
7/6/2018	0000004148	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$2,019.64
7/6/2018	0000004149	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$1,982.74
7/6/2018	0000004150	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$1,661.26
7/6/2018	0000004151	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$1,580.70
7/6/2018	0000004152	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$2,018.95
7/6/2018	0000004153	FOLLETT LIBRARY RESOURCES	18/19-LMSFollet PW RDN IH LA	\$888.84
7/6/2018	0000004154	BRAINSTORM LIBRARY	18/19-LMS book Brainstorm RDN	\$2,712.01
7/6/2018	0000004155	STAPLES BUSINESS ADVANTAGE	18/19-JO-OFFICE	\$192.88
7/6/2018	0000004156	OFFICE DEPOT	18/19-JO-OFFICE	\$95.66
7/6/2018	0000004157	AMAZON.COM	18/19-JO-OFFICE	\$90.07
7/6/2018	0000004158	CANCEL		\$0.00
7/6/2018	0000004159	LAKESHORE LEARNING MATERIALS	18/19-JO-Araceli-Office	\$520.91
	0000004160	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004161	SCHOLASTIC BOOK CLUBS	18/19-JO-REYNOSO	\$177.27
	0000004162	ON MAY 29-JUNE 26 REPORT	Carried over due to fiscal year end	
7/6/2018	0000004163	LAKESHORE LEARNING MATERIALS	18/19-JO-ROBELLO	\$163.05
6/27/2018	0000004164	DISCOUNT TIRE (CAS-06)	New Tires - Vehicle #12	\$496.88
7/6/2018	0000004165	General Binding Company	18/19- JO - Office	\$168.02
7/6/2018	0000004166	SAN DIEGO COUNTY OFFICE OF EDUCATION	CUM Files for Stock	\$3,534.38
7/2/2018	0000004167	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK FOR FALL ORDERS 18-19	\$26,123.47
7/6/2018	0000004168	APPLE COMPUTER	18/19 -JO-MUÑOZ	\$54.32
7/6/2018	0000004169	STARK MFG. CO	18-19 CNS/LAURAV/STARK MFG	\$3,176.00
7/2/2018	0000004170	BLUE LABEL POWER, INC.	LAMPS FOR FALL ORDERS 18-19	\$2,218.50
7/6/2018	0000004171	AMAZON.COM	18/19-M&O-From PO 3934	\$84.78
7/6/2018	0000004172	AMAZON.COM	PUR/WH-Adriana Copy from 401	\$32.61
6/27/2018	0000004173	SCHOOL SPECIALTY	STOCK FOR FALL ORDERS 18-19	\$10,016.65
7/2/2018	0000004174	OFFICE DEPOT	STOCK FOR FALL ORDERS 18-19	\$8,064.77
7/2/2018	0000004175	P&R PAPER SUPPLY COMPANY INC	STOCK FOR FALL ORDERS 18-19	\$1,116.56
7/2/2018	0000004176	SUPPLYMASTER, INC.	STOCK ORDER FALL ORDER 18-19	\$3,633.12
7/6/2018	0000004177	AMAZON.COM	18/19-JO-GONZALEZ	\$23.91
7/6/2018	0000004178	CANCEL		\$0.00
6/28/2018	0000004179	QUAL CHEM CORP.	HVAC Supplies	\$1,044.00

6/28/2018	0000004180	WATKINS ENVIRONMENTAL	Stucco Cuts - CN and IH	\$900.00
7/2/2018	0000004181	CDW	JO-MUÑOZ	\$542.06
7/3/2018	0000004182	D'Amico Printing & Graphics, Inc.	Business Serv. Dept.	\$202.27
7/3/2018	0000004183	D'Amico Printing & Graphics, Inc.	RDLN(Kathy Melanese)	\$84.28
7/3/2018	0000004184	CALIFORNIA ELECTRIC SUPPLY	Electrician Supplies - Open PO	\$1,087.50
7/3/2018	0000004185	DISCOUNT TIRE (CAS-06)	Fleet Vehicle Tires - Open PO	\$1,087.50
7/3/2018	0000004186	DOOR-MAN	Doors and Supplies - Open PO	\$543.75
7/3/2018	0000004187	EWING	Grounds Supplies - Open PO	\$1,087.50
7/3/2018	0000004188	FASTSIGNS	Facility Signs - Open PO	\$543.75
7/3/2018	0000004189	VALLEY INDUSTRIAL SPECIALTIES	Drinking Fountain Repairs	\$18,487.50
7/3/2018	0000004190	FASTENAL COMPANY	Maintenance Supplies - Open PO	\$1,087.50
7/6/2018	0000004191	SAN DIEGO COUNTY SCHOOL BOARDS	18-19/ADMIN/JS/SDC SBA DUES	\$213.42
7/6/2018	0000004192	SOUTHLAND TECHNOLOGY	JO-GONZALEZ	\$160.95
7/6/2018	0000004193	SCHOOL SERVICES OF CALIFORNIA,	Biz Serv - Carson	\$235.00
7/6/2018	0000004194	SAN DIEGO FREIGHTLINER	TRANS/Antonio/SDFreight	\$227.15
7/6/2018	0000004195	OFFICE DEPOT	TRANS/Antonio/Office supplies	\$326.24
7/6/2018	0000004196	APPLE COMPUTER	M&O/ iPads/ staff	\$4,037.25
7/6/2018	0000004197	CDW	M&O/iPad 6th Gen keyboard case	\$1,013.99
7/6/2018	0000004198	TRI-ED DISTRIBUTION	Security Alarm Repair	\$435.00
7/6/2018	0000004199	WAXIE SANITARY SUPPLY	Custodial Supplies - M&O	\$19,343.54
7/6/2018	0000004200	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$3,262.50
7/6/2018	0000004201	SOUTH BAY FENCE INC	Fencing Supplies - Open	\$543.75
7/6/2018	0000004202	MISSION JANITORIAL SUPPLIES	Custodial Supplies - Open	\$543.75
7/6/2018	0000004203	CANCEL		\$0.00
7/6/2018	0000004204	HANDY METAL MART	Maintenance Supplies - Open	\$543.75
7/9/2018	0000004205	Baker Distribution Company	HVAC Supplies - Open	\$271.88
7/9/2018	0000004206	CANCEL		\$0.00
7/9/2018	0000004207	CANCEL		\$0.00
7/9/2018	0000004208	CANCEL		\$0.00
7/9/2018	0000004209	CANCEL		\$0.00
7/10/2018	0000004210	School Dude	LC-EdSer-ConnectAuth-RUSH	\$725.00
7/10/2018	0000004211	LEARNING A-Z	18-19/ET/Office	\$969.60
7/10/2018	0000004212	AMAZON.COM	CNS/LAURAV/AMAZON	\$271.66
7/10/2018	0000004213	TOSHIBA FINANCIAL SERVICES	ET/KM- eStudio 4505ac Lease	\$3,614.40

7/10/2018	0000004214	SHRED-IT SAN DIEGO	General Dist. Wide Shredding	\$1,288.00
7/10/2018	0000004215	ULINE	Warehouse/Stores	\$690.74
7/10/2018	0000004216	PREMIER AGENDAS, INC.	IH/PREMIERE AGENDAS	\$909.51
7/10/2018	0000004217	FRUTH GROUP	PW/Riso SF5130/Lease	\$1,278.90
7/10/2018	0000004218	TECHNOLOGY INTEGRATION GROUP	LCedServ-18-19 Xirrus Renewal	\$57,112.80
7/10/2018	0000004219	LANSOLUTIONS LLC	LCedServLANSolutionsQte#0171	\$1,126.65
7/10/2018	0000004220	West Interactive Services Corporation	LCed-WSchoolMessenger-Renew	\$10,800.00
7/10/2018	0000004221	STORE SMART	18/19-KM-Office	\$3,111.70
7/11/2018	0000004222	WORTHINGTON DIRECT	Challenge Additional (CN)	\$948.14
7/11/2018	0000004223	JL DARLING LLC	LC-EdServ-18-19OceanConnecto	\$3,678.22
7/11/2018	0000004224	CDW	LC-EdServ-RUSH-TechDept-CDW	\$3,966.00
7/11/2018	0000004225	IDENT-A-KID SERVICES OF	LCedServ-18-19CCSSIdentakidRe	\$4,200.00
7/11/2018	0000004226	CLASSLINK	LCedServ-18-19ClasslinkRenewa	\$16,764.00
7/11/2018	0000004227	CRISIS PREVENTION INSTITUTE	Sp.Ed/Leticia Segura Membershi	\$150.00
7/12/2018	0000004228	NEOPOST USA INC	BIZ - Postage	\$10,034.80
7/12/2018	0000004229	ECONOMY RESTAURANT EQUIPMENT	CNS/LAURAV/ECONOMY REST	\$2,292.08
7/12/2018	0000004230	SCVSFSA- SUPER CO-OP	CNS/LAURAV/SUPER CO-OP	\$915.69
7/12/2018	0000004231	SCHOOL SERVICES OF CALIFORNIA,	BIZ - Evelyn S	\$235.00
7/12/2018	0000004232	UCSD/CRLP	Biz Serv - D. Hernandez	\$750.00
7/12/2018	0000004233	SOUTHWEST MOBILE STORAGE,INC	Purchasing (July-August)	\$212.07
7/12/2018	0000004234	DIALCOM SYSTEMS GROUP, INC.	Annual Fire Alarm Test	\$12,288.75
7/12/2018	0000004235	ROMAN'S TRUCK BODY & PAINT	Roof & Windshield Repair - #2	\$992.50
7/12/2018	0000004236	POWAY UNIFIED SCHOOL DISTRICT	TRANS/INVOCIE/POWAY	\$2,475.76
7/12/2018	0000004237	CROWN LIFT TRUCKS	CNS/LAURAV/CROWNLIFT	\$1,121.11
7/12/2018	0000004238	CANCEL		\$0.00
7/12/2018	0000004239	KING BUSINESS SERVICES, INC.	Trash Container - Kimball	\$1,424.63
7/12/2018	0000004240	FORDYCE CONSTRUCTION	Palmer Way Building Wall	\$5,900.00
7/12/2018	0000004241	SCHOOL MATE	JO-Office	\$959.18
7/12/2018	0000004242	D'Amico Printing & Graphics, Inc.	Ed. Srv.(Sharmila K.)	\$84.28
7/12/2018	0000004243	D'Amico Printing & Graphics, Inc.	CN-Steve Sanchez	\$84.28
7/13/2018	0000004244	ADAMS SPECIALTY & PRINTING CO	18-19 school calendars	\$84.83
7/13/2018	0000004245	SCHOOL SPECIALTY	18-19 STOCK ORDERS	\$2,153.25
7/13/2018	0000004246	DEFEROSWAG LLC	CNS/LAURAV/DEFEROSWAG	\$5,893.70
7/13/2018	0000004247	KONICA MINOLTA BUSINESS SOLUTI	LP/Bizhub 654/ Lease	\$2,078.04

7/13/2018	0000004248	KONICA MINOLTA BUSINESS SOLUTI	LA/BizhubC658/Lease	\$2,556.00
7/13/2018	0000004249	KONICA MINOLTA BUSINESS SOLUTI	BUS/C554e/ Lease	\$2,670.36
7/13/2018	0000004250	UNION-TRIBUNE PUBLISHING	CNS/Lunch & Breakfast Prog.	\$367.75
7/13/2018	0000004251	APPLE COMPUTER	OW/Linnette Castañeda/MacBo	\$2,050.97
7/13/2018	0000004252	AMAZON.COM	OW/Linnette Castañeda/Video A	\$15.21
7/13/2018	0000004253	SOUTHLAND TECHNOLOGY	LA/Raymond Ruiz/Surface 2	\$2,594.17
7/13/2018	0000004254	OFFICE DEPOT	18-19 STOCK ORDERS OFF. DEPO	\$5,823.62
7/13/2018	0000004255	SOUTHLAND TECHNOLOGY	OW/Linnette Castañeda/Monito	\$433.39
7/13/2018	0000004256	SOUTHWEST SCHOOL&OFFICE SUPPLY	18-19 STOCK ORDERS SOUTHW	\$7,029.64
7/17/2018	0000004257	LAKESHORE LEARNING MATERIALS	JO-Yates	\$239.20
7/17/2018	0000004258	BOUND TO STAY BOUND BOOKS	LMS Book BTSB PW JO IH	\$1,881.07
7/17/2018	0000004259	BOUND TO STAY BOUND BOOKS	LMS Book BTSB PW JO IH	\$1,881.19
7/17/2018	0000004260	BOUND TO STAY BOUND BOOKS	LMS Book BTSB PW JO IH	\$1,716.87
7/17/2018	0000004261	BOUND TO STAY BOUND BOOKS	LMS Book BTSB PW JO IH	\$1,660.48
7/17/2018	0000004262	BOUND TO STAY BOUND BOOKS	LMS Book BTSB PW JO IH	\$1,602.49
7/17/2018	0000004263	BOUND TO STAY BOUND BOOKS	LMS Book BTSB PW JO IH	\$1,513.31
7/17/2018	0000004264	BOUND TO STAY BOUND BOOKS	LMS Book BTSB PW JO IH	\$76.95
7/17/2018	0000004265	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG	\$811.03
7/17/2018	0000004266	SCHOLASTIC NEWS & MAGAZINES	18/19-KM-Office	\$2,572.76
7/17/2018	0000004267	NATIONAL GEOGRAPHIC EXPLORER	18/19-KM-Office	\$666.38
7/17/2018	0000004268	STEMSCOPES CA ACCELERATE LEARNIN	STEMSCOPES CA Acc. Learning	\$28,761.66
7/17/2018	0000004269	SDCOE-Superintendent of Schools	18/19- DO/Evelyn/Business Serv	\$135.00
7/17/2018	0000004270	OFFICE DEPOT	LA Office	\$520.30
7/17/2018	0000004271	NATIONAL SCHOOL PRODUCTS	LA/Camilia/Maldonado	\$551.36
7/17/2018	0000004272	BUSWEST, LLC.	TRANS/Antonio P/Buswest	\$211.45
7/17/2018	0000004273	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY 18-19	\$704.17
7/17/2018	0000004274	OFFICE DEPOT	LP OFFICE DEP TONER	\$216.93
7/17/2018	0000004275	IDENT-A-KID SERVICES OF	LP VISITOR ORDER	\$89.72
7/17/2018	0000004276	SCHOOL SPECIALTY	18/19-JO-OFFICE/ARACELI	\$428.42
7/17/2018	0000004277	MRC / MR. COPY	18/19-OW-Hayes	\$3,545.03
7/17/2018	0000004278	FRUTH GROUP	LP - RISO ORDER	\$783.00
7/17/2018	0000004279	MORE DIRECT INC	LP - PRINTER TONER	\$613.33
7/17/2018	0000004280	SDCOE-Superintendent of Schools	TPO - O'Connor	\$65.00
7/17/2018	0000004281	SDCOE-Superintendent of Schools	TPO - O'Connor	\$65.00

7/17/2018	0000004282	SDCOE-Superintendent of Schools	TPO - O'Connor	\$65.00
7/17/2018	0000004283	SOS SURVIVAL PRODUCTS	Preschool	\$274.60
7/17/2018	0000004284	CANCEL		\$0.00
7/17/2018	0000004285	CANCEL		\$0.00
7/17/2018	0000004286	CANCEL		\$0.00
7/17/2018	0000004287	CANCEL		\$0.00
7/18/2018	0000004288	BEST WAY PRINTING	LC-EdServ-17-18StateTestResEnv	\$1,020.08
7/18/2018	0000004289	HAWTHORNE POWER SYSTEMS	TRANS/Hawthorne/Open	\$5,500.00
7/18/2018	0000004290	EDUCATIONAL TESTING SERVICE	LCedServ-17-18CAASPP-OptServ	\$739.76
7/19/2018	0000004291	RED TRUCK FIRE & SAFETY CO.	Fire Extinguisher Test - PSC	\$118.35
7/19/2018	0000004292	Partners in Learning Programs, Inc.	ADMIN/JS/DEPARTMENT SIGNS	\$568.48
7/19/2018	0000004293	AMERI-MEX PLUMBING INC	OW - Bubbler Removals	\$2,964.26
7/19/2018	0000004294	AMERI-MEX PLUMBING INC	CN - Bubbler Removals	\$2,666.66
7/19/2018	0000004295	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$2,175.00
7/19/2018	0000004296	FRUTH GROUP	ET/VF/Office	\$783.00
7/19/2018	0000004297	RCP BLOCK & BRICK, INC.	Masonry Supplies - Open	\$1,087.50
7/19/2018	0000004298	IDENT-A-KID SERVICES OF	ET/VF/Office	\$89.72
7/19/2018	0000004299	KB13 VENTURES INC.	LA Floor Maint.	\$9,100.00
7/19/2018	0000004300	HANDWRITING WITHOUT TEARS	H.W.T	\$271.88
7/19/2018	0000004301	AMERI-MEX PLUMBING INC	Ira Harbison Plumbing Serv.	\$12,786.83
7/19/2018	0000004302	LAKESHORE LEARNING MATERIALS	LP - Lakeshore rugs	\$933.07
7/19/2018	0000004303	PEARSON ASSESSMENT	Sp.Ed/Peabody - Leon	\$278.41
7/19/2018	0000004304	HAWTHORNE POWER SYSTEMS	Trans/Hawthorne/vehicle maint	\$5,500.00
7/19/2018	0000004305	QUAL CHEM CORP.	Super Orange Cleaner	\$1,740.00
7/19/2018	0000004306	SAN DIEGO FREIGHTLINER	TRANS/Antonio Perez/ freightli	\$1,359.17
7/19/2018	0000004307	OFFICE DEPOT	LP - OFF DEP SHEDDER	\$122.36
7/19/2018	0000004308	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$1,631.25
7/19/2018	0000004309	MYBINDING	PRODLL-MB-071318	\$281.88
7/19/2018	0000004310	SKY CLEAN AIR	Air Duct Cleaning	\$34,450.00
7/19/2018	0000004311	GEARY PACIFIC SUPPLY #48	HVAC Supplies - Open	\$1,087.50
7/19/2018	0000004312	THE HOME DEPOT	Kimball FRC Shed	\$3,657.26
7/19/2018	0000004313	THE HOME DEPOT	El Toyon PSC - Shed	\$2,487.11
7/19/2018	0000004314	SOUTH BAY FENCE INC	District - Chain Link Fence	\$3,215.00
7/19/2018	0000004315	LIGHTSPEED TECHNOLOGIES	Lightspeed White Batteries	\$39.15

7/20/2018	0000004316	TRAFFIC SAFETY MATERIALS LLC	Painting Supplies - Open	\$1,087.50
7/20/2018	0000004317	Multicard US	CNS/LAURAV/MULTICARD-US CA	\$60.68
7/20/2018	0000004318	PEARSON ASSESSMENT	Sp.Ed/America Cueva	\$1,078.80
7/20/2018	0000004319	THE HOME DEPOT	Maintenance Supplies - Open	\$3,262.50
7/23/2018	0000004320	SCHOOL SPECIALTY	STOCK GS1428 SPIRAL NOTEBOC	\$360.18
7/23/2018	0000004321	KONICA MINOLTA BUSINESS SOLUTI	LP-NEW LEASE	\$1,861.53
7/23/2018	0000004322	FOLLETT LIBRARY RESOURCES	EDS/EddieP/Science Textbooks	\$6,548.35
7/23/2018	0000004323	MORE DIRECT INC	CN/Steve Sanchez/Brother Print	\$864.34
7/23/2018	0000004324	OFFICE DEPOT	JO/Araceli/Office	\$483.96
7/23/2018	0000004325	AMAZON.COM	JO/Araceli/office	\$14.12
7/23/2018	0000004326	SAMBASAFETY	TRANS/Blanket	\$600.00
7/23/2018	0000004327	STAPLES BUSINESS ADVANTAGE	ICS/Dana Z/Classroom	\$34,800.00
7/23/2018	0000004328	STAPLES BUSINESS ADVANTAGE	ICS/Dana Z/Office Staples	\$7,100.00
7/23/2018	0000004329	EMCOM ELECTRONIC SYSTEMS INC	ICS/Dana Z/Emcom Open	\$862.00
7/23/2018	0000004330	EDCO DISPOSAL CORPORATION	ICS/Dana Z/Edco Open	\$2,915.00
7/23/2018	0000004331	COPY LINK	ICS/Dana Z/Copy Link	\$4,375.00
7/23/2018	0000004332	US BANK EQUIPMENT FINANCE	ICS/US Bank Copier	\$5,090.00
7/23/2018	0000004333	US BANK EQUIPMENT FINANCE	ICS/Dana Z/Us Bank	\$6,500.00
7/23/2018	0000004334	WAXIE SANITARY SUPPLY	ICS/Dana Z/Sanitary supplies	\$7,500.00
7/23/2018	0000004335	BOYS & GIRLS CLUB	ICS/Dana Z/Classroom Rental	\$61,200.00
7/23/2018	0000004336	BOYS & GIRLS CLUB	ICS/Dana Z/Boys and Girls	\$150,000.00
7/23/2018	0000004337	OFFICE DEPOT	BIZ - Evelyn - office supplies	\$179.44
7/23/2018	0000004338	Multicard US	CNS/LAURAV/MULTICARD	\$155.50
7/23/2018	0000004339	APPLE COMPUTER	LA/MacBookPro/DeliaArancibia	\$1,774.79
7/23/2018	0000004340	CANCEL		\$0.00
7/23/2018	0000004341	CANCEL		\$0.00
7/24/2018	0000004342	KELLY PAPER	PRODLL-KPTAN-071318	\$418.56
7/24/2018	0000004343	AMAZON.COM	BIZ - Evelyn	\$79.33
7/24/2018	0000004344	ROCHESTER 100 INC	JO/Araceli W/Rochester	\$125.60
7/24/2018	0000004345	CANCEL		\$0.00
7/24/2018	0000004346	OFFICE DEPOT	Office Depot - Calzada	\$331.60
7/24/2018	0000004347	AMAZON.COM	JO/Araceli W/Office	\$250.11
7/24/2018	0000004348	THE HOME DEPOT	Las Palmas Blinds	\$4,350.00
7/24/2018	0000004349	CANCEL		\$0.00

7/24/2018	0000004350	THE HOME DEPOT	John Otis Blinds	\$3,262.50
7/24/2018	0000004351	OFFICE DEPOT	Office Depot - Benitez	\$56.84
7/24/2018	0000004352	THE HOME DEPOT	Central Blinds	\$1,087.50
7/24/2018	0000004353	ARENSON OFFICE FURNITURE	OW/Castaneda/File Cabinets	\$1,369.44
7/24/2018	0000004354	THE HOME DEPOT	District Office Blinds	\$2,175.00
7/24/2018	0000004355	ACME SAFETY & SUPPLY CORP.	L.A. ADA Mat	\$435.00
7/24/2018	0000004356	K-12 SPECIALTIES INC	Z Bioscience Encapsulator	\$238.64
7/24/2018	0000004357	KB13 VENTURES INC.	Kimball - Floor Maintenance	\$4,234.00
7/24/2018	0000004358	KB13 VENTURES INC.	John Otis Floor Maintenance	\$3,280.00
7/24/2018	0000004359	CALIFORNIA ELECTRIC SUPPLY	Electrician Supplies	\$1,033.13
7/25/2018	0000004360	La Crosse Technology Ltd	(39) Clocks	\$667.02
7/25/2018	0000004361	PEARSON EDUCATION INC	EDS/Pearson SuccessMaker Inv	\$42,856.15
7/25/2018	0000004362	WRIGHT NATIONAL FLOOD	BIZ - Wright	\$5,711.00
7/25/2018	0000004363	ALL AMERICAN PLASTIC & PACKAGING	CNS/LAURAV/ALL AMERICAN P	\$120,000.00
7/25/2018	0000004364	DIAMOND JACK ENTERPRISES INC	CNS/LAURAV/DIAMOND JACK	\$350,000.00
7/25/2018	0000004365	CANCEL		\$0.00
7/25/2018	0000004366	CANCEL		\$0.00
7/25/2018	0000004367	Alert Services, Inc.	STOCK 000NS035 BANDAIDS	\$360.18
7/25/2018	0000004368	OFFICE DEPOT	STOCK 00GS1428	\$516.78
7/25/2018	0000004369	ULINE	CNS/LAURAV/ULINE	\$985.22
7/25/2018	0000004370	GALASSO'S BAKERY	CNS/LAURV/GALASSO'S BAKERY	\$60,000.00
7/25/2018	0000004371	GOLD STAR FOODS	CNS/LAURAV/GOLDSTAR FOODS	\$700,000.00
7/25/2018	0000004372	HOLLANDIA DAIRY	CNS/LAURAV/HOLLANDIA DAIRY	\$400,000.00
7/25/2018	0000004373	METRO REFRIGERATION	CNS/LAURAV/METRO REFRIG	\$3,000.00
7/25/2018	0000004374	LITTLE CAESARS PIZZA	CNS/LAURAV/LITTLE CAESAR	\$50,000.00
7/25/2018	0000004375	INDUSTRIAL ELECTRIC	CNS/LAURAV/INDUSTRIAL ELECT	\$500.00
7/25/2018	0000004376	OFFICE DEPOT	CNS/LAURAV/OFFICE DEPOT	\$5,000.00
7/25/2018	0000004377	ORKIN EXTERMINATING INC	CNS/LAURAV/ORKIN	\$7,248.00
7/25/2018	0000004378	P&R PAPER SUPPLY COMPANY INC	CNS/LAURAV/P & R PAPER	\$44,000.00
7/25/2018	0000004379	SO-CAL TRUCK STOP	CNS/LAURAV/SO-CAL TRUCK STO	\$500.00
7/25/2018	0000004380	BRAINPOP	ICS/Dana Z/2018-19 BRAINPOP	\$2,395.00
7/25/2018	0000004381	MCGRAW-HILL	ICS/ALEKS	\$6,205.00
7/25/2018	0000004382	RENAISSANCE LEARNING	ICS/Dana Z/RENAISSANCE	\$6,227.00
7/25/2018	0000004383	SDSU FOUNDATION	ICS/Dana Z/2018-19 NCUST	\$20,000.00

7/26/2018	0000004384	SOUTHWEST SCHOOL&OFFICE SUPPLY	Ergonomic Mice	\$152.25
7/26/2018	0000004385	STAPLES BUSINESS ADVANTAGE	JO-Staples-Office	\$246.80
7/26/2018	0000004386	AMAZON.COM	JO-Araceli W-Office	\$150.99
7/26/2018	0000004387	VALLEY INDUSTRIAL SPECIALTIES	Plungers - Custodians	\$217.50
7/26/2018	0000004388	FIX AUTO NATIONAL CITY	BUS/PUR - Sprinter	\$6,404.16
TOTAL FOR PERIOD				\$3,101,523.67

REVISED P.O. REPORT

July 27, 2018 to August 28, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
7/27/2018	0000004389	RAINBOW BOOK COMPANY	L.M.S Books Rainbow KM ET	\$2,590.48
7/27/2018	0000004390	RAINBOW BOOK COMPANY	L.M.S Books Rainbow KM ET	\$878.40
7/27/2018	0000004391	PERMA-BOUND	LMSBooks PrmaBnd OW IH	\$5,293.80
7/27/2018	0000004392	HEARTLAND PAYMENT SYSTEMS	CNS/LAURAV/HEARTLAND	\$374.00
7/27/2018	0000004393	AMAZON.COM	CNS/LAURAV/AMAZON	\$17.35
7/27/2018	0000004394	Skillpath/ NST Seminars	BUS/TPO - Baro	\$199.00
7/27/2018	0000004395	PEARSON EDUCATION INC	Pearson SuccessMaker #4752133	\$2,810.10
7/27/2018	0000004396	AMAZON.COM	Elisa - CN Office	\$64.80
7/27/2018	0000004397	OFFICE DEPOT	LP/Mati R/Brother ink	\$239.76
7/27/2018	0000004398	PROTECH SYSTEMS	CNS/LAURAV/PROTECH TECH, INC	\$2,610.00
7/27/2018	0000004399	FOLLETT LIBRARY RESOURCES	GoMath 2nd Gr. D.O	\$2,190.23
7/27/2018	0000004400	SCHOOL SPECIALTY	LP - CRAFT PPR	\$325.78
7/27/2018	0000004401	SOUTHLAND TECHNOLOGY	M&O/Chromebooks	\$3,605.44
7/27/2018	0000004402	CANCEL		\$0.00
7/27/2018	0000004403	Pacific Rim Mechanical	Palmer Way - Water Treatment	\$4,470.00
7/27/2018	0000004404	SOUTHLAND TECHNOLOGY	Tech/Yousuf H./HP Monitor	\$261.56
7/27/2018	0000004405	AMAZON.COM	Tech/Yousuf/Monitor adapter	\$30.44
7/27/2018	0000004406	APPLE COMPUTER	Sp.Ed/iPad Mini 4/Santoyo-Denn	\$992.33
7/27/2018	0000004407	ZULUDESK, INC.	Sp.Ed/ipad Mini PO-4406	\$35.00
7/27/2018	0000004408	AMAZON.COM	Sp.Ed/ipadmini4moko/PO-4406	\$30.43
7/27/2018	0000004409	MORE DIRECT INC	BUS/Yvette Olea	\$864.34
7/30/2018	0000004410	SOS SURVIVAL PRODUCTS	Backpacks for RDLN/Stores	\$1,365.93
7/30/2018	0000004411	CANCEL		\$0.00
7/30/2018	0000004412	CANCEL		\$0.00
7/30/2018	0000004413	KYA Services, LLC.	J.O. Rubber Infill Maint.	\$9,375.14
7/30/2018	0000004414	ADVANCED CLASSROOM TECHNOLOGY	Promethean/Phase 3	\$21,502.09
7/31/2018	0000004415	Technology in Education	HoverCam/Phase 3/	\$27,201.84
8/1/2018	0000004416	NEWS-2-YOU, INC.	News-2-You	\$4,580.64
8/1/2018	0000004417	BEST PLUMBING SPECIALTIES, INC.	Plumbing Supplies	\$2,175.00
8/1/2018	0000004418	APPLE COMPUTER	EDS/MacBookAir/Oconnor	\$1,583.40
8/1/2018	0000004419	SOUTHLAND TECHNOLOGY	EDS/O'Connor/ Monitor	\$433.39

8/1/2018	0000004420	AMAZON.COM	EDS/Wendy O'connor/ Comp Cable	\$8.69
8/1/2018	0000004421	OFFICE DEPOT	EDS/Wendy O'connor/Workstation	\$922.50
8/1/2018	0000004422	SCHOOL SPECIALTY	KM/tricycles/Kindergarten	\$145.91
8/2/2018	0000004423	WILLY'S ELECTRONIC SUPPLY CO	Audio Visual Supplies	\$365.56
8/2/2018	0000004424	NAPA AUTO PARTS	Mechanic Supplies - Open	\$2,175.00
8/2/2018	0000004425	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
8/2/2018	0000004426	SOUTH BAY WINDOW & GLASS C	Windows and Glass - Open	\$1,087.50
8/2/2018	0000004427	Hanson Aggregates	Concrete - Open	\$1,087.50
8/2/2018	0000004428	OFFICE DEPOT	Special Ed Office Depot	\$1,256.47
8/2/2018	0000004429	CANCEL		\$0.00
8/2/2018	0000004430	D'Amico Printing & Graphics, Inc.	Buss.Cards-Evelyn S.	\$67.42
8/2/2018	0000004431	CONSOLIDATED CONCRETE PUM	Concrete Pump - Kimball FRC	\$299.06
8/3/2018	0000004432	West Interactive Services Corpora	LCedServ-WSchoolMesse-Inv91443	\$1,575.00
8/3/2018	0000004433	SCHOOL SPECIALTY	EDS/Leon Osteyee/Hoops	\$102.27
8/3/2018	0000004434	Studies Weekly	LP - STUDIES WEEKLY ORDER	\$2,082.96
8/3/2018	0000004435	MORE DIRECT INC	JO/CE505A/Toner	\$739.68
8/3/2018	0000004436	SOUTHWEST SCHOOL&OFFICE SU	LP/Office/Paper	\$62.11
8/3/2018	0000004437	SCHOLASTIC NEWS & MAGAZINE	LP SCHOLATIC 18-19	\$4,029.07
8/3/2018	0000004438	STAPLES BUSINESS ADVANTAGE	JO/Rodriguez/Office ink	\$692.44
8/3/2018	0000004439	Hertz Furniture	PW/Comp. Tables	\$804.91
8/3/2018	0000004440	ZULUDESK, INC.	M&O/iPads/License	\$175.00
8/3/2018	0000004441	SDCOE-Superintendent of School	TPO - Meghann O'Connor	\$440.00
8/3/2018	0000004442	SCHOOL OUTFITTERS	Sp.Ed/Changing Table	\$926.77
8/3/2018	0000004443	J. STONE CREATIONS	LP RM 10 SPANISH WKBK	\$48.88
8/3/2018	0000004444	CYBERSOFT TECHNOLOGIES, INC.	CNS/LAURAV/CYBERSOFT TECH	\$11,158.00
8/3/2018	0000004445	ULINE	CNS/LAURAV/ULINE	\$370.25
8/3/2018	0000004446	OFFICE DEPOT	Items borrowed/Evelyn Gonzales	\$726.95
8/3/2018	0000004447	MORE DIRECT INC	KM_Office	\$1,037.99
8/3/2018	0000004448	FISHER WIRELESS SERVICES INC	TRANS/OPEN/Fisher	\$4,000.00
8/3/2018	0000004449	SCHOOL SPECIALTY	PW-Valerie-OFFICE	\$322.32
8/3/2018	0000004450	SOUTHWEST SCHOOL&OFFICE SU	PW-Valerie-OFFICE	\$124.21
8/3/2018	0000004451	SDCOE-Superintendent of School	TPO - Meghann O'Connor	\$110.00
8/3/2018	0000004452	Curriculum Associates, LLC.	OW L.Castaneda	\$933.08
8/3/2018	0000004453	AMAZON.COM	Sp.Ed/Terri Logan/Rachel	\$45.64
8/3/2018	0000004454	OFFICE DEPOT	Rachel's / Special Ed	\$138.48

8/3/2018	0000004455	NORTH COUNTY EDUCATIONAL P	NCEPC/Invoice July	\$400.00
8/3/2018	0000004456	SC Commerical, LLC.	Gasoline / Diesel - Open	\$3,806.25
8/3/2018	0000004457	CDW	Tech/Joe Ferris/Adobe	\$153.21
8/3/2018	0000004458	AMAZON.COM	CN/Baringer/ RM23 cable	\$18.48
8/6/2018	0000004459	AMAZON.COM	KM/Luiz Vicario/Chairs	\$533.16
8/7/2018	0000004460	OFFICE DEPOT	Sp.Ed/Evelyn Gonzalez	\$459.25
8/7/2018	0000004461	VOYAGER SOPRIS LEARNING	EDS/Voyager Licenses/Rachel P.	\$5,706.00
8/7/2018	0000004462	FRUTH GROUP	KM_Office_invoice	\$282.75
8/7/2018	0000004463	C I SOLUTIONS	TRANS/Ci Solutions/Badges	\$1,640.00
8/7/2018	0000004464	CAJON VALLEY UNION	TRANS/Antonio P/	\$2,043.49
8/7/2018	0000004465	AMAZON.COM	CN Supplies (Elisa)	\$50.02
8/7/2018	0000004466	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies - Open	\$1,631.25
8/7/2018	0000004467	AMAZON.COM	Sit-Stand + Monitor Mount	\$224.01
8/7/2018	0000004468	BRIAN'S LIVE BEE REMOVAL	Bee Removal - Kimball School	\$275.00
8/7/2018	0000004469	CANCEL		\$0.00
8/7/2018	0000004470	LAKESHORE LEARNING MATERIAL	LA/RM6/Kinder	\$1,052.65
8/7/2018	0000004471	SCHOOL SPECIALTY	LA/RM 6 /New Kinder	\$1,619.56
8/7/2018	0000004472	AMAZON.COM	LA/RM 6 /New Kinder	\$54.26
8/7/2018	0000004473	ADVANCED CLASSROOM TECHNOC	PW/Doc Cams/Thao Vo	\$735.16
8/8/2018	0000004474	SchoolSeating, LLC	Challenge/LA/RM #21	\$371.84
8/8/2018	0000004475	KONICA MINOLTA BUSINESS SOL	Preschool/BizHubC452/Usage	\$1,500.00
8/8/2018	0000004476	LAKESHORE LEARNING MATERIAL	LP Lakeshore - Rm 10	\$184.82
8/8/2018	0000004477	OFFICE DEPOT	BIZ - Supplies	\$82.19
8/8/2018	0000004478	VOYAGER SOPRIS LEARNING	T2R student access	\$1,360.00
8/8/2018	0000004479	BEST WAY PRINTING	BIZ - Window Envelopes	\$212.72
8/8/2018	0000004480	CANCEL		\$0.00
8/9/2018	0000004481	A-Z PLAYGROUND SAFETY, INC.	John Otis - GMAX Testing	\$3,000.00
8/9/2018	0000004482	PENSKE FORD-Chula Vista	2019-Ford F-350 Truck for M&O	\$49,772.16
8/9/2018	0000004483	CANCEL		\$0.00
8/9/2018	0000004484	FOLLETT LIBRARY RESOURCES	T.E GoMath	\$3,508.51
8/9/2018	0000004485	D'Amico Printing & Graphics, Inc.	PW-Business Cards	\$84.28
8/9/2018	0000004486	OFFICE DEPOT	BIZ - Office Depot	\$227.48
8/9/2018	0000004487	AMAZON.COM	JO/Office/Lenovo Charger-Penci	\$79.10
8/9/2018	0000004488	PERKINS CUSTOM COATINGS	CNS/LAURAV/PERKINS CUSTOM COAT	\$4,500.00
8/9/2018	0000004489	AMAZON.COM	EDS/Ravyn Reid/Rachel P.	\$9.56

8/9/2018	0000004490	LAKESHORE LEARNING MATERIAL	EDS/Ravyn Reid/Rachel P.	\$21.74
8/9/2018	0000004491	CALIFORNIA DIESEL COMPLIANCE	TRANS/Diesel Compliance	\$132.00
8/9/2018	0000004492	Creative Bus Sales	Trans/Antonio P/Creative	\$282.18
8/9/2018	0000004493	LIGHTSPEED TECHNOLOGIES	Sp.Ed/Rachel P/Batteries	\$75.04
8/9/2018	0000004494	SOUTHWEST MOBILE STORAGE, I	Storage Bins at Purchasing Dep	\$212.07
8/9/2018	0000004495	Konica Minolta Premier Finance	OW/Bizhub 654e/Lease	\$1,866.15
8/9/2018	0000004496	KONICA MINOLTA BUSINESS SOL	BUS/C554e/Usage	\$2,000.00
8/9/2018	0000004497	KONICA MINOLTA BUSINESS SOL	CN/Bizhub 654e/Usage	\$2,000.00
8/9/2018	0000004498	KONICA MINOLTA BUSINESS SOL	CN/Bizhub c458/Usage	\$2,000.00
8/9/2018	0000004499	KONICA MINOLTA BUSINESS SOL	LP/BizHub C364e/Usage	\$1,500.00
8/9/2018	0000004500	KONICA MINOLTA BUSINESS SOL	LA/ Bizhub C454e/Usage	\$1,500.00
8/9/2018	0000004501	KONICA MINOLTA BUSINESS SOL	LA/ Bizhub c658/Usage	\$4,500.00
8/9/2018	0000004502	KONICA MINOLTA BUSINESS SOL	JO/Bizhub C454/Usage	\$900.00
8/9/2018	0000004503	KONICA MINOLTA BUSINESS SOL	OW/Bizhub 654e/Usage	\$1,500.00
8/9/2018	0000004504	WAXIE SANITARY SUPPLY	August Custodial Supplies	\$46,179.56
8/10/2018	0000004505	OFFICE DEPOT	JO-Luz Avalos-keyboard	\$99.39
8/10/2018	0000004506	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$352.28
8/10/2018	0000004507	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$180.00
8/10/2018	0000004508	TOBII DYNAVOK	Boardmaker - Lorraine Atoui	\$124.63
8/10/2018	0000004509	FRUTH GROUP	IH/ Riso EZ221/ Lease	\$1,650.53
8/10/2018	0000004510	TOSHIBA BUSINESS SOLUTIONS	CNS-PUR/Usage/Toshiba4540c	\$1,400.00
8/10/2018	0000004511	TOSHIBA BUSINESS SOLUTIONS	ET/eStudio657/Usage	\$1,500.00
8/10/2018	0000004512	TOSHIBA BUSINESS SOLUTIONS	KM/estudio657/Usage	\$1,000.00
8/10/2018	0000004513	Baker Distribution Company	HVAC Supplies - Open	\$1,087.50
8/10/2018	0000004514	SHERWIN-WILLIAMS - STORE 817	Painting Supplies - Open	\$2,175.00
8/10/2018	0000004515	RSD - NATIONAL CITY	HVAC Supplies - Open	\$2,175.00
8/10/2018	0000004516	TOSHIBA FINANCIAL SERVICES	M&O/eStudio 454c/Lease	\$1,921.48
8/10/2018	0000004517	TOSHIBA FINANCIAL SERVICES	PW/ 6506ac & 3505ac/Lease	\$6,133.50
8/10/2018	0000004518	CALIFORNIA ELECTRIC SUPPLY	Electrician Supplies - Open	\$3,262.50
8/10/2018	0000004519	TOSHIBA FINANCIAL SERVICES	RLN/eStudio 6540c/Lease	\$2,400.94
8/10/2018	0000004520	D'Amico Printing & Graphics, Inc.	ET-Bus. Cards(Mr. Vine/Fonseca	\$134.84
8/10/2018	0000004521	SCHOOL SAFETY SOLUTION, LLC	BUS/Jon Hansen/Window panels	\$236.86
8/10/2018	0000004522	ORKIN EXTERMINATING INC	Pest Control	\$2,067.05
8/10/2018	0000004523	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies	\$3,888.11
8/10/2018	0000004524	ORKIN EXTERMINATING INC	2018/2019 Pest Control	\$24,000.00

8/13/2018	0000004525	WESTERN ENVIRONMENTAL & SA	I.H. Stucco Abatement Consult.	\$3,425.00
8/13/2018	0000004526	WESTERN ENVIRONMENTAL & SA	J.O. Stucco Abatement	\$1,340.00
8/13/2018	0000004527	WESTERN ENVIRONMENTAL & SA	O.W. Flooring Abatement Cons.	\$9,446.00
8/13/2018	0000004528	WESTERN ENVIRONMENTAL & SA	J.O. Ext. Paint Asbestos Cons	\$3,325.00
8/13/2018	0000004529	WESTERN ENVIRONMENTAL & SA	K.M. Exterior Wall Paint Asbes	\$1,470.00
8/13/2018	0000004530	WESTERN ENVIRONMENTAL & SA	D.O. Exterior Wall Paint Asbes	\$1,955.00
8/13/2018	0000004531	WESTERN ENVIRONMENTAL & SA	E.T. Exterior Wall Paint Asbes	\$1,080.00
8/13/2018	0000004532	WESTERN ENVIRONMENTAL & SA	I.H. Exterior Wall Paint Asbes	\$1,605.00
8/13/2018	0000004533	DIXIELINE LUMBER & HOME CEN	Marble Countertops	\$2,642.16
8/13/2018	0000004534	DIXIELINE LUMBER & HOME CEN	Cabinets	\$3,289.43
8/13/2018	0000004535	JANUS CORPORATION	Olivewood - Asbestos Abatement	\$40,306.00
8/13/2018	0000004536	KITTREDGE EQUIPMENT COMPA	CNS/LAURAV/KITTREDGE	\$1,858.40
8/13/2018	0000004537	UNITED REFRIGERATION INC.	HVAC Supplies - Open	\$1,087.50
8/13/2018	0000004538	AMAZON.COM	OW/Wireless Mouse	\$32.46
8/14/2018	0000004539	SOUTHLAND TECHNOLOGY	JO/Luz Avalos/CPU only	\$738.41
8/14/2018	0000004540	D'Amico Printing & Graphics, Inc.	Ed Services/Wendy O'connor	\$67.42
8/14/2018	0000004541	Social Thinking	JO - 1st Grade	\$65.22
8/14/2018	0000004542	ORIENTAL TRADING COMPANY	JO - 1st Grade	\$65.22
8/14/2018	0000004543	FOLLETT LIBRARY RESOURCES	LCedServ -18-19 FollettRenewal	\$7,275.00
8/14/2018	0000004544	BROOKES PUBLISHING CO.	EDS/Rachel P/BESA Test Kit	\$598.13
8/14/2018	0000004545	Social Thinking	Sp.Ed/Zones of Regulation Post	\$251.21
8/14/2018	0000004546	HANDWRITING WITHOUT TEARS	EDS/flip crayons ET	\$21.70
8/14/2018	0000004547	OFFICE DEPOT	Additional Items/Challenge	\$1,771.75
8/14/2018	0000004548	APPLE COMPUTER	IH/MacBookAir/Super Drive	\$7,097.29
8/14/2018	0000004549	CANCEL		\$0.00
8/15/2018	0000004550	AMAZON.COM	Sp.Ed/Evelyn G/filter	\$52.23
8/15/2018	0000004551	RENAISSANCE LEARNING	LC-EdServ-18-19AR360Renewal	\$44,766.88
8/15/2018	0000004552	ULINE	WHS/packaging items	\$1,309.77
8/15/2018	0000004553	GRAINGER	WHS/Grainger Belt/Lino	\$61.38
8/16/2018	0000004554	MYSTERY SCIENCE INC.	KM/Veronica G/Office	\$999.00
8/16/2018	0000004555	AMERICAN SCHOOL COUNSELOR	Sp.Ed/Meghann - Books	\$325.71
8/16/2018	0000004556	ROAD ONE	TRANS/RoadOne/Towed bus#17	\$489.38
8/16/2018	0000004557	CCH INCORPORATED	JO-OFFICE	\$373.50
8/16/2018	0000004558	WESTERN PSYCHOLOGICAL SERV	EOWPVT - Bilingual	\$201.19
8/16/2018	0000004559	PEARSON ASSESSMENT	sp.Ed/Peabody Developmental	\$278.41

8/16/2018	0000004560	WESTERN PSYCHOLOGICAL SERV	Sp.Ed/Rachel P/WRAML 2	\$1,531.21
8/16/2018	0000004561	PRO-ED, INC.	Sp.Ed/GARS-3/Rachel P	\$623.14
8/16/2018	0000004562	PEARSON ASSESSMENT	Sp.Ed/Protocols/Rachel P.	\$610.36
8/16/2018	0000004563	NEW MANAGEMENT INC	PW-VH-Office	\$52.20
8/16/2018	0000004564	ZONAR CONNECTED	TRANS/Antonio/Prepunched	\$1,060.31
8/16/2018	0000004565	C I SOLUTIONS	TRANS/Antonio P/Color Ribbons	\$644.32
8/17/2018	0000004566	BRAINPOP	LC-EdServ-18-19BrainpopRenewal	\$17,244.00
8/17/2018	0000004567	MORE DIRECT INC	LP - Toner Ruan	\$557.95
8/20/2018	0000004568	OFFICE DEPOT	EDS/Beverly Hayes/Office Chair	\$239.24
8/20/2018	0000004569	CASA DEL TACO	Casa Del Taco Invoice 090818	\$1,468.07
8/20/2018	0000004570	INFINITE INK SILK SCREENING	LP/Inoice 1247	\$65.25
8/20/2018	0000004571	ACSA	TPO - Sandoval	\$2,895.00
8/20/2018	0000004572	CANCEL		\$0.00
8/20/2018	0000004573	Creative Bus Sales	TRANS/Creative Bus Sales/ #13	\$670.19
8/20/2018	0000004574	Creative Bus Sales	TRANS/Bus #13/Antonio P.	\$219.13
8/20/2018	0000004575	THERAPRO INC	Sp.Ed/Lida Ramos - Therapro	\$445.05
8/20/2018	0000004576	LAKESHORE LEARNING MATERIAL	CN/Martinico Rm K2	\$40.87
8/20/2018	0000004577	OFFICE DEPOT	CN Office (Sanchez)	\$521.00
8/20/2018	0000004578	OFFICE DEPOT	Special Ed. Evelyn Gonzales	\$1,479.90
8/20/2018	0000004579	HOUGHTON MIFFLIN HARCOURT	sp.ed/rachel P/Test Kits	\$4,829.04
8/20/2018	0000004580	AMAZON.COM	OW/Linette Castañeda/Adapter	\$73.94
8/20/2018	0000004581	ADVANCED CLASSROOM TECHNOL	Promethean/request 4	\$16,213.27
8/20/2018	0000004582	OFFICE DEPOT	Sp.Ed Supplies/Evelyn G.	\$65.97
8/20/2018	0000004583	Curriculum Associates, LLC.	IH/Third Grade Students	\$1,017.90
8/20/2018	0000004584	ACADEMIC THERAPY PUBLICATION	Sp.Ed/Rachel P/TAPS-3 SBE Manu	\$195.75
8/20/2018	0000004585	CANCEL		\$0.00
8/21/2018	0000004586	K-12 SPECIALTIES INC	Z Bioscience Encapsulation	\$1,023.17
8/21/2018	0000004587	SC Commerical, LLC.	Gas / Diesel - Open	\$3,806.25
8/21/2018	0000004588	OFFICE DEPOT	OW - B.Carson	\$710.09
8/21/2018	0000004589	LAKESHORE LEARNING MATERIAL	OW Herrera-Ortiz	\$25.54
8/21/2018	0000004590	OFFICE DEPOT	STOCK 00GS1428 NOTEBOOKS	\$516.78
8/21/2018	0000004591	OFFICE DEPOT	STOCK 00GS0100 BINDERS 1.5"	\$1,440.72
8/21/2018	0000004592	KELLY PAPER	STOCK GS1572 CARD STOCK PAPER	\$3,048.48
8/21/2018	0000004593	SCHOOL SPECIALTY	OW Herrera-Ortiz	\$126.10
8/21/2018	0000004594	AMAZON.COM	School Counseling Books	\$538.53

8/21/2018	0000004595	LAKESHORE LEARNING MATERIAL	Sp.Ed/Daniela Butler/Rachel P.	\$92.41
8/22/2018	0000004596	OFFICE DEPOT	STORES STOCK SUPPLIES	\$850.48
8/22/2018	0000004597	SCHOOL SPECIALTY	STORES STOCK SUPPLIES	\$1,060.97
8/22/2018	0000004598	SOUTHWEST SCHOOL&OFFICE SU	STORES STOCK 00GS1127 FOLDERS	\$268.18
8/22/2018	0000004599	ADAMS SPECIALTY & PRINTING C	STOCK FISCAL 00GS0455 CALENDAR	\$70.69
8/22/2018	0000004600	DIXIELINE LUMBER & HOME CEN	Maintenance Supplies - Open	\$3,262.50
8/22/2018	0000004601	SOUTH BAY FENCE INC	(12) Buckets Quick Rok Concret	\$626.40
8/22/2018	0000004602	D'Amico Printing & Graphics, Inc.	JO-A.Welch-Buss. Cards	\$84.28
8/22/2018	0000004603	OPTIMUM FLOORCARE	Custodial Supplies	\$2,102.86
8/22/2018	0000004604	PEARSON ASSESSMENT	Sp.Ed/KABC-II Scoring Licenses	\$1,815.86
8/22/2018	0000004605	Curriculum Associates, LLC.	CN/Abrams Rm 11	\$161.81
8/22/2018	0000004606	AMERI-MEX PLUMBING INC	Bubbler Removals	\$7,319.40
8/22/2018	0000004607	AMERI-MEX PLUMBING INC	Bubbler Removals	\$12,557.91
8/22/2018	0000004608	HEIDI SONGS	JO - GONZALEZ	\$54.38
8/22/2018	0000004609	AMERI-MEX PLUMBING INC	Bubbler Removal	\$8,147.55
8/22/2018	0000004610	FUN AND FUNCTION	Sp.Ed/Lida Ramos - Amazon	\$28.26
8/22/2018	0000004611	SCHOOL SPECIALTY	sp.Ed/Lida Ramos - Amazon	\$148.36
8/22/2018	0000004612	AMAZON.COM	Sp.Ed./Lida Ramos -/Rachel P.	\$133.93
8/22/2018	0000004613	AMERI-MEX PLUMBING INC	Misc. Plumbing Services	\$3,521.33
8/22/2018	0000004614	AMERI-MEX PLUMBING INC	Kitchen Filters	\$5,591.46
8/22/2018	0000004615	OFFICE DEPOT	JO - NURSE- supplies	\$108.01
8/22/2018	0000004616	SCHOLASTIC NEWS & MAGAZINE	CN/Scholastic Magazines 4th gr	\$762.31
8/22/2018	0000004617	SCHOLASTIC NEWS & MAGAZINE	CN/Scholastic Magazines	\$5,297.61
8/23/2018	0000004618	VIEJAS HEATING AND AIR	HVAC Repair - JO #4A	\$550.00
8/23/2018	0000004619	LAKESHORE LEARNING MATERIAL	LP/Lakeshore/RM24 carpet	\$520.91
8/24/2018	0000004620	SAN DIEGO REFRIGERATION	Warehouse A/C	\$4,218.75
8/24/2018	0000004621	VALLEY INDUSTRIAL SPECIALTIES	Eye Wash Station & Solution	\$4,023.75
8/24/2018	0000004622	OFFICE DEPOT	JO-Casters	\$125.13
8/24/2018	0000004623	SOUTHLAND TECHNOLOGY	EDS/Counselor/HPZBooks	\$15,438.30
8/27/2018	0000004624	WAXIE SANITARY SUPPLY	Stock Tissue Facial 000NS175	\$2,239.38
8/27/2018	0000004625	SUPPLYMASTER, INC.	Stock 00GS1161 Ear Bud CAL E3T	\$9,722.25
8/28/2018	0000004626	JLAB Audio	STOCK 00GS1162 HEADPHONES	\$3,480.00
8/28/2018	0000004627	AMAZON.COM	Sp.Ed/Rachel P.	\$35.88
8/28/2018	0000004628	SUPER DUPER PUBLICATIONS	Sp.Ed/Rachel P/Butler	\$27.13
8/28/2018	0000004629	JUNIOR ACHIEVEMENT OF	LA/BizTown/Invoice	\$575.00

8/28/2018	0000004630	CCH INCORPORATED	LP - PARENT NEWLETTER	\$29.50
8/28/2018	0000004631	AMAZON.COM	CN/Supplies Rayvn Reid	\$83.68
8/28/2018	0000004632	LAKESHORE LEARNING MATERIAL	OW/Curiel/classroom items	\$90.21
8/28/2018	0000004633	BEST WAY PRINTING	OW Saunders	\$92.44
8/28/2018	0000004634	FRUTH GROUP	OW L. Castaneda	\$783.00
8/28/2018	0000004635	SCHOLASTIC NEWS & MAGAZINE	PW-Office-Scholastics	\$2,573.26
8/28/2018	0000004636	LAKESHORE LEARNING MATERIAL	Vicky Shay - Rug	\$412.16
8/28/2018	0000004637	PHONAK	D. Nathan - Josue Reyes -PW	\$2,741.59
8/28/2018	0000004638	CANCEL		\$0.00
TOTAL FOR PERIOD				\$651,134.04

REVISED P.O. REPORT

August 29, 2018 to September 24, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
8/29/2018	0000004639	AMAZON.COM	KM/Steve Z/RM 23	\$11.30
8/29/2018	0000004640	CANCEL		\$0.00
8/29/2018	0000004641	VOYAGER SOPRIS LEARNING	ReadWell CN, LP	\$5,395.16
8/30/2018	0000004642	RCOM RADIO LLC	(3) Digital Radios	\$1,401.44
8/30/2018	0000004643	EmergencyKits.com	District Wide	\$3,605.89
8/31/2018	0000004644	ORIENTAL TRADING COMPANY	Sp.Ed/Lida Ramos - Oriental	\$18.48
8/31/2018	0000004645	GOPHER SPORT	PW-McKean-Wobble Chairs	\$347.78
8/31/2018	0000004646	CDW	Sp.Ed/Wireless pointer	\$34.54
9/4/2018	0000004647	BOUND TO STAY BOUND BOOKS	IH Library: PO Payment Only	\$1,498.04
9/4/2018	0000004648	Kitchen Brains	OW Temperature Alarm	\$530.70
9/4/2018	0000004649	TOSHIBA BUSINESS SOLUTIONS	ADMIN/Removal of machine inv	\$325.00
9/4/2018	0000004650	JONES SCHOOL SUPPLY CO., INC.	IH/School Office	\$379.13
9/4/2018	0000004651	SCHOLASTIC NEWS & MAGAZINES	IH-18/19 Scholastic Magazine	\$4,789.48
9/4/2018	0000004652	OFFICE DEPOT	JO - OFFICE	\$208.50
9/4/2018	0000004653	Skillpath/ NST Seminars	TPO - Evelyn	\$149.00
9/4/2018	0000004654	ACADEMIC THERAPY PUBLICATIONS	SPELT-3 Response Forms	\$84.83
9/4/2018	0000004655	MHS INC	Conners 3 Parent Short Form	\$147.90
9/4/2018	0000004656	SOUTHLAND TECHNOLOGY	EDS/Wendy O'connor/Second M	\$309.41
9/4/2018	0000004657	AMAZON.COM	JO - OFFICE	\$29.86
9/4/2018	0000004658	BOUND TO STAY BOUND BOOKS	IH Library: PO for payment	\$896.61
9/5/2018	0000004659	HUMANSIZE CORPORATION	EDS/Wendy O'connor/Stit and st	\$107.53
9/5/2018	0000004660	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$241.31
9/5/2018	0000004661	AMAZON.COM	JO-OFFICE	\$351.76
9/5/2018	0000004662	OFFICE DEPOT	Stock GS0100 1 1/2" Binders	\$2,881.44
9/5/2018	0000004663	HANDWRITING WITHOUT TEARS	Flip crayons IH	\$28.20
9/5/2018	0000004664	OFFICE DEPOT	LP - TONER RM 18	\$232.70
9/5/2018	0000004665	PEARSON ASSESSMENT	BASC3 Protocols	\$231.91
9/5/2018	0000004666	LAKESHORE LEARNING MATERIALS	PSC/Replacement Las Palmas Or	\$470.55
9/5/2018	0000004667	UNION-TRIBUNE PUBLISHING	RFP-18-19-237	\$880.44

9/5/2018	0000004668	PLACER COUNTY OFFICE OF EDUCATIO	TPO - M O'Connor	\$700.00
9/5/2018	0000004669	OFFICE DEPOT	LP Off Depot Chair	\$198.99
9/5/2018	0000004670	OFFICE DEPOT	HR - Frames	\$82.19
9/5/2018	0000004671	ADAPTIVEMALL.COM	Sp.Ed/Rachel/Mia Martinez	\$438.48
9/5/2018	0000004672	MORE DIRECT INC	PW Library Ink Toner	\$174.57
9/5/2018	0000004673	STAPLES BUSINESS ADVANTAGE	OW L. Castaneda/brother ink	\$402.89
9/5/2018	0000004674	AMAZON.COM	sp.ed/rachel/Bubber Sculpting	\$68.27
9/5/2018	0000004675	VOLUNTEERS OF AMERICA SW CALIF	ICS/DanaZ/Meals	\$278,000.00
9/5/2018	0000004676	CANCEL		\$0.00
9/6/2018	0000004677	APPLE COMPUTER	LP/Sonia Ruan/Adapter	\$75.04
9/6/2018	0000004678	Budget Blinds	Blinds for school sites	\$37,202.42
9/6/2018	0000004679	OFFICE DEPOT	Challenge (For JO school)	\$1,442.10
9/6/2018	0000004680	WAXIE SANITARY SUPPLY	September 2018 Custodial Supp.	\$33,575.48
9/6/2018	0000004681	WESTAIR GASES & EQUIPMENT	Maintenance Supplies - Open	\$1,087.50
9/6/2018	0000004682	CANCEL		\$0.00
9/6/2018	0000004683	CALIFORNIA ELECTRIC SUPPLY	Electrician Supplies - Open	\$3,262.50
9/6/2018	0000004684	KB13 VENTURES INC.	Floor Maintenance - ET	\$2,850.00
9/6/2018	0000004685	KB13 VENTURES INC.	Flooring Maintenance - Central	\$1,900.00
9/6/2018	0000004686	KB13 VENTURES INC.	Flooring Maintenance - RN	\$2,650.00
9/6/2018	0000004687	PACIFIC LAWN MOWER WORKS	Grounds Supplies	\$550.71
9/6/2018	0000004688	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
9/6/2018	0000004689	SOUTHLAND TECHNOLOGY	JO/Monitor/HP 23"	\$165.31
9/7/2018	0000004690	SOUTHWEST SCHOOL&OFFICE SUPPLY	Stores Stock GS0782 GS1010	\$1,112.90
9/7/2018	0000004691	TOSHIBA BUSINESS SOLUTIONS	RLN/USAGE/ ESTUDIO 6540CT	\$1,500.00
9/7/2018	0000004692	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
9/7/2018	0000004693	SCHOOL SPECIALTY	Stock 00GS1081 LAMINATING FI	\$1,624.73
9/7/2018	0000004694	ECOWATER SYSTEMS	(10) Safe Kitchen Systems	\$61,665.40
9/7/2018	0000004695	CHATFIELD-CLARKE COMPANY, INC.	200 pieces - vertex	\$11,980.99
9/7/2018	0000004696	TOSHIBA BUSINESS SOLUTIONS	ET/eStudio 4505AC/ Usage	\$1,500.00
9/7/2018	0000004697	TOSHIBA BUSINESS SOLUTIONS	KM/eStudio 4505ac/ usage	\$1,500.00
9/7/2018	0000004698	S&S WORLD WIDE	CN Baringer	\$496.40
9/7/2018	0000004699	OFFICE DEPOT	Expo dry erase rush for IH Sch	\$108.58
9/7/2018	0000004700	Curriculum Associates, LLC.	OW L. Castaneda	\$933.08
9/7/2018	0000004701	DEMCO, INC.	LMS RN, KM, IH, LA	\$456.28

9/7/2018	0000004702	MHS INC	Sp.Ed/RachelP/Conners 3 Online	\$2,175.00
9/7/2018	0000004703	VOYAGER SOPRIS LEARNING	RW SDC RDN V. Tapia	\$2,303.35
9/7/2018	0000004704	STEMSCOPES CA ACCELERATE LEARNIN	STEMscopes	\$9,981.23
9/7/2018	0000004705	MORE DIRECT INC	LC-EdServ-Office Supplies	\$455.76
9/7/2018	0000004706	CAJON VALLEY UNION	TRANS/ANTONIO P/CAJON VALL	\$1,610.37
9/7/2018	0000004707	HAWTHORNE POWER SYSTEMS	TRANS/ANTONIO P/OPEN	\$5,500.00
9/7/2018	0000004708	HAWTHORNE POWER SYSTEMS	TRANS/ANTONIO P./OPEN	\$5,500.00
9/10/2018	0000004709	MORE DIRECT INC	EDS/Veronica Calzada/toner	\$880.95
9/10/2018	0000004710	SAN DIEGO REFRIGERATION	CNS/Laura Valverde/SD Refri	\$160.88
9/10/2018	0000004711	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$180.00
9/10/2018	0000004712	OFFICE DEPOT	STOCK SUPPLIES O.D	\$191.84
9/10/2018	0000004713	CANCEL		\$0.00
9/10/2018	0000004714	AMAZON.COM	JO -COUNSELOR	\$215.25
9/10/2018	0000004715	MORE DIRECT INC	RN/PO/BANAS	\$653.61
9/10/2018	0000004716	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES S.W	\$2,430.30
9/10/2018	0000004717	SCHOOL SPECIALTY	STOCK SUPPLIES SCH. SP	\$761.42
9/10/2018	0000004718	McKesson Medical-Surgical Governmen	STOCK NURSE SUPPLIES MOORE	\$458.38
9/10/2018	0000004719	Alert Services, Inc.	STOCK NURSE ALERT SERV.	\$322.34
9/10/2018	0000004720	WILLY'S ELECTRONIC SUPPLY CO	Electronics - Open	\$1,087.50
9/10/2018	0000004721	INFINITE INK SILK SCREENING	CN/Infinite Ink Invoice 1248	\$874.22
9/10/2018	0000004722	KING BUSINESS SERVICES, INC.	Trash and Recycling - Open	\$5,437.50
9/10/2018	0000004723	HANDWRITING WITHOUT TEARS	EDS/Eddie Prieto/HWT	\$478.50
9/11/2018	0000004724	SOUTHWEST MOBILE STORAGE,INC	Storage Cont.(Purchasing)	\$212.07
9/11/2018	0000004725	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$3,262.50
9/11/2018	0000004726	J&M KEYSTONE, INC.	Carpet Cleaning Serv. - Open	\$1,000.00
9/11/2018	0000004727	R&R Controls, Inc.	HVAC Servicing	\$472.00
9/11/2018	0000004728	VIEJAS HEATING AND AIR	HVAC Servicing - Central	\$95.00
9/11/2018	0000004729	AHLEE BACKFLOW SERVICE	Backflow Testing	\$2,003.00
9/12/2018	0000004730	APPLE COMPUTER	IH/VGA Adapters/Elizabeth	\$63.08
9/12/2018	0000004731	SOUTHLAND TECHNOLOGY	BUS/Yvette Olea/HP 27"	\$309.94
9/12/2018	0000004732	FOLLETT LIBRARY RESOURCES	EDS/Light Box RDN	\$696.00
9/12/2018	0000004733	AMAZON.COM	JO - BAEZA	\$55.41
9/13/2018	0000004734	SDCOE-Superintendent of Schools	KM_Office	\$40.00
9/13/2018	0000004735	CANCEL		\$0.00

9/13/2018	0000004736	WESTERN ENVIRONMENTAL & SAFETY	Lead Testing - Various Sites	\$9,980.00
9/13/2018	0000004737	WESTERN ENVIRONMENTAL & SAFETY	Lead Water Testing -Aug 7 2018	\$1,440.00
9/13/2018	0000004738	WESTERN ENVIRONMENTAL & SAFETY	Lead Water Testing -8/8/2018	\$1,940.00
9/13/2018	0000004739	SOUTHLAND TECHNOLOGY	EDS/Wendy Oconner/Chromebook	\$562.69
9/13/2018	0000004740	CDW	EDS/Wendy O'connor/cable	\$38.73
9/13/2018	0000004741	FOOD 4 THOUGHT LLC	CNS/LAURAV/FOOD 4 THOUGHT	\$1,462.50
9/13/2018	0000004742	MERCEDES BENZ OF SAN DIEGO	CNS/LAURAV/MERCEDES-BENZ	\$884.49
9/13/2018	0000004743	La Crosse Technology Ltd	(39) Wall Clocks	\$667.02
9/13/2018	0000004744	HUNTER'S NURSERY, INC.	Ira Harbison Plants	\$5,437.50
9/17/2018	0000004745	SCHOOL SPECIALTY	KM_Trikes	\$583.64
9/17/2018	0000004746	Konica Minolta Premier Finance	JO/BizHub654e/ Lease	\$1,609.50
9/17/2018	0000004747	RIFTON EQUIPMENT	Sp.Ed/Rachel P/Activity Chair	\$1,712.81
9/17/2018	0000004748	PHONAK	Sp.Ed/Rachel P/Roger Touchscreen	\$1,686.62
9/17/2018	0000004749	SCHOOL OUTFITTERS	JO- CORTAZAR	\$107.45
9/17/2018	0000004750	PARTS PEOPLE.	LCedServTechDeptPartsPeopleO	\$1,510.87
9/17/2018	0000004751	MONOPRICE, INC.	LC-EdServ-TechDeptPartsMonop	\$66.88
9/17/2018	0000004752	PC PARTS PLUS, DBA CHROMEBOOKPA	LCedServTechDeptPartsChromeb	\$3,990.41
9/17/2018	0000004753	TUMBLEWEED PRESS INC	CN/Manchester RM 27	\$799.00
9/17/2018	0000004754	FRUTH GROUP	LP/RisoSF5130/New Lease	\$2,356.51
9/17/2018	0000004755	SDCOE-Superintendent of Schools	TPO - Corrina Ruiz	\$125.00
9/17/2018	0000004756	UCSD/CRLP	KM_Office	\$225.00
9/17/2018	0000004757	RED TRUCK FIRE & SAFETY CO.	TRANS/INVOICE/REDTRUCK	\$86.34
9/18/2018	0000004758	TIME FOR KIDS	ET/VF/TFK	\$118.80
9/18/2018	0000004759	APPLE COMPUTER	EDS/MacBook Air/District Resou	\$4,086.60
9/18/2018	0000004760	APPLE COMPUTER	EDS/Veronica Calzada/MacAir	\$1,362.64
9/18/2018	0000004761	OFFICE DEPOT	EDS/Wendy O'connor/Chair	\$434.99
9/18/2018	0000004762	AMAZON.COM	LP AMAZON BKS	\$32.41
9/18/2018	0000004763	S&S WORLD WIDE	LP - PE EQUIP	\$291.90
9/18/2018	0000004764	PHONAK	Sp.Ed/Diane Nathan	\$1,668.23
9/18/2018	0000004765	OFFICE DEPOT	TOSA Work Stations(Ed. Srvs.)	\$12,413.30
9/18/2018	0000004766	MONOPRICE, INC.	Tech/Promethean board adapte	\$104.29
9/19/2018	0000004767	DISCOVERY EDUCATION	LC-EdServ-18-19DiscoveryEdRen	\$16,000.00
9/19/2018	0000004768	IMAGINE LEARNING INC	LCedServ-18-19ImagEspanolRen	\$41,102.05
9/19/2018	0000004769	AMAZON.COM	JO/Corinna/tech dept	\$8.65

9/20/2018	0000004770	Pacific Rim Mechanical	HVAC Supplies & Equip.	\$3,262.50
9/20/2018	0000004771	WESTERN ENVIRONMENTAL & SAFETY	CNS Asbestos Inspection	\$875.00
9/20/2018	0000004772	BEST PLUMBING SPECIALTIES, INC.	Plumbing Supplies - Open	\$3,262.50
9/20/2018	0000004773	R&R Controls, Inc.	Ira Harbison AC Serv.	\$359.53
9/20/2018	0000004774	TERMINIX INTERNATIONAL	Pest Control - Open	\$500.00
9/20/2018	0000004775	KING BUSINESS SERVICES, INC.	Kimball Trash Container	\$1,305.00
9/20/2018	0000004776	STAPLES BUSINESS ADVANTAGE	EDS/Erasers	\$758.53
9/20/2018	0000004777	JANUS CORPORATION	CNS Building Asbestos Abate.	\$4,332.00
9/21/2018	0000004778	OFFICE DEPOT	BUS/Evelyn S/Receipt Books	\$43.98
9/21/2018	0000004779	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$3,262.50
9/21/2018	0000004780	CANCEL		\$0.00
9/21/2018	0000004781	MISSION JANITORIAL SUPPLIES	Custodial Supplies - Open	\$543.75
9/21/2018	0000004782	EWING	Irrigation Supplies	\$1,238.54
9/21/2018	0000004783	D'Amico Printing & Graphics, Inc.	JO - OFFICE	\$67.42
9/21/2018	0000004784	PEARSON ASSESSMENT	Sp.Ed/Rachel/Protocols	\$1,139.54
9/21/2018	0000004785	WESTERN PSYCHOLOGICAL SERVICES	Protocols - WPS	\$391.50
9/21/2018	0000004786	SUPER DUPER PUBLICATIONS	Sp.Ed/Rachel/SSI-4 Protocols	\$158.75
9/21/2018	0000004787	SCHOOL SPECIALTY	CN/Office Supplies-Butcher Pap	\$160.97
9/21/2018	0000004788	SDCOE-Superintendent of Schools	BUS/TPO - Baringer	\$100.00
9/21/2018	0000004789	ORIENTAL TRADING COMPANY	JO - OFFICE	\$135.87
9/24/2018	0000004790	US GAMES	Stock PE Supplies US Games	\$1,788.94
9/24/2018	0000004791	B&H PHOTO VIDEO	System for LA-(Doug S.)	\$325.16
9/24/2018	0000004792	OFFICE DEPOT	STOCK GS0725 CHALK DUSTLESS	\$113.54
9/24/2018	0000004793	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES SOUTHWEST SC	\$7,255.54
9/24/2018	0000004794	P&R PAPER SUPPLY COMPANY INC	STOCK SUPPLIES P&R	\$1,503.97
9/24/2018	0000004795	McKesson Medical-Surgical Governmen	STOCK NURSE SUPPLIES MOORE	\$379.76
9/24/2018	0000004796	SCHOOL SPECIALTY	STOCK SUPPLIES SCHOOL SP.	\$1,932.44
9/24/2018	0000004797	SCHOOL HEALTH CORP.	STOCK NURSE SUPPLY SCH. HEA	\$310.59
9/24/2018	0000004798	Alert Services, Inc.	STOCK SUPPLIES ALERT SERVICES	\$540.27
9/24/2018	0000004799	ACCO BRANDS USA LLC	STOCK SUPPLIES GS1081 ACCO	\$1,546.43
9/24/2018	0000004800	KB13 VENTURES INC.	Floor Maintenance - PSC and IH	\$3,800.00
9/24/2018	0000004801	RCOM RADIO LLC	6 Radio Repairs - M&O	\$570.94
9/24/2018	0000004802	HANDY METAL MART	IH Rm 18 Ramp Repair	\$1,358.67
9/24/2018	0000004803	VALLEY INDUSTRIAL SPECIALTIES	PW, KM, OW sinks	\$1,766.23

9/24/2018	0000004804	HEINEMANN EDUCATIONAL BOOKS	IH/5th Grade Teachers/Books	\$1,559.48
9/24/2018	0000004805	UCSD/CRLP	LP REGISTRATION RUAN	\$200.00
TOTAL FOR PERIOD				\$695,782.76

REVISED P.O. REPORT

September 25, 2018 to October 29, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
9/25/2018	0000004806	Leforts Small Engine Repairs	M&O Equipment Repair - Open	\$815.63
9/25/2018	0000004807	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - Open	\$543.75
9/25/2018	0000004808	MORE DIRECT INC	OW/Saunders/ Xerox Staples	\$132.46
9/25/2018	0000004809	SC Commerical, LLC.	Diesel and Gasoline - Open	\$3,806.25
9/25/2018	0000004810	OFFICE DEPOT	BUS/Evelyn S/Office Supplies	\$70.35
9/25/2018	0000004811	BRIAN'S LIVE BEE REMOVAL	Bee Removal - Ira Harbison	\$300.00
9/25/2018	0000004812	HEAR & C	Sp.Ed/Audiometer Calibration	\$50.00
9/25/2018	0000004813	OFFICE DEPOT	Sp.Ed/Evelyn G/Toners	\$1,350.94
9/25/2018	0000004814	LAKESHORE LEARNING MATERIALS	Sp.Ed/Ileanne Malfavon	\$413.21
9/25/2018	0000004815	PEARSON ASSESSMENT	Sp.Ed/Rachel/ABAS-3 Scoring CD	\$400.20
9/25/2018	0000004816	CASBO	BUS/TPO - Carson	\$1,020.00
9/25/2018	0000004817	TOSHIBA FINANCIAL SERVICES	New Copier for CNS/Purchasing	\$1,355.18
9/25/2018	0000004818	CANCEL		\$0.00
9/25/2018	0000004819	OFFICE DEPOT	HR/VG/Office Supplies	\$1,159.51
9/25/2018	0000004820	CANCEL		\$0.00
9/25/2018	0000004821	CANCEL		\$0.00
9/25/2018	0000004822	CANCEL		\$0.00
9/25/2018	0000004823	CANCEL		\$0.00
9/25/2018	0000004824	NATIONAL CITY TROPHY	ADMIN/JG/NC TROPHY 2018	\$45.13
9/25/2018	0000004825	ROAD ONE	CNS/LAURAV/ROADONE	\$143.44
9/25/2018	0000004826	ORIENTAL TRADING COMPANY	JO - Kindergarten	\$195.67
9/25/2018	0000004827	ENGINEERING IS ELEMENTARY	EDS/EiE kits/Eddie P	\$52,464.28
9/25/2018	0000004828	AMAZON.COM	Sp.Ed/Ileane Malfavon -Amazon	\$95.73
9/25/2018	0000004829	CANCEL		\$0.00
9/25/2018	0000004830	AMAZON.COM	LCedServ-PW-Computer Parts	\$11.95
9/26/2018	0000004831	FRUTH GROUP	CN/Riso SF5130/New Lease	\$2,136.15
9/26/2018	0000004832	SCHOLASTIC INC.	EDS/Gr.2 Math manipulatives/Ed	\$198.31
9/26/2018	0000004833	BARNES & NOBLE	EDS/Gr2 Math book/Eddie Prieto	\$342.18
9/26/2018	0000004834	ETA HAND2MIND	EDS/Grade 3 Math manipulative	\$8,126.79

9/26/2018	0000004835	ETA HAND2MIND	EDS/Grade 4 Math Manipulative	\$8,795.26
9/26/2018	0000004836	ETA HAND2MIND	EDS/Gr. 5 MATH manipulatives	\$8,216.06
9/26/2018	0000004837	OFFICE DEPOT	TRANS/toner/Antonio Perez	\$463.21
9/26/2018	0000004838	CAROLINA BIOLOGICAL SUPPLY	EDS/Gr. 6 Math MANIPULATIVES	\$50.84
9/26/2018	0000004839	CAROLINA BIOLOGICAL SUPPLY	EDS/Gr. 4 MATH manipulative	\$2,104.80
9/26/2018	0000004840	LAKESHORE LEARNING MATERIALS	EDS/Grade K MATH manipulative	\$235.65
9/26/2018	0000004841	BARNES & NOBLE	EDS/GRADE 6 Math Manipulative	\$504.43
9/26/2018	0000004842	ETA HAND2MIND	EDS/Gr.6 MATH Manipulatives	\$620.85
9/26/2018	0000004843	AMAZON.COM	EDS/Grade 6 Math manipulative	\$2,740.28
9/26/2018	0000004844	AMAZON.COM	LC-EdServTechDeptPartOrder	\$2,035.52
9/27/2018	0000004845	AMAZON.COM	JO - OFFICE	\$26.74
9/27/2018	0000004846	AMAZON.COM	EDS/Gr4 Math manipulatives	\$1,166.08
9/27/2018	0000004847	AMAZON.COM	LP AMAZON - BANDS	\$58.70
9/27/2018	0000004848	KELLY PAPER	JO - OFFICE	\$122.39
9/27/2018	0000004849	OFFICE DEPOT	EDS/Fall project	\$217.23
9/28/2018	0000004850	ETA HAND2MIND	EDS/Grade K Math manipulative	\$13,740.82
9/28/2018	0000004851	CREATIVE TEACHING PRESS	EDS/Gr K Math Manipulatives	\$138.20
9/28/2018	0000004852	ETA HAND2MIND	EDS/Grade 1 Math Manipulative	\$6,065.24
9/28/2018	0000004853	ETA HAND2MIND	EDS/Grade 2 Math Manipulative	\$13,442.90
9/28/2018	0000004854	SCHOLASTIC NEWS & MAGAZINES	LA/Magazine Invoice	\$3,316.26
9/28/2018	0000004855	SCHOOL SERVICES OF CALIFORNIA,	TPO-Governor's Budget Worksho	\$1,125.00
9/28/2018	0000004856	MYBINDING	PRODLL-MB-092718	\$337.64
9/28/2018	0000004857	PRO-ED, INC.	Sp.Ed/ Rachel P/Angel Li	\$80.48
10/1/2018	0000004858	SCHOLASTIC INC.	EDS/Gr. K Manipulatives	\$207.41
10/1/2018	0000004859	STAPLES BUSINESS ADVANTAGE	EDS/Eddie P/Hand Truck	\$215.75
10/1/2018	0000004860	APPLE COMPUTER	Sp.Ed/Rachel P/iPad 6th Gen	\$2,045.81
10/1/2018	0000004861	APPLE COMPUTER	Sp.Ed/Rachel P/iPad 6th Gen 2	\$818.33
10/1/2018	0000004862	AMAZON.COM	ADMIN/JS/AMAZON	\$335.52
10/1/2018	0000004863	ZULUDESK, INC.	Sp.Ed/iPads PO-4860	\$87.50
10/1/2018	0000004864	ZULUDESK, INC.	Sp.Ed/iPads PO-4861	\$35.00
10/2/2018	0000004865	APPLE COMPUTER	Sp.ED/Rachel iPad/Air 2 017182	\$41.32
10/2/2018	0000004866	FedEx Office	B. Hayes	\$18,056.55
10/2/2018	0000004867	AMAZON.COM	EDS/GR.6 MATH MANIPULATIVE	\$542.66
10/2/2018	0000004868	Intent Digital	Raul M./Board Room	\$9,243.75

10/3/2018	0000004869	Hanson Aggregates	Concrete for Ira Harbison	\$1,087.50
10/3/2018	0000004870	RGC General Engineering, Inc.	8 Ramps - Olivewood	\$19,536.00
10/3/2018	0000004871	DOOR-MAN	Boys Restroom Door - JO	\$1,240.32
10/3/2018	0000004872	HANDY METAL MART	Maintenance Supplies - Open	\$1,631.25
10/3/2018	0000004873	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$3,262.50
10/3/2018	0000004874	CANCEL		\$0.00
10/3/2018	0000004875	HANDWRITING WITHOUT TEARS	Sp.Ed/Keyboarding Licenses/ RP	\$140.00
10/3/2018	0000004876	EWING	Irrigation Supplies - Open	\$1,087.50
10/3/2018	0000004877	WAXIE SANITARY SUPPLY	Custodial Supplies - Oct 2018	\$27,499.68
10/3/2018	0000004878	AMAZON.COM	Back Supports for IA's/ Sp.Ed.	\$68.45
10/3/2018	0000004879	CRISIS PREVENTION INSTITUTE	Sp.Ed/CPI Books/Rachel P	\$206.63
10/3/2018	0000004880	UNION-TRIBUNE PUBLISHING	RFP 18-19-238	\$880.44
10/3/2018	0000004881	MALCOLITE CORPORATION	Electrician Supplies - Open	\$1,087.50
10/3/2018	0000004882	THE HOME DEPOT	CNS Sink	\$863.48
10/3/2018	0000004883	AMAZON.COM	Sp.Ed/Rachel P/Baby Gates &str	\$120.34
10/4/2018	0000004884	CALIFORNIA ELECTRIC SUPPLY	12 boxes of lamps	\$1,631.25
10/4/2018	0000004885	HUNTER'S NURSERY, INC.	Ira Harbison Plants	\$2,175.00
10/4/2018	0000004886	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$3,262.50
10/5/2018	0000004887	ENGINEERING IS ELEMENTARY	EDS/EiE Kits/Eddie P.	\$2,401.22
10/5/2018	0000004888	FOLLETT LIBRARY RESOURCES	EDS/L.A LightBox/Eddie P	\$57.16
10/9/2018	0000004889	ECONOMY RESTAURANT EQUIPMENT	CNS/LAURAV/ECONOMY	\$206.26
10/9/2018	0000004890	MORE DIRECT INC	ADMIN/Jocelyn Gomez/Brother	\$965.90
10/9/2018	0000004891	TOSHIBA BUSINESS SOLUTIONS	IH/eStudio 6506&4505/Usage	\$1,500.00
10/10/2018	0000004892	BLUE LABEL POWER, INC.	STOCK 00AV0300 PROJECTOR LA	\$1,109.25
10/10/2018	0000004893	ZULUDESK, INC.	ET/license for replacement iPa	\$17.50
10/10/2018	0000004894	KONICA MINOLTA BUSINESS SOLUTI	PROD/BizHub 1250/Lease	\$7,905.07
10/10/2018	0000004895	KELLY PAPER	PRODLL-KP-100918	\$518.71
10/10/2018	0000004896	KONICA MINOLTA BUSINESS SOLUTI	PROD/BizHub1250/Usage	\$5,000.00
10/10/2018	0000004897	CANCEL		\$0.00
10/10/2018	0000004898	ESCUELA DE MUSICA	EDM MATERIAL	\$3,719.78
10/10/2018	0000004899	CAROLINA BIOLOGICAL SUPPLY	EDS/Food Coloring/Eddie Prieto	\$95.43
10/10/2018	0000004900	CANCEL		\$0.00
10/11/2018	0000004901	PACIFIC LAWN MOWER WORKS	Backpack Blower and Battery	\$598.10
10/11/2018	0000004902	WESTAIR GASES & EQUIPMENT	Welder - Model: K4195-2	\$2,205.45

10/11/2018	0000004903	NAPA AUTO PARTS	Mechanic Supplies - Open	\$2,175.00
10/11/2018	0000004904	PACIFIC LAWN MOWER WORKS	Grounds Equipment and Supplies	\$1,631.25
10/11/2018	0000004905	KB13 VENTURES INC.	Restroom Floor Maintenance	\$10,885.00
10/11/2018	0000004906	KB13 VENTURES INC.	Restroom Floor Maintenance	\$4,085.00
10/11/2018	0000004907	KB13 VENTURES INC.	Restroom Floor Maintenance	\$1,295.00
10/11/2018	0000004908	KB13 VENTURES INC.	Restroom Floor Maintenance	\$1,600.00
10/12/2018	0000004909	BRIAN'S LIVE BEE REMOVAL	Bee Removal - Palmer Way	\$225.00
10/12/2018	0000004910	TIERRASANTA HEATING & AIR INC	HVAC Repair - Central	\$98.00
10/12/2018	0000004911	CHULA VISTA PHOTO STUDIO	ADMIN/JS/CV PHOTO STUDIO	\$119.63
10/12/2018	0000004912	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
10/15/2018	0000004913	Konica Minolta Premier Finance	CN/BizHub 654e & C458/ Lease	\$2,470.80
10/15/2018	0000004914	SOUTHWEST MOBILE STORAGE,INC	Pur. Dept. (09/27 to 10/24)	\$212.07
10/15/2018	0000004915	CDW	EDS/Veronica Calzada/Adobe Ac	\$153.00
10/15/2018	0000004916	STANDARD ELECTRONICS	Kimball Alarm Panel Maint.	\$190.00
10/15/2018	0000004917	STANDARD ELECTRONICS	Las Palmas Alarm Panel Maint.	\$190.00
10/15/2018	0000004918	MORE DIRECT INC	Sp.Ed/Rachel Pedregal/Printers	\$599.71
10/15/2018	0000004919	SCHOLASTIC NEWS & MAGAZINES	OW Stewart	\$81.45
10/16/2018	0000004920	BEST SMOG STATION	Fleet Vehicle Smog Checks	\$500.00
10/16/2018	0000004921	OFFICE DEPOT	Stock GS1950 COPY PAPER	\$15,411.05
10/16/2018	0000004922	SOUTHLAND TECHNOLOGY	IH/HPZbook G5/Puentes	\$1,564.71
10/16/2018	0000004923	THE FIBAR GROUP LLC	500 CY Wood Fiber - Open	\$22,240.59
10/16/2018	0000004924	ADVANCED CLASSROOM TECHNOLOGY	PW/Doc Cams/Thao Vo	\$375.79
10/16/2018	0000004925	SOUTHLAND TECHNOLOGY	Sp.Ed/HP Zbook 15U G5/stash	\$5,986.30
10/17/2018	0000004926	GOTHAM	Playground Poured Rubber	\$6,591.00
10/17/2018	0000004927	PEARSON ASSESSMENT	CELF 5 Protocols	\$541.58
10/17/2018	0000004928	PEARSON ASSESSMENT	Sp.Ed/BASC-3 Scoring Subscript	\$500.00
10/17/2018	0000004929	KELLY PAPER	PROD/copy of PO-4895	\$518.71
10/17/2018	0000004930	PERSEUS ASSOCIATES	TRANS/PERSEUS/Invoice	\$5,075.00
10/17/2018	0000004931	PEARSON ASSESSMENT	Sp.Ed/GTFA 3 - Spanish	\$359.96
10/17/2018	0000004932	WESTERN PSYCHOLOGICAL SERVICES	Sp.Ed/Protocols/Rachel P.	\$307.77
10/17/2018	0000004933	OFFICE DEPOT	EDS/Evelyn Gonzalez/Office Dep	\$302.84
10/17/2018	0000004934	WESTERN ENVIRONMENTAL & SAFETY	AHERA 6 Month Inspection	\$975.00
10/17/2018	0000004935	WESTERN ENVIRONMENTAL & SAFETY	District Office Mold Sampling	\$1,945.00
10/17/2018	0000004936	WESTERN ENVIRONMENTAL & SAFETY	El Toyon Siding Abatement Cons	\$2,127.50

10/18/2018	0000004937	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK SUPPLIES S.W.	\$227.07
10/18/2018	0000004938	SCHOOL SPECIALTY	STOCK STORAGE BINS SCH. SP.	\$167.82
10/18/2018	0000004939	SOCIAL SKILL BUILDER	Sp.Ed/Lori Tan/software	\$86.12
10/18/2018	0000004940	APPLE COMPUTER	EDS/Veronica Calzada/DORscTea	\$1,362.64
10/19/2018	0000004941	DISCOUNT TIRE (CAS-06)	Fleet Vehicle Tires & Service	\$1,087.50
10/19/2018	0000004942	AMAZON.COM	LP - AMAZON WALL DECAL	\$125.28
10/19/2018	0000004943	MONOPRICE, INC.	IH/HPZbook asset 023907	\$32.61
10/19/2018	0000004944	SC Commerical, LLC.	Gasoline and Diesel - Open	\$3,806.25
10/19/2018	0000004945	FRUTH GROUP	KM/FurhtGroup Supplies	\$783.00
10/19/2018	0000004946	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies - Open	\$1,631.25
10/19/2018	0000004947	RCOM RADIO LLC	Olivewood Radio Ant. Repair	\$325.00
10/19/2018	0000004948	IDENT-A-KID SERVICES OF	KM/Ident-a-kid/Veronica G.	\$247.95
10/22/2018	0000004949	SKY CLEAN AIR	HVAC maintenance - ET Library	\$450.00
10/23/2018	0000004950	MONOPRICE, INC.	Sp.ED/HPlatop USB-VGA/Irma Ka	\$32.61
10/23/2018	0000004951	MONOPRICE, INC.	Sp.Ed/HP Zbooks/PSY	\$130.46
10/23/2018	0000004952	AMERI-MEX PLUMBING INC	Ira Harbison Toilet Leak	\$249.08
10/23/2018	0000004953	CANCEL		\$0.00
10/23/2018	0000004954	HANDY METAL MART	Maintenance Supplies - Open	\$1,631.25
10/24/2018	0000004955	OFFICE DEPOT	Items for TOSA stations	\$601.08
10/24/2018	0000004956	TRI-ED DISTRIBUTION	JO Fire Alarm Repair	\$978.75
10/24/2018	0000004957	CANCEL		\$0.00
10/24/2018	0000004958	LAKESHORE LEARNING MATERIALS	Supplies-Karina Cadena RM 18A	\$108.74
10/24/2018	0000004959	OFFICE DEPOT	LC-EdServ-JFinchOfficeChair	\$358.86
10/24/2018	0000004960	ZULUDESK, INC.	LC-EdServ-18-19ZuludeskPerpLic	\$875.00
10/24/2018	0000004961	Okapi Educational Publishing, Inc.	ICS/Okapi/Dana Zamora	\$10,820.93
10/24/2018	0000004962	UC REGENTS	TPO - DL Biliteracy Transfer	\$1,125.00
10/24/2018	0000004963	CANCEL		\$0.00
10/24/2018	0000004964	CANCEL		\$0.00
10/25/2018	0000004965	THE LATINO FAMILY LITERACY PROJEC	LA/Mr. Ruiz	\$2,120.63
10/25/2018	0000004966	OFFICE DEPOT	Amalia FRC WEST	\$66.45
10/25/2018	0000004967	AMAZON.COM	LC-EdServ-TechDeptRushAdapte	\$148.57
10/25/2018	0000004968	Thrively, Inc.	EDS/V.Calzada/Thrively Invoice	\$16,312.50
10/25/2018	0000004969	REALLY GOOD STUFF	Robles-Cho	\$84.79
10/25/2018	0000004970	AMAZON.COM	LP - AMAZON LANYARDS	\$67.40

10/25/2018	0000004971	STAPLES BUSINESS ADVANTAGE	Sp.Ed/Rachel/Nurses' Red Binde	\$163.02
10/25/2018	0000004972	IDENT-A-KID SERVICES OF	LC-EdServ-IdentakidScanners	\$4,986.75
10/25/2018	0000004973	LAKESHORE LEARNING MATERIALS	PSC/Carpet for ET25	\$325.16
10/25/2018	0000004974	PROTECH SYSTEMS	CNS/LAURAV/PROTECH SYSTEM	\$1,277.81
10/25/2018	0000004975	CANCEL		\$0.00
10/26/2018	0000004976	MRC / MR. COPY	Xerox/D95/Production/Usage	\$6,500.00
10/26/2018	0000004977	AMPLIFIED IT, LLC	LC-EdServ-AmplifiedITBlockHrs	\$2,250.00
10/26/2018	0000004978	CANCEL		\$0.00
10/26/2018	0000004979	D'Amico Printing & Graphics, Inc.	Admin. Dept. Jocelyn G.	\$67.42
10/26/2018	0000004980	AMAZON.COM	EDS/Amazon - A.Benitez	\$50.00
10/26/2018	0000004981	OFFICE DEPOT	Office Depot - Calzada	\$32.61
10/26/2018	0000004982	AMAZON.COM	Office Supplies	\$790.25
10/29/2018	0000004983	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK COLOR PAPER BOND S.W	\$3,208.13
10/29/2018	0000004984	OFFICE DEPOT	STOCK COLORED PENCILS O.D.	\$601.34
10/29/2018	0000004985	SCHOOL SPECIALTY	STOCK BATTERY "D" SCHOOL SP	\$45.41
10/29/2018	0000004986	KYA Services, LLC.	J.O. Sports Field Maintenance	\$2,543.82
10/29/2018	0000004987	UNITED HEALTH SUPPLIES	STOCK 00GS0042 EVERYTHING N	\$628.58
TOTAL FOR PERIOD				\$430,777.56

REVISED P.O. REPORT

October 30, 2018 to November 28, 2018

PO Date	PO No.	Supplier	Purchase Description	Total
10/30/2018	0000004988	SCHOOL SPECIALTY	Stock GS0107 BIN CONT. SCH. SP	\$335.65
10/30/2018	0000004989	AMAZON.COM	Smart Board/HDMI cables	\$21.73
10/30/2018	0000004990	NATIONAL CITY TROPHY	ADMIN/JS/NC TROPHY NAME PL	\$10.33
10/30/2018	0000004991	CANCEL		\$0.00
10/30/2018	0000004992	ACSA	TPO - ACSA Awards Banquet	\$1,584.00
10/30/2018	0000004993	ACSA	TPO - 2018 ACSA Awards Banquet	\$495.00
10/30/2018	0000004994	CABE SD SOUTH COUNTY CHAPTER	TPO - CABE 65	\$400.00
10/31/2018	0000004995	SOUTHLAND TECHNOLOGY	EDS/ Sara Borbon/HP Zbook	\$1,564.71
10/31/2018	0000004996	NATIONAL SCHOOL BOARDS ASSOCIAT	TPO - 2019 NSBA Annual Confer	\$935.00
10/31/2018	0000004997	SUPER DUPER PUBLICATIONS	JO - GUBEREK	\$124.95
10/31/2018	0000004998	LAKESHORE LEARNING MATERIALS	LA/Aguilar/Camilia Arias	\$760.15
10/31/2018	0000004999	Decker Equipment, Inc. - School Fix Ca	JO -CUSTODIAL	\$90.69
10/31/2018	0000005000	MODITY INC	TRANS/Antonio P/Clear ID	\$152.83
10/31/2018	0000005001	SUPER DUPER PUBLICATIONS	OW/Guberek/Lupita Saunders	\$118.31
11/1/2018	0000005002	OFFICE DEPOT	Stock postage stamps 00GS2628	\$660.00
11/1/2018	0000005003	ZULUDESK, INC.	Tech/ License/MacBook	\$17.50
11/1/2018	0000005004	ZULUDESK, INC.	Tech/License/MacBook Pro	\$17.50
11/1/2018	0000005005	ZULUDESK, INC.	Tech/ MacBook Pro/ License	\$17.50
11/1/2018	0000005006	SOS SURVIVAL PRODUCTS	KM/LP/PW-2024	\$2,451.88
11/1/2018	0000005007	LAKESHORE LEARNING MATERIALS	Trays f/OW	\$18.48
11/1/2018	0000005008	OFFICE DEPOT	LP - OFFICE DEP RM 32	\$109.83
11/2/2018	0000005009	ZULUDESK, INC.	Tech/License for MacBook	\$17.50
11/2/2018	0000005010	APPLE COMPUTER	PW/Rosa Lopez/Module B	\$3,091.41
11/5/2018	0000005011	TOSHIBA BUSINESS SOLUTIONS	M&O/estudio 4540cc/usage	\$500.00
11/5/2018	0000005012	AMAZON.COM	Sp.Ed/Evelyn G/Amazon Back Su	\$739.44
11/5/2018	0000005013	OFFICE DEPOT	OF/VG/HR	\$356.76
11/5/2018	0000005014	POWAY UNIFIED SCHOOL DISTRICT	TRANS/Invoice/Antonio P	\$619.36
11/5/2018	0000005015	HAWTHORNE POWER SYSTEMS	TRANS/Antonio P/Sp.Ed. OPEN	\$5,500.00
11/5/2018	0000005016	PEARSON ASSESSMENT	Sp.Ed/Protocol/Rachel P	\$390.69

11/5/2018	0000005017	WAXIE SANITARY SUPPLY	Custodial Supplies - Nov 2018	\$15,619.13
11/5/2018	0000005018	WAXIE SANITARY SUPPLY	Wet/Dry Vacuum - ET	\$803.22
11/5/2018	0000005019	CANCEL		\$0.00
11/5/2018	0000005020	CANCEL		\$0.00
11/5/2018	0000005021	CANCEL		\$0.00
11/6/2018	0000005022	EDUCATIONAL DATA SYSTEMS	LC-EdServ-17-18CELDTExcMtlsC	\$578.67
11/6/2018	0000005023	EDUCATIONAL TESTING SERVICE	LC-EdServ-17-18ELPACExcMtlsC	\$167.74
11/6/2018	0000005024	HOUGHTON MIFFLIN HARCOURT	WJIV Cognitive Scoring Online	\$1,410.71
11/6/2018	0000005025	E.L. ACHIEVE INC	LC-EdServ-18-19ELAchieveLicens	\$2,500.00
11/6/2018	0000005026	AMAZON.COM	LC-EdServ-ELITeacherOrder	\$80.91
11/6/2018	0000005027	LAKESHORE LEARNING MATERIALS	CN/Elisa/Yegin RM 10	\$205.54
11/6/2018	0000005028	WESTERN PSYCHOLOGICAL SERVICES	Sp.Ed/EOWPVT Protocols	\$217.50
11/6/2018	0000005029	PRO-ED, INC.	SAED-2 Protocols	\$172.91
11/6/2018	0000005030	PEARSON ASSESSMENT	Sp.Ed/Ravyn Reid/Rachel P	\$1,245.19
11/6/2018	0000005031	LAKESHORE LEARNING MATERIALS	OW/Vazquez	\$97.83
11/6/2018	0000005032	SCHOLASTIC BOOK CLUBS	OW Vazquez	\$64.17
11/6/2018	0000005033	HAWTHORNE POWER SYSTEMS	trans/anotnio/reg. edu	\$5,500.00
11/6/2018	0000005034	FRUTH GROUP	ET/VF/Workroom	\$783.00
11/7/2018	0000005035	AMAZON.COM	JO - PE EQUIPMENT	\$327.25
11/7/2018	0000005036	HEINEMANN EDUCATIONAL BOOKS	ICS/Dana Z/Heinemann	\$19,743.10
11/7/2018	0000005037	VOYAGER SOPRIS LEARNING	RW Denise Mos	\$190.00
11/7/2018	0000005038	SDCOE-Superintendent of Schools	TPO - SDCOE Bringing ELD to Li	\$150.00
11/7/2018	0000005039	SCHOLASTIC NEWS & MAGAZINES	ET/VF/Invoice	\$3,395.09
11/7/2018	0000005040	STAPLES BUSINESS ADVANTAGE	OW Saunders	\$537.18
11/7/2018	0000005041	VENTURA COUNTY SELPA	TPO - CAPTAIN Summit 2018	\$200.00
11/7/2018	0000005042	SOUTHLAND TECHNOLOGY	JO - OFFICE	\$164.78
11/8/2018	0000005043	NEVERTARDY TRANSIT, LLC	Nver tardy/ estimate #372	\$900.00
11/9/2018	0000005044	GOPHER SPORT	JO - PE EQUIPMENT	\$894.48
11/9/2018	0000005045	FUN AND FUNCTION	Sp.Ed/Rachel P/Lida Ramos	\$19.56
11/9/2018	0000005046	OFFICE DEPOT	JO - OFFICE	\$534.57
11/9/2018	0000005047	DEPARTMENT OF JUSTICE	VG/Open PO for 2018-2019	\$7,000.00
11/9/2018	0000005048	SOUTHLAND TECHNOLOGY	PSC/Laptop Order/Charmine	\$31,562.75
11/9/2018	0000005049	PEARSON ASSESSMENT	Sp.Ed/KTEA Test Kit	\$1,122.46
11/9/2018	0000005050	MORE DIRECT INC	Sp.Ed/Rachel Pedregal/Printers	\$3,432.79

11/9/2018	0000005051	APPLE COMPUTER	EDS/Jacqueline Thompson	\$1,655.04
11/13/2018	0000005052	SOUTH BAY FENCE INC	Ira Harbison Fence	\$2,100.00
11/13/2018	0000005053	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
11/14/2018	0000005054	CLASSROOM DIRECT.COM	Robles-Cho	\$38.05
11/14/2018	0000005055	OFFICE DEPOT	BIZ - Office Depot	\$26.99
11/14/2018	0000005056	Partners in Learning Programs, Inc.	ADMIN/JS/DEPARTMENT SIGN	\$118.69
11/14/2018	0000005057	HARBOR FREIGHT TOOLS	Maintenance Supplies - Open	\$543.75
11/14/2018	0000005058	AMAZON.COM	Sp.Ed/RachelP/Lida Ramos	\$361.75
11/14/2018	0000005059	VALLEY INDUSTRIAL SPECIALTIES	10 Body Glove Filters	\$4,350.00
11/14/2018	0000005060	CABE SD SOUTH COUNTY CHAPTER	TPO - CABE 65 Regional Mini-Co	\$100.00
11/14/2018	0000005061	ACSA	TPO - 2018 ACSA Awards Banquet	\$693.00
11/14/2018	0000005062	CANCEL		\$0.00
11/14/2018	0000005063	J&M KEYSTONE, INC.	Carpet Cleaning	\$1,197.30
11/14/2018	0000005064	ETA HAND2MIND	EDS/Teacher Rekenrek Math Ma	\$353.49
11/14/2018	0000005065	STAPLES BUSINESS ADVANTAGE	Sp.Ed/Rachel P/Laminator	\$45.66
11/14/2018	0000005066	UNIFIRST CORPORATION	CNS/LAURAV/UNIFIRST	\$1,126.70
11/14/2018	0000005067	SOUTHWEST MOBILE STORAGE,INC	Oct. to Nov. Rental	\$212.07
11/14/2018	0000005068	NATIONAL CITY CHAMBER	ADMIN/JS/CHAMBER DUES	\$300.00
11/14/2018	0000005069	MHS INC	CDI 2 Protocols	\$203.90
11/14/2018	0000005070	SOUTHLAND TECHNOLOGY	Sp.Ed/Rachel P/Desktop	\$2,328.38
11/14/2018	0000005071	SOUTHLAND TECHNOLOGY	LA/Zbook/Buechler RM6	\$1,578.14
11/14/2018	0000005072	APPLE COMPUTER	Sp.Ed/Evelyn Gonzalez	\$1,437.54
11/15/2018	0000005073	OFFICE DEPOT	Special Ed. Toners	\$200.08
11/5/2018	0000005074	CANCEL		\$0.00
11/15/2018	0000005075	INFINITE INK SILK SCREENING	ET/V.Fonseca	\$991.80
11/15/2018	0000005076	BREAKOUT, INC	ADMIN/JS/Breakout EDU	\$275.00
11/15/2018	0000005077	RIFTON EQUIPMENT	Sp.Ed/Activity Chair Legs/	\$42.58
11/15/2018	0000005078	PHONAK	Sp.Ed/Rachel P/phonak	\$1,089.68
11/15/2018	0000005079	WESTERN ENVIRONMENTAL & SAFETY	Asbestos Sampling	\$2,460.00
11/15/2018	0000005080	AMAZON.COM	Sp.Ed/Rachel P/Joanna Herrera	\$137.90
11/15/2018	0000005081	AMAZON.COM	JO - OFFICE -	\$115.45
11/15/2018	0000005082	WESTERN ENVIRONMENTAL & SAFETY	Asbestos Roof Mastic Removal	\$970.00
11/16/2018	0000005083	SDCOE-Superintendent of Schools		\$250.00
11/26/2018	0000005084	BLUE LABEL POWER, INC.	Stock AV0300 Proj. Lamps	\$1,109.25

11/26/2018	0000005085	OFFICE DEPOT	GS1950 STOCK COPY PAPER PAL	\$16,812.05
11/26/2018	0000005086	OFFICE DEPOT	STOCK CRAYONS O.D.	\$1,058.62
11/26/2018	0000005087	SOUTHWEST SCHOOL&OFFICE SUPPLY	MARKERS 00GS1382 S.W.	\$1,403.14
11/26/2018	0000005088	SCHOOL SPECIALTY	STOCK MARKERS SCH. SP.	\$2,611.31
11/26/2018	0000005089	OFFICE DEPOT	STOCK GS1535 COPY LEGAL SIZE	\$97.01
11/26/2018	0000005090	SCHOOL SPECIALTY	STOCK SUPPLIES SCH. SP.	\$328.60
11/26/2018	0000005091	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK GS1387 DRY ERASE S.W.	\$446.31
11/26/2018	0000005092	SCHOOL SPECIALTY	Sp.Ed/Joanne Herrera #2/Rachel	\$51.78
11/27/2018	0000005093	SOUTHWEST SCHOOL&OFFICE SUPPLY	Stock NS152 C. Spray S.W.	\$131.94
11/27/2018	0000005094	ATLAS ELEVATOR COMPANY	Wheelchair Lift Maint. - RN	\$811.00
11/27/2018	0000005095	R&R Controls, Inc.	HVAC Maintenance Application	\$104.00
11/27/2018	0000005096	CANCEL		\$0.00
11/28/2018	0000005097	MORE DIRECT INC	Sp.Ed/Counselor Printers	\$751.02
11/28/2018	0000005098	AMAZON.COM	LP AMAZON - RETARDENT	\$70.69
11/28/2018	0000005099	FRUTH GROUP	OW Saunders	\$783.00
11/28/2018	0000005100	MONOPRICE, INC.	BHayesEdS-EnrichmentTeacherP	\$316.68
11/28/2018	0000005101	NEWS-2-YOU, INC.	News-2-You Subscription	\$4,809.72
11/28/2018	0000005102	COUNTY OF SAN DIEGO	CNS/LAURAV/COUNTY OF SAN D	\$3,858.00
TOTAL FOR PERIOD				\$187,016.29

REVISED P.O. REPORT

November 29, 2018 to January 7, 2019

PO Date	PO No.	Supplier	Purchase Description	Total
11/29/2018	0000005103	NATIONAL SCHOOL BOARDS ASSOCIAT	TPO - NSBA Annual Conference	\$1,870.00
11/29/2018	0000005104	OFFICE DEPOT	BUS/Evelyn S/ Office Supplies	\$155.49
11/29/2018	0000005105	SCHOLASTIC NEWS & MAGAZINES	PW-Classrooms-Invoice	\$816.75
11/29/2018	0000005106	TIME FOR KIDS	PW-Classroom-Invoice	\$845.15
11/29/2018	0000005107	TOBII DYNAVOK	Boardmaker Licenses	\$355.75
11/29/2018	0000005108	ETA HAND2MIND	Gr. 2 MATH Manipulatives	\$325.16
11/29/2018	0000005109	RAINBOW RESOURCE CENTER, INC.	GR.2 MATH Manip.	\$1,170.42
11/29/2018	0000005110	BEST WAY PRINTING	BIZ - Window Envelopes	\$212.72
11/29/2018	0000005111	IDENT-A-KID SERVICES OF	PW/Identakid/Candy	\$111.28
11/29/2018	0000005112	CAJON VALLEY UNION	TRANS/Cajon Valley/Antonio	\$999.40
11/29/2018	0000005113	DEPARTMENT OF SOCIAL SERVICES	Licensing Fees for 2019	\$3,872.00
11/29/2018	0000005114	PEARSON ASSESSMENT	Sp.Ed/Rachel P/Protocols	\$433.52
11/29/2018	0000005115	SOUTHLAND TECHNOLOGY	EDS/Calzada/HPZbook Tostado	\$1,578.14
11/29/2018	0000005116	RAINBOW RESOURCE CENTER, INC.	GRADE 3 MATH MANIP.	\$1,353.11
11/29/2018	0000005117	Technology in Education	KM_Room 28	\$345.83
11/29/2018	0000005118	PD PLAY	Kimball ES Repair	\$6,065.23
11/29/2018	0000005119	ADVANCED CLASSROOM TECHNOLOG	ET/Carnagey/Rm.20	\$19.58
11/29/2018	0000005120	THE HOME DEPOT	Electric Start Generator	\$2,369.66
11/29/2018	0000005121	RCOM RADIO LLC	(2) Speaker mics for Hytera	\$141.38
11/29/2018	0000005122	STANDARD ELECTRONICS	Fire Alarm Systems - LA	\$1,256.50
11/29/2018	0000005123	NEXON CORPORATION	Kimball FRC Mold ITreatment	\$1,750.00
11/29/2018	0000005124	ASBURY ENVIRONMENTAL SERVICES	Used Oil Service Charge	\$35.00
11/30/2018	0000005125	AMAZON.COM	JO - OFFICE	\$35.88
12/3/2018	0000005126	ETA HAND2MIND	GR.4 MATH MANIPULATIVES	\$276.39
12/3/2018	0000005127	CANCEL		\$0.00
12/3/2018	0000005128	ETA HAND2MIND	GRADE4 MATH MANIP	\$106.19
12/3/2018	0000005129	CANCEL		\$0.00
12/3/2018	0000005130	CULVER-NEWLIN	office chair	\$423.31
12/3/2018	0000005131	AMAZON.COM	WHS/Dolly part	\$42.03

12/3/2018	0000005132	Costco Memembership	Membership Renewal 2018	\$120.00
12/3/2018	0000005133	OFFICE DEPOT	WHS/Office Supplies	\$391.59
12/3/2018	0000005134	ABACOR, INC. TRUCK EQUIPMENT	Vehicle 20 - Fix Lift Gate	\$2,664.38
12/3/2018	0000005135	ANIXTER	Locksmith Supplies - Open	\$2,175.00
12/3/2018	0000005136	SAN DIEGO COUNTY VECTOR	Mosquito and Vector Disease	\$158.60
12/3/2018	0000005137	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies	\$5,910.56
12/3/2018	0000005138	NEXON CORPORATION	ACM Removal	\$4,217.00
12/3/2018	0000005139	SC Commerical, LLC.	Gas and Diesel - Open	\$3,806.25
12/3/2018	0000005140	APPLE COMPUTER	EDS/Credit for Apps/Special Ed	\$79.98
12/3/2018	0000005141	ULINE	WHS/supplies	\$484.09
12/4/2018	0000005142	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$3,262.50
12/4/2018	0000005143	CANCEL		\$0.00
12/4/2018	0000005144	MORE DIRECT INC	KM_Office_VG_toners	\$1,265.63
12/4/2018	0000005145	AMAZON.COM	Amazon Order - Calzada	\$464.15
12/4/2018	0000005146	CABE SD SOUTH COUNTY CHAPTER	TPO - 2018 CABE Kimball	\$1,200.00
12/4/2018	0000005147	AMAZON.COM	Gr. K Math Manipulatives	\$567.84
12/4/2018	0000005148	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies	\$2,027.35
12/4/2018	0000005149	AMAZON.COM	Gr. 3 Math Manipulatives	\$631.60
12/4/2018	0000005150	RCOM RADIO LLC	(37) Reprogramming radios	\$556.13
12/4/2018	0000005151	DEMCO, INC.	J.O LMS materials	\$119.97
12/4/2018	0000005152	BARNES & NOBLE	Gr. 2 Math Manipulatives	\$648.54
12/4/2018	0000005153	AMAZON.COM	Gr. 2 Math Manipulatives	\$330.69
12/4/2018	0000005154	WAXIE SANITARY SUPPLY	Custodial Supplies - Open	\$42,457.36
12/4/2018	0000005155	ULINE	Gr.5 Math Manipulatives	\$232.19
12/4/2018	0000005156	AMAZON.COM	GR.3 mATH MANIP.	\$23.62
12/4/2018	0000005157	ULINE	Grade6 Math Manip..	\$2,988.92
12/4/2018	0000005158	ETA HAND2MIND	Gr.4 Math Manip.	\$460.45
12/5/2018	0000005159	BLUE LABEL POWER, INC.	STOCK AV0300 LAMPS BLUE LAB	\$554.63
12/5/2018	0000005160	IMPERIAL SPRINKLER SUPPLY	Grounds Supplies - Open	\$1,631.25
12/5/2018	0000005161	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies - Open	\$1,631.25
12/5/2018	0000005162	ETA HAND2MIND	Grade6 Math Manip.	\$2,035.47
12/5/2018	0000005163	GRAINGER	Maintenance Supplies - Open	\$1,087.50
12/5/2018	0000005164	HUNTER'S NURSERY, INC.	Grounds Supplies/Plants - open	\$1,087.50
12/5/2018	0000005165	AMAZON.COM	Gr. 4 Math manipulatives	\$94.48

12/5/2018	0000005166	AMAZON.COM	Grade6 Math Manip..	\$141.27
12/5/2018	0000005167	SHERWIN-WILLIAMS - STORE 8171	Painter Supplies - Open	\$2,175.00
12/5/2018	0000005168	MONOPRICE, INC.	PSC/for HP Laptops	\$803.66
12/5/2018	0000005169	MONOPRICE, INC.	EDS/Sara Borbon/Cable	\$43.49
12/5/2018	0000005170	APPLE COMPUTER	EDS/Lisa Tostado/iPad	\$525.26
12/6/2018	0000005171	FOLLETT LIBRARY RESOURCES	Math Manip. Books	\$5,442.33
12/6/2018	0000005172	EDUCATIONAL TESTING SERVICE	LC-EdSer-18-19ELPACSummPrel	\$5,000.00
12/6/2018	0000005173	AMAZON.COM	KM_DeGuzman	\$28.26
12/6/2018	0000005174	APPLE COMPUTER	JO/Leticia Segura/MacBook Pro	\$3,091.41
12/6/2018	0000005175	MONOPRICE, INC.	IH/Cable Adapter/ Sandra Puent	\$43.49
12/6/2018	0000005176	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$392.13
12/6/2018	0000005177	MHS INC	Sp.Ed/Rachel P/Protocols	\$622.06
12/10/2018	0000005178	SOUTHLAND TECHNOLOGY	Tech/BoardRoom/ HP Zbook	\$2,041.12
12/10/2018	0000005179	MONOPRICE, INC.	Board Room/ New Hp Zbook	\$45.98
12/10/2018	0000005180	USI Education and Government Sales	IH/School Laminator/RUSH	\$1,418.70
12/10/2018	0000005181	UNION-TRIBUNE PUBLISHING	18-19-182 Roof Repl.	\$1,590.84
12/10/2018	0000005182	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
12/10/2018	0000005183	OFFICE DEPOT	Sp. Ed. Coordinator Stations	\$2,126.08
12/10/2018	0000005184	APPLE COMPUTER	RN/PO/KREBS	\$1,655.04
12/11/2018	0000005185	THE HOME DEPOT	Las Palmas Blinds/Shades	\$1,631.25
12/12/2018	0000005186	UNITED HEALTH SUPPLIES	00GS0042	\$150.28
12/12/2018	0000005187	PEARSON ASSESSMENT	CELF-4 Protocols	\$296.89
12/12/2018	0000005188	LAKESHORE LEARNING MATERIALS	OW/De Anda/ classroom items	\$277.27
12/12/2018	0000005189	OFFICE DEPOT	JO - OFFICE	\$213.84
12/12/2018	0000005190	DIXIELINE LUMBER & HOME CENTER	Kimball Flood - Cabinets	\$4,071.06
12/12/2018	0000005191	STANDARD ELECTRONICS	Rancho Telecor PA System	\$12,150.00
12/12/2018	0000005192	STANDARD ELECTRONICS	El Toyon Telecor PA System	\$12,150.00
12/12/2018	0000005193	PROTECH SYSTEMS	CNS/LAURAV/PROTECH SYSTEM	\$1,277.81
12/12/2018	0000005194	TFH SPECIAL NEEDS TOYS	EDS/Sling Swing - Central	\$263.81
12/12/2018	0000005195	LANSOLUTIONS LLC	LC-EdServ-LANSolutions	\$1,987.50
12/13/2018	0000005196	MARCO'S CANOPIES, INC.	15 tarps	\$543.75
12/13/2018	0000005197	ROAD ONE	TRANS/TOWING/OPEN	\$2,000.00
12/13/2018	0000005198	EAI EDUCATION	Base 10 Math Manip.	\$3,514.73
12/13/2018	0000005199	ETA HAND2MIND	Rekenrek Math Manip.	\$130.07

12/13/2018	0000005200	CANCEL		\$0.00
12/14/2018	0000005201	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies	\$1,591.01
12/14/2018	0000005202	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies	\$972.83
12/14/2018	0000005203	SOUTH BAY FENCE INC	Fencing Material I.H.	\$815.63
12/17/2018	0000005204	MRC / MR. COPY	New D136-Print Shop	\$4,620.00
12/17/2018	0000005205	SCHOOL SPECIALTY	TEMPERA PAINT SCHOOL SP.	\$925.38
12/17/2018	0000005206	BENCHMARK EDUCATION	LAURA C.-SDC TEACHERS-PILOT	\$3,719.48
12/17/2018	0000005207	WESTERN ENVIRONMENTAL & SAFETY	Asbestos Removal Work Plan	\$3,620.00
12/17/2018	0000005208	BENCHMARK EDUCATION	Laura C.-John Otis	\$154,449.03
12/17/2018	0000005209	BENCHMARK EDUCATION	Laura C.-IH	\$171,166.27
12/17/2018	0000005210	BENCHMARK EDUCATION	Laura C.-Lincoln Acres	\$187,803.14
12/17/2018	0000005211	BENCHMARK EDUCATION	Las Palmas (LC)	\$207,711.57
12/17/2018	0000005212	LEARNING A-Z	Renewal for Raz-Kids.com	\$1,199.40
12/18/2018	0000005213	BENCHMARK EDUCATION	Palmer Way-(Laura C.)	\$186,105.01
12/18/2018	0000005214	BENCHMARK EDUCATION	Rancho De La Nacion(LC)	\$147,392.53
12/18/2018	0000005215	OFFICE DEPOT	EDS/Eddie P/Scanners	\$828.97
12/18/2018	0000005216	CDW	ICS/Dana Zamora/Chromebooks	\$16,639.01
12/18/2018	0000005217	COMPREHENSIVE DRUG TESTING	VG/Open PO CDT	\$2,500.00
12/18/2018	0000005218	RCOM RADIO LLC	Digital Radio - Ira Harbison	\$467.16
12/18/2018	0000005219	ALL PRO COUTERTOPS	Countertops - ET Work Room	\$1,135.00
12/18/2018	0000005220	ALL PRO COUTERTOPS	Countertops - Las Palmas	\$6,645.00
12/18/2018	0000005221	ALL PRO COUTERTOPS	Countertops - Ira Harbison	\$7,560.00
12/18/2018	0000005222	NAPA AUTO PARTS	Mechanic Supplies - Open	\$1,087.50
12/18/2018	0000005223	EWING	Grounds Supplies	\$494.18
12/18/2018	0000005224	AMERI-MEX PLUMBING INC	Olivewood - Repair Sewer Line	\$7,302.02
12/18/2018	0000005225	AMERI-MEX PLUMBING INC	Plumbing Services	\$1,626.94
12/18/2018	0000005226	BEST SMOG STATION	Smog Inspection - Vehicle 6	\$60.00
12/18/2018	0000005227	APPLE COMPUTER	ADMIN/Vanessa C/MacBook	\$2,733.45
12/18/2018	0000005228	MONOPRICE, INC.	ADMIN/Vanessa C/Cables	\$42.71
12/18/2018	0000005229	ZULUDES, INC.	Admin/License/024035	\$17.50
12/18/2018	0000005230	ZULUDES, INC.	ET/Alyssa DeAnda/ipad license	\$17.50
12/18/2018	0000005231	D'Amico Printing & Graphics, Inc.	Sp. Ed.(Janna Piper)	\$67.42
12/18/2018	0000005232	SOUTHLAND TECHNOLOGY	ADMIN/Desktop Computers/JS,	\$3,035.26
12/18/2018	0000005233	ZULUDES, INC.	EDS/Angelica Benitez/023912	\$17.50

12/18/2018	0000005234	ZULUDESK, INC.	PW/Ros Lopez/023926	\$17.50
12/18/2018	0000005235	ZULUDESK, INC.	EDS/Jacqueline Thompson/ 0238	\$17.50
12/18/2018	0000005236	ZULUDESK, INC.	Sp.Ed/Evelyn G/023968	\$17.50
12/18/2018	0000005237	ZULUDESK, INC.	ET/RN/Lisa Tostado/023972	\$17.50
12/18/2018	0000005238	ZULUDESK, INC.	JO/Leticia Segura/023973	\$17.50
12/18/2018	0000005239	ZULUDESK, INC.	RN/KREBS/023976	\$17.50
12/19/2018	0000005240	D'Amico Printing & Graphics, Inc.	Admin. Dept. Vanessa C.	\$67.42
12/19/2018	0000005241	BENCHMARK EDUCATION	Kimball Sch. (LC)	\$169,659.11
12/19/2018	0000005242	BENCHMARK EDUCATION	Olivewood School (LC)	\$206,286.57
12/19/2018	0000005243	APPLE COMPUTER	JO/MacBookPro/teach laptops	\$51,504.96
12/19/2018	0000005244	BENCHMARK EDUCATION	Central School (LC)	\$207,660.89
12/19/2018	0000005245	BENCHMARK EDUCATION	El Toyon Sch. (LC)	\$210,498.26
12/19/2018	0000005246	ZULUDESK, INC.	JO/MacBooks/Zulu License	\$332.50
12/19/2018	0000005247	SOUTHWEST SCHOOL&OFFICE SUPPLY	Disinfectant Spray NS152 S.W.	\$263.87
12/20/2018	0000005248	SCHOOL HEALTH CORP.	Pet.Jelly 1oz NS130 Sch.Health	\$56.12
12/20/2018	0000005249	CHULA VISTA ALARM INC	Distict CCTV Surveillance	\$20,300.00
12/20/2018	0000005250	RCOM RADIO LLC	Ira Harbison - Earpieces	\$380.63
12/20/2018	0000005251	OFFICE DEPOT	Special Ed. Toners	\$542.62
12/20/2018	0000005252	WESTERN PSYCHOLOGICAL SERVICES	Sp.Ed/Test Kits - DO	\$1,284.34
12/20/2018	0000005253	LAMINATOR.COM	CN-Laminating Film	\$52.33
12/20/2018	0000005254	NATIONAL GEOGRAPHIC EXPLORER	ET/VF/Explorer	\$141.02
12/20/2018	0000005255	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
12/20/2018	0000005256	MORE DIRECT INC	OF/VG/HR	\$2,518.82
12/20/2018	0000005257	OFFICE DEPOT	ADMIN/VC/OFFICEDEPOT	\$480.41
12/20/2018	0000005258	ESPECIAL NEEDS	Sp.Ed/Sensory Room - Central	\$607.80
12/20/2018	0000005259	CANCEL		\$0.00
12/20/2018	0000005260	EHS CONSULT	Sp.Ed/Emergency Flip Charts	\$564.41
12/20/2018	0000005261	PAR INC	SAED-2 Protocol	\$115.28
12/20/2018	0000005262	OFFICE DEPOT	OF/VG/HR	\$73.71
12/20/2018	0000005263	APPLE COMPUTER	RN/MacAir/DUENAS/ROOM 22	\$1,671.49
12/20/2018	0000005264	CANCEL		\$0.00
12/21/2018	0000005265	AMERICAN READING COMPANY	Central Sch. (LC)	\$53,070.00
12/21/2018	0000005266	BUSWEST, LLC.	TRANS/BusWest Invoice	\$411.79
12/21/2018	0000005267	AMERICAN READING COMPANY	El Toyon Sch.-(LC)	\$61,117.50

12/21/2018	0000005268	SOUTHLAND TECHNOLOGY	M&O/Michelle Mendoza/Desktop	\$1,599.18
12/21/2018	0000005269	AMERICAN READING COMPANY	John Otis Sch.-LC	\$45,240.00
12/21/2018	0000005270	AMERICAN READING COMPANY	Kimball Sch.- LC	\$52,091.25
12/21/2018	0000005271	AMERICAN READING COMPANY	Las Palmas Sch.-LC	\$57,093.75
12/21/2018	0000005272	AMERICAN READING COMPANY	Lincoln Acres Sch.- LC	\$53,178.75
12/21/2018	0000005273	AMERICAN READING COMPANY	American Reading Co- OW - LC	\$58,398.75
12/21/2018	0000005274	AMERICAN READING COMPANY	Palmer Way- LC	\$54,157.50
12/21/2018	0000005275	AMERICAN READING COMPANY	RDLN - LC	\$41,325.00
12/21/2018	0000005276	AMERICAN READING COMPANY	Ira Harbison Sch.- LC	\$46,545.00
12/27/2018	0000005277	JANUS CORPORATION	Kimball Flood - Clean Up	\$3,192.00
12/27/2018	0000005278	VALLEY INDUSTRIAL SPECIALTIES	El Toyon Drinking Fountain	\$2,570.58
12/27/2018	0000005279	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$3,262.50
12/27/2018	0000005280	TRAFFIC SAFETY MATERIALS LLC	Painter Supplies - Open	\$271.88
12/27/2018	0000005281	WESTAIR GASES & EQUIPMENT	Maintenance Supplies	\$956.76
12/27/2018	0000005282	RCOM RADIO LLC	(2) Motorola Speakermics	\$206.96
12/27/2018	0000005283	Hub Constructions Specialties, Inc.	Maintenance Supplies - Open	\$1,087.50
12/27/2018	0000005284	EWING	Grounds Supplies - Open	\$1,087.50
12/27/2018	0000005285	GEARY PACIFIC SUPPLY #48	HVAC Supplies - Open	\$1,087.50
12/27/2018	0000005286	HUNTER'S NURSERY, INC.	Grounds Supplies/Plants	\$1,087.50
12/27/2018	0000005287	AMERI-MEX PLUMBING INC	Rancho - Storm Drain	\$326.25
12/28/2018	0000005288	IXL.COM	Sp.Ed/IXL License	\$1,575.00
12/28/2018	0000005289	OFFICE DEPOT	JO- OFFICE	\$59.26
12/28/2018	0000005290	GOPHER SPORT	JO - ENRICHMENT	\$290.80
12/28/2018	0000005291	SCHOLASTIC NEWS & MAGAZINES	JO - SCHOLASTIC MAGAZINES	\$3,520.15
12/28/2018	0000005292	OFFICE DEPOT	LP - OFFICE DEP LABELS	\$195.71
12/28/2018	0000005293	STAPLES BUSINESS ADVANTAGE	Sp.Ed/Display Organizer	\$114.83
1/3/2019	0000005294	TRI-ED DISTRIBUTION	Fire Alarm Repair - Central	\$1,227.50
1/3/2019	0000005295	WAXIE SANITARY SUPPLY	Custodial Supplies - Jan 2018	\$18,075.28
1/4/2019	0000005296	TOSHIBA BUSINESS SOLUTIONS	FRC E&W/USAGE/TOSHIBA	\$200.00
1/4/2019	0000005297	NORTHERN TOOL & EQUIPMENT	Custodial Supplies - Open	\$3,262.50
1/7/2019	0000005298	FORDYCE CONSTRUCTION	BUS/CC/Fordyce Construct	\$34,875.00
1/7/2019	0000005299	MONOPRICE, INC.	Sp.Ed/Evelyn Gonzalez	\$70.68
1/7/2019	0000005300	MONOPRICE, INC.	JO/Leticia Segura/MacBook Pro	\$70.68
1/7/2019	0000005301	MONOPRICE, INC.	RN/PO/KREBS	\$70.68

1/7/2019	0000005302	MONOPRICE, INC.	EDS/Jacqueline Thompson	\$70.68
1/7/2019	0000005303	MONOPRICE, INC.	PW/Rosa Lopez/Module B	\$70.68
TOTAL FOR PERIOD				\$2,793,702.51

REVISED P.O. REPORT

January 8, 2019 to January 31, 2019

PO Date	PO No.	Supplier	Purchase Description	Total
1/8/2019	0000005304	AMERICAN READING COMPANY	NSD-AmericanReading-18-19PD-	\$600.00
1/8/2019	0000005305	OFFICE DEPOT	Sp.Ed/Gonazles/Ink	\$58.71
1/8/2019	0000005306	HOUGHTON MIFFLIN HARCOURT	Sp.Ed/Rachel P/WJ Protocols	\$968.04
1/8/2019	0000005307	HAWTHORNE POWER SYSTEMS	TRANS/ Special Ed maintanance	\$5,500.00
1/8/2019	0000005308	HAWTHORNE POWER SYSTEMS	TRANS/Reg. Edu/ maintenance	\$5,500.00
1/8/2019	0000005309	OFFICE DEPOT	Sp.Ed/ Evelyn G/privacy filter	\$302.30
1/8/2019	0000005310	AMAZON.COM	IPAD Cases/Screen Protectors	\$84.99
1/8/2019	0000005311	TOSHIBA BUSINESS SOLUTIONS	Preschool/Usage 256 Copier	\$300.00
1/8/2019	0000005312	CALIFORNIA ELECTRIC SUPPLY	Lamps - Electrician Supplies	\$3,262.50
1/8/2019	0000005313	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
1/8/2019	0000005314	SC Commerical, LLC.	Gas/Diesel - Open	\$3,806.25
1/8/2019	0000005315	KING BUSINESS SERVICES, INC.	Trash and Recycling Services	\$5,437.50
1/9/2019	0000005316	SOUTHWEST MOBILE STORAGE,INC	CNS/Purchasing	\$212.07
1/9/2019	0000005317	DOOR-MAN	New Doors - El Toyon	\$2,215.84
1/9/2019	0000005318	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies	\$3,741.00
1/9/2019	0000005319	WILLY'S ELECTRONIC SUPPLY CO	A/V Supplies	\$372.47
1/9/2019	0000005320	Pacific Rim Mechanical	Palmer Way - Cooling Twr Maint	\$2,265.07
1/9/2019	0000005321	CHULA VISTA ALARM INC	Ira Harbison Sec. System Rep.	\$527.44
1/9/2019	0000005322	AMERI-MEX PLUMBING INC	OW - Storm Drain Maint.	\$1,304.38
1/9/2019	0000005323	AMERI-MEX PLUMBING INC	Olivewood Storm Drain Repair	\$5,625.42
1/9/2019	0000005324	AMERI-MEX PLUMBING INC	Olivewood - Storm Drn. Jetting	\$1,304.38
1/9/2019	0000005325	AMERI-MEX PLUMBING INC	Ira Harbison - Water Heater	\$6,535.83
1/9/2019	0000005326	AMERI-MEX PLUMBING INC	Ira Harbison - Water Heater	\$2,576.70
1/9/2019	0000005327	SOUTHWEST MOBILE STORAGE,INC	CNS/Purchasing	\$1,272.38
1/9/2019	0000005328	AMERI-MEX PLUMBING INC	Ira Harbison - Water Heater	\$4,540.55
1/9/2019	0000005329	AMERI-MEX PLUMBING INC	Lincoln Acres - Storm Drain	\$250.00
1/9/2019	0000005330	AMERI-MEX PLUMBING INC	Central - Jetting	\$929.38
1/9/2019	0000005331	AMERI-MEX PLUMBING INC	Ira Harbison - Jetting	\$277.19
1/9/2019	0000005332	AMERI-MEX PLUMBING INC	Olivewood - Jetting	\$956.56

1/9/2019	0000005333	AMERI-MEX PLUMBING INC	Ira Harbison - Water Heater	\$1,319.29
1/9/2019	0000005334	MIRAMAR BOBCAT, INC.	Bobcat Bucket	\$1,614.80
1/9/2019	0000005335	MISSION JANITORIAL SUPPLIES	Custodial Supplies - Open	\$543.75
1/9/2019	0000005336	PACIFIC LAWN MOWER WORKS	Grounds Supplies & Equipment	\$1,631.25
1/9/2019	0000005337	RICK'S RV SERVICE CENTER	Mechanic Supplies - Open	\$543.75
1/10/2019	0000005338	D'Amico Printing & Graphics, Inc.	OW-Principal, Sch., B. Carson	\$203.90
1/10/2019	0000005339	EDJOIN	VG/2018-2019 EDJOIN Svc Agr	\$775.20
1/10/2019	0000005340	CRISIS PREVENTION INSTITUTE	TPO - Crisis Prevention Instit	\$6,498.00
1/10/2019	0000005341	SDCOE-Superintendent of Schools	TPO - Youth Mental Health	\$50.00
1/10/2019	0000005342	TOSHIBA BUSINESS SOLUTIONS	ET/eStudio657/Usage	\$1,000.00
1/11/2019	0000005343	ROMAN'S TRUCK BODY & PAINT	Vehicle 22 Damage	\$1,545.87
1/11/2019	0000005344	THE FIBAR GROUP LLC	400 cy wood fiber	\$20,467.60
1/11/2019	0000005345	TOSHIBA BUSINESS SOLUTIONS	PW/6506ACT 3505/Usage	\$4,000.00
1/11/2019	0000005346	STAPLES BUSINESS ADVANTAGE	WHS/Office Supplies	\$57.49
1/14/2019	0000005347	OFFICE DEPOT	ADMIN/VC/OFFICEDEPOT	\$219.69
1/14/2019	0000005348	A-1 RAIN GUTTERS INC	Rain Gutter Installation I.H.	\$1,800.00
1/14/2019	0000005349	WILLY'S ELECTRONIC SUPPLY CO	A/V Supplies - Open	\$1,087.50
1/14/2019	0000005350	HUNTER'S NURSERY, INC.	Grounds Supplies & Plants	\$1,087.50
1/14/2019	0000005351	WESTAIR GASES & EQUIPMENT	Maintenance Supplies - Open	\$1,631.25
1/14/2019	0000005352	IDENT-A-KID SERVICES OF	PW/ LABEL PRINTER/CCSS	\$142.32
1/15/2019	0000005353	MONOPRICE, INC.	RN/MacAir/DUENAS/ROOM 22	\$70.68
1/15/2019	0000005354	ZULUDES, INC.	RN/MacAir/DUENAS/ROOM 22	\$17.50
1/15/2019	0000005355	MONOPRICE, INC.	JO/MacBook Pro/teacher cables	\$1,309.38
1/16/2019	0000005356	AMAZON.COM	KM_Order # 114-0632100-09698	\$16.85
1/16/2019	0000005357	SDCOE-Superintendent of Schools	TPO - Youth Mental First Aid	\$175.00
1/16/2019	0000005358	BRIGHT MORNING CONSULTING, INC.	TPO - Essentials of the Art	\$750.00
1/16/2019	0000005359	UCSD/CRLP	TPO - CA Dyslexia Guidlines	\$585.00
1/16/2019	0000005360	OFFICE DEPOT	Sp.Ed/Joanna Herrera/Rachel P.	\$18.04
1/16/2019	0000005361	ALL PRO COUTERTOPS	Laiminate Countertops LP	\$1,100.00
1/16/2019	0000005362	ALL PRO COUTERTOPS	Solid Surface Countertops LA	\$850.00
1/16/2019	0000005363	ALL PRO COUTERTOPS	Laminte Countertops - IH	\$12,558.00
1/16/2019	0000005364	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$3,262.50
1/16/2019	0000005365	NAPA AUTO PARTS	Mechanic Supplies - Open	\$1,087.50
1/16/2019	0000005366	ROAD ONE	Towing - Vehicle #37	\$68.80

1/16/2019	0000005367	AMERI-MEX PLUMBING INC	Camera Inspection - PW	\$554.38
1/16/2019	0000005368	ORKIN EXTERMINATING INC	Termite Treatment - LP	\$4,212.00
1/16/2019	0000005369	SDCOE-Superintendent of Schools	TPO - Dual Lang & EL Conferenc	\$400.00
1/16/2019	0000005370	ORKIN EXTERMINATING INC	Termites Treatment - IH	\$1,890.00
1/16/2019	0000005371	ORKIN EXTERMINATING INC	Termite Treatment - ET	\$2,400.00
1/16/2019	0000005372	ORKIN EXTERMINATING INC	Termite Treatment - CN	\$1,500.00
1/16/2019	0000005373	ORKIN EXTERMINATING INC	Termite Treatment - Rancho	\$5,960.00
1/16/2019	0000005374	SAN DIEGO FREIGHTLINER	TRANS/FREIGHTLINER/Antonio	\$669.63
1/17/2019	0000005375	SCHOOL SPECIALTY	OW/Lupita S/De Anda	\$57.39
1/17/2019	0000005376	MORE DIRECT INC	Sp.Ed/Ravyn Toner Cartridge	\$260.23
1/17/2019	0000005377	CRISIS PREVENTION INSTITUTE	CPI Invoice # CUS0174199	\$1,239.75
1/17/2019	0000005378	IDENT-A-KID SERVICES OF	ET/VF/Office	\$89.72
1/17/2019	0000005379	OLDCASTLE PRECAST INC	Mason Supplies - Open	\$2,175.00
1/17/2019	0000005380	WESTERN ENVIRONMENTAL & SAFETY	Kimball - Mold Sampling	\$3,982.00
1/17/2019	0000005381	Rexel of America, LLC.	Maintenance Supplies - Open	\$543.75
1/17/2019	0000005382	FRUTH GROUP	LA/RisoSF5130/Lease	\$1,888.20
1/22/2019	0000005383	APPLE COMPUTER	LP/MacBook Air/Teachers	\$4,315.61
1/22/2019	0000005384	ZULUDES, INC.	LP/MacBook Air/Licenses	\$52.50
1/22/2019	0000005385	MONOPRICE, INC.	LP/MacBook Air/ Cables	\$212.03
1/22/2019	0000005386	SOUTHLAND TECHNOLOGY	OW/Teacher/HPZBooks	\$39,191.25
1/23/2019	0000005387	SOS SURVIVAL PRODUCTS	Water for Larry/KM-8 cs	\$340.28
1/23/2019	0000005388	AMERI-MEX PLUMBING INC	LA - Gas Line Repair	\$807.64
1/23/2019	0000005389	NATIONAL SCHOOL BOARDS ASSOCIAT	ADMIN/JS/TRAVEL NSBA EXE.CA	\$1,970.00
1/23/2019	0000005390	NATIONAL CITY TROPHY	ADMIN/JG/NC TROPHY	\$77.86
1/23/2019	0000005391	SKY CLEAN AIR	RN Air Duct Cleaning	\$1,050.00
1/24/2019	0000005392	ACME SAFETY & SUPPLY CORP.	Maintenance Supplies - Open	\$1,087.50
1/25/2019	0000005393	APPLE COMPUTER	Sp.Ed/Rachel P/Charger	\$41.32
1/25/2019	0000005394	MORE DIRECT INC	OW L. Castaneda	\$1,158.36
1/25/2019	0000005395	DEMCO, INC.	JO LMS Supplies - Eddie Prieto	\$114.48
1/25/2019	0000005396	GOPHER SPORT	CN/Invoice /Elisa Baro	\$348.86
1/25/2019	0000005397	IDENT-A-KID SERVICES OF	LP- ID PRINTER	\$142.32
1/25/2019	0000005398	AMERICAN READING COMPANY	CENTRAL ARC THEMATIC	\$16,965.00
1/25/2019	0000005399	AMERICAN READING COMPANY	RANCHO ARC THEMATIC	\$12,397.50
1/25/2019	0000005400	AMERICAN READING COMPANY	Lincolnd Acres ARC THEMATIC	\$16,095.00

1/25/2019	0000005401	AMERICAN READING COMPANY	OTIS ARC THEMATIC	\$11,745.00
1/25/2019	0000005402	AMERICAN READING COMPANY	EL TOYON ARC THEMATIC	\$17,835.00
1/25/2019	0000005403	AMERICAN READING COMPANY	IRA HARBISON ARC THEMATIC	\$14,790.00
1/25/2019	0000005404	AMERICAN READING COMPANY	KIMBALL ARC THEMATIC	\$14,355.00
1/25/2019	0000005405	AMERICAN READING COMPANY	LAS PALMAS ARC THEMATIC	\$17,182.50
1/25/2019	0000005406	AMERICAN READING COMPANY	OLIVEWOOD ARC THEMATIC	\$17,617.50
1/25/2019	0000005407	AMERICAN READING COMPANY	PALMER WAY ARC THEMATIC	\$15,660.00
1/28/2019	0000005408	MORE DIRECT INC	Sp.Ed/ Evelyn Ink for Teachers	\$250.35
1/28/2019	0000005409	OFFICE DEPOT	Sp.Ed/ Evelyn G/	\$141.35
1/28/2019	0000005410	AMAZON.COM	JO - Library	\$141.15
1/28/2019	0000005411	ORIENTAL TRADING COMPANY	JO - OFFICE	\$261.99
1/28/2019	0000005412	CLASSROOM DIRECT.COM	OW Reyes	\$28.42
1/28/2019	0000005413	ORIENTAL TRADING COMPANY	LP ORIENT TRD BANDS	\$228.08
1/28/2019	0000005414	S&S WORLD WIDE	LP - S&S PE EQUIP	\$871.57
1/28/2019	0000005415	ACADEMIC THERAPY PUBLICATIONS	Sp.Ed/ROWPVT Protocols	\$87.00
1/28/2019	0000005416	MORE DIRECT INC	Sp.EdInk / Mahlow	\$313.20
1/28/2019	0000005417	FRUTH GROUP	LP - RISO MASTERS	\$783.00
1/28/2019	0000005418	MORE DIRECT INC	Ink/David/Lida	\$253.96
1/28/2019	0000005419	OFFICE DEPOT	Leon O - Toner	\$169.63
1/28/2019	0000005420	ULINE	Uline - E.Prieto	\$619.88
1/28/2019	0000005421	AMAZON.COM	LP AMAZON HEADSETS	\$121.69
1/28/2019	0000005422	AMAZON.COM	JO - OFFICE	\$102.54
1/28/2019	0000005423	OFFICE DEPOT	OF/VGVC/HR	\$164.41
1/29/2019	0000005424	AMAZON.COM	WHS/Supplies/storage	\$55.05
1/29/2019	0000005425	AMAZON.COM	JO - LIBRARY	\$171.76
1/30/2019	0000005426	BLUE LABEL POWER, INC.	Projector Lamp Bulb AV0300	\$1,109.25
1/30/2019	0000005427	VOYAGER SOPRIS LEARNING	RW K Lori Tan	\$464.37
1/30/2019	0000005428	AMAZON.COM	JO - IMPACT TEACHERS	\$82.57
1/30/2019	0000005429	HANDWRITING WITHOUT TEARS	Las Palmas -Lori Tan	\$21.70
1/30/2019	0000005430	AMAZON.COM	Las Palmas -Lori Tan	\$108.38
1/30/2019	0000005431	LAMINATOR.COM	CN/Laminating Film	\$76.24
1/30/2019	0000005432	OFFICESUPPLY.COM	PW/Irma Sanchez/Whiteboard	\$404.10
1/30/2019	0000005433	AMERICAN READING COMPANY	ARC-SPED-Prop106302-LCEdServ	\$19,792.50
1/30/2019	0000005434	AMERICAN READING COMPANY	ARC-TK Proposal 106292-LCEdSe	\$16,095.02

1/30/2019	0000005435	AMERICAN READING COMPANY	18-19-ARC SchoolPace-LC-EdSer	\$2,990.63
1/30/2019	0000005436	SOUTHLAND TECHNOLOGY	PSC/Desktops/Charmaine	\$7,646.51
1/30/2019	0000005437	CSEA	TPO - CSEA Paraeducator Confer	\$218.00
1/31/2019	0000005438	EHS CONSULT	EMERGENCY FLIP CHARTS	\$519.00
1/31/2019	0000005439	REALLY GOOD STUFF	OW-REYES	\$73.83
1/31/2019	0000005440	BENCHMARK	SDC-LCE ED. SERVICES	\$46,382.58
1/31/2019	0000005441	BENCHMARK	SDC-LCE ED. SERVICES	\$105,501.90
1/31/2019	0000005442	OFFICE DEPOT	BUS. SERVICES DEPT.	\$528.37
TOTAL FOR PERIOD				\$574,407.40

REVISED P.O. REPORT

February 1, 2019 to February 25, 2019

PO Date	PO No.	Supplier	Purchase Description	Total
2/1/2019	0000005443	STAPLES BUSINESS ADVANTAGE	BIZ - Staples	\$42.90
2/1/2019	0000005444	VERSARE	RN/PO/ROOMS 12 & 5	\$1,433.33
2/1/2019	0000005445	AMAZON.COM	Biz - Amazon	\$107.49
2/1/2019	0000005446	AMAZON.COM	JO - CROSSGUARD	\$81.55
2/1/2019	0000005447	CANCEL		\$0.00
2/1/2019	0000005448	WESTAIR GASES & EQUIPMENT	Power Mig Welder	\$1,493.48
2/1/2019	0000005449	ALL PRO COUTERTOPS	Laminate Countertops - PW	\$4,990.00
2/1/2019	0000005450	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - M&O	\$251.59
2/5/2019	0000005451	AMAZON.COM	KM_Office	\$75.64
2/5/2019	0000005452	OFFICE DEPOT	KM_Office	\$617.28
2/5/2019	0000005453	Transwest Truck Center	TRANS/J.Antonio/Child Safety	\$3,312.50
2/5/2019	0000005454	CANCEL		\$0.00
2/5/2019	0000005455	APPLE COMPUTER	ADMIN/BoardRoom/MacBook	\$3,114.60
2/6/2019	0000005456	WAXIE SANITARY SUPPLY	Custodial Supplies - Feb 2019	\$29,336.44
2/6/2019	0000005457	CANCEL		\$0.00
2/6/2019	0000005458	THE HOME DEPOT	Olivewood Library Blinds	\$2,175.00
2/6/2019	0000005459	CANCEL		\$0.00
2/6/2019	0000005460	WESTERN ENVIRONMENTAL & SAFETY	Mold & Sewage Sampling	\$2,965.00
2/6/2019	0000005461	MONOPRICE, INC.	EDS/Rebecca Heitert/Cable	\$70.68
2/6/2019	0000005462	ATLAS ELEVATOR COMPANY	Wheelchair Lift Maintenance	\$397.68
2/6/2019	0000005463	AMERI-MEX PLUMBING INC	LA - Install new water heater	\$4,602.19
2/6/2019	0000005464	AMERI-MEX PLUMBING INC	LA - Install new water heater	\$10,827.90
2/6/2019	0000005465	AMERI-MEX PLUMBING INC	LA - New Water Heater	\$3,499.46
2/6/2019	0000005466	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
2/6/2019	0000005467	LEARNING A-Z	JO - RAZ KIDS	\$6,442.20
2/6/2019	0000005468	HARBOR FREIGHT TOOLS	Maintenance Supplies - Open	\$815.63
2/6/2019	0000005469	EWING	Grounds Supplies - Open	\$1,087.50
2/6/2019	0000005470	RSD - NATIONAL CITY	HVAC Supplies - Open	\$2,175.00
2/6/2019	0000005471	GRAINGER	Custodial Folding Chair Dolly	\$2,341.35

2/6/2019	0000005472	La Crosse Technology Ltd	(39) Wall Clocks	\$667.02
2/6/2019	0000005473	TRI-ED DISTRIBUTION	Security Alarm Repair Supplies	\$652.50
2/6/2019	0000005474	ATLAS ELEVATOR COMPANY	Wheel Chair Lift Mandated Test	\$1,400.00
2/6/2019	0000005475	CANCEL		\$0.00
2/6/2019	0000005476	MIRAMAR BOBCAT, INC.	Bobcat maintenance supplies	\$989.36
2/6/2019	0000005477	PERRY PLUMBING, HEATING AND AIR	Warehouse Gas Line Repair	\$8,720.00
2/6/2019	0000005478	OFFICE DEPOT	KM_Room 23	\$80.42
2/6/2019	0000005479	OFFICE DEPOT	CN/Butcher Paper/Elisa B	\$589.24
2/6/2019	0000005480	FRUTH GROUP	JO - OFFICE	\$783.00
2/6/2019	0000005481	WESTERN PSYCHOLOGICAL SERVICES	Sp.Ed/Rachel P/WPS -Protocols	\$402.38
2/7/2019	0000005482	TRAFFIC SAFETY MATERIALS LLC	Orange Cones & Striping mat.	\$1,087.50
2/7/2019	0000005483	OFFICE DEPOT	OF/VGFeb/HR	\$14.54
2/7/2019	0000005484	CANCEL		\$0.00
2/7/2019	0000005485	OFFICE DEPOT	JO - OFFICE	\$116.12
2/7/2019	0000005486	SCHOOL SPECIALTY	Sp.Ed/Rachel P/Leon Osteyee	\$28.21
2/7/2019	0000005487	ESPECIAL NEEDS	SpEd/Rachel P/Sensory Room - C	\$405.58
2/7/2019	0000005488	SOUTHLAND TECHNOLOGY	Sp.Ed/Rachel P/Laptops	\$7,838.25
2/7/2019	0000005489	A&S FLOORING	Kimball Flooring 12 & 13	\$10,642.90
2/7/2019	0000005490	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG	\$618.75
2/8/2019	0000005491	APPLE COMPUTER	Sp.Ed/Lisette Blanchet/MacPro	\$3,091.41
2/8/2019	0000005492	Chef's Toys	CNS/LAURAV/CHEF'S TOYS	\$747.80
2/8/2019	0000005493	PHONAK	Sp.Ed/Rachel P/Dianna Nathan	\$1,807.43
2/8/2019	0000005494	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
2/8/2019	0000005495	SDCOE-Superintendent of Schools	TPO - Restorative Practices	\$2,200.00
2/11/2019	0000005496	OFFICE DEPOT	LP - OFF DEP RM 2	\$76.80
2/11/2019	0000005497	ORIENTAL TRADING COMPANY	LP OT FOR 5K	\$158.56
2/11/2019	0000005498	ULINE	PSC/Uline Safety Glasses	\$165.30
2/11/2019	0000005499	SCHOOL SPECIALTY	OW De Anda	\$23.89
2/11/2019	0000005500	LAKESHORE LEARNING MATERIALS	PSC/Lakeshore Item/charger	\$14.13
2/11/2019	0000005501	WESTERN ENVIRONMENTAL & SAFETY	Olivewood Mold Sampling	\$1,260.00
2/11/2019	0000005502	RELIABLE FIRE WATER RESTORATION S	Kimball - Water Restoration	\$29,842.79
2/11/2019	0000005503	CANCEL		\$0.00
2/11/2019	0000005504	SOUTHWEST SCHOOL&OFFICE SUPPLY	Office Supplies - Open	\$543.75
2/11/2019	0000005505	UNION-TRIBUNE PUBLISHING	Citizens' Bond Committee	\$107.80

2/12/2019	0000005506	PERRY FORD OF NATIONAL CITY	TRANS/VAN#37/Antonio Pereze	\$685.36
2/13/2019	0000005507	VALLEY INDUSTRIAL SPECIALTIES	Drinking Fountains - LA	\$9,351.41
2/13/2019	0000005508	SDCOE-Superintendent of Schools	TPO - Learning & Innovation Su	\$75.00
2/13/2019	0000005509	STEMSCOPES CA ACCELERATE LEARNIN	Jolene Kearns TK RN	\$3,136.42
2/13/2019	0000005510	OFFICE DEPOT	OW Castaneda	\$393.75
2/13/2019	0000005511	SOUTHWEST SCHOOL&OFFICE SUPPLY	OW Castaneda	\$477.30
2/14/2019	0000005512	4W PROMOS, INC	IH/Office/Camilia Arias	\$469.13
2/14/2019	0000005513	CULVER-NEWLIN	PSC/Chairs/9-5	\$749.83
2/14/2019	0000005514	THE HOME DEPOT	Black Bull Sandblaster Cabinet	\$525.09
2/14/2019	0000005515	K-12 SPECIALTIES INC	Custodial Supplies	\$2,797.40
2/14/2019	0000005516	OFFICE DEPOT	Chair and Mat Michelle Mendoza	\$424.10
2/19/2019	0000005517	SC Commerical, LLC.	Gasoline/Diesel Fuel - Open	\$3,806.25
2/19/2019	0000005518	CANCEL		\$0.00
2/19/2019	0000005519	DIXIELINE LUMBER & HOME CENTER	Sand Bags	\$811.01
2/19/2019	0000005520	CANCEL		\$0.00
2/19/2019	0000005521	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supp. - Order A230936	\$3,772.94
2/19/2019	0000005522	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies - Open	\$3,262.50
2/19/2019	0000005523	WESTERN ENVIRONMENTAL & SAFETY	Mold Sampling	\$2,380.00
2/19/2019	0000005524	AMERI-MEX PLUMBING INC	LA - Fixture Tie Ins	\$4,130.76
2/19/2019	0000005525	AMERI-MEX PLUMBING INC	LA - Fixture Tie Ins	\$1,055.57
2/20/2019	0000005526	STAPLES BUSINESS ADVANTAGE	BIZ - Staples	\$44.90
2/20/2019	0000005527	OFFICE DEPOT	Special Ed. Office Toners	\$621.80
2/20/2019	0000005528	ENABLE MART	Zoomax - Jesus Munguia	\$320.64
2/20/2019	0000005529	CRISIS PREVENTION INSTITUTE	Sp.Ed/CPI/Online invoice	\$1,920.00
2/20/2019	0000005530	UNITED REFRIGERATION INC.	HVAC Supplies - Open	\$1,087.50
2/20/2019	0000005531	Rexel of America, LLC.	Maintenance Supplies - Open	\$543.75
2/20/2019	0000005532	CANCEL		\$0.00
2/20/2019	0000005533	SDCOE-Superintendent of Schools	TPO - FRISK A Legal Workshop	\$700.00
2/20/2019	0000005534	CALIFORNIA ELECTRIC SUPPLY	Lighting - Dr. Brady's Office	\$1,987.19
2/20/2019	0000005535	BAUDVILLE, INC.	ADMIN/JG/CERTIFICATE HOLDER	\$614.02
2/20/2019	0000005536	BRIGHT MORNING CONSULTING, INC.	TPO - Essentials Art of Coachi	\$750.00
2/20/2019	0000005537	Phi Delta Kappa	TPO - Superintendent's Appreci	\$234.00
2/20/2019	0000005538	WAXIE SANITARY SUPPLY	(2) Auto Scrubbers	\$8,835.46
2/20/2019	0000005539	COUNTY OF SAN DIEGO	Unified Facility Permit	\$1,171.00

2/20/2019	0000005540	WAXIE SANITARY SUPPLY	Floor Buffer and Pad	\$809.97
2/21/2019	0000005541	MONOPRICE, INC.	Sp.Ed/Andrea De Anda	\$13.53
2/21/2019	0000005542	HOUGHTON MIFFLIN HARCOURT	WJ Test of Achievement	\$856.46
2/21/2019	0000005543	OFFICE DEPOT	Toners/Eileen/Latisha/Teachers	\$996.07
2/21/2019	0000005544	ACADEMIC THERAPY PUBLICATIONS	Sp.Ed/Lorraine Atoui	\$401.29
2/21/2019	0000005545	CANCEL		\$0.00
2/22/2019	0000005546	MONOPRICE, INC.	OW/Laptop HP/Cables for board	\$1,360.46
2/22/2019	0000005547	OFFICE DEPOT	Sp.Ed/Rachel P/Leon O.	\$217.48
2/22/2019	0000005548	PHONAK	Sp.Ed/Rachel P/Dianne Nathan	\$108.75
2/22/2019	0000005549	CANCEL		\$0.00
2/22/2019	0000005550	WESTERN ENVIRONMENTAL & SAFETY	LP Mold Sampling	\$1,215.00
2/22/2019	0000005551	DIALCOM SYSTEMS GROUP, INC.	Annual Fire Alarm Test	\$11,300.00
2/22/2019	0000005552	ZONAR CONNECTED	TRANS/Zonar Invoice	\$5,929.26
2/22/2019	0000005553	MIRACLE RECREATION EQUIPMENT	OW Playground Maint.	\$5,737.90
2/22/2019	0000005554	MIRACLE RECREATION EQUIPMENT	LA Playground Maintenance	\$13,712.32
2/22/2019	0000005555	MIRACLE RECREATION EQUIPMENT	PW Playground Maintenance	\$10,837.57
2/22/2019	0000005556	MIRACLE RECREATION EQUIPMENT	LP Playground Maintenance	\$10,623.55
2/25/2019	0000005557	OFFICE DEPOT	KM-OFFICE	\$277.99
2/25/2019	0000005558	MORE DIRECT	KM-OFFICE	\$967.10
2/25/2019	0000005559	INFINITE INK SILK SCREENING	JO-OFFICE-TSHIRTS	\$2,664.38
2/25/2019	0000005560	AMAZON.COM	SP.ED./LINDA RAMOS	\$85.86
2/25/2019	0000005561	FUN AND FUNCTION	SP.ED./LINDA RAMOS	\$276.11
2/25/2019	0000005562	NAPA AUTO PARTS	MECHANIC SUPPLIES	\$1,087.50
2/25/2019	0000005563	AMAZON.COM	M&o CASE	\$32.61
2/25/2019	0000005564	ZULUDESK	ADMIN.MACBOOK LICENSE	\$17.50
2/25/2019	0000005565	COUNTY OF SAN DIEGO	CNS/COUTY OF SAN DIEGO	\$267.00
2/25/2019	0000005566	CANCEL		\$0.00
2/25/2019	0000005567	CANCEL		\$0.00
2/25/2019	0000005568	CANCEL		\$0.00
2/25/2019	0000005569	CANCEL		\$0.00
2/25/2019	0000005570	CANCEL		\$0.00
2/25/2019	0000005571	FRUTH GROUP	KM-RISO SUPPLIES	\$783.00
2/25/2019	0000005572	LAKESHORE LEARNING MATERIALS	LP-5TH GRADE	\$81.53
TOTAL FOR PERIOD				\$289,460.51

REVISED P.O. REPORT

February 26, 2019 to March 26, 2019

PO Date	PO No.	Supplier	Purchase Description	Total
2/26/2019	0000005573	MONOPRICE, INC.	Sp.Ed/Lisette Blanchett - RSP	\$70.68
2/26/2019	0000005574	CANCEL		\$0.00
2/26/2019	0000005575	OFFICE DEPOT	TRANS/Office supplies/Antonio	\$348.83
2/26/2019	0000005576	NORTHERN TOOL & EQUIPMENT	Lift Table Cart - M&O	\$685.11
2/26/2019	0000005577	PARKHOUSE TIRE - SAN DIEGO	Bobcat Tires - M&O	\$881.56
2/26/2019	0000005578	ATLAS ELEVATOR COMPANY	Wheelchair Lift Testing	\$1,400.00
2/26/2019	0000005579	AHLEE BACKFLOW SERVICE	Backflow Repairs	\$526.38
2/26/2019	0000005580	General Binding Company	OW Laminator Repair	\$168.49
2/26/2019	0000005581	THE LATINO FAMILY LITERACY PROJEC	TPO - Elementary & PreK Webina	\$800.00
2/26/2019	0000005582	PESI INC	TPO - PESI Rehab	\$1,949.95
2/26/2019	0000005583	EDUCATIONAL TESTING SERVICE	ICS/Dana Z/ELPAC TESTING	\$78.10
2/27/2019	0000005584	Allied Storage Containers	STORAGE CONTAINER	\$6,829.50
2/27/2019	0000005585	Allied Storage Containers	8' X 40' Storage Container	\$6,829.50
2/27/2019	0000005586	OFFICE DEPOT	BIZ - Office Depot	\$379.87
2/27/2019	0000005587	FRUTH GROUP	LP/SF Riso master &Ink/Matilde	\$783.00
2/27/2019	0000005588	ABC SCHOOL EQUIPMENT, INC.	LA Stage Curtains	\$4,401.11
2/27/2019	0000005589	CULVER-NEWLIN	Cafeteria tables(LP/OW/JO)	\$8,956.26
2/27/2019	0000005590	AMAZON.COM	BUS/Key Holder/	\$61.63
2/28/2019	0000005591	FRUTH GROUP	KM/SF5130/ Lease	\$1,823.23
3/1/2019	0000005592	OFFICE DEPOT	Stock GS2185 COLORED PENCILS	\$2,377.19
3/1/2019	0000005593	SOUTHWEST SCHOOL&OFFICE SUPPLY	Stock GS1387 DRY ERASE MKRS	\$908.28
3/1/2019	0000005594	Pacific Rim Mechanical	Cooling Tower Repairs	\$24,169.00
3/1/2019	0000005595	AMAZON.COM	PUR/Supplies/ Office	\$297.57
3/1/2019	0000005596	WAXIE SANITARY SUPPLY	Custodial Supplies - March '19	\$32,625.00
3/1/2019	0000005597	Hanson Aggregates	10 Yards Top Soil	\$1,087.50
3/1/2019	0000005598	REALLY GOOD STUFF	JO - GONZALEZ- Chart	\$123.94
3/1/2019	0000005599	VIRCO MANUFACTURING COMPANY	Lida Ramos - J. Serrano	\$188.62
3/4/2019	0000005600	MIRAMAR BOBCAT, INC.	Bobcat Supplies	\$241.90
3/4/2019	0000005601	MIRACLE RECREATION EQUIPMENT	(10) Sandbox Covers	\$2,158.38

3/4/2019	0000005602	AMAZON.COM	Lida Ramos - Serrano #2	\$26.08
3/4/2019	0000005603	DEMCO, INC.	RANCHO LMS	\$79.08
3/4/2019	0000005604	ADAPTIVEMALL.COM	Lida Ramos - Sandy Hollis	\$685.07
3/4/2019	0000005605	MONOPRICE, INC.	CN/RSP teacher/Lisette Blanch	\$70.68
3/4/2019	0000005606	OFFICE DEPOT	Stock Office Depot Supplies	\$346.04
3/5/2019	0000005607	SAN DIEGO RESTAURANT SUPPLY	CNS/LAURAV/SAN DIEGO REST	\$825.67
3/5/2019	0000005608	CALIFORNIA DEPARTMENT OF EDUCATION	TPO - CASTO 51st Annual State	\$399.00
3/5/2019	0000005609	PHONAK	Sp.Ed/Lida Ramos	\$276.53
3/5/2019	0000005610	LAKESHORE LEARNING MATERIALS	Sp.Ed/Vicky Guberek	\$130.46
3/6/2019	0000005611	SOUTHLAND TECHNOLOGY	LA/Irene Carrillo/Monitor	\$165.31
3/6/2019	0000005612	THE HOME DEPOT	Maintenance Supplies - Open	\$5,437.50
3/6/2019	0000005613	STOVER SEED COMPANY	Grounds Supplies	\$848.25
3/6/2019	0000005614	SAFETY-KLEEN	Mechanic Shop Disposal Drums	\$292.26
3/6/2019	0000005615	KELLY PAPER	Stock Copy Paper GS1950	\$18,645.84
3/6/2019	0000005616	VALLEY INDUSTRIAL SPECIALTIES	Plumbing - Sinks	\$2,312.48
3/6/2019	0000005617	ORKIN EXTERMINATING INC	Termite Fumigation - JO	\$20,424.00
3/6/2019	0000005618	EWING	RN Fertilizer Injector	\$2,371.80
3/6/2019	0000005619	EWING	ET Fertilizer Injector	\$2,536.39
3/6/2019	0000005620	PARKHOUSE TIRE - SAN DIEGO	Bobcat Flat Repairs	\$301.12
3/7/2019	0000005621	OPTIMUM FLOORCARE	Custodial Vacuum Supplies	\$543.26
3/7/2019	0000005622	CDW	Ink -Support staff	\$2,238.33
3/7/2019	0000005623	CDW	Sp.Ed/Leon Special Ed	\$98.63
3/7/2019	0000005624	AMAZON.COM	KM_Office_School	\$7.47
3/7/2019	0000005625	SCHOLASTIC EDUCATION	OW Babadilla	\$1,032.54
3/8/2019	0000005626	APPLE COMPUTER	RN/Saludares-Madueña/MacBook	\$2,222.58
3/8/2019	0000005627	SOUTHLAND TECHNOLOGY	RN/HZBookTouch/Magallon-Ste	\$3,919.13
3/8/2019	0000005628	CANCEL		\$0.00
3/8/2019	0000005629	CANCEL		\$0.00
3/18/2019	0000005629-A	Zingprint	Cards for M&O Dept.	\$124.00
3/8/2019	0000005630	OFFICE DEPOT	OW Stewart	\$149.63
3/8/2019	0000005631	CANCEL		\$0.00
3/13/2019	0000005631-A	Zingprint	Cards for HR Dept.	\$275.00
3/8/2019	0000005632	ETA HAND2MIND	JO - ROBELLO	\$112.74
3/8/2019	0000005633	MORE DIRECT INC	CN/RM K3 - Duarte/printer	\$686.57

3/8/2019	0000005634	CANCEL		\$0.00
3/8/2019	0000005635	HEINEMANN EDUCATIONAL BOOKS	ICS/Dana Zamora/Books	\$34,840.46
3/8/2019	0000005636	HAWTHORNE POWER SYSTEMS	TRANS/REGULAR EDUCATION/O	\$5,500.00
3/8/2019	0000005637	HAWTHORNE POWER SYSTEMS	TRANS/SPECIAL EDUCATION VEH	\$5,500.00
3/8/2019	0000005638	LAKESHORE LEARNING MATERIALS	JO - LOAIZA - Supplies	\$428.38
3/8/2019	0000005639	CDW	JO - OFFICE	\$103.55
3/8/2019	0000005640	IDENT-A-KID SERVICES OF	OW Saunders	\$174.00
3/8/2019	0000005641	MONOPRICE, INC.	RN/Cable/Laptops	\$279.18
3/8/2019	0000005642	ZULUDESK, INC.	RN/MacBook Air	\$35.00
3/8/2019	0000005643	VIEJAS HEATING AND AIR	HVAC repair - KM MDF	\$965.00
3/8/2019	0000005644	CULVER-NEWLIN	ADMIN/Jocelyn/Furniture	\$3,949.47
3/11/2019	0000005645	MIRAMAR BOBCAT, INC.	Bobcat Supplies - Open	\$1,087.50
3/11/2019	0000005646	CANCEL		\$0.00
3/11/2019	0000005647	OPTIMUM FLOORCARE	Custodial Supplies - Open	\$5,437.50
3/12/2019	0000005648	WORTHINGTON DIRECT	LA/Principal R. Ruiz	\$877.94
3/12/2019	0000005649	4IMPRINT INC	JG/ADMIN/STAFF APPRECIATION	\$6,433.04
3/12/2019	0000005650	C I SOLUTIONS	TRANS/Antonio P/CI Solutions	\$732.73
3/12/2019	0000005651	OFFICE DEPOT	Sp.Ed/Office Printer and Suppl	\$745.75
3/12/2019	0000005652	AMAZON.COM	JO - OFFICE	\$19.55
3/12/2019	0000005653	LAKESHORE LEARNING MATERIALS	OW Megahed	\$108.71
3/12/2019	0000005654	KELLY PAPER	JG/ADMIN/KELLY PAPER CERTIFI	\$125.67
3/12/2019	0000005655	LEARNING A-Z	CN/Elisa B/RAZ Kids Licenses	\$3,587.61
3/12/2019	0000005656	ECONOMY RESTAURANT EQUIPMENT	CNS/LAURAV/ECONOMY	\$65.25
3/13/2019	0000005657	OFFICE DEPOT	VG/HRMar19/OD	\$324.24
3/13/2019	0000005658	PEARSON ASSESSMENT	Sp.Ed/Rachel P/Protocols	\$1,255.52
3/13/2019	0000005659	WESTERN PSYCHOLOGICAL SERVICES	Sp.Ed/DP3/OWLS Protocols	\$789.53
3/13/2019	0000005660	SCHOOL SERVICES OF CALIFORNIA,	TPO - May Revision Workshop	\$1,000.00
3/13/2019	0000005661	C I SOLUTIONS	TRANS/ID Card Printer/ Antonio	\$1,840.00
3/13/2019	0000005662	FUN AND FUNCTION	Sp.Ed/Rachel P/Lida Ramos	\$912.28
3/13/2019	0000005663	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies - Open	\$5,437.50
3/13/2019	0000005664	AMERI-MEX PLUMBING INC	LA - Urinal Plugged Up	\$250.00
3/13/2019	0000005665	AMERI-MEX PLUMBING INC	LA - Connect Water Lines	\$1,277.19
3/13/2019	0000005666	AMAZON.COM	JO/Counselor & RM4A	\$166.22
3/13/2019	0000005667	VIRCO MANUFACTURING COMPANY	Sp.Ed/Lida - Zuma Chair	\$94.31

3/13/2019	0000005668	SCHOOL SPECIALTY	Sp.Ed/Lida Ramos - Sandy Holli	\$268.60
3/13/2019	0000005669	CANCEL		\$0.00
3/13/2019	0000005670	CANCEL		\$0.00
3/15/2019	0000005671	BLUE LABEL POWER, INC.	Stock AV0300 PROMETHEAN LA	\$1,109.25
3/15/2019	0000005672	Pacific Rim Mechanical	PW - Fan Coil Repairs	\$11,826.00
3/18/2019	0000005673	Classics 4 Kids	RN/PAYMENT/FIELD TRIP	\$1,350.00
3/18/2019	0000005674	MORE DIRECT INC	RN/PO/TAPIA	\$662.43
3/18/2019	0000005675	AMAZON.COM	M&O/Stephen Perry/Clips	\$17.40
3/18/2019	0000005676	PRO-ED, INC.	PLSI Protocols	\$192.49
3/18/2019	0000005677	CANCEL		\$0.00
3/18/2019	0000005678	ENABLING DEVICES INC	SP. ED./LIDA RAMOS	\$390.10
3/18/2019	0000005678	ENABLING DEVICES INC	Sp.Ed/Lida Ramos - Various	\$390.10
3/18/2019	0000005679	AMAZON.COM	JO - BARRERA	\$26.09
3/18/2019	0000005680	ZULUDES, INC.	LA/asset 017343/ license	\$17.50
3/18/2019	0000005681	OFFICE DEPOT	TRANS/Antoio P/Office	\$21.04
3/18/2019	0000005682	AMAZON.COM	LP - FOR PBIS	\$50.50
3/18/2019	0000005683	OFFICE DEPOT	LP - OFFICE DEP	\$34.78
3/18/2019	0000005684	MONOPRICE, INC.	Sp.Ed/HP Zbook Laptops	\$279.18
3/18/2019	0000005685	ZULUDES, INC.	Sp.Ed/ipad license/Ravyn Reid	\$17.50
3/18/2019	0000005686	MONOPRICE, INC.	JO/Leticia Segura/Additional a	\$70.68
3/18/2019	0000005687	WORTHINGTON DIRECT	LA/Principal R. Ruiz/Buddy Ben	\$3,026.32
3/18/2019	0000005688	AMAZON.COM	BUS/Adriana/Heaters	\$3,131.48
3/19/2019	0000005689	STOVER SEED COMPANY	M&O/stover see/ Yvette	\$1,163.63
3/19/2019	0000005690	COMMERCIAL GAS APPLIANCE	CNS/LAURAV/COMMERCIAL GAS	\$732.56
3/19/2019	0000005691	FILING SPECIALISTS, INC.	RDLN-Library (casters)	\$458.48
3/20/2019	0000005692	XEROX FINANCIAL SERVICES	Xerox for Prod. Dept.	\$4,620.00
3/20/2019	0000005693	SMART KEYBOARD SOLUTIONS	CNS/LAURAV/SMART KEYBOARD	\$1,469.78
3/20/2019	0000005694	OFFICE DEPOT	CNS/Chair/Linda	\$216.41
3/20/2019	0000005695	UNION-TRIBUNE PUBLISHING	Ads Bid #18-19-188,190,184A-B	\$6,496.48
3/20/2019	0000005696	UNION-TRIBUNE PUBLISHING	Bid Ads	\$15,000.00
3/20/2019	0000005697	National Association of Latino	JG/ADMIN/NALEO MEMBERSHIP	\$400.00
3/20/2019	0000005698	AMERICAN READING COMPANY	18-19ARCFrameworkOrder-TOSA	\$2,120.64
3/20/2019	0000005699	AMAZON.COM	Sp.Ed/Rachel P/Lida Ramos #2	\$102.90
3/20/2019	0000005700	HANDWRITING WITHOUT TEARS	Sp.Ed/Rachel P/Lida Ramos #2	\$28.77

3/20/2019	0000005701	CASBO	TPO - CASBO 2019 Annual Confe	\$2,330.00
3/20/2019	0000005702	ZULUDES, INC.	Sp.Ed/017192/Elizabeth Austin	\$17.50
3/20/2019	0000005703	ETA HAND2MIND	EDS/EddP/UCI TEACHER GUIDES	\$184.44
3/20/2019	0000005704	BUSWEST, LLC.	TRANS/Antonio P/Invoice	\$364.15
3/20/2019	0000005705	SDCOE-Superintendent of Schools	TPO - Trauma-Informed Practice	\$95.00
3/20/2019	0000005706	K&D Network Solutions	ICS/Dana Z/open	\$10,000.00
3/20/2019	0000005707	RUBBER DUCK DESIGN	JG/ADMIN/6TH GRADE SEALS	\$394.76
3/21/2019	0000005708	DOOR-MAN	KM LA door installation	\$3,346.48
3/21/2019	0000005709	OFFICE DEPOT	ADMIN/VC/OFFICESUPPLIES	\$502.32
3/21/2019	0000005710	THE MASTER TEACHER	JG/ADMIN/MEDALLIONS AWARD	\$294.27
3/21/2019	0000005711	CANCEL		\$0.00
3/21/2019	0000005712	PACIFIC LAWN MOWER WORKS	Open PO PLW	\$1,631.25
3/21/2019	0000005713	PERRY FORD OF NATIONAL CITY	Open PO Perry Ford	\$2,175.00
3/21/2019	0000005714	SDCOE-Superintendent of Schools	TPO - Trauma-Informed Practice	\$475.00
3/21/2019	0000005715	INFINITE INK SILK SCREENING	ET/VF/Office	\$141.38
3/21/2019	0000005716	SC Commerical, LLC.	OPEN PO Soco Group	\$3,806.25
3/21/2019	0000005717	FASTENAL COMPANY	OPEN PO Fastenal	\$1,087.50
3/21/2019	0000005718	OFFICE DEPOT	VG/OFMar19/HR	\$169.29
3/21/2019	0000005719	MORE DIRECT INC	VG/MOREDIRECT/MAR19	\$3,657.18
3/21/2019	0000005720	AMAZON.COM	Testing Materials Duarte RM K3	\$381.94
3/21/2019	0000005721	ORIENTAL TRADING COMPANY	JG/ADMIN/ORIENTAL TRADING	\$42.79
3/21/2019	0000005722	VIEJAS HEATING AND AIR	NEW PO Viejas H & A	\$5,000.00
3/21/2019	0000005723	AMAZON.COM	Deliver to JO - 5th Grade	\$76.10
3/21/2019	0000005724	AMAZON.COM	JO - CORTAZAR ROOM 9	\$45.12
3/21/2019	0000005725	PRO-ED, INC.	SSI-4 Test Kit	\$184.88
3/21/2019	0000005726	LAKESHORE LEARNING MATERIALS	LP - LAKESHORE RM 32	\$12.58
3/21/2019	0000005727	MORE DIRECT INC	Xerox- Ed Services	\$1,689.46
3/21/2019	0000005728	CANCEL		\$0.00
3/22/2019	0000005729	VINYARD DOORS, INC	NEW PO Vinyard Doors, Inc	\$2,470.00
3/22/2019	0000005730	AMAZON.COM	Sp.Ed/Laminator for Behavior I	\$39.92
3/22/2019	0000005731	AMAZON.COM	Amazon - Ed Services	\$34.11
3/22/2019	0000005732	4IMPRINT INC	Admin/Vanessa	\$225.78
3/22/2019	0000005733	MONOPRICE, INC.	DVD Drives/Ink for Mos	\$83.67
3/22/2019	0000005734	WESTERN PSYCHOLOGICAL SERVICES	Sp.Ed/Rachel P/Forms	\$712.33

3/22/2019	0000005735	MORE DIRECT INC	LA/D. Gil Dang: LAS	\$455.76
3/22/2019	0000005736	MAYER REPROGRAPHICS, INC.	Specs & Plans for 18-19-184A/B	\$1,000.00
3/22/2019	0000005737	BLUE LABEL POWER, INC.	Stock AV0300 promethean lamp	\$1,109.25
3/22/2019	0000005738	JLAB Audio	STOCK GS1162 HEADPHONES	\$6,960.00
3/22/2019	0000005739	PRO-ED, INC.	Sp.Ed/Rachel P/Protocols	\$318.64
3/22/2019	0000005740	PEARSON ASSESSMENT	Sp.Ed/Rachel P/Beery VMI	\$178.36
3/22/2019	0000005741	Pacific Rim Mechanical	Pacific Rim - OPEN	\$3,262.50
3/22/2019	0000005742	Zingprint	Cards for LA-Principal/Sec.	\$134.85
3/25/2019	0000005743	AMERI-MEX PLUMBING INC	Olivewood- Jetted drain line	\$554.38
3/26/2019	0000005744	SHERWIN-WILLIAMS - STORE 8171	Sherwin Williams-OPEN	\$2,175.00
3/26/2019	0000005745	VALLEY INDUSTRIAL SPECIALTIES	Plumbing materials-OPEN	\$5,000.00
3/26/2019	0000005746	K-LOG, INC.	LA/Ruiz/Podium	\$765.26
3/26/2019	0000005747	OFFICE DEPOT	Sp.Ed/Evelyn G/Toner	\$419.78
3/26/2019	0000005748	SAN DIEGO REFRIGERATION	CNS/LAURAV/SAN DIEGO REFRIG	\$1,972.50
3/26/2019	0000005749	Green Bellies	CNS/LAURAV/GREENBELLIES	\$3,300.00
3/26/2019	0000005750	BLUE LABEL POWER, INC.	PSC/Carme/Projector Lamps	\$184.88
3/26/2019	0000005751	EWING	Grounds supplies- OPEN	\$1,087.50
3/26/2019	0000005752	ETA HAND2MIND	EDS/Jessica Rodgers/Sara V.	\$2,512.82
3/26/2019	0000005753	ANIXTER	Locksmith Supplies-NEW PO	\$4,578.82
3/18/2019	0315	OFFICE DEPOT		\$2,990.54
3/18/2019	0315-A	OFFICE DEPOT	C.Carson/Fans PW	\$4,023.63
TOTAL FOR PERIOD				\$393,423.11

REVISED P.O. REPORT

March 27, 2019 to April 24, 2019

PO Date	PO No.	Supplier	Purchase Description	Total
3/27/2019	0000005754	R&R Controls, Inc.	Electric Reboot service	\$346.00
3/27/2019	0000005755	RGC General Engineering, Inc.	Yard Maintenance NEW PO	\$4,987.00
3/28/2019	0000005756	MAYER REPROGRAPHICS, INC.	CD to DSA & Studio WC	\$398.91
3/28/2019	0000005757	SCHOLASTIC EDUCATION	OW Babadilla	\$22.79
3/28/2019	0000005758	ANIXTER	Locksmith Supplies-OPEN	\$2,175.00
3/29/2019	0000005759	JANELLE PUBLICATIONS	Sp.Ed/Rachel P/Lorraine Atoui	\$182.70
4/1/2019	0000005760	WESCO	Dock lift replacement-Kimball	\$5,454.79
4/1/2019	0000005761	KB13 VENTURES INC.	Restroom floor maint-SaniGLAZE	\$270.00
4/1/2019	0000005762	ANIXTER	LA-Locksmith supplies	\$1,643.96
4/1/2019	0000005763	OFFICE DEPOT	19-20 Supplies	\$1,974.50
4/2/2019	0000005764	DIXIELINE LUMBER & HOME CENTER	Maintenance Supplies-OPEN	\$3,000.00
4/3/2019	0000005765	WAXIE SANITARY SUPPLY	Custodial Supplies April'19	\$26,631.58
4/3/2019	0000005766	GOTHAM	IH-Playground Supplies	\$16,770.00
4/3/2019	0000005767	PESI INC	TPO - Dyslexia	\$399.98
4/3/2019	0000005768	FOLLETT LIBRARY RESOURCES	JO - LIBRARY	\$12,257.47
4/3/2019	0000005769	FOLLETT LIBRARY RESOURCES	RN/LIBRARY/BOOK ORDER	\$11,141.61
4/3/2019	0000005770	SDCOE-Superintendent of Schools	TPO - 2017 CA Dyslexia Guideli	\$48.17
4/4/2019	0000005771	GRAINGER	Maintenance Supplies-PO	\$3,105.22
4/4/2019	0000005772	NATIONAL CITY TROPHY	JG/ADMIN/6TH GRADE PERFECT	\$56.01
4/4/2019	0000005773	Fleet Services, Inc.- San Diego	TRANS/Antonio P/Invoice	\$1,117.38
4/4/2019	0000005774	SAN DIEGO FREIGHTLINER	TRANS/OPEN/SDFreight	\$6,000.00
4/4/2019	0000005775	APPLE COMPUTER	EDS/DistrictResource/iPadMini	\$1,488.49
4/4/2019	0000005776	LAKESHORE LEARNING MATERIALS	OW Lopez	\$296.75
4/4/2019	0000005777	ZULUDESK, INC.	EDS/license for iPadMini/RSC T	\$52.50
4/4/2019	0000005778	STAPLES BUSINESS ADVANTAGE	BIZ - Staples	\$57.63
4/4/2019	0000005779	AMAZON.COM	JG/ADMIN/AMAZON	\$669.00
4/4/2019	0000005780	LAKESHORE LEARNING MATERIALS	OW Robles-Cho	\$119.60
4/8/2019	0000005781	LAKESHORE LEARNING MATERIALS	LA NANSEN/KERZIC	\$598.88
4/8/2019	0000005782	LAKESHORE LEARNING MATERIALS	KIMBALL- MARTINEZ/WOODS	\$787.75

4/8/2019	0000005783	LAKESHORE LEARNING MATERIALS	OW Lopez	\$97.83
4/8/2019	0000005784	CANCEL		\$0.00
4/8/2019	0000005785	LAKESHORE LEARNING MATERIALS	LA HOMEBASE PS ANNEX	\$461.98
4/8/2019	0000005786	LAKESHORE LEARNING MATERIALS	CENTRAL PEARSON/HERNANDEZ	\$546.81
4/8/2019	0000005787	LAKESHORE LEARNING MATERIALS	PW BRISTOW/HERNANDEZ	\$575.10
4/8/2019	0000005788	REALLY GOOD STUFF	OW Robles-Cho	\$128.87
4/8/2019	0000005789	LAKESHORE LEARNING MATERIALS	LA AYALA/GARCIA	\$969.93
4/8/2019	0000005790	ANIXTER	locksmith supplies/steveperry	\$2,075.13
4/8/2019	0000005791	EXCELLENT PARTY RENTAL	OW/castañeda/rental chairs	\$274.59
4/8/2019	0000005792	NASCO	OW Robles-Cho	\$111.43
4/8/2019	0000005793	LAKESHORE LEARNING MATERIALS	OW/Kmet/Sobhani	\$402.32
4/8/2019	0000005794	LAKESHORE LEARNING MATERIALS	OW GAMBOA	\$329.35
4/9/2019	0000005795	ZULUDES, INC.	Sp.Ed/Rachel P/ licenses	\$35.00
4/9/2019	0000005796	OFFICE DEPOT	VC/ADMIN/Office Supplies	\$39.54
4/9/2019	0000005797	SCHOOL SPECIALTY	OW Classroom Direct	\$73.82
4/9/2019	0000005798	APPLE COMPUTER	JO/MacBook Repair/RM7	\$99.00
4/9/2019	0000005799	FRUTH GROUP	OW/Saunders/ Ink & Masters	\$783.00
4/9/2019	0000005800	LAKESHORE LEARNING MATERIALS	LP MUNOZ/HAGLUND	\$761.99
4/9/2019	0000005801	SCHOLASTIC INC.	OW Sobhani	\$50.76
4/9/2019	0000005802	LAKESHORE LEARNING MATERIALS	OW BENTON/ROMERO	\$966.55
4/9/2019	0000005803	GRAINGER	Maintenance Supplies-PO	\$6,023.45
4/9/2019	0000005804	LAKESHORE LEARNING MATERIALS	ET LUNA/CARRILLO RM 25	\$1,695.07
4/9/2019	0000005805	STANDARD ELECTRONICS	Electronic Maintenance-LA	\$13,340.00
4/9/2019	0000005806	LAKESHORE LEARNING MATERIALS	CT DAMBOIS/RUFFO P1	\$140.22
4/9/2019	0000005807	DISCOUNT SCHOOL SUPPLY	PW BRISTOW/HERNANDEZ	\$151.44
4/9/2019	0000005808	KAPLAN EARLY LEARNING CO.	CN/Pearson-Hdz/	\$143.38
4/9/2019	0000005809	LESSONPIX, INC.	Sp.Ed/Rachel P/LessonPix Licen	\$948.60
4/10/2019	0000005810	DISCOUNT SCHOOL SUPPLY	CENTRAL DAMBOIS/RUFFO	\$472.02
4/10/2019	0000005811	DISCOUNT SCHOOL SUPPLY	LA AYALA/GARCIA RM P1	\$640.87
4/10/2019	0000005812	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK PAPER BOND AND TEXT	\$3,772.77
4/10/2019	0000005813	CONSTRUCTIVE PLAYTHINGS	ET LUNA/CARRILLO	\$359.50
4/10/2019	0000005814	PLAY WITH A PURPOSE	LP HAGLUND/MUNOZ	\$281.61
4/10/2019	0000005815	BEYOND PLAY, LLC	EL TOYON LUNA/CARRILLO	\$47.69
4/10/2019	0000005816	OFFICE DEPOT	BIZ - Office Depot	\$160.58

4/10/2019	0000005817	AMAZON.COM	KM_Romero-Evans	\$63.03
4/10/2019	0000005818	U.S. SCHOOL SUPPLY, INC.	OW Kmet	\$183.08
4/10/2019	0000005819	AMAZON.COM	CNS/LAURAV/AMAZON	\$183.63
4/10/2019	0000005820	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK WHITEBOARDS 9" X 12" D	\$998.33
4/10/2019	0000005821	SCHOOL SPECIALTY	STOCK GS1401 HIGHLITRS YELLO	\$198.87
4/10/2019	0000005822	SCHOOL SPECIALTY	STOCK TEMPERA PAINT	\$2,211.99
4/10/2019	0000005823	APPLE COMPUTER	RN/MacBookAir/Cueva-Flores	\$1,144.91
4/10/2019	0000005824	ZULUDESK, INC.	RN/Mayra Cueva-Flores/Macbok	\$17.50
4/10/2019	0000005825	MONOPRICE, INC.	RN/Mayra Cueva-Flores/Cabel	\$54.36
4/11/2019	0000005826	MEDCO	STOCK NURSE GLOVES SM,MED,	\$963.09
4/11/2019	0000005827	SOUTHWEST SCHOOL&OFFICE SUPPLY	STCK GS2240 FLT TIP PENS BLAC	\$309.29
4/11/2019	0000005828	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK GS1070 PENDAFLEX FOLD	\$783.00
4/11/2019	0000005829	WAXIE SANITARY SUPPLY	(2) Versa Cleaning Caddies	\$6,308.37
4/11/2019	0000005830	WILLY'S ELECTRONIC SUPPLY CO	Maintenance Supplies - Open	\$1,087.50
4/11/2019	0000005831	RCOM RADIO LLC	(14) Radios - Olivewood	\$6,013.88
4/12/2019	0000005832	UNITED HEALTH SUPPLIES	STOCK 000NS185 BABY WIPES	\$661.64
4/12/2019	0000005833	UNITED HEALTH SUPPLIES	STOCK 000NS130 PET. JELLY	\$45.02
4/12/2019	0000005834	WAXIE SANITARY SUPPLY	STOCK 000NS175 TISSUE FACIAL	\$2,239.38
4/12/2019	0000005835	SOUTHWEST SCHOOL&OFFICE SUPPLY	STOCK GS1590,1630,1655 CONS	\$2,831.85
4/12/2019	0000005836	MIRACLE RECREATION EQUIPMENT	JO-Playground Equipment-M&O	\$45,413.88
4/12/2019	0000005837	SOUTHWEST BINDING & LAMINATING	Prod. Dept. (Leo L.)	\$682.81
4/15/2019	0000005838	Partners in Learning Programs, Inc.	IH-Posterboards	\$4,284.59
4/15/2019	0000005839	BSN SPORTS INC	STOCK AS005 MESH BAG EQUIP.	\$348.00
4/15/2019	0000005840	SOUTHWEST SCHOOL&OFFICE SUPPLY	TISSUE GS2100, 2130, 2135	\$430.65
4/15/2019	0000005841	OFFICE DEPOT	STOCK GS2622 PENCIL SHARPEN	\$1,012.42
4/16/2019	0000005842	NAPA AUTO PARTS	M&O Mechanic Supplies	\$3,000.00
4/16/2019	0000005843	THE HOME DEPOT	Maintenance Supplies-OPEN	\$5,000.00
4/16/2019	0000005844	SC Commerical, LLC.	OPEN SOCO GROUP	\$3,500.00
4/16/2019	0000005845	BJ'S RENTALS	Trailer & Truck rentals-OPEN	\$3,000.00
4/16/2019	0000005846	ANIXTER	Locksmith Supplies-OPEN	\$2,000.00
4/16/2019	0000005847	ANIXTER	Locksmith Supplies PO	\$3,290.38
4/16/2019	0000005848	MASCOT JUNCTION, INC.	RN- Mascots	\$1,782.82
4/16/2019	0000005849	INTERPRETERS UNLIMITED	RN - Invoice	\$200.00
4/16/2019	0000005850	OFFICE DEPOT	OW Nava	\$500.23

4/16/2019	0000005851	MASCOT JUNCTION, INC.	OW DeAnda	\$1,620.13
4/16/2019	0000005852	SDCOE-Superintendent of Schools	TPO - 21st Annual Leadership	\$200.00
4/16/2019	0000005853	CDW	OW Castaneda/docucams	\$6,021.75
4/16/2019	0000005854	EXPRESS PIPE & SUPPLY CO, INC	Plumbing Supplies PO	\$5,910.56
4/16/2019	0000005855	APPLE COMPUTER	ApplePilotOrder-LCEdServ	\$16,643.55
4/16/2019	0000005856	ZULUDES, INC.	ApplePilotOrder-LCEdServ/ZULU	\$560.00
4/16/2019	0000005857	RCP BLOCK & BRICK, INC.	Masonry Supplies-OPEN	\$1,000.00
4/16/2019	0000005858	SCHOOL SPECIALTY	OW/Tabagan/Classroom essenti	\$119.01
4/16/2019	0000005859	WESTERN ENVIRONMENTAL & SAFETY	El Toyon-Roofing/Asbestos	\$480.00
4/16/2019	0000005860	WESTERN ENVIRONMENTAL & SAFETY	Asbestos Inspection	\$975.00
4/17/2019	0000005861	MORE DIRECT INC	KM_Room 31	\$382.78
4/17/2019	0000005862	OFFICE DEPOT	OW Castaneda	\$58.01
4/17/2019	0000005863	AMAZON.COM	KM_Padilla	\$57.21
4/17/2019	0000005864	HANDWRITING WITHOUT TEARS	EDS/EddieP/TK RN HWT	\$65.26
4/17/2019	0000005865	LAKESHORE LEARNING MATERIALS	JONES/LOPEZ JO P1	\$573.55
4/17/2019	0000005866	ORIENTAL TRADING COMPANY	JO JONES/LOPEZ P1	\$46.88
4/17/2019	0000005867	FOLLETT LIBRARY RESOURCES	Book Order - Celeste RM 33	\$14,575.48
4/17/2019	0000005868	SAN DIEGO REFRIGERATION	CNS/SD Reprigeration/Estimate	\$577.50
4/17/2019	0000005869	FOLLETT LIBRARY RESOURCES	KM_Library	\$11,045.88
4/17/2019	0000005870	ABDO PUBLISHING	KM_Library	\$1,651.26
4/17/2019	0000005871	CANCEL		\$0.00
4/17/2019	0000005872	PARTS PEOPLE.	TechDeptPartsOrder-LC-EdServ	\$3,280.87
4/17/2019	0000005873	MONOPRICE, INC.	TechDeptOfficeSupplies-LCEdSer	\$86.89
4/17/2019	0000005874	AMAZON.COM	TechDeptAmazonOrder-LC-EdSe	\$619.82
4/17/2019	0000005875	SOUTHLAND TECHNOLOGY	TRANS/Velia/Monitor	\$164.78
4/17/2019	0000005876	MONOPRICE, INC.	TRANS/Velia A/Monitor Cable	\$6.72
4/17/2019	0000005877	PC PARTS PLUS, DBA CHROMEBOOKPA	TechDeptPCPartsPlusOrder-LCEd	\$4,322.21
4/17/2019	0000005878	CANCEL		\$0.00
4/17/2019	0000005879	MYSTERY SCIENCE INC.	JO - OFFICE	\$999.00
4/18/2019	0000005880	Zingprint	Buss. Cards Central School	\$134.84
4/18/2019	0000005881	AMAZON.COM	TechDeptAmazon2Order-LC-EdS	\$1,779.42
4/18/2019	0000005882	FUN AND FUNCTION	L. Ramos - Vicente Rodriguez	\$326.23
4/18/2019	0000005883	MORE DIRECT INC	JO - OFFICE	\$104.49
4/18/2019	0000005884	OFFICE DEPOT	JO - OFFICE	\$81.21

4/18/2019	0000005885	AMAZON.COM	JO - OFFICE	\$32.49
4/18/2019	0000005886	OFFICE DEPOT	RN - OFF DEP	\$61.99
4/18/2019	0000005887	ORIENTAL TRADING COMPANY	JO - Kindergarten	\$173.96
4/18/2019	0000005888	JL DARLING LLC	OceanConnectorsJournals-LCEdS	\$4,298.09
4/18/2019	0000005889	BENCHMARK EDUCATION	Benchmark-SDCPPrimary-LC-EdSe	\$49,916.57
4/18/2019	0000005890	MORE DIRECT INC	IH/Printer/Camilia/Sanchez	\$493.50
4/18/2019	0000005891	AMAZON.COM	EDS/Rachel P/Lida Ramos	\$85.88
4/18/2019	0000005892	SOUTHWEST SCHOOL&OFFICE SUPPLY	IH/Camilia/Office	\$56.20
4/18/2019	0000005893	SCHOOL SPECIALTY	IH/Office	\$167.17
4/18/2019	0000005894	SCHOOL DATEBOOKS	JO - STUDENT PLANNERS	\$921.76
4/18/2019	0000005895	PEARSON ASSESSMENT	EDS/Rachel P/Protocols	\$423.31
4/18/2019	0000005896	PRO-ED, INC.	EDS/Rachel P/SAED-2	\$230.56
4/18/2019	0000005897	AMAZON.COM	JO - OFFICE SUPPLIES	\$138.54
4/18/2019	0000005898	WESTERN PSYCHOLOGICAL SERVICES	EDS/REEL/Leiter/Rachel P	\$212.07
4/18/2019	0000005899	AMAZON.COM	JO - MEDRANO	\$76.10
4/18/2019	0000005900	LAKESHORE LEARNING MATERIALS	JO - MEDRANO	\$157.61
4/18/2019	0000005901	JONES SCHOOL SUPPLY CO., INC.	JO - OFFICE MEDALS	\$696.26
4/18/2019	0000005902	OFFICE DEPOT	RN - OFF DEP TONER	\$963.79
4/18/2019	0000005903	GIGAKOM	GigaKom 041519	\$6,185.37
4/18/2019	0000005904	CAPSTONE	OW Castellanos	\$951.53
4/18/2019	0000005905	CANCEL		\$0.00
4/18/2019	0000005906	FOLLETT LIBRARY RESOURCES	OW Castellanos	\$10,060.52
4/18/2019	0000005907	FOLLETT LIBRARY RESOURCES	LA/Library Book Order	\$6,213.61
4/18/2019	0000005908	LAKESHORE LEARNING MATERIALS	OW 4th Grade team	\$337.06
4/18/2019	0000005909	FOLLETT LIBRARY RESOURCES	LA/Library Books/Elizabeth V	\$4,840.23
4/18/2019	0000005910	APPLE COMPUTER	KM/iPad M	\$2,480.81
4/18/2019	0000005911	EAI EDUCATION	OW 4th Grade team	\$74.88
4/18/2019	0000005912	ROCHESTER 100 INC	JO - STUDENT FOLDERS	\$566.85
4/18/2019	0000005913	EDUCATIONAL TESTING SERVICE	2018-19-CAASPPMiscSvs-LCEdSe	\$10,875.00
4/18/2019	0000005914	ADVANCED CLASSROOM TECHNOLOG	ActivPanel- Summer 2019	\$1,044,926.20
4/18/2019	0000005915	ZULUDESK, INC.	KM/iPad Mini/License	\$87.50
4/19/2019	0000005916	VALLEY INDUSTRIAL SPECIALTIES	Plumbing Supplies-OPEN	\$5,000.00
4/19/2019	0000005917	ADVANCED CLASSROOM TECHNOLOG	Fall ActivPanels 2019	\$77,331.97
4/19/2019	0000005918	LAKESHORE LEARNING MATERIALS	HADA/FARLEY RM K4	\$365.31

4/19/2019	0000005919	AMAZON.COM	JO - DE LA CRUZ	\$71.73
4/19/2019	0000005920	ADVANCED CLASSROOM TECHNOLOG	ActivPanels-Spring 2019-20	\$181,957.52
4/19/2019	0000005921	MONOPRICE, INC.	RN/MACBOOKS/Adapters	\$139.59
4/19/2019	0000005922	PERMA-BOUND	IH/Library Books/K Morales	\$3,772.66
4/19/2019	0000005923	BOUND TO STAY BOUND BOOKS	IH/Camilia A/Library Book	\$6,559.20
4/19/2019	0000005924	Hanson Aggregates	GROUPS SUPPLIES-OPEN	\$3,262.50
4/19/2019	0000005925	PERMA-BOUND	IH/K Morales/ Camilia Arias	\$1,106.71
4/19/2019	0000005926	FOLLETT LIBRARY RESOURCES	IH/K Morales/Follett	\$2,283.46
4/19/2019	0000005927	EXCELLENT PARTY RENTAL	IH/Silva/Chair Rentals	\$265.00
4/19/2019	0000005928	Zingprint	Bus. Dept. (Perla)	\$134.85
4/19/2019	0000005929	LAKESHORE LEARNING MATERIALS	OW 5th Grade team	\$270.77
4/19/2019	0000005930	BREAKOUT, INC	OW 6th Grade team	\$450.00
4/19/2019	0000005931	VIRCO MANUFACTURING COMPANY	L. Ramos - Joseph Serrano	\$278.62
4/19/2019	0000005932	SOUTH BAY FENCE INC	Soccer Goals-IH	\$9,733.13
4/19/2019	0000005933	VIRCO MANUFACTURING COMPANY	PSC/Chairs/10"	\$718.01
4/19/2019	0000005934	BEST WAY PRINTING	IH/Arias/Envelopes	\$98.96
4/19/2019	0000005935	RIFTON EQUIPMENT	Chair for Sp. Ed. Dept.	\$3,968.02
4/22/2019	0000005936	SnagWolf	Graffiti Remover	\$1,794.37
4/23/2019	0000005937	CULVER-NEWLIN	Caf. Table- Ira Harbison	\$2,239.06
4/24/2019	0000005938	KODO KIDS	PSC/Kodo Order	\$5,546.07
4/24/2019	0000005939	CANCEL		\$0.00
4/24/2019	0000005940	AMAZON.COM	Sp.Ed/Stopwatches/Rachel P	\$39.12
4/24/2019	0000005941	SCHOLASTIC INC.	OW Vazquez	\$204.53
4/24/2019	0000005942	OFFICE DEPOT	Sp.Ed/Evelyn Gonzales/	\$106.35
4/24/2019	0000005943	EAI EDUCATION	OW Chavez	\$221.43
4/24/2019	0000005944	APPLE COMPUTER	JO - OFFICE	\$106.57
4/24/2019	0000005945	School Studies School Service	OW DeAnda	\$100.97
4/24/2019	0000005946	OFFICE DEPOT	OW Medigovich	\$111.66
TOTAL FOR PERIOD				\$1,769,172.21