



Governing Board Agenda

August 23, 2017

Welcome

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

Our Governance Team

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent. The Superintendent serves as the secretary to the Governing Board.

Barbara Avalos, Member

Ms. Avalos was first elected to the Governing Board in November 2008 and her present term expires December 2020.

Maria Betancourt-Castañeda, Clerk

Ms. Betancourt-Castañeda was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Leighangela Brady, Secretary

Dr. Brady was first elected to Superintendent in August 2016.

Brian Clapper, Member

Mr. Clapper was first elected to the Governing Board in November 2012 and his present term expires December 2020.

Maria Dalla, President

Ms. Dalla was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Alma Sarmiento, Member

Ms. Sarmiento was first elected to the Governing Board in November 1992 and her present term expires December 2018.

This meeting may be recorded

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to schedule an appointment to listen to the audiotape.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent located at 1500 N Avenue, National City, California, 91950.

Speaking to the Board

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room and give it to the Recording Secretary. Board policy and state law stipulate that no oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. California law requires that all charges or complaints against employees be addressed in Closed Session unless the employee requests a public hearing. All such charges or complaints therefore must be submitted to the Board under the provision of the District's policy. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

Compliance with Americans With Disabilities Act

The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

Translation Services

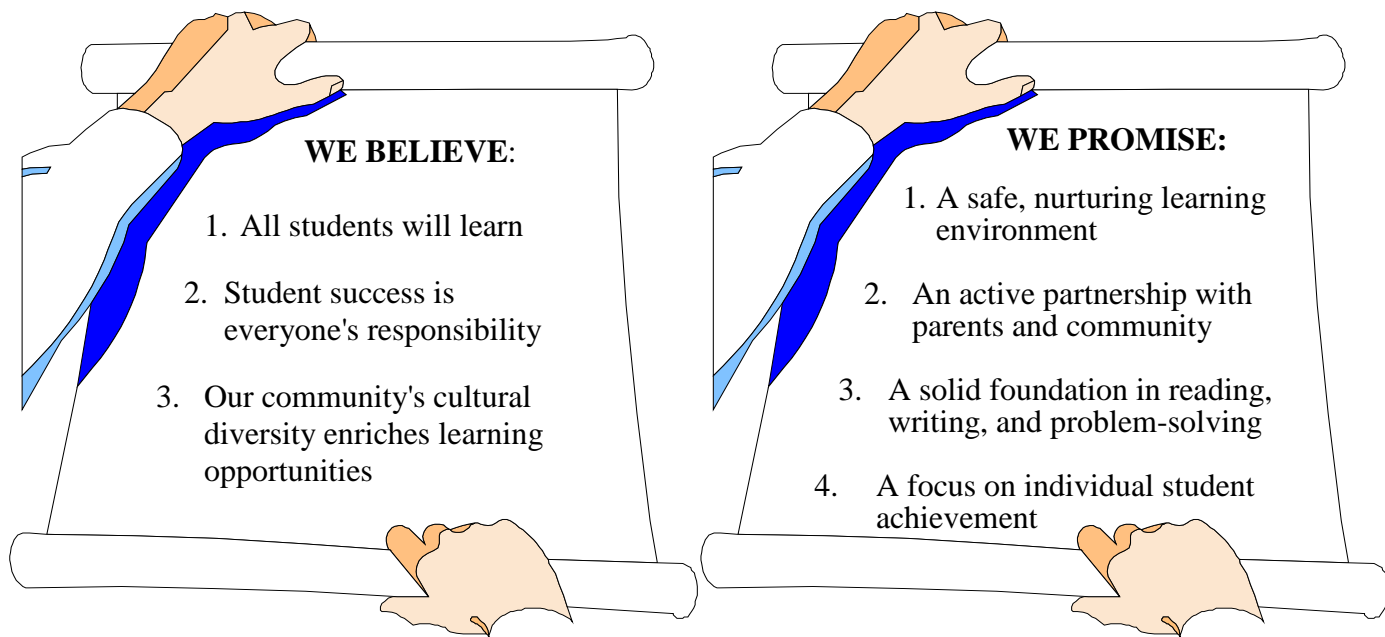
Members of the public who require translation services in order to participate in the meeting should contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such services.

Equal Opportunity Employer

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent--Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.

District Vision and Core Values

Creating Successful Learners...NOW





REGULAR MEETING OF THE GOVERNING BOARD

Administrative Center
1500 "N" Avenue
National City, CA 91950

Wednesday, August 23, 2017

Closed Session -- 4:30 p.m.

Open Session -- 6:00 p.m.

AGENDA

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room.

NATIONAL SCHOOL DISTRICT
1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now

August 23, 2017

1. CALL TO ORDER
2. PUBLIC COMMUNICATIONS
3. ADJOURN TO CLOSED SESSION
4. CLOSED SESSION
5. RETURN TO OPEN SESSION
6. CALL TO ORDER
7. PLEDGE OF ALLEGIANCE
8. ROLL CALL
9. PRESENTATIONS

9.A. Presentation by El Toyon School students.

Will Mellman,
Principal,
El Toyon School

9.B. Recognize Mrs. Leticia Kibodeaux, El Toyon School, as National School District Volunteer of the Month for August 2017.

Will Mellman,
Principal,
El Toyon School

9.C. Recognize Veronica Garcia, Administrative Assistant at Kimball School, as National School District Employee of the Month for August 2017.

Sonia Ruan,
Principal,
Kimball School

9.D. Introduce and welcome the new employees.

Leticia Hernandez,
Director,
Human Resources

10. PUBLIC COMMUNICATIONS

11. AGENDA

11.A. Approve agenda.

Leighangela Brady,
Superintendent

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

12.A. Minutes

12.A.I. Approve the minutes of the Regular Board Meeting held on August 10, 2017.

Leighangela Brady,
Superintendent

August 23, 2017

12.B. Administration	Leighangela Brady, Superintendent
12.C. Human Resources	
12.C.I. Ratify/approve recommended actions in personnel activity list.	Leticia Hernandez, Director, Human Resources
12.C.II. Pre-approval to hire temporary employees.	Leticia Hernandez, Director, Human Resources
12.C.III. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Director, Human Resources.	Leticia Hernandez, Director, Human Resources
12.D. Educational Services	Paula Jameson-Whitney, Assistant Superintendent, Educational Services
12.E. Business Services	Christopher Carson, Assistant Superintendent, Business Services
13. GENERAL FUNCTIONS	Leighangela Brady, Superintendent
14. EDUCATIONAL SERVICES	
14.A. Conduct Public Hearing to discuss sufficiency of State-approved textbooks and instructional materials in National School District for the fiscal year 2017-2018.	Paula Jameson-Whitney, Assistant Superintendent, Educational Services
14.B. Adopt Resolution #17-18.05 determining the sufficiency of Instructional materials in National School District for reading/language arts, mathematics, science, and history/social science for the 2017-2018 school year, and approval of the District adopted materials list.	Paula Jameson-Whitney, Assistant Superintendent, Educational Services
14.C. Amend Consultant Contract #CT3399 with Specialized Therapy Services for Speech and Language Pathologist Assistant services for the 2017-18 school year.	Paula Jameson-Whitney, Assistant Superintendent, Educational Services
14.D. Amend Contract #CT3344 with Patricia Smith, a bilingual credentialed speech and language specialist, to provide services during the 2017-18 school year.	Paula Jameson-Whitney, Assistant Superintendent, Educational Services
14.E. Approve Contract #CT3412 with Fleet Science Center to provide a weekly science-based after-school program.	Paula Jameson-Whitney, Assistant Superintendent, Educational Services

August 23, 2017

14.F. Approve Contract #CT3419 with Blackboard to provide website development services.

Paula Jameson-Whitney,
Assistant Superintendent,
Educational Services

14.G. Approve out-of-state travel for Meghann O'Connor to attend "Restoring Focus on the Child: Symposium on Dispute Resolution in Special Education" on October 18-20, 2017 in Eugene, Oregon.

Paula Jameson-Whitney
Assistant Superintendent,
Educational Services

15. HUMAN RESOURCES

Leticia Hernandez,
Director,
Human Resources

16. BUSINESS SERVICES

16.A. Accept gifts.

Christopher Carson,
Assistant Superintendent,
Business Services

17. BOARD WORKSHOP

18. BOARD/CABINET COMMUNICATIONS

19. ADJOURNMENT

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PUBLIC COMMUNICATIONS**

Quick Summary /
Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **3. ADJOURN TO CLOSED SESSION**

Agenda Item: **4. CLOSED SESSION**

Quick Summary /
Abstract: Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Agenda Item: **5. RETURN TO OPEN SESSION**

Agenda Item: **6. CALL TO ORDER**

Agenda Item: **7. PLEDGE OF ALLEGIANCE**

Agenda Item: **8. ROLL CALL**

Quick Summary /
Abstract: Board:
Barbara Avalos
Maria Betancourt-Castañeda
Brian Clapper
Maria Dalla
Alma Sarmiento

Staff:
Leighangela Brady, Ed.D., Superintendent-Administration
Chris Carson, Assistant Superintendent-Business Services
Leticia Hernandez, Director-Human Resources
Paula Jameson-Whitney, Assistant Superintendent-Educational Services

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.A. Presentation by El Toyon School students.**

Speaker: Will Mellman, Principal, El Toyon School
Board Member Betancourt-Castañeda

Quick Summary / Abstract: The Philosophy for Children program at El Toyon School has been a special experience for the students. Through this program, students engage in philosophical discussions with one another and with Maria Tillmans, philosophy professor at UCSD. These discussions address Common Core State Standards, as well as students' understanding of themselves and their relationship to their environment and the world. Students appreciate the insights and growth with which this program has empowered them.

Agenda Item: **9.B. Recognize Mrs. Leticia Kibodeaux, El Toyon School, as National School District Volunteer of the Month for August 2017.**

Speaker: Will Mellman, Principal, El Toyon School
Board Member Clapper

Quick Summary / Abstract: It has been the practice of the National School District to honor and recognize volunteerism in the District.

Comments: Mrs. Kibodeaux has volunteered at El Toyon School for many years. She has been an exceptional volunteer who is actively involved at the school. She has a positive attitude and pleasant personality that makes her a joy to work with. She is consistently at the school, helping teachers and other staff, and organizing fundraisers. The El Toyon students, staff, and community are extremely grateful for everything Mrs. Kibodeaux does for our school.

Agenda Item: **9.C. Recognize Veronica Garcia, Administrative Assistant at Kimball School, as National School District Employee of the Month for August 2017.**

Speaker: Sonia Ruan, Principal, Kimball School
Board Member Avalos

Quick Summary / Abstract: Kimball School would like to recognize Veronica Garcia, Administrative Assistant as the Employee of the Month.

Comments: It was evident the first few days on the job that Ms. Garcia was a fast learner. Her first months of the job were dedicated to end of year procedures as well as preparing to pack and relocate for the summer construction projects. As the year started she exemplified the National School District Core Values of doing whatever it takes to get the job done or meet a deadline, she inherently understood that relationships matter and that in a school our children come first.” Some of the many examples are the countless volunteer hours Ms. Garcia dedicated to our school. In December she organized schoolwide participation in a program called, Toys for Tots, throughout the year, she enlisted over fifty volunteers; she organized family events, established positive relationships with teachers and parents while learning school and office procedures. This summer she organized volunteers to participate in the Fourth of July celebration; this was a six day commitment that required a volunteer from sun up to sun down. She was instrumental in establishing our first Parent Teacher Organization. Veronica Garcia is kind, patient and loving to our students, adults and community. She is a dedicated employee that goes above and beyond to care for her school community. Veronica Garcia is truly deserving of this recognition.

Agenda Item: **9.D. Introduce and welcome the new employees.**

Speaker: Leticia Hernandez, Director, Human Resources
Board Member Dalla

Quick Summary / Abstract: The employees on the attached list were approved at the August 10, 2017 Governing Board Meeting.

Comments: Leticia Hernandez, Director of Human Resources will introduce and welcome the new employees.

Attachments:
Introduce & Welcome

Introduce & Welcome
8/23/17

Name	Position	Location
Edwin Dalit	Equipment Mechanic/Maintenance Worker	Maintenance and Operations Department
Eliza Korshin-Hernandez	Roving Teacher	Kimball and John Otis Schools
Vanessa Tapia	Teacher of Special Day Class Mild/Moderate	Rancho de la Nación School

Agenda Item: **10. PUBLIC COMMUNICATIONS**

Quick Summary /
Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **11. AGENDA**

Agenda Item: **11.A. Approve agenda.**

Speaker: Leighangela Brady, Superintendent

Recommended Motion: Approve agenda

Agenda Item: **12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

Quick Summary /
Abstract: All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Recommended
Motion: Approve Consent Calendar

Agenda Item: **12.A. Minutes**

Agenda Item: **12.A.I. Approve the minutes of the Regular Board Meeting held on August 10, 2017.**

Speaker: Leighangela Brady, Superintendent

Attachments:
Regular Board Minutes - 08/10/2017

**NATIONAL SCHOOL DISTRICT
Minutes of the Regular Meeting
GOVERNING BOARD**

August 10, 2017

6:00 PM

Administrative Center

1500 "N" Avenue

National City, CA 91950

Attendance Taken at 6:02 PM:

Present:

Ms. Barbara Avalos

Ms. Maria Betancourt-Castañeda

Mr. Brian Clapper

Ms. Maria Dalla

Ms. Alma Sarmiento

1. CALL TO ORDER

President Dalla called the meeting to order at 4:04 p.m.

2. PUBLIC COMMUNICATIONS

None

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION

Closed session was held from 4:04 p.m. to 6:00 p.m.

President Dalla announced that in closed session, the Governing Board voted 4-1 to approve the findings and recommendations of the Administrative Hearing Panel pursuant to student expulsion for student ID #3704631. Barbara Avalos voted no.

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

President Dalla called the public meeting to order at 6:02 p.m.

7. PLEDGE OF ALLEGIANCE

President Maria Dalla led the Pledge of Allegiance.

8. ROLL CALL

Yvette Olea took roll call.

9. PRESENTATIONS

9.A. Board Presentation on the California Mathematics and Science Partnership Grant Program.

Eldon Andersen, Project Director, gave a presentation on the California Mathematics and Science Partnership Grant Program.

10. PUBLIC COMMUNICATIONS

None

11. AGENDA

11.A. Approve agenda.

Motion Passed: Approve agenda Passed with a motion by Ms. Alma Sarmiento and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Motion Passed: Approve Consent Calendar with the exception of item 12.C.I Passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

12.A. Minutes

12.A.I. Approve the minutes of the Regular Board Meeting held on July 12, 2017.

12.B. Administration

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

Motion Passed: Ratify/approve the revised recommended actions in personnel activity list, with the exception of recommendation #8. Passed with a motion by Ms. Maria Dalla and a second by Mr. Brian Clapper.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

12.C.II. Pre-approval to hire temporary employees.

12.C.III. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Director, Human Resources.

12.D. Educational Services

12.E. Business Services

12.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in exhibit A.

13. GENERAL FUNCTIONS

13.A. Adopt Resolution #17-18.04 in recognition and appreciation of the cultural, ethnic and linguistic diversity in the National School District for the 2017-2018 school year.

Motion Passed: Following discussion, Adopt Resolution Passed with a motion by Mr. Brian Clapper and a second by Ms. Alma Sarmiento.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

14. EDUCATIONAL SERVICES

14.A. Approve Contract #CT3404 with Caren Holtzman to provide Math Professional Development for Teachers at Rancho de la Nacion and El Toyon Schools.

Motion Passed: Approve Contract Passed with a motion by Ms. Barbara Avalos and a second by Ms. Maria Betancourt-Castañeda.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

14.B. Approve Consultant Contract #CT3406 with the University of California, San Diego (UCSD) to provide Reading and Literature Project Training in Results for John

Otis School teachers.

Motion Passed: Following discussion, Ratify Contract Passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Betancourt-Castañeda.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

14.C. Amend Contract #CT3408 to reflect MCF Consulting, Inc for Medi-Cal Administrative Activities Program for the 2013-14 and 2015-16 billing cycles.

Motion Passed: Following discussion, Amend Contract Passed with a motion by Mr. Brian Clapper and a second by Ms. Maria Betancourt-Castañeda.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

15. HUMAN RESOURCES

15.A. Approve School Social Worker Job Description.

Motion Passed: Following discussion, Approve Job Description Passed with a motion by Mr. Brian Clapper and a second by Ms. Alma Sarmiento.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

15.B. Approve On-loan Agreement #CT3308 between the University of California at San Diego (UCSD) and National School District (NSD) for Sarah Peterson to serve as 50% Director of the California Reading & Literature Project, (CRLP) Office.

Motion Passed: Following discussion and correction to financial impact, Approve Agreement Passed with a motion by Ms. Barbara Avalos and a second by Ms. Alma Sarmiento.

- Yes Ms. Barbara Avalos
- Yes Ms. Maria Betancourt-Castañeda
- Yes Mr. Brian Clapper
- Yes Ms. Maria Dalla
- Yes Ms. Alma Sarmiento

Correction to financial impact as follows:

Contract costs - None

Staffing costs - \$50,311.59

Other costs - None
Annual cost
General Fund

15.C. Approve Consultant Contract #CT3289 with Donna Patrick to provide Educator Evaluation facilitation.

Motion Passed: Following discussion, Approve Consultant Contract Passed with a motion by Ms. Barbara Avalos and a second by Ms. Alma Sarmiento.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

15.D. Conduct Public Hearing pursuant to Government Code Section 3547(a) regarding the initial proposal from the California School Employees Association (CSEA) National Chapter 206 to the National School District to open negotiations for the 2017-2018 school year.

President Dalla opened the public hearing at 6:39 p.m.

No speakers came forward to be heard.

President Dalla closed the public hearing at 6:39 p.m.

16. BUSINESS SERVICES

16.A. Award Contract #CT3413 for Bid #16-17-172 to Baker Electric, Inc., to replace light fixtures at various school sites in accordance with Proposition 39.

Motion Passed: Following discussion, Award Contract Passed with a motion by Mr. Brian Clapper and a second by Ms. Barbara Avalos.

Yes Ms. Barbara Avalos
Yes Ms. Maria Betancourt-Castañeda
Yes Mr. Brian Clapper
Yes Ms. Maria Dalla
Yes Ms. Alma Sarmiento

17. BOARD WORKSHOP

18. BOARD/CABINET COMMUNICATIONS

Mr. Clapper shared information regarding the Relay for Life event. He shared that he visited Olivewood School this week. He shared information regarding the 26th annual car show.

Mrs. Avalos thanked Lincoln Acres teachers for the Notre Dame pin. She shared that she attended the PTA meeting today.

Ms. Sarmiento requested a copy of the FRC sheet that was handed out at the PTA meeting today.

Mrs. Betancourt-Castañeda thanked the audience for attending the meeting. She shared that she visited Olivewood this week.

Mrs. Hernandez shared that she enjoyed the presentation.

Mr. Carson shared that he enjoyed the presentation.

Mrs. Jameson-Whitney shared that she enjoyed the presentations. She shared information regarding the District music program.

Dr. Brady shared good news across the District.

Mrs. Dalla commented that if attendance incentives impact instructional time, incentives should be educationally based.

19. ADJOURNMENT

The meeting was adjourned at 7:01 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

Agenda Item: **12.B. Administration**

Speaker: Leighangela Brady, Superintendent

Quick Summary /
Abstract: None

Agenda Item: **12.C. Human Resources**

Agenda Item: **12.C.I. Ratify/approve recommended actions in personnel activity list.**

Speaker: Leticia Hernandez, Director, Human Resources

Quick Summary /
Abstract: Background information on individuals submitted under separate cover to Board Members.

Financial Impact: See staff recommendations table.

Attachments:
Staff Recommendations

CERTIFICATED STAFF RECOMMENDATIONS

August 23, 2017

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
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Employment

1. Veronica Bueno	Classroom Teacher 6.58 hours per day 185 days per year Olivewood School	July 26, 2017	Class I, Step 1	General Fund
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Temporary Employment

None				
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Additional Duties

2. Evy Baca	English Learner Site Liaison Rancho de la Nación School	2017 – 2018 school year	\$1000 per year	Site Funds
3. Somer Bizzle	Technology Site Liaison Kimball School	2017 – 2018 school year	\$1000 per year	Site Funds
4. Lourdes Cabrales	English Learner Site Liaison John Otis School	2017 – 2018 school year	\$1000 per year	Site Funds
5. Kimberly Carnagey	50% Technology Site Liaison El Toyon School	2017 – 2018 school year	\$500 per year	Site Funds
6. Patricia Carrillo	English Learner Site Liaison El Toyon School	2017 – 2018 school year	\$1000 per year	Site Funds
7. Maria Duarte	English Learner Site Liaison Central School	2017 – 2018 school year	\$1000 per year	Site Funds
8. Angela Franco	English Learner Site Liaison Kimball School	2017 – 2018 school year	\$1000 per year	Site Funds
9. Martha Garcia-Gallaga	English Learner Site Liaison Las Palmas School	2017 – 2018 school year	\$1000 per year	Site Funds
10. Jessica Gastelum	50% Technology Site Liaison Lincoln Acres School	2017 – 2018 school year	\$500 per year	Site Funds
11. Dalilah Gil-Dang	English Learner Site Liaison Lincoln Acres School	2017 – 2018 school year	\$1000 per year	Site Funds
12. Laura Gomez	50% Technology Site Liaison Olivewood School	2017 – 2018 school year	\$500 per year	Site Funds
13. Elizabeth Gonzalez	Technology Site Liaison John Otis School	2017 – 2018 school year	\$1000 per year	Site Funds

14. BetsyJohnson	50% Technology Site Liaison Las Palmas School	2017 – 2018 school year	\$500 per year	Site Funds
15. Jackie Ma	50% Technology Site Liaison Lincoln Acres School	2017 – 2018 school year	\$500 per year	Site Funds
16. Kirsten Madueña	Technology Site Liaison Rancho de la Nación School	2017 – 2018 school year	\$1000 per year	Site Funds
17. Michelle Manchester	Technology Site Liaison Central School	2017 – 2018 school year	\$1000 per year	Site Funds
18. Elizabeth McEvoy	50% Technology Site Liaison El Toyon School	2017 – 2018 school year	\$500 per year	Site Funds
19. Eulalia Nava	English Learner Site Liaison Olivewood School	2017 – 2018 school year	\$1000 per year	Site Funds
20. Yvonne San Martin-Vallejo	English Learner Site Liaison Ira Harbison School	2017 – 2018 school year	\$1000 per year	Site Funds
21. Aaron Schall	Technology Site Liaison Ira Harbison School	2017 – 2018 school year	\$1000 per year	Site Funds
22. Linda Vazquez	50% Technology Site Liaison Olivewood School	2017 – 2018 school year	\$500 per year	Site Funds
23. Stacy Weber	50% Technology Site Liaison Las Palmas School	2017 – 2018 school year	\$500 per year	Site Funds

Contract Extension/Change

None				
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Unpaid Leave of Absence

None				
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CLASSIFIED STAFF RECOMMENDATIONS
August 23, 2017

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Placement</u>	<u>Funding Source</u>
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Employment

24. Elisa Baro	Administrative Assistant-School 8 hours per day 223 days per year Central School	August 24, 2017	Range 25, Step 1	General Fund
25. Valeria Haymes	Administrative Assistant-School 8 hours per day 223 days per year Palmer Way School	August 24, 2017	Range 25, Step 1	General Fund
26. Deborah Rosa	Child Nutrition Services Assistant 3 hours per day 208 days per year Central School	August 24, 2017	Range 11, Step 1	General Fund
27. Annais Vazquez	Speech Language Pathology Assistant 6 hours per day 4 days per week 161 days per year Central/Lincoln Acres Schools	August 24, 2017	Range 28, Step 1	General Fund

Contract Extension/Change

28. Roberto Arcos	From Custodian-Night Palmer Way School to Custodian-Day Ira Harbison School 8 hours per day 12 months per year	August 24, 2017	Range 19, Step 1	General Fund
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Temporary Employment

None				
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Unpaid Leave of Absence

None				
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Agenda Item: **12.C.II. Pre-approval to hire temporary employees.**

Speaker: Leticia Hernandez, Director, Human Resources

Quick Summary / Abstract: At the July 12, 2017 Board Meeting, the Governing Board pre-authorized the Director of Human Resources to offer employment to 8 Temporary Classroom Teachers, 17 Temporary Overflow Teachers, 25 Temporary Impact Teachers, and 8 Temporary Teachers for CELDT testing for the 2017-2018 school year.

The Human Resources department provides an agenda item to the Governing Board reporting the temporary employees that have been hired during that period of time. This practice has allowed the Human Resources Department to ensure compliance with Education Code and to be responsive to the needs at the school sites.

Comments: Pursuant to Education Code there are several types of temporary teacher contracts that the District utilizes. There are categorical temporary teachers paid with categorical funds, such as Title I. Typically in our District, these are Impact teachers. The second type are Leave Replacement temporary teachers who are hired to backfill a vacancy created by a teacher on a leave of absence. The third type of temporary teacher contract is for a short term assignment. This type of contract is utilized for teachers administering the annual California English Language Development Test (CELDT) to students and for teachers who work with students who are not yet assigned to a classroom at the beginning of school year (Overflow Teachers).

The law is very specific about the steps which are required to hire temporary teachers. Court rulings have ordered districts to hire temporary teachers as permanent employees when these steps are not followed. Prior to employment by the District, the employee must be told the position is temporary, it must be Board approved and the employee must sign the contract before working.

Upon review of the procedures in Human Resources in 2009, the District was advised to have the Governing Board in the Spring of each year authorize the Assistant Superintendent, Human Resources to hire up to a set amount of temporary employees in each of the areas. Since 2009, the Governing Board has approved an agenda item for this purpose each year.

Attached is the list of temporary hires employed under this pre-approval.

Attachments:
Temporary Hires

Temporary Hires Pre-Approved Impact Teacher 8/23/17			
Name	Position	Location	Effective Date
1. Terrie Blunk	Impact Teacher (1 of 25)	Palmer Way School	August 21, 2017
2. Rebecca Cardoza	Impact Teacher (2 of 25)	El Toyon School	August 21, 2017
3. Gloria Casillas	Impact Teacher (3 of 25)	Lincoln Acres School	August 21, 2017
4. Sheryl Crockett	Impact Teacher (4 of 25)	Otis School	August 22, 2017
5. Wendy Elliott	Impact Teacher (5 of 25)	Lincoln Acres School	August 21, 2017
6. Blake Macek	Impact Teacher (6 of 25)	Central School	August 17, 2017
7. Gigi Morrison	Impact Teacher (7 of 25)	Palmer Way School	August 21, 2017
8. Phoebe Morrow	Impact Teacher (8 of 25)	Rancho de la Nación School	August 28, 2017
9. Adriana Nishimoto	Impact Teacher (9 of 25)	Kimball School	August 14, 2017
10. Johana Olguin	Impact Teacher (10 of 25)	Otis School	August 22, 2017
11. Yolanda Orozco	Impact Teacher (11 of 25)	El Toyon School	October 3, 2017
12. Isabel Ruelas-Ceja	Impact Teacher (12 of 25)	El Toyon School	August 16, 2017
13. Yesenia Silva	Impact Teacher (13 of 25)	Kimball School	August 14, 2017
14. Janice Stejskal	Impact Teacher (14 of 25)	Palmer Way School	August 21, 2017
15. Alma Valencia	Impact Teacher (15 of 25)	Rancho de la Nación School	August 28, 2017

Temporary Hires Pre-Approved Temporary Teacher 8/23/17			
Name	Position	Location	Effective Date
16. Katie Musto	Temporary Teacher (2 of 8)	Olivewood School	August 3, 2017
17. Alexis Weissman	Temporary Teacher (3 of 8)	Ira Harbison School	July 20, 2017

Agenda Item: **12.C.III. The employee resignations/retirements on the attached list were accepted by Leticia Hernandez, Director, Human Resources.**

Speaker: Leticia Hernandez, Director, Human Resources

Attachments:
Resignations/Retirements

**Resignations
8/23/17**

Name	Position	Location	Effective Date
Shelly Carswell	Instructional Assistant – Special Education	Palmer Way School	August 16, 2017

**Retirements
8/23/17**

Name	Position	Location	Effective Date
None			

Agenda Item: **12.D. Educational Services**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: None

Agenda Item: **12.E. Business Services**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary /
Abstract: None

Agenda Item: **13. GENERAL FUNCTIONS**

Speaker: Leighangela Brady, Superintendent

Quick Summary /
Abstract: None

Agenda Item: **14. EDUCATIONAL SERVICES**

Agenda Item: **14.A. Conduct Public Hearing to discuss sufficiency of State-approved textbooks and instructional materials in National School District for the fiscal year 2017-2018.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: The Williams Settlement legislation amended Education Code 60119, requiring a public hearing and adoption of a resolution regarding the sufficiency of state-approved textbooks in the District and instructional materials in each subject area, consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education.

Comments: During the public hearing, parents, staff and members of the community have an opportunity to comment and share their views as to whether all National School District students have or will have sufficient textbooks and instructional materials in core subject areas of reading/language arts, mathematics, science, and history/social science. Attached to the next item is a list of all National School District state-approved textbooks and instructional materials that have been Board approved over the last several years.

Agenda Item: **14.B. Adopt Resolution #17-18.05 determining the sufficiency of Instructional materials in National School District for reading/language arts, mathematics, science, and history/social science for the 2017-2018 school year, and approval of the District adopted materials list.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: As a result of the Williams Settlement legislation, school districts must annually present evidence that all children have access to the core instructional materials in reading/language arts, mathematics, science, and history/social science. National School District has sufficient instructional materials in the core areas of reading/language arts, mathematics, science, and history/social science. This resolution is being adopted in compliance with amendments to Education Code Section 60119, which are a result of the Williams Settlement legislation. This resolution must be adopted at a public hearing in the course of the fiscal year in which the funds are received.

Comments: Attached to this item is a list of all National School District State approved textbooks and instructional materials, as well as the 2017-2018 resolution.

Recommended
Motion:
Adopt Resolution

Agenda Item: **14.C. Amend Consultant Contract #CT3399 with Specialized Therapy Services for Speech and Language Pathologist Assistant services for the 2017-18 school year.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: Specialized Therapy Services is a local staffing agency that has provided services to National School District for a variety of needs in the past. The District is requesting to amend the cost from \$5,000 to \$15,000 due to the need for increased Speech and Language Pathologist Assistant (SLPA) services. A permanent SLPA position has been posted but has not been filled, thus creating the need for the amended contract.

Comments: Specialized Therapy Services is able to provide a Speech Language Pathologist Assistant (SLPA) to fill this current vacancy on an hourly basis. By selecting Specialized Therapy Services, we will be able to provide the therapy services that align with the needs specified through the Individualized Education Programs for students while searching for a full time employee.

Recommended

Motion:

Amend Contract

Financial Impact:

Amended contract costs – Not to exceed \$15,000

Additional Staff costs – None

Other Costs – None

Annual Cost

Special Education Funds

Attachments:

#CT3399

[_____] [_____] [_____] [_____] [_____] [_____]
Fund Res Goal Function Object School

Contract No. CT 3399

National School District Independent Contractor Agreement

This agreement is hereby entered into between the **National School District**, 1500 N Avenue, National City, CA 91950, hereinafter referred to as "District," and
Specialized Therapy Services

Contractor	Taxpayer ID Number	Mailing Address
<u>San Diego</u>	<u>CA</u>	<u>92116</u>
City	State	Zip Code

_____ hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, District is in need of such special services and advice, and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Will provide Speech and Language Therapy services and assessment to identified students.

(For additional explanation of services, attach Exhibit A, which then will be incorporated here in full by this reference.)

2. Term. Contractor shall commence providing services under this Agreement on August 24, 2017, and will diligently perform as required and complete performance by June 30, 2018.

3. Compensation. District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Fifteen Thousand & 00/100 Dollars (\$15,000.00). District shall pay Contractor according to the following terms and conditions: Agency will bill District.
-
-
-

(For additional explanation of reimbursement terms, attach Exhibit B, which then will be incorporated here in full by this reference.)

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
None
-
-

(For additional explanation of expense reimbursement terms, attach Exhibit C, which then will be incorporated here in full by this reference.)

5. Independent Contractor. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that he/she and all of his/her employees shall not be considered officers, employees, or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the service to be provided under this Agreement.
6. Taxes. Contractor acknowledges and agrees that it is the sole responsibility of Contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of Contractor's compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or any other similar state or federal tax obligation.
7. Materials. Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
Paper and duplicating.
-
-

Contractor's services will be performed, findings obtained, reports and recommendations prepared in accordance with general and currently accepted principles and practices of his/her profession.

8. Confidentiality and Use of Information.

(a) Contractor shall advise District of any and all materials used, or recommended for use by Consultant to achieve the project goals, that are subject to any copyright restrictions or requirements. In the event Contractor shall fail to so advise District and as a result of the use of any programs or materials developed by Contractor under this Agreement, District should be found in violation of any copyright restrictions or requirements, or District should be alleged to be in violation of any copyright restrictions or requirements, Contractor agrees to indemnify, defend, and hold harmless, District against any action or claim brought by the copyright holder.

9. Audit and Inspection of Records. At any time during the normal business hours and as often as District may deem necessary, Contractor shall make available to District for examination at District's place of business specified above, all data, records, investigation reports and all other materials respecting matters covered by this Agreement and Contractor will permit the District to audit, and to make audits of all invoices, materials, payrolls, records of personnel and other data related to all matters covered by this Agreement.

10. Works for Hire/Copyright/Trademark/Patent. Contractor understands and agrees that all matters produced under this Agreement shall be works for hire and shall become the sole property and cannot be used without District's express written permission. District shall have all rights, title, and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

11. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or not later than five (5) days after the day of mailing, whichever is sooner.

District may also terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or if Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency, written notice by District of termination for cause shall contain the reasons for such intention to terminate and unless within fifteen (15) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the fifteen (15) days cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District of obtaining the services from another contractor exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

Written notice by District shall be deemed given when received by the other party, or no later than five (5) days after the day of mailing, whichever is sooner.

12. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless, and defend the District and its officers, agents and employees from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:
 - (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor; either directly or by independent contract, upon or in connection with the services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officer, employees or agents.
 - (b) Any injury to or death of any person, including the District or its officers, agents and employees, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor either directly or by independent contract, arising out of, or in any way connected with, the services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.
 - (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.
13. Insurance. Pursuant to Section 10, Contractor agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Contractor and District against liability or claims of liability, which may arise out of this Agreement. In addition, Contractor agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than five days from date of this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. Contractor agrees to name District and its officers, agents, and employees as additional insureds under said policy.
14. Worker's Compensation Insurance. Contractor agrees to procure and maintain in full force and effect Worker's Compensation Insurance covering its employees and agents while these persons are participating in the activities hereunder. In the event a claim under the provisions of the California Workers' Compensation Act is filed against District by a bona fide

employee of Contractor participating under this Agreement, Contractor agrees to defend and hold harmless the District from such claim.

15. Fingerprinting Requirements. Contractor agrees to provide the District with written certification that Consultant has complied with the fingerprinting and criminal background investigation requirements of the California Education Code with respect to all Consultant's employees who may have contact with District students in the course of providing said services, and that the California Department of Justice has determined that none of those employees has been convicted of a felony, as defined in Education Code Section 45122.1 through 45125.5
16. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.
17. Compliance with Applicable Laws. The service completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
18. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
19. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
20. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, any may be amended only by a written amendment executed by both parties to the Agreement.
21. Nondiscrimination in Employment. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
22. Non-waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

23. Administrator of Agreement. This Agreement shall be administered on behalf of, and any notice desired or required to be sent to a party hereunder shall be addressed to:

For District: Meghann O'Connor
1500 N Avenue
National City, CA 91950

For Contractor:

24. Notice. All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally serviced or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are set forth above.

25. Severability. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.

26. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in San Diego County, California.

27. Warranty of Authority. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.

This Agreement is entered into this 24 day of August, 2017.

NATIONAL SCHOOL DISTRICT

CONTRACTOR

Signature of Authorized Agent

Signature of Authorized Agent

Christopher Carson

Typed or Printed Name

Steven Oas

Typed Name

Asst. Supt. Business Services

Title

Social Security or Taxpayer I. D. No.

Board Approval Date: 8/23/17

(Area Code) Telephone Number

Request for Taxpayer Identification Number and Certification

**Give form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2	Name (as shown on your income tax return)	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ♦	
	<input type="checkbox"/> Exempt from backup withholding	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number								

or

Employer identification number								

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ♦	Date ♦
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Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or

- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien.

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

Agenda Item: **14.D. Amend Contract #CT3344 with Patricia Smith, a bilingual credentialed speech and language specialist, to provide services during the 2017-18 school year.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: Contract #CT3344 with Patricia Smith, a bilingual credentialed speech and language specialist, was originally approved on June 28, 2017 at a contract cost of \$10,000.

Patricia Smith officially retired from National School District on June 30, 2010 but has worked yearly with the National School District on a modified calendar due to the shortage of bilingual Speech and Language Therapists. Ms. Smith has been a valued member of our speech therapy team for over 26 years.

The request to amend the cost is because Ms. Smith is now needed to cover an extended maternity leave for a Speech and Language Pathologist in a part time 4.5 (FTE) position for the district during the 2017-18 school year.

The total cost for this amended contract will not exceed \$25,000.

Recommended

Motion:

Amend Contract

Financial Impact:

Amended Contract costs - Not to exceed \$25,000

Additional Staffing costs - None

Other costs - None

Annual cost

Special Education Fund

Attachments:

#CT3344

[01 - 00] [6500 - 000] [5770] [1190] [1100 - 000] [022]
Fund Res Goal Function Object School

Contract No. CT3344

Employee/Contractor Agreement National School District

This agreement is hereby entered into this 24th day of August, 2017,
by and between the **National School District**, 1500 N Avenue, National City, CA 91950,
hereinafter referred to as "District," and

Patricia Smith

Contractor	Taxpayer ID Number	Mailing Address
<u>San Diego</u> City	<u>CA</u> State	<u>91941</u> Zip Code

hereinafter referred to as "Contractor."

- Services to be provided by Contractor. Provide support with speech and language therapy services, staff support and assessment in identifying students during 2017-18. at National School District.
Location
- Term. Contractor shall provide services under this Agreement on July 1, 2017, and will diligently perform as required and complete performance by June 30, 2018.
- Compensation. District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Dollars (\$ 25,000.00). District shall pay Contractor through payroll the month following rendered services.
- Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
N/A
- Materials. Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

6. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless, and defend the District and its officers, agents and employees from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
7. Insurance. Contractor agrees to carry comprehensive general and automobile liability insurance to protect Contractor and District against liability or claims of liability that may arise out of this Agreement. Contractor shall provide District with certificates of insurance evidencing all coverage and endorsements. Contractor agrees to name District and its officers, agents, and employees as additional insured under said policy.
8. Fingerprinting Requirements. Contractor agrees to work with the Human Resources department prior to employment on complying with the fingerprinting and criminal background investigation requirements of the California Education Code with respect to all contractor's employees who may have contact with District students in the course of providing said services, and that the California Department of Justice has determined that none of these employees has been convicted of a felony, as defined in Education Code Section 45122.1 through 45125.5.
9. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
10. If employed by another school district in the State of California, please specify:

District Name	Address	State	Zip	Phone
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11. Contractor agrees to complete all personnel documents prior to payment including, I-9, W-4, DE4, 3121 Beneficiary Designation, etc.

NATIONAL SCHOOL DISTRICT

EMPLOYEE/CONTRACTOR

Signature of Authorized Agent

Christopher Carson

Typed or Printed Name

Asst. Supt. Business Services

Title

Signature of Authorized Agent

Patricia Smith

Typed Name

Social Security #

Board Approval Date: 8/24/17

(Area Code) Telephone Number

Agenda Item: **14.E. Approve Contract #CT3412 with Fleet Science Center to provide a weekly science-based after-school program.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: The Fleet Science Center would like to provide a weekly after-school program for Rancho de la Nacion and El Toyon students. They would provide volunteers and materials.

SciTech is an after-school program run by the Fleet Science Center, with a mission of, “inspiring girls to become innovative and creative thinkers by fostering excitement and interest in science, technology, and engineering.” The program is designed to build scientific literacy and self-confidence of students, and to developing connections between girls and the scientific community. The program uses a hands-on, inquiry-based approach to science education and culminates in a Tech Challenge at the Fleet Science Center. The program targets girls specifically to address the inequity of an under- representation of girls in science and engineering professions, and in these majors in universities.

Rancho de la Nación and El Toyon each applied for this free program independently, but the Fleet center asked our two schools to combine for one after-school program due to the large number of applying schools and their limit of five programs. The program will be open on a first come, first serve basis for girls in grade five. More information is available at www.rhfleet.org/scitech.

Comments: The after-school program will take place on Wednesday afternoons from 3:15 p.m. to 5:15 p.m. at El Toyon. It will start in October and run through May. Trained volunteers who have undergone background checks and TB testing will work with our students, and one of El Toyon’s certified classroom teachers will be on-hand during each session as well.

Recommended Motion:

Approve Contract

Financial Impact:

Contract costs - None

Additional Staffing costs - Approximately \$3,000

Other costs - None

One time cost

Site funds

Attachments:

#CT3412

[_____] [_____] [_____] [_____] [_____] [_____]]
Fund Res Goal Function Object School

Contract No. CT3412

National School District Independent Contractor Agreement

This agreement is hereby entered into between the **National School District**, 1500 N Avenue, National City, CA 91950, hereinafter referred to as "District," and

Fleet Science Center

Contractor	Taxpayer ID Number	Mailing Address
<u>San Diego</u>	<u>CA</u>	<u>92101</u>
City	State	Zip Code

, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, District is in need of such special services and advice, and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. The Fleet Science Center will provide a weekly after-school science program for students from El Toyon and Rancho de la Nacion schools.

(For additional explanation of services, attach Exhibit A, which then will be incorporated here in full by this reference.)

2. Term. Contractor shall commence providing services under this Agreement on October 1, 2017, and will diligently perform as required and complete performance by June 6, 2018.

3. Compensation. District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed zero Dollars (\$0.00). District shall pay Contractor according to the following terms and conditions:

(For additional explanation of reimbursement terms, attach Exhibit B, which then will be incorporated here in full by this reference.)

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:

(For additional explanation of expense reimbursement terms, attach Exhibit C, which then will be incorporated here in full by this reference.)

5. Independent Contractor. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that he/she and all of his/her employees shall not be considered officers, employees, or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the service to be provided under this Agreement.
6. Taxes. Contractor acknowledges and agrees that it is the sole responsibility of Contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of Contractor's compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or any other similar state or federal tax obligation.
7. Materials. Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

A district employee will be present during the after-school program.

Contractor's services will be performed, findings obtained, reports and recommendations prepared in accordance with general and currently accepted principles and practices of his/her profession.

8. Confidentiality and Use of Information.

(a) Contractor shall advise District of any and all materials used, or recommended for use by Consultant to achieve the project goals, that are subject to any copyright restrictions or requirements. In the event Contractor shall fail to so advise District and as a result of the use of any programs or materials developed by Contractor under this Agreement, District should be found in violation of any copyright restrictions or requirements, or District should be alleged to be in violation of any copyright restrictions or requirements, Contractor agrees to indemnify, defend, and hold harmless, District against any action or claim brought by the copyright holder.

9. Audit and Inspection of Records. At any time during the normal business hours and as often as District may deem necessary, Contractor shall make available to District for examination at District's place of business specified above, all data, records, investigation reports and all other materials respecting matters covered by this Agreement and Contractor will permit the District to audit, and to make audits of all invoices, materials, payrolls, records of personnel and other data related to all matters covered by this Agreement.

10. Works for Hire/Copyright/Trademark/Patent. Contractor understands and agrees that all matters produced under this Agreement shall be works for hire and shall become the sole property and cannot be used without District's express written permission. District shall have all rights, title, and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

11. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or not later than five (5) days after the day of mailing, whichever is sooner.

District may also terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or if Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency, written notice by District of termination for cause shall contain the reasons for such intention to terminate and unless within fifteen (15) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the fifteen (15) days cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District of obtaining the services from another contractor exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

Written notice by District shall be deemed given when received by the other party, or no later than five (5) days after the day of mailing, whichever is sooner.

12. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless, and defend the District and its officers, agents and employees from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:
 - (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor; either directly or by independent contract, upon or in connection with the services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officer, employees or agents.
 - (b) Any injury to or death of any person, including the District or its officers, agents and employees, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor either directly or by independent contract, arising out of, or in any way connected with, the services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.
 - (c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.
13. Insurance. Pursuant to Section 10, Contractor agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Contractor and District against liability or claims of liability, which may arise out of this Agreement. In addition, Contractor agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." No later than five days from date of this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. Contractor agrees to name District and its officers, agents, and employees as additional insureds under said policy.
14. Worker's Compensation Insurance. Contractor agrees to procure and maintain in full force and effect Worker's Compensation Insurance covering its employees and agents while these persons are participating in the activities hereunder. In the event a claim under the provisions of the California Workers' Compensation Act is filed against District by a bona fide

employee of Contractor participating under this Agreement, Contractor agrees to defend and hold harmless the District from such claim.

15. Fingerprinting Requirements. Contractor agrees to provide the District with written certification that Consultant has complied with the fingerprinting and criminal background investigation requirements of the California Education Code with respect to all Consultant's employees who may have contact with District students in the course of providing said services, and that the California Department of Justice has determined that none of those employees has been convicted of a felony, as defined in Education Code Section 45122.1 through 45125.5
16. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.
17. Compliance with Applicable Laws. The service completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
18. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
19. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
20. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, any may be amended only by a written amendment executed by both parties to the Agreement.
21. Nondiscrimination in Employment. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
22. Non-waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

23. Administrator of Agreement. This Agreement shall be administered on behalf of, and any notice desired or required to be sent to a party hereunder shall be addressed to:

For District: 1500 N Avenue
National City, CA 91950

For Contractor: 1875 El Prado
San Diego, CA 92101

24. Notice. All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally serviced or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are set forth above.

25. Severability. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.

26. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in San Diego County, California.

27. Warranty of Authority. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.

This Agreement is entered into this _____ day of _____, _____.

NATIONAL SCHOOL DISTRICT

CONTRACTOR

Signature of Authorized Agent

Signature of Authorized Agent

Typed or Printed Name

Typed Name

Title

Social Security or Taxpayer I. D. No.

Board Approval Date: _____

(Area Code) Telephone Number

Agenda Item: **14.F. Approve Contract #CT3419 with Blackboard to provide website development services.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: National School District's current website has been in need of a refresh for several years. In addition, there is also a need to make the information contained on the website accessible to persons with disabilities (ADA compliant). Beginning in January 2018, all school district websites will be required by law to be ADA compliant.

The district formed a website review committee and examined several web site developers. After careful review, this committee narrowed the search down to three contenders. Upon deeper review of the finalists and completion of a scoring matrix, Blackboard was selected as the clear winner. Scoring factors included cost, ease of use and aesthetics.

Recommended
Motion:

Approve Contract

Financial Impact:

One-time Contract costs - \$5,376

Annual Contract Costs - \$12,000

Additional Staffing costs - None

Other costs - None

One time/Annual cost

General Fund

Attachments:

#CT3419

Blackboard® Order Form

Quote #: 00019608

1111 19th Street NW, Washington, DC 20036
Phone: 1-800-424-9299 Fax: 866-891-8612

District/Entity ("CLIENT") Name:

National Elementary
1500 N AVE
NATIONAL CITY, CA 91950-4827
Student Enrollment: B (2,001 - 20,000)
Bb Customer Account No: 329249

Client Accounts Payable Information

Is a PO Number Required> (Y/N) _____
PO Number: _____
Contact Name: _____
Contact Telephone Number: _____

* Blackboard will provide Client with the licensed software, support and/or services ("Licenses and Services") to the extent identified in Exhibit A of this Master Agreement Order Form ("Order Form" or "Agreement") for the fees set forth in Exhibit A. The Licenses and Services are subject to the specifications and limitations set forth in Exhibit B, if applicable as well as the Incorporated Contract Documents (listed below and incorporated by reference). If any term of this Order Form conflicts with any Incorporated Contract Document, then this Order Form shall control.

Term

1. Initial Term: Unless otherwise specified in the Licenses and Services set forth in Exhibit A, the Initial Term shall be 34 months following the Effective Date.
2. Unless otherwise specified in the Licenses and Services set forth in Exhibit A, this Order Form shall be renewed automatically for successive periods of one (1) year (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides Blackboard, or Blackboard provides Client, with a written notice to the contrary thirty (30) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. **Effective Date: 09/01/2017**

Fees and Payment Terms

1. All initial and subsequent payments shall be due Net 30. Unless otherwise specified, all dollars (\$) are United States currency.
2. Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

Incorporated Contract Documents

<http://agreements.blackboard.com/bbinc/blackboard-new-master-agreement-all-products.aspx>

Client acknowledges that it has reviewed and accepts each of the above contract documents.

The following Exhibits are attached to this Agreement:

Exhibit A – Fees

Exhibit B – Additional Notes Regarding Licensed Software and Services

Additional Notes

This Agreement qualifies for the Blackboard Client Loyalty Program. Client Loyalty Program participants enjoy no price increase on the annual software or services, listed in Exhibit A, for the 34-month Term of this Agreement.

EXHIBIT A

Fees

Product Code	Product Name	QTY	Product or Service Description	Prorated 09/01/2017- 06/30/2018	Year 1 07/01/2018- 06/30/2019	Year 2 * 07/01/2019- 06/30/2020
SCH-CREATIVE	Creative: MyWay Premium Single Template	1	One-Time Fees	\$ 3,750.00		-
SCH-IMP	Activation: Web Community Manager Essential	12 Sites	One-Time Fees	\$ 666.00		-
SCH-TRAIN-OL	Web Community Manager Site Administrator Online Training	2	One-Time Fees	\$ 640.00		-
SCH-TRAIN-OL	Web Community Manager Section Workspace Online Training	1 Session	One-Time Fees	\$ 320.00		-
SCH-SVC-TECH	Implementation: Web Community Manager Essential Secure LDAP	1 Project	One-Time Fees	\$ 0.00		-
SCH-C2E	Blackboard Web Community Manager Essential	12 Sites	Annual Fees	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00
			Total	\$ 15,376.00	\$ 12,000.00	\$ 12,000.00

EXHIBIT B

Additional Notes Regarding Licensed Software and Services

Schoolwires Centricity2 Essential

Support Package	Premium
Hosted By	Blackboard
FlexSites (also known as Sections)	250 per Site
Storage	4 GB per Site
Bandwidth	10 GB per month per Site

Template Library

Client is granted the right, during the Term, to access and use the web-based library of templates made generally available by Schoolwires as part of the Template Library subscription which is specified in the Master Agreement. Client's rights to use these templates shall be subject to the terms and conditions of the Master Agreement which govern the use of Licensed Software.

By signing below, each of Blackboard and Client represent that a) this Agreement has received all necessary approvals and that each party is authorized to enter into this contract and b) Client has reviewed and accepted all of the contract documents incorporated into or attached to this Agreement.

THE PARTIES have executed this Agreement through the signatures of their respective authorized representatives.

Blackboard

National Elementary

Bill Jones
Name of Authorized Blackboard Officer

Name of Authorized National Elementary Representative

Associate General Counsel
Title

Title

Signature

Signature

Date

Date

Blackboard Internal Use Only:

Service Agency:	San Diego County Office of Education
Account Manager:	Susan Tompkins

Agenda Item: **14.G. Approve out-of-state travel for Meghann O'Connor to attend "Restoring Focus on the Child: Symposium on Dispute Resolution in Special Education" on October 18-20, 2017 in Eugene, Oregon.**

Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: The National Center on Dispute Resolution in Special Education is convening on October 18-20, 2017 for the seventh annual National Symposium. The conference will be held in Eugene, Oregon and is part of the state of California's ongoing development of Special Education Administrator expertise in the area of dispute resolution. This conference is completely SELPA (South County Local Plan Area) sponsored.

Comments: The conference will be held in Eugene, Oregon on October 18-20, 2017. The District will be reimbursed by the South County Local Plan Area up to \$1,100 to cover the cost of airfare, lodging, food and registration.

Recommended

Motion:

Approve out-of-state travel

Financial Impact:

Contract costs - None

Additional Staffing costs - None

Other costs - None

Agenda Item: **15. HUMAN RESOURCES**

Speaker: Leticia Hernandez, Director, Human Resources

Quick Summary /
Abstract: None

Agenda Item: **16. BUSINESS SERVICES**

Agenda Item: **16.A. Accept gifts.**

Speaker: Christopher Carson, Assistant Superintendent, Business Services

Rationale:

1. \$560.00 from Sheri Hernandez to Kimball School to be used for field trip transportation.
2. \$155.00 from Jeannene Smith to Kimball School to be used for field trip transportation.
3. \$100.00 from Raad Alkas to Kimball School to be used for purchase of fundraising supplies.
4. \$425.00 from Chalkboard Photography to Kimball School to be used for student activities and supplies.
5. \$150.00 from Olivewood Teachers to Olivewood School to be used for field trip transportation.
6. \$6,454.00 from El Toyon PTO to El Toyon School to be used for field trip transportation.
7. \$4,000.00 from El Toyon Teachers to El Toyon School to be used for classroom materials, fieldtrips and teacher training.
8. \$711.00 from 7-11 Store #274 to Las Palmas School to be used for student incentives.

Quick Summary / Abstract:

- Ms. Hernandez is a parent at Olivewood School with an interest in supporting youth.
- Ms. Smith is a teacher at Kimball School has an interest in supporting youth.
- Mr. Alkas is a parent at Olivewood School with an interest in supporting youth.
- Chalkboard Photography is a local organization with an interest in supporting youth.
- Olivewood teachers at Olivewood School have an interest in supporting youth.
- El Toyon PTO works throughout the year to support various programs at El Toyon School and National School District.
- El Toyon Teachers at El Toyon School have an interest in supporting youth.
- The local 7-11 Store is a community business has an interest in supporting youth.

Comments: National School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts are in keeping with the criteria of Board Policy 3290.

Recommended
Motion:
Accept gifts

Agenda Item: **17. BOARD WORKSHOP**

Quick Summary / None
Abstract:

Agenda Item: **18. BOARD/CABINET COMMUNICATIONS**

Agenda Item: **19. ADJOURNMENT**