



REGULAR MEETING OF THE GOVERNING BOARD

Administrative Center
1500 "N" Avenue
National City, CA 91950

Wednesday, September 13, 2017

Closed Session -- 4:00 p.m.

Open Session -- 6:00 p.m.

AGENDA

If you wish to speak to the Board, please fill out a *Request to Speak* card located on the table at the entrance to the Board Room.

September 13, 2017

1. CALL TO ORDER

2. PUBLIC COMMUNICATIONS

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 4:00 PM

Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Two Cases

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

Closed session in accordance with Government Code Section 54957.6: CONFERENCE WITH
LABOR NEGOTIATOR
Agency negotiator: Ms. Leticia Hernández
Employee organizations: California School Employees Association
National City Elementary Teachers Association

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

7. PLEDGE OF ALLEGIANCE

8. ROLL CALL

9. PRESENTATIONS

9.A. Presentation by Lincoln Acres students. Luz S. Vicario, Principal,
Lincoln Acres School

9.B. Introduce Ms. Elvia Lopez, Lincoln Acres School, as the National School District Volunteer of the Month for September 2017. Luz S. Vicario, Principal,
Lincoln Acres School

September 13, 2017

9.C. Recognize Ms. Kristina Bañas, Fourth Grade Teacher, Rancho de la Nación School, as National School District Employee of the Month for September 2017.

Kathy Melanese,
Principal,
Rancho De La Nación
School

9.D. Introduce and welcome the new employees

Leticia Hernández,
Director,
Human Resources

10. PUBLIC COMMUNICATIONS

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

11. AGENDA

11.A. Approve agenda.

Leighangela Brady,
Superintendent

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

12.A. Minutes

12.A.I. Approve the minutes of the Regular Board Meeting held on August 23, 2017.

Leighangela Brady,
Superintendent

12.B. Administration - None

Leighangela Brady,
Superintendent

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

Leticia Hernández,
Director,
Human Resources

12.C.II. Pre-approval to hire temporary certificated employees.

Leticia Hernández,
Director,
Human Resources

12.C.III. The employee resignations/retirements on the attached list were accepted by Ms. Leticia Hernández, Director, Human Resources.

Leticia Hernández,
Director,
Human Resources

12.C.IV. Approve the appointment of the attached as PAR Council Members for the 2017-2018 school year.

Leticia Hernández,
Director,
Human Resources

12.D. Educational Services – None

Paula Jameson-Whitney,
Assistant Superintendent,
Educational Services

12.E. Business Services

12.E.I. Adopt Resolution #17-18.04 relative to compliance with the Expenditure Limitation Initiative (Gann Limit-Attached).

Christopher Carson,
Assistant Superintendent,
Business Services

12.E.II. Adopt Resolution #17-18.05 regarding “National School Lunch Week,” October 12-16, 2017.

Christopher Carson,
Assistant Superintendent,
Business Services

12.E.III. Amend Contract #CT2220 with Fagen Friedman & Fulfroost, LLP for Legal Services.

Christopher Carson,
Assistant Superintendent,
Business Services

12.E.IV. Amend Contract #CT3377 with Currier & Hudson, a Professional Corporation for Legal Services.

Christopher Carson,
Assistant Superintendent,
Business Services

12.E.V. Amend Contract #3376 with Lozano Smith Attorneys at Law for Legal Services.

Christopher Carson,
Assistant Superintendent,
Business Services

12.E.VI. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in exhibit A.

Christopher Carson,
Assistant Superintendent,
Business Services

13. GENERAL FUNCTIONS

13.A. Approve Independent Contractor Agreement #CT3423 with Huard and Associates.

Leighangela Brady,
Superintendent

14. EDUCATIONAL SERVICES

14.A. Approve Independent Contractor Agreement #CT3421 with Tech4Learning to provide integrated professional learning using technology resources (Wixie) and project–

Paula Jameson-Whitney,
Assistant Superintendent,
Educational Services

based learning.

15. HUMAN RESOURCES

15.A. Adopt Changes in 2017-18 School Year Calendar for Administrative Assistants and Office Technicians.

Leticia Hernández,
Director, Human
Resources

15.B. Adopt proposal from the National School District to open negotiations with the California School Employees Association (CSEA) National Chapter 206 for the 2017-2018 school year.

Leticia Hernández,
Director of Human
Resources

15.C. Approve Agreement #CT3335 with the San Diego County Office of Education to provide the BTSA Induction Program to beginning teachers.

Leticia Hernández,
Director, Human
Resources

16. BUSINESS SERVICES

16.A. Presentation on year-end actual ending balances for the 2016-17 year and budget revisions to the 2017-18 adopted budget.

Christopher Carson,
Assistant Superintendent,
Business Services

16.B. Approve year-end actual ending balances for the 2016-17 year and approve budget revisions to the 2017-18 adopted budget.

Christopher Carson,
Assistant Superintendent,
Business Services

16.C. Authorize the Assistant Superintendent or Business Services to advertise for Bid #17-18-173 HVAC Upgrades at Olivewood and Palmer Way Schools.

Christopher Carson,
Assistant Superintendent,
Business Services

16.D. Ratify Contract #CT3414 with Currier and Hudson, APC for legal services.

Christopher Carson,
Assistant Superintendent,
Business Services

16.E. Ratify Contract #CT3415 with Fagen Friedman & Fulfrost LLP for legal services.

Christopher Carson,
Assistant Superintendent,
Business Services

16.F. Ratify Contract #CT3416 with Lozano Smith, LLP for legal services.

Christopher Carson,
Assistant Superintendent,
Business Services

16. G. Ratify Contract #CT3417 with Atkinson, Andelson, Loya, Ruud & Romo (AALRR), a Professional Law Corporation for legal services.

Christopher Carson,
Assistant Superintendent,
Business Services

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16.H. Approve Contracts #CT3424, #CT3425, #CT3426, #CT3427, #CT3428, #CT3429, #CT3430, #CT3431, #CT3432, and #CT3433 with the YMCA of San Diego County for sixth grade camp.

Christopher Carson,
Assistant Superintendent,
Business Services

16.I. Appoint Ms. Anne Campbell and Ms. Maria Dela Paz to Measure N and Measure HH Citizens' Bond Oversight Committees.

Christopher Carson,
Assistant Superintendent,
Business Services

17. BOARD WORKSHOP

17. A. Review and discuss suggested revisions and updates to Board policies.

Maria Dalla,
Board President

18. BOARD/CABINET COMMUNICATIONS

19. ADJOURNMENT

September 13, 2017

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PUBLIC COMMUNICATIONS**

Quick Summary / Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **3. ADJOURN TO CLOSED SESSION**

Agenda Item: **4. CLOSED SESSION - 4:00 PM**

Quick Summary / Abstract: Closed session in accordance with Government Code Section 54956.9:
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CONFERENCE WITH LABOR NEGOTIATOR
Agency negotiator: Ms. Leticia Hernández
Employee organizations: California School Employees Association
National City Elementary Teachers Association

Agenda Item: **5. RETURN TO OPEN SESSION**

Agenda Item: **6. CALL TO ORDER**

Agenda Item: **7. PLEDGE OF ALLEGIANCE**

September 13, 2017

Agenda Item: **8. ROLL CALL**

Quick Summary /

Abstract:

Board:

Ms. Barbara Avalos

Ms. Maria Betancourt-Castañeda

Mr. Brian Clapper

Ms. Maria Dalla

Ms. Alma Sarmiento

Staff:

Dr. Leighangela Brady, Superintendent-Administration

Mr. Chris Carson, Assistant Superintendent-Business Services

Ms. Paula Jameson-Whitney, Assistant Superintendent-Educational
Services

Ms. Leticia Hernández, Director-Human Resources

September 13, 2017

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.A. Presentation by Lincoln Acres students.**

Speaker: Ms. Luz S. Vicario, Principal, Lincoln Acres School
Board Member: Ms. Alma Sarmiento

Quick Summary /
Abstract: Lincoln Acres has been diligently focused on implementing Rigorous Curriculum Design Units of Study. Second grade teacher, Ms. Melissa Kruse, and her class, have been working on an engaging geometry unit that is representative of these units.

Tonight students will share their learning with the Governing Board, and demonstrate their mastery of geometry using "Depth of Knowledge" levels.

September 13, 2017

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.B. Introduce Ms. Elvia Lopez, Lincoln Acres School, as the National School District Volunteer of the Month for September 2017.**

Speaker: Ms. Luz S. Vicario, Principal, Lincoln Acres School
Board Member: Ms. Barbara Avalos

Quick Summary / Abstract: Ms. Elvia Lopez has been an active parent and volunteer since 2015 when her twin boys, Isaias and Isaac, entered kindergarten. Ms. Lopez has always provided great support for her boys behind the scenes, as evidenced by their success in school.

Additionally, it has been rewarding to see Ms. Lopez flourish in her role as a parent volunteer at Lincoln Acres. She attends all parent engagement sessions, ELAC meetings, PTA functions and is now a key member of the parent volunteer safety patrol. She also volunteers every week in Ms. Kruse's classroom providing support for all students.

September 13, 2017

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.C. Recognize Ms. Kristina Bañas, Fourth Grade Teacher, Rancho de la Nación School, as National School District Employee of the Month for September 2017.**

Speaker: Ms. Kathy Melanese, Principal, Rancho de la Nación School
Board Member: Mr. Brian Clapper

Quick Summary / Abstract: Rancho de la Nación School would like to recognize Ms. Kristina Bañas, Fourth Grade Teacher as the Certificated Employee of the Month.

Kristina has been a teacher at Rancho de la Nación since starting her teaching career eight years ago. Kristina is an exceptional teacher who does whatever it takes to ensure her students have what they need to succeed. Kristina consistently implements new ways to instruct students and manage a classroom to ensure the academic, social, and emotional growth of all of her students. She was one of the first to implement Community Circles in her classroom, she is a member of our Positive Behavior Interventions and Support Leadership Team, and she attends professional development to increase her knowledge and skills to support English learners.

Kristina is an innovative educator and is always ready to try out some of the most recent research-based practices. One thing she has done this year is to create alternative work areas in her classroom. As instruction evolves to include more technology and group based work, Kristina has brought in new kinds of seating arrangements that give students more variety in where and how they work. Kristina is also going to be one of our teachers that works after school in collaboration with the Fleet Science Center to provide girls in grades fourth through sixth with an opportunity to learn and engage in hands-on science experiences.

Last year, Kristina supported the coding class in partnership with Sweetwater High School. These are just a few examples of the ways she goes above and beyond at Rancho to support innovation and high achievement for students. Kristina exemplifies the District's core values of Children First, Whatever it Takes, and Relationships Matter.

She is truly deserving of this recognition.

September 13, 2017

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.D. Introduce and welcome the new employees.**

Speaker: Ms. Leticia Hernández, Director, Human Resources
Board President Maria Dalla

Quick Summary / Abstract: The employees on the attached list were approved at the August 23, 2017
Governing Board meeting.

Ms. Leticia Hernández, Director of Human Resources will introduce and
welcome the new employees.

Attachments:
New Employees

September 13, 2017

Agenda Item: **10. PUBLIC COMMUNICATIONS**

Speaker: President Maria Dalla

Quick Summary /
Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

September 13, 2017

Agenda Item: **11. AGENDA**

Agenda Item: **11.A. Approve agenda.**

Speaker: Dr. Leighangela Brady, Superintendent

Recommended Motion: Approve agenda

September 13, 2017

Agenda Item: **12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

Speaker: President Maria Dalla

Quick Summary /
Abstract: All items listed under the Consent Calendar are considered routine and will be acted upon in one action by the Board. It is understood that the Superintendent has recommended approval for these items. There will be no discussion prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar. All items approved by the Board will be deemed as considered in full and adopted as recommended.

Recommended
Motion: Approve Consent Calendar

September 13, 2017

Agenda Item: **12.A. Minutes**

Agenda Item: **12.A.I. Approve the minutes of the Regular Board Meeting held on August 23, 2017.**

Speaker: Dr. Leighangela Brady, Superintendent

Attachments:
Board Minutes - 08/23/2017

September 13, 2017

Agenda Item: **12.B. Administration**

Speaker: Dr. Leighangela Brady, Superintendent

Quick Summary / None
Abstract:

September 13, 2017

Agenda Item: **12.C. Human Resources**

Agenda Item: **12.C.I. Ratify/approve recommended actions in personnel activity list.**

Speaker: Ms. Leticia Hernández, Director, Human Resources

Quick Summary /
Abstract: Background information on individuals submitted under separate cover to
Board Members.

Financial Impact: See staff recommendations table.

Attachments:
Staff Recommendations

September 13, 2017

Agenda Item: **12.C.II. Pre-approval to hire temporary certificated employees.**

Speaker: Ms. Leticia Hernández, Director, Human Resources

Quick Summary / Abstract: At the July 12, 2017 Board Meeting, the Governing Board pre-authorized the Assistant Superintendent of Human Resources to offer employment to temporary certificated employees for the 2016-2017 school year.

The current authorization gives the Director of Human Resources preauthorization to hire 8 Temporary Classroom Teachers, 17 Temporary Overflow Teachers, 25 Temporary Impact Teachers, and 8 Temporary CELDT testers for the 2017-2018 school year. This preauthorization to hire temporary teachers is valid through September 15, 2017.

Comments: Pursuant to Education Code there are several types of temporary teacher contracts that the District utilizes:

One type of temporary certificated employee contract is for teachers hired and paid for with categorical funds, such as Title I. Typically, in our District, these are *Impact Teachers*. A second type of temporary certificated employee contract is for *Leave Replacement Temporary Teachers*. These teachers are usually hired to backfill a vacancy created by a leave of absence. A third type of temporary certificated employee contract is for a short-term assignment. This type of contract is utilized for teachers administering the annual California English Language Development Testing to students (*CELDT Testers*) and for Overflow Teachers who work with students who are not yet assigned to a classroom at the beginning of school year.

The law is very specific about the steps that are required to hire temporary certificated employees. Court rulings have ordered districts to hire temporary teachers as permanent employees when these steps are not followed. Prior to employment by the District, the employee must be told the position is temporary, it must be Board approved, and the employee must sign the contract before working.

Upon review of the procedures in Human Resources in 2009, the District was advised to have the Governing Board in the spring of each year authorize the Director of Human Resources to hire up to a set amount of temporary employees in each of the areas. Since 2009, the Governing Board has approved an agenda item for this purpose each Spring. The Human Resources Department provides an agenda item each month to the Governing Board reporting the temporary employees that have been hired during that period of time. This practice has allowed the Human Resources Department to ensure compliance with Education Code and to be responsive to the needs at the school sites.

Attachments:
Temporary Certificated Employee Hires

September 13, 2017

Agenda Item: **12.C.III. The employee resignations/retirements on the attached list were accepted by Ms. Leticia Hernández, Director, Human Resources.**

Speaker: Ms. Leticia Hernández, Director, Human Resources

Attachments:
Resignations/Retirements

September 13, 2017

Agenda Item: **12.C.IV. Approve the appointment of the attached as PAR Council Members for the 2017-2018 school year.**

Speaker: Ms. Leticia Hernández, Director, Human Resources

Quick Summary/Abstract: All teacher support programs come under the direction of the Peer Assistance and Review (PAR) Council.

Financial Impact: PAR Council K-6 teachers will receive \$1,500 per year and the chair receives an additional \$1,000.
Funding Source: Educator Effectiveness Funds

Attachments:
PAR Council Members

September 13, 2017

Agenda Item: **12.D. Educational Services**

Speaker: Ms. Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: None

September 13, 2017

Agenda Item: **12.E. Business Services**

Agenda Item: **12.E.I. Adopt Resolution #17-18.04 relative to compliance with the Expenditure Limitation Initiative (Gann Limit-Attached).**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: In November of 1979, the California Electorate adopted Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution. The initiative basically limits the total appropriations by all state and local governments to the previous year's appropriations limit adjusted for changes in inflation and population.

Comments: This resolution serves as public notice that expenditures did not exceed income during 2016-17 and are not expected to exceed income during 2017-2018. Calculations were made in compliance with the State Constitution, Amendment XIII-B of 1979 and are on file in Business Services.

Attachments:
Resolution #17-18.04– Gann Limit

September 13, 2017

Agenda Item: **12.E. Business Services**

Agenda Item: **12.E.II. Adopt Resolution #17-18.05 regarding “National School Lunch Week,” October 12-16, 2017.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary /
Abstract: National School Lunch Week was established in 1963 by a proclamation from President John F. Kennedy. It is designed to help raise awareness for the important role that school nutrition programs play in the lives of America’s children. Every year, schools across the country celebrate National School Lunch Week (NSLW) in October to raise public awareness about the nutritional value of the federally funded lunch program available at schools and to involve students in school lunch.

Comments: Within the federally funded National School Lunch Program:

1. Nationwide, 95% of schools participate and 30 million children are served daily.
2. Dietary guidelines dictate no more than 30 percent of calories can come from fat and less than 10 percent from saturated fat.
3. Well-balanced school lunches include protein, fruits and vegetables, grains and low-fat milk and are served in age-appropriate portions.

Attachments:
Resolution #17-18.05 National School Lunch Week Resolution

September 13, 2017

Agenda Item: **12.E. Business Services**

Agenda Item: **12.E.III. Amend Contract #CT2220 with Fagen Friedman & Fulfrost, LLP for Legal Services.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Occasionally, the District has a need to seek legal advice. When this happens, the District utilizes different attorneys for different areas of expertise. Fagen Friedman & Fulfrost is one of the firms that the District uses periodically. The Governing Board approved this contract on June 24, 2015. This amendment would extend the approval date through October 15, 2017. All other terms of the agreement are the same.

Comments: The cost of services depends upon the individuals used. Hourly rates are below:

\$240-\$265 per hour - Partner
\$195-\$215 per hour - Associate
\$115-\$135 per hour - Paralegal/Law Clerk
\$155-\$215 per hour - Consultant

Billing is done in 1/10 (.10) increments.

September 13, 2017

Agenda Item: **12.E. Business Services**

Agenda Item: **12.E.IV. Amend Contract #CT3377 with Currier & Hudson, a Professional Corporation for Legal Services.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Occasionally, the District has a need to seek legal advice. When this happens, the District utilizes different attorneys for different areas of expertise. Currier and Hudson is one of the firms that the District uses periodically. The Governing Board approved this contract on February 22, 2017 to go through August 31. This amendment would extend the approval date through October 15, 2017. All other terms of the agreement are the same.

Comments: This contract would end prior to this end date once a new contract is approved by the National School District and signed by both parties. The cost of services depends upon the individuals used. Hourly rates are below:

\$160 per hour - Attorneys

Billing is done in 1/10 (.10) increments.

September 13, 2017

Agenda Item: **12.E. Business Services**

Agenda Item: **12.E.V. Amend Contract #3376 with Lozano Smith Attorneys at Law for Legal Services.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Occasionally, the District has a need to seek legal advice. When this happens, the District utilizes different attorneys for different areas of expertise. Lozano Smith is one of the firms that the District uses periodically. The Governing Board approved this contract on February 22, 2017 to go through August 31. This amendment would extend the approval date through October 15, 2017. All other terms of the agreement are the same.

Comments: The cost of services depends upon the individuals used. Hourly rates are below:

\$260-\$295 per hour - Partner
\$200-\$260 per hour - Associate
\$135-\$150 per hour - Paralegal/Law Clerk
\$135-\$195 per hour - Consultant

Billing is done in 1/10 (.10) increments.

September 13, 2017

Agenda Item: **12.E. Business Services**

Agenda Item: **12.E.VI. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in Exhibit A.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Financial Impact: See Exhibit A for summary of expenditures
All funds are included in the totals

Attachments:
Exhibit A

September 13, 2017

Agenda Item: **13. GENERAL FUNCTIONS**

Agenda Item: **13.A. Approve Independent Contractor Agreement #CT3423 with Huard and Associates.**

Speaker: Dr. Leighangela Brady, Superintendent

Quick Summary / Abstract: Huard & Associates will provide communication and promotional services for National School District including message development, media relations, district brochures, website content, op-ed pieces, newsletters, outreach coordination, and social media program.

Comments: The main goal of this proposal will be to enhance public opinion of District successes and build community. We will also strive to highlight successful programs and partnerships in an effort to gain and retain students and bring additional resources to our District.

Numerous opportunities exist for the District to add reputation-enhancing content across multiple channels, build its social media presence and expand its reach in the community with this year's branded message — #BeExceptional.

The rate for a basic monthly service package (estimated at approximately ten hours per month) is \$1,500 and includes:

- One press release to be distributed to local media
- One article to be posted to the district web site and social media platforms, distributed by e-blast, or printed in district publications
- Two hours of consultation time

Additional services to increase public awareness of district successes and priorities for the district to consider include a monthly or quarterly Superintendent's Update, fact sheets, media relations, event coordination and a social media program. These additional services will be provided at a rate of \$150/hour.

Out-of- scope expenses and services include printing, mailing, photography and video production, and advertising.

Recommended Motion: Approve Independent Contractor Agreement CT#3423 with Huard and Associates.

Financial Impact: Not to Exceed \$20,000
One Time Funds—General Fund

Attachments:
CT#3423 Independent Contractor Agreement- Huard and Associates

September 13, 2017

Agenda Item: **14. EDUCATIONAL SERVICES**

Agenda Item: **14.A. Approve Independent Contractor Agreement #CT3421 with Tech4Learning to provide integrated professional learning using technology resources (Wixie) and project-based learning.**

Speaker: Ms. Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: Tech4Learning Director of Professional Development, Ms. Melinda Kolk, will provide a day of hands-on professional learning in using Wixie to develop project based learning foundations and project design.

Comments: A minimum of two participants school will learn the tenets of project-based learning, including real world connections, interdisciplinary study, collaboration, higher order thinking skills, and student self-direction.

Teachers will gain familiarity with Wixie and other resources for designing and implementing project-based learning integrating technology. This will include instructional strategies, high quality templates and exemplars, and lesson plans that focus at the higher levels of the depth of knowledge matrix. Teachers will design inquiry-based learning opportunities that require students to apply their learning via the use of technology resources.

A second day of coaching will be provided for participants where the trainer will work directly with teachers implementing project-based learning. The coach can work with participants to assist in project design and planning, coaching and co-teaching during lesson instruction, modeling strategies, and debriefing and reflecting to determine next steps.

This professional learning aligns with NSD's LCAP goals in implementing common core curriculum as well as technology. In addition, as indicated by students on the California Healthy Kids Survey, project based learning will provide students the ability to make decisions about their own learning.

Recommended Motion: Approve Independent Contractor Agreement #CT3421 with Tech4Learning to provide integrated professional learning using technology resources (Wixie) and project-based learning.

Financial Impact: Contract costs - Not to Exceed \$7,500
Staffing costs - Not to Exceed \$2,500
Funding Source: Educator Effectiveness Funds

Attachments:
#CT3421 Independent Contractor Agreement- Tech4Learning

September 13, 2017

Agenda Item: **15. HUMAN RESOURCES**

Agenda Item: **15.A. Adopt Changes in 2017-18 School Year Calendar for Administrative Assistants and Office Technicians.**

Speaker: Ms. Leticia Hernández, Director, Human Resources

Quick Summary / Abstract: The District annually negotiates or asks for input on the school year work calendar pursuant to the collective bargaining agreements between the Governing Board of National School District and California School Employees Association (CSEA), Chapter 206 and National City Elementary Teachers Association (NCETA).

The calendar submitted for the Administrative Assistants and Office Technicians had incorrect number of workdays. Two extra days were added to their calendar and will need to be adjusted. The calendar has been modified to reflect the change. CSEA has consented to this change.

Recommended Motion: Adopt Changes in 2017-18 School Year Calendar for Administrative Assistants and Office Technicians.

Attachments:
REVISED 2017-18 School Year Calendar– Administrative Assistants and Office Technicians

September 13, 2017

Agenda Item: **15.B. Adopt proposal from the National School District to open negotiations with the California School Employees Association (CSEA) National Chapter 206 for the 2017-2018 school year.**

Speaker: Ms. Leticia Hernández, Director of Human Resources

Quick Summary / Abstract: This is the third year of the current three-year Agreement between CSEA and the National School District.

Comments: The District's initial proposal for the 2017-18 school year is as follows:

Article 10, Pay and Allowances
No Increase in salaries. No language change.

Article 12, Health and Welfare Benefits
No increase in the District's maximum contribution per eligible full time employee.

Article 15, Leaves
No language change.

Recommended Motion: Adopt proposal from the National School District to open negotiations with the California School Employees Association (CSEA) National Chapter 206 for the 2017-18 school year.

September 13, 2017

Agenda Item: **15.C. Approve Agreement #CT3335 with the San Diego County Office of Education to provide the BTSA Induction Program to beginning teachers.**

Speaker: Ms. Leticia Hernández, Director, Human Resources

Quick Summary / Abstract: New teachers have five years to obtain a clear teaching credential through a Commission approved Induction program. The District has a long-standing relationship with San Diego County Office of Education (SDCOE) and their Commission approved Beginning Teacher Support and Assessment Program (BTSA), which can provide an Induction program to our teachers. The Educator Effectiveness Grant Plan funds come from the State of California. In the plan our District will pay for teachers to participate in the SDCOE Induction/BTSA program for the 2017-18 school year. National School District anticipates 16 teachers will participate in BTSA this year.

Comments: The SDCOE has recently updated the BTSA Induction Program District Agreement for the 2017-2018 school year. The agreement outlines the responsibilities of both parties for participating in the SDCOE BTSA/Induction Program. It takes teachers two years to complete Induction. The cost is \$2,500 per year, per teacher. After the 2017-18 school year, beginning teachers must pay for participating in BTSA.

Recommended Motion: Approve Agreement #CT3335 with the San Diego County Office of Education to provide the BTSA Induction Program to beginning teachers.

Financial Impact: \$2,500 per teacher
Annual Cost
Educator Effectiveness Funds

Attachments:
#CT3335– SDCOE BTSA Agreement

September 13, 2017

Agenda Item: **16. BUSINESS SERVICES**

Agenda Item: **16.A. Presentation on year-end actual ending balances for the 2016-17 year and budget revisions to the 2017-18 adopted budget.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary /
Abstract: This report is designed to inform the Governing Board, public and other interested parties about the financial condition of the District. All 2016-17 unrestricted and restricted programs have been closed out and now reflect year-end actual balances instead of budget estimates.

Comments: Itemized revisions reflect General Fund revenue and expenditure adjustments since budget adoption on June 28, 2017. These revisions include 2016-17 ending balances, carryovers, budget adjustments and permanent transfers.

September 13, 2017

Agenda Item: **16.B. Approve year-end actual ending balances for the 2016-17 year and approve budget revisions to the 2017-18 adopted budget.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: This report is designed to inform the Governing Board, public, and other interested parties about the financial condition of the District. All 2016-17 unrestricted and restricted programs have been closed out and now reflect year-end actual balances instead of budget estimates.

Comments: Itemized revisions reflect General Fund revenue and expenditure adjustments since budget adoption on June 28, 2017. These revisions include 2016-17 ending balances, carryovers, budget adjustments and permanent transfers.

See Exhibit B

Recommended Motion: Approve year-end actual ending balances for the 2016-17 year and budget revisions to the 2017-18 adopted budget.

Attachments:
Exhibit B

September 13, 2017

Agenda Item: **16.C. Authorize the Assistant Superintendent or Business Services to advertise for Bid #17-18-173 HVAC Upgrades at Olivewood and Palmer Way Schools.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: This project will provide needed Air Conditioning and Controls Retrofit of non-efficient units on Portable Classrooms at Olivewood and Palmer Way Schools as part of the Proposition 39 award.

Comments: The California Clean Energy Jobs Act, Proposition 39, was created by a statewide election on November 6, 2012. The program provides funding to local educational agencies for five years, and was extended for an additional year, to create projects for energy efficiency while creating energy jobs in California.

Allocations are to be used to create energy efficiency projects while generating new jobs. In order to receive these funds, the District is required to submit an Energy Expenditure Plan to the California Energy Commission justifying the use of the funds. The Energy Expenditure Plan is based on priority levels and reasonable return-on-investment criteria identifying eligible energy projects.

National School District's Energy Expenditure Plan was recently approved by the Commission for \$1,288,596, the anticipated amount of the NSD award for Proposition 39.

Projects approved on this list include the following:

- Classroom Lighting and Controls Retrofit at Palmer Way and Central Schools (the other eight campuses were previously done for free by San Diego Gas and Electric through a grant program)
- Exterior Lighting and Controls Retrofit at all ten campuses
- Air Conditioning and Controls Retrofit of non-efficient units on Portable Classrooms (various sites)

Recommended Motion: Authorize the Assistant Superintendent or Business Services to advertise for Bid #17-18-173 HVAC Upgrades at Olivewood and Palmer Way Schools.

Financial Impact: \$500
One time cost
General Fund

September 13, 2017

Agenda Item: **16.D. Approve contract #CT3414 with Currier and Hudson, APC for legal services.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On March 29th, 2017, NSD issued Request of Qualifications number RFQ 16-17-239 for Legal Services. The deadline for submission of responses was May 5th. After a review by District staff, five firms were selected to provide a brief presentation at the July 12th Governing Board Meeting regarding their services. The firms selected were DWK, Currier and Hudson, Lozano Smith, AALRR, and F3 Law.

Comments: Currier and Hudson, APC rates are as follows:

Partner Rate = \$195/hour
Senior Attorney = \$175/hour
Attorney = \$160/hour
Paralegal = \$75/hour

Recommended Motion: Approve contract #CT3414 from September 14, 2017 through June 30, 2020 with Currier and Hudson, APC for legal services.

Financial Impact: General Fund

Attachments:
#CT3414 – Currier and Hudson, APC

September 13, 2017

Agenda Item: **16.E. Approve contract #CT3415 with Fagen Friedman & Fulfrost LLP for legal services.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On March 29th, 2017, NSD issued Request of Qualifications number RFQ 16-17-239 for Legal Services. The deadline for submission of responses was May 5th. After a review by District staff, five firms were selected to provide a brief presentation at the July 12th Governing Board Meeting regarding their services. The firms selected were DWK, Currier and Hudson, Lozano Smith, AALRR, and F3 Law.

Comments: Fagen Friedman & Fulfrost LLP rates are as follows:

Associate= \$195 - \$225 per hour
Partner= \$240 - \$275 per hour
Of-Counsel= \$275 per hour
Paralegal/Law Clerk= \$115 - \$145 per hour
Paralegal/Law Clerk (Bar Admitted Outside CA)= \$195 per hour
Education Consultant= \$165 per hour
Communication Services Consultant= \$225 per hour

Recommended Motion: Approve contract #CT3415 from September 14, 2017 through June 30, 2020 with Fagen Friedman & Fulfrost LLP for legal services.

Financial Impact: General Fund

Attachments:
#CT3415– Fagen Friedman & Fulfrost LLP

September 13, 2017

Agenda Item: **16.F. Approve contract #CT3416 with Lozano Smith, LLP for legal services.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On March 29th, 2017, NSD issued Request of Qualifications number RFQ 16-17-239 for Legal Services. The deadline for submission of responses was May 5th. After a review by District staff, five firms were selected to provide a brief presentation at the July 12th Governing Board Meeting regarding their services. The firms selected were DWK, Currier and Hudson, Lozano Smith, AALRR, and F3 Law.

Comments: Lozano Smith, LLP rates are as follows:

Partner/Senior Counsel/Of Counsel = \$260 - \$295 per hour
Associate = \$200 - \$260 per hour
Paralegal/Law Clerk= \$135 - \$150 per hour
Consultant = \$135 - \$195 per hour

Recommended Motion: Approve contract #CT3416 from September 14, 2017 through June 30, 2020 with Lozano Smith, LLP for legal services.

Financial Impact: General Fund

Attachments:
#CT3416– Lozano Smith, LLP

September 13, 2017

Agenda Item: **16.G. Approve contract #CT3417 with Atkinson, Andelson, Loya, Ruud & Romo (AALRR), a Professional Law Corporation for legal services.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On March 29th, 2017, NSD issued Request of Qualifications number RFQ 16-17-239 for Legal Services. The deadline for submission of responses was May 5th. After a review by District staff, five firms were selected to provide a brief presentation at the July 12th Governing Board Meeting regarding their services. The firms selected were DWK, Currier and Hudson, Lozano Smith, AALRR, and F3 Law.

Comments: AALRR rates are as follows:

Partners and Of Counsel = \$250 per hour
Senior Associates = \$240 per hour
Associates = \$240 per hour
Paralegals = \$165 per hour

Recommended Motion: Approve contract #CT3417 from September 14, 2017 through June 30, 2020 with Atkinson, Andelson, Loya, Ruud & Romo (AALRR) for legal services.

Financial Impact: General Fund

Attachments:
#CT3417– Atkinson, Andelson, Loya, Ruud & Romo (AALRR), a Professional Law Corporation

September 13, 2017

Agenda Item: **16.H. Approve Contracts #CT3424, #CT3425, #CT3426, #CT3427, #CT3428, #CT3429, #CT3430, #CT3431, #CT3432, and #CT3433 with the YMCA of San Diego County for sixth grade camp.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Each year, the National School District offers sixth grade students the opportunity to attend camp for outdoor learning opportunities. These contracts are with the YMCA of San Diego County, and allow the sixth grade children of the National School District to attend Camp Marston.

Comments: By approving these contracts, the NSD Governing Board is authorizing the National School District to sign contracts for each of the schools in the District at a cost of \$238.00 per child. The actual cost of each school site varies based upon enrollment, and is to be paid out of Student Activity Funds.

Recommended Motion: Approve contracts #CT3424 through CT3433 with the YMCA of San Diego County for sixth grade camp.

Financial Impact: Varies by site
\$238.00 per child
Site Student Activity Funds

Attachments:
#CT3424 through CT3433- YMCA of San Diego County

September 13, 2017

Agenda Item: **16.I. Appoint Ms. Anne Campbell and Ms. Maria Dela Paz to Measure N and Measure HH Citizens' Bond Oversight Committees.**

Speaker: Mr. Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On April 8, 2015, the Governing Board approved Resolution #14-15.27, establishing a Citizens' Oversight Committee (CBOC), approving form of bylaws, and appointing members to the committee. All members were appointed at that time, and at the subsequent meeting of May 13, 2015 (Taxpayers Association member). Four members of the current Governing Board appointed Measure N Citizens' Bond Oversight Committee have terms that are expired.

Comments: The current Governing Board appointed Measure N Citizens' Bond Oversight Committee representatives are as follows:

- Dave Pairis (Term Expired), Business Organization
- Santiago Ruiz (Term Expired), Taxpayers Association
- Lori Peoples (April 2018), Senior Citizens' Organization
- Guadalupe Rojas (Term Expired), Parent/Guardian
- Sheryll Celladora (April 2018), Parent-Teacher
- David Garcia Ozua (April 2018), At-Large
- Anne Campbell (Term Expired), At-Large

If selected, the following two candidates will fill two of the four current vacancies:

Ms. Anne Campbell is a resident of National City, an active member of the Measure N Citizens' Bond Oversight Committee, a former Governing Board Member of the National School District for twenty-six years, and the retired Librarian from the National City Public Library. If approved, she would fill her existing but now expired At-Large Representative position on the Measure N and Measure HH CBOC.

Ms. Maria Dela Paz is a resident of National City, an active member of the National City Planning Commission since 2002, a Certified Public Accountant (CPA) in the state of California, and a mother of three NSD children at Palmer Way School with a fourth to enter next year. Mrs. Dela Paz is the daughter of NSD Governing Board Member Alma Sarmiento. If approved, she would fill the vacant Parent/Guardian Representative position on the Measure N and Measure HH CBOC.

Recommended Motion: Appoint Ms. Anne Campbell and Ms. Maria Dela Paz to Measure N and Measure HH Citizens' Bond Oversight Committees.

Attachments:

Ms. Anne Campbell CBOC Application/ Ms. Maria Dela Paz CBOC Application

September 13, 2017

Agenda Item: **17. BOARD WORKSHOP**

Agenda Item: **17. Review and discuss suggested revisions and updates to Board policies.**

Speaker: President Maria Dalla

Quick Summary / Abstract: Due to the high quantity of policies to review, Board members requested a workshop to discuss suggestions in more detail. Policy updates discussed in this workshop (See Exhibit C) will be brought forward at a subsequent Board meeting as consideration for adoption.

Comments: A critical role for Governing Boards is to regularly review and update District policies. National School District contracts with California School Boards Association's online policy information service that is continually updated. All suggested updates are customizable to meet the needs and practices of individual districts.

In 2017-18, National School District began a comprehensive review of all of its policies. Because of the large volume of policies (more than 650), this process was divided into three parts:

Part 1: Administrative Policies and Board Bylaws

Part 2: Students and Instruction

Part 3: Business and Noninstructional Operations, Personnel, and Facilities

Suggested policy revisions and updates for Part 1: Administrative Policies and Board Bylaws were presented to the Governing Board for first reading during a Special Board meeting held on February 8, 2017, and adopted by the Governing Board on February 22, 2017.

Suggested policy revisions and updates for Part 2: Students and Instruction (along with ongoing updates for Administrative Policies and Board Bylaws) were presented to the Governing Board for first reading during a Regular Board meeting held on July 12, 2017 (See Exhibit C).

Suggested policy revisions and updates for Part 3: Business and Noninstructional Operations, Personnel, and Facilities (along with ongoing updates) are slated to be completed toward the end of the calendar year.

Attachments:
Exhibit C

September 13, 2017

Agenda Item: **18. BOARD/CABINET COMMUNICATIONS**

September 13, 2017

Agenda Item: **19. ADJOURNMENT**