

EXHIBIT A

October 10, 2018

I.	Purchase Orders	\$	619,335.89
II.	Consultant Contracts (not to exceed \$500 each)	\$	0.00
III.	Miscellaneous Contracts	\$	0.00
IV.	Commercial Warrants	\$	1,601,140.52
V.	Revolving Cash Fund Business I (Month ending September 30, 2018)	\$	3.00
VI.	Revolving Cash Fund Business II (Month ending September 30, 2018)	\$	3.00
VII.	Purchasing Card Expenses August 2018	\$	22,612.31

PO Dates Included : 08/29/2018 Thru: 09/24/2018
 Business Unit: 02300

PO Date	PO ID	Contract ID	Rel	Change Order	Buyer	Supplier Id	Name	PO Status	Hold	Rcv	Curr	Amount
08/29/2018	0000004639		0	0	Jennifer Sandoval	AM0100	AMAZON.COM	Dispatched	N	R	USD	10.39
08/29/2018	0000004641		0	0	Jennifer Sandoval	VO0300	VOYAGER SOPRIS LEARNING	Dispatched	N	P	USD	4,961.00
08/30/2018	0000004642		0	0	Michelle Mendoza	RI0020	RCOM RADIO LLC	Dispatched	N	N	USD	1,288.68
08/30/2018	0000004643		0	0	Adriana Orendain	NEXTEM0100	EmergencyKits.com	Dispatched	N	R	USD	3,322.60
08/31/2018	0000004644		0	0	Jennifer Sandoval	OR0220	ORIENTAL TRADING COMPANY	Dispatched	N	R	USD	16.99
08/31/2018	0000004645		0	0	Jennifer Sandoval	GO0550	GOPHER SPORT	Dispatched	N	R	USD	319.80
08/31/2018	0000004646		0	0	Jennifer Sandoval	CO1317	CDW	Dispatched	N	R	USD	31.76
09/04/2018	0000004647		0	0	Jennifer Sandoval	BO0600	BOUND TO STAY BOUND BOOKS	Dispatched	N	N	USD	1,498.04
09/04/2018	0000004648		0	0	Michelle Mendoza	KI0100	Kitchen Brains	Dispatched	N	N	USD	488.00
09/04/2018	0000004652		0	0	Jennifer Sandoval	OF0075	OFFICE DEPOT	Dispatched	N	R	USD	191.72
09/04/2018	0000004653		0	0	Jennifer Sandoval	SK0200	Skillpath/ NST Seminars	Dispatched	N	N	USD	149.00
09/04/2018	0000004654		0	0	Jennifer Sandoval	AC0460	ACADEMIC THERAPY PUBLICATIONS	Dispatched	N	R	USD	78.00
09/04/2018	0000004655		0	0	Jennifer Sandoval	MH0010	MHS INC	Dispatched	N	R	USD	136.00
09/04/2018	0000004656		0	0	Jennifer Sandoval	SO1330	SOUTHLAND TECHNOLOGY	Dispatched	N	R	USD	285.00
09/04/2018	0000004657		0	0	Jennifer Sandoval	AM0100	AMAZON.COM	Dispatched	N	R	USD	27.46
09/04/2018	0000004658		0	0	Jennifer Sandoval	BO0600	BOUND TO STAY BOUND BOOKS	Dispatched	N	N	USD	896.61
09/05/2018	0000004659		0	0	Jennifer Sandoval	HU0600	HUMANSKALE CORPORATION	Dispatched	N	N	USD	98.88

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09/05/2018	0000004661		0	0	Jennifer Sandoval	AM0100	AMAZON.COM	Dispatched	N	R	USD	323.46
09/05/2018	0000004662		0	0	Lino Garcia	OF0075	OFFICE DEPOT	Dispatched	N	R	USD	2,649.60
09/05/2018	0000004663		0	0	Jennifer Sandoval	HA0080	HANDWRITING WITHOUT TEARS	Dispatched	N	N	USD	26.45
09/05/2018	0000004664		0	0	Jennifer Sandoval	OF0075	OFFICE DEPOT	Dispatched	N	R	USD	213.98
09/05/2018	0000004665		0	0	Jennifer Sandoval	PE0071	PEARSON ASSESSMENT	Dispatched	N	R	USD	213.25
09/05/2018	0000004666		0	0	Jennifer Sandoval	LA0500	LAKESHORE LEARNING MATERIALS	Dispatched	N	R	USD	432.68
09/05/2018	0000004668		0	0	Jennifer Sandoval	PL0100	PLACER COUNTY OFFICE OF EDUCATION	Dispatched	N	N	USD	700.00
09/05/2018	0000004669		0	0	Jennifer Sandoval	OF0075	OFFICE DEPOT	Dispatched	N	P	USD	182.98
09/05/2018	0000004670		0	0	Jennifer Sandoval	OF0075	OFFICE DEPOT	Dispatched	N	R	USD	75.58
09/05/2018	0000004671		0	0	Jennifer Sandoval	AD0295	ADAPTIVEMALL.COM	Dispatched	N	R	USD	403.20
09/05/2018	0000004672		0	0	Jennifer Sandoval	MO1420	MORE DIRECT INC	Dispatched	N	R	USD	160.53
09/05/2018	0000004673		0	0	Jennifer Sandoval	ST0585	STAPLES BUSINESS ADVANTAGE	Dispatched	N	R	USD	370.47
09/05/2018	0000004674		0	0	Jennifer Sandoval	AM0100	AMAZON.COM	Dispatched	N	R	USD	62.77
09/05/2018	0000004675		0	0	Jennifer Sandoval	VO0150	VOLUNTEERS OF AMERICA SW CALIF	Dispatched	N	N	USD	278,000.00
09/05/2018	0000004676		0	0	Jennifer Sandoval	DE0500	Dell Marketing, LLP.	Dispatched	N	N	USD	15,290.00
09/06/2018	0000004677		0	0	Jennifer Sandoval	AP0053	APPLE COMPUTER	Dispatched	N	R	USD	69.00
09/06/2018	0000004678		0	0	Adriana Orendain	BU0110	Budget Blinds	Dispatched	N	N	USD	37,158.92

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09/06/2018	0000004679		0	0	Adriana Orendain	OF0075	OFFICE DEPOT	Dispatched	N	N	USD	1,198.95
09/06/2018	0000004680		0	0	Michelle Mendoza	WA1175	WAXIE SANITARY SUPPLY	Dispatched	N	N	USD	3,000.00
09/06/2018	0000004681		0	0	Michelle Mendoza	WE1100	WESTAIR GASES & EQUIPMENT	Dispatched	N	N	USD	1,000.00
09/06/2018	0000004683		0	0	Michelle Mendoza	CA1414	CALIFORNIA ELECTRIC SUPPLY	Dispatched	N	N	USD	3,000.00
09/06/2018	0000004684		0	0	Michelle Mendoza	KB0100	KB13 VENTURES INC.	Dispatched	N	N	USD	2,850.00
09/06/2018	0000004685		0	0	Michelle Mendoza	KB0100	KB13 VENTURES INC.	Dispatched	N	N	USD	1,900.00
09/06/2018	0000004686		0	0	Michelle Mendoza	KB0100	KB13 VENTURES INC.	Dispatched	N	N	USD	2,650.00
09/06/2018	0000004687		0	0	Michelle Mendoza	PA0200	PACIFIC LAWN MOWER WORKS	Dispatched	N	N	USD	506.40
09/06/2018	0000004688		0	0	Michelle Mendoza	VA0050	VALLEY INDUSTRIAL SPECIALTIES	Dispatched	N	N	USD	5,000.00
09/06/2018	0000004689		0	1	Jennifer Sandoval	SO1330	SOUTHLAND TECHNOLOGY	Dispatched	N	N	USD	152.00
09/07/2018	0000004690		0	0	Lino Garcia	SO2075	SOUTHWEST SCHOOL&OFFICE SUPPLY	Dispatched	N	R	USD	1,023.36
09/07/2018	0000004691		0	0	Jennifer Sandoval	TO0111	TOSHIBA BUSINESS SOLUTIONS	Dispatched	N	N	USD	1,500.00
09/07/2018	0000004692		0	0	Michelle Mendoza	HO0350	THE HOME DEPOT	Dispatched	N	N	USD	5,000.00
09/07/2018	0000004693		0	0	Lino Garcia	SC0875	SCHOOL SPECIALTY	Dispatched	N	N	USD	1,494.00
09/07/2018	0000004694		0	0	Michelle Mendoza	EC0300	ECOWATER SYSTEMS	Dispatched	N	N	USD	56,703.80
09/07/2018	0000004695		0	0	Michelle Mendoza	CH0900	CHATFIELD-CLARKE COMPANY, INC.	Dispatched	N	N	USD	11,017.00
09/07/2018	0000004696		0	0	Jennifer Sandoval	TO0111	TOSHIBA BUSINESS SOLUTIONS	Dispatched	N	N	USD	1,500.00



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PO Date	PO ID	Contract ID	Rel	Change Order	Buyer	Supplier Id	Name	PO Status	Hold	Rcv	Curr	Amount
09/07/2018	0000004697		0	0	Jennifer Sandoval	TO0111	TOSHIBA BUSINESS SOLUTIONS	Dispatched	N	N	USD	1,500.00
09/07/2018	0000004699		0	0	Lino Garcia	OF0075	OFFICE DEPOT	Dispatched	N	R	USD	99.84
09/07/2018	0000004700		0	0	Jennifer Sandoval	CU0200	Curriculum Associates, LLC.	Dispatched	N	R	USD	858.00
09/07/2018	0000004701		0	0	Jennifer Sandoval	DE0700	DEMCO, INC.	Dispatched	N	R	USD	419.57
09/07/2018	0000004702		0	0	Jennifer Sandoval	MH0010	MHS INC	Dispatched	N	N	USD	2,000.00
09/07/2018	0000004703		0	0	Jennifer Sandoval	VO0300	VOYAGER SOPRIS LEARNING	Dispatched	N	P	USD	2,118.00
09/07/2018	0000004704		0	0	Jennifer Sandoval	ST2000	STEMSCOPES CA ACCELERATE LEARNING INC.	Dispatched	N	N	USD	9,233.36
09/07/2018	0000004705		0	0	Jennifer Sandoval	MO1420	MORE DIRECT INC	Dispatched	N	N	USD	419.08
09/07/2018	0000004707		0	0	Jennifer Sandoval	HA1525	HAWTHORNE POWER SYSTEMS	Dispatched	N	N	USD	5,500.00
09/07/2018	0000004708		0	0	Jennifer Sandoval	HA1525	HAWTHORNE POWER SYSTEMS	Dispatched	N	N	USD	5,500.00
09/10/2018	0000004709		0	0	Jennifer Sandoval	MO1420	MORE DIRECT INC	Dispatched	N	R	USD	810.06
09/10/2018	0000004710		0	0	Jennifer Sandoval	SA1960	SAN DIEGO REFRIGERATION	Dispatched	N	N	USD	160.00
09/10/2018	0000004711		0	0	Jennifer Sandoval	CO0110	COMMERCIAL GAS APPLIANCE	Dispatched	N	N	USD	180.00
09/10/2018	0000004712		0	0	Lino Garcia	OF0075	OFFICE DEPOT	Dispatched	N	R	USD	176.40
09/10/2018	0000004714		0	0	Jennifer Sandoval	AM0100	AMAZON.COM	Dispatched	N	P	USD	263.88
09/10/2018	0000004715		0	0	Jennifer Sandoval	MO1420	MORE DIRECT INC	Dispatched	N	R	USD	601.03
09/10/2018	0000004716		0	1	Lino Garcia	SO2075	SOUTHWEST SCHOOL&OFFICE SUPPLY	Dispatched	N	P	USD	2,234.76

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PO Date	PO ID	Contract ID	Rel	Change Order	Buyer	Supplier Id	Name	PO Status	Hold	Rcv	Curr	Amount
09/10/2018	0000004717		0	0	Lino Garcia	SC0875	SCHOOL SPECIALTY	Dispatched	N	N	USD	700.16
09/10/2018	0000004718		0	0	Lino Garcia	MO1415	Moore Medical	Dispatched	N	R	USD	421.50
09/10/2018	0000004719		0	0	Lino Garcia	AL0110	Alert Services, Inc.	Dispatched	N	R	USD	296.40
09/10/2018	0000004720		0	0	Michelle Mendoza	WI0475	WILLY'S ELECTRONIC SUPPLY CO	Dispatched	N	N	USD	1,000.00
09/10/2018	0000004721		0	0	Jennifer Sandoval	IN0240	INFINITE INK SILK SCREENING	Dispatched	N	N	USD	803.88
09/10/2018	0000004722		0	0	Michelle Mendoza	DE0220	KING BUSINESS SERVICES, INC.	Dispatched	N	N	USD	5,000.00
09/10/2018	0000004723		0	0	Jennifer Sandoval	HA0080	HANDWRITING WITHOUT TEARS	Dispatched	N	R	USD	440.00
09/11/2018	0000004724		0	0	Adriana Orendain	SO2900	SOUTHWEST MOBILE STORAGE,INC	Dispatched	N	N	USD	195.00
09/11/2018	0000004725		0	0	Michelle Mendoza	DI0600	DIXIELINE LUMBER & HOME CENTER	Dispatched	N	N	USD	3,000.00
09/11/2018	0000004726		0	0	Michelle Mendoza	JM0050	J&M KEYSTONE, INC.	Dispatched	N	N	USD	1,000.00
09/11/2018	0000004727		0	0	Michelle Mendoza	RR0200	R&R Controls, Inc.	Dispatched	N	N	USD	472.00
09/11/2018	0000004728		0	0	Michelle Mendoza	VI0100	VIEJAS HEATING AND AIR	Dispatched	N	N	USD	95.00
09/11/2018	0000004729		0	0	Michelle Mendoza	AH0075	AHLEE BACKFLOW SERVICE	Dispatched	N	N	USD	2,003.00
09/12/2018	0000004730		0	0	Jennifer Sandoval	AP0053	APPLE COMPUTER	Dispatched	N	N	USD	58.00
09/12/2018	0000004731		0	0	Jennifer Sandoval	SO1330	SOUTHLAND TECHNOLOGY	Dispatched	N	N	USD	285.00
09/12/2018	0000004732		0	0	Jennifer Sandoval	FO0301	FOLLETT LIBRARY RESOURCES	Dispatched	N	N	USD	640.00
09/12/2018	0000004733		0	0	Jennifer Sandoval	AM0100	AMAZON.COM	Dispatched	N	R	USD	50.95

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PO Date	PO ID	Contract ID	Rel	Change Order	Buyer	Supplier Id	Name	PO Status	Hold	Rcv	Curr	Amount
09/13/2018	0000004734		0	0	Jennifer Sandoval	SA0702	SDCOE-Superintendent of Schools	Dispatched	N	N	USD	40.00
09/13/2018	0000004736		0	0	Michelle Mendoza	WE1390	WESTERN ENVIRONMENTAL & SAFETY	Dispatched	N	N	USD	9,980.00
09/13/2018	0000004737		0	0	Michelle Mendoza	WE1390	WESTERN ENVIRONMENTAL & SAFETY	Dispatched	N	N	USD	1,440.00
09/13/2018	0000004738		0	0	Michelle Mendoza	WE1390	WESTERN ENVIRONMENTAL & SAFETY	Dispatched	N	N	USD	1,940.00
09/13/2018	0000004739		0	0	Jennifer Sandoval	SO1330	SOUTHLAND TECHNOLOGY	Dispatched	N	N	USD	517.42
09/13/2018	0000004740		0	0	Jennifer Sandoval	CO1317	CDW	Dispatched	N	N	USD	35.61
09/13/2018	0000004741		0	0	Jennifer Sandoval	FO0310	FOOD 4 THOUGHT LLC	Dispatched	N	N	USD	1,462.50
09/13/2018	0000004742		0	0	Jennifer Sandoval	ME0300	MERCEDES BENZ OF SAN DIEGO	Dispatched	N	N	USD	834.73
09/13/2018	0000004743		0	0	Michelle Mendoza	LA0220	La Crosse Technology Ltd	Dispatched	N	N	USD	613.35
09/13/2018	0000004744		0	0	Michelle Mendoza	HU0500	HUNTER'S NURSERY, INC.	Dispatched	N	N	USD	5,000.00
09/17/2018	0000004745		0	0	Jennifer Sandoval	SC0875	SCHOOL SPECIALTY	Dispatched	N	N	USD	536.68
09/17/2018	0000004746		0	0	Jennifer Sandoval	KO161	Konica Minolta Premier Finance	Dispatched	N	N	USD	1,480.00
09/17/2018	0000004749		0	0	Jennifer Sandoval	SC0400	SCHOOL OUTFITTERS	Dispatched	N	N	USD	98.80
09/17/2018	0000004750		0	0	Jennifer Sandoval	PA3000	PARTS-PEOPLE.COM,INC	Dispatched	N	N	USD	1,389.30
09/17/2018	0000004751		0	0	Jennifer Sandoval	MO1000	MONOPRICE, INC.	Dispatched	N	N	USD	61.50
09/17/2018	0000004752		0	0	Jennifer Sandoval	PC0100	PC PARTS PLUS, DBA CHROMEBOOKPARTS.COM	Dispatched	N	N	USD	3,669.34



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PO Date	PO ID	Contract ID	Rel	Change Order	Buyer	Supplier Id	Name	PO Status	Hold	Rcv	Curr	Amount
09/17/2018	0000004753		0	0	Jennifer Sandoval	TU0080	TUMBLEWEED PRESS INC	Dispatched	N	N	USD	799.00
09/17/2018	0000004754		0	1	Jennifer Sandoval	FR0200	FRUTH GROUP	Dispatched	N	N	USD	2,166.90
09/17/2018	0000004755		0	0	Jennifer Sandoval	SA0702	SDCOE-Superintendent of Schools	Dispatched	N	N	USD	125.00
09/17/2018	0000004756		0	0	Jennifer Sandoval	CR1615	UCSD/CRLP	Dispatched	N	N	USD	225.00
09/17/2018	0000004757		0	0	Jennifer Sandoval	RE0023	RED TRUCK FIRE & SAFETY CO.	Dispatched	N	N	USD	86.34
09/18/2018	0000004758		0	0	Jennifer Sandoval	TI0040	TIME FOR KIDS	Dispatched	N	N	USD	118.80
09/18/2018	0000004759		0	1	Jennifer Sandoval	AP0053	APPLE COMPUTER	Dispatched	N	N	USD	3,759.00
09/18/2018	0000004760		0	0	Jennifer Sandoval	AP0053	APPLE COMPUTER	Dispatched	N	N	USD	1,253.00
09/18/2018	0000004761		0	0	Jennifer Sandoval	OF0075	OFFICE DEPOT	Dispatched	N	R	USD	399.99
09/18/2018	0000004762		0	0	Jennifer Sandoval	AM0100	AMAZON.COM	Dispatched	N	N	USD	29.80
09/18/2018	0000004763		0	0	Jennifer Sandoval	SS0090	S&S WORLD WIDE	Dispatched	N	N	USD	284.42
09/18/2018	0000004764		0	0	Jennifer Sandoval	PH0200	PHONAK	Dispatched	N	N	USD	1,534.00
09/18/2018	0000004765		0	0	Adriana Orendain	OF0075	OFFICE DEPOT	Dispatched	N	N	USD	11,425.79
09/18/2018	0000004766		0	0	Jennifer Sandoval	MO1000	MONOPRICE, INC.	Dispatched	N	N	USD	95.90
09/19/2018	0000004767		0	1	Jennifer Sandoval	DI0268	DISCOVERY EDUCATION	Dispatched	N	N	USD	16,000.00
09/19/2018	0000004768		0	0	Jennifer Sandoval	IM0031	IMAGINE LEARNING INC	Dispatched	N	N	USD	41,102.05
09/20/2018	0000004770		0	0	Michelle Mendoza	PA0110	Pacific Rim Mechanical	Dispatched	N	N	USD	3,000.00



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09/20/2018	0000004771		0	0	Michelle Mendoza	WE1390	WESTERN ENVIRONMENTAL & SAFETY	Dispatched	N	N	USD	875.00
09/20/2018	0000004772		0	0	Michelle Mendoza	BE1200	BEST PLUMBING SPECIALTIES, INC.	Dispatched	N	N	USD	3,000.00
09/20/2018	0000004773		0	0	Michelle Mendoza	RR0200	R&R Controls, Inc.	Dispatched	N	N	USD	359.53
09/20/2018	0000004774		0	0	Michelle Mendoza	TE1300	TERMINIX INTERNATIONAL	Dispatched	N	N	USD	500.00
09/20/2018	0000004775		0	0	Michelle Mendoza	DE0220	KING BUSINESS SERVICES, INC.	Dispatched	N	N	USD	1,200.00
09/20/2018	0000004777		0	0	Michelle Mendoza	JA0710	JANUS CORPORATION	Dispatched	N	N	USD	4,332.00
09/21/2018	0000004779		0	0	Michelle Mendoza	OP0130	OPTIMUM FLOORCARE	Dispatched	N	N	USD	3,000.00
09/21/2018	0000004781		0	0	Michelle Mendoza	MI1200	MISSION JANITORIAL SUPPLIES	Dispatched	N	N	USD	500.00
09/21/2018	0000004782		0	0	Michelle Mendoza	EW0100	EWING	Dispatched	N	N	USD	1,138.89
09/21/2018	0000004783		0	0	Jennifer Sandoval	DA0110	D'Amico Printing & Graphics, Inc.	Dispatched	N	N	USD	62.00
09/21/2018	0000004787		0	0	Jennifer Sandoval	SC0875	SCHOOL SPECIALTY	Dispatched	N	N	USD	148.02

CONSULTANT CONTRACTS

Under \$500

Contract #	Vendor	Cost	Services	Date	Location
CT3536	Zoological Society of San Diego	No Cost	Watershed Assembly and Classroom Visits	10/29/18	Olivewood
CT3537	Zoological Society of San Diego	No Cost	Watershed Assembly and Classroom Visits	11/9/18 and 12/12/18	Palmer Way
CT3540	Legacy Core Martial Arts	No Cost	Healthy Lifestyle Assembly (in accordance with Red Ribbon Week	11/13/18	Ira Harbison

MISCELLANEOUS CONTRACTS

None

Explanation of Columns for Commercial Warrants

Column A is the Vendor Name.

Column B is the Warrant Number. When the number repeats, this signifies that warrant contains multiple invoices or multiple budget codes for items within the warrant. It does not mean this amount was paid each line.

Column C is the Warrant Amount. Please note when the warrant number repeats the amount is only paid once.

Column D is the Invoice Number. This may also repeat, but is only paid once. This is replicated when multiple budget codes are used for items within the warrant.

Column E is the Invoice Amount. This number may be replicated if the purchase order has multiple items purchased, however the amount is only paid once.

Column F is the Purchase Order Number.

Column G is the Distribution Amount. When added together, this will equal the warrant amount listed (or repeated) in column C.

Column H-M are the Budget Code charged for the line.

Column N-O are not used by the National School District in the budget code, however other districts in the county may use these fields within the county Peoplesoft system.

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A B C D E F G H I J K L M N O

02300: National School District 2018-08-27

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PPY
EC0101 - ECONOMY RESTAURANT EQUIPMENT	14444607	7,286.25	CC166560	7,286.25	0000004119	7,286.25	1300	5310000	0000	3700	6500000	000		
GR0200 - GRAINGER	14444608	61.38	9879835743	61.38	0000004553	61.38	0100	0000622	0000	7200	4300000	000		
OF0075 - OFFICE DEPOT	14444609	84.90	181743418001	82.19	0000004477	82.19	0100	0000623	0000	7200	4300000	000		
OF0075 - OFFICE DEPOT	14444609	84.90	183767709001	2.71	0000004486	2.71	0100	0000623	0000	7200	4300000	000		
SO0050 - Social Thinking	14444610	348.17	106330	77.06	0000004541	77.06	0100	0980000	1110	1000	4400000	800		
SO0050 - Social Thinking	14444610	348.17	106272	271.11	0000004545	271.11	0100	6500000	5001	3120	4300000	022		
UL0100 - ULTIMATE OFFICE	14444611	434.62	U1002662	434.62	0000003982	42.58	0100	0000460	0000	2700	4300000	100		
UL0100 - ULTIMATE OFFICE	14444611	434.62	U1002662	434.62	0000003982	46.97	0100	0000460	0000	2700	4300000	100		
UL0100 - ULTIMATE OFFICE	14444611	434.62	U1002662	434.62	0000003982	63.82	0100	0000460	0000	2700	4300000	100		
UL0100 - ULTIMATE OFFICE	14444611	434.62	U1002662	434.62	0000003982	281.25	0100	0000460	0000	2700	4300000	100		
WE1675 - WESTERN PSYCHOLOGICAL SERVICES	14444612	1,905.64	WPS-225471	221.31	0000004558	221.31	0100	6500000	5770	1190	4300000	022		
WE1675 - WESTERN PSYCHOLOGICAL SERVICES	14444612	1,905.64	WPS-225484	1,684.33	0000004560	189.01	0100	6500000	5001	3120	4300000	022		
WE1675 - WESTERN PSYCHOLOGICAL SERVICES	14444612	1,905.64	WPS-225484	1,684.33	0000004560	1,495.32	0100	6500000	5001	3120	4300000	022		
ZO0100 - ZONAR CONNECTED	14444613	1,073.94	SI367058	1,073.94	0000004564	1,073.94	0100	0982000	0000	3600	4300000	038		

Business Unit Total: \$11,194.90

0100	\$ 3,908.65
1300	\$ 7,286.25
TOTAL:	\$ 11,194.90

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02300: National School District

2018-08-28

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000038 - David Mahlow	14445276	229.28	DM081418	96.90		96.90	0100	6500000	5750	1110	4300000	022		
0000000038 - David Mahlow	14445276	229.28	DM082118	132.38		132.38	0100	6500000	5750	1110	4300000	022		
0000000075 - Barbara Avalos	14445277	154.51	BA082318	134.35		134.35	0100	0000618	0000	7100	5200000	003		
0000000075 - Barbara Avalos	14445277	154.51	BA082318 02	20.16		20.16	0100	0000618	0000	7100	5200000	003		
0000000136 - San Diego County Dental FBC	14445278	210.64	SDCDFBC Classified August 2018	210.64		210.64	0100	0000000			9910099			
0000000136 - San Diego County Dental FBC	14445279	1,190.14	SDCDFBC Certificate d Aug 2018	1,190.14		1,190.14	0100	0000000			9910099			
0000000137 - San Diego County VSP FBC	14445280	13.33	SDCVSP Classified August 2018	13.33		13.33	0100	0000000			9910099			
0000000137 - San Diego County VSP FBC	14445281	106.64	SDCVSP Certificate d Aug. 2018	106.64		106.64	0100	0000000			9910099			
0000000164 - Marissa Carrillo	14445282	185.00	MC081018	185.00		185.00	0100	0000460	1110	1000	5200000	600		
0000000188 - Mike Clarken	14445283	178.81	MC081718	178.81		178.81	0100	0000100	1110	1000	4300000	600		
0000000380 - Wendy O'Connor	14445284	133.69	WO082218	133.69		133.69	0100	0000160	0000	2100	5200000	020		
DA0110 - D'Amico Printing & Graphics, Inc.	14445285	286.56	15426	202.28	0000004182	22.84	0100	0000623	0000	7200	4300000	000		
DA0110 - D'Amico Printing & Graphics, Inc.	14445285	286.56	15426	202.28	0000004182	59.81	0100	0000623	0000	7200	4300000	000		
DA0110 - D'Amico Printing & Graphics, Inc.	14445285	286.56	15426	202.28	0000004182	59.81	0100	0000623	0000	7200	4300000	000		
DA0110 - D'Amico Printing & Graphics, Inc.	14445285	286.56	15426	202.28	0000004182	59.82	0100	0000623	0000	7200	4300000	000		
DA0110 - D'Amico Printing & Graphics, Inc.	14445285	286.56	15427	84.28	0000004183	24.47	0100	0000460	0000	2700	4300000	215		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	IPY
Inc.														
DA0110 - D'Amico Printing & Graphics, Inc.	14445285	286.56	15427	84.28	0000004183	59.81	0100	0000460	0000	2700	4300000	215		
MR0200 - MRC / MR. COPY	14445286	3,348.42	IN917080	3,348.42	0000004277	272.67	0100	0980000	1110	1000	4300000	700		
MR0200 - MRC / MR. COPY	14445286	3,348.42	IN917080	3,348.42	0000004277	272.67	0100	0980000	1110	1000	4300000	700		
MR0200 - MRC / MR. COPY	14445286	3,348.42	IN917080	3,348.42	0000004277	272.67	0100	0980000	1110	1000	4300000	700		
MR0200 - MRC / MR. COPY	14445286	3,348.42	IN917080	3,348.42	0000004277	632.60	0100	0980000	1110	1000	4300000	700		
MR0200 - MRC / MR. COPY	14445286	3,348.42	IN917080	3,348.42	0000004277	632.60	0100	0980000	1110	1000	4300000	700		
MR0200 - MRC / MR. COPY	14445286	3,348.42	IN917080	3,348.42	0000004277	632.60	0100	0980000	1110	1000	4300000	700		
MR0200 - MRC / MR. COPY	14445286	3,348.42	IN917080	3,348.42	0000004277	632.61	0100	0980000	1110	1000	4300000	700		
SU0900 - Superior Vision Services	14445287	18.12	Superior Vision Cobra Aug 2018	18.12		18.12	0100	0000000			9910099			

Business Unit Total: \$6,055.14

0100 \$ 6,055.14

TOTAL: \$ 6,055.14

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02300: National School District

2018-08-29

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PPY
CA0400 - CASA DEL TACO	14445741	1,468.07	Event 9/8/18	1,468.07	0000004569	65.24	0100	0980140	8100	5000	4300400	000		
CA0400 - CASA DEL TACO	14445741	1,468.07	Event 9/8/18	1,468.07	0000004569	100.00	0100	0980140	8100	5000	4300400	000		
CA0400 - CASA DEL TACO	14445741	1,468.07	Event 9/8/18	1,468.07	0000004569	1,302.83	0100	0980140	8100	5000	4300400	000		
DR0001 - Dr. Debra Dupree	14445742	1,368.75	CT3440 2018-0453	575.00		575.00	0100	0000623	0000	7200	5800100	000		
DR0001 - Dr. Debra Dupree	14445742	1,368.75	CT3440 2018-0466	793.75		793.75	0100	0000623	0000	7200	5800100	000		
EX0310 - EXPRESS PIPE & SUPPLY CO, INC	14445743	269.54	S1047461 33.001	269.54	0000004466	269.54	0100	0000660	0000	8100	4300000	057		
FA0100 - FASTSIGNS	14445744	155.00	237-33945	155.00	0000004188	155.00	0100	0000660	0000	8100	4300000	057		
FA0110 - FAGEN FRIEDMAN & FULFROST, LLP	14445745	7,375.47	CT3415 59361 07311802	7,375.47		7,375.47	0100	0000623	0000	7200	5800700	000		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	APY
RESOURCES														
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	150.00	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	577.50	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	577.50	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	577.50	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	577.50	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	577.50	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	577.50	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	577.50	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	577.50	0100	0000424	1110	1000	4300300	024		
FO0301 - FOLLETT LIBRARY RESOURCES	14445746	7,275.00	1325460	7,275.00	0000004543	577.50	0100	0000424	1110	1000	4300300	024		
FR0200 - FRUTH GROUP	14445747	1,739.41	288936	1,739.41	0000004509	706.03	0100	1100699	1110	1000	5600200	333		
FR0200 - FRUTH GROUP	14445747	1,739.41	288936	1,739.41	0000004509	1,033.38	0100	1100699	1110	1000	5600200	333		
HO0350 - THE HOME DEPOT	14445748	891.57	3971771	3,250.99	0000004348	3,250.99	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14445748	891.57	ADJ 5971210 PO #4348	-3,141.99		-3,141.99	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14445748	891.57	3971766	2,469.88	0000004350	2,469.88	0100	0000660	0000	8100	4300000	057		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Fund	Object	Site	Op Unit	Py
HO0350 - THE HOME DEPOT	14445748	891.57	ADJ 5971209 PO #4350	-1,687.31		-1,687.31	0100	0000660	0000	8100	4300000	057		
KO161 - Konica Minolta Premier Finance	14445749	180.05	36498911 27	180.05	00000044 95	180.05	0100	1100699	1110	1000	5600200	777		
KO161 - Konica Minolta Premier Finance	14445750	1,265.01	67688213	1,265.01	00000042 48	1,265.01	0100	1100699	1110	1000	5600200	666		
LE0110 - Leforts Small Engine Repairs	14445751	70.45	11374	70.45		30.45	0100	0000660	0000	8100	4300000	057		
LE0110 - Leforts Small Engine Repairs	14445751	70.45	11374	70.45	00000038 64	40.00	0100	0000660	0000	8100	4300000	057		
NA0076 - NAPA AUTO PARTS	14445752	116.99	3930- 204059	116.99	00000044 24	116.99	0100	0000660	0000	8100	4300000	057		
NE0400 - NEW MANAGEMENT INC	14445753	52.20	5454	52.20	00000045 63	8.70	0100	0000460	0000	2700	4300000	900		
NE0400 - NEW MANAGEMENT INC	14445753	52.20	5454	52.20	00000045 63	43.50	0100	0000460	0000	2700	4300000	900		
OF0075 - OFFICE DEPOT	14445754	223.11	19013895 7001	58.18	00000042 54	58.18	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14445754	223.11	16464910 9001	123.72		123.72	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14445754	223.11	ADJ 19013552 1001	-58.18		-58.18	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14445754	223.11	18644730 3001	99.39	00000045 05	99.39	0100	0000779	1110	1000	4400000	000		
OP0130 - OPTIMUM FLOORCARE	14445755	221.91	442731	221.91	00000043 08	221.91	0100	0000644	0000	8100	4300000	056		
OR0220 - ORIENTAL TRADING COMPANY	14445756	69.96	69150872 9-01	69.96	00000045 42	69.96	0100	0980000	1110	1000	4400000	800		
RA0400 - RAYNE WATER SYSTEMS	14445757	235.00	MT310 029671 082218	167.00		167.00	0100	0000665	0000	8100	5600100	000		
RA0400 - RAYNE WATER SYSTEMS	14445757	235.00	MT312 208477 082218	68.00		68.00	0100	0000460	0000	2700	5600100	400		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14445758	6,059.92	M6610496 9	762.31	00000046 16	762.31	0100	0980000	1110	1000	4200000	100		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14445758	6,059.92	M6610480 3	5,297.61	00000046 17	5,297.61	0100	0980000	1110	1000	4200000	100		
SO1115 - SOUTH BAY WINDOW & GLASS	14445759	233.27	087698	78.84	00000038 88	78.84	0100	0000660	0000	8100	4300000	057		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Fund	Object	Site	Op Unit	PY
CO.														
SO1115 - SOUTH BAY WINDOW & GLASS CO.	14445759	233.27	087717	154.43	0000004426	154.43	0100	0000660	0000	8100	4300000	057		
SO1330 - SOUTHLAND TECHNOLOGY	14445760	433.39	SI-77142	433.39	0000004419	6.00	0100	0000624	0000	2100	4300000	020		
SO1330 - SOUTHLAND TECHNOLOGY	14445760	433.39	SI-77142	433.39	0000004419	123.98	0100	0000624	0000	2100	4300000	020		
SO1330 - SOUTHLAND TECHNOLOGY	14445760	433.39	SI-77142	433.39	0000004419	303.41	0100	0000624	0000	2100	4300000	020		
TE0175 - TECHNOLOGY INTEGRATION GROUP	14445761	375.00	5255519	375.00	0000002522	375.00	0100	0000633	0000	7700	4300000	055		
TO0115 - TOSHIBA FINANCIAL SERVICES	14445762	431.93	364524751	431.93	0000004070	431.93	0100	1100699	1110	1000	5600200	333		
TU0050 - TUBBS ENTERPRISES, INC.	14445763	2,490.00	9299	2,490.00	0000003336	2,490.00	0100	0000660	0000	8100	5600150	057		
VA0050 - VALLEY INDUSTRIAL SPECIALTIES	14445764	145.69	A256021	145.69	0000004425	145.69	0100	0000660	0000	8100	4300000	057		

Business Unit Total: \$33,146.69

0100 \$ 33,146.69

TOTAL: \$ 33,146.69

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02300: National School District

2018-08-30

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000037 - AMERICAN FIDELITY ADMINISTRATIVE	14446230	608.30	31616	608.30		608.30	0100	0000623	0000	7200	5800000	000		
0000000381 - Evelyn Sanchez	14446231	85.48	ESPC082918	85.48		85.48	0100	0000615	0000	7100	4300400	010		
AC0300 - ACSA	14446232	99.00	251-082018-2963	99.00	0000004571	99.00	0100	9010999	0000	2100	5200000	020		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14446233	4,396.80	0768537	2,654.91		164.10	1300	5310000	0000	3700	4300000	000		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14446233	4,396.80	0768537	2,654.91	0000004363	2,490.81	1300	5310000	0000	3700	4300000	000		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14446233	4,396.80	0772370	1,741.89		239.25	1300	5310000	0000	3700	4300000	000		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14446233	4,396.80	0772370	1,741.89	0000004363	1,502.64	1300	5310000	0000	3700	4300000	000		
CA1414 - CALIFORNIA ELECTRIC SUPPLY	14446234	163.46	1069-752367	163.46	0000004518	163.46	0100	0000660	0000	8100	4300000	057		
CH1200 - CHULA VISTA ALARM INC	14446235	390.00	MT85047958	390.00		390.00	0100	0000665	0000	8100	5600100	000		
CR1620 - CROWN LIFT TRUCKS	14446236	308.29	148120831	308.29		74.50	1300	5310000	0000	3700	5600150	000		
CR1620 - CROWN LIFT TRUCKS	14446236	308.29	148120831	308.29	0000004094	233.79	1300	5310000	0000	3700	5600150	000		
EC0101 - ECONOMY RESTAURANT EQUIPMENT	14446237	8,646.71	CC166558	8,646.71	0000004119	8,646.71	1300	5310000	0000	3700	6500000	000		
ES0206 - ESCUELA DE MUSICA	14446238	6,844.80	CT3193798	6,844.80		6,844.80	0100	0922003	1110	1000	5800100	020		
GA0020 - GALASSO'S BAKERY	14446239	3,325.35	4370 July 2019	3,325.35	0000004370	3,325.35	1300	5310000	0000	3700	4700000	000		
GI0050 - GIGAKOM	14446240	6,178.96	T8225AA1	6,178.96	0000004028	6,178.96	0100	0000633	0000	7700	4300000	055		
GO0301 - GOLD STAR FOODS	14446241	53,107.65	4371 July 2018	53,107.65	0000004371	53,107.65	1300	5310000	0000	3700	4700000	000		
HA0100 - HARBOR FREIGHT TOOLS	14446242	125.49	853814	125.49	0000003276	125.49	0100	0000660	0000	8100	4300000	057		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
JU0100 - JUNIOR ACHIEVEMENT OF	14446243	575.00	9978	575.00	0000004629	575.00	0100	3010100	1110	1000	4300100	600		
PR0050 - PRACTICAL, INC.	14446244	482.81	CT1294341390	482.81		482.81	0100	5640568	0000	3140	5800490	022		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14446245	3,702.45	20162580-00	2,056.25	0000004378	1,001.65	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14446245	3,702.45	20162580-00	2,056.25		1,054.60	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14446245	3,702.45	20163843-00	1,587.21		652.42	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14446245	3,702.45	20163843-00	1,587.21	0000004378	934.79	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14446245	3,702.45	20163843-01	58.99	0000004378	58.99	1300	5310000	0000	3700	4300000	000		
RE0050 - CCH INCORPORATED	14446246	29.50	2629157	29.50	0000004630	29.50	0100	3010800	8100	5000	4300000	500		
SO1115 - SOUTH BAY WINDOW & GLASS CO.	14446247	33.70	087706	33.70	0000004426	33.70	0100	0000660	0000	8100	4300000	057		
WA1057 - WATKINS ENVIRONMENTAL	14446248	97,603.00	CT34672955-Revised	97,603.00		97,603.00	0100	0000660	0000	8100	5600150	057		

Business Unit Total: \$186,706.75

0100	\$ 113,219.50
1300	\$ 73,487.25
TOTAL:	\$ 186,706.75

Report ID: APX2030

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02300: National School District

2018-08-31

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	IPY
0000000174 - Jacqueline Ma	14446763	22.68	JM082018	22.68		22.68	0100	0000100	1110	1000	4300350	600		
AC0460 - ACADEMIC THERAPY PUBLICATIONS	14446764	215.33	251835	215.33	0000004584	215.33	0100	6500000	5001	3120	4300000	022		
AD0710 - ADVANCED CLASSROOM TECHNOLOGIE	14446765	733.58	INV17844	733.58	0000004473	18.00	0100	3010100	1110	1000	4400380	900		
AD0710 - ADVANCED CLASSROOM TECHNOLOGIE	14446765	733.58	INV17844	733.58	0000004473	715.58	0100	3010100	1110	1000	4400380	900		
BR0515 - BROOKES PUBLISHING CO.	14446766	621.50	1119165	621.50	0000004544	621.50	0100	6500000	5770	1190	4300000	022		
CO1317 - CDW	14446767	1,013.99	NVC2531	1,013.99	0000004197	1,013.99	0100	0000660	0000	8100	4400380	057		
CU0200 - Curriculum Associates, LLC.	14446768	146.15	90542136	146.15	0000004010	14.40	0100	0000460	0000	2700	4300000	100		
CU0200 - Curriculum Associates, LLC.	14446768	146.15	90542136	146.15	0000004010	131.75	0100	0000460	0000	2700	4300000	100		
KE0100 - KELLY PAPER	14446769	3,048.48	9330035	3,048.48	0000004592	3,048.48	0100	0000626	0000	7200	4300990	000		
LA0500 - LAKESHORE LEARNING MATERIALS	14446770	46.51	3508290818	46.51	0000004576	9.89	0100	0980000	1110	1000	4300000	100		
LA0500 - LAKESHORE LEARNING MATERIALS	14446770	46.51	3508290818	46.51	0000004576	36.62	0100	0980000	1110	1000	4300000	100		
MO1420 - MORE DIRECT INC	14446771	557.96	5570667	557.96	0000004567	89.11	0100	0000460	0000	2700	4300000	500		
MO1420 - MORE DIRECT INC	14446771	557.96	5570667	557.96	0000004567	156.28	0100	0000460	0000	2700	4300000	500		
MO1420 - MORE DIRECT INC	14446771	557.96	5570667	557.96	0000004567	156.28	0100	0000460	0000	2700	4300000	500		
MO1420 - MORE DIRECT INC	14446771	557.96	5570667	557.96	0000004567	156.29	0100	0000460	0000	2700	4300000	500		
OF0075 - OFFICE DEPOT	14446772	8,060.36	152986649001	5,063.86	0000003878	76.13	0100	0000127	1110	1000	4400000	000		
OF0075 - OFFICE DEPOT	14446772	8,060.36	152986649001	5,063.86	0000003878	302.33	0100	0000127	1110	1000	4400000	000		
OF0075 - OFFICE DEPOT	14446772	8,060.36	152986649001	5,063.86	0000003878	329.39	0100	0000127	1110	1000	4400000	000		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	Py
OF0075 - OFFICE DEPOT	14446772	8,060.36	15298664 9001	5,063.86	00000038 78	504.23	0100	0000127	1110	1000	4400000	000		
OF0075 - OFFICE DEPOT	14446772	8,060.36	15298664 9001	5,063.86	00000038 78	929.81	0100	0000127	1110	1000	4400000	000		
OF0075 - OFFICE DEPOT	14446772	8,060.36	15298664 9001	5,063.86	00000038 78	1,163.44	0100	0000127	1110	1000	4400000	000		
OF0075 - OFFICE DEPOT	14446772	8,060.36	15298664 9001	5,063.86	00000038 78	1,758.53	0100	0000127	1110	1000	4400000	000		
OF0075 - OFFICE DEPOT	14446772	8,060.36	19018002 9001	64.26	00000045 77	64.26	0100	0000460	0000	2700	4300000	100		
OF0075 - OFFICE DEPOT	14446772	8,060.36	19019052 1001	1,479.89	00000045 78	139.16	0100	6500000	5001	2100	4300000	022		
OF0075 - OFFICE DEPOT	14446772	8,060.36	19019052 1001	1,479.89	00000045 78	182.66	0100	6500000	5001	2100	4300000	022		
OF0075 - OFFICE DEPOT	14446772	8,060.36	19019052 1001	1,479.89	00000045 78	576.32	0100	6500000	5001	2100	4300000	022		
OF0075 - OFFICE DEPOT	14446772	8,060.36	19019052 1001	1,479.89	00000045 78	581.75	0100	6500000	5001	2100	4300000	022		
OF0075 - OFFICE DEPOT	14446772	8,060.36	19019972 8001	11.63	00000045 82	11.63	0100	6500000	5001	2100	4300000	022		
OF0075 - OFFICE DEPOT	14446772	8,060.36	19043606 8001	1,440.72	00000045 91	1,440.72	0100	0000626	0000	7200	4300990	000		
PI0625 - PIPS C/O KEENAN - SETECH	14446773	15,000.00	219768	15,000.00		15,000.00	0100	0000667	0000	7200	5450100	000		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14446774	2,573.26	M6477988 7	2,573.26	00000046 35	2,573.26	0100	0000100	1110	1000	4200000	900		
US0230 - US BANK EQUIPMENT FINANCE	14446775	532.44	36469380 4	532.44	00000024 75	532.44	6200	0000000	0000	2700	5600200	062		
WA1175 - WAXIE SANITARY SUPPLY	14446776	1,229.46	77670860	1,211.18	00000024 77	1,211.18	6200	0000000	0000	8100	4300000	062		
WA1175 - WAXIE SANITARY SUPPLY	14446776	1,229.46	77676458	18.28	00000024 77	18.28	6200	0000000	0000	8100	4300000	062		

Business Unit Total: \$33,801.70

0100	\$ 32,039.80
6200	\$ 1,761.90
TOTAL:	\$ 33,801.70

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02300: National School District

2018-09-04

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
AS0100 - A&S FLOORING	14447240	63,762.60	CT3494 A-212869	3,794.50		3,794.50	1400	0915002	0000	8500	6200200	000		
AS0100 - A&S FLOORING	14447240	63,762.60	A-212872	21,351.30		21,351.30	1400	0915002	0000	8500	6200200	000		
AS0100 - A&S FLOORING	14447240	63,762.60	CT3494 A-212870	38,616.80		38,616.80	1400	0915002	0000	8500	6200200	000		
CO0510 - CODESP	14447241	2,050.00	0003621	2,050.00		2,050.00	0100	0000620	0000	7200	5800100	030		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14447242	709.16	09-0164840	455.21	0000004600	455.21	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14447242	709.16	09-0164986	36.31	0000004600	36.31	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14447242	709.16	09-0165375	217.64	0000004600	217.64	0100	0000660	0000	8100	4300000	057		
ED0300 - EDCO DISPOSAL CORPORATION	14447243	242.58	17-FR 288860	242.58	0000004330	242.58	6200	0000000	0000	8100	5500400	062		
ED0300 - EDCO DISPOSAL CORPORATION	14447244	3,534.70	MT401 17-F3 102933 083118	232.70		232.70	0100	0000665	0000	8100	5500400	000		
ED0300 - EDCO DISPOSAL CORPORATION	14447244	3,534.70	MT401 17-F3 102934 083118	3,302.00		3,302.00	0100	0000665	0000	8100	5500400	000		
FI0550 - FISHER WIRELESS SERVICES INC	14447245	349.86	059518	349.86	0000004448	349.86	0100	0982000	0000	3600	5900200	038		
HU0500 - HUNTER'S NURSERY, INC.	14447246	841.58	33653	192.92	0000004025	192.92	0100	0000660	0000	8100	4300000	057		
HU0500 - HUNTER'S NURSERY, INC.	14447246	841.58	33654	182.64	0000004025	182.64	0100	0000660	0000	8100	4300000	057		
HU0500 - HUNTER'S NURSERY, INC.	14447246	841.58	33657	84.64	0000004025	84.64	0100	0000660	0000	8100	4300000	057		
HU0500 - HUNTER'S NURSERY, INC.	14447246	841.58	33660	381.38	0000004025	381.38	0100	0000660	0000	8100	4300000	057		
K-01200 - K-12 SPECIALTIES INC	14447247	1,016.26	72864	1,016.26	0000004586	1,016.26	0100	0000644	0000	8100	4300000	056		
OP0130 - OPTIMUM FLOORCARE	14447248	2,055.24	442730	2,055.24	0000004603	2,055.24	0100	0000644	0000	8100	4300000	056		
OR0500 - ORKIN EXTERMINATING INC	14447249	3,185.05	4377 27021289	418.00	0000004377	418.00	1300	5310000	0000	8100	5500600	000		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
			082418											
OR0500 - ORKIN EXTERMINATING INC	14447249	3,185.05	4524 27096642 082918	2,767.05	00000045 24	2,767.05	0100	0000660	0000	8100	5500600	057		
PR0050 - PRACTICAL, INC.	14447250	310.40	CT1294 341422	310.40		310.40	0100	5640568	0000	3140	5800490	022		
RC0400 - RCP BLOCK & BRICK, INC.	14447251	84.76	31521228	84.76	00000042 97	84.76	0100	0000660	0000	8100	4300000	057		
SO0100 - THE SOCO GROUP, INC.	14447252	1,347.82	0569685- IN	727.75	00000045 87	727.75	0100	0000660	0000	8100	4300560	057		
SO0100 - THE SOCO GROUP, INC.	14447252	1,347.82	0572408- IN	620.07	00000045 87	620.07	0100	0000660	0000	8100	4300560	057		
SO1175 - SOUTH BAY FENCE INC	14447253	623.52	72172	623.52	00000046 01	623.52	0100	0000660	0000	8100	4300000	057		
ST0585 - STAPLES BUSINESS ADVANTAGE	14447254	262.98	80510841 12	16.19	00000043 27	16.19	6200	0000100	1110	1000	4300000	062		
ST0585 - STAPLES BUSINESS ADVANTAGE	14447254	262.98	80508595 54	493.59	00000043 85	23.35	0100	0980000	1110	1000	4300000	800		
ST0585 - STAPLES BUSINESS ADVANTAGE	14447254	262.98	80508595 54	493.59	00000043 85	24.36	0100	0980000	1110	1000	4300000	800		
ST0585 - STAPLES BUSINESS ADVANTAGE	14447254	262.98	80508595 54	493.59	00000043 85	43.49	0100	0980000	1110	1000	4300000	800		
ST0585 - STAPLES BUSINESS ADVANTAGE	14447254	262.98	80508595 54	493.59	00000043 85	155.60	0100	0980000	1110	1000	4300000	800		
ST0585 - STAPLES BUSINESS ADVANTAGE	14447254	262.98	80508595 54	493.59		246.79	0100	0980000	1110	1000	4300000	800		
ST0585 - STAPLES BUSINESS ADVANTAGE	14447254	262.98	ADJ 80511241 08 PO #4385	-246.80		-246.80	0100	0980000	1110	1000	4300000	800		
TO0112 - TOSHIBA FINANCIAL SERVICES	14447255	511.13	68715789	511.13	00000045 17	511.13	0100	1100699	1110	1000	5600200	999		
VA0050 - VALLEY INDUSTRIAL SPECIALTIES	14447256	347.44	A256200	347.44	00000044 25	347.44	0100	0000660	0000	8100	4300000	057		
IM0050 - IMPERIAL SPRINKLER SUPPLY	Z0000447 596	0.00	To Close PO #2294	0.00	00000022 94	0.00	0100	0000660	0000	8100	4300000	057		
IM0050 - IMPERIAL SPRINKLER SUPPLY	Z0000447 596	0.00	To Close PO #2360	0.00	00000023 60	0.00	0100	0100839	0000	2700	4300000	900		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
JM0050 - J&M KEYSTONE, INC.	Z0000447 597	0.00	To Close PO #2898	0.00	00000028 98	0.00	0100	0000660	0000	8100	4300000	057		
KI0630 - KIMBALL MIDWEST	Z0000447 599	0.00	To Close PO #3100	0.00	00000031 00	0.00	0100	0000660	0000	8100	4300000	057		

Business Unit Total: \$81,235.08

0100	\$16,795.71
1300	\$ 418.00
1400	\$63,762.60
6200	\$ 258.77
TOTAL:	\$81,235.08

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02300: National School District

2018-09-05

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Fund	Object	Site	Op Unit	IPY
HU0200 - Huard and Associates	14447706	1,500.00	CT3423 NSD-082018	1,500.00		1,500.00	0100	0000623	0000	7200	5800000	000		

Business Unit Total: \$1,500.00

0100	\$1,500.00
TOTAL:	\$ 1,500.00

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02300: National School District

2018-09-06

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	Py
0000000059 - Amanda Bakker	14448259	102.95	MB082818	102.95		102.95	1300	5310000	0000	3700	5200500	000		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6671	2,716.54		466.54	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6671	2,716.54	0000004606	2,250.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6684	2,246.55		746.55	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6684	2,246.55	0000004606	1,500.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6683	1,896.94		396.94	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6683	1,896.94	0000004606	1,500.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6679	3,380.63		380.63	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6679	3,380.63	0000004607	3,000.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6669	4,506.25		1,631.25	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6669	4,506.25	0000004607	2,875.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6677	3,894.47		894.47	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6677	3,894.47	0000004607	3,000.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6678	3,247.11		747.11	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6678	3,247.11	0000004609	2,500.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6673	4,419.19		1,419.19	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6673	4,419.19	0000004609	3,000.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6680	152.19		27.19	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6680	152.19	0000004613	125.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6682	334.93		84.93	0100	0000660	0000	8100	5600150	057		

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AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6682	334.93	0000004613	250.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6696	1,870.00	0000004613	1,870.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6711	277.19		27.19	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6711	277.19	0000004613	250.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6712	277.19		27.19	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6712	277.19	0000004613	250.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6713	347.77		97.77	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6713	347.77	0000004613	250.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6714	2,469.27		1,000.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6714	2,469.27	0000004614	1,469.27	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6715	2,849.02		1,000.00	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6715	2,849.02	0000004614	1,849.02	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6716	1,120.32		370.32	0100	0000660	0000	8100	5600150	057		
AM3100 - AMERI-MEX PLUMBING INC	14448260	36,005.56	6716	1,120.32	0000004614	750.00	0100	0000660	0000	8100	5600150	057		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15525	67.43	0000004430	7.61	0100	0000623	0000	7200	4300000	000		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15525	67.43	0000004430	59.82	0100	0000623	0000	7200	4300000	000		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15568	84.28	0000004485	24.47	0100	0000460	0000	2700	4300000	900		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15568	84.28	0000004485	59.81	0100	0000460	0000	2700	4300000	900		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15570	134.85	0000004520	7.61	0100	0000460	0000	2700	4300000	200		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15570	134.85	0000004520	7.61	0100	0000460	0000	2700	4300000	200		

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Inc.														
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15570	134.85	0000004520	59.81	0100	0000460	0000	2700	4300000	200		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15570	134.85	0000004520	59.82	0100	0000460	0000	2700	4300000	200		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15569	67.43	0000004540	7.61	0100	0000624	0000	2100	4300000	020		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15569	67.43	0000004540	59.82	0100	0000624	0000	2100	4300000	020		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15571	84.28	0000004602	24.47	0100	0000100	1110	1000	4300000	800		
DA0110 - D'Amico Printing & Graphics, Inc.	14448262	438.27	15571	84.28	0000004602	59.81	0100	0000100	1110	1000	4300000	800		
DU0300 - School Dude	14448263	4,130.00	CT3447 INV-26158	4,130.00		4,130.00	0100	8150100	0000	8100	5800710	057		
GO0301 - GOLD STAR FOODS	14448264	74,527.40	4371 August 2018	74,527.40	0000004371	74,527.40	1300	5310000	0000	3700	4700000	000		
JI0400 - JIVE COMMUNICATIONS, INC.	14448265	7,395.95	CT3365 IN20001069014	7,395.95		7,395.95	0100	0000665	0000	8100	5900100	000		
SA1200 - SAN DIEGO GAS & ELECTRIC	14448266	21,646.09	MT101 1065 749 430 3 083118	21,646.09		21,646.09	0100	0000665	0000	8100	5500100	000		
SA1200 - SAN DIEGO GAS & ELECTRIC	14448267	48.29	MT101 4272 792 788 9 083018	48.29		48.29	0100	0000665	0000	8100	5500100	000		
SA1200 - SAN DIEGO GAS & ELECTRIC	14448268	10,735.39	MT101 7398 594 232 8 083118	10,735.39		10,735.39	0100	0000665	0000	8100	5500100	000		
WA1175 - WAXIE SANITARY SUPPLY	14448269	2,235.07	77695685	2,235.07	0000004624	2,235.07	0100	0000626	0000	7200	4300990	000		
WA1175 - WAXIE SANITARY SUPPLY	14448269	2,235.07	To Close PO #3721	0.00	0000003721	0.00	0100	0000660	0000	8100	4300000	057		

Business Unit Total: \$157,264.97

0100	\$ 82,634.62
1300	\$ 74,630.35
TOTAL:	\$ 157,264.97

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02300: National School District

2018-09-07

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Fund	Object	Site	Op Unit	P.Y.
AS0140 - ASELTINE SCHOOL	14448893	4,425.33	CT3400 July 2018	4,425.33		4,425.33	0100	6500000	5770	1110	5800500	022		
CU0100 - CULVER-NEWLIN	14448894	669.90	23295	669.90	00000041 06	107.66	0100	0000100	1110	1000	4300000	900		
CU0100 - CULVER-NEWLIN	14448894	669.90	23295	669.90	00000041 06	107.66	0100	0000100	1110	1000	4300000	900		
CU0100 - CULVER-NEWLIN	14448894	669.90	23295	669.90	00000041 06	107.66	0100	0000100	1110	1000	4300000	900		
CU0100 - CULVER-NEWLIN	14448894	669.90	23295	669.90	00000041 06	107.66	0100	0000100	1110	1000	4300000	900		
CU0100 - CULVER-NEWLIN	14448894	669.90	23295	669.90	00000041 06	239.26	0100	0000100	1110	1000	4300000	900		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14448895	1,412.80	09-0165513	127.14	00000046 00	127.14	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14448895	1,412.80	09-0165550	512.63	00000046 00	512.63	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14448895	1,412.80	09-0165627	112.71	00000046 00	112.71	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14448895	1,412.80	09-0165822	39.13	00000046 00	39.13	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14448895	1,412.80	09-0165965	175.99	00000046 00	175.99	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14448895	1,412.80	09-0166009	24.68	00000046 00	24.68	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14448895	1,412.80	09-0166073	190.73	00000046 00	190.73	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14448895	1,412.80	09-0166142	229.79	00000046 00	229.79	0100	0000660	0000	8100	4300000	057		
FR0602 - NEOPOST USA INC	14448896	500.00	7900 0110 3954 0938 082718	500.00	00000042 28	500.00	0100	0000623	0000	7200	4300000	000		
HO0350 - THE HOME DEPOT	14448897	4,337.98	2263893	22.70	00000043 19	22.70	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	4580766	81.76	00000043 19	81.76	0100	0000660	0000	8100	4300000	057		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
HO0350 - THE HOME DEPOT	14448897	4,337.98	4971467	174.90	0000004319	174.90	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	3233172	111.94	0000004319	111.94	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	2241113	416.91		200.00	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	2241113	416.91	0000004319	216.91	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	2661701	230.50		100.00	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	2661701	230.50	0000004319	130.50	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	8241415	348.85		100.00	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	8241415	348.85	0000004319	248.85	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	6184351	2,060.10		500.00	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	6184351	2,060.10	0000004354	1,560.10	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	62416009	291.27		60.00	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	62416009	291.27	0000004319	231.27	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	6972780	599.05		209.15	0100	0000660	0000	8100	4300000	057		
HO0350 - THE HOME DEPOT	14448897	4,337.98	6972780	599.05	0000004354	389.90	0100	0000660	0000	8100	4300000	057		
JI0400 - JIVE COMMUNICATIONS, INC.	14448898	682.19	CT3365 IN20001079482	682.19		682.19	0100	0000665	0000	8100	5900100	000		
OF0075 - OFFICE DEPOT	14448899	2,216.01	183780623001	47.84	0000004376	47.84	1300	5310000	0000	3700	4300000	000		
OF0075 - OFFICE DEPOT	14448899	2,216.01	183780623002	110.89	0000004376	110.89	1300	5310000	0000	3700	4300000	000		
OF0075 - OFFICE DEPOT	14448899	2,216.01	192862382001	239.24	0000004568	239.24	0100	0000779	0000	7200	4400000	000		
OF0075 - OFFICE DEPOT	14448899	2,216.01	190179826001	456.74	0000004577	456.74	0100	0000460	0000	2700	4300000	100		
OF0075 - OFFICE DEPOT	14448899	2,216.01	190200086001	32.60	0000004582	32.60	0100	6500000	5001	2100	4300000	022		
OF0075 - OFFICE DEPOT	14448899	2,216.01	190200088001	21.74	0000004582	21.74	0100	6500000	5001	2100	4300000	022		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funds	Object	Site	Op Unit	Py
OF0075 - OFFICE DEPOT	14448899	2,216.01	19288684 3001	503.06	00000045 88	13.70	0100	0000460	0000	2700	4300000	700		
OF0075 - OFFICE DEPOT	14448899	2,216.01	19288684 3001	503.06	00000045 88	54.36	0100	0000460	0000	2700	4300000	700		
OF0075 - OFFICE DEPOT	14448899	2,216.01	19288684 3001	503.06	00000045 88	435.00	0100	0000460	0000	2700	4300000	700		
OF0075 - OFFICE DEPOT	14448899	2,216.01	19288695 5001	236.60	00000045 88	236.60	0100	0000460	0000	2700	4300000	700		
OF0075 - OFFICE DEPOT	14448899	2,216.01	19083078 9001	462.23	00000045 96	103.36	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14448899	2,216.01	19083078 9001	462.23	00000045 96	358.87	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14448899	2,216.01	19388927 9001	105.07	00000046 15	10.85	0100	0980000	1110	1000	4300000	800		
OF0075 - OFFICE DEPOT	14448899	2,216.01	19388927 9001	105.07	00000046 15	15.70	0100	0980000	1110	1000	4300000	800		
OF0075 - OFFICE DEPOT	14448899	2,216.01	19388927 9001	105.07	00000046 15	31.41	0100	0980000	1110	1000	4300000	800		
OF0075 - OFFICE DEPOT	14448899	2,216.01	19388927 9001	105.07	00000046 15	47.11	0100	0980000	1110	1000	4300000	800		
SC0400 - SCHOOL OUTFITTERS	14448900	926.77	INV12935 134	926.77	00000044 42	57.06	0100	6500000	5750	1110	4400000	022		
SC0400 - SCHOOL OUTFITTERS	14448900	926.77	INV12935 134	926.77	00000044 42	304.34	0100	6500000	5750	1110	4400000	022		
SC0400 - SCHOOL OUTFITTERS	14448900	926.77	INV12935 134	926.77	00000044 42	565.37	0100	6500000	5750	1110	4400000	022		
SC1050 - SCANNING SERVICE CORP	14448901	6,730.08	CT3268 2018040	6,730.08		6,730.08	0100	0000623	0000	7200	5800000	000		
SH0300 - SHERWIN-WILLIAMS - STORE 8171	14448902	221.47	5877-2	221.47	00000045 14	221.47	0100	0000660	0000	8100	4300000	057		
SO2075 - SOUTHWEST SCHOOL&OFFICE SUPPLY	14448903	423.79	PINV0466 126	93.50	00000039 49	93.50	0100	0000660	0000	8100	4300000	057		
SO2075 - SOUTHWEST SCHOOL&OFFICE SUPPLY	14448903	423.79	PINV0459 090	62.11	00000044 36	62.11	0100	0000100	1110	1000	4300000	500		
SO2075 - SOUTHWEST SCHOOL&OFFICE SUPPLY	14448903	423.79	PINV0468 099	268.18	00000045 98	268.18	0100	0000626	0000	7200	4300990	000		
TO0115 - TOSHIBA FINANCIAL	14448904	378.59	36535274 9	378.59	00000042 13	123.82	0100	1100699	1110	1000	5600200	444		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	IPY
SERVICES														
TO0115 - TOSHIBA FINANCIAL SERVICES	14448904	378.59	365352749	378.59	0000004213	254.77	0100	1100699	1110	1000	5600200	444		
UN0800 - UNITED REFRIGERATION INC.	14448905	197.95	64330565-00	197.95	0000004537	197.95	0100	0000660	0000	8100	4300000	057		
XE0100 - XEROX CORPORATION	14448906	379.85	094405378	379.85	0000004066	95.85	0100	0980000	1110	1000	5600200	700		
XE0100 - XEROX CORPORATION	14448906	379.85	094405378	379.85	0000004066	284.00	0100	0980000	1110	1000	5600200	700		

Business Unit Total: \$23,502.71

0100	\$ 23,343.98
1300	\$ 158.73
TOTAL:	\$ 23,502.71

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02300: National School District

2018-09-10

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	IPY
AD0100 - ADAMS SPECIALTY & PRINTING CO	14449471	81.76	37952	81.76	0000004599	81.76	0100	0000626	0000	7200	4300990	000		
BR0230 - BRIAN'S LIVE BEE REMOVAL	14449472	275.00	88-208	275.00	0000004468	275.00	0100	0000660	0000	8100	5500600	057		
CO0110 - COMMERCIAL GAS APPLIANCE	14449473	241.31	17569	241.31	0000004660	16.31	1300	5310000	0000	3700	5600000	000		
CO0110 - COMMERCIAL GAS APPLIANCE	14449473	241.31	17569	241.31	0000004660	225.00	1300	5310000	0000	3700	5600000	000		
CU0100 - CULVER-NEWLIN	14449474	3,972.64	23292	3,972.64	0000004052	1,692.97	0100	9010999	0001	1000	4400380	000		
CU0100 - CULVER-NEWLIN	14449474	3,972.64	23292	3,972.64	0000004052	2,279.67	0100	9010999	0001	1000	4400380	000		
CU0200 - Curriculum Associates, LLC.	14449475	1,140.04	90544789	1,140.04	0000004583	1,140.04	0100	3010100	1110	1000	4300000	300		
DI0020 - DIAMOND JACK ENTERPRISES INC	14449476	37,245.33	4364 August 2018	37,245.33	0000004364	37,245.33	1300	5310000	0000	3700	4700000	000		
FO0301 - FOLLETT LIBRARY RESOURCES	14449477	171.99	876312F	171.99	0000004149	15.92	0100	0980110	0000	2420	4200000	020		
FO0301 - FOLLETT LIBRARY RESOURCES	14449477	171.99	876312F	171.99	0000004149	19.98	0100	0980110	0000	2420	4200000	020		
FO0301 - FOLLETT LIBRARY RESOURCES	14449477	171.99	876312F	171.99	0000004149	21.36	0100	0980110	0000	2420	4200000	020		
FO0301 - FOLLETT LIBRARY RESOURCES	14449477	171.99	876312F	171.99	0000004149	22.27	0100	0980110	0000	2420	4200000	020		
FO0301 - FOLLETT LIBRARY RESOURCES	14449477	171.99	876312F	171.99	0000004149	23.09	0100	0980110	0000	2420	4200000	020		
FO0301 - FOLLETT LIBRARY RESOURCES	14449477	171.99	876312F	171.99	0000004149	23.09	0100	0980110	0000	2420	4200000	020		
FO0301 - FOLLETT LIBRARY RESOURCES	14449477	171.99	876312F	171.99	0000004149	23.14	0100	0980110	0000	2420	4200000	020		
FO0301 - FOLLETT LIBRARY RESOURCES	14449477	171.99	876312F	171.99	0000004149	23.14	0100	0980110	0000	2420	4200000	020		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
FR0200 - FRUTH GROUP	14449478	783.00	290634	783.00	0000004634	282.75	0100	0980000	1110	1000	4300000	700		
FR0200 - FRUTH GROUP	14449478	783.00	290634	783.00	0000004634	500.25	0100	0980000	1110	1000	4300000	700		
GA0020 - GALASSO'S BAKERY	14449479	6,149.74	4370 August 2018	6,149.74	0000004370	6,149.74	1300	5310000	0000	3700	4700000	000		
JO0261 - JONES SCHOOL SUPPLY CO., INC.	14449480	379.13	1603847	379.13	0000004650	379.13	0100	0000560	1110	1000	4300000	300		
LA0500 - LAKESHORE LEARNING MATERIALS	14449481	30.55	3637480818	30.55	0000004589	9.09	0100	0000100	1110	1000	4300000	700		
LA0500 - LAKESHORE LEARNING MATERIALS	14449481	30.55	3637480818	30.55	0000004589	21.46	0100	0000100	1110	1000	4300000	700		
OP0130 - OPTIMUM FLOORCARE	14449482	145.49	443142	145.49	0000004308	145.49	0100	0000644	0000	8100	4300000	056		
PE0071 - PEARSON ASSESSMENT	14449483	976.94	11761919	338.52		44.75	0100	6500000	5750	1190	4300000	022		
PE0071 - PEARSON ASSESSMENT	14449483	976.94	11761919	338.52	0000004559	89.51	0100	6500000	5750	1190	4300000	022		
PE0071 - PEARSON ASSESSMENT	14449483	976.94	11761919	338.52	0000004559	204.26	0100	6500000	5750	1190	4300000	022		
PE0071 - PEARSON ASSESSMENT	14449483	976.94	11761558	638.42	0000004562	90.60	0100	6500000	5001	3120	4300000	022		
PE0071 - PEARSON ASSESSMENT	14449483	976.94	11761558	638.42	0000004562	150.15	0100	6500000	5001	3120	4300000	022		
PE0071 - PEARSON ASSESSMENT	14449483	976.94	11761558	638.42	0000004562	194.06	0100	6500000	5001	3120	4300000	022		
PE0071 - PEARSON ASSESSMENT	14449483	976.94	11761558	638.42	0000004562	203.61	0100	6500000	5001	3120	4300000	022		
PR0050 - PRACTICAL, INC.	14449484	246.39	CT1294 341468	246.39		246.39	0100	5640568	0000	3140	5800490	022		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14449485	4,404.12	M64514508	4,404.12	0000004651	4,404.12	0100	0980000	1110	1000	4300000	300		
SO0100 - THE SOCO GROUP, INC.	14449486	827.84	0574734-IN	827.84	0000004587	827.84	0100	0000660	0000	8100	4300560	057		
ST0585 - STAPLES BUSINESS ADVANTAGE	14449487	984.85	8051167620	984.85	0000004327	984.85	6200	0000100	1110	1000	4300000	062		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14449488	325.00	65228	325.00	0000004649	70.91	0100	0000616	0000	7100	5600200	010		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14449488	325.00	65228	325.00	0000004649	75.74	0100	0000616	0000	7100	5600200	010		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14449488	325.00	65228	325.00	0000004649	86.24	0100	0000616	0000	7100	5600200	010		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14449488	325.00	65228	325.00	0000004649	92.11	0100	0000616	0000	7100	5600200	010		
VA0050 - VALLEY INDUSTRIAL SPECIALTIES	14449489	3,713.07	A256284	142.44	0000004425	142.44	0100	0000660	0000	8100	4300000	057		
VA0050 - VALLEY INDUSTRIAL SPECIALTIES	14449489	3,713.07	A256268	3,570.63	0000004621	3,570.63	0100	0000660	0000	8100	4300000	057		
VO0150 - VOLUNTEERS OF AMERICA SW CALIF	14449490	46,752.70	CINV-133	11,091.71	0000004675	11,091.71	6200	5310000	0000	3700	4700000	062		
VO0150 - VOLUNTEERS OF AMERICA SW CALIF	14449490	46,752.70	CINV-134	35,660.99	0000004675	35,660.99	6200	5310000	0000	3700	4700000	062		
YO0200 - ARTS FOR LEARNING SAN DIEGO	14449491	8,300.00	CT3322 001083	8,300.00		8,300.00	0100	0922003	1110	1000	5800100	020		

Business Unit Total: \$117,146.89

0100	\$ 25,772.96
1300	\$ 43,636.38
6200	\$ 47,737.55
TOTAL:	\$ 117,146.89

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02300: National School District

2018-09-11

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Fund	Object	Site	Op Unit	PY
0000000184 - Maria Bahena Kuz	14449894	143.64	MBK090518	143.64		143.64	0100	0980140	8100	5000	4300000	020		
0000000361 - Phillip Scott	14449895	11.23	PS083118	11.23		11.23	0100	0980700	4760	2100	5200500	024		
DI0273 - DISCOUNT TIRE (CAS-06)	14449896	540.03	2384946	540.03	0000004185	540.03	0100	0000660	0000	8100	5600150	057		
HO0230 - HOLLANDIA DAIRY	14449897	45,736.63	4372 August 2018	45,736.63	0000004372	45,736.63	1300	5310000	0000	3700	4700000	000		
ME1000 - HANDY METAL MART	14449898	85.88	455818	51.51	0000004204	51.51	0100	0000660	0000	8100	4300000	057		
ME1000 - HANDY METAL MART	14449898	85.88	455823	34.37	0000004204	34.37	0100	0000660	0000	8100	4300000	057		
NA0076 - NAPA AUTO PARTS	14449899	527.84	3930-204086	80.73	0000004424	80.73	0100	0000660	0000	8100	4300000	057		
NA0076 - NAPA AUTO PARTS	14449899	527.84	3930-205583	280.97	0000004424	280.97	0100	0000660	0000	8100	4300000	057		
NA0076 - NAPA AUTO PARTS	14449899	527.84	3930-206089	23.05	0000004424	23.05	0100	0000660	0000	8100	4300000	057		
NA0076 - NAPA AUTO PARTS	14449899	527.84	3930-206948	131.40	0000004424	131.40	0100	0000660	0000	8100	4300000	057		
NA0076 - NAPA AUTO PARTS	14449899	527.84	3930-206949	11.69	0000004424	11.69	0100	0000660	0000	8100	4300000	057		
SA1155 - SAN DIEGO FREIGHTLINER	14449900	1,249.81	RA290004239	1,249.81		118.34	0100	0983000	5001	3600	5600150	038		
SA1155 - SAN DIEGO FREIGHTLINER	14449900	1,249.81	RA290004239	1,249.81		215.46	0100	0983000	5001	3600	5600150	038		
SA1155 - SAN DIEGO FREIGHTLINER	14449900	1,249.81	RA290004239	1,249.81	0000004306	916.01	0100	0983000	5001	3600	5600150	038		
SA1200 - SAN DIEGO GAS & ELECTRIC	14449901	62.09	MT102 4440 142 383 9 090418	62.09		62.09	0100	0000665	0000	8100	5500100	000		
SA1200 - SAN DIEGO GAS & ELECTRIC	14449902	25.24	MT102 4440 144 556 8 090418	25.24		25.24	0100	0000665	0000	8100	5500100	000		
UN0500 - UNION-TRIBUNE PUBLISHING	14449903	880.44	00076939 8000	880.44	0000004667	880.44	0100	0000623	0000	7200	5800845	000		
UN0800 - UNITED REFRIGERATION INC.	14449904	133.23	63337348-00	133.23	0000004537	133.23	0100	0000660	0000	8100	4300000	057		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
XE0120 - XEROX FINANCIAL SERVICES	14449905	575.29	1280225	575.29	0000004065	575.29	0100	0000625	0000	7200	5600200	020		

Business Unit Total: \$49,971.35

0100	\$ 4,234.72
1300	\$45,736.63
TOTAL:	\$ 49,971.35

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02300: National School District

2018-09-12

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000126 - Denise Zarrinnam	14450614	371.01	DZ082818	371.01		371.01	0100	0000100	1110	1000	4300000	900		
0000000170 - Jamie Hill	14450615	73.98	JH090718	73.98		73.98	0100	0000100	1110	1000	4300000	900		
0000000207 - Luz Vicario	14450616	1,500.00	LV AOR 091018	1,500.00		1,500.00	0100	0000460	0000	2700	1300000	444		
0000000244 - Erik Vinland	14450617	48.55	EV082718	48.55		48.55	0100	0000100	1110	1000	4300000	600		
0000000297 - Isabel Silva	14450618	16.25	IS082818	16.25		16.25	0100	0000460	0000	2700	4300400	300		
0000000343 - Angela Franco	14450619	19.98	AFKM083 018	19.98		19.98	0100	0000570	1110	1000	4300000	400		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14450620	5,536.31	0766840	2,059.87		117.31	1300	5310000	0000	3700	4300000	000		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14450620	5,536.31	0766840	2,059.87	00000043 63	1,942.56	1300	5310000	0000	3700	4300000	000		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14450620	5,536.31	0767642	703.02	00000043 63	703.02	1300	5310000	0000	3700	4300000	000		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14450620	5,536.31	0770710	1,731.31		215.98	1300	5310000	0000	3700	4300000	000		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14450620	5,536.31	0770710	1,731.31	00000043 63	1,515.33	1300	5310000	0000	3700	4300000	000		
AL0250 - ALL AMERICAN PLASTIC & PACKAGING	14450620	5,536.31	0771526	1,042.11	00000043 63	1,042.11	1300	5310000	0000	3700	4300000	000		
CA0120 - CAJON VALLEY UNION	14450621	1,610.37	19020	1,610.37	00000047 06	1,610.37	0100	0983000	5001	3600	5600150	038		
CA1414 - CALIFORNIA ELECTRIC SUPPLY	14450622	122.60	1069-753489	122.60	00000045 18	122.60	0100	0000660	0000	8100	4300000	057		
DIO600 - DIXIELINE LUMBER & HOME CENTER	14450623	404.40	09-0166259	220.29	00000046 00	220.29	0100	0000660	0000	8100	4300000	057		
DIO600 - DIXIELINE LUMBER & HOME CENTER	14450623	404.40	09-0166710	184.11	00000046 00	184.11	0100	0000660	0000	8100	4300000	057		
FR0200 - FRUTH GROUP	14450624	259.62	291693	153.84	00000032 11	65.79	0100	0980000	1110	1000	5600200	600		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
FR0200 - FRUTH GROUP	14450624	259.62	291693	153.84	0000003211	88.05	0100	0980000	1110	1000	5600200	600		
FR0200 - FRUTH GROUP	14450624	259.62	291692	105.78	0000004217	9.89	0100	0980000	1110	1000	4400000	900		
FR0200 - FRUTH GROUP	14450624	259.62	291692	105.78	0000004217	42.99	0100	0980000	1110	1000	4400000	900		
FR0200 - FRUTH GROUP	14450624	259.62	291692	105.78	0000004217	9.90	0100	3010100	1110	1000	4400000	900		
FR0200 - FRUTH GROUP	14450624	259.62	291692	105.78	0000004217	43.00	0100	3010100	1110	1000	4400000	900		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112112	219.74		11.24	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112112	219.74	0000004289	208.50	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112126	219.74		11.24	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112126	219.74	0000004289	208.50	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112170	219.74		11.24	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112170	219.74	0000004289	208.50	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112231	178.64		9.14	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112231	178.64	0000004289	169.50	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112232	178.64		9.14	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112232	178.64	0000004289	169.50	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112329	2,662.83		819.00	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112329	2,662.83	0000004289	1,843.83	0100	0982000	0000	3600	5600100	038		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 113	219.74		11.24	0100	0983000	5001	3600	5600150	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 113	219.74	00000043 04	208.50	0100	0983000	5001	3600	5600150	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 125	219.74		11.24	0100	0983000	5001	3600	5600150	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 125	219.74	00000043 04	208.50	0100	0983000	5001	3600	5600150	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 171	219.74		11.24	0100	0983000	5001	3600	5600150	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 171	219.74	00000043 04	208.50	0100	0983000	5001	3600	5600150	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 513	219.74		11.24	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 513	219.74	00000047 08	208.50	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 551	219.74		11.24	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 551	219.74	00000047 08	208.50	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 514	230.65		22.15	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 514	230.65	00000047 07	208.50	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 552	219.74		11.24	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14450625	5,228.42	SS100112 552	219.74	00000047 07	208.50	0100	0982000	0000	3600	5600100	038		
KO0160 - KONICA MINOLTA BUSINESS SOLUTI	14450626	584.58	25375052 7	145.68	00000040 56	145.68	0100	1100699	1110	1000	5600200	555		
KO0160 - KONICA MINOLTA BUSINESS SOLUTI	14450626	584.58	90049172 04	614.32	00000044 75	614.32	1200	9024977	7110	2700	5600200	028		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
KO0160 - KONICA MINOLTA BUSINESS SOLUTI	14450626	584.58	ADJ 253093023	-175.42		-175.42	0100	1100699	1110	1000	5600200	555		
LA0500 - LAKESHORE LEARNING MATERIALS	14450627	92.40	3707370818	92.40	0000004595	21.74	0100	6500000	5770	1190	4300000	022		
LA0500 - LAKESHORE LEARNING MATERIALS	14450627	92.40	3707370818	92.40	0000004595	27.18	0100	6500000	5770	1190	4300000	022		
LA0500 - LAKESHORE LEARNING MATERIALS	14450627	92.40	3707370818	92.40	0000004595	43.48	0100	6500000	5770	1190	4300000	022		
LI0800 - LITTLE CAESARS PIZZA	14450628	4,501.26	4374 August 2018	4,501.26	0000004374	4,501.26	1300	5310000	0000	3700	4700000	000		
OF0075 - OFFICE DEPOT	14450629	905.02	190390294001	516.78	0000004590	516.78	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14450629	905.02	190830789002	388.24	0000004596	388.24	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14450630	922.49	196819278	922.49	0000004421	24.96	0100	0000624	0000	2100	4300000	020		
OF0075 - OFFICE DEPOT	14450630	922.49	196819278	922.49	0000004421	92.44	0100	0000624	0000	2100	4300000	020		
OF0075 - OFFICE DEPOT	14450630	922.49	196819278	922.49	0000004421	805.09	0100	0000624	0000	2100	4300000	020		
PR0900 - PRO-ED, INC.	14450631	630.30	2728563	630.30	0000004561	240.90	0100	6500000	5001	3120	4300000	022		
PR0900 - PRO-ED, INC.	14450631	630.30	2728563	630.30	0000004561	389.40	0100	6500000	5001	3120	4300000	022		
SC0700 - SCHOOL SAFETY SOLUTION, LLC	14450632	217.72	658	217.72	0000004521	-38.42	0100	0000750	0000	8100	4300000	000		
SC0700 - SCHOOL SAFETY SOLUTION, LLC	14450632	217.72	658	217.72	0000004521	26.24	0100	0000750	0000	8100	4300000	000		
SC0700 - SCHOOL SAFETY SOLUTION, LLC	14450632	217.72	658	217.72	0000004521	229.90	0100	0000750	0000	8100	4300000	000		
SO1227 - SO-CAL TRUCK STOP	14450633	8,095.38	MT831 0303 August 2018	8,095.38		4,283.75	0100	0982000	0000	3600	4300560	038		
SO1227 - SO-CAL TRUCK STOP	14450633	8,095.38	MT831 0303	8,095.38		3,811.63	0100	0983000	5001	3600	4300560	038		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
			August 2018											
SS0090 - S&S WORLD WIDE	14450634	496.40	10398653	496.40	0000004698	496.40	0100	0980000	1110	1000	4300000	100		
TE1300 - TERMINIX INTERNATIONAL	14450635	37.00	378589607	37.00	0000002614	37.00	0100	0000660	0000	8100	5500600	057		

Business Unit Total: \$31,674.04

0100	\$ 21,022.15
1200	\$ 614.32
1300	\$ 10,037.57
TOTAL:	\$ 31,674.04

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02300: National School District

2018-09-13

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
BA0760 - Baker Distribution Company	14451178	47.89	W256171	47.89	0000004513	47.89	0100	0000660	0000	8100	4300000	057		
CI0250 - C I SOLUTIONS	14451179	1,640.00	0099364-IN	1,640.00	0000004463	1,640.00	0100	0982000	0000	3600	5800710	038		
DI0273 - DISCOUNT TIRE (CAS-06)	14451180	727.45	2384235	727.45	0000004185	242.45	0100	0000660	0000	8100	5600150	057		
DI0273 - DISCOUNT TIRE (CAS-06)	14451180	727.45	2384235	727.45		485.00	0100	0000660	0000	8100	5600150	057		
PI0625 - PIPS C/O KEENAN - SETECH	14451181	79,253.67	MT500 213853	79,253.67		79,253.67	0100	0000000			9910360			
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20164670-00	1,536.18	0000004378	307.00	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20164670-00	1,536.18	0000004378	1,229.18	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20164670-01	83.98	0000004378	83.98	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20164825-00	1,000.18	0000004378	1,000.18	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20165633-00	577.13	0000004378	248.40	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20165633-00	577.13	0000004378	328.73	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20166187-00	307.00	0000004378	307.00	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20166768-00	1,439.38	0000004378	307.00	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20166768-00	1,439.38	0000004378	1,132.38	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20167511-00	914.29	0000004378	307.00	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	20167511-00	914.29	0000004378	607.29	1300	5310000	0000	3700	4300000	000		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	ADJ 20168029-00	-201.41		-201.41	1300	5310000	0000	3700	4300000	000		
PR0100 - P&R PAPER SUPPLY COMPANY INC	14451182	5,142.34	ADJ 20165015-00	-514.39		-514.39	1300	5310000	0000	3700	4300000	000		
SA0280 - SAMBASAFETY	14451183	42.80	INV00107737	42.80	0000004326	42.80	0100	0982000	0000	3600	5600100	038		
SA1200 - SAN DIEGO GAS & ELECTRIC	14451184	10,632.19	MT102 8019 205 888 9	10,632.19		10,632.19	0100	0000665	0000	8100	5500100	000		
SE0250 - 701 NATIONAL CITY BLVD FUND	14451185	26,522.50	101418	26,522.50		26,522.50	6200	0000000	0000	8700	5600400	062		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14451186	1,304.37	14780963	1,304.37	0000004511	381.85	0100	1100699	1110	1000	5600200	222		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14451186	1,304.37	14780963	1,304.37		450.93	0100	1100699	1110	1000	5600200	222		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14451186	1,304.37	14780963	1,304.37	0000004512	156.72	0100	1100699	1110	1000	5600200	444		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14451186	1,304.37	14780963	1,304.37		314.87	0100	1100699	1110	1000	5600200	444		
TO0115 - TOSHIBA FINANCIAL SERVICES	14451187	538.65	365827138	160.12	0000004067	160.12	1300	5310000	0000	3700	4400380	000		
TO0115 - TOSHIBA FINANCIAL SERVICES	14451187	538.65	365827138	103.93	0000004516	103.93	0100	0000660	0000	8100	5600200	057		
TO0115 - TOSHIBA FINANCIAL SERVICES	14451187	538.65	366007466	274.60	0000004519	22.88	0100	1100699	1110	1000	5600200	225		
TO0115 - TOSHIBA FINANCIAL SERVICES	14451187	538.65	366007466	274.60	0000004519	251.72	0100	1100699	1110	1000	5600200	225		
VA0050 - VALLEY INDUSTRIAL SPECIALTIES	14451188	406.01	A256415	406.01	0000004425	406.01	0100	0000660	0000	8100	4300000	057		
XE0100 - XEROX CORPORATION	14451189	267.87	094472327	267.87	0000003918	89.28	0100	0000421	0000	2100	5600200	020		
XE0100 - XEROX CORPORATION	14451189	267.87	094472327	267.87	0000003918	89.31	0100	0980000	0000	2100	5600200	020		
XE0100 - XEROX CORPORATION	14451189	267.87	094472327	267.87	0000003918	89.28	0100	0000616	0000	7100	5600200	010		

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Business Unit Total: \$126,525.74

0100	\$ 94,700.78
1300	\$ 5,302.46
6200	\$ 26,522.50
TOTAL:	\$ 126,525.74

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02300: National School District

2018-09-14

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Fund	Object	Site	Op Unit	PY
AP0053 - APPLE COMPUTER	14451669	7,097.29	6751998975	7,097.29	0000004548	5.00	0100	3010100	1110	1000	4400380	300		
AP0053 - APPLE COMPUTER	14451669	7,097.29	6751998975	7,097.29	0000004548	25.00	0100	3010100	1110	1000	4400380	300		
AP0053 - APPLE COMPUTER	14451669	7,097.29	6751998975	7,097.29	0000004548	85.91	0100	3010100	1110	1000	4400380	300		
AP0053 - APPLE COMPUTER	14451669	7,097.29	6751998975	7,097.29	0000004548	183.00	0100	3010100	1110	1000	4400380	300		
AP0053 - APPLE COMPUTER	14451669	7,097.29	6751998975	7,097.29	0000004548	343.65	0100	3010100	1110	1000	4400380	300		
AP0053 - APPLE COMPUTER	14451669	7,097.29	6751998975	7,097.29	0000004548	915.00	0100	3010100	1110	1000	4400380	300		
AP0053 - APPLE COMPUTER	14451669	7,097.29	6751998975	7,097.29	0000004548	923.29	0100	3010100	1110	1000	4400380	300		
AP0053 - APPLE COMPUTER	14451669	7,097.29	6751998975	7,097.29	0000004548	4,616.44	0100	3010100	1110	1000	4400380	300		
BE1545 - BEST WAY PRINTING	14451670	310.38	18910	212.72	0000004479	212.72	0100	0000623	0000	7200	4300000	000		
BE1545 - BEST WAY PRINTING	14451670	310.38	18919	97.66	0000004633	97.66	0100	0000460	0000	2700	4300000	700		
CU0412 - CURRIER & HUDSON	14451671	3,211.03	CT3414090518	3,211.03		3,211.03	0100	0000616	0000	7200	5800700	010		
DI0108 - DIVISION OF THE STATE	14451672	500.00	Application #04-104913	500.00		500.00	0100	0000660	0000	8100	5800710	057		
DU0300 - School Dude	14451673	8,550.00	CT3447INV-26157	8,050.00		8,050.00	0100	8150100	0000	8100	5800710	057		
DU0300 - School Dude	14451673	8,550.00	INV-32935	500.00	0000004210	500.00	0100	0000633	0000	7700	4300300	055		
FR0675 - FRONTLINE TECHNOLOGIES	14451674	11,629.62	CT2631INVUS79920	11,629.62		11,629.62	0100	0000620	0000	7200	5800710	030		
GO0550 - GOPHER SPORT	14451675	826.53	9481835	826.53	0000003996	89.14	0100	0980100	1110	1000	4300000	000		
GO0550 - GOPHER SPORT	14451675	826.53	9481835	826.53	0000003996	136.27	0100	0980100	1110	1000	4300000	000		
GO0550 - GOPHER SPORT	14451675	826.53	9481835	826.53	0000003996	157.40	0100	0980100	1110	1000	4300000	000		
GO0550 - GOPHER SPORT	14451675	826.53	9481835	826.53	0000003996	443.72	0100	0980100	1110	1000	4300000	000		

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KA0100 - KAISER FOUNDATION HEALTH PLAN	14451676	21,447.70	00029576 3-0001 October 2018	21,447.70		1,949.05	6200	0000460	0000	2100	3401000	062		
KA0100 - KAISER FOUNDATION HEALTH PLAN	14451676	21,447.70	00029576 3-0001 October 2018	21,447.70		413.26	6200	0981115	0000	2100	3401000	062		
KA0100 - KAISER FOUNDATION HEALTH PLAN	14451676	21,447.70	00029576 3-0001 October 2018	21,447.70		9,819.82	6200	0000100	1110	1000	3401000	062		
KA0100 - KAISER FOUNDATION HEALTH PLAN	14451676	21,447.70	00029576 3-0001 October 2018	21,447.70		584.85	6200	0981104	1110	1000	3401000	062		
KA0100 - KAISER FOUNDATION HEALTH PLAN	14451676	21,447.70	00029576 3-0001 October 2018	21,447.70		1,451.23	6200	0981210	1110	1000	3401000	062		
KA0100 - KAISER FOUNDATION HEALTH PLAN	14451676	21,447.70	00029576 3-0001 October 2018	21,447.70		3,846.66	6200	1400000	1110	1000	3401000	062		
KA0100 - KAISER FOUNDATION HEALTH PLAN	14451676	21,447.70	00029576 3-0001 October 2018	21,447.70		2,166.64	6200	0000460	0000	2700	3402000	062		
KA0100 - KAISER FOUNDATION HEALTH PLAN	14451676	21,447.70	00029576 3-0001 October 2018	21,447.70		1,216.19	6200	0000000	0000	8100	3402000	062		
LA0500 - LAKESHORE LEARNING MATERIALS	14451677	695.41	37440709 18	592.76	00000046 19	592.76	0100	0000460	0000	2700	4300000	500		
LA0500 - LAKESHORE LEARNING MATERIALS	14451677	695.41	37899509 18	102.65	00000046 32	16.08	0100	0000100	1110	1000	4300000	700		
LA0500 - LAKESHORE LEARNING MATERIALS	14451677	695.41	37899509 18	102.65	00000046 32	30.93	0100	0000100	1110	1000	4300000	700		
LA0500 - LAKESHORE LEARNING MATERIALS	14451677	695.41	37899509 18	102.65	00000046 32	55.64	0100	0000100	1110	1000	4300000	700		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
RA0120 - RAINBOW BOOK COMPANY	14451680	897.95	158641	897.95	0000004390	19.96	0100	0980110	0000	2420	4200000	020		
RA0120 - RAINBOW BOOK COMPANY	14451680	897.95	158641	897.95	0000004390	19.96	0100	0980110	0000	2420	4200000	020		
RA0120 - RAINBOW BOOK COMPANY	14451680	897.95	158641	897.95	0000004390	19.96	0100	0980110	0000	2420	4200000	020		
RA0120 - RAINBOW BOOK COMPANY	14451680	897.95	158641	897.95	0000004390	19.96	0100	0980110	0000	2420	4200000	020		
RA0120 - RAINBOW BOOK COMPANY	14451680	897.95	158641	897.95	0000004390	19.96	0100	0980110	0000	2420	4200000	020		
SA1210 - SAN DIEGO GUILD OF	14451681	7,000.00	CT3442090718	7,000.00		7,000.00	0100	0980000	1110	1000	5800100	900		
SC0875 - SCHOOL SPECIALTY	14451682	360.18	208120958595	360.18	0000004320	18.01	0100	0000626	0000	7200	4300990	000		
SC0875 - SCHOOL SPECIALTY	14451682	360.18	208120958595	360.18	0000004320	342.17	0100	0000626	0000	7200	4300990	000		
ST0585 - STAPLES BUSINESS ADVANTAGE	14451683	21.68	8051275371	21.68	0000004327	21.68	6200	0000100	1110	1000	4300000	062		
TE0110 - Technology in Education	14451684	58,455.16	0919	31,253.32	0000004127	-4,000.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0919	31,253.32	0000004127	0.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0919	31,253.32	0000004127	1,512.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0919	31,253.32	0000004127	1,752.30	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0919	31,253.32	0000004127	3,000.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0919	31,253.32	0000004127	4,000.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0919	31,253.32	0000004127	7,043.09	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0919	31,253.32	0000004127	8,162.78	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0919	31,253.32	0000004127	9,783.15	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	-4,000.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	0.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	0.00	0100	0000127	1110	1000	4400000	000		

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Vendor	Warrant	Warrant Amount	Invoice ID	Invoice Amount	PO ID	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	0.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	28.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	1,085.33	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	1,168.20	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	1,620.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	2,445.79	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	2,607.83	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	4,000.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	4,000.00	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	5,637.60	0100	0000127	1110	1000	4400000	000		
TE0110 - Technology in Education	14451684	58,455.16	0920	27,201.84	0000004415	8,609.09	0100	0000127	1110	1000	4400000	000		
TH0060 - THERAPRO INC	14451685	450.18	IN473559	450.18	0000004575	21.98	0100	3310000	5750	1130	4300000	022		
TH0060 - THERAPRO INC	14451685	450.18	IN473559	450.18	0000004575	21.98	0100	3310000	5750	1130	4300000	022		
TH0060 - THERAPRO INC	14451685	450.18	IN473559	450.18	0000004575	53.35	0100	3310000	5750	1130	4300000	022		
TH0060 - THERAPRO INC	14451685	450.18	IN473559	450.18	0000004575	69.30	0100	3310000	5750	1130	4300000	022		
TH0060 - THERAPRO INC	14451685	450.18	IN473559	450.18	0000004575	114.68	0100	3310000	5750	1130	4300000	022		
TH0060 - THERAPRO INC	14451685	450.18	IN473559	450.18	0000004575	168.89	0100	3310000	5750	1130	4300000	022		
UN0500 - UNION-TRIBUNE PUBLISHING	14451686	107.80	003641731	107.80		107.80	0100	0000623	0000	7200	5800845	000		
UN0900 - UNIFIRST CORPORATION	14451687	5,005.27	MT502437642 August 2018	5,005.27		5,005.27	0100	0000665	0000	8100	5500500	000		
VA0050 - VALLEY INDUSTRIAL SPECIALTIES	14451688	465.60	A256538	465.60	0000004425	465.60	0100	0000660	0000	8100	4300000	057		

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Business Unit Total: \$127,365.06

0100	\$ 105,895.68
6200	\$ 21,469.38
TOTAL:	\$ 127,365.06

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02300: National School District

2018-09-17

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000013 - Lorena Dambois	14452225	33.19	LD091118	33.19		33.19	1200	5210000	0001	1000	4300000	000		
0000000014 - Elizabeth Lopez	14452226	70.44	EL091118	70.44		70.44	1200	5210000	0001	1000	4300000	000		
0000000015 - Norma Luna	14452227	59.19	NL091118	59.19		59.19	1200	6105100	0001	1000	4300000	000		
0000000016 - Yadira Martinez	14452228	27.37	YM091118	27.37		27.37	1200	6105100	0001	1000	4300000	000		
0000000017 - Hada Morales-Lopez	14452229	18.43	HML091118	18.43		18.43	1200	5210000	0001	1000	4300000	000		
0000000018 - Jeanette Pearson	14452230	95.93	JP091018	95.93		95.93	1200	5210000	0001	1000	4300000	000		
0000000019 - Liliana Nansen	14452231	21.34	LN091118	21.34		21.34	1200	5210000	0001	1000	4300000	000		
0000000038 - David Mahlow	14452232	100.78	DM091118	100.78		100.78	0100	6500000	5750	1110	4300000	022		
0000000062 - Daniel Okada	14452233	70.00	DO081718	70.00		70.00	0100	3010100	1110	1000	5800710	100		
0000000085 - Tracey Bristow	14452234	24.31	TB091118	24.31		24.31	1200	6105100	0001	1000	4300000	000		
0000000087 - Tricia Hernandez	14452235	32.67	TH091018	32.67		32.67	1200	5210000	0001	1000	4300000	000		
0000000090 - Patricia Peña	14452236	303.46	PPENA083118	303.46		303.46	0100	0980000	4760	1000	4300000	400		
0000000116 - Christina Olivas Nuno	14452237	9.24	CO091118	9.24		9.24	1200	5210500	0001	1000	4300000	000		
0000000123 - Yvette Olea	14452238	507.65	YO091118	507.65		507.65	0100	0000623	0000	7200	4300000	000		
0000000145 - Adriana Hernandez	14452239	34.46	AH090418	34.46		34.46	0100	0000100	1110	1000	4300000	200		
0000000284 - Jerie LaRoche	14452240	177.54	JL083018	177.54		177.54	0100	0980000	1110	1000	4200000	200		
0000000382 - Neshteman Benrovzi	14452241	50.06	NB083118	50.06		50.06	0100	0980000	1110	1000	4300000	100		
0000000383 - Witchelda Bondoc	14452242	15.00	WB090618	15.00		15.00	0100	0000440	0000	2420	4200500	300		
BA0600 - Baker Electric, Inc	14452243	38,280.53	CT3413 APP 6	38,280.53		38,280.53	0100	6230000	0000	8500	6200000	000		
BE1200 - BEST PLUMBING SPECIALTIES, INC.	14452244	2,980.23	5810268	133.60	0000004417	133.60	0100	0000660	0000	8100	4300000	057		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
BE1200 - BEST PLUMBING SPECIALTIES, INC.	14452244	2,980.23	5814462	726.54	0000004417	726.54	0100	0000660	0000	8100	4300000	057		
BE1200 - BEST PLUMBING SPECIALTIES, INC.	14452244	2,980.23	5809067	2,120.09		1,000.00	0100	0000660	0000	8100	4300000	057		
BE1200 - BEST PLUMBING SPECIALTIES, INC.	14452244	2,980.23	5809067	2,120.09	0000004417	1,120.09	0100	0000660	0000	8100	4300000	057		
CO0110 - COMMERCIAL GAS APPLIANCE	14452245	180.00	17682	180.00	0000004711	180.00	1300	5310000	0000	3700	5600000	000		
CR1615 - UCSD/CRLP	14452246	200.00	AB1369	200.00		200.00	0100	0000460	0000	2700	5200000	600		
CU0200 - Curriculum Associates, LLC.	14452247	163.21	90547354	163.21	0000004605	17.49	0100	0980000	1110	1000	4200000	100		
CU0200 - Curriculum Associates, LLC.	14452247	163.21	90547354	163.21	0000004605	32.63	0100	0980000	1110	1000	4200000	100		
CU0200 - Curriculum Associates, LLC.	14452247	163.21	90547354	163.21	0000004605	113.09	0100	0980000	1110	1000	4200000	100		
EX0310 - EXPRESS PIPE & SUPPLY CO, INC	14452248	113.79	S104867651.001	113.79	0000004466	113.79	0100	0000660	0000	8100	4300000	057		
GO0550 - GOPHER SPORT	14452249	406.91	9503493	406.91	0000004645	406.91	0100	0000100	1110	1000	4300000	900		
HA0110 - Hamel School Outfitters, Inc.	14452250	639.84	314	639.84	0000003978	639.84	0100	0000127	1110	1000	4400000	000		
IN0240 - INFINITE INK SILK SCREENING	14452251	870.20	1248	870.20	0000004721	870.20	0100	0000460	0000	2700	4300000	100		
LA0500 - LAKESHORE LEARNING MATERIALS	14452252	391.55	3831580918	391.55	0000004636	391.55	0100	6500000	5730	1110	4300000	022		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		871.29	0100	0980000	1110	1000	4200000	700		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		115.00	1200	9024977	7110	1000	4200000	028		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		71.14	0100	0000624	0000	2100	4300000	020		
MI1151 - MISSION FEDERAL CREDIT	14452253	22,612.31	MFCU P-Card	22,612.31		-82.19	0100	0000100	0000	2700	4300000	600		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	CPY
UNION			August 2018											
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		631.38	0100	0000460	0000	2700	4300000	100		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		82.10	0100	0000460	0000	2700	4300000	200		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		22.56	0100	0000460	0000	2700	4300000	215		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		29.91	0100	0000460	0000	2700	4300000	300		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		141.75	0100	0000460	0000	2700	4300000	500		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		607.57	0100	0000460	0000	2700	4300000	600		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		279.99	0100	0000460	0000	2700	4300000	900		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		63.95	0100	0000500	0000	3140	4300000	022		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		486.75	0100	0982000	0000	3600	4300000	038		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		242.37	0100	0000615	0000	7100	4300000	010		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		68.60	0100	0000623	0000	7200	4300000	000		
MI1151 - MISSION FEDERAL CREDIT	14452253	22,612.31	MFCU P-Card	22,612.31		62.20	0100	0000624	0000	7200	4300000	020		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
UNION			August 2018											
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		564.75	0100	0000660	0000	8100	4300000	057		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		112.94	0100	0000100	1110	1000	4300000	300		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		1,176.57	0100	0000100	1110	1000	4300000	600		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		80.78	0100	0000100	1110	1000	4300000	900		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		118.54	0100	0000100	1110	1000	4300000	900		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		755.02	0100	0000460	1110	1000	4300000	600		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		2,231.61	0100	0000560	1110	1000	4300000	400		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		103.20	0100	0000570	1110	1000	4300000	200		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		85.89	0100	0000570	1110	1000	4300000	300		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		83.79	0100	0000570	1110	1000	4300000	500		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		29.94	0100	0000779	1110	1000	4300000	000		
MI1151 - MISSION FEDERAL CREDIT	14452253	22,612.31	MFCU P-Card	22,612.31		21.30	0100	0100835	1110	1000	4300000	500		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	Qty
UNION			August 2018											
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		158.98	0100	0100835	1110	1000	4300000	500		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		230.96	0100	0944003	1110	1000	4300000	020		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		396.85	0100	0980000	1110	1000	4300000	100		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		803.77	0100	0980000	1110	1000	4300000	100		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		21.52	0100	0980000	1110	1000	4300000	900		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		1,587.64	0100	0980100	1110	1000	4300000	000		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		52.90	0100	0980190	1110	1000	4300000	022		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		654.15	0100	3010100	1110	1000	4300000	215		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		1,306.66	0100	3010100	1110	1000	4300000	300		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		1,449.73	0100	3010100	1110	1000	4300000	600		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		14.00	0100	3010100	1110	1000	4300000	700		
MI1151 - MISSION FEDERAL CREDIT	14452253	22,612.31	MFCU P-Card	22,612.31		26.22	0100	6500000	5001	2100	4300000	022		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	IPY
UNION			August 2018											
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		7.61	0100	6500000	5750	1110	4300000	022		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		4.99	0100	6500000	5770	1190	4300000	022		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		130.92	1200	5210000	0001	1000	4300000	000		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		61.21	1200	5210500	0001	1000	4300000	000		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		62.98	1200	9024977	7110	1000	4300000	028		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		175.00	0100	3010100	1110	1000	4300100	600		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		4.12	0100	0000460	0000	2700	4300400	600		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		100.55	0100	0000460	0000	2700	4300400	600		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		147.89	0100	0000615	0000	7100	4300400	010		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		175.54	0100	0000620	0000	7200	4300400	030		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		106.58	0100	0944003	0000	7200	4300400	020		
MI1151 - MISSION FEDERAL CREDIT	14452253	22,612.31	MFCU P-Card	22,612.31		41.90	0100	0000626	0000	7200	4300990	000		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PV
UNION			August 2018											
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		749.45	0100	0000127	1110	1000	4400000	000		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		269.06	1300	5310000	0000	3700	4400000	000		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		46.44	1300	5310000	0000	3700	4700000	000		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		225.00	0100	0000160	0000	2100	5200000	020		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		394.50	0100	0000160	0000	2100	5200000	020		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		78.54	0100	0000460	0000	2700	5200000	100		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		1,900.00	0100	3010100	1110	1000	5200000	900		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		1,067.18	0100	9010999	1110	1000	5200000	020		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		184.99	0100	0980000	1110	1000	5600050	200		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		14.79	0100	0000460	0000	2700	5600300	600		
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		476.00	0100	0982000	1110	3600	5800000	022		
MI1151 - MISSION FEDERAL CREDIT	14452253	22,612.31	MFCU P-Card	22,612.31		4.99	0100	6500000	5770	1130	5800710	022		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
UNION			August 2018											
MI1151 - MISSION FEDERAL CREDIT UNION	14452253	22,612.31	MFCU P-Card August 2018	22,612.31		420.00	0100	0000620	0000	7200	5800845	030		
PE0071 - PEARSON ASSESSMENT	14452254	1,321.31	11772862	990.00	0000004604	990.00	0100	6500000	5001	3120	4300000	022		
PE0071 - PEARSON ASSESSMENT	14452254	1,321.31	11778392	331.31	0000004604	145.55	0100	6500000	5001	3120	4300000	022		
PE0071 - PEARSON ASSESSMENT	14452254	1,321.31	11778392	331.31	0000004604	185.76	0100	6500000	5001	3120	4300000	022		
SA1200 - SAN DIEGO GAS & ELECTRIC	14452255	65.89	MT102 8019 213 602 4 091118	65.89		65.89	0100	0000665	0000	8100	5500100	000		
SC0875 - SCHOOL SPECIALTY	14452256	468.23	20812144 7622	145.91	0000004422	145.91	0100	0000779	1110	1000	4300000	000		
SC0875 - SCHOOL SPECIALTY	14452256	468.23	30810313 7846	322.32	0000004449	77.65	0100	0000100	1110	1000	4300000	900		
SC0875 - SCHOOL SPECIALTY	14452256	468.23	30810313 7846	322.32	0000004449	77.75	0100	0000100	1110	1000	4300000	900		
SC0875 - SCHOOL SPECIALTY	14452256	468.23	30810313 7846	322.32	0000004449	81.21	0100	0000100	1110	1000	4300000	900		
SC0875 - SCHOOL SPECIALTY	14452256	468.23	30810313 7846	322.32	0000004449	85.71	0100	0000100	1110	1000	4300000	900		
SO0100 - THE SOCO GROUP, INC.	14452257	794.48	0577737-IN	794.48	0000004587	794.48	0100	0000660	0000	8100	4300560	057		
SO1000 - SOUTH BAY COMMUNITY SERVICES	14452258	24,911.36	SBCS 17/18 090418	24,911.36		21,161.91	1200	5210000	0001	1000	5800100	000		
SO1000 - SOUTH BAY COMMUNITY SERVICES	14452258	24,911.36	SBCS 17/18 090418	24,911.36		3,749.45	1200	9024977	7110	1000	5800100	028		
SO1000 - SOUTH BAY COMMUNITY SERVICES	14452259	5,994.94	NCCFRC August 2018	5,994.94		5,994.94	0100	0000737	8100	5000	5800100	021		
SO2075 - SOUTHWEST SCHOOL&OFFICE SUPPLY	14452260	432.22	PINV0471 437	432.22	0000004167	432.22	0100	0000626	0000	7200	4300990	000		
SU0425 - SUPER DUPER PUBLICATIONS	14452261	32.45	2372397A	32.45	0000004628	32.45	0100	6500000	5770	1190	4300000	022		
VA0050 - VALLEY INDUSTRIAL	14452262	498.90	A256586	498.90	0000004425	498.90	0100	0000660	0000	8100	4300000	057		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
SPECIALTIES														
VE0300 - Veterans Painting Contractor	14452263	120,080.00	CT3491 App. 1	120,080.00		120,080.00	0100	8150100	0000	8500	5600000	057		
WE1100 - WESTAIR GASES & EQUIPMENT	14452264	272.98	10743038	272.98	0000003493	132.98	0100	0000660	0000	8100	4300000	057		
WE1100 - WESTAIR GASES & EQUIPMENT	14452264	272.98	10743038	272.98		140.00	0100	0000660	0000	8100	4300000	057		
LE0640 - Legend Fence Corp.	Z0000452605	0.00	To Close PO# 2753	0.00	0000002753	0.00	0100	0000660	0000	8100	4300000	057		
PA1120 - PARKHOUSE TIRE - SAN DIEGO	Z0000452607	0.00	To Close PO# 2711	0.00	0000002711	0.00	0100	0000660	0000	8100	4300000	057		
VI0390 - VINYARD DOORS, INC	Z0000452618	0.00	To Close PO 32561	0.00	0000002561	0.00	0100	0000660	0000	8100	4300000	057		

Business Unit Total: \$223,362.39

0100	\$ 197,193.31
1200	\$ 25,673.58
1300	\$ 495.50
TOTAL:	\$ 223,362.39

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02300: National School District

2018-09-18

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
AM0100 - AMAZON.COM	14452903	1,698.55	56533544 6636	44.49	00000044 72	44.49	0100	0000779	1110	1000	4400000	666		
AM0100 - AMAZON.COM	14452903	1,698.55	89486445 3395	490.26	00000044 59	490.26	0100	0000779	0000	2700	4400000	000		
AM0100 - AMAZON.COM	14452903	1,698.55	45357696 5936	41.97	00000044 53	41.97	0100	6500000	5770	1190	4300000	022		
AM0100 - AMAZON.COM	14452903	1,698.55	45333334 4668	16.07	00000044 89	16.07	0100	6500000	5770	1190	4300000	022		
AM0100 - AMAZON.COM	14452903	1,698.55	44339985 9539	52.91	00000044 87	19.22	0100	0980000	1110	1000	4300000	800		
AM0100 - AMAZON.COM	14452903	1,698.55	44339985 9539	52.91	00000044 87	33.69	0100	0980000	1110	1000	4300000	800		
AM0100 - AMAZON.COM	14452903	1,698.55	66435659 3495	34.38	00000044 87	34.38	0100	0980000	1110	1000	4300000	800		
AM0100 - AMAZON.COM	14452903	1,698.55	46655575 3738	22.98	00000044 58	22.98	0100	6500000	5750	1110	4300000	022		
AM0100 - AMAZON.COM	14452903	1,698.55	66799395 7599	222.93	00000044 67	222.93	0100	0000660	0000	8100	4300000	057		
AM0100 - AMAZON.COM	14452903	1,698.55	98447743 9363	29.85	00000045 38	29.85	0100	0000779	1110	1000	4300000	000		
AM0100 - AMAZON.COM	14452903	1,698.55	94897568 4588	65.99	00000045 80	65.99	0100	0000779	0000	2700	4400380	000		
AM0100 - AMAZON.COM	14452903	1,698.55	44476966 8697	557.65	00000045 94	265.03	0100	0980300	0000	3130	4300000	000		
AM0100 - AMAZON.COM	14452903	1,698.55	44476966 8697	557.65	00000045 94	292.62	0100	0980300	0000	3130	4300000	000		
AM0100 - AMAZON.COM	14452903	1,698.55	48346866 5338	134.65	00000046 12	9.27	0100	3310000	5750	1130	4300000	022		
AM0100 - AMAZON.COM	14452903	1,698.55	48346866 5338	134.65	00000046 12	10.81	0100	3310000	5750	1130	4300000	022		
AM0100 - AMAZON.COM	14452903	1,698.55	48346866 5338	134.65	00000046 12	18.53	0100	3310000	5750	1130	4300000	022		
AM0100 - AMAZON.COM	14452903	1,698.55	48346866 5338	134.65	00000046 12	30.54	0100	3310000	5750	1130	4300000	022		
AM0100 - AMAZON.COM	14452903	1,698.55	48346866 5338	134.65	00000046 12	65.50	0100	3310000	5750	1130	4300000	022		
AM0100 - AMAZON.COM	14452903	1,698.55	44548846 7998	83.13	00000046 31	14.04	0100	0980000	1110	1000	4300000	100		
AM0100 - AMAZON.COM	14452903	1,698.55	44548846 7998	83.13	00000046 31	28.06	0100	0980000	1110	1000	4300000	100		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
AM0100 - AMAZON.COM	14452903	1,698.55	445488467998	83.13	0000004631	41.03	0100	0980000	1110	1000	4300000	100		
AM0100 - AMAZON.COM	14452903	1,698.55	ADJ 656845645987 PO #4396	-49.36		-49.36	0100	0000460	0000	2700	4300000	100		
AM0100 - AMAZON.COM	14452903	1,698.55	449688538659	16.38	0000004639	16.38	0100	0980000	1110	1000	4400380	400		
AM0100 - AMAZON.COM	14452903	1,698.55	468684578658	34.27	0000004674	34.27	0100	6500000	5770	1190	4300000	022		
AM0100 - AMAZON.COM	14452903	1,698.55	ADJ 453495473336 PO #4347	-100.00		-100.00	0100	0980000	1110	1000	4300000	900		
CA1414 - CALIFORNIA ELECTRIC SUPPLY	14452905	1,412.39	1069-752164	1,412.39	0000004518	1,412.39	0100	0000660	0000	8100	4300000	057		
CU0100 - CULVER-NEWLIN	14452906	3,570.43	23545	3,570.43	0000004053	3,570.43	0100	9010999	0001	1000	4400380	000		
DO0400 - DOOR-MAN	14452907	387.90	918010	387.90	0000004186	387.90	0100	0000660	0000	8100	4300000	057		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		439.14	6200	0000100	1110	1000	4200000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		333.75	6200	0981105	1110	1000	4200000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		109.53	6200	0981106	1110	1000	4200000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		116.88	6200	0981108	1110	1000	4200000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		6,115.28	6200	0981202	1110	1000	4200000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		858.10	6200	0000460	0000	2700	4300000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		9.46	6200	5310000	0000	3700	4300000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		28.54	6200	0000460	0000	7100	4300000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		218.61	6200	0000000	0000	8100	4300000	062		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
			9/14/18											
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		293.95	6200	0981102	1110	1000	4300000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		403.26	6200	0981202	1110	1000	4300000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		631.73	6200	6300000	1110	1000	4300000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		109.98	6200	4203000	4760	1000	4300000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		14.95	6200	0000460	0000	2700	4300350	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		146.53	6200	0981114	0000	2700	4300400	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		255.64	6200	3010800	0000	2700	4300400	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		59.45	6200	0000000	0000	8100	5500000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		10,000.00	6200	0981209	0000	3110	5800000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		787.50	6200	0000100	1110	1000	5800000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		1,591.65	6200	0000100	1110	1000	5800000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		837.00	6200	0981107	1110	1000	5800000	062		
IN0500 - INTEGRITY CHARTER SCHOOL	14452908	23,385.98	ICS CR08/15-9/14/18	23,385.98		25.05	6200	0000460	0000	2700	5900300	062		
KI0100 - Kitchen Brains	14452909	549.55	S0007966 0001 001	549.55	00000046 48	549.55	1300	5310000	0000	3700	5600000	000		
KO161 - Konica Minolta Premier Finance	14452910	487.20	68765616	320.81	00000030 09	320.81	0100	1100699	1110	1000	5600200	111		
KO161 - Konica Minolta Premier	14452910	487.20	68780779	166.39	2793-1	166.39	0100	1100699	1110	1000	5600200	888		

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Finance														
LE0750 - LEARNING HEADQUARTERS	14452911	185.00	10951	185.00	0000004114	185.00	0100	3010100	1110	1000	5200000	100		
ME1000 - HANDY METAL MART	14452912	36.54	456563	36.54	0000004204	36.54	0100	0000660	0000	8100	4300000	057		
NA0076 - NAPA AUTO PARTS	14452913	451.07	3930-208004	272.76	0000004424	272.76	0100	0000660	0000	8100	4300000	057		
NA0076 - NAPA AUTO PARTS	14452913	451.07	3930-208009	178.31	0000004424	178.31	0100	0000660	0000	8100	4300000	057		
PR0050 - PRACTICAL, INC.	14452914	98.90	CT1294341507	98.90		98.90	0100	5640568	0000	3140	5800490	022		
SA1960 - SAN DIEGO REFRIGERATION	14452915	2,671.91	87287	160.88	0000004710	10.88	1300	5310000	0000	3700	5600000	000		
SA1960 - SAN DIEGO REFRIGERATION	14452915	2,671.91	87287	160.88	0000004710	55.00	1300	5310000	0000	3700	5600000	000		
SA1960 - SAN DIEGO REFRIGERATION	14452915	2,671.91	87287	160.88	0000004710	95.00	1300	5310000	0000	3700	5600000	000		
SA1960 - SAN DIEGO REFRIGERATION	14452915	2,671.91	86167	1,700.00	0000003959	1,700.00	1300	5310000	0000	3700	5600000	000		
SA1960 - SAN DIEGO REFRIGERATION	14452915	2,671.91	86588	811.03	0000004265	811.03	1300	5310000	0000	3700	5600000	000		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	84.70	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	121.00	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	145.20	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	145.20	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	145.20	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	145.20	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	145.20	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	145.20	0100	0980000	1110	1000	4300000	700		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	IPY
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	145.20	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	151.25	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	151.25	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	151.25	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	151.25	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	151.25	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	151.25	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	151.25	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	199.65	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	199.65	0100	0980000	1110	1000	4300000	700		
SC0305 - SCHOLASTIC NEWS & MAGAZINES	14452916	2,879.80	M64748247	2,879.80	0000004078	199.65	0100	0980000	1110	1000	4300000	700		
VA0050 - VALLEY INDUSTRIAL SPECIALTIES	14452917	401.07	A256626	401.07	0000004425	158.14	0100	0000660	0000	8100	4300000	057		
VA0050 - VALLEY INDUSTRIAL SPECIALTIES	14452917	401.07	A256626	401.07		242.93	0100	0000660	0000	8100	4300000	057		

Business Unit Total: \$38,216.29

0100	\$ 11,608.85
1300	\$ 3,221.46
6200	\$ 23,385.98
TOTAL:	\$ 38,216.29

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

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02300: National School District

2018-09-19

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op. Unit	APY
0000000048 - Miriam Couret De Reyes	14453416	125.46	MCDR July 2018	39.24		39.24	1200	5210000	0001	2700	5200500	000		
0000000048 - Miriam Couret De Reyes	14453416	125.46	MCDR Aug 2018	86.22		86.22	1200	5210000	0001	2700	5200500	000		
0000000213 - Amy Wert	14453417	115.80	AM091418	115.80		115.80	0100	0000100	1110	1000	4300000	300		
0000000297 - Isabel Silva	14453418	14.56	IS091118	14.56		14.56	0100	0980000	1110	1000	4300000	300		
0000000312 - Angelica Benitez	14453419	85.21	AB091218	85.21		85.21	0100	0980140	8100	5000	4300000	020		
AM1900 - AMERICAN SCHOOL COUNSELOR	14453420	329.45	197011	329.45	0000004555	329.45	0100	0980300	0000	3130	4300000	000		
AT0500 - AT&T INFORMATION SYSTEMS	14453421	864.22	MT201 00001191 3670	864.22		864.22	0100	0000665	0000	8100	5900100	000		
AT0500 - AT&T INFORMATION SYSTEMS	14453422	460.03	MT201 00001191 8033	460.03		460.03	0100	0000665	0000	8100	5900100	000		
CO1317 - CDW	14453423	36.63	PCF6223	36.63	0000004646	36.63	0100	0980300	0000	3130	4300000	000		
FO0310 - FOOD 4 THOUGHT LLC	14453424	1,462.50	40118	1,462.50	0000004741	672.00	1300	5310000	0000	3700	4700000	000		
FO0310 - FOOD 4 THOUGHT LLC	14453424	1,462.50	40118	1,462.50	0000004741	790.50	1300	5310000	0000	3700	4700000	000		
FO0310 - FOOD 4 THOUGHT LLC	14453424	1,462.50	To Close PO #555	0.00	0000000555	0.00	1300	5310000	0000	3700	4700000	000		
ME0300 - MERCEDES BENZ OF SAN DIEGO	14453425	878.81	SVCS1306 22	878.81	0000004742	34.74	1300	5310000	0000	3700	5600150	000		
ME0300 - MERCEDES BENZ OF SAN DIEGO	14453425	878.81	SVCS1306 22	878.81	0000004742	266.00	1300	5310000	0000	3700	5600150	000		
ME0300 - MERCEDES BENZ OF SAN DIEGO	14453425	878.81	SVCS1306 22	878.81	0000004742	578.07	1300	5310000	0000	3700	5600150	000		
MO1415 - Moore Medical	14453426	347.64	70030400	347.64	0000004718	156.95	0100	0000626	0000	7200	4300990	000		
MO1415 - Moore Medical	14453426	347.64	70030400	347.64	0000004718	190.69	0100	0000626	0000	7200	4300990	000		
MO1420 - MORE DIRECT INC	14453427	174.58	5597742	174.58	0000004672	58.19	0100	0000440	0000	2420	4300000	020		
MO1420 - MORE DIRECT INC	14453427	174.58	5597742	174.58	0000004672	58.19	0100	0000440	0000	2420	4300000	020		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
MO1420 - MORE DIRECT INC	14453427	174.58	5597742	174.58	0000004672	58.20	0100	0000440	0000	2420	4300000	020		
OF0075 - OFFICE DEPOT	14453428	4,090.55	202015437001	297.21	0000004460	75.80	0100	6500000	5001	2100	4300000	022		
OF0075 - OFFICE DEPOT	14453428	4,090.55	202015437001	297.21	0000004460	221.41	0100	6500000	5770	1110	4300000	022		
OF0075 - OFFICE DEPOT	14453428	4,090.55	199676616001	154.11	0000004652	37.94	0100	0980000	1110	1000	4300000	800		
OF0075 - OFFICE DEPOT	14453428	4,090.55	199676616001	154.11	0000004652	51.31	0100	0980000	1110	1000	4300000	800		
OF0075 - OFFICE DEPOT	14453428	4,090.55	199676616001	154.11	0000004652	64.86	0100	0980000	1110	1000	4300000	800		
OF0075 - OFFICE DEPOT	14453428	4,090.55	199677693001	54.39	0000004652	54.39	0100	0980000	1110	1000	4300000	800		
OF0075 - OFFICE DEPOT	14453428	4,090.55	19887422001	2,881.44	0000004662	2,881.44	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14453428	4,090.55	199891197001	232.70	0000004664	232.70	0100	0000100	1110	1000	4300000	500		
OF0075 - OFFICE DEPOT	14453428	4,090.55	199910935001	50.67	0000004669	50.67	0100	0000460	0000	2700	4300000	500		
OF0075 - OFFICE DEPOT	14453428	4,090.55	199911238001	119.61	0000004669	119.61	0100	0000460	0000	2700	4300000	500		
OF0075 - OFFICE DEPOT	14453428	4,090.55	200438344001	108.58	0000004699	108.58	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14453428	4,090.55	201640417001	191.84	0000004712	22.71	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14453428	4,090.55	201640417001	191.84	0000004712	78.30	0100	0000626	0000	7200	4300990	000		
OF0075 - OFFICE DEPOT	14453428	4,090.55	201640417001	191.84	0000004712	90.83	0100	0000626	0000	7200	4300990	000		
SW0100 - SWEETWATER AUTHORITY	14453429	16,753.32	MT303175-4420-0091418	16,753.32		16,753.32	0100	0000665	0000	8100	5500300	000		
TO0115 - TOSHIBA FINANCIAL SERVICES	14453430	260.98	366412484	260.98	0000004069	260.98	0100	1100699	1110	1000	5600200	222		

Business Unit Total: \$25,999.74

0100	\$ 23,532.97
1200	\$ 125.46
1300	\$ 2,341.31
TOTAL:	\$ 25,999.74

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02300: National School District

2018-09-20

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
DI0600 - DIXIELINE LUMBER & HOME CENTER	14454045	603.38	09-0166773	355.59	0000004600	355.59	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14454045	603.38	09-0166883	247.79	0000004600	247.79	0100	0000660	0000	8100	4300000	057		
FI0800 - A.J. Fistes Corp	14454046	4,389.25	CT APP 2	4,389.25		4,389.25	0100	8150100	0000	8500	5600000	057		
GO0400 - Claudia Gonzalez	14454047	150.00	CT3521 090818	150.00		150.00	0100	0980140	8100	5000	5800000	000		
KB0100 - KB13 VENTURES INC.	14454048	7,400.00	20854	2,850.00	0000004684	2,850.00	0100	0000644	0000	8100	4300000	056		
KB0100 - KB13 VENTURES INC.	14454048	7,400.00	20855	1,900.00	0000004685	1,900.00	0100	0000644	0000	8100	4300000	056		
KB0100 - KB13 VENTURES INC.	14454048	7,400.00	20852	2,650.00	0000004686	2,650.00	0100	0000644	0000	8100	4300000	056		
ME0110 - Meteor Connecting The Dots	14454049	4,583.07	97131 PO #3508	4,583.07		244.03	0100	0000127	1110	1000	4400000	000		
ME0110 - Meteor Connecting The Dots	14454049	4,583.07	97131 PO #3508	4,583.07		360.73	0100	0000127	1110	1000	4400000	000		
ME0110 - Meteor Connecting The Dots	14454049	4,583.07	97131 PO #3508	4,583.07		3,978.31	0100	0000127	1110	1000	4400000	000		
OF0075 - OFFICE DEPOT	14454050	160.55	19887423 7001	147.51	0000004376	147.51	1300	5310000	0000	3700	4300000	000		
OF0075 - OFFICE DEPOT	14454050	160.55	19887895 4001	13.04	0000004376	13.04	1300	5310000	0000	3700	4300000	000		
PH0200 - PHONAK	14454051	2,525.99	51582055 38	2,525.99	0000004637	0.00	0100	6500000	5770	1190	4300000	022		
PH0200 - PHONAK	14454051	2,525.99	51582055 38	2,525.99	0000004637	15.28	0100	6500000	5770	1190	4300000	022		
PH0200 - PHONAK	14454051	2,525.99	51582055 38	2,525.99	0000004637	889.28	0100	6500000	5770	1190	4300000	022		
PH0200 - PHONAK	14454051	2,525.99	51582055 38	2,525.99	0000004637	1,621.43	0100	6500000	5770	1190	4300000	022		
PL0100 - PLACER COUNTY OFFICE OF EDUCATION	14454052	700.00	AR19-00538	700.00	0000004668	350.00	0100	0980300	0000	3130	5200000	022		
PL0100 - PLACER COUNTY OFFICE OF EDUCATION	14454052	700.00	AR19-00538	700.00	0000004668	350.00	0100	6500000	5001	2100	5200000	022		
RE0475 - RSD - NATIONAL CITY	14454053	68.31	61142839-00	68.31	0000004515	68.31	0100	0000660	0000	8100	4300000	057		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
ST0585 - STAPLES BUSINESS ADVANTAGE	14454054	1,290.19	80513446 15	1,290.19	00000043 27	1,290.19	6200	0000100	1110	1000	4300000	062		
ST0585 - STAPLES BUSINESS ADVANTAGE	14454054	1,290.19	To Close PO #2471	0.00	00000024 71	0.00	6200	0000460	0000	2700	4300000	062		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14454055	601.94	14780913	601.94	00000046 91	601.94	0100	1100699	1110	1000	5600200	225		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14454055	601.94	To Close PO #2894	0.00	00000028 94	0.00	0100	1100699	1110	1000	5600200	222		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14454055	601.94	To Close PO #2895	0.00	00000028 95	0.00	0100	1100699	1110	1000	5600200	444		
VA0050 - VALLEY INDUSTRIAL SPECIALTIES	14454056	195.45	A255227	195.45	00000046 88	195.45	0100	0000660	0000	8100	4300000	057		
VE0055 - VERIZON WIRELESS	14454057	5,453.95	MT236 98147125 54	5,453.95		5,453.95	0100	0000665	0000	8100	5900100	000		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	4,315.55	0100	0000644	0000	8100	4300000	056		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	2,200.40	0100	0000644	0000	8100	4300000	111		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	1,865.41	0100	0000644	0000	8100	4300000	222		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	2,906.05	0100	0000644	0000	8100	4300000	225		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	2,696.23	0100	0000644	0000	8100	4300000	333		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	5,182.51	0100	0000644	0000	8100	4300000	444		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	5,157.83	0100	0000644	0000	8100	4300000	555		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	3,320.72	0100	0000644	0000	8100	4300000	666		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	448.88	0100	0000644	0000	8100	4300000	777		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	4,629.48	0100	0000644	0000	8100	4300000	888		
WA1175 - WAXIE SANITARY SUPPLY	14454058	42,463.96	4504 August 2018	42,463.96	00000045 04	9,740.90	0100	0000644	0000	8100	4300000	999		
WI0475 - WILLY'S ELECTRONIC SUPPLY CO	14454059	46.83	1-392758	28.97	00000040 24	28.97	0100	0000633	0000	7700	4300000	055		
WI0475 - WILLY'S ELECTRONIC SUPPLY CO	14454059	46.83	1-393118	17.86	00000040 24	17.86	0100	0000633	0000	7700	4300000	055		

Business Unit Total: \$70,632.87

0100	\$ 69,182.13
1300	\$ 160.55
6200	\$ 1,290.19
TOTAL:	\$70,632.87

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02300: National School District

2018-09-21

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000037 - AMERICAN FIDELITY ADMINISTRATIVE	14454567	621.50	33507	621.50		621.50	0100	0000623	0000	7200	5800000	000		
0000000297 - Isabel Silva	14454568	9.00	IS091218	9.00		9.00	0100	0000580	1110	1000	4300000	300		
AC0460 - ACADEMIC THERAPY PUBLICATIONS	14454569	93.32	242413	93.32	0000004654	93.32	0100	6500000	5770	1190	4300000	022		
AH0075 - AHLEE BACKFLOW SERVICE	14454570	2,003.00	81646	407.00	0000004729	407.00	0100	0000660	0000	8100	5600150	057		
AH0075 - AHLEE BACKFLOW SERVICE	14454570	2,003.00	81644	192.00	0000004729	192.00	0100	0000660	0000	8100	5600150	057		
AH0075 - AHLEE BACKFLOW SERVICE	14454570	2,003.00	81667	192.00	0000004729	192.00	0100	0000660	0000	8100	5600150	057		
AH0075 - AHLEE BACKFLOW SERVICE	14454570	2,003.00	81643	348.00	0000004729	348.00	0100	0000660	0000	8100	5600150	057		
AH0075 - AHLEE BACKFLOW SERVICE	14454570	2,003.00	81645	96.00	0000004729	96.00	0100	0000660	0000	8100	5600150	057		
AH0075 - AHLEE BACKFLOW SERVICE	14454570	2,003.00	81613	192.00	0000004729	192.00	0100	0000660	0000	8100	5600150	057		
AH0075 - AHLEE BACKFLOW SERVICE	14454570	2,003.00	81612	192.00	0000004729	192.00	0100	0000660	0000	8100	5600150	057		
AH0075 - AHLEE BACKFLOW SERVICE	14454570	2,003.00	81666	96.00	0000004729	96.00	0100	0000660	0000	8100	5600150	057		
AH0075 - AHLEE BACKFLOW SERVICE	14454570	2,003.00	81642	288.00	0000004729	288.00	0100	0000660	0000	8100	5600150	057		
AL0110 - Alert Services, Inc.	14454571	322.33	5028244	322.33	0000004719	322.33	0100	0000626	0000	7200	4300990	000		
AM0100 - AMAZON.COM	14454572	27.46	436583976397	27.46	0000004657	27.46	0100	0980000	1110	1000	4300000	800		
CU0200 - Curriculum Associates, LLC.	14454573	1,045.05	90550498	1,045.05	0000004700	1,045.05	0100	0980000	1110	1000	4200000	700		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14454574	660.06	09-0166775	203.33	0000004725	203.33	0100	0000660	0000	8100	4300000	057		
DI0600 - DIXIELINE LUMBER & HOME CENTER	14454574	660.06	09-0167101	456.73	0000004725	456.73	0100	0000660	0000	8100	4300000	057		
EX0310 - EXPRESS PIPE & SUPPLY CO, INC	14454575	1,448.01	S104729306.001	1,448.01		149.00	0100	0000660	0000	8100	4300000	057		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	Po Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	Py
EX0310 - EXPRESS PIPE & SUPPLY CO, INC	14454575	1,448.01	S1047293 06.001	1,448.01	00000044 66	1,299.01	0100	0000660	0000	8100	4300000	057		
HE0050 - HEIDI SONGS	14454576	61.35	7726	61.35	00000046 08	61.35	0100	0980000	1110	1000	4400000	800		
MO1415 - Moore Medical	14454577	91.41	70031258	91.41	00000047 18	91.41	0100	0000626	0000	7200	4300990	000		
MO1420 - MORE DIRECT INC	14454578	1,498.35	5603324	844.73	00000047 09	257.43	0100	0000624	0000	7200	4300000	020		
MO1420 - MORE DIRECT INC	14454578	1,498.35	5603324	844.73	00000047 09	293.65	0100	0000624	0000	7200	4300000	020		
MO1420 - MORE DIRECT INC	14454578	1,498.35	5603324	844.73	00000047 09	293.65	0100	0000624	0000	7200	4300000	020		
MO1420 - MORE DIRECT INC	14454578	1,498.35	5605905	653.62	00000047 15	58.19	0100	3010100	1110	1000	4400380	215		
MO1420 - MORE DIRECT INC	14454578	1,498.35	5605905	653.62	00000047 15	58.19	0100	3010100	1110	1000	4400380	215		
MO1420 - MORE DIRECT INC	14454578	1,498.35	5605905	653.62	00000047 15	58.19	0100	3010100	1110	1000	4400380	215		
MO1420 - MORE DIRECT INC	14454578	1,498.35	5605905	653.62	00000047 15	69.47	0100	3010100	1110	1000	4400380	215		
MO1420 - MORE DIRECT INC	14454578	1,498.35	5605905	653.62	00000047 15	409.58	0100	3010100	1110	1000	4400380	215		
OF0075 - OFFICE DEPOT	14454579	82.19	19991462 6001	82.19	00000046 70	82.19	0100	0000620	0000	7200	4400380	030		
OR0220 - ORIENTAL TRADING COMPANY	14454580	23.13	69181609 7-01	23.13	00000046 44	23.13	0100	3310000	5750	1130	4300000	022		
PI0625 - PIPS C/O KEENAN - SETECH	14454581	3,753.82	Overpaym ent Pulido	910.14		910.14	0100	0000644	0000	8100	2200000	225		
PI0625 - PIPS C/O KEENAN - SETECH	14454581	3,753.82	Overpaym ent Michel	2,843.68		2,843.68	0100	0000644	0000	8100	2200000	777		
RE0023 - RED TRUCK FIRE & SAFETY CO.	14454582	86.34	FS-20022	86.34		29.69	0100	0982000	0000	3600	4300000	038		
RE0023 - RED TRUCK FIRE & SAFETY CO.	14454582	86.34	FS-20022	86.34	00000047 57	56.65	0100	0982000	0000	3600	4300000	038		
RO0100 - ROCHESTER 100 INC	14454583	115.50	A23758	115.50	00000043 44	40.50	0100	0980000	1110	1000	4300000	800		
RO0100 - ROCHESTER 100 INC	14454583	115.50	A23758	115.50	00000043 44	75.00	0100	0980000	1110	1000	4300000	800		
UP0010 - UPS	14454584	185.75	0000VA62 89378	185.75		172.00	0100	0980000	1110	1000	4200000	700		
UP0010 - UPS	14454584	185.75	0000VA62 89378	185.75		13.75	0100	0000624	0000	2100	4300000	020		

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Business Unit Total: \$12,127.57

0100	\$ 12,127.57
TOTAL:	\$ 12,127.57

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02300: National School District

2018-09-24

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000171 - Adriana Orendain	14455111	278.17	AO092118	278.17		278.17	0100	0980110	1110	1000	4300000	000		
0000000384 - Elisa Baro	14455112	23.52	EB Travel 091818	23.52		23.52	0100	0000460	0000	2700	4300000	100		
BE1200 - BEST PLUMBING SPECIALTIES, INC.	14455113	900.76	5818481	900.76	0000004772	900.76	0100	0000660	0000	8100	4300000	057		
BO0600 - BOUND TO STAY BOUND BOOKS	14455114	1,497.99	991481	1,440.10	0000004647	1,440.10	0100	0000460	0000	2700	4200000	300		
BO0600 - BOUND TO STAY BOUND BOOKS	14455114	1,497.99	991893	57.89	0000004647	57.89	0100	0000460	0000	2700	4200000	300		
CH0800 - RADY CHILDREN'S HOSPITAL	14455115	7,578.83	CT3451 1066	7,578.83		7,578.83	1200	5210000	0001	3140	5800000	000		
DE0220 - KING BUSINESS SERVICES, INC.	14455116	630.00	145355	630.00	0000004722	630.00	0100	0000660	0000	8100	5600150	057		
DI0268 - DISCOVERY EDUCATION	14455117	16,000.00	90148729	16,000.00	0000004767	16,000.00	0100	6300000	1110	1000	4300300	020		
EW0100 - EWING	14455118	355.12	6169571	355.12	0000004187	355.12	0100	0000660	0000	8100	4300000	057		
FR0200 - FRUTH GROUP	14455119	153.84	294218	153.84	0000003628	65.79	0100	1100699	1110	1000	5600200	444		
FR0200 - FRUTH GROUP	14455119	153.84	294218	153.84	0000003628	88.05	0100	1100699	1110	1000	5600200	444		
IM0031 - IMAGINE LEARNING INC	14455120	41,102.05	09131856 713	41,102.05	0000004768	41,102.05	0100	4203000	4760	1000	4300300	020		
IN0500 - INTEGRITY CHARTER SCHOOL	14455121	16,272.81	ICS CR 09/20/18	16,272.81		16,272.81	6200	4203000	4760	1000	4400380	062		
JM0050 - J&M KEYSTONE, INC.	14455122	614.40	8181899	307.20	0000004726	307.20	0100	0000644	0000	8100	5600150	056		
JM0050 - J&M KEYSTONE, INC.	14455122	614.40	8181919	307.20	0000004726	307.20	0100	0000644	0000	8100	5600150	056		
LA0220 - La Crosse Technology Ltd	14455123	613.35	2858877	613.35	0000004743	213.59	0100	0000660	0000	8100	4300000	057		
LA0220 - La Crosse Technology Ltd	14455123	613.35	2858877	613.35	0000004743	399.76	0100	0000660	0000	8100	4300000	057		
MI1200 - MISSION JANITORIAL SUPPLIES	14455124	374.31	620864-00	374.31	0000004202	374.31	0100	0000644	0000	8100	4300000	056		
MR0200 - MRC / MR. COPY	14455125	810.11	CT3050 IN938123	810.11		810.11	0100	0000424	0000	2420	5800100	024		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
PA0110 - Pacific Rim Mechanical	14455126	340.00	SRV093569	340.00	0000004770	340.00	0100	0000660	0000	8100	4300000	057		
PA0200 - PACIFIC LAWN MOWER WORKS	14455127	506.40	220000039886	506.40	0000004687	506.40	0100	0000660	0000	8100	4300000	057		
PR0050 - PRACTICAL, INC.	14455128	559.10	CT1294341544	559.10		559.10	0100	5640568	0000	3140	5800490	022		
RR0200 - R&R Controls, Inc.	14455129	831.53	23846	472.00	0000004727	472.00	0100	0000660	0000	8100	5600150	057		
RR0200 - R&R Controls, Inc.	14455129	831.53	23858	359.53	0000004773	359.53	0100	0000660	0000	8100	5600150	057		
SO0100 - THE SOCO GROUP, INC.	14455130	1,131.66	0580544-IN	1,131.66	0000004587	531.66	0100	0000660	0000	8100	4300560	057		
SO0100 - THE SOCO GROUP, INC.	14455130	1,131.66	0580544-IN	1,131.66		600.00	0100	0000660	0000	8100	4300560	057		
SO2075 - SOUTHWEST SCHOOL&OFFICE SUPPLY	14455131	1,112.90	PINV0479098	1,112.90	0000004690	229.68	0100	0000626	0000	7200	4300990	000		
SO2075 - SOUTHWEST SCHOOL&OFFICE SUPPLY	14455131	1,112.90	PINV0479098	1,112.90	0000004690	883.22	0100	0000626	0000	7200	4300990	000		
ST2000 - STEMSCOPES CA ACCELERATE LEARNING INC.	14455132	28,761.67	34717	28,761.67	0000004268	651.41	0100	0980110	1110	1000	4300000	020		
ST2000 - STEMSCOPES CA ACCELERATE LEARNING INC.	14455132	28,761.67	34717	28,761.67	0000004268	952.00	0100	0980110	1110	1000	4300000	020		
ST2000 - STEMSCOPES CA ACCELERATE LEARNING INC.	14455132	28,761.67	34717	28,761.67	0000004268	1,200.00	0100	0980110	1110	1000	4300000	020		
ST2000 - STEMSCOPES CA ACCELERATE LEARNING INC.	14455132	28,761.67	34717	28,761.67	0000004268	1,823.36	0100	0980110	1110	1000	4300000	020		
ST2000 - STEMSCOPES CA ACCELERATE LEARNING INC.	14455132	28,761.67	34717	28,761.67	0000004268	4,559.89	0100	0980110	1110	1000	4300000	020		
ST2000 - STEMSCOPES CA ACCELERATE LEARNING INC.	14455132	28,761.67	34717	28,761.67	0000004268	19,575.01	0100	0980110	1110	1000	4300000	020		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Fund	Object	Site	Op Unit	PY
TO0115 - TOSHIBA FINANCIAL SERVICES	14455133	226.54	366502920	226.54	0000004068	113.27	0100	0000737	8100	5000	5600200	021		
TO0115 - TOSHIBA FINANCIAL SERVICES	14455133	226.54	366502920	226.54	0000004068	113.27	0100	0000737	8100	5000	5600200	021		
VI0100 - VIEJAS HEATING AND AIR	14455134	645.00	1123	550.00	0000004618	550.00	0100	0000660	0000	8100	5600150	057		
VI0100 - VIEJAS HEATING AND AIR	14455134	645.00	1124	95.00	0000004728	95.00	0100	0000660	0000	8100	5600150	057		
WE1390 - WESTERN ENVIRONMENTAL & SAFETY	14455135	14,235.00	18-298	9,980.00	0000004736	9,980.00	0100	0000660	0000	8100	5800710	057		
WE1390 - WESTERN ENVIRONMENTAL & SAFETY	14455135	14,235.00	18-300	1,440.00	0000004737	1,440.00	0100	0000660	0000	8100	5800710	057		
WE1390 - WESTERN ENVIRONMENTAL & SAFETY	14455135	14,235.00	18-299	1,940.00	0000004738	1,940.00	0100	0000660	0000	8100	5800710	057		
WE1390 - WESTERN ENVIRONMENTAL & SAFETY	14455135	14,235.00	18-309	875.00	0000004771	875.00	0100	0000660	0000	8100	5800000	057		
WI0475 - WILLY'S ELECTRONIC SUPPLY CO	14455136	41.65	1-392041	41.65	0000004720	41.65	0100	0000660	0000	8100	4300000	057		

Business Unit Total: \$135,596.71

0100	\$ 111,745.07
1200	\$ 7,578.83
6200	\$ 16,272.81
TOTAL:	\$ 135,596.71

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02300: National School District

2018-09-25

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000123 - Yvette Olea	14455580	108.00	YO92118	102.00		102.00	0100	0000623	0000	7200	5800710	000		
0000000123 - Yvette Olea	14455580	108.00	YO092118	6.00		6.00	0100	0000623	0000	7200	4300000	000		
0000000136 - San Diego County Dental FBC	14455581	315.96	SDCDFBC Classified Sept 2018	315.96		315.96	0100	0000000			9910099			
0000000136 - San Diego County Dental FBC	14455582	1,653.54	SDCDFBC Certificate d Sept 2018	1,653.54		1,653.54	0100	0000000			9910099			
0000000137 - San Diego County VSP FBC	14455583	26.66	SDCVSP Classified Sept. 2018	26.66		26.66	0100	0000000			9910099			
0000000137 - San Diego County VSP FBC	14455584	119.97	SDCVSP Certificate d Sept 2018	119.97		119.97	0100	0000000			9910099			
AD0710 - ADVANCED CLASSROOM TECHNOLOGIE	14455585	19,469.94	INV17822	19,469.94	0000004128	1,484.44	0100	0000127	1110	1000	4400000	000		
AD0710 - ADVANCED CLASSROOM TECHNOLOGIE	14455585	19,469.94	INV17822	19,469.94	0000004128	1,712.81	0100	0000127	1110	1000	4400000	000		
AD0710 - ADVANCED CLASSROOM TECHNOLOGIE	14455585	19,469.94	INV17822	19,469.94	0000004128	2,195.00	0100	0000127	1110	1000	4400000	000		
AD0710 - ADVANCED CLASSROOM TECHNOLOGIE	14455585	19,469.94	INV17822	19,469.94	0000004128	3,148.31	0100	0000127	1110	1000	4400000	000		
AD0710 - ADVANCED CLASSROOM TECHNOLOGIE	14455585	19,469.94	INV17822	19,469.94	0000004128	10,929.38	0100	0000127	1110	1000	4400000	000		
AD0710 - ADVANCED CLASSROOM TECHNOLOGIE	14455585	19,469.94	To Close PO #1255	0.00	0000001255	0.00	0100	0000660	0000	8100	4300000	057		
DE0200 - Delta Dental Insurance	14455586	45.87	DDI PMI Retiree Sept 2018	45.87		45.87	0100	0000000			9910099			
HA1525 - HAWTHORNE POWER SYSTEMS	14455587	439.48	SS100112643	219.74	0000004708	11.24	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14455587	439.48	SS100112643	219.74	0000004708	208.50	0100	0982000	0000	3600	5600100	038		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	Py
HA1525 - HAWTHORNE POWER SYSTEMS	14455587	439.48	SS100112 644	219.74	00000047 07	11.24	0100	0982000	0000	3600	5600100	038		
HA1525 - HAWTHORNE POWER SYSTEMS	14455587	439.48	SS100112 644	219.74	00000047 07	208.50	0100	0982000	0000	3600	5600100	038		
PA0110 - Pacific Rim Mechanical	14455588	1,212.03	SRV09357 0	1,212.03	00000047 70	314.03	0100	0000660	0000	8100	4300000	057		
PA0110 - Pacific Rim Mechanical	14455588	1,212.03	SRV09357 0	1,212.03	00000047 70	898.00	0100	0000660	0000	8100	4300000	057		
RA0400 - RAYNE WATER SYSTEMS	14455589	235.00	MT310 029671 091918	167.00		167.00	0100	0000665	0000	8100	5600100	000		
RA0400 - RAYNE WATER SYSTEMS	14455589	235.00	MT312 208477 091918	68.00		68.00	0100	0000460	0000	2700	5600100	400		
SA1200 - SAN DIEGO GAS & ELECTRIC	14455590	18,096.47	MT102 1045 573 681 4 092018	18,096.47		16,219.39	0100	0000665	0000	8100	5500100	000		
SA1200 - SAN DIEGO GAS & ELECTRIC	14455590	18,096.47	MT102 1045 573 681 4 092018	18,096.47		1,877.08	0100	9010377	0001	8100	5500100	000		
SA1200 - SAN DIEGO GAS & ELECTRIC	14455591	59,799.38	MT102 5919 266 448 2 092218	59,799.38		59,799.38	0100	0000665	0000	8100	5500100	000		
SC0100 - SchoolSeating, LLC	14455592	295.93	1035	295.93	00000044 74	100.00	0100	0000127	1110	1000	4400000	000		
SC0100 - SchoolSeating, LLC	14455592	295.93	1035	295.93	00000044 74	195.93	0100	0000127	1110	1000	4400000	000		
SC0875 - SCHOOL SPECIALTY	14455593	677.60	30810315 8530	677.60	00000044 71	26.01	0100	0000779	1110	1000	4400000	666		
SC0875 - SCHOOL SPECIALTY	14455593	677.60	30810315 8530	677.60	00000044 71	130.49	0100	0000779	1110	1000	4400000	666		
SC0875 - SCHOOL SPECIALTY	14455593	677.60	30810315 8530	677.60	00000044 71	136.98	0100	0000779	1110	1000	4400000	666		
SC0875 - SCHOOL SPECIALTY	14455593	677.60	30810315 8530	677.60	00000044 71	384.12	0100	0000779	1110	1000	4400000	666		
SO2900 - SOUTHWEST MOBILE STORAGE, INC	14455594	212.06	RI577438	212.06	00000047 24	70.68	0100	0000127	1110	1000	4400000	000		
SO2900 - SOUTHWEST MOBILE	14455594	212.06	RI577438	212.06	00000047 24	70.69	0100	0000127	1110	1000	4400000	000		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
STORAGE,INC														
SO2900 - SOUTHWEST MOBILE STORAGE,INC	14455594	212.06	RI577438	212.06	0000004724	70.69	0100	0000127	1110	1000	4400000	000		
SU0900 - Superior Vision Services	14455595	75.36	Superior Vision Cobra Sept2018	75.36		75.36	0100	0000000			9910099			
T10040 - TIME FOR KIDS	14455596	118.80	38482136 86 072318	118.80	0000004758	118.80	0100	0980000	1110	1000	4200000	200		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14455597	3,700.92	14812297	1,637.60	0000002227	243.00	0100	0000421	0000	2100	5600200	020		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14455597	3,700.92	14812297	1,637.60		1,394.60	0100	0000421	0000	2100	5600200	020		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14455597	3,700.92	14807655	40.76		40.76	0100	0000737	8100	5000	5600200	021		
TO0111 - TOSHIBA BUSINESS SOLUTIONS	14455597	3,700.92	14807655	2,022.56		2,022.56	0100	1100699	1110	1000	5600200	999		
TU0080 - TUMBLEWEED PRESS INC	14455598	799.00	90982	799.00	0000004753	799.00	0100	0980110	1110	1000	5800710	000		
VE0200 - Veba	14455599	711.96	Veba Cobra Sept 2018	711.96		711.96	0100	0000000			9910099			

Business Unit Total: \$108,113.93

0100	\$ 108,113.93
TOTAL:	\$ 108,113.93

REVOLVING CASH FUND - BUSINESS I
September 1, 2018 through September 30, 2018

DATE	NUM.	PAYEE	DESCRIPTION	AMOUNT
9/30/18	Bank Fee	Union Bank	Check Image Fee	3.00
TOTAL				\$3.00

REVOLVING CASH FUND - BUSINESS II
September 1, 2018 through September 30, 2018

DATE	NUM.	PAYEE	DESCRIPTION	AMOUNT
9/30/18	Bank Fee	Union Bank	Check Image Fee	3.00
TOTAL				\$3.00

Petty cash funds are maintained in Business Services, Family Resource Center and Service Center for the purchase of office and maintenance supplies.



**NATIONAL SCHOOL DISTRICT
PURCHASING CARD EXPENSES
AUGUST 2018 - BOARD REPORT**

Account Name	Merchant Name	Amount	Expense Description
ARANCIBIA,DELIA	CARNIVAL SUPERMARKET	4.12	Working Lunch for focus groups to align teachers and, grade groups- Iced Tea
ARANCIBIA,DELIA	CARNIVAL SUPERMARKET	14.79	Working Lunch for focus groups to align teachers and grade groups- Salad, bowls and cups
ARANCIBIA,DELIA	AMZN MKTP US AMZN.COM/	24.99	Classroom Supplies- Desk risers for student desks
ARANCIBIA,DELIA	AMZN MKTP US	855.60	Classroom Supplies- Ink Toner Cartridges
ARANCIBIA,DELIA	AMZN MKTP US AMZN.COM/	35.98	Classroom Supplies- Core balance cushion ball chairs
ARANCIBIA,DELIA	AMZN MKTP US	1.43	Protection plan for A/C Adapter
ARANCIBIA,DELIA	THE HOME DEPOT #1032	246.75	Office Supplies- Refrigerator for office staff
ARANCIBIA,DELIA	OFFICE DEPOT #5125	337.06	Office Supplies- Rubber Fingers, Ink Toner Cartridge and, Magnetic Project Planner
ARANCIBIA,DELIA	OFFICE DEPOT #5125	21.74	Office Supplies- Computer mouse pad with wrist support
ARANCIBIA,DELIA	AMZN MKTP US AMZN.COM/	118.05	Wireless keyboard and mouse and laptop notebook sleeve
ARANCIBIA,DELIA	OFFICE DEPOT #5125	82.19	Office Supplies- Frame for District mission statement.
ARANCIBIA,DELIA	AMAZON.COM	260.00	Learning Materials- Flashcards for all 3rd grade classes.
ARANCIBIA,DELIA	OFFICE DEPOT #5125	58.69	Office Supplies- Desk Name Plates for principal, vice-principal and, office tech.
ARANCIBIA,DELIA	LAS PALMAS POOL	175.00	Swimming lessons Special Education Students in June 2018.
ARANCIBIA,DELIA	OFFICE DEPOT #5125	-82.19	Credit- Broken Frame for District mission statement.
ARANCIBIA,DELIA Total		2,154.20	
BRADY,LEIGHANGELA	AMAZON.COM	84.72	Replacement MacBook Pro power adapter for Leighangela Brady.
BRADY,LEIGHANGELA	STARBUCKS STORE 19802	33.90	Refreshments for the Executive Cabinet Coffee Chat at Ira Harbison School.
BRADY,LEIGHANGELA	MSFT * E02006BK9S	4.05	Monthly charge for one Office 365/SharePoint license.
BRADY,LEIGHANGELA	STARBUCKS STORE 19802	33.90	Refreshments for the Executive Cabinet Coffee Chat at Las Palmas School.
BRADY,LEIGHANGELA	SUBWAY 03046232	29.26	Dinner for Governing Board on August 22, 2018.
			Taxi- San Jose Airport to Sheraton Palo Alto Hotel for NALEO California Statewide Policy Institute on Education on Governance in Palo Alto on August 26, 2018- Leighangela Brady, Barbara Avalos, Maria Betancourt-Castaneda, and Maria Dalla
BRADY,LEIGHANGELA	SQ *SQ *HARBI2958@GMAIL	66.60	Taxi- Stanford University to San Jose Airport for NALEO California Statewide Policy Institute on Education on Governance in Palo Alto on August 28, 2018- Leighangela Brady, Barbara Avalos, Maria Betancourt-Castaneda, and Maria Dalla
BRADY,LEIGHANGELA	SQUARE *SQ *TAXI CAB	87.00	August 28, 2018- Leighangela Brady, Barbara Avalos, Maria Betancourt-Castaneda, and Maria Dalla
BRADY,LEIGHANGELA	TRES/GRINGOS	50.83	
BRADY,LEIGHANGELA Total		390.26	

CARSON,CHRISTOPHER B	7-ELEVEN 17265	5.19	Refreshments- Keenan & Associates Meeting on August 23,2018- Chris Carson, Erina Cowart, Perla Noel, Charleen Mancilla, and three Keenan representatives.
CARSON,CHRISTOPHER B	SUBWAY 03442720	<u>63.41</u>	Lunch- Keenan & Associates Meeting on August 23,2018- Chris Carson, Erina Cowart, Perla Noel, Charleen Mancilla, and three Keenan representatives.
CARSON,CHRISTOPHER B Total		68.60	
CASTANEDA,LINNETTE G	ALBERTSONS 0707	14.00	Refreshments- Cookies for Parent Meeting.
CASTANEDA,LINNETTE G	SCHOLASTIC READING CLU	147.00	Classroom Library Books- "Diary of a Wimpy Kid" and other books for Mrs. McKinney.
CASTANEDA,LINNETTE G	SCHOLASTIC EDUCATION	118.54	Classroom Library Books- 50 book collections in Fiction and Nonfiction for Mrs. Megahed, 2nd Grade.
CASTANEDA,LINNETTE G	SCHOLASTIC READING CLU	301.00	Classroom Library Books- Harry Potter, Diary of a Wimpy Kid, Captain Underpants and, other books for Mrs. Felker, 6th Grade.
CASTANEDA,LINNETTE G	SCHOLASTIC READING CLU	150.00	Classroom Library Books- Mystery and Adventure Books collection and, 50 book collection Mrs. Babadilla, 5th Grade
CASTANEDA,LINNETTE G	SP * LEARNING AT THE P	54.75	Classroom Library Books- Learning at the Primary Pond - First Grade Centers Book for Lynn Guzman
CASTANEDA,LINNETTE G	SCHOLASTIC READING CLU	<u>100.00</u>	Classroom Library Books- 4th Grade Level Books for Mrs. Marshall.
CASTANEDA,LINNETTE G Total		885.29	
DENEGRI,ALFONSO	REALLY GOOD *	20.80	Classroom Supplies- Paw prints for use as carpet markers for a classroom.
DENEGRI,ALFONSO	AMZN MKTP US AMZN.COM/	21.52	Classroom Supplies- Two USB Hubs for Teacher's Laptops
DENEGRI,ALFONSO	SCHOLASTIC EDUCATION	118.54	Classroom Supplies- Book Collection for 6th grade Library for independent reading.
DENEGRI,ALFONSO	HIGH TECH HIGH	1,800.00	Registration- 2018 PBL Design Camp in San Diego from September 20-21, 2018- Vo, Bloom and, Rabin
DENEGRI,ALFONSO	SP * KIDCARPET.COM	279.99	Classroom Supplies- Square carpet for assigned seating.
DENEGRI,ALFONSO	COLLABORATIVE CLASS	100.00	Registration- SIPPS Professional Learning Conference in San Diego on Jan 17, 2018- Candy Evers
DENEGRI,ALFONSO	AMZN MKTP US AMZN.COM/	<u>59.98</u>	Classroom Supplies- Two Portable External CD/DVD Burner Writer for Laptop
DENEGRI,ALFONSO Total		2,400.83	
HANSEN,JON	SMARTNFINAL34710803476	15.48	Drinking Water for Schools.
HANSEN,JON	SMARTNFINAL34710803476	30.96	Drinking Water for Schools.
HANSEN,JON	WALMART.COM	269.06	Cafeteria Supplies- Water Cart for Rancho De La Nacion.
HANSEN,JON	AMZN MKTP US	<u>542.38</u>	Classroom Supplies- Student Desks for Classroom at Lincoln Acres.
HANSEN,JON Total		857.88	
HAYES,BEVERLY A	AMZN MKTP US AMZN.COM/	71.14	Office Supplies- Wall Reference Organizer for Beverly Hayes
HAYES,BEVERLY A	AMZN MKTP US	33.88	Materials for Enrichment Programs for Students- Plastic Modeling Tools
HAYES,BEVERLY A	AMAZON.COM	233.78	Materials for Enrichment Programs for Students- Air Pump, Base Set, and Crayola Drafting Tool Set
HAYES,BEVERLY A	GOPHER SPORT	384.64	Materials for Enrichment Programs for Students- Hula Hoops, Bean Bags and, Jump Ropes

HAYES,BEVERLY A	AMZN MKTP US AMZN.COM/	4.13	Materials for Enrichment Programs for Students- Inflator Needle Set
HAYES,BEVERLY A	SMARTNFINAL34710803476	96.93	Healthy Snacks and Water for District Office Meetings.
HAYES,BEVERLY A	GOPHER SPORT	384.64	Materials for Enrichment Programs for Students-Tennis Balls, Jump Ropes and, Hula Hoops
HAYES,BEVERLY A	AMZN MKTP US	18.94	Materials for Enrichment Programs for Students- Plastic Modeling Tools
HAYES,BEVERLY A	AMZN MKTP US AMZN.COM/	4.49	Materials for Enrichment Programs for Students- Inflator Needle Set
			Materials for Enrichment Programs for Students- Air Pump, Base Set and, Crayola Drafting
HAYES,BEVERLY A	AMAZON.COM	234.65	Tool Set
HAYES,BEVERLY A	OFFICE DEPOT #934	68.87	Suplies for Fine Arts Program- Student Name Badges.
HAYES,BEVERLY A	OFFICE DEPOT #0963	173.83	Suplies for Fine Arts Program- Student Name Badges.
HAYES,BEVERLY A	OFFICE DEPOT #935	114.66	Office Supplies for Various programs- Green Copy Paper
HAYES,BEVERLY A	OFFICE DEPOT #0963	65.16	Office Supplies for Various programs- Green Copy Paper
HAYES,BEVERLY A	SACRAMENTOC	<u>225.00</u>	Registration- New CAASPP and ELPAC Coordinator Training in Sacramento on September
HAYES,BEVERLY A Total		2114.74	18-20, 2018- Beverly Hayes
			Advertising Fee- School Principal position in the ACSA Association of California School
HERNANDEZ,LETICIA	BOXWOOD TECHNOLOGY	280.00	Administrators newsletter and online.
HERNANDEZ,LETICIA	SMARTNFINAL34710803476	33.35	Afternoon Snack- School Administrative Meeting afternoon on August 9, 2018.
HERNANDEZ,LETICIA	DOORDASH*STONE OVEN	77.65	Lunch- Impact Teacher interviewing panel.
HERNANDEZ,LETICIA	CRAIGSLIST.ORG	35.00	Advertising Fee- Maintenance Worker- HVAC posting on Craigslist.
HERNANDEZ,LETICIA	CRAIGSLIST.ORG	70.00	Advertising Fee- School Bus Driver on Craigslist, two categories.
HERNANDEZ,LETICIA	CRAIGSLIST.ORG	35.00	Advertising Fee- Campus Student Supervisor posting on Craigslist.
HERNANDEZ,LETICIA	DOORDASH*STONE OVEN	<u>64.54</u>	Lunch- Impact Teacher interviewing panel.
HERNANDEZ,LETICIA Total		595.54	
			Registration- California Mathematics Council- South Conference in Palm Springs on
KRAFT,SHARMILA	WWW.CMC-MATH.ORG	315.00	November 1-3, 2018- Beverly Hayes
KRAFT,SHARMILA	WWW.CMC-MATH.ORG	265.00	Registration- California Mathematics Council- South Conference in Palm Springs on
			November 2-3, 2018- Angelica Hernandez
KRAFT,SHARMILA	WWW.CMC-MATH.ORG	265.00	Registration- California Mathematics Council- South Conference in Palm Springs on
			November 2-3, 2018- Kathrina Mendez
KRAFT,SHARMILA	HILTON HOTELS	222.18	Hotel Reservation- California Mathematics Council- South Conference in Palm Springs on
KRAFT,SHARMILA	AMAZON.COM AMZN.COM/BI	62.20	November 1-3, 2018- Beverly Hayes
KRAFT,SHARMILA	SMARTNFINAL34710803476	<u>106.58</u>	Professional Development Books - Communicate Like a Leader.
KRAFT,SHARMILA Total		1235.96	Water and healthy snacks for Professional Development.
LAWSON,CHARMAINE	SMARTNFINAL34710803476	46.03	Refreshments- Meet and Greet with School Principal and Support Staff.
LAWSON,CHARMAINE	STARBUCKS STORE 29857	16.95	Coffee- Meet and Greet with School Principal and Support Staff.
LAWSON,CHARMAINE	AMAZON.COM	15.84	Office Supplies- Card stock paper that was used for Student Assessment binders.

LAWSON,CHARMAINE	SCHOLASTIC READING CLU	115.00	Books ordered to give away to parents during a Parent Education class.
LAWSON,CHARMAINE	OFFICE DEPOT #0963	102.38	Office Supplies- Binders that were purchased to be used for MSDS (Material Safety Data Sheet) Binders.
LAWSON,CHARMAINE	SMARTNFINAL34710803476	18.97	Refreshments served during a meet and greet with School Principal and Support Staff.
LAWSON,CHARMAINE	OFFICE DEPOT #818	12.70	Office Supplies- Markers and, File Cards
LAWSON,CHARMAINE	SMARTNFINAL34710803476	42.24	Refreshments served during a meet and greet with School Principal and Support Staff.
LAWSON,CHARMAINE Total		370.11	
MARTINEZ,RAUL	JMAC SUPPLY	76.15	School Site Bells.
MARTINEZ,RAUL	EREPLACEMENTPARTS.COM	176.04	Mechanic Supplies- Gaskets and carburetor
MARTINEZ,RAUL	INT*IN *COMPRESSED AIR	187.49	Mechanic Supplies- Oil Filters and Fuel Manager Element
MARTINEZ,RAUL	MCKINLEY ELEVATOR	125.07	Wheelchair lift keys for Olivewood.
MARTINEZ,RAUL Total		564.75	
MELANESE,KATHERINE	STAPLES DIRECT	192.78	Classroom Supplies- Ink Toner Cartridges
MELANESE,KATHERINE	STAPLES DIRECT	8.36	Classroom Supplies- Carnival Birthday Chart
MELANESE,KATHERINE	STAPLES DIRECT	448.02	Classroom Supplies- Ink Toner Cartridges
MELANESE,KATHERINE	AMZN MKTP US	169.60	Classroom Supplies- Adjustable Laptop Stand
MELANESE,KATHERINE	AMAZON.COM	22.56	Office Supplies- Extra Large Binders
MELANESE,KATHERINE	AMZN MKTP US	4.99	Pump needles for playground balls
MELANESE,KATHERINE	AMZN MKTP US	531.40	Office Supplies- Ink Toner Cartridges
MELANESE,KATHERINE	IDENTAKID	102.77	Office Supplies- Label refills for IdentaKid security system
MELANESE,KATHERINE Total		1480.48	
O'CONNOR,MEGHANN	SANDAG	36.00	Bus pass for homeless student #3710016.
O'CONNOR,MEGHANN	SANDAG	36.00	Bus pass for homeless student #3710925.
O'CONNOR,MEGHANN	SANDAG	72.00	Bus pass for parent of homeless students #3710016 & #3710925.
O'CONNOR,MEGHANN	METRO TRANSIT SYSTEM	74.00	Bus pass for parent of homeless student #3711896.
O'CONNOR,MEGHANN	METRO TRANSIT SYSTEM	74.00	Bus pass for parent of homeless student #3711280.
O'CONNOR,MEGHANN	METRO TRANSIT SYSTEM	38.00	Bus pass for homeless student #3711280.
O'CONNOR,MEGHANN	METRO TRANSIT SYSTEM	38.00	Bus pass for homeless student #3711896.
O'CONNOR,MEGHANN	IIRP	52.90	Learning Materials- Flashcards for Restorative Practice trainings.
O'CONNOR,MEGHANN	COWRITER UNIVERSAL	4.99	Monthly fees for student licenses requested by RSP teacher.
O'CONNOR,MEGHANN	WM SUPERCENTER #3947	63.95	First Aid Supplies- Towels to be used by nurses.
O'CONNOR,MEGHANN	DOLLARTREE	3.25	Reimbursed.
O'CONNOR,MEGHANN	DUNKIN #354879 Q35	1.99	Reimbursed.
O'CONNOR,MEGHANN	DUNKIN #354879 Q35	20.98	Reimbursed.
O'CONNOR,MEGHANN	WAL-MART #5023	7.61	Classroom Supplies- Swim pants for SDC student participating in the Swim Program.
O'CONNOR,MEGHANN	SANDAG	36.00	Bus pass for homeless student #3711896.
O'CONNOR,MEGHANN	SANDAG	72.00	Bus pass for parent of homeless student #3711896.
O'CONNOR,MEGHANN	APL* ITUNES.COM/BILL	4.99	ITranslate App to be used by Speech & Language Pathologist.

O'CONNOR,MEGHANN Total		636.66	
O'CONNOR,WENDY	HILTON GARDEN INN	<u>394.50</u>	Hotel Reservation- CAASPP Summer Institute 2018 in Riverside on August 14-15, 2018- Wendy O'Connor
O'CONNOR,WENDY Total		394.50	
ORENDAIN,ADRIANA	AMZN MKTP US AMZN.COM/	29.94	Emergency Supplies- Water Packets for All Preschool Classrooms
ORENDAIN,ADRIANA	AMZN MKTP US	127.08	Classroom Challenge- Folded Fabric Baskets
ORENDAIN,ADRIANA	AMZN MKTP US AMZN.COM/	41.90	Lanyards for Warehouse Stock.
ORENDAIN,ADRIANA	AMZN MKTP US	<u>79.99</u>	Classroom Challenge- Scoop Rocker Chairs for Classrooms
ORENDAIN,ADRIANA Total		278.91	
PEREZ,JUAN ANTONIO	WAL-MART #5023	217.41	School Transportation Van Equipment - Four Car Seats for Van 31
PEREZ,JUAN ANTONIO	WM SUPERCENTER #5023	24.90	Supplies- Office notebook and 50' garden hose for washing buses.
PEREZ,JUAN ANTONIO	HOBBY-LOBBY #739	27.03	Office Supplies- Poster frames and regular frames
PEREZ,JUAN ANTONIO	WM SUPERCENTER #5023	<u>217.41</u>	School Transportation Van Equipment- Four Car seats for Van 29
PEREZ,JUAN ANTONIO Total		486.75	
			Attendance Incentive- Event wrist bands for free dress passes for students with perfect attendance.
RUAN,SONIA	AMZN MKTP US	83.79	Teacher Resource Books- "Mindset - New Psychology of Success"
RUAN,SONIA	AMAZON.COM	141.75	Student Incentive- Stainless steel ball tag key chain connector for running club
RUAN,SONIA	AMZN MKTP US AMZN.COM/	21.30	Student Incentive- 1000 Twirl Toes various colors for running club program.
RUAN,SONIA	FITNESS FINDERS INC	<u>158.98</u>	
RUAN,SONIA Total		405.82	
RUIZ,RAYMOND	OFFICE DEPOT #5125	698.60	Learning Materials- Composition Books for primary grades.
RUIZ,RAYMOND	OFFICE DEPOT #5125	751.13	Learning Materials- Composition Books upper grades
RUIZ,RAYMOND	OFFICE DEPOT #5125	191.39	Office Supplies- Refrigerator for office staff
RUIZ,RAYMOND	CARNIVAL SUPERMARKET	56.44	Strategic planning working lunch- Chicken salad and juice.
RUIZ,RAYMOND	VONS #2130	44.11	Strategic planning working lunch- Chicken salad and juice.
RUIZ,RAYMOND	OFFICE DEPOT #5125	-191.39	Credit- Refrigerator for office staff
RUIZ,RAYMOND	AMZN MKTP US	<u>362.60</u>	College pennants for school hallways.
RUIZ,RAYMOND Total		1912.88	
SANCHEZ,STEVEN	SQ *SQ *PEACEPARTNERS,	78.54	Student Incentive- Praise Notes and, Praise note/apology pads
SANCHEZ,STEVEN	TACO SALSA	188.40	Breakfast for PTA Officer's meeting on 8/02/18
SANCHEZ,STEVEN	OFFICE DEPOT #5125	396.85	Supplies- Ink Toner Cartridges for classrooms and, folders for the office.
SANCHEZ,STEVEN	AMZN MKTP US AMZN.COM/	165.48	Supplies for Enrichment Teachers- ID card holder for name badges and, badge clips
SANCHEZ,STEVEN	AMZN MKTP US	50.02	Classroom Supplies- Color Ink Toner Cartridge
SANCHEZ,STEVEN	MADISON ART SHOP LL	<u>227.48</u>	Classroom Supplies- Teacher's Easel
SANCHEZ,STEVEN Total		1106.77	

SILVA,ISABEL	OTC BRANDS, INC.	85.89	Student Incentive- Prizes for Positive Behavior Interventions and Supports (PBIS)
SILVA,ISABEL	AMAZON.COM	198.68	Professional Development Book Club- "Onward: Daily activities to cultivate your emotional resilience and thrive"
SILVA,ISABEL	AMAZON.COM	189.64	Professional Development Book Club- "Onward: Daily activities to cultivate your emotional resilience and thrive"
SILVA,ISABEL	NO TEARS LEARNING INC	753.65	Learning Materials- "Letters & Numbers for Me" practice materials for Kindergarten Students
SILVA,ISABEL	SPECIALISTID.COM	29.91	Classroom Supplies- Student name tag holders
SILVA,ISABEL	SP * SITSPOTS	96.59	Library Supplies- Sit Spots in colorful shapes that attach securely to carpets
SILVA,ISABEL	AMAZON.COM	-198.68	Credit- Professional Development Book Club- "Onward: Daily activities to cultivate your emotional resilience and thrive"
SILVA,ISABEL	OFFICE DEPOT #5125	112.94	Supplies- Ink Toner Cartridge for classroom printer and, receipt books for 6th grade camp.
SILVA,ISABEL	REI*GREENWOODHEINEMAN	184.83	Learning Materials for Language Arts Specialist- Student Assessment Folders and Writing Books
SILVA,ISABEL	ACCURATE LABEL DESIGNS	81.95	Field Trip Supplies- Student Name Tags
SILVA,ISABEL Total		1535.40	
VICARIO,LUZ S	WAL-MART #2291	943.12	Student Incentives- Composition Books, Highlighters, Pouch for Pencils and, small prizes for treasure box in each classroom.
VICARIO,LUZ S	AMZN MKTP US AMZN.COM/	31.68	Displayport cable and, laptop sleeve case.
VICARIO,LUZ S	AMZN MKTP US	102.40	Four Emergency Traffic Cones
VICARIO,LUZ S	TEACHERSPAYTEACHERS.C	27.50	Positive Behavior Materials- Posters
VICARIO,LUZ S	WM SUPERCENTER #3516	228.80	Student Incentives- Mini flashlights, crayons, notebooks and, small prizesfor treasure boxes in each classroom.
VICARIO,LUZ S	PERFORMANCE BIKE SHOP	1032.19	Student Incentives- Bicycle's purchased for perfect attendance.
VICARIO,LUZ S Total		2365.69	
VINE,BRYAN	AMAZON.COM	127.17	Classroom Supplies- Ink Toner Cartridges
VINE,BRYAN	AMZN MKTP US	57.82	Classroom Supplies- Ink Toner Cartridges
VINE,BRYAN	99 CENTS ONLY STORES L	34.64	Learning Materials- Student earbuds for SBAC Testing.
VINE,BRYAN	99-CENTS-ONLY #0101	47.46	Learning Materials- Student earbuds for SBAC Testing.
VINE,BRYAN	DOLLAR TREE	85.23	Student Incentive- Prizes to strengthen positive student behavior.
VINE,BRYAN	WRIGLEY'S SUPERMARKE	17.97	Student Incentive- Popsicles for students in Peace Patrol.
VINE,BRYAN Total		370.29	

Grand Total: 22612.31

EXHIBIT B

October 10, 2018

Policy Reference UPDATE Service

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CSBA Sample Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0100(a)

PHILOSOPHY

~~As part of its responsibility~~ **In order** to establish **and support** a guiding vision for the district, the Governing Board shall develop, **articulate**, and regularly review **a an overarching** set of fundamental principles which describes the district's **core** beliefs, values, **and** ~~or~~ tenets. The Board and district staff shall incorporate ~~this philosophy in these principles into~~ all ~~district~~ programs, ~~and~~ activities, **and operations of the district**.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9000 - Role of the Board)

Note: **The thought process and collaborative effort required of the Governing Board in articulating district philosophy are crucial to the creation and evolution of philosophy reflective of local ideologies.** Districts are **strongly** encouraged to **engage in thoughtful discussions and to** replace or supplement the philosophical statements below with those that reflect their own locally developed philosophical statements.

It is the philosophy of the district that:

1. All students can learn and succeed.
 2. ~~Every student in the district, regardless of gender, special needs, or social, ethnic, language or economic background has a right to a high quality education that challenges the student to achieve to his/her fullest potential.~~ **Every student should have an opportunity to receive a quality education regardless of his/her social, cultural, or economic background.**
- (cf. 0410 - Nondiscrimination in District Programs and Activities)
3. **Every student in the district has a right to be free from discrimination, harassment, intimidation, and bullying, as prohibited by law or district policy.**
 3. 4. **The future of our nation and community depends on students possessing the skills to be lifelong learners, collaborative and creative problem solvers, and effective, contributing members of a global and technologically advanced society.**

5. Highly skilled and dedicated teachers and educational support staff have the capacity to guide students toward individual achievement and growth, and have a direct and powerful influence on student learning and life experiences.

4. 6. A safe, nurturing environment and positive school climate are is necessary for learning, **academic achievement, and student development.**

7. The District will ensure low class sizes whenever feasible.

BP 0100(b)

PHILOSOPHY (continued)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

5. 7. Parents/guardians have a right and an obligation to ~~participate~~ **be engaged** in their child's ~~schooling~~ **education and to be involved in the intellectual, physical, emotional, and social development and well-being of their child.**

(cf. 6020 - Parent Involvement)

6. 8. The needs of the whole child must be addressed, as the ability of children to learn is affected by social, health, and economic conditions and other factors outside the classroom.

7. 9. Early identification of ~~student~~ learning and behavioral difficulties **and timely and appropriate support and intervention** contribute to student success.

8. 10. Students and staff ~~respond positively to~~ **are encouraged and motivated by** high expectations and recognition for their accomplishments.

9. 11. Continuous School improvement is ~~necessary~~ **a dynamic process requiring flexibility and innovation** to meet the needs of students in a changing ~~economy and society~~ world.

12. Professional development for the Board and district staff is essential for the growth and success of the district and its students.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 9240 - Board Training)

~~10.~~ **13.** The diversity of the student ~~population~~ **body** and ~~school~~ staff enriches the learning experience ~~for all students,~~ **promotes cultural awareness and acceptance, and serves as a model for citizenship in a global society.**

~~11.~~ **14.** ~~A highly skilled and dedicated staff has a direct and powerful influence on students' lives and learning.~~ **A common set of norms and protocols is crucial to effective governance.**

~~12.~~ **15.** ~~A high level of e~~Communication, trust, respect, **collaboration,** and teamwork **strengthen the relationship** among Board members and **between the Board and Superintendent, and** contributes to **the effectiveness of the decision-making-governance team.**

BP 0100(c)

PHILOSOPHY (continued)

~~13.~~ **16.** The community ~~provides an essential resource to the educational program and~~ **district are inextricably connected partners, wherein the community's engagement in issues that impact the schools enhances the district's programs and student learning.**

(cf. 1000 - Concepts and Roles)

~~14.~~ **17.** ~~Effective~~ **Two-way** communication with all stakeholders ~~helps build support for the school is~~ **essential for establishing continuity, support, and shared goals both within the district and with the surrounding community.**

18. The Board has a responsibility to advocate on behalf all students, keep current on legislative issues affecting education, and build positive relationships with local, state, and federal representatives.

19. A fiscally sound budget which is reflective of the district's vision is imperative to the financial stability of the district and to the attainment of its goals.

~~15.~~ **20.** ~~Accountability~~ **Responsibility** for the district's programs and operations is shared by the entire educational community, with ~~the~~ ultimate accountability resting with the Board as the basic embodiment of representative government.

Legal Reference:

EDUCATION CODE

51002 Local development of programs based on stated philosophy and goals

51019 Definition of philosophy

51100-51101 Parental involvement

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Vision, 1996

The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research, May 2017

Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement, August 7, 2014

Defining Governance, Issue 2: Governing Commitments, Governance Brief, February 2014

WEB SITES

CSBA: <http://www.csba.org>

National School Climate Center: <http://schoolclimate.org>

EQUITY

The County Board of Education believes that the diversity that exists among the county's community of students, staff, parents/guardians, and community members is integral to the county office of education's (COE) vision, mission, and goals. Addressing the needs of the most marginalized learners requires recognition of the inherent value of diversity and acknowledgement that educational excellence requires a commitment to equity in the opportunities provided to students and the resulting outcomes.

In order to eradicate institutional bias of any kind, including implicit or unintentional biases and prejudices that affect student achievement, and to eliminate disparities in educational outcomes for students from historically underserved and underrepresented populations, the County Board shall proactively identify class and cultural biases as well as practices, policies, and institutional barriers that negatively influence student learning, perpetuate achievement gaps, and impede equal access to opportunities for all students.

The County Board shall make decisions with a deliberate awareness of impediments to learning faced by students of color and/or diverse cultural, linguistic, or socio-economic backgrounds. To ensure that equity is the intentional result of County Board decisions, the County Board shall consider whether its decisions address the needs of students from racial, ethnic, and indigent communities and remedy the inequities that such communities experienced in the context of a history of exclusion, discrimination, and segregation. County Board decisions shall not rely on biased or stereotypical assumptions about any particular group of students.

(cf. 9000 - Role of the Board)

(cf. 9310 - Board Policies)

The County Board shall develop, and shall encourage the County Superintendent of Schools to develop and implement, policies and strategies to promote equity in COE programs and activities, through measures such as the following:

1. Routinely assessing student needs based on data disaggregated by race, ethnicity, and socio-economic and cultural backgrounds in order to enable equity-focused policy, planning, and resource development decisions

(cf. 0460 - Local Control and Accountability Plan)

2. Analyzing expenditures and allocating resources in a manner that provides all students with equitable access to COE programs, support services, and opportunities for success and promotes equity and inclusion. Such resources include access to funding; technology, equipment, textbooks, and other instructional materials; facilities; and community resources or partnerships.

(cf. 3100 - Budget Adoption and Revision)

EQUITY (continued)

3. Enabling and encouraging students to enroll in, participate in, and complete curricular and extracurricular courses, advanced college preparation programs, and other student activities
4. Building a positive school climate that promotes student engagement, safety, and academic and other supports for students
5. Adopting curriculum and instructional materials that accurately reflect the diversity among student groups
6. Providing and/or collaborating with local agencies and community groups to ensure the availability of necessary support services for students in need
7. Conducting program evaluations that focus on equity and address the academic outcomes and performance of all students on all indicators

(cf. 0500 - Accountability)

The County Board shall regularly monitor the intent and impact of its policies and decisions in order to safeguard against disproportionate or unintentional impact on access to COE programs and achievement goals for specific student populations in need of services.

Legal Reference: (see next page)

EQUITY (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Educational equity

52066-52069 Local control and accountability plan

60040 Selection of instructional materials

60200 Adoption of instructional materials

GOVERNMENT CODE

11000 Definitions

11135 Nondiscrimination in programs or activities funded by state

PENAL CODE

422.55 Definition of hate crime

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness, Title IX

2301-2415 Carl D. Perkins Vocational and Applied Technology Act

6311 State plans

6312 Local education agency plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX

Management Resources:

CSBA PUBLICATIONS

Meeting California's Challenge: Access, Opportunity, and Achievement: Key Ingredients for Student Success, 2017

The School Board Role in Creating the Conditions for Student Achievement, 2017

African-American Students in Focus: Closing Opportunity and Achievement Gaps for African-American Students, 2016

African-American Students in Focus: Demographics and Achievement of California's African-American Students, 2016

Latino Students in California's K-12 Public Schools, 2016

Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, 2016

Climate for Achievement Governance Brief Series, 2015

Math Misplacement, 2015

Management Resources continued: (see next page)

EQUITY (continued)

Management Resources: (continued)

CENTER FOR URBAN EDUCATION PUBLICATIONS

Protocol for Assessing Equity-Mindedness in State Policy, 2017

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Center for Urban Education: <https://cue.usc.edu>

Safe Schools Coalition: <http://www.casafeschools.org>

Policy
adopted:

CSBA COUNTY MANUAL MAINTENANCE SERVICE
July 2018

CSBA Sample

Board Policy

Philosophy, Goals, Objectives, and Comprehensive Plans

BP 0420.4(a)

CHARTER SCHOOL AUTHORIZATION

The Governing Board recognizes that charter schools may assist the district in offering diverse learning opportunities for district students. In considering any petition to establish a charter school within the district, the Board shall give careful thoughtful consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

One or more persons may submit a petition for a start-up charter school to be established within the district. In addition, an existing district school may be converted to a charter school when deemed beneficial by the district and community ~~or when state or federal law requires restructuring of the school because of low performance.~~ (Education Code 47605, 47606, 53300)

(cf. 0520.2 – Title I Program Improvement Schools)

The district shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 47605)

Any petition for a start-up charter school or conversion charter school shall include all components and signatures required by law and shall be submitted to the Board. The Superintendent or designee shall consult with legal counsel, as appropriate, regarding compliance of the charter proposals with legal requirements.

The Superintendent or designee may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. As needed, he/she also may meet with the petitioners to establish workable plans for technical assistance or contracted services which the district may provide to the proposed charter school.

Within 30 days of receiving a petition to establish a charter school, the Board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the district, and parents/guardians. (Education Code 47605)

(cf. 9320 - Meetings and Notices)

Within 60 days of receiving a petition, or within 90 days with mutual consent of the petitioners and the Board, the Board shall either approve or deny the request to establish the charter school. (Education Code 47605)

BP 0420.4(c)

CHARTER SCHOOL AUTHORIZATION (continued)

The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)

Approval of Petition

The Board shall approve the charter petition if doing so is consistent with sound educational practice. In granting charters, the Board shall give preference to schools best able to provide comprehensive learning experiences for academically low-achieving students according to standards established by the California Department of Education (CDE) under Education Code 54032. (Education Code 47605)

The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)

(cf. 0420.42 - Charter School Renewal)

(cf. 0420.43 - Charter School Revocation)

The Board shall ensure that any approved charter contains adequate processes and measures for holding the school accountable for fulfilling the terms of its charter. These shall include, but **are** not ~~be~~ limited to, fiscal accountability systems, multiple measures for evaluating the educational program, **including student outcomes aligned with state priorities as described in Education Code 52060**, and regular reports to the Board.

(cf. 0420.41 - Charter School Oversight)

The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of understanding shall be annually reviewed by the Board and charter school governing body and amended as necessary.

It shall be the responsibility of the petitioners to provide written notice of the Board's approval and a copy of the charter to the County Superintendent of Schools, the CDE, and the State Board of Education (SBE). (Education Code 47605)

CHARTER SCHOOL AUTHORIZATION (continued)

Denial of Petition

The Board shall deny any petition to authorize the conversion of a private school to a charter school. **The Board shall also deny any petition for a charter** ~~or~~ that proposes to serve students in a grade level that is not served by the district, unless the petition proposes to serve students in all the grade levels served by the district. (Education Code 47602, 47605; ~~5 CCR 11965~~)

Any other charter petition shall be denied only if the Board ~~presents~~ **makes** written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605)

1. The charter school presents an unsound educational program for the students to be enrolled in the charter school.
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
3. The petition does not contain the number of signatures required.
4. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).
5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b).
6. **The petition does not contain a declaration as to whether or not the charter school shall be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining pursuant to Government Code 3540-3549.3.**

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll ~~disabled~~ students **with disabilities** who reside outside the special education local plan area in which the district participates. (Education Code 47605.7, 47647)

(cf. 0430 - Comprehensive Local Plan for Special Education)

BP 0420.4(e)

CHARTER SCHOOL AUTHORIZATION (continued)

If the Board denies a petition, the petitioners may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to the SBE. (Education Code 47605)

Legal Reference:

EDUCATION CODE

200 Equal rights and opportunities in state educational institutions

220 Nondiscrimination

17078.52-17078.66 Charter schools facility funding; state bond proceeds

17280-17317 Field Act

17365-17374 Field Act, fitness for occupancy

33126 School Accountability Report Card

41365 Charter school revolving loan fund

42238.51-~~42238.3~~ **42238.2** Funding for charter districts

44237 Criminal record summary

44830.1 Certificated employees, conviction of a violent or serious felony

45122.1 Classified employees, conviction of a violent or serious felony

46201 Instructional minutes

47600-47616.7 Charter Schools Act of 1992

47640-47647 Special education funding for charter schools

47650-47652 Funding of charter schools

49011 Student fees

51745-~~51749.3~~ **51749.6** Independent study

52052 Numerically significant student subgroup, definition

52060-52077 Local control and accountability plan

~~53300-53303 Parent Empowerment Act~~

56026 Special education

56145-56146 Special education services in charter schools

CORPORATIONS CODE

5110-6910 Nonprofit public benefit corporations

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

CODE OF REGULATIONS, TITLE 5

~~4800-4808 Parent Empowerment Act~~

11700.1-11705 Independent study

11960-~~11969~~ **11968.5.5** Charter schools

CODE OF REGULATIONS, TITLE 24

~~101 et seq. Part 2~~ California Building Standards Code

UNITED STATES CODE, TITLE 20

7223-7225 Charter schools

COURT DECISIONS

Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986

ATTORNEY GENERAL OPINIONS

89 *Ops.Cal.Atty.Gen.* 166 (2006)

80 *Ops.Cal.Atty.Gen.* 52 (1997)

78 *Ops.Cal.Atty.Gen.* 297 (1995)

Management Resources: (see next page)

BP 0420.4(f)

Management Resources:

CSBA PUBLICATIONS

Charter Schools in Focus, Issue 2: Ensuring Effective Oversight, Governance Brief, October 2017

Charter Schools in Focus, Issue 1: Managing the Petition Review Process, Governance Brief, November 2016

Charter Schools and Board Member Responsibilities, Education Insights Legal Update Webcast, March 2016

Charter Schools: A Guide for Governance Teams, rev. February 2016

Charter School Facilities and Proposition 39: Legal Implications for School Districts, 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Sample Copy of a Memorandum of Understanding

Charter School Authorization: Guidance and Technical Assistance for Prospective Charter School Authorizers, Webinar 2014

Special Education and Charter Schools: Questions and Answers, September 10, 2002

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Dear Colleague Letter: Guidance Regarding the Oversight of Charter Schools Program and Regulatory Requirements, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, August 2016

Charter Schools Program, July 2004 January 2014

Guidance on the Voluntary Use of Race to Achieve Diversity and Avoid Racial Isolation in Elementary and Secondary Schools, December 2011

The Impact of the New Title I Requirements on Charter Schools, July 2004

Applying Federal Civil Rights Laws to Public Charter Schools: Questions and Answers, May 2000

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calcharters.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.charterauthorizers.org>
<http://www.qualitycharters.org>

U.S. Department of Education: <http://www.ed.gov>

(3/06 3/12) 12/17

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Administrative Regulation

Philosophy, Goals, Objectives, and Comprehensive Plans

AR 0420.4(a)

CHARTER SCHOOL AUTHORIZATION

Petition Signatures

A petition for the establishment of a start-up charter school must be signed by either of the following: (Education Code 47605)

1. A number of parents/guardians equivalent to at least one-half of the number of students that the charter school estimates will enroll in the school for its first year of operation
2. A number of teachers equivalent to at least one-half of the total number of teachers that the charter school estimates will be employed at the school during its first year of operation

If the charter petition calls for an existing public school to be converted to a charter school, the petition must be signed by at least 50 percent of the permanent status teachers currently employed at the school. (Education Code 47605)

(cf. 4116 - ~~Permanent/Probationary~~ **Probationary/Permanent** Status)

In circulating a petition, the petitioners shall include a prominent statement explaining that a parent/guardian's signature means that the parent/guardian is meaningfully interested in having his/her child attend the charter school or, in the case of a teacher's signature, that the teacher is meaningfully interested in teaching at the charter school. The proposed charter shall be attached to the petition. (Education Code 47605)

Advisory Committee

At his/her discretion, the Superintendent or designee may establish a staff advisory committee to evaluate the completeness of a **charter** petition **based on the requirements in Education Code 47605** ~~or the merits of a proposed educational program~~ and to identify any concerns that should be addressed by the petitioners. ~~The Superintendent or designee shall also consult with legal counsel, as appropriate, regarding compliance of the charter proposals with legal requirements.~~

AR 0420.4(b)

CHARTER SCHOOL AUTHORIZATION (continued)

(cf. 2230 - Representative and Deliberative Groups)

Components of Charter Petition

The charter petition shall include affirmations ~~of the conditions described in Education Code 47605(d) as well as~~ **that the charter school will be nonsectarian in its programs, admission policies, employment practices, and operations; not charge tuition; and not discriminate against a student on the basis of characteristics listed in Education Code 220.**, ~~and~~ **It shall also** contain reasonably comprehensive descriptions of: (Education Code 47605, 47611.5)

1. The educational program of the **proposed** school, designed, among other things, to identify those whom the school is attempting to educate, what it means to be an "educated person" in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling students to become self-motivated, competent, and lifelong learners.

The petition shall include a description of annual goals for all students and for each numerically significant subgroup of students identified pursuant to Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. These goals shall be aligned with the state priorities listed in Education Code 52060 that apply to the grade levels served or the nature of the program operated by the charter school. The petition also shall describe specific annual actions to achieve those goals. The petition may identify additional priorities established ~~by the charter school~~ **for the proposed school**, goals aligned with those priorities, and specific annual actions to achieve those goals.

(cf. 0420.41 - Charter School Oversight)

(cf. 0460 - Local Control and Accountability Plan)

If the proposed school will serve high school students, the petition shall describe the manner in which the ~~charter~~ school will inform parents/guardians about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by the charter school that are accredited by the Western Association of Schools and Colleges may be considered transferable, and courses approved by the University of California or the California State University as creditable under the "a-g" admissions criteria may be considered to meet college entrance requirements.

AR 0420.4(c)

CHARTER SCHOOL AUTHORIZATION (continued)

Note: Education Code 47605 requires that the petition identify student outcomes that the charter school intends to use, including those that address increases in student achievement both schoolwide and for all groups of

students served by the charter school, as defined in Education Code 47607. Education Code 47607 defines "all groups of students served by the charter school" to mean all numerically significant subgroups of students served by the charter school, as defined in Education Code 52052.

2. The measurable student outcomes identified for use by the charter school. *Student outcomes* means the extent to which all students of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school's educational program, including outcomes that address increases in student academic achievement both schoolwide and for each numerically significant subgroup of students served by the charter school. The student outcomes shall align with the state priorities identified in Education Code 52060 that apply for the grade levels served or the nature of the program operated by the charter school.
3. The method by which student progress in meeting the identified student outcomes is to be measured. To the extent practicable, the method for measuring student outcomes for state priorities shall be consistent with the way information is reported on a school accountability report card.

(cf. 0510 - School Accountability Report Card)

4. The governance structure of the school, including, but not limited to, the process to be followed by the school to ensure parent/guardian involvement.
5. The qualifications to be met by individuals to be employed by the school.
6. The procedures that the school will follow to ensure the health and safety of students and staff, including the requirement that each school employee furnish the school with a criminal record summary as described in Education Code 44237.
7. The means by which the school will achieve a racial and ethnic balance among its students that is reflective of the general population residing within the district's territorial jurisdiction.
8. ~~Admission requirements, if applicable~~ **The charter school's student admission policy. The petition shall, in accordance with Education Code 47605(d), specify procedures for determining enrollment when the number of applicants exceed the school's capacity, including requirements for the use of a public random drawing, admission preferences, and priority order of preferences as required by law and subject to Board approval.**

AR 0420.4(d)

CHARTER SCHOOL AUTHORIZATION (continued)

9. The manner in which annual, independent financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit

exceptions and deficiencies shall be resolved to the ~~Governing~~ Board's satisfaction.

10. The ~~A comprehensive description of~~ procedures by which students can be suspended or expelled **for disciplinary reasons or otherwise involuntarily removed for any reason, including an explanation of how the charter school will comply with federal and state constitutional procedural and substantive due process requirements as specified in Education Code 47605(b). Such procedures shall also include processes by which the charter school will notify the superintendent of a district and request to be notified by a district about a student when the circumstances specified in Education Code 47605(d) exist.**
11. The manner by which staff members of the charter school will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or federal social security.
12. The public school attendance alternatives for students residing within the district who choose to not attend the charter school.
13. A description of the rights of any district employee upon leaving district employment to work in the charter school and of any rights of return to the district after employment at the charter school.
14. The procedures to be followed by the charter school and the Board to resolve disputes relating to charter provisions.
15. A declaration as to whether or not the charter school shall be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining under Government Code 3540-3549.3.
16. The procedures to be used if the charter school closes, including, but not limited to: (5 CCR 11962)
 - a. Designation of a responsible entity to conduct closure-related activities

AR 0420.4(f)

CHARTER SCHOOL AUTHORIZATION (continued)

- b. Notification to parents/guardians, the Board, the county office of education, the special education local plan area in which the school participates, the retirement systems in which the school's employees participate, and the California Department of Education, providing at least the following information:

- (1) The effective date of the closure
 - (2) The name(s) and contact information of the person(s) to whom reasonable inquiries may be made regarding the closure
 - (3) The students' districts of residence
 - (4) The manner in which parents/guardians may obtain copies of student records, including specific information on completed courses and credits that meet graduation requirements
- c. Provision of a list of students at each grade level, the classes they have completed, and their districts of residence to the responsible entity designated in accordance with item #16a above
 - d. Transfer and maintenance of all student records, all state assessment results, and any special education records to the custody of the responsible entity designated in accordance with item #16a above, except for records and/or assessment results that the charter may require to be transferred to a different entity
 - e. Transfer and maintenance of personnel records in accordance with applicable law
 - f. Completion of an independent final audit within six months after the closure of the school that includes an accounting of all financial assets and liabilities pursuant to 5 CCR 11962 and an assessment of the disposition of any restricted funds received by or due to the school
 - g. Disposal of any net assets remaining after all liabilities of the school have been paid or otherwise addressed pursuant to 5 CCR 11962
 - h. Completion and filing of any annual reports required pursuant to Education Code 47604.33
 - i. Identification of funding for the activities identified in item #16a-h above

AR 0420.4(g)

CHARTER SCHOOL AUTHORIZATION (continued)

Charter school petitioners shall provide information to the Board regarding the proposed operation and potential effects of the school, including, but not limited to: (Education Code 47605)

1. The facilities to be used by the school, including where the school intends to locate

(cf. 7160 - Charter School Facilities)

2. The manner in which administrative services of the school are to be provided
3. Potential civil liability effects, if any, upon the school and district
4. Financial statements that include a proposed first-year operational budget, including start-up costs and cash-flow and financial projections for the first three years of operation

Location of Charter School

Unless otherwise exempted by law, the charter petition shall identify a single charter school that will operate within the geographic boundaries of the district. A charter school may propose to operate at multiple sites within the district as long as each location is identified in the petition. (Education Code 47605, 47605.1)

A charter school that is unable to locate within the district's jurisdictional boundaries may establish one site outside district boundaries but within the county, provided that: (Education Code 47605, 47605.1)

1. The district is notified prior to approval of the petition.
2. The County Superintendent of Schools and Superintendent of Public Instruction are notified before the charter school begins operations.
3. The charter school has attempted to locate a single site or facility to house the entire program but such a facility or site is unavailable in the area in which the school chooses to locate, or the site is needed for temporary use during a construction or expansion project.

A charter school may establish and locate a resource center, meeting space, or other satellite facility in an adjacent county if both of the following conditions are met: (Education Code 47605.1)

AR 0420.4(h)

CHARTER SCHOOL AUTHORIZATION (continued)

1. The facility is used exclusively for the educational support of students who are enrolled in nonclassroom-based independent study of the charter school.
2. The charter school provides its primary educational services in, and a majority of the students it serves are residents of, the county in which the school is authorized.

(10/13 10/15) 12/17

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Exhibit

Philosophy, Goals, Objectives, and Comprehensive Plans

E 0420.41(a)

CHARTER SCHOOL OVERSIGHT

REQUIREMENTS FOR CHARTER SCHOOLS

Charter schools shall be subject to the terms of their charters, any memorandum of understanding with their chartering authority, and other legal requirements that are expressly applicable to charter schools, including, but not limited to, requirements that each charter school:

1. Be nonsectarian in its programs, admission policies, employment practices, and all other operations (Education Code 47605)
2. Not discriminate against any student on the basis of the characteristics listed in Education Code 220 (Education Code 47605)
3. Not charge tuition (Education Code 47605)
4. Not charge student fees for any activity that is an integral component of the educational program, except as authorized by those Education Code provisions that explicitly apply to charter schools
5. Adhere to all laws establishing the minimum age for public school attendance (Education Code 47610)
6. Serve students who are California residents and who, if over 19 years of age, are continuously enrolled in a public school and making "satisfactory progress" toward a high school diploma as defined in 5 CCR 11965 (Education Code 47612)
7. Serve students with disabilities in the same manner as such students are served in other public **district** schools (Education Code 47646, 56145)
8. Admit all students who wish to attend the school, according to the following criteria and procedures:
 - a. Admission to the charter school shall not be determined according to the student's **or parent/guardian's** place of residence, or that of his/her **parents/guardians**, within the state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within the school's former attendance area. (Education Code 47605)

E 0420.41(b)

CHARTER SCHOOL OVERSIGHT (continued)

If a charter school will be physically located in a public elementary school attendance area in which 50 percent or more of the student enrollment is eligible for free or reduced-price meals, it may also establish an admission preference for students who are currently enrolled in the public elementary school and for students who reside in the public school attendance area. (Education Code 47605.3)

- b. If the number of students who wish to attend the charter school exceeds the school's capacity, attendance, ~~except for existing students of the charter school,~~ shall be determined by a public random drawing, ~~Preference shall be~~ **with preference** extended to students currently attending the charter school and students who reside in the district, except as provided for in Education Code 47614.5. (Education Code 47605)
 - c. Other admission preferences may be permitted by the **Governing Board of the chartering** district on an individual school basis consistent with law. (Education Code 47605)
9. Immediately enroll a homeless student, except where such enrollment would conflict with Education Code 47605(d) (Education Code 48850; 42 USC 11431-11435)
10. Comply with the requirements of Education Code 48850-48859 regarding the enrollment and placement of foster youth (Education Code 48853.5, 48859)
11. If the school offers a kindergarten program: (Education Code 48000)
 - a. Offer a transitional kindergarten (TK) program to students whose fifth birthday is from September 2 through December 2
 - b. Ensure that any credentialed teacher first assigned to teach a TK class after July 1, 2015 meets the qualifications specified in Education Code 48000 by August 1, 2020
12. Require its teachers to hold a certificate, permit, or other document issued by the Commission on Teacher Credentialing (CTC) equivalent to that which a teacher in other public schools would be required to hold (Education Code 47605)
13. Provide annual training on child abuse and neglect reporting requirements to employees and persons working on the school's behalf who are mandated reporters, within the first six weeks of each school year or within six weeks of employment (Education Code 44691)

CHARTER SCHOOL OVERSIGHT (continued)

14. Not hire any person who has been convicted of a violent or serious felony except as otherwise provided by law, and, if the school contracts with an entity for specified services, verify that any employee of that entity who will have contact with students has had a criminal background check (Education Code 44830.1, 45122.1, 45125.1)
15. Report to the CTC any change in a certificated employee's employment status (dismissal, nonreelection, resignation, suspension, unpaid administrative leave for more than 10 days, retirement, or other decision not to employ or reemploy) as a result of an allegation of misconduct or while an allegation of misconduct is pending (Education Code 44030.5)
16. Meet the requirements of Education Code 47611 regarding the State Teachers' Retirement System (Education Code 47610)
17. Meet the requirements of Government Code 3540-3549.3 related to collective bargaining in public education employment (Education Code 47611.5)
18. If the school serves students in grades 7-12, adopt a policy on suicide prevention, intervention, and postvention with specified components (Education Code 215)
19. If the school serves students in grade 9, adopt a fair, objective, and transparent mathematics placement policy with specified components (Education Code 51224.7)
20. Meet all statewide standards and conduct any statewide assessments applicable to noncharter public schools (Education Code 47605, 47612.5, 60605, 60850-60859)
21. ~~Until July 31, 2018, g~~Grant a high school diploma to any student who completed grade 12 in the 2003-04 ~~school year or a subsequent~~ **through 2014-15** school year and ~~who has~~ met all applicable graduation requirements other than the passage of the high school exit examination (Education Code ~~60851.6~~ **51413**)
22. Offer at least the number of instructional minutes required by law for the grade levels provided by the charter school (Education Code 47612.5)

E 0420.41(e)

CHARTER SCHOOL OVERSIGHT (continued)

23. If the school provides independent study, meet the requirements of Education Code 51745-51749.3, except that the school may be allowed to offer courses required for graduation solely through independent study as an exception to Education Code 51745(e) (Education Code 47612.5, 51747.3; 5 CCR 11705)
24. Identify and report to the Superintendent of Public Instruction (SPI) any portion of its average daily attendance that is generated through nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2; 5 CCR 11963.2)
25. If the school offers competitive athletics, annually post on the school's web site or on the web site of the charter operator the total enrollment of the school classified by gender, the number of students who participate in competitive athletics classified by gender, and the number of boys' and girls' teams classified by sport and by competition level (Education Code 221.9)
26. If the school offers an athletic program, annually provide information sheets about concussions/head injuries and sudden cardiac arrest to athletes and their parents/guardians, which must be signed and returned to the school before the athlete initiates practice or competition. In the event that an athlete is suspected of sustaining a concussion or head injury, passes out, or faints during or immediately after participation in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day and shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider and receives written clearance to do so. (Education Code 33479-33479.5, 49475)
27. On a regular basis, consult with parents/guardians and teachers regarding the school's educational programs (Education Code 47605)
- 28. Notify parents/guardians of applicant students and currently enrolled students that parental involvement is not a requirement for acceptance to, or continued enrollment at, the charter school (Education Code 47605)**
- 28. 29.** Provide students the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications (Education Code 48907, 48950)

E 0420.41(f)

- 30. Adopt policy that is consistent with the model policy developed by the California Attorney General addressing the school's response to immigration enforcement, notify parents/guardians of their children's right to a free public education regardless of immigration status or religious beliefs, prohibit the collection of information or documents regarding the immigration status of students or their family members, and fulfill other requirements of Education Code 234.7**
31. Not collect or solicit social security numbers or the last four digits of social security numbers from students or their parents/guardians unless otherwise required to do so by state or federal law (Education Code 49076.7)
- ~~29.~~ **32.** Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)
- ~~30.~~ **33.** If a student subject to compulsory full-time education is expelled or leaves the charter school without graduating or completing the school year for any reason, notify the Superintendent of the school district of the student's last known address within 30 days and, upon request, provide that district with a copy of the student's cumulative record, including a transcript of grades or report card, and health information (Education Code 47605)
- ~~31.~~ **34.** If the school serves high school students, submit to the Student Aid Commission, for use in the Cal Grant program, the grade point average (GPA) of all students in grade 12 and verification of high school graduation or its equivalent for students who graduated in the prior academic year. However, such information shall not be submitted when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)
- ~~32.~~ **35.** Develop a transportation safety plan that includes procedures to ensure that a student is not left unattended on a school bus, student activity bus, ~~youth bus~~, or child care motor vehicle and procedures and standards for designating an adult chaperone, other than the driver, to accompany students on a school activity bus (Education Code 39831.3)
- ~~33.~~ **36.** Comply with the California Building Standards Code as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located, unless the charter school facility meets either of the following conditions: (Education Code 47610, 47610.5)
- a. The facility complies with the Field Act pursuant to Education Code 17280-17317 and 17365-17374.

E 0420.41(g)

- b. The facility is exclusively owned or controlled by an entity that is not subject to the California Building Standards Code, including, but not limited to, the federal government.
- 34. 37.** Provide reasonable accommodations on campus to a lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding (Education Code 222)
- 35. 38.** Ensure the availability and proper use of emergency epinephrine auto-injectors by: (Education Code 49414)
- a. Providing school nurses or other voluntary, trained personnel with at least one regular and one junior device for elementary schools and, for secondary schools, one regular device if there are no students who require a junior device
 - b. Distributing a notice at least once per school year to all staff requesting volunteers and describing the training that volunteers will receive
 - c. Providing defense and indemnification to volunteers for any and all civil liability from such administration.
- 36. 39.** If the school chooses to make an opioid antagonist available to persons suffering, or reasonably believed to be suffering, from an opioid overdose, comply with the requirements of Education Code 49414.3, including, but not limited to, providing training to personnel who volunteer to administer the opioid antagonist
- 40.** If the school participates in the National School Lunch and/or Breakfast program, not promote any food or beverage during the school day that does not comply with state nutritional standards pursuant to Education Code 49430-49434, and not participate in a corporate incentive program that offers free or discounted non-nutritious foods or beverages as rewards for students who reach certain academic goals (Education Code 49431.9)
- 41.** If the school participates in the National School Lunch and/or Breakfast program, notify parents/guardians within 10 days of their child's meal account reaching a negative balance; ensure that a student with unpaid school meal fees is not shamed, treated differently, or served a meal that differs from other students; and prohibit student discipline from resulting in the denial or delay of a nutritionally adequate meal (Education Code 49557.5)
- 42.** If the school participates in the National School Lunch and/or Breakfast program and is a very high poverty school, as defined, apply to the California
- E 0420.41(h)

CHARTER SCHOOL OVERSIGHT (continued)

Department of Education (CDE) to provide lunch and/or breakfast free of charge to all students under a federal universal service provision (Education Code 49564)

37. 43. Promptly respond to all reasonable inquiries from the district, the county office of education, or the SPI, including, but not limited to, inquiries regarding the school's financial records (Education Code 47604.3)

38. 44. Annually prepare and submit financial reports to the district Governing Board and the County Superintendent of Schools in accordance with the following reporting cycle:

- a. By July 1, a preliminary budget for the current fiscal year. For a charter school in its first year of operation, financial statements submitted with the charter petition pursuant to Education Code 47605(g) will satisfy this requirement. (Education Code 47604.33)
- b. By July 1 each year, an update of the school's goals and the actions to achieve those goals as identified in the charter, developed using the local control and accountability plan template adopted by the State Board of Education. This report shall include a review of the progress toward the goals, an assessment of the effectiveness of the specific actions toward achieving the goals, a description of changes the school will make to the specific actions as a result of the review and assessment, and a listing and description of expenditures for the fiscal year implementing the specific actions. (Education Code 47604.33, 47606.5, 52064)

When conducting this review, the governing body of the school may consider qualitative information including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. To the extent practicable, data shall be reported in a manner consistent with how information is reported on a school accountability report card. The update shall be developed in consultation with teachers, principals, administrators, other school personnel, parents/guardians and students. (Education Code 47606.5)

- c. By December 15, an interim financial report for the current fiscal year reflecting changes through October 31. (Education Code 47604.33)
- d. By March 15, a second interim financial report for the current fiscal year reflecting changes through January 31. (Education Code 47604.33)
- e. By September 15, a final unaudited report for the full prior year. The report submitted to the Board shall include an annual statement of all the charter

E 0420.41(j)

CHARTER SCHOOL OVERSIGHT (continued)

school's receipts and expenditures for the preceding fiscal year. (Education Code 42100, 47604.33)

- f. By December 15, a copy of the charter school's annual, independent financial audit report for the preceding fiscal year, unless the charter school's audit is encompassed in the district's audit. The audit report shall also be submitted to the State Controller and the California Department of Education. (Education Code 47605)
- 39. 45.** Post specified information related to the prohibition against discrimination under Title IX of the Education Amendments of 1972 in a prominent and conspicuous location on the school web site or on the web site of the charter operator (Education Code 221.61)
- 40. 46.** If a direct-funded charter school, adopt and implement uniform complaint procedures to resolve complaints of unlawful discrimination or alleged violation of a state or federal law or regulation governing educational programs, in accordance with 5 CCR 4600-4670 (5 CCR 4600)
- 41. 47.** Annually adopt a school accountability report card (Education Code 47612; California Constitution, Article 16, Section 8.5)

In addition, charter schools shall comply with the state and federal constitutions, applicable federal laws, and state laws that apply to governmental agencies in general, such as the Brown Act requirements in Government Code 54950-54963 and the conflict of interest laws in Government Code 1090-1099 and 87100-91014.

CSBA Sample Board Policy

Community Relations

BP 1325(a)

ADVERTISING AND PROMOTION

The Governing Board establishes this policy to ensure effective and consistent implementation of ~~its directions related to~~ **standards for** advertisements and promotions by nonschool groups in school-sponsored publications, **on district and school** websites, and social media, and on school facilities **and grounds**. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 1330 - Use of School Facilities)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)

Limited Public Forum

The Board desires to promote positive relationships between district schools and the community in order to enhance community **partnerships**, support, and involvement in the schools. The Superintendent or designee may, **consistent with the criteria established in this policy**, approve:

1. Distribution of noncommercial materials that publicize services, special events, public meetings, or other gatherings of interest to students or parents/guardians

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6162.8 - Research)

2. Distribution of promotional materials of a commercial nature to students or parents/guardians

(cf. 1700 - Relations Between Private Industry and the Schools)

3. Paid advertisements on school property, including, but not limited to, advertisements on **school buildings, athletic fields, scoreboards, and** billboards ~~and scoreboards~~
4. Paid advertisements in school-sponsored publications, yearbooks, announcements, and other school communications, including websites and social media
5. Products and materials donated by commercial enterprises for educational use, including those that bear the name and/or logo of the donor, as long as they do not unduly promote the donor or any commercial activity or product

ADVERTISING AND PROMOTION (continued)

(cf. 3290 - Gifts, Grants and Bequests)

(cf. 6161.11 - Supplementary Instructional Materials)

Prior to the distribution, posting, or publishing of any nonschool group's promotional materials or advertisement, the Superintendent, principal, or designee shall review the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or advertisement in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allowed by Board policy.

All materials to be distributed shall bear the name and contact information of the sponsoring entity.

As necessary, the Superintendent, principal, or designee shall require a disclaimer on any nonschool group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District- and school-sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

Criteria for Approval

The Superintendent, principal, or designee shall not accept for distribution, **or allow on school property**, any materials or advertisements that:

1. Are lewd, obscene, libelous, or slanderous
2. Incite students to commit unlawful acts, violate school rules, or disrupt the orderly operation of the schools
3. Promote any particular political interest, candidate, party, or ballot measure, unless the candidates or advocates from all sides are provided the opportunity to present their views to the students during school hours or during events scheduled pursuant to the Civic Center Act

ADVERTISING AND PROMOTION (continued)

(cf. 1160 - Political Processes)

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

4. ~~Proselytize or position the district on any side of a controversial issue~~ **Contain prayer or proselytizing language**

5. **Position the district on any side of a controversial issue**

(cf. 6144 - Controversial Issues)

- 5.6. Discriminate against, attack, or denigrate any group on account of any unlawful consideration

(cf. 0410 - Nondiscrimination in District Programs and Activities)

- 6.7. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including, but not limited to, materials or advertisements for tobacco, intoxicants, ~~non-nutritious foods and beverages~~, and movies or products unsuitable for children

(cf. 5030 - Student Wellness)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.62 - Tobacco)

8. **Promote during the school day any food or beverage that does not comply with state nutritional standards pursuant to Education Code 49430-49434, including a corporate incentive program that offers free or discounted foods or beverages that do not meet nutritional standards as rewards for students who reach certain academic goals. This prohibition does not include advertising on clothing with brand images worn on school grounds, advertising contained in product packaging, or advertising of infrequent school fundraising events involving food or beverages that do not meet the nutritional standards. (Education Code 49431.9)**

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 5030 - Student Wellness)

- 7.9. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy

ADVERTISING AND PROMOTION (continued)

(cf. 1321 - Solicitation of Funds from and by Students)

8.10. Distribute unsolicited merchandise for which an ensuing payment is requested

The Superintendent or designee **also** may **also** consider the educational value of the materials or advertisements, the age or maturity of the students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students, or are of intrinsic value to the students or their parents/guardians.

(cf. 0000 - Vision)

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks, as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.

Legal Reference:

CALIFORNIA CONSTITUTION

Article 1, Section 2 Free speech rights

EDUCATION CODE

7050-7058 *Political activities of school officers and employees*

35160 *Authority of governing boards*

35160.1 *Broad authority of school districts*

35172 *Promotional activities*

38130-~~38138~~ **38139** *Civic Center Act*

49430-49434 *The Pupil Nutrition, Health, and Achievement Act of 2001, especially:*

49431.9 *Advertisement of non-nutritious foods*

BUSINESS AND PROFESSIONS CODE

25664 *Advertisements encouraging minors to drink*

CALIFORNIA CONSTITUTION

Article 1, Section 2 Free speech rights

U.S. CONSTITUTION

Amendment 1, Freedom of speech and expression

UNITED STATES CODE, TITLE 42

1751-1769j *School Lunch Program*

1773 *School Breakfast Program*

COURT CASES

Hills v. Scottsdale Unified School District **48**, (2003) 329 F.3d 1044

DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958

Yeo v. Town of Lexington, (1997) *U.S. First Circuit Court of Appeals*, No. 96-1623 **131 F.3d 241**

Hemry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856

Bright v. Los Angeles Unified School District, (1976) **134 Cal. Rptr. 639, 556 P.2d 1090**, 18 Cal. 3d **350**

450

Lehman v. Shaker Heights, (1974) 418 U.S. 298

ADVERTISING AND PROMOTION (continued)

Management Resources:

CSBA PUBLICATIONS

School Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

WEB SITES

CSBA: <http://www.csba.org>

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Board Policy

Community Relations

BP 1330(a)

USE OF SCHOOL FACILITIES

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6145.5 - Student Organizations and Equal Access)

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary

(cf. 0450 - Comprehensive School Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

(cf. 6115 - Ceremonies and Observances)

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in BP 1325 - Advertising and Promotion.

(cf. 1325 - Advertising and Promotion)

BP 1330(b)

USE OF SCHOOL FACILITIES (continued)

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

(cf. 1330.1 - Joint Use Agreements)

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

(cf. 9320 - Meetings and Notices)

The Board ~~shall grant~~ **authorizes** the use of school facilities or grounds without charge to school-related organizations whose activities are directly related to or for the benefit of district schools. All other groups requesting the use of school facilities under the Civic Center Act shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041.

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Calculating Direct Costs

~~In determining d~~Direct costs to be charged for community use of each, or each type of, school facility or grounds, ~~the Superintendent or designee shall calculate,~~ **shall be calculated** in accordance with 5 CCR 14038, **and may reflect** the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds

BP 1330(c)

USE OF SCHOOL FACILITIES (continued)

~~However, capital direct costs shall not be charged to organizations retained by the district or school to provide instruction or instructional activities to students during school hours or for classroom-based programs that operate after school hours, including, but not limited to, after school, tutoring, and child care programs. (5 CCR 14037)~~

~~(cf. 5148—Child Care and Development)~~

~~(cf. 5148.2—Before/After School Programs)~~

2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services **of performed by** district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Use of School Facility as Polling Place

The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

~~(cf. 6111 - School Calendar)~~

When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by BP

1330(d)

USE OF SCHOOL FACILITIES (continued)

local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place.

(cf. 3515.2 - Disruptions)

Legal Reference:

EDUCATION CODE

10900-10914.5 *Community recreation programs*

32282 *School safety plan*

37220 *School holidays*

38130-38138 *Civic Center Act, use of school property for public purposes*

BUSINESS AND PROFESSIONS CODE

25608 *Alcoholic beverage on school premises*

ELECTIONS CODE

12283 *Polling places: schools*

GOVERNMENT CODE

54950-54963 *The Ralph M. Brown Act*

MILITARY AND VETERANS CODE

1800 *Definitions*

CODE OF REGULATIONS, TITLE 5

14037-14042 *Proportionate direct costs for use of school facilities and grounds*

UNITED STATES CODE, TITLE 20

7905 *Equal access to public school facilities*

COURT DECISIONS

Good News Club v. Milford Central School, (2001) 533 U.S. 98

Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384

Cole v. Richardson, (1972) 405 U.S. 676

Connell v. Higgenbotham, (1971) 403 U.S. 207

ACLU v. Board of Education of Los Angeles, (1961) 55 Cal.2d 167

Ellis v. Board of Education, (1945) 27 Cal.2d 322

ATTORNEY GENERAL OPINIONS

82 *Ops.Cal.Atty.Gen.* 90 (1999)

79 *Ops.Cal.Atty.Gen.* 248 (1996)

Management Resources:

CSBA PUBLICATIONS

Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010

Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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Administrative Regulation

Community Relations

AR 1330(a)

USE OF SCHOOL FACILITIES

Application for Use of Facilities

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Persons or organizations applying for the use of school facilities or grounds shall submit a facilities use statement indicating that they uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.

Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
4. Child care programs to provide supervision and activities for children of preschool and elementary school age

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

AR 1330(b)

USE OF SCHOOL FACILITIES (continued)

5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies

6. Supervised recreational activities, including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination
7. A community youth center
8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

10. Other purposes deemed appropriate by the Governing Board

Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law
2. Any use which is inconsistent with the use of the school facilities for school purposes or which interferes with the regular conduct of school or school work
3. Any use which involves the possession, consumption, or sale of **alcoholic beverages** **drugs** or any restricted substances, including tobacco

(cf. 3513.3 - Tobacco-Free Schools)

AR 1330(c)

USE OF SCHOOL FACILITIES (continued)

4. Any use which involves the possession, consumption, or sale of alcoholic beverages, However, the Superintendent or designee may approve the use of district facilities except for special events approved by the Superintendent or designee pursuant to Business and Professions Code 25608 which are that may involve the

~~acquisition, possession, use, or consumption of alcoholic beverages when the event is~~ covered by a special events permit pursuant to Division 9 of the Business and Professions Code and **which** will occur at a time when students are generally not on the school grounds. (Business and Professions Code 25608) -Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the district and ensure the safety of participants, as determined by the Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.

The district may exclude certain school facilities from nonschool use for safety or security reasons.

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

As permitted, the Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

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Board Policy

Community Relations

BP 1400(a)

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS

The Governing Board ~~recognizes that other local government agencies share its concern and responsibility~~ **believes that district efforts to provide a high-quality education for students in the community can be enhanced by collaboration with other government and public agencies that are responsible** for the health, safety, and well-being of **children and youth**. The ~~Board and Superintendent or designee~~ **district** shall initiate and maintain good working relationships with representatives of ~~these local agencies~~ **to maximize student and family access to support services that will help students achieve to their highest potential.** ~~in order to help district schools and students make use of the resources which governmental agencies can provide.~~

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5030 - Student Wellness)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.32 - Health Screening for School Entry)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5141.52 - Suicide Prevention)

(cf. 5141.6 - School Health Services)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

[THE REMAINDER OF BP 1400 DELETED AND THE FOLLOWING NEW TEXT ADDED]

The Board shall initiate or participate in collaborative relationships with city and county elected officials to design and coordinate multi-agency programs that respond to the needs of children and families and provide more efficient use of district and community resources. To further such collaborations, the Board may establish or participate in formal structures for governance teams to regularly meet and discuss issues of mutual concern.

(cf. 0200 - Goals for the School District)

(cf. 9140 - Board Representatives)

BP 1400(b)

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS (continued)

The Superintendent and appropriate staff shall cooperate with government and public agencies in the planning and implementation of joint projects or activities within the community. The Superintendent or designee may designate a coordinator to ensure effective implementation of the district's responsibilities in any such collaborative project.

In order to identify priorities for services, the Board shall encourage a periodic assessment of children's needs within the community, which may include, but not be limited to, needs based on poverty, child abuse and neglect, poor physical or mental health, substance abuse, violence, homelessness, placement in foster care, or lack of access to child care. The needs assessment should also examine the extent to which those needs are being met through existing services in the district and in the community, the costs of providing those services, and any gaps, delay, or duplication of services.

The Board shall approve the services to be offered by the district, the resources that will be allocated to support collaboration, any use of school facilities for services, and any development or joint use of facilities with other jurisdictions. All agreements with other agencies to coordinate services or share resources shall be in writing. The Board may establish joint powers agreements or memorandums of understanding, when feasible, to formalize the responsibilities and liabilities of all parties in a collaborative activity.

(cf. 1330 - Use of School Facilities)

(cf. 1330.1 - Joint Use Agreements)

(cf. 3100 - Budget)

The Superintendent or designee shall work with interagency partners to explore funding opportunities available through each agency, state and national grant programs, and/or private foundations for youth service coordination and delivery.

In order to facilitate service delivery or determination of eligibility for services, the district may share information with other appropriate agencies as long as the parent/guardian consents and the information is shared in accordance with laws pertaining to confidentiality and privacy.

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5125 - Student Records)

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS (continued)

The Board shall receive regular reports of progress toward the identified goals of the collaborative effort. The reports may include, but not be limited to, feedback from staff and families regarding service delivery, numbers of children and families served, specific indicators of conditions of children, and indicators of system efficiency and cost effectiveness.

(cf. 0500 - Accountability)

The Board shall communicate with the community about the district's collaborative efforts and the conditions of children within the schools. The Board may advocate for local, state, and national policies, programs, and initiatives designed to improve the conditions of children and youth.

(cf. 1100 - Communication with the Public)

(cf. 1160 - Political Processes)

(cf. 9000 - Role of the Board)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

EDUCATION CODE

8800-8807 Healthy Start support services for children

10900-10914.5 Cooperative community recreation programs

49073 Privacy of student records

49075 Parent/guardian permission for release of student records

49557.2 Sharing of information for MediCal eligibility

HEALTH AND SAFETY CODE

120440 Immunization records; release to local health departments

130100-130155 Early childhood development; First 5 Commission

WELFARE AND INSTITUTIONS CODE

5850-5883 Mental Health Services Act

18961.5 Computerized database; families at risk for child abuse; sharing of information

18980-18983.8 Child Abuse Prevention Coordinating Council

18986-18986.30 Interagency Children's Services Act

18986.40-18986.46 Multidisciplinary services teams

18986.50-18986.53 Integrated day care program

18987.6-18987.62 Family-based services

Management Resources: (see next page)

BP 1400(d)

RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE

SCHOOLS (continued)

Management Resources:

CSBA PUBLICATIONS

Expanding Access to High-Quality Preschool Programs: A Resource Guide for School Leaders, rev. April 2008

Educating Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008

Mental Health Services Act (Proposition 63): Collaborative Opportunity to Address Mental Health, Policy Advisory, October 2007

Maximizing School Board Governance: Community Leadership, 1996

CHILDREN NOW PUBLICATIONS

California Report Card: The State of the State's Children, 2008

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

Healthy Children, Healthy Communities: An Action Guide for California Communities, 2006

Stretching Community Dollars: Cities, Counties and School Districts Building for the Future, 2006

YOUTH LAW CENTER PUBLICATIONS

Model Form for Consent to Exchange Confidential Information among the Members of an Interagency Collaborative, 1995

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Learning Support: <http://www.cde.ca.gov/ls>

California Department of Public Health: <http://www.cdph.ca.gov>

California Department of Social Services: <http://www.dss.cahwnet.gov>

California State Association of Counties: <http://www.csac.counties.org>

Children Now: <http://www.childrennow.org>

Cities, Counties and Schools Partnership: <http://www.ccspartnership.org>

First 5 California: <http://www.ccfc.ca.gov>

League of California Cities: <http://www.cacities.org>

Youth Law Center: <http://www.ylc.org>

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Board Policy

Administration

BP 2210(a)

ADMINISTRATIVE DISCRETION REGARDING BOARD POLICY

The Governing Board desires to be proactive in communicating its philosophy, priorities, and expectations for the district; clarifying the roles and responsibilities of the Board, Superintendent, and other senior administrators; and setting direction for the district through written policies. However, the Board recognizes that, in the course of operating district schools or implementing district programs, situations may arise which may not be addressed in written policies. **In such situations, or when immediate action is necessary to avoid any risk to the safety or security of students, staff, or district property or to prevent disruption of school operations, the Superintendent or designee shall have the authority to act on behalf of the district in a manner that is consistent with law and Board policies.**

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 2110 - Superintendent Responsibilities and Duties)

(cf. 2121 - Superintendent's Contract)

(cf. 3516.5 - Emergency Schedules)

(cf. 9000 - Role of the Board)

(cf. 9310 - Board Policies)

~~In any situation in which immediate action is needed to avoid any risk to the safety or security of district students, staff, or property or disruption to student learning, the Superintendent or designee shall have the authority to act on behalf of the district.~~

As necessary, the Superintendent or designee shall consult with other district staff, including the legal counsel and/or the chief business official, regarding the exercise of this authority.

~~*(cf. 0450 - Comprehensive Safety Plan)*~~

~~*(cf. 3516.5 - Emergency Schedules)*~~

Any exercise of administrative authority shall be nondiscriminatory and demonstrate the district's commitment to equity in district programs and activities.

BP 2210(b)

ADMINISTRATIVE DISCRETION REGARDING BOARD POLICY (continued)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 0415 - Equity)

The Superintendent shall be accountable to the Board for all areas of operation under his/her authority. As appropriate, tThe Superintendent or designee shall notify the Board as soon as practicable after he/she exercises **this the** authority **granted under this policy.** The Board president and the Superintendent shall schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

EDUCATION CODE

35010 Control of district, prescription and enforcement of rules

35035 Powers and duties of superintendent

35160 Authority of governing boards

35161 Powers and duties; authority to delegate

35163 Official actions, minutes and journal

Management Resources:

CSBA PUBLICATIONS

Impact of Local Control Funding Formula on Board Policies, Policy Brief, November 2013

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

(7/11 12/13) 7/18

Policy Reference UPDATE Service

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Board Policy

Business and Noninstructional Operations

BP 3100(a)

BUDGET

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127.

BUDGET (continued)

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

The Board shall adopt the district budget on or before July 1 of each year. (Education Code 42127)

At a public meeting **held scheduled** on a date after the public hearing on the budget, the Board shall, **adopt the budget** following its adoption of the LCAP or an annual update to the LCAP, **adopt the budget at the same meeting**. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

The budget that is formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction. (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file with the County Superintendent of Schools the adopted district budget and supporting data. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

(cf. 1340 - Access to District Records)

BUDGET (continued)

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget Advisory Committee

OPTION 1: The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

~~**OPTION 2:** The Board may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.~~

~~**OPTION 3:** The Board may establish a budget subcommittee composed exclusively of Board members.~~

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

BP 3100(d)

BUDGET (continued)

(cf. 1220 - Citizen Advisory Committees)
(cf. 2230 - Representative and Deliberative Groups)
(cf. 3350 - Travel Expenses)
(cf. 9130 - Board Committees)
(cf. 9140 - Board Representatives)

Budget Criteria and Standards

The Superintendent or designee shall develop a district budget in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, local control funding formula revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, unrestricted general fund balance, and reserves. In addition, he/she shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33128.3, 33129, 42127.01; 5 CCR 15440-15451)

BUDGET (continued)

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students **in accordance with 5 CCR 15496**. *Unduplicated students* are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

(cf. 3553 - Free and Reduced Price Meals)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Learners)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)
(cf. 3110 - Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.

BUDGET (continued)

3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent may further delegate the authority to assign funds at his/her discretion.

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

BUDGET (continued)

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year that the district is notified by the Superintendent of Public Instruction that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds. (Education Code 41202, 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multiyear projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

(cf. 7210 - Facilities Financing)

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

BUDGET (continued)**Budget Amendments**

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

*Legal Reference:*EDUCATION CODE

1240 Duties of county superintendent of schools

33127-33131 Standards and criteria for local budgets and expenditures

41202 Determination of minimum level of education funding

42103 Public hearing on proposed budget; requirements for content of proposed budget

42122-42129 Budget requirements

42130-42134 Financial certifications

42140-42141 Disclosure of fiscal obligations

*Legal Reference continued: (see next page)***BUDGET (continued)***Legal Reference: (continued)*EDUCATION CODE (continued)

42238-42251 Apportionments to districts, especially:

42238.01-42238.07 Local control funding formula

42602 Use of unbudgeted funds

42610 Appropriation of excess funds and limitation thereon

45253 Annual budget of personnel commission

45254 First year budget of personnel commission

52060-52077 Local control and accountability plan

GOVERNMENT CODE

7900-7914 Appropriations limit

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure

15440-15451 Criteria and standards for school district budgets

15494-15496 Local control funding formula, expenditures

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 75, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2015

Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009

Statement 34, Basic Financial Statements and Management's Discussion and Analysis — For State and Local Governments, June 1999

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California, Inc.: <http://www.sscal.com>

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Administrative Regulation

Business and Noninstructional Operations

AR 3230(a)

FEDERAL GRANT FUNDS

To ensure the lawful expenditure of any federal formula or discretionary grant funds awarded to the district, the Superintendent or designee shall comply with the requirements of the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (the "Uniform Guidance"), as contained in 2 CFR 200.0-200.521 and Appendices I-XII.

Allowable Costs

Prior to obligating or spending any federal grant funds, the Superintendent or designee shall determine whether a proposed purchase is an allowable expenditure ~~of federal funds~~ in accordance with 2 CFR 200.400-200.475 and the terms and conditions of the ~~federal grant~~ award. He/she shall also determine whether the expense is a direct or indirect cost as defined in 2 CFR 200.413 and 200.414 and, if the purchase will benefit other programs not included in the grant award, the appropriate share to be allocated to the federal grant.

(cf. 3350 - Travel Expenses)

FEDERAL GRANT FUNDS (continued)

The Superintendent or designee shall review and approve all transactions involving federal grant funds and shall ensure the proper coding of expenditures consistent with the California School Accounting Manual.

(cf. 3300 - Expenditures and Purchases)

(cf. 3314 - Payment for Goods and Services)

Period of Performance

All obligations of federal funds shall occur on or between the beginning and ending dates of the grant project and shall be paid no later than 90 days after the end of the funding period, unless specifically authorized by the grant award to be carried over beyond the initial term of the grant. (2 CFR 200.77, 200.308, 200.309, 200.343)

Procurement

~~On or before July 1, 2017, or such later date as may be approved in the Uniform Guidance, the Superintendent or designee shall comply with the standards specified in 2 CFR 200.317-200.326 and Appendix II of Part 200 when procuring goods and services needed to carry out a federal grant as well as any more restrictive state laws and district policies concerning the procurement of goods and services.~~ **When procuring goods and services with a federal grant, the Superintendent or designee shall comply with the standards contained in 2 CFR 200.317-200.326 and Appendix II of Part 200, or with any applicable state law or district policy that is more restrictive.**

As appropriate to encourage greater economy and efficiency, the Superintendent or designee shall avoid acquisition of unnecessary or duplicative items, give consideration to consolidating or breaking out procurements, analyze lease versus purchase alternatives,

FEDERAL GRANT FUNDS (continued)

consider entering into an interagency agreement for procurement of common or shared goods and services, and/or use federal excess or surplus property. (2 CFR 200.318)

The procurement of goods or services with federal funds shall be conducted in a manner that provides full and open competition in accordance with state laws and district regulations and the following requirements:

1. Any purchase of supplies or services that does not exceed the "micro-purchase" threshold specified in 48 CFR 2.101 may be awarded without soliciting competitive quotes, provided that the district considers the price to be reasonable and maintains written evidence of this reasonableness in the record of all micro-purchases. (2 CFR 200.67, 200.320)
2. For any purchase that exceeds the micro-purchase threshold but is less than the bid limit required by Public Contract Code 20111, the Superintendent or designee shall utilize "small-purchase" procedures that include obtaining price or rate quotes from an adequate number of qualified sources. (2 CFR 200.320)
3. Contracts for goods or services over the bid limits required by Public Contract Code 20111 shall be awarded pursuant to California law and AR 3311 - Bids, unless exempt from bidding under the law.

(cf. 3311 - Bids)

FEDERAL GRANT FUNDS (continued)

4. If a purchase is exempt from bidding and the district's solicitation is by a request for proposals, the award may be made by either a fixed-price or cost-reimbursement type contract awarded to the entity whose proposal is most advantageous to the program, with price and other factors considered. (2 CFR 200.320)

(cf. 3312 - Contracts)

5. Procurement by noncompetitive proposals (sole sourcing) may be used only when the item is available **exclusively** from a single source, the need or emergency will not permit a delay resulting from competitive solicitation, the awarding agency expressly authorizes sole sourcing in response to the district's request, and/or competition is determined inadequate after solicitation of a number of sources. (2 CFR 200.320)
6. Time and materials type contracts may be used only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. *Time and materials type contract* means a contract **whose for which the** cost is the sum of the actual cost of materials and direct labor hours charged at fixed hourly rates that reflect wages, general administrative expenses, and profit. (200.328)

For any purchase of \$25,000 or more, the Superintendent or designee shall verify that any vendor which is used to procure goods or services is not excluded or disqualified by the federal government. (2 CFR 180.220, 200.213)

All solicitations shall incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description shall avoid detailed product specifications to the extent possible, but may include a statement of the qualitative nature of the material, product, or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. When it is impractical or not economical to make a clear and accurate description of the technical requirements, a brand name or equivalent description may be used to define the performance or other salient requirements of procurement, clearly stating the specific features of the named brand which must be met by offers. In addition, every solicitation shall identify all requirements which the offer must fulfill and any other factors to be used in evaluating bids or proposals. (2 CFR 200.319)

FEDERAL GRANT FUNDS (continued)

The Superintendent or designee shall maintain sufficient records to document the procurement, including, but not limited to, the rationale for the method of procurement, selection of the contract type, contractor selection or rejection, and the basis for the contract price. (2 CFR 200.318)

The Superintendent or designee shall ensure that all contracts for purchases using federal grant funds contain the applicable contract provisions described in Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. (2 CFR 200.326)

Capital Expenditures

The Superintendent or designee shall obtain prior written approval from the awarding agency before using federal funds to make capital expenditures, including the acquisition of land, facilities, equipment, and intellectual property and expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life. (2 CFR 200.12, 200.13, 200.20, 200.33, 200.48, 200.58, 200.89, 200.313, 200.439)

Conflict of Interest

No Governing Board member, district employee, or district representative shall participate in the selection, award, or administration of a contract supported by federal funds if he/she has a real or apparent conflict of interest, such as when he/she or a member of his/her immediate family, his/her partner, or an organization which employs or is about to employ any of them has a financial interest in or a tangible personal benefit from a firm considered for a contract. Such persons are prohibited from soliciting or accepting gratuities, favors, or anything of monetary value from contractors or subcontractors unless the gift is an unsolicited item of nominal value. (2 CFR 200.318)

Employees engaged in the selection, award, and administration of contracts shall also comply with BB 9270 - Conflict of Interest.

(cf. 9270 - Conflict of Interest)

FEDERAL GRANT FUNDS (continued)

Cash Management

The Superintendent or designee shall ensure the district's compliance with 2 CFR 200.305 pertaining to payments and cash management, including compliance with applicable methods and procedures that minimize the time elapsing between the transfer of funds to the district and the district's disbursement of funds. (2 CFR 200.305)

When authorized by law, the district may receive advance payments of federal grant funds, limited to the minimum amounts needed and timed in accordance with the actual immediate cash requirements of the district for carrying out the purpose of the program or project. Except under specified conditions, the district shall maintain the advance payments in an interest-bearing account. The district shall remit interest earned on the advanced payment to the awarding agency on an annual basis, but may retain interest amounts specified in 2 CFR 200.305 for administrative expenses. (2 CFR 200.305)

When required by the awarding agency, the district shall instead submit a request for reimbursement of actual expenses incurred. The district may also request reimbursement as an alternative to receiving advance payments. (2 CFR 200.305)

The Superintendent or designee shall maintain source documentation supporting the expenditure of federal funds, such as invoices, time sheets, payroll stubs, or other appropriate documentation.

Personnel

All district employees who are paid in full or in part with federal funds, including employees whose salary is paid with state or local funds but is used to meet a required match or in-kind contribution to a federal program, shall document the amount of time they spend on grant activities. (2 CFR 200.430)

FEDERAL GRANT FUNDS (continued)

Records

Except as otherwise provided in 2 CFR 200.333, or where state law or district policy requires a longer retention period, financial records, supporting documents, statistical records, and all other district records related to a federal award shall be retained for a period of three years from the date of submission of the final expenditure report or, for a federal award that is renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report. (2 CFR 200.333)

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)

Audits

Whenever the district expends \$750,000 or more in federal grant funds during a fiscal year, it shall arrange for either a single audit or a program-specific audit in accordance with 2 CFR 200.507 or 200.514. (2 CFR 200.501)

The Superintendent or designee shall ensure that the audit meets the requirements specified in 2 CFR 200.500-200.521.

Specified records pertaining to the audit of federal funds expended by the district shall be transmitted to the clearinghouse designated by the federal Office of Management and Budget and shall be made available for public inspection. Such records shall be transmitted within 30 days after receipt of the auditor's report or within nine months after the end of the audit period,

FEDERAL GRANT FUNDS (continued)

whichever is sooner, unless a longer period is agreed to in advance by the federal agency or a different period is specified in a program-specific audit guide. (2 CFR 200.512)

In the event that the audit identifies any deficiency, the Superintendent or designee shall promptly act to either correct the identified deficiency, produce recommended improvements, or demonstrate that the audit finding is invalid or does not warrant action. (2 CFR 200.26, 200.508, 200.511)

CSBA Sample

Board Policy

Business and Noninstructional Operations

BP 3514(a)

ENVIRONMENTAL SAFETY

The Governing Board recognizes its obligation to provide a safe and healthy environment at school facilities for students, staff, and community members. The Superintendent or designee shall regularly assess school facilities to identify environmental health risks **and . He/she shall establish a comprehensive plan develop strategies** to prevent and/or mitigate environmental hazards. **He/she shall consider** based on a consideration of the proven effectiveness of various options, anticipated short-term and long-term costs and/or savings to the district, and the potential impact on staff **and students, including the impact on student achievement and attendance.** ~~attendance, student attendance, and student achievement.~~

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.3 - Earthquake Emergency Procedure System)

(cf. 3517 - Facilities Inspection)

(cf. 4157/4257/4357 - Employee Safety)

~~*(cf. 5030 - Student Wellness)*~~

(cf. 5142 - Safety)

(cf. 7111 - Evaluating Existing Buildings)

~~Strategies addressed in the district's plan shall include, but not necessarily be limited to, the following:~~ **Such strategies shall focus on maximizing healthy indoor air quality; monitoring the quality of outdoor air and adjusting outdoor activities as necessary; reducing exposure to vehicle emissions; minimizing exposure to lead and mercury; reducing the risk of unsafe drinking water; inspecting and properly abating asbestos; appropriately storing, using, and disposing of potentially hazardous substances; using effective least toxic pest management practices; reducing the risk of foodborne illness; and addressing any other environmental hazards identified during facilities inspections.**

ENVIRONMENTAL SAFETY (continued)

(cf. 3510 - Green School Operations)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 3514.1 - Hazardous Substances)

(cf. 3514.2 - Integrated Pest Management)

(cf. 3516.5 - Emergency Schedules)

(cf. 3540 - Transportation)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3542 - School Bus Drivers)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 5141.23 - Asthma Management)

(cf. 5141.7 - Sun Safety)

(cf. 5142.2 - Safe Routes to School Program)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6163.2 - Animals at School)

(cf. 7150 - Site Selection and Development)

1. ~~Ensuring good indoor air quality by maintaining adequate ventilation; using effective maintenance operations to reduce dust, mold, mildew, and other indoor air contaminants; and considering air quality in the site selection, design, and furnishing of new or remodeled facilities~~

~~*(cf. 3513.3 - Tobacco-Free Schools)*~~

~~*(cf. 5141.23 - Asthma Management)*~~

~~*(cf. 6163.2 - Animals at School)*~~

~~*(cf. 7150 - Site Selection and Development)*~~

2. ~~Limiting outdoor activities when necessary due to poor outdoor air quality, including excessive smog, smoke, or ozone, or when ultraviolet radiation levels indicate a high risk of harm~~

~~*(cf. 3516.5 - Emergency Schedules)*~~

~~*(cf. 5141.7 - Sun Safety)*~~

~~*(cf. 6142.7 - Physical Education and Activity)*~~

ENVIRONMENTAL SAFETY (continued)

3. ~~Reducing exposure to diesel exhaust and other air contaminants by limiting unnecessary idling of school buses and other commercial motor vehicles~~

~~(cf. 3540 - Transportation)~~

~~(cf. 3541.1 - Transportation for School-Related Trips)~~

~~(cf. 3542 - School Bus Drivers)~~

4. ~~Minimizing exposure to lead in paint, soil, and drinking water~~

5. ~~Inspecting facilities for naturally occurring asbestos and asbestos-containing building materials that pose a health hazard due to damage or deterioration and safely removing, encapsulating, enclosing, or repairing such materials~~

6. ~~Ensuring the proper storage, use, and disposal of potentially hazardous substances~~

~~(cf. 3514.1 - Hazardous Substances)~~

~~(cf. 6161.3 - Toxic Art Supplies)~~

7. ~~Ensuring the use of effective least toxic pest management practices~~

~~(cf. 3514.2 - Integrated Pest Management)~~

8. ~~Instituting a food safety program for the storage, preparation, delivery, and service of school meals in order to reduce the risk of foodborne illnesses~~

~~(cf. 3550 - Food Service/Child Nutrition Program)~~

In developing strategies to promote healthy school environments, the Superintendent or designee may consult and collaborate with local environmental protection agencies, health agencies, **water boards**, and other community organizations.

~~(cf. 1020 - Youth Services)~~

The Superintendent or designee shall provide the district's maintenance and facilities staff, bus drivers, food services staff, teachers, and other staff as appropriate with professional development regarding their responsibilities in implementing strategies to improve and maintain environmentally **safety safe and healthy at the** schools.

~~(cf. 4131 - Staff Development)~~

~~(cf. 4231 - Staff Development)~~

~~(cf. 4331 - Staff Development)~~

ENVIRONMENTAL SAFETY (continued)

The Superintendent or designee shall notify the Board, staff, parents/guardians, students, and/or governmental agencies, as appropriate, if an environmental hazard is discovered at a school site. The notification shall provide information about the district's actions to remedy the hazard and may recommend health screening of staff and students.

(cf. 5141.6 - School Health Services)

Legal Reference: (see next page)

Legal Reference:

EDUCATION CODE

17002 Definition of "good repair"

17070.75 Facilities inspection

17582 Deferred maintenance fund

17590 Asbestos abatement fund

17608-~~17613~~ **17614** Healthy Schools Act of 2000, least toxic pest management practices

32080-32081 Carbon monoxide devices

32240-32245 Lead-Safe Schools Protection Act

48980.3 Notification of pesticides

49410-49410.7 Asbestos materials containment or removal

FOOD AND AGRICULTURAL CODE

11401-12408 Pest control operations and agricultural chemicals

13180-13188 Healthy Schools Act of 2000, least toxic pest management practices

GOVERNMENT CODE

3543.2 Scope of representation; right to negotiate safety conditions

HEALTH AND SAFETY CODE

105400-105430 Indoor environmental quality

113700-114437 California Retail Food Code, sanitation and safety requirements

116277 Lead testing of potable water at schools and requirements to remedy

CODE OF REGULATIONS, TITLE 5

14010 Standards for school site selection

CODE OF REGULATIONS, TITLE 8

337-339 Hazardous substances list

340-340.2 Occupational safety and health, rights of employees

1528-~~1533~~ **1537** Construction safety orders; exposure to hazards

5139-5223 Control of hazardous substances

CODE OF REGULATIONS, TITLE 13

2025 Retrofitting of diesel school buses

2480 Vehicle idling

CODE OF REGULATIONS, TITLE 17

35001-36100 Lead abatement services

CODE OF REGULATIONS, TITLE 22

64670-64679 Lead and copper in drinking water

CODE OF REGULATIONS, TITLE 24

915.1-915.7 California Building Standards Code; carbon monoxide devices

UNITED STATES CODE, TITLE 7

136-136y Use of pesticides

UNITED STATES CODE, TITLE 15

2601-2629 Control of toxic substances

2641-2656 Asbestos Hazard Emergency Response Act

ENVIRONMENTAL SAFETY (continued)UNITED STATES CODE, TITLE 42*1758 Food safety and inspections*CODE OF FEDERAL REGULATIONS, TITLE 40*141.1-141.723 Drinking water standards**745.61-745.339 Lead-based paint standards**763.80-763.99 Asbestos-containing materials in schools**763.120-763.123 Asbestos worker protections**Management Resources:*CSBA PUBLICATIONS*Indoor Air Quality: Governing Board Actions for Creating Healthy School Environments, Policy Brief, July 2008**Asthma Management in the Schools, Policy Brief, March 2008**Food Safety Requirements, Fact Sheet, October 2007**Sun Safety in Schools, Policy Brief, July 2006*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS*School Site Selection and Approval Guide, 2000**Indoor Air Quality, A Guide for Educators, 1995*CALIFORNIA DEPARTMENT OF HEALTH SERVICES PUBLICATIONS*Report to the Legislature: Lead Hazards in California's Public Elementary Schools and Child Care Facilities, April 1998***CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY: AIR RESOURCES BOARD PUBLICATIONS***Facts about Truck and Bus Regulation School Bus Provisions, rev. March 22, 2011***CALIFORNIA STATE WATER RESOURCES CONTROL BOARD PUBLICATIONS***Frequently Asked Questions about Lead Testing of Drinking Water in California Schools; Updated for Assembly Bill 746/Health and Safety Code 116277, December 15, 2017***DIVISION OF THE STATE ARCHITECT PUBLICATIONS***K-12 Occupancy Classification and Load Factors, IR A-26, rev. April 18, 2012***U.S. ENVIRONMENTAL PROTECTION AGENCY PUBLICATIONS***A Citizen's Guide to Radon: The Guide to Protecting Yourself and Your Family from Radon, 2016 Healthy School Environments Assessment Tool, rev. 2015**Indoor Air Quality Tools for Schools, rev. 2007-2009**Healthy School Environments Assessment Tool, 2007**Mold Remediation in Schools and Commercial Buildings, September 2008**The ABCs of Asbestos in Schools, rev. August 2003**Mold Remediation in Schools and Commercial Buildings, March 2001**How to Manage Asbestos in School Buildings: AHERA Designated Person's Self-Study Guide, 1996***WEB SITES***CSBA: <http://www.csba.org>**AirNow: <http://www.airnow.gov>**American Association of School Administrators: <http://www.aasa.org>**California Air Resources Board: <http://www.arb.ca.gov>**California Building Standards: <http://www.bsc.ca.gov/codes.aspx>**California Department of Education, Health and Safety: <http://www.cde.ca.gov/ls/fa/hs>**California Department of Pesticide Regulation: <http://www.cdpr.ca.gov>**California Department of Public Health: <http://www.cdph.ca.gov>**California State Water Resources Control Board: <https://www.waterboards.ca.gov>**California Indoor Air Quality Program: <http://www.cal-iaq.org>**Centers for Disease Control and Prevention: <http://www.cdc.gov>**Consumer Product Safety Commission: <http://www.cpsc.gov>**National Center for Environmental Health: <http://www.cdc.gov/nceh>**Occupational Safety and Health Administration: <http://www.osha.gov>**U.S. Environmental Protection Agency: <http://www.epa.gov>*

CSBA Sample

Administrative Regulation

Business and Noninstructional Operations

AR 3514(a)

ENVIRONMENTAL SAFETY

The Superintendent may designate and train one or more employees to oversee and coordinate the district's environmental safety program(s). The responsibilities of the coordinator(s) shall include, but are not limited to, overseeing assessments of district facilities, recommending strategies for the prevention and mitigation of environmental health risks, ensuring effective implementation of environmental safety strategies, and reporting to the Superintendent regarding the district's progress in addressing environmental safety concerns.

(cf. 3510 - Green School Operations)
(cf. 3511 - Energy and Water Management)
(cf. 3517 - Facilities Inspection)
(cf. 4157/4257/4357 - Employee Safety)
(cf. 5030 - Student Wellness)
(cf. 5142 - Safety)
(cf. 7111 - Evaluating Existing Buildings)
(cf. 7150 - Site Selection and Development)

Indoor Air Quality

In order to provide proper ventilation, humidity, and temperature in school facilities and to reduce indoor air contaminants, the Superintendent or designee shall ensure that the following strategies are implemented:

1. Mechanically driven heating, ventilation, and air conditioning systems shall be operated continuously during working hours except under the circumstances specified in 8 CCR 5142. The systems shall be inspected at least annually and problems corrected within a reasonable time. Where the air supply is filtered, the filters shall be replaced or cleaned regularly to prevent significant reductions in airflow. Documentation of inspections, tests of ventilation rates, and maintenance shall be retained for at least five years. (8 CCR 5142-5143)

(cf. 3580 - District Records)

ENVIRONMENTAL SAFETY (continued)

- Staff shall ensure that airflow is not obstructed by the blocking of ventilators with posters, furniture, books, or other obstacles.
2. School facilities shall be regularly inspected for water damage, spills, leaks in plumbing and roofs, poor drainage, and improper ventilation so as to preclude the buildup of mold and mildew. Wet building materials and furnishings shall be dried within 48 hours if possible to prevent mold growth. When evidence of mold or mildew is found, maintenance staff shall locate and repair the source of water intrusion and remove or clean moldy materials.
 3. Exterior wall and foundation cracks and openings shall be sealed as soon as possible to minimize seepage of radon into buildings from surrounding soils.
 4. Least toxic pest management practices shall be used to control and manage pests at school sites. **(Education Code 17608-17614; Food and Agriculture Code 13182)**

(cf. 3514.2 - Integrated Pest Management)

5. ~~In any new school construction, and in all existing schools when feasible, the~~ Superintendent or designee shall install a carbon monoxide detector **or alarm in all school buildings that contain a** ~~each school building that contains a fossil fuel-~~ burning **appliance, fireplace, or forced-air** furnace. The device **or alarm** shall be ~~placed~~ **located** in close proximity to the ~~furnace~~ **appliance** in order to accurately detect **and alert school personnel of** any leakage of carbon monoxide. **(24 CCR 915.1-915.7)**
6. Schedules and practices for routine housekeeping and maintenance shall be designed to effectively reduce levels of dust, dirt, and debris. Plain water, soap and water, or low-emission cleaning products shall be used whenever possible. Aerosols, including air fresheners and other products containing ozone, shall be avoided to the extent possible.

(cf. 5141.23 - Asthma Management)

7. Painting of school facilities and maintenance or repair **duties activities** that require the use of potentially harmful substances shall be limited to those times when school is not in session. Following any such activity, the facility shall be properly ventilated with adequate time allowed prior to reopening for use by any person.

ENVIRONMENTAL SAFETY (continued)

8. Paints, adhesives, and solvents shall be used and stored in well-ventilated areas. These items shall be purchased in small quantities to avoid storage exposure.

(cf. 3514.1 - Hazardous Substances)

~~*(cf. 6161.3 - Toxic Art Supplies)*~~

9. To the extent possible, printing and duplicating equipment that may generate indoor air pollutants, such as methyl alcohol or ammonia, shall be placed in locations that are well ventilated and not frequented by students and staff.
10. The district's tobacco-free schools policy shall be consistently enforced in order to reduce the health risks caused by second-hand smoke.

(cf. 3513.3 - Tobacco-Free Schools)

11. Staff and students shall be asked to refrain from bringing common irritants such as furred or feathered animals, stuffed toys that may collect dust mites, scented candles, incense, or air fresheners and from using perfume or cologne, scented lotion or hair spray, nail polish or nail polish remover, or other personal care products that are not fragrance-free in classrooms or other enclosed areas or buildings.

(cf. 6163.2 - Animals at School)

Outdoor Air Quality

The Superintendent or designee may monitor local health advisories and outdoor air quality alerts, including forecasts of ozone levels, particle pollution, and/or ultraviolet radiation levels, **and/or temperature and humidity**.

Whenever these measures indicate a significant health risk, the Superintendent or designee shall communicate with each principal so that outdoor activities, especially those requiring prolonged or heavy exertion, may be avoided, limited in duration, or modified as necessary for all persons or for persons who may be particularly susceptible to the health risk involved.

(cf. 5141.7 - Sun Safety)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

ENVIRONMENTAL SAFETY (continued)

Vehicle Emissions

In order to reduce public exposure to toxic air contaminants, school bus drivers and other drivers of commercial motor vehicles shall limit unnecessary idling of vehicles at or near schools in accordance with 13 CCR 2480. **The Superintendent or designee may also request parents/guardians to turn off their vehicles when they are idling on school grounds and encourage students to walk and/or bicycle to school.**

(cf. 3540 - Transportation)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3542 - School Bus Drivers)

(cf. 5142.2 - Safe Routes to School Program)

Any diesel-fueled, **dual-fueled, or alternative diesel-fueled** school bus with a gross vehicle weight rating over 14,000 pounds ~~manufactured on or after April 1, 1977~~ shall be equipped with a particulate filter designed to reduce particulate matter emissions, oxides of nitrogen emissions, and other pollutants. (13 CCR 2025)

Drinking Water

The quality and safety of the district's drinking water sources shall be regularly assessed, and drinking fountains shall be regularly cleaned and maintained to avoid the presence of dirt, mold, or other impurities or health concerns.

Whenever ~~levels of arsenic, bacteria, or other~~ **any** contaminants in the drinking water are determined to be a concern, the Superintendent or designee **shall take reasonable steps to**

ENVIRONMENTAL SAFETY (continued)

identify the source and mitigate the concern to ensure the availability of safe drinking water ~~may recommend basic filtration or pipe flushing when feasible. Until drinking water is assured to be safe~~ **As needed,** the Superintendent or designee ~~may explore~~ **shall provide** alternatives **sources of drinking water**, such as bottled water, to ensure that students have access to fresh drinking water at mealtimes and at other times throughout the day. ~~As needed, he/she also may encourage appropriate governmental agencies to conduct regular testing of the water quality in district schools and to implement strategies to improve water quality in the community.~~

(cf. 3550 - Food Service/Child Nutrition Program)

~~Drinking fountains in district schools shall be regularly cleaned and maintained to avoid the presence of dirt, mold, or other impurities or health concerns.~~

Whenever testing of drinking water finds concentrations of lead that exceed federal and state standards, ~~in 40 CFR 141.80 and 22 CCR 64678, water outlets shall be flushed thoroughly each day before use or made inoperable until a plan for remediation can be implemented~~ **the Superintendent or designee shall notify parents/guardians and take immediate steps to make inoperable any fountains or faucets where excess lead levels may exist. (Health and Safety Code 116277)**

Lead Exposure

In addition to keeping school facilities as dust-free and clean as possible, the following steps shall be taken to minimize potential exposure to lead in school facilities:

ENVIRONMENTAL SAFETY (continued)

1. Lead-based paint, lead plumbing and solders, or other potential sources of lead contamination shall not be used in the construction of any new school facility or the modernization or renovation of any existing school facility. (Education Code 32244)
2. Lead exposure hazards shall be evaluated before any renovation or remodeling is begun, and children shall not be allowed in or near buildings in which these activities may create lead dust. Contractors and workers shall comply with state and federal standards related to the handling and disposal of lead debris and the clean-up and containment of dust within the construction area.
3. Lead-based painted surfaces that are in good condition shall be kept intact. If lead-based paint is peeling, flaking, or chalking, contractors or workers shall follow state and federal standards for safe work practices to minimize contamination when removing the paint.
4. Soil with **high low** lead content may be covered with grass, other plantings, concrete, or asphalt. **For soil with high lead content, removal and abatement are required.**
5. Drinking water shall be regularly tested for lead and remediated as provided in the section "Drinking Water" above.

Any action to abate existing lead hazards, excluding containment or cleaning, shall be taken only by contractors, inspectors, and workers certified by the California Department of Public Health in accordance with 17 CCR 35001-35099. (Education Code 32243)

The Superintendent or designee shall notify parent/guardians, teachers, and staff members if significant risk factors for lead exposure are found. (Education Code 32243)

Mercury Exposure

The Superintendent or designee shall identify any products containing mercury that are present in district facilities and, to the extent possible, shall replace them with mercury-free alternatives.

ENVIRONMENTAL SAFETY (continued)

Staff shall receive information about proper procedures to follow in the event of a mercury spill. Clean-up instructions, a clearly labeled kit with necessary clean-up supplies, and a list of local resources shall be readily accessible.

In the event of a spill, staff shall evacuate all students from the immediate area of the spill, ensure that any clothing or other items with mercury on them remain in the room, open windows to the outside, and close doors to other parts of the school. Staff who are trained in proper clean-up procedures may carefully clean a small spill. As needed for larger or difficult-to-clean spills, the Superintendent or designee shall use an experienced professional referred by the local health department or environmental agency.

Any products containing mercury shall be properly disposed at an appropriate hazardous waste collection facility.

Asbestos Management

The Superintendent shall designate an employee who shall ensure that the district's responsibilities related to asbestos inspection and abatement are implemented in accordance with federal and state regulations. This employee shall receive adequate training to perform these duties, including, as necessary, training on the health effects of asbestos; detection, identification, and assessment of asbestos-containing materials; options for controlling asbestos-containing building materials; **asbestos management programs**; and relevant federal and state regulations. (40 CFR 763.84)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The designated employee shall ensure that the district complies with the following requirements:

ENVIRONMENTAL SAFETY (continued)

1. School facilities shall be inspected for asbestos-containing materials as necessary in accordance with the following:
 - a. Any school building that is leased, acquired, or otherwise used by the district shall be inspected for asbestos-containing materials prior to its use as a school building, unless exempted by federal regulations. (40 CFR 763.85, 763.99)
 - b. At least once every six months, the district shall conduct a periodic surveillance consisting of a visual inspection of each school building that contains or is assumed to contain asbestos-containing building materials. (40 CFR 763.92)
 - c. At least once every three years, the district shall conduct a re-inspection of all known or assumed asbestos-containing building materials in each school building. (40 CFR 763.85)
2. Based on the results of the inspection, an appropriate response which is sufficient to protect human health and the environment shall be determined from among the options specified in 40 CFR 763.90. The district may select the least burdensome response, taking into consideration local circumstances, including occupancy and use patterns within the school building and economic concerns such as short-term and long-term costs. (40 CFR 763.90)
3. An asbestos management plan for each school site shall be maintained and regularly updated to keep it current with ongoing operations and maintenance, periodic surveillance, inspection, re-inspection, and response action activities. (15 USC 2643; 40 CFR 763.93)

The asbestos management plan shall be available for inspection in district and school offices during normal business hours. Parent/guardian, teacher, and employee organizations shall be annually informed of the availability of these plans. (40 CFR 763.84, **763.93**)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)

4. Staff, students, and parents/guardians shall be informed at least once each school year about any inspections, response actions, and post-response actions, including periodic re-inspection and surveillance activities, that are planned or in progress. (40 CFR 763.84)
5. Inspections, re-inspections, periodic surveillance, and response actions, including operations and maintenance, shall be conducted in compliance with state and federal

ENVIRONMENTAL SAFETY (continued)

regulations for the protection and safety of workers and all other individuals. (Education Code 49410.5; 40 CFR 763.84)

Asbestos inspection and abatement work, **preparation of a management plan**, and any maintenance activities that may disturb asbestos-containing building materials, except for emergency repairs or small-scale, short-duration maintenance activities, shall be completed by state-certified asbestos inspectors or contractors. (15 USC 2646; 40 CFR 763.84, 763.85, 763.91)

6. All custodial and maintenance employees shall be properly trained in accordance with applicable federal and/or state regulations. (40 CFR 763.84)

All district maintenance and custodial staff who may work in a building that contains asbestos-containing materials, regardless of whether they are required to work with such materials, shall receive at least two hours of related asbestos awareness training. New maintenance and custodial staff shall receive such training within 60 days after beginning employment. Any maintenance or custodial staff who conduct activities that will disturb asbestos-containing materials shall receive 14 hours of additional training. The trainings shall address the topics specified in 40 CFR 763.92. (15 USC 2655; 40 CFR 763.84, 763.92)

7. Short-term workers, such as telephone repair workers, utility workers, or exterminators, who may come in contact with asbestos in a school shall be provided information regarding the locations of known or suspected asbestos-containing building materials. (40 CFR 763.84)
8. Warning labels shall be posted immediately adjacent to any known or suspected asbestos-containing building material located in routine maintenance areas in accordance with 40 CFR 763.95. (40 CFR 763.84)

The district shall maintain, in both the district and school offices and for a period of three years, records pertaining to each preventive measure and response action taken; staff training; periodic surveillances conducted; cleaning, operations, and maintenance activities; and any fiber release episode. (40 CFR 763.94)

CSBA Sample

Administrative Regulation

Business and Noninstructional Operations

AR 3514.2(a)

INTEGRATED PEST MANAGEMENT

Definitions

Integrated pest management (IPM) means a strategy that focuses on long-term prevention or suppression of pest problems through a combination of techniques such as monitoring for pest presence and establishing treatment threshold levels, using nonchemical practices to make the habitat less conducive to pest development, improving sanitation, and employing mechanical and physical controls. (Education Code 17609; Food and Agricultural Code 13181)

(cf. 3510 - Green School Operations)

School site means any facility used as a child day care facility or for kindergarten, elementary, or secondary school purposes and includes the buildings or structures, playgrounds, athletic fields, vehicles, or any other area of property visited or used by students. (Education Code 17609)

Program Components

The Superintendent or designee shall designate an employee at the district office and/or school site to develop, implement, and coordinate an ~~integrated pest management (IPM) program~~ **strategy** that incorporates effective, least toxic pest management practices.

The IPM coordinator shall prepare and ~~regularly~~ **annually** update a districtwide or school site IPM plan based on the template provided by the California Department of Pesticide Regulation (DPR).

The IPM plan shall include the name of the district and/or school IPM coordinator, the pesticides expected to be applied at the school site by district employees and/or pest control applicators, and a date that the plan shall be reviewed and, if necessary, updated. (Education Code 17611.5)

INTEGRATED PEST MANAGEMENT (continued)

The district shall use pesticides that pose the least possible hazard and are effective in a manner that minimizes risks to people, property, and the environment. Such pesticides shall only be used after careful monitoring indicates they are needed according to pre-established guidelines and treatment thresholds. (Food and Agricultural Code 13181)

The IPM plan and this administrative regulation shall not apply to reduced-risk pesticides, including self-contained baits or traps, gels or pastes used for crack and crevice treatments, antimicrobials, and pesticides exempt from registration by law. (Education Code 17610.5; 3 CCR 6147)

The district's program shall include, but not necessarily be limited to, the following components:

1. Identifying and monitoring pest population levels and identifying practices that could affect pest populations. Strategies for managing the pest shall be influenced by the pest species and whether that species poses a threat to people, property, or the environment.
2. Setting action threshold levels to determine when pest populations or vegetation at a specific location might cause unacceptable health or economic hazards that would indicate corrective action should be taken.
3. Modifying or eliminating pest habitats to deter pest populations and minimize pest infestations.
4. Considering a full range of possible alternative cost-effective treatments. Such alternative treatments may include taking no action or controlling the pest by physical, horticultural, or biological methods. Cost or staffing considerations alone will not be adequate justification for the use of chemical control agents.
5. Selecting nonchemical pest management methods over chemical methods whenever such methods are effective in providing the desired control or, when it is determined that chemical methods must be used, giving preference to those chemicals that pose the least hazardous effects to people and the environment.

INTEGRATED PEST MANAGEMENT (continued)

No pesticide that is prohibited by DPR or the U.S. Environmental Protection Agency, as listed on the DPR web site, shall be used at a school site. (Education Code 17610.1)

6. Limiting pesticide purchases to amounts needed for the year. Pesticides shall be stored at a secure location that is not accessible to students and unauthorized staff. They shall be stored and disposed of in accordance with state regulations and **product** label directions ~~registered with the EPA as well as any disposal requirements indicated on the product label.~~

(cf. 3514 - Environmental Safety)

(cf. 3514.1 - Hazardous Substances)

7. Informing parents/guardians and employees regarding pesticide use as described in the sections "Notifications" and "Warning Signs" below.
8. Ensuring that persons applying pesticides follow label precautions and are sufficiently trained in the principles and practices of IPM **as described in the section "Training" below.**
9. **Evaluating the effectiveness of treatments to determine if revisions to the IPM plan are needed.**

Training

~~Beginning July 1, 2016,~~†The IPM coordinator and any employee or contractor who ~~intends~~ **may be designated** to apply a pesticide at a school site shall annually complete a DPR-approved training course on IPM and the safe use of pesticides in relation to the unique nature of school sites and children's health. (Education Code 17614; Food and Agricultural Code 13186.5)

(cf. 4231 - Staff Development)

INTEGRATED PEST MANAGEMENT (continued)

Any district employee who handles pesticides shall also receive pesticide-specific safety training prior to applying pesticides and annually thereafter in accordance with 3 CCR 6724.

Notifications

Staff and parents/guardians of students enrolled at a school site shall be annually notified, in writing, regarding pesticide products expected to be applied at the school site in the upcoming year. The notification shall include at least the following: (Education Code 17612)

1. The name of each pesticide product expected to be applied in the upcoming year and the active ingredient(s) in it
2. The Internet address (<http://www.cdpr.ca.gov/schoolipm>) used to access information on pesticides and pesticide use reduction developed by the DPR pursuant to Food and Agricultural Code 13184
3. If the school has posted its IPM plan, the Internet address where the plan may be found
4. The opportunity to view a copy of the IPM plan in the school office
5. An opportunity for interested persons to register to receive prior notification of each application of a pesticide at the school site
6. Other information deemed necessary by the IPM coordinator

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3517 - Facilities Inspection)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

Whenever a person registers to receive notice of individual pesticide application pursuant to item #5 above, the IPM coordinator shall notify such registered persons of individual

INTEGRATED PEST MANAGEMENT (continued)

pesticide applications at least 72 hours prior to the application. The notice shall include the product name, the active ingredient(s) in the product, and the intended date of application. (Education Code 17612)

If a pesticide product not included in the annual notification is subsequently intended for use at a school site, the IPM coordinator shall provide written notification of its intended use to staff and parents/guardians of students enrolled at the school, at least 72 hours prior to the application. (Education Code 17612)

If a school chooses to use a pesticide not exempted pursuant to Education Code 17610.5, it shall post the school or district IPM plan on the school's web site or, if the school does not have a web site, then on the district web site. If neither the school nor district has a web site, then the IPM plan shall be included with the annual notification sent to staff and parents/guardians pursuant to Education Code 17612 as described above. ~~The plan shall include the name of the school designee or IPM coordinator, the pesticides applied at the school site by school or district employees and hired pest control applicators, and a date when the plan shall be reviewed and updated as necessary.~~ When not required, the IPM coordinator may post or distribute the IPM plan at his/her discretion. (Education Code 17611.5)

Whenever the IPM coordinator deems that the immediate use of a pesticide is necessary to protect the health and safety of students, staff, or other persons at the school site, he/she shall make every effort to provide the required notifications prior to the application of the pesticide. (Education Code 17612)

Warning Signs

The IPM coordinator shall post a warning sign at each area of the school site where pesticides will be applied that shall be visible to all persons entering the treated area. The

INTEGRATED PEST MANAGEMENT (continued)

sign shall be posted at least 24 hours prior to the application and shall remain posted until 72 hours after the application. The warning sign shall prominently display the following information: (Education Code 17612)

1. The term "Warning/Pesticide Treated Area"
2. The product name, manufacturer's name, and the EPA's product registration number
3. Intended areas and dates of application
4. Reason for the pesticide application

When advance posting is not possible due to an emergency condition requiring immediate use of a pesticide **to protect the health and safety of students, staff, or other persons or the school site**, the warning sign shall be posted immediately upon application and shall remain posted until 72 hours after the application. (Education Code 17609, 17612)

Records

At the end of each calendar year, the IPM coordinator shall submit to **the** DPR, on a form provided by the DPR, a copy of the records of all pesticide use at the school site for that year, excluding any pesticides exempted by law and any pesticide use reported by the pest control operator pursuant to Food and Agricultural Code 13186. The IPM coordinator may submit more frequent reports at his/her discretion. (Education Code 17611)

Each school site shall maintain records of all pesticide use at the school for four years, and shall make the information available to the public, upon request, in accordance with the California Public Records Act. **~~Such records may be maintained~~ A school may meet this requirement** by retaining a copy of the warning sign posted for each pesticide application with a recording on that copy of the amount of the pesticide used. (Education Code 17611)

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

INTEGRATED PEST MANAGEMENT (continued)

Pesticide Use near School Site

Upon receiving notification pursuant to 3 CCR 6692 that a grower expects to use agricultural pesticides within one-quarter mile of a school site Monday through Friday from 6:00 a.m. to 6:00 p.m., the principal or designee shall notify the Superintendent or designee, IPM coordinator, staff at the school site, and parents/guardians of students enrolled at the school.

The principal or designee may communicate with any grower within one-quarter mile of the school to request that the grower not apply pesticides during evenings or weekends when school activities are scheduled.

egal Reference: (see next page)

Legal Reference:

BUSINESS AND PROFESSIONS CODE

8593.2 Licensed pest control operators; training requirements

EDUCATION CODE

17366 Legislative intent (fitness of buildings for occupancy)

17608-17614 Healthy Schools Act of 2000

48980 Notice at beginning of term

48980.3 Notification of pesticides

BUSINESS AND PROFESSIONS CODE

8593.2 Licensed pest control operators; training requirements

FOOD AND AGRICULTURAL CODE

11401-12408 Pest control operations and agricultural chemicals

13180-13188 Healthy Schools Act of 2000

GOVERNMENT CODE

3543.2 Scope of representation; right to negotiate safety conditions

6250-6270 California Public Records Act

CODE OF REGULATIONS, TITLE 3

6147 Pesticides exempted from registration requirements

6690-6692 Pesticide use near school sites

6724 Training of employees handling pesticides

CODE OF REGULATIONS, TITLE 8

340-340.2 Employer's obligation to provide safety information

UNITED STATES CODE, TITLE 7

136-136y Insecticide, Fungicide and Rodenticide Act

Management Resources:

CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION PUBLICATIONS

California School IPM Model Program Guidebook

Healthy Schools Act Requirements for Public K-12 Schools

School District Integrated Pest Management Plan Template

U.S. ENVIRONMENTAL PROTECTION AGENCY

INTEGRATED PEST MANAGEMENT (continued)

Protecting Children in Schools from Pests and Pesticides, 2002

*Pest Control in the School Environment: ~~Adopting~~ **Implementing** Integrated Pest Management (IPM), 1993 May 2017*

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Department of Pesticide Regulation, School IPM: <http://www.cdpr.ca.gov/schoolipm>

U.S. Environmental Protection Agency, Integrated Pest Management at

Schools: <http://www.epa.gov/pesticides/ipm> **<https://www.epa.gov/managing-pests-schools>**

CSBA Sample Board Policy

Business and Noninstructional Operations

BP 3515.7(a)

FIREARMS ON SCHOOL GROUNDS

The Governing Board is committed to providing a safe environment for students, staff, and visitors on campus. The Superintendent or designee shall consult with local law enforcement, **insurance carriers**, and other appropriate individuals and agencies to address the security of school campuses.

(cf. 3515 - Campus Security)
(cf. 3515.2 - Disruptions)
(cf. 3515.3 - District Police/Security Department)
(cf. 4158/4258/4358 - Employee Security)
(cf. 5131.4 - Student Disturbances)
(cf. 5131.7 - Weapons and Dangerous Instruments)

~~District policy regarding the possession of firearms and/or ammunition on school grounds shall be included in the district's comprehensive safety plan and shall be communicated to district staff, parents/guardians, and the community.~~

~~*(cf. 0450 - Comprehensive Safety Plan)*~~
~~*(cf. 1112 - Media Relations)*~~
~~*(cf. 1113 - District and School Web Sites)*~~
~~*(cf. 1114 - District Sponsored Social Media)*~~

FIREARMS ON SCHOOL GROUNDS (continued)

Possession of a firearm on or within 1,000 feet of school grounds is prohibited, except under the limited circumstances specified in Penal Code 626.9. Any person specified in Penal Code 626.9(1) (e) and 30310 is authorized to possess a firearm and/or ammunition on school grounds. School grounds include, but are not limited to, school buildings, fields, storage areas, and parking lots. **(Penal Code 626.9)**

OPTION 1:

~~The Superintendent or designee shall not grant permission to any other individual to carry a firearm or ammunition on school grounds.~~

If a district employee observes or suspects that any unauthorized person is in possession of a firearm on or near school grounds or at a school activity, he/she shall immediately notify the principal or designee and law enforcement.

District policy regarding The prohibition against the possession of firearms and/or ammunition on school grounds shall be included in the district's comprehensive safety plan and shall be communicated to district staff, parents/guardians, and the community.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 1112 - Media Relations)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

BP 3515.7(c)

FIREARMS ON SCHOOL GROUNDS (continued)

Legal Reference:

EDUCATION CODE

32281 Comprehensive safety plan

~~35160 Powers and duties of the board~~

~~35161 Powers and duties of the board; authority to delegate~~

38001.5 District security officers; requirements if carry firearm

PENAL CODE

626.9 Gun Free School Zone Act

830.32 District police department; district decision to authorize carrying of firearm

16150 Definition of ammunition

16520 Definition of firearm

26150-26225 Concealed weapons permit

30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 18

921 Definitions, firearms and ammunition

922 Firearms, unlawful acts

923 Firearm licensing

UNITED STATES CODE, TITLE 20

~~7151~~ **7961** Gun-Free Schools Act; student expulsions for possession of firearm

Management Resources:

WEB SITES

Office of the Attorney General: <https://oag.ca.gov/firearms>

(4/16) 12/17

Policy Reference UPDATE Service

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CSBA Sample

Board Policy

Business and Noninstructional Operations

BP 3516(a)

EMERGENCIES AND DISASTER PREPAREDNESS PLAN

The Governing Board recognizes that all district staff and students must be prepared to respond quickly and responsibly to emergencies, disasters, and threats of disaster. **The district shall take all reasonable steps to prevent and/or mitigate the impact of a disaster on district students, staff, and schools.**

The Superintendent or designee shall develop and maintain a disaster preparedness plan which ~~details provisions for handling emergencies and disasters~~ **contains routine and emergency disaster procedures, including, but not limited to, earthquake emergency procedures, and adaptations for individuals with disabilities in accordance with the Americans with Disabilities Act.** ~~and which~~ **Such procedures** shall be ~~included in~~ **incorporated into** the ~~district's~~ comprehensive school safety plan. (Education Code 32282)

(cf. 0400 - Comprehensive Plans)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516.3 - Earthquake Emergency Procedure System)

~~The Superintendent or designee shall also develop and maintain emergency plans for each school site.~~

In developing the ~~district and school emergency~~ **disaster preparedness** plans, the Superintendent or designee shall ~~collaborate with~~ **involve district staff at all levels, including administrators, district police or security officers, facilities managers, transportation managers, food services personnel, school psychologists, counselors, school nurses, teachers, classified employees, and public information officers. As appropriate, he/she shall also collaborate with city and county emergency responders, including local public health administrators, law enforcement, fire safety officials, emergency medical services, health and mental health professionals, parents/guardians, and students.**

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 3513.3 - District Police/Security Department)

EMERGENCIES AND DISASTER PREPAREDNESS PLAN (continued)

~~The Superintendent or designee~~ The plan shall ~~use~~ **comply with** state-approved Standardized Emergency Management System (SEMS) guidelines **established for multiple-jurisdiction or multiple-agency operations and with the National Incident Management System.** ~~and the National Incident Command System when updating district and site level emergency and disaster preparedness plans~~

The Superintendent or designee shall provide training to employees regarding their responsibilities, including periodic drills and exercises to test and refine staff's responsiveness in the event of an emergency.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Board shall grant the use of school buildings, grounds, and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services **they the district may** deem necessary to meet the community's needs. (Education Code 32282)

(cf. 1330 - Use of School Facilities)

School District employees are considered disaster service workers and are subject to disaster service activities assigned to them. (Government Code 3100)

(cf. 4112.3/4212.3/4312.3 - Oath or Affirmation)

(cf. 4119.3/4219.3/4319.3 - Duties of Personnel)

Legal Reference:

EDUCATION CODE

32001 Fire alarms and drills

32040 Duty to equip school with first aid kit

32280-32289 School safety plans

32290 Safety devices

39834 Operating overloaded bus

46390-46392 Emergency average daily attendance in case of disaster

49505 Natural disaster; meals for homeless students; reimbursement

CIVIL CODE

1714.5 Release from liability for disaster service workers and shelters

GOVERNMENT CODE

3100-3109 Public employees as disaster service workers; oath or affirmation

8607 Standardized emergency management system

CALIFORNIA CONSTITUTION

Article 20, Section 3 Oath or affirmation

CODE OF REGULATIONS, TITLE 5

550 Fire drills

EMERGENCIES AND DISASTER PREPAREDNESS PLAN (continued)

Legal Reference: (continued)

560 Civil defense and disaster preparedness plans
CODE OF REGULATIONS, TITLE 19
2400-2450 Standardized emergency management system
UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act

Management Resources:

CSBA PUBLICATIONS
Avian Influenza, Governance and Policy Services Fact Sheet, April 2006
911! A Manual for Schools and the Media During a Campus Crisis, 2001
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Crisis Response Box, 2000
CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES PUBLICATIONS
Active Shooter Awareness Guidance, February 2018
State of California Emergency Plan, 2017
School Emergency Response: Using SEMS at Districts and Sites, June 1998
CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS
Pandemic Influenza Planning Checklist, 2006
CONTRA COSTA COUNTY OFFICE OF EDUCATION
Pandemic Flu School Action Kit, June 2006
FEDERAL EMERGENCY MANAGEMENT AGENCY PUBLICATIONS
National Incident Management System, 3rd ed., October 2017
U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Guide for Developing High-Quality School Emergency Operations Plans, 2013
Practical Information on Crisis Planning: A Guide for Schools and Communities, May 2003
WEB SITES
CSBA: <http://www.csba.org>
American Red Cross: <http://www.redcross.org>
California Attorney General's Office: <https://oag.ca.gov>
California Department of Education, Crisis Preparedness: <http://www.cde.ca.gov/ls/ss/cp>
California Governor's Office of Emergency Services: <http://www.caloes.ca.gov>
California Seismic Safety Commission: <http://www.seismic.ca.gov>
Centers for Disease Control and Prevention: <http://www.cdc.gov>
Contra Costa County Office of Education, Pandemic influenza resources:
http://www.cccoe.k12.ca.us/about/flu/resources_flu_action_kit
Federal Emergency Management Agency: <http://www.fema.gov>
U.S. Department of Education, Emergency Planning:
<http://www2.ed.gov/admins/lead/safety/emergencyplancrisisplanning.html>
U.S. Department of Homeland Security: <http://www.dhs.gov>

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EMERGENCIES AND DISASTER PREPAREDNESS PLAN

Components of the Plan

The Superintendent or designee shall ensure that district and/or school site plans address, at a minimum, the following types of emergencies and disasters:

1. Fire on or off school grounds which endangers students and staff

(cf. 3516.1 - Fire Drills and Fires)

2. Earthquake, **flood**, or other natural disasters

(cf. 3516.3 - Earthquake Emergency Procedure System)

3. Environmental hazards, **such as leakages or spills of hazardous materials**

(cf. 3514 - Environmental Safety)

(cf. 3514.2 - Integrated Pest Management)

4. Attack or disturbance, or threat of attack or disturbance, by an individual or group

(cf. ~~3515 - Campus Security~~)

(cf. 3515.2 - Disruptions)

*(cf. **3515.7 - Firearms on School Grounds**)*

(cf. 5131.4 - Student Disturbances)

5. Bomb threat or actual detonation

(cf. 3516.2 - Bomb Threats)

6. Biological, radiological, chemical, and other activities, or heightened warning of such activities

7. Medical emergencies and quarantines, such as a pandemic influenza outbreak

(cf. 5141.22 - Infectious Diseases)

EMERGENCIES AND DISASTER PREPAREDNESS PLAN (continued)

The Superintendent or designee shall ensure that the district's procedures include strategies and actions for prevention/mitigation, preparedness, response, and recovery, including, but not limited to, the following:

1. Regular inspection of school facilities and equipment, ~~and~~ identification of risks, ~~and~~ **implementation of strategies and measures to increase the safety and security of school facilities**

(cf. 3513.3 - District Police/Security Department)

(cf. 3515 - Campus Security)

(cf. 3517 - Facilities Inspection)

(cf. 3530 - Risk Management/Insurance)

2. Instruction ~~and practice~~ for **district staff and** students ~~and employees~~ regarding emergency plans, including:

- a. Training of staff in first aid and cardiopulmonary resuscitation
- b. Regular practice of emergency procedures by students and staff

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

3. Specific determination of roles and responsibilities of staff during a disaster or other emergency, including determination of:

- a. The appropriate chain of command at the district and, if communication between the district and site is not possible, at each site
- b. Individuals responsible for specific duties
- c. Designation of the principal for the overall control and supervision of activities at each school during ~~the an~~ emergency, including authorization to use his/her discretion in situations which do not permit execution of prearranged plans
- d. Identification of at least one person at each site who holds a valid certificate in first aid and cardiopulmonary resuscitation
- e. Assignment of responsibility for identification of injured persons and administration of first aid

4. Personal safety and security, including:

EMERGENCIES AND DISASTER PREPAREDNESS PLAN (continued)

- a. Identification of areas of responsibility for **the** supervision of students
- b. Procedures for **the** evacuation of students and staff, including posting of evacuation routes
- c. Procedures for **the** release of students, including a procedure to release students when reference to the emergency card is not feasible

(cf. 5141 - Health Care and Emergencies)

(cf. 5142 - Safety)

- d. Identification of transportation needs, including a plan which allows bus seating capacity limits to be exceeded when a disaster or hazard requires students to be moved immediately to ensure their safety

(cf. 3543 - Transportation Safety and Emergencies)

- e. Provision of a first aid kit to each classroom
- f. Arrangements for students and staff with special needs

(cf. 4032 - Reasonable Accommodation)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education Under Section 504)

- g. Upon notification that a pandemic situation exists, adjustment of attendance policies for students and sick leave policies for staff with known or suspected pandemic influenza or other infectious disease

(cf. 4161.1/4361.1 - Personal Illness/ Injury Leave)

(cf. 4261.1 - Personal Illness/Injury Leave)

(cf. 5113 - Absences and Excuses)

(cf. 6183 - Home and Hospital Instruction)

5. Closure of schools, including an analysis of:

- a. The impact on student learning and methods to ensure continuity of instruction
- b. How to provide for continuity of operations for essential central office functions, such as payroll and ongoing communication with students and parents/guardians

EMERGENCIES AND DISASTER PREPAREDNESS PLAN (continued)

(cf. 3516.5 - Emergency Schedules)

6. Communication among staff, parents/guardians, the Governing Board, other governmental agencies, and the media during an emergency, including:

- a. Identification of spokesperson(s)

(cf. 1112 - Media Relations)

- b. Development and testing of communication platforms, such as hotlines, telephone trees, **and web sites, social media, and electronic notifications**

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

- c. Development of methods to ensure that communications are, to the extent practicable, in a language and format that is easy for parents/guardians to understand
- d. Distribution of information about district and school site emergency procedures to staff, students, and parents/guardians

7. Cooperation with other state and local agencies, including:

- a. Development of guidelines for law enforcement involvement and intervention
- b. Collaboration with the local health department, including development of a tracking system to alert the local health department to **of** a substantial increase of student or staff absenteeism as indicative of a potential outbreak of an infectious disease

(cf. 1400 - Relations between Other Governmental Agencies and the Schools)

8. Steps to be taken after the disaster or emergency, including:

- a. Inspection of school facilities
- b. Provision of mental health services for students and staff, as needed

(cf. 6164.2 - Guidance/Counseling Services)

EMERGENCIES AND DISASTER PREPAREDNESS PLAN (continued)

The Superintendent or designee shall assemble key information that would be needed in an emergency. Such information may include, but is not limited to, a list of individuals and organizations who should be contacted for assistance in an emergency, current layouts and blueprints of school buildings, aerial photos of the campus, maps of evacuation routes and alternate routes, a roster of employees with their work locations, student photographs and their emergency contact information, a clearly labeled set of keys, location of first aid supplies, and procedures and locations for turning off fire alarms, sprinklers, utilities, and other systems. Such information shall be stored in a box in a secure, easily accessible location, with a duplicate kept at another location in case the primary location is inaccessible.

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AR 3541(a)

TRANSPORTATION ROUTES AND SERVICES

Routes and Bus Stops

The Superintendent or designee shall design transportation routes and stops **within district boundaries that** to promote **the student** safety, ~~of students and~~ maximum efficiency in the use of buses, **and decreased traffic in and around the schools.**

(cf. 3510 - Green School Operations)

(cf. 3514 - Environmental Safety)

(cf. 3540 - Transportation)

Students shall be eligible for transportation service to and from school if the distance between their school-established bus stop and the school is beyond the minimum listed below:

1. For elementary school students:

Grades K-3: three-fourths mile

Grades 4-~~8~~ 6: one mile

2. ~~For students attending a three-year junior high school:~~

~~Grades 7-9: one mile~~

3. ~~For students attending a four-year high school:~~

~~Grades 9-12: two miles~~

The Superintendent or designee may authorize transportation ~~within the walking distance~~ below **these limits** when safety problems or hazards exist.

(cf. 5142.2 - Safe Routes to School)

TRANSPORTATION ROUTES AND SERVICES (continued)

~~Students who attend a school outside their attendance area may be eligible for transportation services in accordance with Board policy.~~

~~(cf. 5116.1 - Intradistrict Open Enrollment)~~

~~(cf. 5117 - Interdistrict attendance)~~

The Superintendent or designee shall communicate in writing to parents/guardians regarding bus routes, schedules, and stops. ~~and/or shall~~ **He/she may also** arrange for local media to publish such information.

(cf. 1112 - Media Relations)

Transportation Services

With the Governing Board's authorization, transportation services may be provided or arranged by the district for:

1. Students traveling to and from school during the regular school day (Education Code 39800)
2. Field trips and excursions (Education Code 35330)

(cf. 3541.1 - Transportation for School-Related Trips)

3. School activities, expositions or fairs, or other activities determined to be for the benefit of students (Education Code 39860)
4. District employees, and parents/guardians, **and adult volunteers** traveling to and from educational activities authorized by the district (Education Code 39837.5)
5. Preschool or nursery school students (Education Code 39800)

(cf. 5148.3 - Preschool/Early Childhood Education)

6. Students traveling to full-time occupational classes provided by a ~~Rregional~~ **Ooccupational center or Pprogram or Center** (Education Code 39807.5, 41850)

TRANSPORTATION ROUTES AND SERVICES (continued)

(cf. 6178.2 - Regional Occupation Center/Program)

7. Students traveling to and from their places of employment during the summer in connection with a summer employment program for youth (Education Code 39837)
8. Matriculated or enrolled adults traveling to and from school, or adults for educational purposes other than to and from school (Education Code 39801.5)

(cf. 6200 - Adult Education)

9. Private school students, **upon the same terms**, in the same manner, and on the same routes provided for district students (Education Code 39808)
10. Nonschool purposes as allowed by law, such as:
 - a. Community recreation (Education Code 39835)
 - b. Public transportation (Education Code 39841)
 - c. Transportation of government employees to and from their places of employment (Education Code 39840)

Students who attend a school outside of their **school** attendance area or district boundaries may be eligible for transportation services in accordance with **Board district** policy.

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

The district shall provide home-to-school transportation and additional transportation services as needed for students with disabilities as specified in their individualized education programs **or Section 504 plan**. (Education Code 41850; 20 USC 1400-1482; 34 CFR 104.4, **300.17, 300.34**)

(cf. 3541.2 - Transportation for Students with Disabilities)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education under Section 504)

TRANSPORTATION ROUTES AND SERVICES (continued)

The Superintendent or designee shall provide transportation to homeless ~~children~~ **students** in accordance with law, Board policy, and administrative regulation. **When the student resides outside of district boundaries, the Superintendent or designee shall consult with the superintendent of the district of residence to apportion the responsibility and costs of transportation. (42 USC 11432)**

(cf. 6173 - Education for Homeless Children)

The Superintendent or designee shall collaborate with the local child welfare agency to determine the provision, arrangement, and funding of transportation to enable foster youth to attend their school of origin when it is in the student's best interest to do so. (20 USC 6312)

(cf. 6173.1 - Education for Foster Youth)

Legal Reference: (see next page)

TRANSPORTATION ROUTES AND SERVICES (continued)

Legal Reference:

EDUCATION CODE

10900.5 Use of school buses for community recreation

35330 Excursions and field trips

35350 Authority to transport pupils

39800-39809.5 Transportation, general provisions, especially:

39800 Powers of governing board to provide transportation to and from school

39801.5 Transportation for adults

39808 Transportation for private school students

39830-~~39842~~ **39843** School buses, especially:

39835 Use of school buses for community recreation

39837 Transportation to summer employment program

39837.5 Transportation of employees, ~~and~~ parents/guardians, **and adult volunteers** to school activities

39860 Transportation to school activities

41850-41856 Allowances for transportation

41860-41863 Supplementary allowances for transportation

48853.5 Educational placement of students residing in licensed children's institutions

CODE OF REGULATIONS, TITLE 5

15240-15244 Allowances for student transportation, **definitions**

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

6312 Transportation to maintain children in foster care in school of origin

UNITED STATES CODE, TITLE 42

11432 McKinney-Vento Homeless Assistance Act

CODE OF FEDERAL REGULATIONS, TITLE 34

104.4 Equal opportunity under the Rehabilitation Act of 1973, Section 504

300.17 Free appropriate public education

300.34 Special education related services

Management Resources:

CSBA PUBLICATIONS

Special Education Pupil Transportation: Considerations in the Era of LCFF, Governance Brief, April 2014

WEB SITES

California Department of Education, Office of School Transportation: <http://www.cde.ca.gov/bus/index.html> <https://www.cde.ca.gov/ls/tn/or/assignment.asp>

Pupil Transportation Safety Institute: <http://www.ptsi.org>

CSBA Sample

Board Policy

Business and Noninstructional Operations

BP 3541.2(a)

TRANSPORTATION FOR STUDENTS WITH DISABILITIES

The Governing Board desires to meet the transportation needs of students with disabilities to enable them to benefit from special education and related services. The Governing Board shall ensure that The district shall provide appropriate transportation services are provided for a students with disabilities as specified in when the district is the student's district of residence and the transportation services are required by their his/her individualized education program (IEP) or Section 504 accommodation plan. The district shall make home to school transportation available for students at no cost to parents/guardians as specified in the student's IEP.

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 3540 - Transportation)

(cf. 6159 - Individualized Education Program (IEP))

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 - Identification and Education Under Section 504)

TRANSPORTATION FOR STUDENTS WITH DISABILITIES (continued)

~~The Superintendent or designee shall establish criteria and procedures for determining the most appropriate mode of transportation for an individual student based on identified needs as determined in the IEP or accommodation plan.~~

The specific needs of the student shall be the primary consideration when an IEP team is determining the student's transportation needs. Considerations may include, but are not limited to, the student's health needs, travel distances, physical accessibility and safety of streets and sidewalks, accessibility of public transportation systems, midday or other transportation needs, extended-year services, and, as necessary, implementation of a behavioral intervention plan.

The Superintendent or designee shall provide IEP teams with information about district transportation services in order to assist them in making decisions as to the mode, schedule, and location of transportation services that may be available to each student with disabilities. The IEP team may communicate with district transportation staff and/or invite transportation staff to attend IEP team meetings where the student's transportation needs will be discussed.

Transportation services specified in a student's IEP or Section 504 plan shall be provided at no cost to the student or his/her parent/guardian.

(cf. 3250 - Transportation Fees)

TRANSPORTATION FOR STUDENTS WITH DISABILITIES (continued)

If ~~the disabled~~ a student **whose IEP or accommodation plan specifies transportation needs** is excluded from school bus transportation **for any reason, such as suspension, expulsion, or other reason**, the district shall provide alternative transportation at no cost to the student or parent/guardian ~~provided that transportation is specified in the student's IEP.~~ (Education Code 48915.5)

(cf. 5131.1 - Bus Conduct)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

When contracting with a nonpublic, nonsectarian school or agency to provide special education services, the Superintendent or designee shall ensure that the contract includes general administrative and financial agreements related to the provision of transportation services if specified in the student's IEP. (Education Code 56366)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

The Superintendent or designee shall arrange transportation schedules so that students with disabilities do not spend an excessive amount of time on buses compared to other students. Arrivals and departures shall not reduce the length of the school day for these students except as may be prescribed on an individual basis.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3541 - Transportation Routes and Services)

TRANSPORTATION FOR STUDENTS WITH DISABILITIES (continued)

The Superintendent or designee shall establish procedures to ensure compatibility between **that any** mobile seating devices **used on district buses and are compatible with** bus securement systems **required by 49 CFR 571.222. (Education Code 56195.8)**

(cf. 3542 - School Bus Drivers)

As necessary, a student with disabilities may be accompanied on school transportation by a service animal, as defined in 28 CFR 35.104, including a specially trained guide dogs, signal dogs, and or service dogs trained to provide assistance to disabled persons may be transported in a school bus when accompanied by disabled students, disabled teachers, or persons training the dogs. (Education Code 39839; Civil Code 54.1-54.2; 28 CFR 35.136)

(cf. 6163.2 - Animals at School)

When transportation is not specifically required by the IEP or Section 504 plan of a student with disabilities, the student shall be subject to the rules and policies regarding regular transportation offerings within the district.

Legal Reference:

EDUCATION CODE

39807.5 Payment of transportation cost

39839 Guide dogs, signal dogs, and service dogs on bus

41850-41854 Allowances for transportation

48300-48315 Alternative interdistrict attendance program

48915.5 Expulsion of students with exceptional needs

56040 No cost for special education and related services

56195.8 Adoption of policies

56327 Assessment for special education and related services

56345 Individualized education program

56366 56365-56366.1 Nonpublic nonsectarian schools or agencies

~~56366.1 Waiver of requirements under section 56365 and 56366~~

CIVIL CODE

54.1-54.2 Service animals

CODE OF REGULATIONS, TITLE 5

~~15050 Transfer of funds to child development fund and development center for handicapped pupils fund~~

15243 Physically handicapped minors

15271 Exclusion from report

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions

35.136 Service animals

Legal Reference continued: (see next page)

TRANSPORTATION FOR STUDENTS WITH DISABILITIES (continued)

Legal Reference: (continued)

CODE OF FEDERAL REGULATIONS, TITLE 34

104.4 *Equal opportunity under the Rehabilitation Act of 1973, Section 504*

300.1-300.818 *Individuals with Disabilities Education Act, especially:*

300.34 *Transportation defined as related service*

CODE OF FEDERAL REGULATIONS, TITLE 49

571.222 *Federal requirements for bus securement systems*

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Special Education Transportation Guidelines

Pupil Fees, Deposits and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

~~0609.95 *School transportation fee exemption for handicapped children and pupils whose parents or guardians are indigent (LO: 2-95)*~~

~~0500.92 *Implementation of Special Education Transportation Apportionment (#92-02)*~~

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Protecting Students with Disabilities: Frequently Asked Questions About Section 504 and the Education of Children with Disabilities, 2009

Questions and Answers on Serving Children with Disabilities Eligible for Transportation, 2009

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

~~CSBA Sample~~

~~Administrative Regulation~~

~~Business and Noninstructional Operations~~

~~AR 3541.2~~

~~TRANSPORTATION FOR STUDENTS WITH DISABILITIES~~

~~Transportation for students with disabilities shall be provided in accordance with a student's Individualized Education Program (IEP) or Section 504 accommodation plan.~~

~~(cf. 3540—Transportation)~~

~~(cf. 6159—Individualized Education Program (IEP))~~

~~(cf. 6164.4—Identification and Evaluation of Individuals for Special Education)~~

~~(cf. 6164.6—Identification and Education Under Section 504)~~

~~Note: Education Code 48915.5 provides that the district must provide alternative transportation at no cost whenever a disabled student is excluded from school bus transportation for any reason, such as suspension, expulsion, conduct or other reasons. Alternative transportation could be provided by contracting with a private carrier, by reimbursing mileage expenses to the parent/guardian who transports the student to and from school, or any other appropriate method; see BP/AR 3540—Transportation.~~

~~If a disabled student is excluded from school bus transportation, the district shall provide alternative transportation at no cost to the student or parent/guardian provided that transportation is specified in the student's IEP. (Education Code 48915.5)~~

~~(cf. 5131.1—Bus Conduct)~~

~~(cf. 5144.2—Suspension and Expulsion/Due Process (Students with Disabilities))~~

~~Note: The following paragraph is for use by single-district SELPAs or other districts that contract individually with nonpublic, nonsectarian schools or agencies.~~

~~When contracting with a nonpublic, nonsectarian school or agency to provide special education services, the Superintendent or designee shall ensure that the contract includes general administrative and financial agreements related to the provision of transportation services if specified in the student's IEP. (Education Code 56366)~~

~~(cf. 6159.2—Nonpublic, Nonsectarian School and Agency Services for Special Education)~~

~~Guide dogs, signal dogs and service dogs trained to provide assistance to disabled persons may be transported in a school bus when accompanied by disabled students, disabled teachers or persons training the dogs. (Education Code 39839)~~

~~(2/95 10/97) 7/03~~

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Administrative Regulation

Business and Noninstructional Operations

AR 3543(a)

TRANSPORTATION SAFETY AND EMERGENCIES

Each day, prior to driving a school bus, each school bus driver shall inspect the bus to ensure that it is in safe operating condition and equipped as required by law and that all equipment is in good working order. At the completion of each day's work, the driver shall prepare and sign a written report of the condition of the equipment ~~listed~~ **specified** in 13 CCR 1215., ~~including~~ **The report shall indicate** any defect or deficiency discovered by or reported to ~~him/her~~ **the driver** which would affect safe operation or result in mechanical breakdown of the bus, or, ~~indicating that if~~ **shall so indicate**. Any defect or deficiency that would affect safe operation shall be repaired prior to operating the bus. (13 CCR 1215)

(cf. 3540 - Transportation)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3542 - School Bus Drivers)

~~In the event of a school bus accident, the driver shall immediately notify the California Highway Patrol, the Superintendent or designee, and, if the bus is operated under contract, the driver's employer. The driver shall not leave the immediate vicinity of the bus to seek aid unless necessary. (13 CCR 1219)~~ [MOVED DOWN]

~~The Superintendent or designee shall review all investigations of bus incidents and accidents to develop preventative measures.~~ [MOVED DOWN]

~~(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)~~

Passenger Restraint Systems

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

The Superintendent or designee shall ensure that any school bus or student activity bus which is purchased or leased by the district is equipped with a combination pelvic and upper torso passenger restraint system at all designated seating positions if that bus: (Vehicle Code 27316, 27316.5; 13 CCR 1201)

1. Is a Type 1 school bus manufactured on or after July 1, 2005 which is designed for carrying more than 16 passengers and the driver
2. Is a Type 2 school bus or student activity bus manufactured on or after July 1, 2004 which meets one of the following criteria:
 - a. Is designed for carrying 16 or fewer passengers and the driver
 - b. Has a manufacturer's vehicle weight rating of 10,000 pounds or less and is designed for carrying not more than 20 passengers and the driver

The Superintendent or designee shall prioritize the allocation of school buses purchased, leased, or contracted to ensure that elementary students receive first priority for new school buses equipped with passenger restraint systems whenever feasible.

When a school bus or student activity bus is equipped with a passenger restraint system, all passengers shall use the passenger restraint system. (5 CCR 14105)

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Bus drivers shall be instructed regarding procedures to enforce the proper use of the passenger restraint system. Students who fail to follow instructions of the bus driver may be subject to discipline, including suspension of riding privileges, in accordance with Board policy and administrative regulations.

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

Fire Extinguishers

Each school bus shall be equipped with at least one fire extinguisher located in the driver's compartment which meets the standards specified in law. In addition, a wheelchair school bus shall have another fire extinguisher placed at the wheelchair loading door or emergency exit. All fire extinguishers shall be regularly inspected and serviced in accordance with regulations adopted by the State Fire Marshal. (Education Code 39838; 13 CCR 1242; 19 CCR 574-575.3)

Electronic Communications Devices

A bus driver ~~shall not drive~~ **is prohibited from driving** a school bus or student activity bus while using a wireless telephone ~~except under the following conditions: (Vehicle Code 23123, 23125)~~ **or other electronic wireless communications device except for work-related or emergency purposes, including, but not limited to, contacting a law enforcement agency, health care provider, fire department, or other emergency service agency or entity. In any such permitted situation, the driver shall only use a wireless telephone or device that is specifically designed and configured to allow voice-operated and hands-free operation or a function that requires only a single swipe or tap of the driver's finger provided the device is mounted on the windshield, dashboard, or center console of the bus. (Vehicle Code 23123.5, 23125)**

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

1. ~~When he/she uses a wireless telephone that is specifically designed and configured to allow hands free listening and talking, provided it is used in that manner while driving~~
2. ~~For emergency purposes, including, but not limited to, a call to a law enforcement agency, health care provider, fire department, or other emergency service agency or entity~~
3. ~~For work related purposes~~

(cf. 3513.1 - Cellular Phone Reimbursement)

~~A bus driver shall not drive while using an electronic wireless communications device to write, send, or read a text based communication, including, but not limited to, text messages, instant messages, and email, unless the device is specifically designed and configured to allow voice operated and hands free operation and is used in that manner. This prohibition does not include reading, selecting, or entering a telephone number or name in an electronic wireless communications device for the purpose of making or receiving a telephone call. (Vehicle Code 23123.5)~~

Safe Bus Operations

School buses and student activity buses shall not be operated whenever the number of passengers exceeds bus seating capacity, except when necessary in emergency situations which require that individuals be transported immediately to ensure their safety. (Education Code 39834)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

School bus operations shall be limited when atmospheric conditions reduce visibility on the roadway to 200 feet or less during regular home-to-school transportation service. Bus drivers for school activity trips may discontinue bus operation whenever they determine that it is unsafe to continue operation because of reduced visibility. (Vehicle Code 34501.6)

Unauthorized Entry

The Superintendent or designee may place a notice at bus entrances that warns against unauthorized entry. The driver or another school official may order any person to disembark if that person enters a bus without prior authorization. (Education Code 39842; 13 CCR 1256.5)

(cf. 3515.2 - Disruptions)

Transportation Safety Plan for Boarding and Exiting Buses

The Superintendent or designee shall develop a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of students. The plan shall **include address** all of the following: (Education Code 39831.3)

1. **Procedures for d**Determining if students in grades prekindergarten through 8 require an escort to cross a private road or highway at a bus stop pursuant to Vehicle Code 22112
2. Procedures for all students in grades prekindergarten through 8 to follow as they board and exit the bus at their bus stops
3. **Procedures for b**Boarding and exiting a school bus at a school or other trip destination
4. **Procedures to ensure that a student is not left unattended on a school bus, student activity bus, or youth bus**

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Such procedures shall include, on or before the beginning of the 2018-19 school year, the installation of a child safety alert system at the interior rear of each bus that requires the driver to either manually contact or scan the device, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting. A student activity bus may be exempt from this requirement under the conditions specified in Vehicle Code 28160.

5. Procedures and standards for designating an adult chaperone, other than the driver, to accompany students on a school activity bus

A copy of the plan shall be kept at each school site and made available upon request to the California Highway Patrol (**CHP**). (Education Code 39831.3)

Parental Notifications

The Superintendent or designee shall provide written safety information to the parents/guardians of all students in grades prekindergarten through 6 who have not previously been transported in a **district** school bus or student activity bus. This information shall be provided upon registration and shall contain: (Education Code 39831.5)

1. A list of school bus stops near each student's home
2. General rules of conduct at school bus loading zones
3. Red light crossing instructions
4. A description of the school bus danger zone
5. Instructions ~~for safety while~~ **safely** walking to and from school bus stops

(cf. 5145.6 - Parental Notifications)

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Student Instruction

Students who are transported in a school bus or student activity bus shall receive instruction in school bus emergency procedures and passenger safety as follows: (Education Code 39831.5; 5 CCR 14102)

1. Each year, all students who receive home-to-school transportation in a school bus shall be provided appropriate instruction in safe riding practices and emergency evacuation drills.
2. At least once each school year, all students in grades prekindergarten through 8 who receive home-to-school transportation shall receive safety instruction which includes, but is not limited to:
 - a. Proper loading and unloading procedures, including escorting by the driver
 - b. How to safely cross the street, highway, or private road
 - c. In school buses with passenger restraint systems, instruction in the use of such systems as specified in 5 CCR 14105, including, but not limited to, the proper fastening and release of the passenger restraint system, acceptable placement of passenger restraint systems on students, times at which the passenger restraint systems should be fastened and released, and acceptable placement of the passenger restraint systems when not in use
 - d. Proper passenger conduct
 - e. Bus evacuation procedures
 - f. Location of emergency equipment

As part of this instruction, students shall evacuate the school bus through emergency exit doors. Instruction also may include responsibilities of passengers seated next to an emergency exit.

Each time the above instruction is given, the following information shall be documented:

- a. District name

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

- b. School name and location
- c. Date of instruction
- d. Names of supervising adults
- e. Number of students participating
- f. Grade levels of students
- g. Subjects covered in instruction
- h. Amount of time taken for instruction
- i. Bus driver's name
- j. Bus number
- k. Additional remarks

This documentation shall be kept on file at the district office or the school for one year and shall be available for inspection by the **California Highway Patrol CHP**.

(cf. 3580 - District Records)

3. Before departing on a school activity trip, all students riding on a school bus or student activity bus shall receive safety instruction which includes, but is not limited to, the location of emergency exits and the location and use of emergency equipment. This instruction also may include responsibilities of passengers seated next to an emergency exit.

Bus Accidents

In the event of a school bus accident, the driver shall immediately notify the CHP, and the Superintendent or designee, and, if the bus is operated under contract, the driver's employer. The driver shall not leave the immediate vicinity of the bus to seek aid unless necessary. (13 CCR 1219)

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

The Superintendent or designee shall maintain a report of each accident that occurred on public or private property involving a school bus with students aboard. The report shall contain pertinent details of the accident and shall be retained for 12 months from the date of the accident. If the accident was not investigated by the CHP, the Superintendent or designee shall forward a copy of the report to the local CHP within five work days of the date of the accident. (13 CCR 1234)

The Superintendent or designee shall review all investigations of bus incidents and accidents to develop preventative measures.

(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

Legal Reference:

EDUCATION CODE

39830-398423 Transportation, school buses

39860 Contract for transportation; requirement that student not be left unattended

51202 Instruction in personal and public health and safety

PENAL CODE

241.3 Assault against school bus driver

243.3 Battery against school bus driver

VEHICLE CODE

415 Definition of motor vehicle

545-546 Definition of school bus and student activity bus

22112 Loading and unloading passengers

~~23123 Use of wireless telephone prohibited while driving motor vehicle~~

~~23123.5 Text communications prohibited while driving motor vehicle~~ **Use of wireless telephone or communications device while driving; exceptions**

23125 Use of wireless telephone prohibited while driving school bus

27316-27316.5 Passenger restraint systems

28160 Child safety alert system

34500 California Highway Patrol responsibility to regulate safe operation of school buses

34501.5 California Highway Patrol responsibility to adopt rules re: safe operation of school buses

34501.6 School buses; reduced visibility

34508 California Highway Patrol responsibility to adopt rules re: equipment and **bus operations of school buses**

CODE OF REGULATIONS, TITLE 5

14100-14105 School buses and student activity buses

CODE OF REGULATIONS, TITLE 13

1200-1293 Motor carrier safety

2480 Airborne toxic control measure; limitation on bus idling

CODE OF REGULATIONS, TITLE 19

574-575.3 Inspection and maintenance of fire extinguishers

CODE OF FEDERAL REGULATIONS, TITLE 49

571.1-571.500 Motor vehicle standards, including school buses

TRANSPORTATION SAFETY AND EMERGENCIES (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Passenger Restraints Frequently Asked Questions

WEB SITES

California Association of School Business Officials: <http://www.casbo.org>

American School Bus Council: <http://www.americanschoolbuscouncil.org>

California Association of School Transportation Officials: <http://www.castoways.org>

California Department of Education, Office of School Transportation: <http://www.cde.ca.gov/ls/tm>

California Highway Patrol: <http://www.chp.ca.gov>

National Coalition for School Bus Safety: <http://www.ncsbs.org>

National Transportation Safety Board: <http://www.nts.gov>

U.S. Department of Transportation, National Highway Traffic Safety Administration:
<http://www.nhtsa.dot.gov>

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CSBA Sample Administrative Regulation

Business and Noninstructional Operations

AR 3550(a)

FOOD SERVICE/CHILD NUTRITION PROGRAM

Nutrition Standards for School Meals

Meals, food items, and beverages provided through the district's food services program shall:
(Education Code 49531, 49553; 42 USC 1758, 1773)

1. Comply with National School Lunch and/or Breakfast Program standards for meal patterns, nutrient levels, and calorie requirements for the ages/grade levels served, as specified in 7 CFR 210.10 or 220.8, as applicable
2. Not be deep fried, par fried, or flash fried, as defined in Education Code 49430 and 49430.7

(cf. 3552 - Summer Meal Program)

FOOD SERVICE/CHILD NUTRITION PROGRAM (continued)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3554 - Other Food Sales)

(cf. 5030 - Student Wellness)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

Drinking Water

The district shall provide access to free, fresh drinking water during meal times in food service areas at all district schools, including, but not limited to, areas where reimbursable meals under the National School Lunch or Breakfast Program are served or consumed. (Education Code 38086; 42 USC 1758)

Special Milk Program

Any school that does not participate in the National School Lunch or Breakfast Program may participate in the Special Milk Program to provide all enrolled students with reasonably priced milk. (7 CFR 215.1)

Food Safety

The Superintendent or designee shall ensure that the district's food service program meets the applicable sanitation and safety requirements of the California Retail Food Code as set forth in Health and Safety Code 113700-114437.

FOOD SERVICE/CHILD NUTRITION PROGRAM (continued)

For all district schools participating in the National School Lunch and/or School Breakfast Program, the Superintendent or designee shall implement a written food safety program for the storage, preparation, and service of school meals which complies with the national Hazard Analysis and Critical Control Point (HACCP) system. The district's HACCP plan shall include, but is not limited to, a determination of critical control points and critical limits at each stage of food production, monitoring procedures, corrective actions, and recordkeeping procedures. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall provide ongoing staff development on food safety to food service managers and employees. Each new employee, including a substitute, or volunteer shall complete initial food safety training prior to handling food. The Superintendent or designee shall document the date, trainer, and subject of each training.

(cf. 4231 - Staff Development)

The Superintendent or designee shall assign staff to maintain records and logs documenting food safety activities, including, but not limited to, records of food deliveries, time and temperature monitoring during food production, equipment temperature (freezer, cooler, thermometer calibration), corrective actions, verification or review of safety efforts, and staff training.

FOOD SERVICE/CHILD NUTRITION PROGRAM (continued)

Inspection of Food Facilities

All food preparation and service areas shall be inspected in accordance with Health and Safety Code 113725-113725.1 and applicable county regulations.

Each school participating in the National School Lunch and/or Breakfast Program shall, during each school year, obtain a minimum of two food safety inspections conducted by the county environmental health agency. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall retain records from the most recent food safety inspection. All schools shall post a notice indicating that the most recent inspection report is available to any interested person upon request. (Health and Safety Code 113725.1; 42 USC 1758; 7 CFR 210.13, 210.15, 220.7)

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

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Policy Reference UPDATE Service

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CSBA Sample

Board Policy

Business and Noninstructional Operations

BP 3551(a)

FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

(cf. 3311 - Bids)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

The Superintendent or designee shall ensure that all food service personnel possess the required qualifications and receive ongoing professional development related to the effective management and implementation of the district's food service program in accordance with law.

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the California Department of Education (CDE). (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments., and **The Such** procedures adopted by the Superintendent or designee shall conform with 2 CFR 200.426 and any applicable CDE guidance. **The Superintendent or designee shall clearly communicate these procedures and related district policies to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public.** The procedures adopted by the Superintendent or designee shall conform with 2 CFR 200.426 and any applicable CDE guidance, and shall not overtly identify students with unrecovered or delinquent debt or treat them differently than other students.

The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees is not overtly identified, shamed, treated differently, or served a meal that differs from the meal served to other students. (Education Code 49557.5)

Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation. Such students shall not be overtly identified or treated differently from other students.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5145.3 - Nondiscrimination/Harassment)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

OPTION 2: The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

(cf. 3230 - Federal Grant Funds)

(cf. 3400 - Management of District Assets/Accounts)

(cf. 3460 - Financial Reports and Accountability)

Contracts with Outside Services

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

(cf. 3312 - Contracts)

(cf. 3600 - Consultants)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. *Domestic commodity or product* means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the **use of the** exception.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

(cf. 3555 - Nutrition Program Compliance)

Legal Reference:

EDUCATION CODE

38080-38086 Cafeteria, establishment and use
38090-38095 Cafeterias, funds and accounts
38100-38103 Cafeterias, allocation of charges
42646 Alternate payroll procedure
45103.5 Contracts for management consulting services; restrictions
49490-49493 School breakfast and lunch programs
49500-49505 School meals
49554 Contract for services
49550-~~49562~~ **49564.5** Meals for needy students

49580-49581 Food recovery program

FOOD AND AGRICULTURE CODE

58595 Preference for California-grown agricultural products

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code

PUBLIC CONTRACT CODE

2000-2002 Responsive bidders

20111 Contracts

CODE OF REGULATIONS, TITLE 5

15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769j School lunch programs

1771-1791 Child nutrition, including:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 2

200.56 Indirect costs, definition

200.318-200.326 Procurement standards

200.400-200.475 Cost principles

200 Appendix VII Indirect cost proposals

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.1-220.21 National School Breakfast Program

250.1-250.70 USDA foods

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Food Distribution Program Administrative Manual

Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018

Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD Management Bulletin, SNP-03-2017, April 2017

Management Resources continued: (see next page)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Management Resources: (continued)

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS (continued)

Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, Bad Debt Policies, and the Handling of Unpaid Meal Charges, NSD Management Bulletin USDA-SNP-06-2015, May 2015

Cafeteria Funds--Allowable Uses, NSD Management Bulletin, NSD-SNP-07-2013, May 2013

Paid Lunch Equity Requirement, NSD Management Bulletin, USDA-SNP-16-2012, October 2012

Storage and Inventory Management of United States Department of Agriculture (USDA) Donated Foods, Management Bulletin USDA FDP 02-2010, August 2010

Adult and Sibling Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin 00-111, July 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

FAQs About School Meals

Unpaid Meal Charges: Guidance and Q&A, SP 23-2017, March 2017

Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016

Overcoming the Unpaid Meal Challenge: Proven Strategies from Our Nation's Schools, September 2016

Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016

Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 24-2016, February 2016

Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California School Nutrition Association: <http://www.calsna.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

CSBA Sample Administrative Regulation

Business and Noninstructional Operations

AR 3551(a)

FOOD SERVICE OPERATIONS/CAFETERIA FUND

Payments for Meals

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

At the beginning of the school year, and whenever a student enrolls during the school year, parents/guardians shall be notified of the district's meal payment policies and be encouraged to prepay for meals whenever possible. The Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of applications at the start of the school year
4. Posting the policy on the district's web site
5. Establishing a system to notify parents/guardians when a student's meal payment account has a low or negative balance

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

In any school that uses a system of meal tickets or other similar medium of exchange rather than an electronic point-of-sale system, the Superintendent or designee shall develop a process for providing replacement tickets to any student who reports his/her tickets as lost or stolen. However, whenever any student reports an excessive number of lost or stolen tickets, the Superintendent or designee shall notify the parent/guardian and may provide an alternative method of tracking meal usage for that student.

In order to avoid potential misuse of a student's food service account by someone other than the student in whose name the account has been established, the Superintendent or designee shall verify a student's identity when setting up the account and when charging any meal to the account. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, shall not require a student to pay a bill that appears to be the result of identity theft, and shall open a new account with a new account number for a student who appears to be the subject of identity theft.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

Any payments made to a student's food service account shall, if not used within the school year, be carried over into the next school year or be refunded to the student's parents/guardians.

Unpaid and Delinquent Meal Charges

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

No later than 10 days after a student's school meal account has reached a negative balance, the Superintendent or designee shall so notify the student's parent/guardian. Before sending this notification, the district shall exhaust all options and methods to directly certify the student for free or reduced-price meals. If the district is not able to directly certify the student, the notice to the parent/guardian shall include a paper copy of, or an electronic link to, an application for free or reduced-price meals and the Superintendent or designee shall contact the parent/guardian to encourage submission of the application. (Education Code 49557.5)

~~Students and their parents/guardians shall be notified whenever their account has a low or negative balance. Whenever a student's account has an unpaid balance of \$50 or more, parents/guardians shall be notified in writing that full payment is due within seven school days from the date of the notice.~~

~~In cases of repeated nonpayment by a student, the Superintendent or designee may contact parents/guardians to discuss the reasons for the nonpayment. The Superintendent or designee may evaluate individual circumstances to determine if the student's parents/guardians need assistance completing an application for free or reduced price meals or need referral to social services.~~

The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector. (Education Code 49557.5)

The Superintendent or designee may enter into **a repayment plan an agreement** with a student's parents/guardians for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year.

The district shall not direct any action toward a student to collect unpaid school meal fees. (Education Code 49557.5)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges.

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to ~~the~~ CDE using the online Child Nutrition Information and Payment System.

Donation of Leftover Food

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, 38091)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

(cf. 3110 - Transfer of Funds)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (2 CFR 220.14)

U.S. Department of Agriculture Foods

The Superintendent or designee shall ensure that foods received through the U.S. Department of Agriculture (USDA) are handled, stored, and distributed in facilities which: (7 CFR 250.14)

1. Are sanitary and free from rodent, bird, insect, and other animal infestation
2. Safeguard foods against theft, spoilage, and other loss
3. Maintain foods at proper storage temperatures
4. Store foods off the floor in a manner to allow for adequate ventilation
5. Take other protective measures as may be necessary

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.59)

FOOD SERVICE OPERATIONS/CAFETERIA FUND (continued)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services only, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

(cf. 3312 - Contracts)

(cf. 3515.6 - Criminal Background Checks for Contractors)

(cf. 3600 - Consultants)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4212 - Appointments and Conditions of Employment)

CSBA Sample

Board Policy

Business and Noninstructional Operations

BP 3553(a)

FREE AND REDUCED PRICE MEALS

The Governing Board recognizes that adequate nutrition is essential to the development, health, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of students from low-income families in the district's food service program.

(cf. 3551 - Food Service Operations/Cafeteria Fund)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 6177 - Summer Learning Programs)

The district shall provide at least one nutritionally adequate meal each school day, free of charge or at a reduced price, for students whose families meet federal eligibility criteria. (Education Code 49550, 49552)

BP 3553(b)

FREE AND REDUCED PRICE MEALS (continued)

To provide optimal nutrition and reduce the administrative burden of food service operations, the Superintendent or designee shall assess the eligibility of district schools to provide breakfast and/or lunch free of charge to all students at the school under a federally funded universal meal service provision, such as Provision 2 or the Community Eligibility Provision, pursuant to 42 USC 1759a.

If any district school meets the criteria for a "very high poverty school" through its eligibility for the federal Community Eligibility Provision reimbursement rate pursuant to 42 USC 1759a, the district shall apply to the California Department of Education (CDE) to operate a universal meal service, unless the Board adopts a resolution stating that the district is unable to comply with this requirement due to fiscal hardship. The resolution shall be part of the public agenda for at least two consecutive Board meetings, first as an information item and then as an action item. The Board shall reconsider the resolution at least once every four years. (Education Code 49564; 42 USC 1759a)

The Superintendent or designee shall ensure that meals provided through the free and reduced-price meals program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

(cf. 3550 - Food Service/Child Nutrition Program)

FREE AND REDUCED PRICE MEALS (continued)

Schools participating in the Special Milk Program pursuant to 42 USC 1772 shall provide milk at no charge to students who meet federal eligibility criteria for free or reduced-price meals.

The Board shall approve, and shall submit to the **California Department of Education CDE** for approval, a plan that ensures that students eligible to receive free or reduced-price meals and milk are not treated differently from other students. (Education Code 49557)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3555 - Nutrition Program Compliance)

(cf. 5145.3 - Nondiscrimination/Harassment)

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meals program shall be confidential and may not be released except as provided by law and authorized by the Board or pursuant to a court order. (Education Code 49558)

(cf. 5125 - Student Records)

The Board authorizes designated employees to use individual records pertaining to student eligibility for the free and reduced-price meals program for the following purposes: (Education Code 49558)

1. Disaggregation of academic achievement data

(cf. 6162.51 - State Academic Achievement Tests)

FREE AND REDUCED PRICE MEALS (continued)

2. Identification of students eligible for ~~alternative supports in any school identified as a Title I program improvement school~~ **services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576**

~~(cf. 0520.2 - Title I Program Improvement Schools)~~

(cf. 6171 - Title I Programs)

If a student transfers from the district to another district, charter school, county office of education program, or private school, the Superintendent or designee may share the student's meal eligibility information to the other educational agency to assist in the continuation of the student's meal benefits.

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to another school district, charter school, or county office of education that is serving a student living in the same household for purposes related to program eligibility and data used in local control funding formula calculations. (Education Code 49558)

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to the Superintendent of Public Instruction for purposes of determining allocations under the local control funding formula and for assessing accountability of that funding. (Education Code 49558)

The Superintendent or designee may release information on the school lunch program application to the local agency that determines eligibility for participation in the Medi-Cal program if the student has been approved for free meals or, if included in the agreement with the local agency, for reduced-price meals. He/she also may release information on the school lunch application to the local agency that determines eligibility for CalFresh or another

FREE AND REDUCED PRICE MEALS (continued)

nutrition assistance program authorized under 7 CFR 210.1 if the student has been approved for free or reduced-price meals. Information may be released for these purposes only if the student's parent/guardian consents to the sharing of information and the district has entered into a memorandum of understanding with the local agency which, at a minimum, includes the roles and responsibilities of the district and local agency and the process for sharing the information. After sharing information with the local agency for purposes of determining eligibility for that program, no further information shall be shared unless otherwise authorized by law. (Education Code 49557.2, 49557.3, 49558)

(cf. 5141.6 - School Health Services)

*Legal Reference:*EDUCATION CODE

48980 Notice at beginning of term

49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001

49490-49494 School breakfast and lunch programs

49500-49505 School meals

49510-49520 Nutrition

49530-49536 Child Nutrition Act of 1974

49547-49548.3 Comprehensive nutrition service

49550-~~49562~~ **49564.5** Meals for needy students

CODE OF REGULATIONS, TITLE 5

15510 Mandatory meals for needy students

15530-15535 Nutrition education

15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 20

1232g Federal Educational Rights and Privacy Act

6301-6576 Elementary and Secondary Education Act

~~6301-6514 Title I programs~~

UNITED STATES CODE, TITLE 42

1751-1769j School lunch program

1771-1791 Child nutrition, especially:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program

220.10-220.21 National School Breakfast Program

245.1-245.13 Determination of eligibility for free and reduced-price meals and free milk

WELFARE AND INSTITUTIONS CODE

~~14005.41 Basic health care~~

Management Resources: (see next page)

FREE AND REDUCED PRICE MEALS (continued)

Management Resources:

CSBA PUBLICATIONS

Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, 2012

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS

NSD SNP-12-2015 Updated Guidance on Sharing of School Meal Applications and the Passing of Assembly Bill 1599, July 2015

USDA SNP-07-2010 Change in Free and Reduced-Price Meal Application Approval Process, September 2010

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Direct Certification Implementation Checklist, May 2008

***Free and Reduced-Price Meals: Universal Meal Service*, Nutrition Services Division Management Bulletin SNP-01-2018, January 2018**

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Eligibility Manual for School Meals: Determining and Verifying Eligibility, July 2015

Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Food Policy Advocates: <https://cfpa.net>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

CSBA Sample Administrative Regulation

Business and Noninstructional Operations

AR 3553(a)

FREE AND REDUCED PRICE MEALS

Applications

The Superintendent or designee shall ensure that the district's application form for free and reduced-price meals and related materials include the statements specified in Education Code 49557 and 7 CFR 245.5. The district's application packet shall include the notifications and information listed in Education Code 49557.2.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3551 - Food Service Operations/Cafeteria Fund)

(cf. 3552 - Summer Meal Program)

The application form and related information shall be distributed in paper form to all parents/guardians at the beginning of each school year and shall be available to students at all times during the school day. (Education Code 48980, 49520; 42 USC 1758; 7 CFR 245.5)

(cf. 5145.6 - Parental Notifications)

In addition, the district application form for free and reduced price meals shall be available online. The online application form shall require completion of only those questions necessary for determining eligibility, contain clear instructions for families that are homeless or migrant, and comply with other requirements specified in Education Code 49557.

FREE AND REDUCED PRICE MEALS (continued)

An application form and related information shall also be provided whenever a new student is enrolled.

At the beginning of each school year, the Superintendent or designee shall send a public release, containing the same information supplied to parents/guardians and including eligibility criteria, to local media, the local unemployment office, and any major employers in the district attendance area contemplating large layoffs. Copies of the public release shall be made available upon request to any interested person. (7 CFR 245.5)

Eligibility

The Superintendent or designee shall determine students' eligibility for the free and reduced-price meals program based on the criteria specified in 42 USC 1758 and 1773 and 7 CFR 245.1-245.13 and made available by the California Department of Education.

FREE AND REDUCED PRICE MEALS (continued)

~~When authorized by law, participants in the CalFresh, California Work Opportunity and Responsibility to Kids (CalWORKS), and Medi-Cal programs shall other federal or state programs may be directly certified, without further application, for enrollment in the free and reduced-price meals program without further application. Participants in other state or federal programs may be directly certified when authorized by law.~~ (Education Code 49561, **49562**; 42 USC 1758; **7 CFR 245.6**)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6175 - Migrant Education Program)

Verification of Eligibility

Not later than November 15 of each year, the Superintendent or designee shall verify the eligibility of a sample of household applications approved for the school year in accordance with the sample sizes and procedures specified in 42 USC 1758 and 7 CFR 245.6a. (42 USC 1758; 7 CFR 245.6a)

If the review indicates that the initial eligibility determination is correct, the Superintendent or designee shall verify the approved household application. If the review indicates that the initial eligibility determination is incorrect, the Superintendent or designee shall: (42 USC 1758; 7 CFR 245.6a)

1. If the eligibility status changes from reduced price to free, make the increased benefits immediately available and notify the household of the change in benefits
2. If the eligibility status changes from free to reduced price, first verify the application, then notify the household of the correct eligibility status, and, when required by law, send a notice of adverse action as described below
3. If the eligibility status changes from free or reduced price to paid, send the household a notice of adverse action as described below

FREE AND REDUCED PRICE MEALS (continued)

If any household is to receive a reduction or termination of benefits as a result of verification activities, or if the household fails to cooperate with verification efforts, the Superintendent or designee shall reduce or terminate benefits, as applicable, and shall properly document and retain on file in the district the reasons for ineligibility. He/she also shall send a notice of adverse action to any household that is to receive a reduction or termination of benefits. Such notice shall be provided 10 days prior to the actual reduction or termination of benefits. The notice shall advise the household of: (7 CFR 245.6a)

1. The change and the reasons for the change
2. The right to appeal, when the appeal must be filed to ensure continued benefits while awaiting a hearing and decision, and instructions on how to appeal
3. The right to reapply at any time during the school year

Confidentiality/Release of Records

The Superintendent designates the following district employee(s) to use individual records pertaining to student participation in the free and reduced-price meals program for the purpose of disaggregation of academic achievement data ~~or for the identification of students who are eligible for alternative supports in a Title I program improvement school~~ **and/or the provision of services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576.**

Director of Literacies, Educational Technology & Innovation

In using the records for such purposes, the Superintendent or designee shall ensure that: (Education Code 49558)

FREE AND REDUCED PRICE MEALS (continued)

1. No individual indicators of participation in the free and reduced-price meals program are maintained in the permanent records of any student if not otherwise allowed by law.

(cf. 5125 - Student Records)

2. Information regarding individual student participation in the free and reduced-price meals program is not publicly released.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

3. All other confidentiality provisions required by law are met.
4. Information collected regarding individual students certified to participate in the free and reduced-price meals program is destroyed when no longer needed for its intended purpose.

Nondiscrimination Plan

The district's plan for students receiving free or reduced-price meals shall ensure the following: (Education Code 49557; 42 USC 1758)

1. The names of the students shall not be published, posted, or announced in any manner, or used for any purpose other than the National School Lunch and School Breakfast Programs, unless otherwise provided by law.
2. There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means.
3. The students shall not be required to work for their meals or for milk.
4. The students shall not be required to use a separate dining area, go through a separate serving line or entrance, or consume their meals or milk at a different time.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3555 - Nutrition Program Compliance)

When more than one lunch, breakfast, or type of milk is offered, the students shall have the same choice of meals or milk as is available to those students who pay the full price. (Education Code 49557; 7 CFR 245.8)

FREE AND REDUCED PRICE MEALS (continued)

Prices

The maximum price that shall be charged to eligible students for reduced-price meals shall be 40 cents for lunch and 30 cents for breakfast. (42 USC 1758, 1773)

CSBA Sample

Board Policy

Business and Noninstructional Operations

BP 3555(a)

NUTRITION PROGRAM COMPLIANCE

The Governing Board recognizes the district's responsibility to comply with state and federal nondiscrimination laws as they apply to the district's nutrition programs. The district shall not deny any individual the benefits or service of any nutrition program or discriminate against him/her ~~because of his/her race, color, national origin, gender, sex, sexual orientation, disability, or any other~~ **on any** basis prohibited by law, ~~in its implementation of such a program.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5030 - Student Wellness)

Coordinator

The Board designates the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as **the district's civil rights** coordinator ~~of the district's efforts to comply to ensure compliance~~ with the laws governing its nutrition programs and to investigate any related complaints.

~~The coordinator shall provide training on the laws, regulations, procedures, and directives related to the district's nutrition programs to district employees involved in administering them. The coordinator also shall develop procedures and systems that do not restrict the participation of individuals in the district's nutrition programs, based on their race, ethnicity, or disability, and that prevent district employees from incorrectly denying the applications for participation submitted by such individuals.~~

~~The coordinator shall develop and maintain a system for collecting racial and ethnic data of participants in the district's nutrition programs and shall, at least annually, report to the Board on whether the district's nutrition programs are effectively reaching eligible individuals and whether and where additional outreach may be needed.~~

(cf. 5022 - Students and Family Privacy Rights)

(cf. 5125 - Student Records)

~~When a significant number of participants or potential participants in the district's nutrition programs are only non-English speakers, the coordinator shall make an appropriate language translation available.~~

(cf. 5020 - Parent Rights and Responsibilities)

NUTRITION PROGRAM COMPLIANCE (continued)

(cf. 6020—Parent Involvement)

(cf. 6174—English Language Learners)

The coordinator also shall ensure that the district's nutrition programs accommodate the special dietary needs of any individual with a disability who has on file a medical statement that restricts his/her diet because of his/her disability.

(cf. 5141.27—Food Allergies/Special Dietary Needs)

(cf. 6159—Individualized Education Program)

(cf. 6164.6—Identification and Education Under Section 504)

The responsibilities of the compliance officer/coordinator include, but are not limited to:

- 1. Providing the name of the civil rights coordinator, Section 504 coordinator, and Title IX coordinator, if different from the civil rights coordinator, to the California Department of Education and other interested parties**

(cf. 6164.6 - Identification and Education Under Section 504)

- 2. Annually providing mandatory civil rights training to all frontline staff who interact with program applicants or participants and to those who supervise frontline staff**

The subject matter of such training shall include, but not be limited to, collection and use of data, effective public notification systems, complaint procedures, compliance review techniques, resolution of noncompliance, requirements for reasonable accommodation of persons with disabilities, requirements for language assistance, conflict resolution, and customer service.

- 3. Establishing admission and enrollment procedures that do not restrict enrollment of students on the basis of race, ethnicity, national origin, or disability, including preventing staff from incorrectly denying applications and ensuring that such persons have equal access to all programs**

(cf. 6159 - Individualized Education Program)

- 4. Sending a public release announcing the availability of the child nutrition programs and/or changes in the programs to public media and to community and grassroots organizations that interact directly with eligible or potentially eligible participants**
- 5. Communicating the program's nondiscrimination policy and applicable complaint procedures, as provided in the section "Notifications" below**

NUTRITION PROGRAM COMPLIANCE (continued)

6. Providing appropriate translation services when a significant number of persons in the surrounding population have limited English proficiency
7. Ensuring that every part of a facility is accessible to and usable by persons with disabilities and that participants with disabilities are not excluded from the benefits or services due to inaccessibility of facilities
8. Ensuring that special meals are made available to participants with disabilities who have a medical statement on file documenting that their disability restricts their diet

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

9. Implementing procedures to process and resolve civil rights (discrimination) complaints and program-related complaints, including maintaining a complaint log and working with the appropriate person to resolve any complaint
10. Developing a method, which preferably uses self-identification or self-reporting, to collect racial and ethnic data for potentially eligible populations, applicants, and participants

(cf. 5022 - Students and Family Privacy Rights)

(cf. 5125 - Student Records)

Notifications

~~The coordinator shall ensure that~~ The U.S. Department of Agriculture's (USDA) "And Justice for All" civil rights poster ~~or other approved Nutrition Programs civil rights posters are~~ **or a substitute poster approved by the USDA's Food and Nutrition Service shall be** displayed in areas visible to the district's nutrition program participants, such as food service areas and school offices.

NUTRITION PROGRAM COMPLIANCE (continued)

~~Annually, the coordinator shall notify all students, parents/guardians, and employees of program requirements and the procedures for filing a complaint, through the district's usual means of notification.~~ **The coordinator shall notify the public, all program applicants, participants, and potentially eligible persons of their program rights and responsibilities and steps necessary for participation. Applicants, participants, and the public also shall be advised of their right to file a complaint, how to file a complaint, the complaint procedures, and that a complaint may be file anonymously or by a third party.**

~~(cf. 4112.9/4212.9/4312.9 - Employee Notifications)~~
~~(cf. 5145.6 - Parental Notifications)~~

~~In addition, the coordinator shall ensure that every informational release, publication, or poster concerning the district's nutrition programs and/or activities~~ **all forms of communication available to the public regarding program availability includes, shall contain,** in a prominent location, the following statement:

~~"In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability. In addition, California law prohibits discrimination on any basis identified in Government Code 12940.~~

~~To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer."~~

"In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

NUTRITION PROGRAM COMPLIANCE (continued)

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;**
- (2) fax: (202) 690-7442; or**
- (3) email: program.intake@usda.gov.**

This institution is an equal opportunity provider."

Forms of communication requiring this nondiscrimination statement include, but are not limited to, web sites, public information releases, publications, and posters, but exclude menus. The nondiscrimination statement need not be included on every page of program information on the district's or school's web site, but the statement or a link to the statement shall be included on the home page of the program information.

~~However, if the document is no more than one page and there is no room to print the full nondiscrimination statement, the district may instead use the statement~~ **A short version of the nondiscrimination statement, stating "This institution is an equal opportunity provider," may be used on pamphlets, brochures, and flyers** in the same print size as the rest of the text.

Complaints

Any complaint concerning the district's nutrition programs shall be investigated using the process identified in the section entitled "Procedures" in the district's AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

NUTRITION PROGRAM COMPLIANCE (continued)

When a complaint **alleging discrimination of the basis of race, color, national origin, sex, age, or disability** is unresolved at the district level, the coordinator shall notify the complainant of the option to contact and/or forward his/her complaint to one of the following agencies:

1. Child Nutrition Program Civil Rights and Program Complaint Coordinator, California Department of Education, Nutrition Services Division, 1430 N Street, Room **45004503**, Sacramento, CA 95814-2342 or call **916-445-0850 (916) 323-8531** or (800) 952-5609
2. ~~Office of Civil Rights, USDA, Western Region, 90 Seventh Street, Suite 10-100, San Francisco, CA 94103 or call 415-705-1336 or fax 415-705-1364 or email Joe.Torres@fns.usda.gov~~
- 3.2. **USDA, Director, Office of Civil Rights U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights**, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, **or call 800-795-3272 or 202-720-6382 (TTY) (866) 632-9992, (800) 877-8339 (Federal Relay Service - English), (800) 845-6136 (Federal Relay Service - Spanish), fax (202) 690-7442, or email program.intake.usda.gov.**

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

48985 Notices to parents in language other than English

49060-49079 Student records

49490-49590 Child nutrition programs

PENAL CODE

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness, Title IX

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

Legal Reference continued: (see next page)

NUTRITION PROGRAM COMPLIANCE (continued)

Legal Reference: (continued)

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 7

210.23 National School Lunch Program, district responsibilities

215.7 Special Milk Program, requirements for participation

215.14 Special Milk Program, nondiscrimination

220.7 School Breakfast Program, requirements for participation

225.3 Summer Food Service Program, administration

225.7 Summer Food Service Program, program monitoring

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:

106.9 Dissemination of policy

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Civil Rights and Complaint Procedures for **the U.S. Department of Agriculture** Child Nutrition Programs, **March 2010 rev. November 2015**

U.S. DEPARTMENT OF AGRICULTURE, FOOD AND NUTRITION SERVICE PUBLICATIONS

Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1, November 2005

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, **January 1999, August 2010**

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

U.S. Department of Agriculture, Food and Nutrition Services: <http://www.fns.usda.gov>

U.S. Department of Agriculture, Office for Civil Rights: <http://www.ascr.usda.gov>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

Policy Reference UPDATE Service

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CSBA Sample

Board Policy

Facilities

BP 7214(a)

GENERAL OBLIGATION BONDS

The Governing Board recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the district's facilities needs are met in the most cost-effective manner possible. When the Board determines that it is in the best interest of district students, it may order an election on the question of whether bonds shall be issued to pay for school facilities.

(cf. 1160 - Political Processes)

(cf. 7110 - Facilities Master Plan)

(cf. 7210 - Facilities Financing)

~~The Board shall determine the appropriate amount of the bonds in accordance with law. The Board's decision to order a bond election, as well as its determinations regarding the appropriate amount, timing, and structure of the bond issuance, shall be consistent with law and the district's debt management policy.~~

GENERAL OBLIGATION BONDS (continued)

(cf. 3470 - Debt Issuance and Management)

Before ordering a bond election, the Board shall obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor. (Education Code 15100)

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agrees to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code 15266)

(cf. 9323.2 - Actions by the Board)

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the district are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the district shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

GENERAL OBLIGATION BONDS (continued)

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities
2. The acquisition or lease of real property for school facilities
3. The refunding of any outstanding debt issuance used for the purposes specified in items #1-2 above

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b)(3))

1. ~~A requirement that~~ **Certification that** proceeds from the sale of the bonds **will** be used only for the purposes specified in items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses
2. A list of specific school facilities projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list

(cf. 0440 - District Technology Plan)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 6151 - Class Size)

3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed
4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

GENERAL OBLIGATION BONDS (continued)

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' oversight committee to inform the public concerning the expenditure of bond revenues as specified in Education Code 15278 and the accompanying administrative regulation. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

(cf. 1220 - Citizen Advisory Committees)

(cf. 9324 - Minutes and Recordings)

The Superintendent or designee shall ensure that the annual, independent performance and financial audits required pursuant to items #3-4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards and submitted to the citizens' oversight committee at the same time they are submitted to him/her and no later than March 31 of each year. (Education Code 15286)

The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns addressed in the performance and financial audits within three months of receiving the audits. (Education Code 15280)

Note: The following optional paragraph may be revised to reflect district practice.
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The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

Bonds Requiring 66.67 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

GENERAL OBLIGATION BONDS (continued)

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Subject to limits specified in Article 13A, Section 1 of the California Constitution, bBonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity
5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature
6. Permanently improving school grounds
7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state school building aid loans
8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577
9. Purchasing school buses with a useful life of at least 20 years

GENERAL OBLIGATION BONDS (continued)

10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by **an** order of the Board and that is entered into the minutes. (Education Code 15100)

The Board may appoint a citizens' oversight committee to review and report to the Board and the public as to whether the expenditure of bond revenues complies with the intended purposes of the bond.

Certificate of Results

If the certificate of election results received by the Board shows that the appropriate majority of the voters is in favor of issuing the bonds, the Board shall record that fact in its minutes. The Board shall then certify to the County Board of Supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274)

Resolutions Regarding Sale of Bonds

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution directing the issuance and sale of bonds. In accordance with law, the resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable. (Education Code 15140; Government Code 53508.6)

In passing the resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

Prior to the sale of bonds, ~~the Board shall disclose, as an agenda item at a public meeting, either in the bond issuance resolution or a separate resolution,~~ **the Board shall place an agenda item at a public meeting and adopt as part of the bond issuance resolution, or in a separate resolution, disclosures of the** available funding instruments, the costs and sustainability of each, and all of the following information: (Education Code 15146; Government Code 53508.9)

1. Express approval of the method of sale (i.e., competitive, negotiated, or hybrid)
2. Statement of the reasons for the method of sale selected

GENERAL OBLIGATION BONDS (continued)

3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected
4. Estimates of the costs associated with the bond issuance, including, but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, underwriting fees, and other miscellaneous costs and expenses of issuing the bonds

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), **the resolution to be adopted by the Board shall include** items #1-4 above **as well as** ~~and~~ the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the district over the term of the bonds ~~shall be included in the resolution to be adopted by the Board.~~ The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest
2. A comparison to the overall cost of current interest bonds
3. The reason bonds that allow for the compounding of interest are being recommended
4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). (Government Code 8855)

GENERAL OBLIGATION BONDS (continued)

After the sale, the Board shall be presented with the actual issuance cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the California Debt and Investment Advisory **Commission CDAIC**. (Education Code 15146; Government Code 53509.5)

Bond Anticipation Notes

Whenever the Board determines that it is in the best interest of the district, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Code 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose.
2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the district to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

Deposit of Bond Proceeds

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

GENERAL OBLIGATION BONDS (continued)

Legal Reference:

EDUCATION CODE

7054 Use of district property, campaign purposes
15100-15254 Bonds for school districts and community college districts
15264-15288 Strict Accountability in Local School Construction Bonds Act of 2000
17577 Sewers and drains
47614 Charter school facilities

ELECTIONS CODE

324 General election
328 Local election
341 Primary election
348 Regular election
356 Special election
357 Statewide election
1302 ~~School district~~ Local election
15372 Elections official certificate
1090-1099 Prohibitions applicable to specified officers
1125-1129 Incompatible activities
8855 California Debt and Investment Advisory Commission
53506-53509.5 General obligation bonds
53580-53595.5 Bonds

54952 Definition of legislative body, Brown Act

CALIFORNIA CONSTITUTION

Article 13A, Section 1 Tax limitation

Article 16, Section 18 Debt limit

CODE OF FEDERAL REGULATIONS, TITLE 17

240.10b-5 Prohibition against fraud or deceit

240.15c2-12 Municipal securities disclosure

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District (2006) 139 Cal.App.4th 1356

ATTORNEY GENERAL OPINIONS

99 Ops.Cal.Atty.Gen. 18 (2016)

88 Ops.Cal.Atty.Gen. 46 (2005)

87 Ops.Cal.Atty.Gen. 157 (2004)

Management Resources:

CSBA PUBLICATIONS

California's Challenge: Adequately Funding Education in the 21st Century, December 2015

Bond Sales - Questions and Considerations for Districts, Governance Brief, December 2012

Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates, Fact Sheet, February 2011

GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS

An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016

Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015

Investment of Bond Proceeds, Best Practice, September 2014

Selecting and Managing Municipal Advisors, Best Practice, February 2014

Debt Management Policy, Best Practice, October 2012

Analyzing and Issuing Refunding Bonds, Best Practice, February 2011

WEB SITES

CSBA: <http://www.csba.org>

GENERAL OBLIGATION BONDS (continued)

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

California Department of Education: <http://www.cde.ca.gov>

California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Government Finance Officers Association: <http://www.gfoa.org>

Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA):

<http://www.emma.msrb.org>

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CSBA Sample

Board Bylaw

Board Bylaws

BB 9310(a)

BOARD POLICIES

The Governing Board shall adopt written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the Board and Superintendent, and communicate Board philosophy and positions to the students, staff, parents/guardians, and the community. ~~Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements.~~

(cf. 9000 - Role of the Board)

The Board shall ensure that district policies align with the district's vision and goals, promote student learning and achievement, provide for consistent and fair treatment of students and staff, and proactively address equity and the provision of equal access to opportunities for all students.

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)

(cf. 0415 - Equity)

(cf. 0460 - Local Control and Accountability Plan)

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements. No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy.

(cf. 2210 - Administrative Discretion Regarding Board Policy)

Policies shall be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agendas/Meeting Materials)

BB 9310(b)

BOARD POLICIES (continued)

The Board shall review certain policies annually, as required by Education Code 35160.5. If no revisions are deemed necessary, the Board minutes shall nevertheless indicate that the review was conducted. Other policies shall be monitored and reviewed as specified in the policy itself or as needed to reflect changes in law or district circumstances.

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 6145 - Extracurricular and Cocurricular Activities)

Policy Development and Adoption Process

The district's policy development process shall include the following basic steps:

1. The Board and/or Superintendent or designee shall identify the need for a new policy or revision of an existing policy. The need may arise from a change in law, a new district vision **statement, new or goals in the local control and accountability plan,** educational research or trends, ~~or a change in the superintendency or Board membership.~~ **The need may also occur as a result of** an incident that has arisen in the district, or a recommendation or request from staff, **a parent/guardian,** or other interested persons.
 2. As needed, the Superintendent or designee shall gather fiscal ~~and other~~ data, staff and public input, related district policies, sample policies from **the California School Boards Association or** other organizations or agencies, and other useful information **and data** to fully inform the Board about ~~the~~ **a particular** issue.
- (cf. 1220 - Citizen Advisory Committees)
3. The Board may hold discussions during a public Board meeting to gain an understanding of the issue and provide initial direction to the Superintendent or designee. The discussion may include, but not be limited to, ~~how the proposed policy may affect student learning,~~ community expectations, staff recommendations, **and the expected impact of the policy** ~~fiscal impact, as well as the policy's impact on student learning and well-being, equity,~~ governance, **and the district's fiscal resources** and operational efficiency.
 4. The Board or Superintendent may request that legal counsel review the draft policy as appropriate.

BB 9310(c)

5. The Superintendent or designee shall develop and present a draft policy for a first reading at a public Board meeting. At its second reading, the Board may take action on the proposed policy. The Board may waive the second reading or may require an additional reading if necessary.

(cf. 9323 - Meeting Conduct)

Only policies formally adopted by a majority vote of the Board shall constitute official Board policy.

~~*(cf. 9322 - Agenda/Meeting Materials)*~~
(cf. 9323.2 - Actions by the Board)

The district's policy development process may be revised or expanded as needed based on the issue being considered, the need for more information, or **the desire** to provide greater opportunities for consultation and public input.

Policies shall become effective upon Board adoption or at a future date **if so** designated by the Board at the time of adoption.

Board Bylaws

The Board shall prescribe and enforce rules for its own **government governance** consistent with state law and regulations. (Education Code 35010)

Bylaws governing Board operations may be developed, adopted, and amended following the same procedures as those used for the adoption or amendment of Board policy.

Administrative Regulations

The Superintendent or designee shall be responsible for developing and enforcing administrative regulations for the operation of the district. Administrative regulations shall be consistent with law and Board policy and shall be designed to promote the achievement of district goals and objectives. Administrative regulations may describe specific actions to be taken, roles and responsibilities of staff, timelines, and/or other necessary provisions. The Superintendent or designee **may** also **may** develop procedures manuals, handbooks, or other guides to carry out the intent of Board policy.

When Board policies are amended, the Superintendent or designee shall review corresponding **administrative** regulations to ensure that they conform to the intent of the revised policy. In case of conflict between administrative regulation and Board policy, policy shall prevail.

BB 9310(d)

The Board may review and/or approve **administrative** regulations for the purpose of ensuring conformity with the intent of Board policy.

Monitoring and Evaluation

At ~~the any~~ time, ~~a policy is adopted~~, the Board and Superintendent or designee ~~shall may~~ determine ~~whether an evaluation~~ **that progress reports to the Board on the implementation and/or effectiveness** of the policy should be scheduled. ~~and, if so, the Board and Superintendent or designee~~ shall agree upon a timeline and, **as applicable**, measures for evaluating the effectiveness of the policy in achieving its purpose.

(cf. 0500 - Accountability)

Access to Policies

The Superintendent or designee shall ensure that all district employees and the public have access to an up-to-date district policy manual. ~~A public copy of the policy manual shall be maintained at the district central office and at each school site. These copies~~ **policy manual** shall be maintained ~~either~~ electronically **and/or** by paper copy.

(cf. 1113 - District and School Web Sites)

(cf. 1340 - Access to District Records)

As necessary, the Superintendent or designee shall notify staff, parents/guardians, students, and other stakeholders whenever a policy that affects them is adopted or revised. He/she may determine the appropriate communications strategy depending on the issue. **Policies shall be posted on the district's web site when required by law.**

(cf. 1112 - Media Relations)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

(cf. 6020 - Parent Involvement)

Suspension of Policies

~~No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy.~~

~~*(cf. 2210 - Administrative Discretion Regarding Board Policy)*~~

BB 9310(e)

BOARD POLICIES (continued)

Legal Reference:

EDUCATION CODE

35010 Control of district; prescription and enforcement of rules

35160 Authority of governing boards

35160.5 Annual review of school district policies
35163 Official actions, minutes and journal
35164 Vote requirements

Management Resources:

WEB SITES

CSBA, Policy Services, including Policy Update Service, Governance and Management Using Technology (GAMUT Online), Policy Review Program, Individual District Policy Workshops, Agenda Online, and Manual Maintenance: <http://www.csba.org/ps>

National School Boards Association: <http://www.nsba.org>

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