

**NATIONAL SCHOOL DISTRICT
Minutes of the Regular Meeting
CITIZENS' BOND OVERSIGHT COMMITTEE
Measure N**

June 20, 2019
2:00 PM

Administrative Center
1500 "N" Avenue
National City, CA 91950

Olivewood School
2505 F Avenue
National City, CA 91950

Palmer Way School
2900 Palmer Street
National City, CA 91950

CBOC Members Present:

Anne Campbell
David Garcia Ozua
Marisol Flores (arrived at 2:07 p.m.)
Lori Anne Peoples
Manuela Ramirez
Richard L. Toy

CBOC Members Absent:

None

Staff Present:

Chris Carson, Assistant Superintendent, Business Services
David Castillo, Director Maintenance, Operations & Facilities

1. CALL TO ORDER

Chairperson, Anne Campbell, called the meeting to order at 2:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson, Anne Campbell, led the Pledge of Allegiance.

3. ROLL CALL

Recording Secretary, Yvette Olea, took roll call.

4. PUBLIC COMMUNICATIONS

None

5. Annual Organizational Meeting

5.a. Election of Chair

Motion Passed: Elect Anne Campbell as Chair passed with a motion by Lori Anne Peoples and second by Richard L. Toy.

Yes	Anne Campbell
Yes	David Garcia Ozua
Yes	Lori Anne Peoples
Absent	Marisol Flores
Yes	Manuela Ramirez
Yes	Richard L. Toy

5.b. Election of Vice-Chair

Motion Passed: Elect Lori Anne Peoples as Vice-Chair passed with a motion by Anne Campbell and second by Richard L. Toy.

Yes	Anne Campbell
Yes	David Garcia Ozua
Yes	Lori Anne Peoples
Absent	Marisol Flores
Yes	Manuela Ramirez
Yes	Richard L. Toy

5.c. Approve CBOC meeting schedule for 2019-2020 school year

Motion Passed: Approve CBOC meeting schedule for 2019-2020 school year passed with a motion by Anne Campbell and a second by David Garcia Ozua.

Yes	Anne Campbell
Yes	David Garcia Ozua
Yes	Lori Anne Peoples
Absent	Marisol Flores
Yes	Manuela Ramirez
Yes	Richard L. Toy

6. Approve Agenda.

Motion Passed: Approve Agenda passed with a motion by Manuela Ramirez and a second by David Garcia Ozua.

Yes Anne Campbell
Yes David Garcia Ozua
Yes Lori Anne Peoples
Absent Marisol Flores
Yes Manuela Ramirez
Yes Richard L. Toy

7. Approve the minutes of the Citizens' Bond Oversight Committee Meeting held on March 21, 2019.

Motion Passed: Approve the minutes of the Citizens' Bond Oversight Committee Meeting held on March 21, 2019 with a correction to note that Manuela Ramirez arrived at 2:46 p.m. passed with a motion by Lori Anne Peoples and a second by David Garcia Ozua.

Yes Anne Campbell
Yes David Garcia Ozua
Yes Lori Anne Peoples
Absent Marisol Flores
Yes Manuela Ramirez
Yes Richard L. Toy

8. Presentation by Wilkinson, Hadley, King & Co.

Bob Wilkinson, of Wilkinson, Hadley, King & Co. shared information and answered questions regarding the audit report.

9. Summary of Facility Budgets.

Chris Carson shared information regarding the facilities budgets.

10. Discussion on Community Update Mailer.

Chris Carson shared information regarding the community update mailer. Members of the Committee gave input for revisions.

11. Site Tour at Olivewood School.

Site tour of Olivewood School began at 2:58 p.m.

12. Site Tour at Palmer Way School.

Site tour of Palmer Way School began at 3:15 p.m.

13. ADJOURNMENT

The meeting was adjourned at 3:35 p.m.

DRAFT

NATIONAL SCHOOL DISTRICT
SUMMARY OF FACILITIES UNAUDITED ACTUALS
FISCAL YEAR ENDED JUNE 30, 2019

	Fund 1 - Resource 8150 Routine Restricted Maintenance Account (RRMA)	Fund 14 Deferred Maintenance	Fund 21 Bond Fund	Fund 25 Developer Fees / Redevelopment	Fund 35 Modernization	Fund 40 Special Reserve for Capital Facilities
Revenues	2,245,661.75	4,535.06	41,451.30	217,671.88	315.00	814,129.16
Expenses	3,112,673.97	261,025.31	617,776.99	-	-	505,978.40
Gain / (Loss)	(867,012.22)	(256,490.25)	(576,325.69)	217,671.88	315.00	308,150.76
Beginning Balance	1,356,047.10	256,490.25	1,884,717.25	1,698,761.69	14,037.25	645,222.95
Ending Balance	489,034.88	-	1,308,391.56	1,916,433.57	14,352.25	953,373.71

NATIONAL SCHOOL DISTRICT
SUMMARY OF FACILITIES BUDGETS
Projected Budgets - FY2019-20


	Fund 1 - Resource 8150 Routine Restricted Maintenance Account (RRMA)	Fund 14 Deferred Maintenance	Fund 21 Bond Fund	Fund 25 Developer Fees / Redevelopment	Fund 35 Modernization	Fund 40 Special Reserve for Capital Facilities
Revenues	2,163,353.00	-	1,465.00	76,124.00	208.00	8,608.00
Expenses	2,652,388.00	-	64,349.00	73,300.00	-	-
Gain / (Loss)	(489,035.00)	-	(62,884.00)	2,824.00	208.00	8,608.00
Beginning Balance	489,034.88	-	1,308,391.56	1,916,433.57	14,352.25	953,373.71
Ending Balance	(0.12)	-	1,245,507.56	1,919,257.57	14,560.25	961,981.71

**National School District
Facilities Control System
Period Ended August 31, 2019**

Measure N Funds	Status	Original Budget		Revised Budget	Fiscal Year Ending 6/30/15	Fiscal Year Ending 6/30/16	Fiscal Year Ending FY2016-17	Fiscal Year Ending FY2017-18	Fiscal Year Ending FY2018-19	YTD FY2019-20	Total Expenditures	Forecast Cost to Complete	Forecast Cost at Complete	Forecast (Over)/Under Budget
		Budget	Adjustments	Budget	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
Summer 2015 HVAC / Electrical Upgrade	Closed	10,857,471	(232,823)	10,624,648	2,961,695	7,267,654	395,298	-	-	-	10,624,647	10,624,647	10,624,647	-
Series A Issuance and Finance Costs	Closed	500,389	-	500,389	500,388	-	-	-	-	-	500,388	500,388	500,388	-
Summer 2016 HVAC / Electrical Upgrade	Closed	7,142,529	4,906,937	12,516,755	-	2,851,965	9,268,989	392,494	3,307	-	12,516,755	12,516,754	12,516,754	-
Network Backbone Cabling Costs	Closed	1,149,044	-	1,149,044	-	1,149,044	-	-	-	-	1,149,044	1,149,044	1,149,044	-
Lincoln Acres Preschool Center Walkway	Closed	58,019	4,372	62,391	-	-	62,391	-	-	-	62,391	62,391	62,391	-
Series B Issuance and Finance Costs	Closed	818,382	-	818,382	-	-	821,979	-	-	-	821,979	821,979	821,979	-
Olivewood Parking Lot	Fall 2019	995,477	-	995,477	-	-	-	10,450	274,129	252,271	536,850	995,477	995,477	-
Palmer Way Parking Lot	Fall 2019	868,579	-	868,579	-	-	-	8,600	340,341	345,392	694,333	868,579	868,579	-
Total Measure N Funds		22,389,890	4,678,486	27,535,665	3,462,083	11,268,663	10,548,657	411,544	617,777	597,663	26,906,387	27,539,259	27,539,259	-

FY18-19 Fund 21-39 Expenditures
Summer 2016 HVAC/Electrical

Warrant Date	Vendor	Warrant Amount
11/5/18	Division of State Architecture	3,306.70



SUBTOTAL		3,306.70
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FY18-19 Fund 21-39 Expenditures
Olivewood Parking Lot

Warrant Date	Vendor	Warrant Amount
12/18/18	City of National City	5,000.00
2/6/19	Studio WC Architecture Services	30,750.00
2/21/19	Division of State Architecture	11,750.00
5/30/19	Division of State Architecture	3,169.60
6/26/19	Chavez & Associates Inc	2,400.00
7/19/19	Straight Line General Contractors	218,245.21
7/29/19	Ninyo & Moore	2,814.00
	SUBTOTAL	274,128.81

FY18-19 Fund 21-39 Expenditures
Palmer Way Parking Lot

Warrant Date	Vendor	Warrant Amount
2/6/19	Studio WC Architecture Services	23,220.00
2/21/19	Division of State Architecture	12,650.00
6/26/19	Chavez & Associates Inc	2,400.00
7/19/19	Straight Line General Contractors	298,031.48
7/29/19	Ninyo & Moore	4,040.00
	SUBTOTAL	340,341.48

FY19-20 Fund 21-39 Expenditures
Olivewood Parking Lot

Warrant Date	Vendor	Warrant Amount
8/6/19	Straight Line General Contractors	249,420.92
8/6/19	Chavez & Associates Inc	2,850.00
SUBTOTAL		252,270.92

FY19-20 Fund 21-39 Expenditures
Palmer Way Parking Lot

Warrant Date	Vendor	Warrant Amount
8/6/19	Straight Line General Contractors	342,541.87
8/6/19	Chavez & Associates Inc	2,850.00
SUBTOTAL		345,391.87



Fiscal Year 2019/20 School Bond Tax Rates

FUND NUMBER	DESCRIPTION	TAX RATE %
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ELEMENTARY SCHOOL DISTRICTS

56807	NATIONAL - PROP N 2014	2014A	0.01474
56823	NATIONAL - PROP N 2014	2014B	0.00985