



Dear Families:

The National School District has opened [online student registration and re-registration for the 2023-2024 school year](#). To better improve our services, we have changes for the **Inter-District or Intra-District Attendance Permit** process. Here is the link to the complete [National School District Interdistrict/Intradistrict Attendance Permit](#) policy. Please note the following for Attendance Permit requests:

- **Address Change**
  - If your child is currently on an Intra-District permit you DO NOT need to apply for a new permit; your student(s) will automatically 'roll over' to the next school year class placement. Please update your address in Parent Vue during re-registration.
  - If you now live within another school district's boundary, you must complete an:
    - **Inter-District Attendance Permit:** start at your district of residence to get a permit approved by the district where you reside. The process can take several weeks and must be completed before your child can attend any other school or remain in their current school.
  - If you now live in another home school of residence you must complete an:
    - **Intra-District Attendance Permit:** start at your home school or go [online at the National School District website](#) to request a transfer permit form. Completed Intra-District permits **must be submitted to the home school by May 12, 2023, for priority consideration** and will be date stamped. All transfer requests will be processed based on classroom and program availability on a first-come, first-serve basis.
- **Enrollment At Another School Due To Over-Enrollment At Your Home School (Overflow)**
  - If your child was enrolled in a school that is not your home school due to over-enrollment, your child will automatically be transferred back to your home school next school year.
  - If you wish for your child to continue at their current school, please submit an **Intra-District Attendance Permit** (see procedures above).
- **Special Day Class**
  - Students in SDC classes will be automatically rolled over for class placement at their current school. **Please be sure to complete the online re-registration process.**
  - If you are requesting that your child be moved to a school that is not their home school, you will need to follow the procedures for an **Intra-District Attendance Permit** as described above.
  - If there are any changes to your child's placement for next year, you will be notified by the Student Support Services Department.
- **It is important to note that Intra/Interdistrict Attendance Permit requests will not be considered unless the student's online registration or re-registration is completed.**

National School District will begin notifying families who have completed an **Intra/Interdistrict Attendance Permit by May 12th deadline (priority consideration)** by June 10, 2023. Permits submitted after the May 12th deadline will be considered on a case by case basis. If you have questions or need further clarification please join us at Virtual Informational Parent Meeting on Wednesday, April 5, 2023 at 5:00 p.m. at the link below:  
<https://www.google.com/url?q=https://zoom.us/j/98260473500?pwd%3DdjJBaC9ycTRTdUNDbHVldlRLeMhWdz09&sa=D&source=calendar&ust=1679943882722988&usq=AOvVaw0dHjcgGO-2XrP-JlsU-Ck0>  
(Meeting ID: 982 6047 3500 / Passcode: 06569z).

Sincerely,

Sharmila Kraft, Ed.D.  
Assistant Superintendent, Educational Services

**NATIONAL SCHOOL DISTRICT**

1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

*Creating Successful Learners... Now*