

**Certificated Superintendent's Roundtable**  
**January 13, 2021**  
**Minutes**

Chairperson, Kirsten Madueña called the meeting to order at 3:33 p.m.

1. Welcome and approval of draft minutes from November 4, 2021.  
Myrna K. motioned and Tamlyn Mc., seconded.
2. Last Meeting Updates
  - SeeSaw account status/keeping regular account  
Dr. Kraft communicated that Nathan B. is working to find a solution. She asked he be reached in the meantime if assistance is needed. Some problems encountered are based on the program design.
  - Status of new computers for teachers and students  
Dr. Kraft gave an update on devices delivered, processed and distributed up to date and shared that they are expecting a second mass delivery.
3. Academic Support Classes- Sites and expectation for safety- Tamlyn McKean  
Tamlyn requested information regarding signing in process for academic support staff. Dr. Hernandez explained the process in detail and reiterated that all protocols followed, keep safety a main priority. All protocols were reviewed and set by the Reopening Taskforce.
4. Staff sign in sheet for coming onto campus- Tamlyn McKean  
Tamlyn requested information regarding signing in process for all entering a site. Dr. Hernandez explained the process in detail and reiterated that all protocols followed, keep safety a main priority. All protocols were reviewed and set by the Reopening Taskforce.
5. iPad chargers and Hotspots- Kirsten Madueña  
Kirsten Madueña shared that there were hotspots that were not working and there seemed to be a shortage. Dr. Kraft informed the group that the District has plenty of hotspots available, they have not received requests for replacements. She shared the process of requesting hotspots for students. She also shared that currently, chargers have been ordered. When shipment arrives, extras will be given to principals to keep on site.

6. Open Forum -

Dr. Brady sought input on distributing a staff survey she will be sharing during her State of the District presentation. The group suggested she send a survey first, then begin her presentations.

Dr. Kraft shared information regarding the roll out of the weekly enrollment report.

The meeting was adjourned at 4:40 p.m.

Vanessa Ceseña, Secretary