

Classified Superintendent's Roundtable Minutes February 20, 2020

Chairperson, Justin Finch called the meeting to order at 2:07 p.m. with the following representatives present:

Justin Finch, CSEA
Luz Allshouse, Instructional Assistant, Schools
Steven Zimmerle, Technology
Mona Ribada, CNS Management
Jackie Olea, Clerical Staff, Schools

District Office Representatives present:

Leighangela Brady
Sharmila Kraft
Chris Carson
Vanessa Ceseña

1. Welcome/Introductions, Approval of draft minutes from August 15, 2019.
Steven Zimmerle moved, and Luz Allshouse seconded to approve the minutes of the August 15, 2019 meeting. All were in favor, none opposed.
2. Open Forum- Due to a lack of agenda items, open forum is the only item on the agenda.
 - Justin reminded the group of the chain of command for reporting topics at the Classified Roundtable meetings. Luz shared that apparently staff are following the steps since no items have been reported for the last few meetings.
 - Mona informed Dr. Hernandez that she will be sharing suggestions from CNS department and CSEA for filling positions. Dr. Hernandez shared that she has attended various job fairs and is advertising job postings, but positions remain vacant.
 - Steven shared that in the technology department, everything is going well. He shared that they had a re-adjustment of hours and shared information gained at a training he recently attended.
 - Mona asked that Monday custodians be included in PD days. Chris Carson shared that they receive their training at a different time. Dr. Brady asked they be included with all staff to increase our sense of comradery.
 - Mona shared that she felt very welcomed by leadership during PD.
 - Luz asked if there was a shortage of I.A. subs. She suggested we advertise in colleges. Chris Carson suggested the positions be closed and re-uploaded on Edjoin, so they do not get lost. Justin suggested having a kiosk for job applications.

- Luz asked on the status of the carpet for her classroom. Chris Carson informed her it will possibly be removed but will follow up and confirm.

The meeting was adjourned at 2:48 p.m.

Vanessa Ceseña, Recorder